

**Holy Cross Catholic School
Advisory Committee
Meeting Minutes
Sept 10, 2012
5:30 pm**

Attendance:

X	Lisa Reichelt	X	Andrea Kaderlik		Anne Srnec
X	Joe Pavek	X	Kelly Heselton		Deanna Vochoska
x	Selena Hager		Father Thomas McCabe		

Joe's email: jspavek@means.net

1. Prior meeting minutes: Postponed to next month
2. Good News Items from Lisa
 - 49 PK students which is up from 34, good news.
 - 150 students in K-8, this is 4 less than what was budgeted, but with the increase in PK we should be fine.
 - Started the NWEA testing this week.
 - There is a Diocese Advisory Board training on Oct 16. Lisa will follow up if for consolidated set up (School board and Advisory committee).
3. Budget Report
 - There is not one this month. We are moving from Quickbooks to Logos. Teresa will be entering it this month into the new Logos. The trainer came about a month ago, but they don't have their passwords. This is the new standard software that all the schools and parishes in the Diocese are to make.
4. Past Business
 - No items.
5. New Business
 - Election of New Officers – We don't have enough members tonight. We will need to wait until next month.
 - Policies due this school year:

- i. Attendance – Oct – Lisa will send us the electronic copy. We all need to review this and come prepared with feedback at the next meeting.
- ii. Discipline – Oct - Lisa will send us the electronic copy. We all need to review this and come prepared with feedback at the next meeting.
- iii. Internet/Email - Nov
- iv. School Regulations - Nov
- v. Tuition Payment - Dec
- vi. Discussed some of the 2013 policies that are scheduled to review. The Dress code is on the schedule for 2013, would like to get input from families from a survey. We would need to draw out the questions vs. having it be wide opened.
- Annual Plan – Reviewed handout from Lisa for the items due this year.
 - i. School’s self-study for the Accreditation – Need to review the school improvement plan / strategic plan to assess if we have missed any items we need to survey the parents. The one we did last year covered a number of items.
- Fundraising Plan – This was just updated and communicated to parents.
- Question about the Melissa Freidges fundraiser – This year they changed to a 501 3 C organization and a board to get more donations. The money is always for Holy Cross outdoor maintenance of the school facility and athletics. For example, parking lot, roof repair, and general Athletics. This in a separate checking account.
- Marketing Plan – Agreed there is not anything to review at this time.
- Plan for a meeting with the School Board. Lisa will bring it up to them at the next meeting.

6. Other Business

- nothing

7. Closing Prayer

Next Meeting – Monday, October 8th, 5:30 pm.

Submitted by: Kelly Heselton

Date: xxxx
Approved by:
Date: