



319 Main Street | Saugerties, NY | 12477  
P: 845.246.8833 | F: 845.246.6371 | HitsShows.com

# 2018 HITS VENDOR CONTRACT: Balmoral Park

## WHAT IS NEEDED TO BE CONSIDERED A COMPLETED CONTRACT

- Two Week Time Frame Minimum       Two Week Deposit       Proof Of Insurance
- State Sales Tax Certificate     Completed Contract     Open Check or Credit Card to be kept on file

## TERMS AND CONDITIONS

Our policy is to accept Vendors as space permits, while limiting the number of Vendors with similar wares. Vendors of souvenir items displaying the HITS logo or verbiage, official or unofficial, shall require prior written approval by HITS. Vendors of certain products may be excluded based on prior sponsorship arrangements. Vendors of food or beverage will be excluded. Subletting of booth space is strictly prohibited. Priority will be given to Vendors attending the entire circuit. Vendors will be notified of space availability. HITS reserves the right to reject any application for any reason whatsoever. No specific Vendor location or "space" can be guaranteed. There is also a two consecutive week minimum for all vendors for any of our horse show locations.

In the event that your contract is not accepted, your deposit will be fully refunded. Deposit of an applicant's check does not guarantee their acceptance as a HITS Vendor.

If you are identified as a potential Vendor, your deposit will be treated as a non-refundable deposit to be applied toward your vendor stay. Please be advised that your application does not constitute a contract with HITS until each of the following requirements are satisfied:

- (1) You satisfactorily provide copies of the requisite insurance certificates and business licenses set forth below.
- (2) HITS has received your two week deposit for your vendor space.

In the event that you are identified as a potential Vendor, you will be required to provide HITS each of the following:

- (1) A current certificate of insurance evidencing a policy of One Million Dollars (\$1,000,000.00) per occurrence, Two Million Dollars (\$2,000,000) aggregate in Combined Single Limit Bodily Injury and Property Damage insurance, including products/completed operations naming HITS Holding Corporation and HITS, Inc., doing business in Illinois as HITS Balmoral as Specifically Designated Additional Insured. A certificate of insurance for Workers' Compensation and Employment Liability in the amount of no less than One Hundred Thousand Dollars (\$100,000.00) per occurrence.

And

- (2) A photocopy of your Illinois State Certificate of Authority to Collect Sales Tax, which serves as evidence that you have met the sales and use tax registration requirements for that jurisdiction and that you are authorized to collect and remit tax as required by law.

Failure to satisfy these requirements prior to your arrival will preclude you from entering into a contract with HITS irrespective of the fact that you were identified as a potential Vendor; and result in the forfeiture of your deposit.

## PAYMENT

- **Once a vendor contract is received you are responsible for all weeks accounted for on this contract.**
- **Once a Vendor Contract is received this binds you to dates and payment of said dates.**
- **Please make checks payable to HITS, Inc.**
- **A deposit equal to a minimum two weeks of Vendor Space is required with your contract along with an open check or credit card.** (Contracts received without deposit may not be considered.)
- **An open check or credit card MUST be on file.**  
(This will be held for the last week of your vendor fee or any outstanding balances.)
- **Payment is due in the horse show office on the first day of the show each week.**  
(Non-payment will result in your electrical hook up being terminated until payment is received.)
- **All vendor contracts and pre payments should be mailed to: 319 Main Street, Saugerties, NY 12477**

## MAIL SERVICE

HITS is not responsible for mail or parcel deliveries made to vendors, exhibitors or others by US mail, Fed Ex, UPS or others.  
Please make arrangements accordingly.

# 2018 HITS BALMORAL VENDOR CONTRACT

Business Name: \_\_\_\_\_ Owner/Representative: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone 1: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_ Phone 2: \_\_\_\_\_  
E-Mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
Description of Business: \_\_\_\_\_

