

INSTRUCTORS' NAMES

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DESCRIPTION (from *Student Handbook*)

An intensive supervised ministry experience focused on the development of competencies related to effectively planning and conducting congregational worship services, weddings, and funerals consisting of the following: ministry service in a pre-approved setting, involvement in a formal church-based internship/ministerial training program, and appropriate academic requirements which will enhance the student's understanding of ministerial leadership. Pre-approval required (3 hours).

[3 hours. Substitution for: MS508 Competencies in Pastoral Practice (2 hours) and Elective (1 hr).

Notes: Enrollment limited to admitted Phoenix Seminary students who are also approved for an internship with a member church of The Gospel Coalition - Arizona Chapter.]

COURSE OUTCOMES

At the end of this course:

1. The student will build a set of theological convictions of congregational worship and understand how these convictions influence pastoral care.
2. The student will be able to plan a congregational worship service with timing for each element.
3. The student will plan a pre-funeral meeting with the family with essential questions to prepare for a funeral as well as manuscripting a full funeral service with timing for each element.
4. The student will plan pre-marital counseling and a wedding service with timing for each element.
5. The student will read all class materials and contribute to class discussions in thoughtful ways that move the conversation along.
6. The student will, through participation in a local church internship, become familiar with some of the regular practical demands of pastoral ministry.

COURSE TEXTS

REQUIRED TEXTS

A. BOOKS:

Bennett, Arthur. *The Valley of Vision: A Collection of Puritan Prayers and Devotions*. Pennsylvania: Banner of Truth Trust, 1975. (familiarity level reading; recommend leather bound version)

Carson, D.A., ed. *Worship by the Book*. Grand Rapids: Zondervan, 2002.

Chapell, Bryan. *Christ-Centered Worship*. Grand Rapids: Baker Academic, 2009.

Croft, Brian and Phil Newton. *Conduct Gospel-Centered Funerals*. Grand Rapids: Zondervan, 2014. (familiarity level reading)

Gilbert, Greg. *What is the Gospel?* Wheaton: Crossway, 2010.

Keller, Timothy. *The Meaning of Marriage*. New York: Dutton, 2011.

Ortlund, Ray. *The Gospel: How the Church Portrays the Beauty of Christ*. Wheaton: Crossway, 2014.

B. ARTICLES / CONTEMPORARY SOURCES (ON RESERVE IN THE LIBRARY):

Armstrong, John H. ed. *The Coming Evangelical Crisis*. Chicago: Moody Bible Institute, 1996. Please read Chapter 11, Leonard Payton, “How Shall We Sing to God?”, 189-206.

Butterfield, Rosaria Champagne. *The Secret Thoughts of an Unlikely Convert: An English Professor’s Journey Into Christian Faith*. Pittsburgh: Crown & Covenant Publications, 2014. Please read Chapter 3, “The Good Guys—Sanctification and Public Worship”, 65-94.

Leeman, Jonathan, ed. “The Church Praying”. <https://9marks.org/wp-content/uploads/2016/06/9Marks-Journal-Spring-2016.pdf>, Accessed 28 July 2016.

Lewis, C.S. “The Weight of Glory”. <http://www.verber.com/mark/xian/weight-of-glory.pdf>, Accessed July 28 2016.

Mohler, Albert. “A Call for Theological Triage and Christian Maturity”. <http://www.albertmohler.com/2004/05/20/a-call-for-theological-triage-and-christian-maturity-2/>, Accessed 28 July 2016.

Thorn, Joe. “Walking Through the Valley of Vision”. <http://www.joethorn.net/valley/>, Accessed 1 August 2016.

C. RECOMMENDED BUT NOT REQUIRED (SELECTED BIBLIOGRAPHY):

Carson, D.A. *Memoirs of an Ordinary Pastor*. Wheaton: Crossway, 2008.

Harvey, Dave. *When Sinners Say “I Do”: Discovering the Power of the Gospel for Marriage*. Wapwallopen: Shepherd Press, 2007.

Hughes, Kent R. and Douglas Sean O’Donnell, *The Pastor’s Book: A Comprehensive and Practical Guide to Pastoral Ministry*. Wheaton: Crossway, 2015.

