

ADULT

Volunteer Application (18 years old and up)

Have you ever wished you could be part of something that could truly impact the future?

Join the *Empowered Kids* team and let God show you how He can do extraordinary things through ordinary people like you! Commit a few hours of your time to the Lord and watch how He magnifies the impact in the life of a child as well as your own.



All volunteers should have been consistently attending Water of Life Community Church for at least six (6) months prior to serving in the classroom. Here's what you need to get you started in our ministry:

1. **Complete ALL pages & Return this Application** to an EK coordinator, Connection Corner, or to the Welcome Center. Applications need to be renewed every three years.
2. **Copy Photo ID** and attach it to this application (or we can take a photo when you turn this in). Background checks will need to be renewed every three years.
3. **Complete Orientation Training** – This mandatory training class will equip you with all the skills you need for success. Must be renewed every three years.

2016 Orientation Dates [*Notes: (1) Location subject to change. Please verify location prior to attending. (2) Children's Ministry/Childcare offered*].

Wednesdays at 7pm

Seminar B (2-Story Building)

July 27 & November 30

Seminar M (2-Story Building)

August 31, September 28, October 26

Saturdays at 5pm

Room B-115 (Kindergarten Classroom)

August 6, September 10, October 1, November 5, December 3

4. **Additional Trainings** - new curriculum is introduced at the quarterly Power Session. We also offer special training events designed for you to connect with others on the Empowered Kids team.
5. **Serve with Empowered Kids** – you will be placed to serve in a ministry area where your specific gifts and talents will be a resource. Commit to serve 2-4 times a month for a minimum of 6 months.

We are excited to have you walk alongside us as we process your application and prepare you to serve with *Empowered Kids*! If you have questions, please contact us at 909-463-0103 x4226 or childrens@wateroflifecc.org.

PLEASE KEEP THIS PAGE FOR YOUR REFERENCE



STATEMENT OF FAITH

WE BELIEVE that there is one living and true God, eternally existing in three persons, the Father, the Son and the Holy Spirit, equal in power and in glory; that this triune God created all, upholds all and governs all.

WE BELIEVE that the SCRIPTURES of the Old and New Testaments are the Word of God, fully inspired and without error in the original manuscripts and infallible rule of faith and practice.

WE BELIEVE in GOD THE FATHER, an infinite, personal Spirit, perfect in holiness, wisdom, power and love; that He concerns Himself mercifully in the affairs of men; that He hears and answers prayer; and that He saves from sin and death all who come to Him through Jesus Christ.

WE BELIEVE in JESUS CHRIST, God's only begotten Son, conceived by the Holy Spirit. We believe in His virgin birth; sinless life; miracles and teachings; His substitutionary atoning death, bodily resurrection, and ascension into heaven; perpetual intercession for His people; and personal, visible return to earth.

WE BELIEVE in the HOLY SPIRIT, who came forth from the Father and Son to convict the world of sin, righteousness, and judgment, and to regenerate, sanctify and empower for ministry all who believe in Christ. We believe the Holy Spirit indwells every believer in Jesus Christ and that He is an abiding Helper, Teacher and Guide. We believe in the present ministry of the Holy Spirit and in the exercise of all the Biblical gifts of the Spirit.

WE BELIEVE that all MEN are sinners by nature and choice and are therefore under condemnation, that God regenerates by the Holy Spirit those who repent of their sins and confess Jesus Christ as Lord; that Jesus Christ baptizes a seeking believer with the Holy Spirit with power for service, often subsequent to regeneration.

WE BELIEVE in the universal CHURCH, the living spiritual body of which Christ is the Head and all regenerated persons are the members.

WE BELIEVE that the Lord Jesus Christ committed two ORDINANCES to the Church, Baptism and the Lord's Supper. We believe in baptism by immersion, and communion open to all believers. We believe also in the laying on of hands for the baptism of the Holy Spirit; for ordination of pastors, elders and deacons; and for receiving gifts of the Spirit or healing.

WE BELIEVE in the personal, visible RETURN OF CHRIST to earth and the establishment of His Kingdom; in the resurrection of the body; the final judgment; and the eternal blessing of the righteous and endless suffering of the wicked.