**SHOW DATES:** PLEASE CHECK APPLICABLE WEEKS (*MINIMUM OF TWO CONSECUTIVE WEEKS*)

## BALMORAL SPRING CLASSIC

WK I – MAY 9-13       WK II – MAY 16-20       WK III – MAY 23-27

## BALMORAL SPRING SPECTACULAR

WK I – JUNE 6-10       WK II – JUNE 13-17       WK III – JUNE 19-24

## BALMORAL SUMMERTIME

WK I – JULY 4-8       WK II – JULY 11-15       WK III – MAY 18-22

## BALMORAL END OF SUMMER

WK I – AUGUST 8-12       WK II – AUGUST 15-19

## SHOWPLACE FALL CLASSIC

WK I – SEPTEMBER 12-16       WK II – SEPTEMBER 19-23

## VENDOR SPACE:

PLEASE CHECK APPLICABLE SPACE REQUIREMENTS

**Small Outdoor Vendor Space**       **Small Indoor Vendor Space**       **Large Vendor Space**  
\$750 Per Week x \_\_\_\_\_ weeks = \$ \_\_\_\_\_      \$850 per week x \_\_\_\_\_ weeks = \$ \_\_\_\_\_      \$1100 per week x \_\_\_\_\_ weeks = \$ \_\_\_\_\_  
Vendors that are not a Tack store      Vendors that are not a Tack Store      Large vendor outdoor space/ Tack Store Space  
Space allowed 20x20      Space allowed up to 20' x 20'      Space allowed 20' x 40'

-Indoor space available in the Grandstand Concourse ideal for vendors who normally sell out of tents or small trailers!

-Vendors with larger trailers/Tack stores these will be accommodated near the competition rings and throughout the show grounds unless otherwise spoken upon.

\*Circuit discount! If you attend all 13 weeks of shows, get week 13 FREE

\* **Payment:** A Deposit equal to Two Weeks of Vendor Space is required with your contract along with an Open Check or Credit Card. The Remainder of your Balance is due on the First day of the show each week. **NO EXCEPTIONS!** Once this contract is submitted you are bound to the payment of the number of weeks specified by this contract.

## UTILITIES:

**Basic Electrical Service:** 20 amp/110 volt. Included with vendor fee.  
 **Additional Electrical Service:** Additional electrical needs charged on a cost basis of \$50 - \$150 per week. Contact our office to make arrangements.

## SPACE REQUIREMENTS & DESCRIPTION:

Please check one of the following & describe the space requirements for your mobile unit or tent:

I have my own **Mobile Unit**       I have my own **Tent**

**Set Up:** Between Mondays at 12 noon and Tuesdays at 5 pm. **Take Down:** Ending Mondays at 12 noon.

## RV SPACE:

If your Mobile Unit is used as a Vendor Site and Living Quarters or if you require a separate RV hookup, you must pay the RV fees. Once ordered, RV fees are non-refundable. **SPACE IS LIMITED** – contact our office for availability. *Please check the following:*

**Separate RV Space**       \$300 per week x \_\_\_\_\_ weeks = \$ \_\_\_\_\_

**Vendor Site / Living Quarters**

\* Sewer and Gray Water pump out is available at additional cost, and must be arranged in the Show Office

## AGREEMENT:

I have read the Terms and Conditions of this Vendor application and **BY SIGNING BELOW, I AGREE** to be bound by all Terms and Conditions of this Vendor application, and further agree to indemnify and hold harmless, HITS, HITS' affiliates, its officers, directors, employees, and agents from all costs, liabilities, attorney's fees, judgments, and expenses incurred because of or arising out of any claim, assertion, or legal proceeding concerning my obligations under this contract and from any and all claims for injury or loss suffered during or in conjunction with any of the horse shows during which I will be a Vendor and for any and all claims arising out of HITS' management of those shows.

X \_\_\_\_\_  
Signature of Owner/Representative      Date

Two Week Deposit       Insurance  
 Two week time frame for vendor stay       State Sales Tax Certificate  
 Completed Contract       Open Check or Credit Card information  
CK # \_\_\_\_\_ \$ \_\_\_\_\_ OR- Credit Card information enclosed

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# HITS NOW ACCEPTS VISA, MASTERCARD & AMEX FOR PAYMENTS

To use your Visa, MasterCard or Amex to pay for amounts due with application such as deposit, and remaining balance, please complete the form below and send with your application. **PLEASE NOTE:** This form must be filled out completely. Incomplete forms may cause application to be rejected. Please note, all fees paid with a credit card will be subject to retail prices which are **3% more** than prices listed above.

**Amount due  
with contract**

\$

Office Use only

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**Name on Card (exactly as it appears)**

**Billing Address of Card**

**City**

**State**

**Zip Code**

Visa  MC  Amex

\_\_\_\_\_ / \_\_\_\_\_  
**Card #**

**Expires MM/YY**

\_\_\_\_\_  
**Security Code**

I authorize HITS, Inc. to charge my card for all amounts due HITS, Inc. with respect to the enclosed contract.

**X**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Phone**

\_\_\_\_\_  
**Email**