Kauflin, Bob. *Worship Matters: Leading Others to Encounter the Greatness of God*. Wheaton: Crossway, 2008.

Keller, Timothy. *Center Church*. Grand Rapids: Zondervan, 2012.

Leeman, Jonathan, ed. “The Church Singing” <https://9marks.org/journal/church-singing/>, Accessed 29 July 2016.

Thorn, Joe. *Note to Self*. Wheaton: Crossway, 2011.

Vincent, Milton. *A Gospel Primer for Christians: Learning to See the Glories of God's Love*. La Cadena: Mission Reprographics, 2006.

COURSE REQUIREMENTS

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|--|---|
| Readings [15%] [Outcomes 1, 2] | Complete all assigned reading by the due dates indicated. Fill in, print off, sign, and turn in the reading log at the end of this syllabus on Dec 16. 150 points. |
| Class Discussions [10%] [Outcome 5] | Contribute to our weekly discussions with thoughtful insights and questions. 100 points. |
| Congregational Worship Paper [25%] [Outcomes 1, 2] | After reading <i>Worship by the Book</i> and <i>Christ-Centered Worship</i> , create a template of a gospel-centered worship service including all of the biblical elements of a congregational worship service, including a full (yet brief) sermon, list of songs, prayers, and Scripture readings. You should also include a thoughtful, concise theology of worship explaining why you ordered the service the way you did, being sure to include biblical justification for each element and the importance of corporate worship in the life of a member. This entire assignment should be 7-8 pages. This paper is due on October 24. 250 points. (bring 1 copy for the teacher and 1 copy for each student) |
| Wedding Service Paper [20%] [Outcome 4] | Organize a 4-5 week plan for a couple seeking biblical pre-marital counseling. What questions should you ask? What homework will you give them? What Scripture and extra-biblical resources will you direct them to? Why? (See Keller's book for thought development.) Additionally, create a wedding service with a full manuscript (including a brief sermon) of what you would like to say at this couples wedding. Consider reflecting on an actual couple you know considering marriage. This entire assignment should be 7-8 pages. This paper is due on Nov 28. 200 points. (bring 1 copy for the teacher and 1 copy for each student) |
| Funeral Service Paper [20%] [Outcome 3] | After reading Brian Croft's <i>Conduct Gospel-Centered Funerals</i> : Create a plan for meeting with a family to plan a funeral service (for an adult) including a questionnaire asking pertinent questions necessary for planning a service. Be sure to include thoughts on what you might say / |

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| | <p>do to offer pastoral compassion to the family.</p> <p>Additionally, organize a funeral service for the person above including all essential elements. Be sure to include a (brief) sermon.</p> <p>This entire assignment should be roughly 5 pages.</p> <p>This paper is due on December 12. 200 points. (bring 1 copy for the teacher and 1 copy for each student)</p> |
| <p>Internship Responsibilities [10%] <i>[Outcome 6]</i></p> | <p>Fulfill all of your regular duties as a pastoral intern, including all regular meetings and required tasks. In order to maintain accountability, you are required to turn in a time log (located at the end of this syllabus along with the reading log) at the conclusion of this seminar (Dec 16). You must indicate that you have fulfilled the required minimum of 15 hours of service in ministry, including attending a full round of membership classes at Church on Mill or Trinity Bible Church, four sermon previews or service reviews, observing pastoral or premarital counseling, and a church staff meeting. The time log will be combined with an evaluation from your pastor to determine your grade for this portion of the class.</p> <p>Due date: Dec 18. 100 points</p> |

Additional Notes on Papers:

- All papers must use proper SBL Formatting as required by Phoenix Seminary
- Think of papers as means to articulate theology and practice, and a resources to return to as God grants opportunities for leadership
- All three papers may push students beyond personal experience and the theological convictions you hold prior to the class: try not to underestimate the time these important assignments will take to complete
- Papers will be presented to peers as part of the course

COURSE WORKLOAD GUIDELINES

The following is a breakdown of the number of hours the average student can expect to spend on this course to complete the required assignments. These guidelines represent the typical graduate student and are intended as a guide to assist you in planning your homework schedule. These numbers may be higher or lower depending on your particular background and education.