WE BELIEVE in what is termed "The Apostles Creed" as embodying the fundamental facts of Christian faith.

WE BELIEVE the human race was created as male and female by a direct act of God to fully reveal His image.

WE BELIEVE marriage is a sacred covenantal union between a man and a woman that limits sexual relations to monogamous, heterosexual marriage.

WE BELIEVE that the solemnizing of a marriage is a sacred and profound event that shall be entered into only where the proposed covenantal union is in compliance with the Word of God.

WE BELIEVE that the solemnizing of a marriage between men or women of the same sex is contrary to the Word of God and is a sin before God.

WE BELIEVE that legitimate sexual relations are exercised solely within marriage between a man and a woman and that sexual activities outside of marriage, including but not limited to, adultery, premarital sex, homosexuality, pedophilia, lascivious conduct, transgender behavior, and the creation and/or distribution and/or viewing of pornography, are inconsistent and incompatible with the Word of God.

PLEASE KEEP THIS PAGE FOR YOUR REFERENCE

Return ALL of the following Application pages



ADULT Volunteer Application (18 years old and up)

Becoming an Empowered Kids Ministry Team Member is a commitment to God; therefore please pray seriously about the responsibility God is giving you ministering in this position.

PLEASE PRINT ALL INFORMATION CLEARLY

Print **FULL, LEGAL Name:** _____
First Middle Last

“Goes by” Name: _____ Date of Birth ____ / ____ / ____ Age _____

Address: _____
Street City State Zip

Phone:(home) _____ (cell) _____

Email: _____ Occupation: _____

Marital Status

Married _____ Spouse's Name Single Separated Divorced Widowed

Names of Children living with you (include last name if surname is different): _____

CAMPUS LOCATION: FONTANA RANCHO UPLAND

Classroom Positions

- Nursery – Infants, 1 year, 2 years
- Preschool – 3 years, 4 years, 5 years/Kindergarten
- Elementary - 1st /2nd Grade, 3rd/4th Grade
- Special Needs (EK2)
- Awana | Wed. @ 6:30pm

I am available to serve the following times:

- Saturday @ 5:00pm
- Sunday @ 9:30am 11:30am

Other Ministry Positions

- Children's Worship Leader
- Creative Arts Team (puppets, story tellers, skits)
- Media / Sound / Tech
- MIB Team - Children's Security/Premises Monitors
- VBS Camps
- Ushers/Greeters

I have attended WOL for _____ years _____ months

I have completed the following WOL classes:

- DWOL – Discovering Water of Life
- Spiritual Gifts Other _____

The following questions are designed to give us information, which will assist us in filling available Children's Ministry positions. We are not looking for professionals, but rather individuals with a strong commitment to ministry and a growing faith in Jesus Christ.

MINISTRY INFORMATION

1. What prompted you to serve in our Children's Ministry? _____
2. Do you have any other experience working with children? Y / N If yes, please explain:

3. Please list any special abilities, gifts, talents, hobbies or interests you would like to share in our ministry:

PERSONAL, SPIRITUAL AND MINISTRY BACKGROUND

1. Have you accepted Jesus as your Lord and Savior? Yes No If yes, when? _____ (date/age)
Have you been baptized? Yes No Age or Year _____
2. Do you attend weekend services at Water of Life? Yes No
Attending since _____ (mm/yy) Service Time Regularly Attended _____
3. Are you involved in a Small Group at Water of Life? Yes No
4. I agree to all the statements of WOL's Statement of Faith and Lifestyle/Ministry Covenant.
Please initial _____ (documents are attached to application) If not, please explain: _____

5. Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? Y / N If no, describe the functions that cannot be performed: _____

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)

Briefly state your beliefs on the following (This is not a test of your Bible knowledge nor will your answers necessarily qualify or disqualify you from ministry. However, we do want to know what you believe regarding these key truths):

1. Do you believe the Bible is the inspired word of God? Yes No If no, please explain:

2. What is your understanding of the Trinity?

3. How do you know you are Saved?

4. Why should a person be baptized?

5. Why is the Resurrection of Christ important?

6. Do you believe that Christ is coming again? Yes No
7. How does the Holy Spirit help a Believer?

LEGAL / LIFESTYLE INFORMATION

Because of our commitment to God and unconditional devotion to one another we unapologetically seize every opportunity to make the conditions safe. The following questions are not ones that we like to ask but ones we need to ask in order to continue to protect the emotional and spiritual environment of this ministry. Any person who may pose a threat to children, youth, or vulnerable adults will be prohibited from working in any ministry involving children, youth, or others.

