



**Martin Law Office**  
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**Mack K. Martin**  
**Laurel S. Darrow**

*Attorneys at Law*

Thursday, October 11, 2012

***PERSONAL AND CONFIDENTIAL***

Mr. Terry Jenks  
Executive Director  
Oklahoma Pardon and Parole Board  
120 North Robinson Avenue  
Suite 900 West  
Oklahoma City, Oklahoma 73102-7400

***In Re: Letter of Engagement for Oklahoma Pardon and Parole Board  
and individual Board Members***

Dear Director Jenks and Board Members:

Per your request, I am enclosing this letter as my Engagement Letter for representation of the Oklahoma Pardon and Parole Board and the individual Board members [REDACTED]

[REDACTED] This representation includes the ongoing activities of the Oklahoma County District Attorney's Office [REDACTED]

**SERVICES PROVIDED BY MARTIN LAW OFFICE**

Our representation will be to advise and represent the Oklahoma Pardon and Parole Board, its officers, agents and employees and the individual Board members relating to the ongoing activities of [REDACTED] the Oklahoma County District Attorney's Office [REDACTED]

I can be reached at the office at (405) 236-8888 (this number is answered 24 hours per day) or by email at [mack@martinlawoffice.net](mailto:mack@martinlawoffice.net). My legal assistant is Johna Swann and you should not hesitate to contact her for assistance in the course of representation. Her email is [Johna@martinlawoffice.net](mailto:Johna@martinlawoffice.net).

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If during the course of our representation you have any questions, concerns, or problems with our services, please contact me at once.

FEES AND EXPENSES

My normal hourly rate is \$400.00 per hours, however, as discussed I will be billing this file at the rate of \$250.00 per hour. Fees are to paid to Martin Law Office. It is anticipated that if this matter is resolved [REDACTED] the legal fees will be less than \$20,000.00. However, if the matter proceeds beyond [REDACTED] then in that event, the legal fees might well exceed the \$20,000.00 limit which will require your agency to obtain approval from the Office of the Attorney General for the State of Oklahoma.

You may terminate this representation at any time for any reason with written notice to us. We may terminate the representation at any time for any reason with written notice to you, subject to the Rules of Professional Conduct governing our actions.

In addition to our fees there may be incurred expenses related to representation in this case. It is not our practice to incur expenses, however, under certain circumstances such expenses are necessary for appropriate representation. It is this office's practice to provide notice and an approximate estimation of the expense prior to incurring such expense to afford you the opportunity to approve the expense or obtain a more competitive price where that is available.

CONCLUSION

As discussed, it is impossible at this time to determine the ultimate result of our efforts. It is expressly understood and agreed by the parties that this written agreement is the entire agreement of the parties and that no other representations have been made. It is further understood by the parties that no promises or guarantees as to the outcome of the subject matter of our representation has been made, except that our firm agrees to exert our best professional efforts at all times on your behalf.

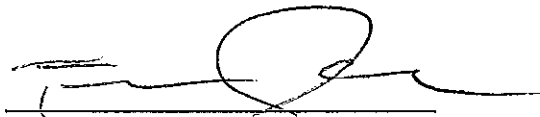
Please advise me if the terms of this engagement letter are acceptable to you or if you have any questions. I look forward to working with you in this matter.

Very Truly Yours,

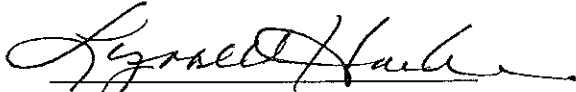
MARTIN LAW OFFICE

  
Mack K. Martin

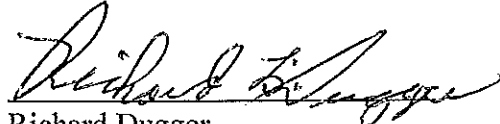
  
Currie Ballard

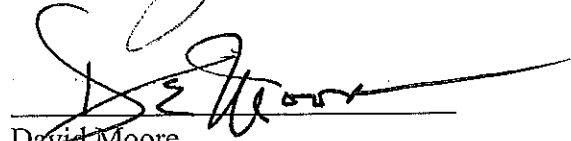
  
Terry Jenks

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Lynnell Harkins

  
Dr. Marc Dreyer

  
Richard Dugger

  
David Moore