Present: Rob Bick, Jéanne Brooks Abernathy (Ex-officio), Robert Buell, Soraya Coley (Ex-officio), Lauren Corona (staff), Gary Dearth, Scott Dunn, Kathy Krecke (Ex-officio), Linda Madsen (Emeritus), Lewis McKim, Rick Nordin (AVP, University Development), Margaret Rich.

President Report: President Soraya Coley welcomed everyone in attendance and thanked the committee members for participating in the advisory board meeting.

AHC Update: Jéanne presented an update on the operations at the Arabian Horse Center – activities which have occurred since last meeting in December 2015. It focused on internal, external, horse, and educational activities.

Procedures Review: As requested in December, Jéanne has reviewed the Arabian Advisory Committee procedures, with assistance from Kathryn Krecke. The procedures were last updated in 2004. Please note that they are procedures and not by-laws due to language in the deed.

Jéanne pointed out the major changes.

- Purpose – changed to College of Agriculture Curriculum.
- Added positive relationship with alumni.
- Changed food and lodging for board, to in-kind contributions
- Changed emeritus board members to be only Linda Madsen. One of the three previously listed has passed away and one is inactive.
- Term limits added. This is considered a best practice for boards. Because of the nature of horse breeding, we’ve done a two term limit, with an optional third if approved by the majority of the board.
- Attendance. If a member misses more than three meetings they are removed.

Discussion:

- It was clarified that a formal motion is not required, just consensus with the President’s support.
- Advisory Committee members are expected to provide financial support. That can be funds, equipment, services, or assisting with donations and fundraising (i.e. breeding donations).
- The AHC is looking to expand into international programs through the Extended University. Depending on their interest, interested parties would pay to take classes. This is a good experience for these international groups and they also get to engage with Cal Poly students. This program cultivates interest and helps these groups with best practices and engagement.
- We would hope to have the two additional committee members attend December’s meeting in an ad hoc capacity, and then get approved in Spring 2017 for full membership.
- Contact Jéanne to facilitate soliciting breedings.
- The university has worked hard to limit the administrative burden of operating a horse breeding farm at a CSU campus.

Procedures accepted by all members in attendance (updated copy attached)
**Action Item:** New committee members will receive orientation notebooks with procedures included.

**Q&A**

- Jéanne asked the committee members to share their observations on the day with President Coley since she was not at the operational portion of the meeting. Dr. Coley confirmed she would like this feedback since operations were a major concern over the last few years.
  - The training shows night and day improvement from before. Every year of young horses is better than the year before.
  - This is the first time the center has had such a professional presentation of ridden horses and the amount of students involved was great. It’s great that the students are riding and they have great kids in the program.
  - The difference in a year is remarkable. The university should hold onto Jéanne.

- Rick Nordin, Interim Associate VP for Development addressed the group. He observed that this is a great committee and so important that the committee is rooted and connected to the horse center. The arena project is a good example of a positive action. Rick requested that the committee members think of the Center when they think of philanthropy. Advancement will be working to cross pollinate expertise and work to connect the Center with other programs.

**Meeting adjourned at 5:10 p.m.**

**Next meeting Thursday, December 1, 2016**