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|--|------------------|
| Seminars, Discussion, & Pastoral Mentoring | 48 hours |
| Reading | 46.5 hours |
| Congregational Worship Paper | 16 hours |
| Wedding Service Paper | 4 hours |
| Funeral Service Paper | 2.5 hours |
| Internship (1 hr weekly) | 15 hours |
| TOTAL | 132 hours |

GRADING INFORMATION

The percentage ranges are given as guidelines which the instructor has freedom to modify.

| Letter Grade | Percentage | Grade Points | Description |
|--------------|------------|--------------|--|
| A+ | 100-98 | 4.0 | |
| A | 97-95 | 4.0 | Excellent; superior achievement. |
| A- | 94-92 | 3.7 | |
| B+ | 91-90 | 3.3 | |
| B | 89-87 | 3.0 | Good; commendable achievement. |
| B- | 86-84 | 2.7 | |
| C+ | 83-82 | 2.3 | |
| C | 81-80 | 2.0 | Satisfactory; acceptable achievement. |
| C- | 79-78 | 1.7 | |
| D+ | 77-75 | 1.3 | |
| D | 74-73 | 1.0 | Poor; marginal achievement. |
| D- | 72-71 | 0.7 | |
| F | 70-0 | 0.0 | Failure to advance in the course. No credit earned. Computed in GPA. |
| | | | |
| S | N/A | N/A | Sufficient achievement of course objectives. Not computed in GPA. |
| U | N/A | N/A | Insufficient achievement of course objectives. Not computed in GPA. |
| | | | |
| EX | N/A | N/A | Extension. A formally approved petition for course extension. |
| NR | N/A | N/A | Not Received. Instructor has not yet submitted grade. |
| | | | |
| WP | N/A | N/A | Withdrew from class while passing. Not computed in GPA. |
| WF | N/A | 0.0 | Withdrew from class while failing. Computed in GPA until retake. |

COURSE OBJECTIVES RELATED TO STUDENT LEARNING OUTCOMES

In order to measure the success of each degree program, PS has defined the following as the intended outcomes of the student learning process. Each course contributes to these overall degree program outcomes.

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|-----------------------------------|--------|--------------------|-------------------|
| Course: | MA 502 | Professors: | Vincent / Newkirk |
| Relates to these programs: | MDiv | | |

