

**Pennsylvania Land Trust Association  
Conservation Easement Assistance Program**

**Reservation Form**

Complete this form online at [www.conserveland.org/ceap](http://www.conserveland.org/ceap). You may use this form only if you have trouble online and only after contacting PALTA at (717) 230-8560 or at [info@conserveland.org](mailto:info@conserveland.org).

Submit this form to reserve funds for your pending conservation easement transaction. Please note that reserving funds guarantees the availability of program money but does not guarantee grant approval. Funding decisions are based on the grant application.

An initial reservation expires after 120 days. It automatically renews for 90 days on the easement closing date to allow you time to submit the grant application. If you fail to close on the easement during your reservation period, you must inform PALTA if you wish to secure a new reservation. Reservations made by others after your initial reservation take precedence over your new reservation.

Please fill in the blanks on the computer, and then both email it to [info@conserveland.org](mailto:info@conserveland.org) and mail it to CEAP, Pennsylvania Land Trust Association, 105 Locust St., Suite 300, Harrisburg, PA 17101

All items must be completed. PALTA's receipt of this form will be acknowledged by email. To check the status of your reservation request, go to [www.conserveland.org/ceap](http://www.conserveland.org/ceap).

**Applicant Information**

<i>Organization</i>	<i>Phone</i>
<i>Address</i>	<i>Email</i>
	<i>Website</i>
<i>Contact person</i>	<i>Phone</i>
<i>Title</i>	<i>Email</i>

**Project Information**

<i>Project name</i>		
<i>Name(s) of grantor(s) as shown on deed</i>		
<i>County</i>	<i>Municipality</i>	<i>Acreage to be eased</i>
<i>Amount reserved (\$6000 max)</i> \$		
<i>Brief description of easement (Use only the space in this box to describe the conservation values to be protected.)</i>		

**Certification and Statement of Assurances**

The applicant certifies, represents and warrants to the Pennsylvania Land Trust Association that the information contained herein is true and correct.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
*Signature of authorized officer*

\_\_\_\_\_  
*Printed Name*

\_\_\_\_\_  
*Printed Title*

<i>for PALTA use</i>
<i>effective date</i>
<i>expiration date</i>
<i>note</i>
<i>new exp. date</i>
<i>closing date</i>
<i>appl deadline</i>