- 1. Have you ever been convicted of or pleaded guilty or no contest to any criminal offense of any kind? Y / N
If yes, state nature of the offense(s), when and where convicted, and disposition of the case:

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)

- 2. Have you ever participated in, or been accused, convicted, or pleaded guilty or no contest to abuse or any sexual misconduct? Y / N If yes, please explain:

- 3. Have you ever been convicted of a traffic offense? Y / N If yes, describe all convictions for the past five years:

- 4. Are you aware of having any traits or tendencies that could pose any threat to children, youth, or others (“Traits or tendencies” might include struggles with pornography, anger management problems, etc.)? Y / N
If yes, please explain:

REFERENCES

List other churches you have been involved with in the last five years (name and city):

Please list **two** Independent references, who have known you for more than one year. **Do NOT use relatives.** References should have knowledge of and experience with the applicant’s qualification to work with children, youth, and others. For the safety of all involved, this ministry is committed to calling these references when processing this application.

Name: _____ Relationship: _____

Phone#: _____ How long have you known this person? _____

Email: _____

WOL Office: Contacted date: _____ Initials: _____ Reference’s approval: Y / N

Notes/Comments:

Name: _____ Relationship: _____

Phone#: _____ How long have you known this person? _____

Email: _____

WOL Office: Contacted date: _____ Initials: _____ Reference’s approval: Y / N

Notes/Comments:

Empowered Kids Adult/ Child Policy

~ Water of Life Community Church~

For the safety of each child attending *Empowered Kids*, for the safety of our ministry volunteers and for the protection of our church, Water of Life Community Church, each person working in any Children's Ministry department (Nursery- 6th grade) must have an **Application For Empowered Kids** completed and approved by ministerial staff and on file at WOL. Each *Empowered Kids* Volunteer must be familiar with and agree to abide by the **Empowered Kids Adult/Child policy**:

Empowered Kids Requirements

General Policy Involving Empowered Kids Ministry Adult/ Child Interaction

1. All classrooms must include at least three volunteers (at least one being a screened adult volunteer). **No** volunteer should ever be alone with any child where they are out of sight.
2. There is to be **No** physical contact for disciplinary reason (spanking, pinching, etc.). All discipline should follow guidelines outlined in the *Empowered Kids* (EK) Orientation Handbook.
3. There should be **No** physical contact with private parts of any child or adult (diaper changing is the only exception). **Never** be alone with a child in a bathroom with the door closed, and **Never** be in a closed bathroom stall with a child.
4. Avoid frontal hugging; side hugs are preferred. As a general rule, bony areas of the body are safe places to touch (head, shoulder or elbow). When holding a child, don't let them straddle you.
5. Any observation of inappropriate physical contact must be reported to an EK staff member.
6. Any parental complaints about suspected or alleged mistreatment/abuse of their child are to be reported to an EK Coordinator immediately.
7. There is to be no administration of any medication or remedies to children at EK. ANY injury or illness requires the completion of an incident report, turned in to EK Staff. All head injuries must be reported immediately to a Staff member.
8. There is to be no photography or audio taping of any children without permission from the child's parent(s)/ guardian(s) and an EK Coordinator.
9. All EK Volunteers must complete all application and screening requirements, and receive approval from EK Staff, before assuming responsibility and care of children.
10. Each nursery, preschool or elementary age child left in the care of EK is to be checked in according to the appropriate guidelines. It is essential that no child be picked up without the correct Security Claim Check Sticker.
11. No child is to be left alone at any time, for any reason while under the care and supervision of the EK Ministry team.