| Master of Divinity Student Learning Outcomes | Rubric ➤ Strong ➤ Moderate ➤ Minimal ➤ None | Mini-Justification |
|--|--|--|
| <i>MDiv Core</i> | | |
| 1. Know and apply Scripture using proper hermeneutical principles. | Moderate | 1. Readings will test and expand student knowledge of and usage of the Bible. 2. Three papers will present biblical passages for explanation of theological positions, which will necessitate proper hermeneutical principles. |
| 2. Articulate sound doctrine according to historic Christian orthodoxy. | Moderate | 1. The congregational worship paper will encourage students to develop and articulate a biblical doctrine of corporate worship. 2. The wedding service paper will necessitate a correct understanding of the doctrine of marriage (in a society that has lost the true meaning). |
| 3. Explain how to shepherd people with biblical wisdom, compassion and justice. | Strong | 1. Course classes and mentoring conversations with pastors will instruct and model for students how to shepherd like Jesus. 2. Internship responsibilities provide opportunities for observation and follow-up conversation on caring for God's people. 3. Weddings and funeral papers will necessitate an understanding of caring for people in need. |
| 4. Demonstrate healthy relationships with God and neighbor. | Minimal | 1. Readings (especially on corporate singing and prayer) will emphasize the importance of relationships with God, fellow believers, and non-believers. |
| <i>Biblical Communication Concentration</i> | | |
| 5. Demonstrate knowledge of the biblical languages for exegesis. | None | |
| 6. Communicate Scripture clearly according to proper homiletical principles. | Minimal | 1. Weekly seminar discussion will drive students towards not only hermeneutical accuracy but also the homiletical precision necessary for effective pastoral ministry. 2. Three papers will require students to articulate biblically complex passages in direct and relatable ways. |
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| <i>Counseling & Family Concentration</i> | | |
| 5. Counsel according to biblical principles. | Minimal | 1. The wedding and funeral papers, along with relevant readings, will address counseling. |
| 6. Design and assess programs for biblical counsel and care. | Strong | 1. The wedding paper will directly require students to design a program of counsel for couples seeking marriage. 2. The funeral paper will ask students to design how to care for a family in a time of death. 3. Readings (especially Ortlund) will set students on a path of how to design weekly worship services to care and guide God's people. |
| <i>Leadership Development Concentration</i> | | |
| 5. Articulate how to replicate ministry leadership based on biblical principles. | Moderate | 1. This course will demand students understand and are able to replicate pastoral care and leadership in life's major moments. 2. The wedding paper will ask students to replicate a pre-marital counseling ministry based on biblical convictions of marriage and family. |
| 6. Demonstrate the ability to provide biblical leadership . | Minimal | 1. Students will interact with necessary requirements of leadership in the weekly design of worship services and the occasional directives needed in weddings and funerals. |
| <i>Spiritual Formation</i> | | |
| 5. Articulate biblical principles for nurturing spiritually mature disciples of Jesus | Strong | 1. The papers require students to demonstrate an ability to understand and articulate how the local church encourages growth and holds members accountable for Christlike progress in the faith. |
| 6. Demonstrate the ability to provide sound spiritual care and guidance . | Strong | 1. Course discussions, readings, and all papers call upon students to learn and demonstrate how the church is to labor for people to mature in Christ. |

COURSE POLICIES

The following policies are not covered in this syllabus but are nonetheless binding on a student's work and behavior. It is important that the student refer to the respective sections of the *Student Handbook* (available online at www.ps.edu/student-affairs/student-handbook) for further details:

Statement of Unity and Respect

Course Assignments: Electronic Submission, Late Paper Policy

Course Attendance

Course Recording

Statement of Academic Honesty

Copyright Law

Disclosure of Personal Information

Gender Inclusive Language

Grading: Course Extensions, Grade Appeals, and Repeating a Course

Ethical Guidelines for Human Subject Research

Teaching Assistants

Visitors

On-Line Course Materials

Course Evaluations

Late Papers

Late papers will be reduced 10 points for every day (24 hour period) past the due date.

Attendance Policy

One of the strengths of Phoenix Seminary is the classroom interaction between instructors and students. Attendance and participation are essential components of the training process. **An absence is defined when a student does not attend a class period whether it be for an on campus or an online course. Watching a recorded lecture in lieu of attending class does not constitute attendance.** When a student is going to be absent, it is important that the student consult with the instructor in advance about work to be missed. In the case of extenuating circumstances, students may request an exception to this policy by submitting a petition to the Academic Petition Committee.

Excessive absences may result in grade reduction or course failure as indicated on the following chart:

| COURSE FORMAT | REDUCED GRADE | COURSE FAILURE |
|----------------------|------------------------------|------------------------------|
| 15-week | 2 nd missed class | 4 th missed class |

Courteous Use of Technology in the Classroom (phone, tablet, laptop)

Phoenix Seminary considers a student's character to be evidenced in part by their respect for their classmates, professors, and their valuable time in class. Please consider *how not to be rude* in the use of your technology by bearing in mind the following:

- Laptops and tablets are welcome in class to take notes and to access readings we're discussing. Using them for anything else (social networking, accessing non-course related websites, checking email) is discourteous and distracting to others.
- Phones must be silenced in class and stowed. That includes turning off the vibrate function. (We can hear it buzzing.) Is texting ok? No. If an emergency situation exists out of which you feel you must use your phone you should quietly step out of class to do so.