APPLICANT'S STATEMENT

I agree to uphold the policies of the Children's Ministry at Water of Life Community Church, follow its leadership, attend training, and be faithful to my commitment to minister to our kids.

I agree to remain consistent with the beliefs of Water of Life Community Church in so far as I interact with children on doctrinal issues and maintain a growing relationship with Christ.

I agree to maintain a lifestyle in accordance with Biblical truths and values.

I agree and understand *Empowered Kids* Adult/ Child Policy and will comply with each provision.

The information contained in this application is correct to the best of my knowledge. I understand that Water of Life Community Church will make every attempt to keep this information confidential and will not share any information received as a result of a background check with any other agencies or companies, unless subpoenaed by a court of law. Background checks are contracted for a fee by a third party service.

Applicant's Signature

Date

DISCLOSURE and AUTHORIZATION TO OBTAIN INFORMATION

In connection with my suitability for employment or service with Water of Life Community Church, (herein "Client") or if employed, I understand that prior to or at any time after my employment commences a consumer report may be requested for employment/volunteer purposes from Protect My Ministry, Inc.,(herein: "Protect My Ministry") from public records including; but not limited to, Social Security number, motor vehicle operation history/driving records, workers' compensation information and criminal history to the extent permitted by law from various local, state, and federal agencies. Further, I understand that an Employment Credit Report may be requested. Finally, I understand that an Investigative Consumer Report may be requested and, as required under §606(a)(1) of the federal Fair Credit Reporting Act (FCRA), IS U.S.C. §1681 et seq., I understand that this Report will include information as to my character, general reputation, personal characteristics, mode of living, work habits, performance, experience, along with reasons for termination of past employment, whichever are applicable, obtained through personal interviews with associates who have knowledge concerning such items of information.

I VOLUNTARILY AND KNOWINGLY AUTHORIZE ANY PRESENT OR PAST EMPLOYER OR SUPERVISOR, COLLEGE OR UNIVERSITY OR OTHER INSTITUTION OF LEARNING, ADMINISTRATOR, LAW ENFORCEMENT AGENCY, STATE AGENCY, LOCAL AGENCY, FEDERAL AGENCY, CREDIT BUREAU, PRIVATE BUSINESS, MILITARY BRANCH OR THE NATIONAL PERSONNEL RECORDS CENTER, PERSONAL REFERENCE, AND/OR OTHER PERSONS TO GIVE RECORDS OR INFORMATION THEY MAY HAVE CONCERNING MY CRIMINAL HISTORY, MOTOR VEHICLE HISTORY/DRIVING HISTORY, SOCIAL SECURITY NUMBER, EARNINGS HISTORY, CHARACTER, GENERAL REPUTATION, MODE OF LIVING,AND EMPLOYMENT (INCLUDING REASONS FOR TERMINATION), CREDIT HISTORY, CREDIT CAPACITY, OR CREDIT STANDING OR ANY OTHER INFORMATION REQUESTED BY PROTECT MY MINISTRY DEEMED PERTINENT TO MY EMPLOYMENT.

In accordance with the FCRA and applicable state laws, I understand that I have the right to request a complete and accurate disclosure of the nature and scope of the investigation requested. Further, I am entitled to know if employment is denied because of information obtained by my prospective employer from a Reporting Agency. If so, I will be so advised in writing and be given the name, address and toll free number of the agency, a statement that the action was based in whole or in part on information contained in the Report, and written notice that I have the right (i) if I request, to obtain within sixty days a free copy of the Report from the Reporting Agency (under no circumstances shall such cost exceed the actual costs of duplication), and from any other Consumer Reporting Agency which compiles and maintains files on consumers on a nationwide basis; and, (ii) to dispute the accuracy or completeness of any information in a consumer report furnished by the Reporting Agency. I understand that upon my request with reasonable notice and after furnishing proper identification, Protect My Ministry's trained personnel will provide me with investigative information in my file during normal business hours in person or upon written request, by certified mail to a specified addressee, or telephone as permitted by law. Further, I understand that should I wish to review my file in person; I am permitted to be accompanied by one other person of my choosing who shall furnish reasonable identification and if requested, Protect My Ministry will provide a written explanation of any coded information contained in my file. I understand that Protect My Ministry is a Consumer Reporting Agency and it is Protect My Ministry's policy to not be involved in or make hiring decisions or recommendation.

Protect My Ministry's privacy policy limits the information it provides to the client named herein, however I hereby authorize the client to share such information with parties in interest who have a "need to know" such information to protect them and their employees. Protect My Ministry does not sell or otherwise provide any of the information found in its background investigations to any other party other than the client.

Consumer Reporting Agency contact information

Protect My Ministry

14499 Dale Mabry Hwy, Suite 201 South, Tampa FL 33618

Phone: 800-319-5581

Fax: 800-319-5582



CONFIDENTIAL DOCUMENT

This application is not complete:

- It must be submitted with the attached page: BACKGROUND RELEASE INFORMATION (and photo ID)
*****Background Checks will NOT be processed without a copy of your photo ID*****
- Applicants Information Only: DISCLOSURE and AUTHORIZATION TO OBTAIN INFORMATIONA SUMMARY OF YOUR RIGHTS under CALIFORNIA LA

Water of Life Community Church does not receive copies of credit reports and cannot provide an applicant a copy of their credit report.

A SUMMARY OF YOUR RIGHTS under CALIFORNIA LAW

Under California Law, you are entitled, upon presentation of proper identification (*), to find out from an investigative “consumer reporting agency” (“CRA”) what is in your file, as follows:

1. In person, by visual inspection of your file during normal business hours and on reasonable notice;
2. By obtaining a summary of it via telephone call, if you have made a written request, with proper identification, for telephone disclosure and the toll charge, if any, for the telephone call is prepaid by you or charged directly to you; or
3. By requesting in writing, with proper identification, that a copy of it be sent to a specified addressee by certified mail.

Investigative CRAs complying with requests for certified mailings shall not be liable for disclosures to third parties caused by mishandling of mail after such mailings leave the investigative CRAs. You also may request a copy of the information in person. The CRA may not charge you more than the actual copying costs for providing you with a copy of your file. The investigative CRA will provide trained personnel to explain any information furnished to you and will provide a written explanation of any coded information contained in files maintained on you. This written explanation will be provided whenever a file is provided to you for visual inspection. You may be accompanied by one other person of your choosing, who must furnish reasonable identification. An investigative CRA may require you to furnish a written statement granting permission to the CRA to discuss your file in such person’s presence.

(*) the term “proper identification” as used above shall mean that information generally deemed sufficient to identify a person. Such information includes documents such as a valid driver’s license, social security account number, military identification card, and credit cards. Only if the consumer is unable to reasonably identify himself with the information described herein, may an investigative CRA require additional information concerning your employment and personal or family history in order to verify your identify.

FOR QUESTIONS OR CONCERNS REGARDING	PLEASE CONTACT
CRAs and creditors	California Attorney General’s Office Public Inquiry Unit P.O. Box 944255 Sacramento, CA 94244-2550 * 800-952-5225
CRAs and creditors	California Department of Consumer Affairs 400 R Street, Suite 1080 Sacramento, CA 95814 * 800-952-5210

PLEASE KEEP THIS PAGE FOR YOUR REFERENCE

BACKGROUND RELEASE INFORMATION

The following must be filled out completely, signed, AND SUBMITTED WITH A COPY OF PHOTO ID for your application to be considered (Please Print)

FULL LEGAL NAME (First, Full Middle Name, Last Name)		
STREET ADDRESS		
CITY	STATE	ZIP
SOCIAL SECURITY NUMBER / /		DATE OF BIRTH / /
DRIVER'S LICENSE NUMBER or STATE ID		ISSUING STATE
OTHER OR FORMER NAMES (AKA, Maiden Names, Married Names, Surnames, Etc.)		
<input type="checkbox"/> I acknowledge that this application will not be considered without a copy of photo ID.		<input type="checkbox"/> Photo ID attached.
For residents of California only: <input type="checkbox"/> I acknowledge receipt of a copy of California Summary of Rights under CA law 1786.22. <input type="checkbox"/> I wish to receive a copy of any Background Check Report on me that is requested.		

AUTHORIZATION

I hereby authorize Water of Life Community Church and its designated agents and representatives to conduct a comprehensive review of my background causing a consumer report and/or an investigative consumer report to be generated for employment and/or volunteer purposes. I understand that the scope of the consumer report/ investigative consumer report may include, but is not limited to the following areas: verification of social security number; credit reports, current and previous residences; employment history, education background, character references; drug testing, civil and criminal history records from any criminal justice agency in any or all federal, state, county jurisdictions; driving records, birth records, and any other public records.

I further authorize any individual, company, firm, corporation, or public agency (including the Social Security Administration and law enforcement agencies) to divulge any and all information, verbal or written, pertaining to me, to Water of Life Community Church or its agents. I further authorize the complete release of any records or data pertaining to me which the individual, company, firm, corporation, or public agency may have, to include information or data received from other sources.

**Water of Life Community Church and its designated agents and representatives shall maintain all information received from this authorization in a confidential manner in order to protect the applicants personal information, including, but not limited to, addresses, social security numbers, and dates of birth.

The information contained in this application is correct to the best of my knowledge.

Signature: _____ Date: _____



CONFIDENTIAL DOCUMENT

Lifestyle/Ministry Covenant

The Children's Ministry of Water of Life exists to Prepare children to Offer their Gifts in service, Worship the Lord wholeheartedly, Extend the Kingdom, and Relate to others like Jesus would.

As servant leaders, the goal is to present a thoughtful and life-giving appearance at all times, in both dress and behavior, so we don't bring embarrassment to Jesus or ourselves. Thus we ask you to develop your personal lives and relationships with the heart of God and the fruit of the Spirit (Galatians 5:17-23). Practically speaking, stay in the Word and the Spirit and refrain from sexual immorality (including but not limited to pornography, co-habitation, adultery, homosexual behavior, premarital sex), profanity, drugs, alcohol abuse, and lying because these all kill our hearts and sidetrack our destiny for Jesus and cause those who are serving with us and those who we serve to stumble and struggle.

As a volunteer in the Children's Ministry at Water of Life, I agree to uphold the following standards:

- I will do my best to fulfill the Purpose Statement listed above.
- I will do my best to model Water of Life's Core Values.
- I will do my best to be a Christ-like role model to the children.
- I will have a servant's heart.
- I will learn and follow policies and procedures.
- I will be reliable and dependable.
- I will do my best to attend meeting and training sessions.
- I will arrive a minimum of 15 minutes before service to set up my class and receive the children.
- I will not gossip about my brothers and sisters at Water of Life, and will direct people to handle complaints against others in a biblical manner.
- I will treat everyone with respect and patience.
- I will attend weekend services faithfully.
- I will dress in a modest, wholesome and appropriate manner (no short shorts, miniskirts, cleavage, see-through or skin-tight clothing, no underwear exposed).
- My walk will reflect a biblical lifestyle. I will not be intoxicated with alcohol and will walk free from slavery to alcohol, tobacco, and drugs. I will be careful not to be a stumbling block to those who struggle and will conduct myself in such a way so that I am above reproach.
- I will be sexually pure, as outlined in Scripture, and abstain from premarital sex, co-habitation, and pornography. If married, I will avoid any situation that might lead to an inappropriate physical or emotional relationship with anyone other than my spouse.
- If I find myself struggling with personal sin, I will seek help, be accountable, and commit to recovery.
- I will communicate needs and frustrations with Children's Ministry Leadership.

Ultimately, we expect all volunteers to live under the Lordship of Christ. If you struggle in any of these areas, we want you to be honest. Our goal is your growth. We want you to succeed in this life and the next one and we are here to help you do just that. We may ask you to step out of ministry for a season and/or step out of certain aspects of your current duties to deal with your issues. If we do, that is not punishment—just an opportunity to get healed and grow.