COURSE SCHEDULE: FALL SEMESTER (AUG 22-DEC 19, 2016)

August 25 – Week 1

1. Introduction to course and delegation of assignments / internship duties
2. Instructions on readings – please note that readings should be completed in their entirety unless page numbers are specified in the course schedule
3. Instruction on daily prayers (13 weeks, see Thorn’s guide “Walking Through the Valley of Vision”)
4. Q&A

September 1 – Week 2

Read for class: Assigned daily prayers in *The Valley of Vision*, *What is the Gospel?*

1. The greatest news ever told
2. God, man, Christ, response
3. False ‘gospels’
4. Building the local church on the gospel

September 8 – Week 3

Read for class: Assigned daily prayers in *The Valley of Vision*, *The Gospel: How the Church Portrays the Beauty of Christ*, “The Weight of Glory”, *Christ-Centered Worship* (pgs 125-136)

1. Why corporate worship?
2. Leading the church to meaningfully encounter the glory of God together
3. The church formally (services) and informally (relationships) makes the gospel visible

September 15 – Week 4

Read for class: Assigned daily prayers in *The Valley of Vision*, *Worship by the Book* (pgs 11-135)

1. Developing a theology of corporate worship
2. Allowing the Word of God to do the work of God
3. Brief introduction to the regulative principle of worship

September 22 – Week 5

Read for class: Assigned daily prayers in *The Valley of Vision*, *Christ-Centered Worship* (15-124, 136-158)

1. From theology to practice: building intentional liturgies
2. Must every church use a liturgy?

September 29 – Week 6

Read for class: Assigned daily prayers in *The Valley of Vision*, *Christ-Centered Worship* (pgs 234-251, 263-288), *Worship by the Book* (pgs 173-188, 240-248)

1. The role of preaching in the church
2. The priority of proclamation in the weekly liturgy

October 6 -- Week 7

Read for class: Assigned daily prayers in *The Valley of Vision*, “How Shall We Sing to God?”, *Christ-Centered Worship* (pgs. 296-304), *Worship by the Book* (pgs. 193-239)

1. The role of God’s gathered people in song
2. Developing and sustaining worship teams

October 13 – Week 8

Read for class: Assigned daily prayers in *The Valley of Vision*, “The Church Praying”, *Christ-Centered Worship* (pgs. 289-295), *Worship by the Book* (pgs. 249-250)

1. The place of prayer in the life of the church
2. Leading the church to pray
3. Ordinances: Lord’s supper and baptism

October 20 – Week 9

Read for class: Assigned daily prayers in *The Valley of Vision*, “The Good Guys – Sanctification and Public Worship”, *Worship by the Book* (136-172), *Christ-Centered Worship* (pgs. 159-232, 252-262 please note only familiarity level reading required for these pages)

1. Meaningful confessions, calls to worship, benedictions, Scripture readings
2. The regulative principle of worship
3. Q&A on worship

October 27 – Week 10..... Congregational Worship Paper Due

Read for class: Assigned daily prayers in *The Valley of Vision*

1. Congregational worship presentations (remember extra copies)
2. Designing church life to enhance and build on God’s work in corporate worship

November 3 – Week 11

Read for class: Assigned daily prayers in *The Valley of Vision*, *The Meaning of Marriage* (pgs. 1-118)

1. What is marriage?
2. What makes marriage joyful?
3. What makes marriage difficult?

November 10 – Week 12

Read for class: Assigned daily prayers in *The Valley of Vision*, *The Meaning of Marriage* (pgs. 119-218, 277-282)

1. Why Marriage?
2. Roles and responsibilities in marriage
3. Preparing a couple to wed (pre-marital counseling)

November 17 – Week 13 – (Reading Week)

Read for class: Assigned daily prayers in *The Valley of Vision*, *The Meaning of Marriage* (pgs. 219-276)

1. Planning and leading a wedding service
2. Shepherding after the wedding

November 24 – Thanksgiving Break – No Seminar or Internship

December 1 – Week 14..... Wedding Service Paper Due

Read for class: Assigned daily prayers in *The Valley of Vision*, “A Call for Theological Triage and Christian Maturity”

1. Wedding service paper presentations (remember extra copies)
2. Biblical marriage in modern American culture (live-in relationships, LGBT, etc.)

December 8 – Week 15

Read for class: *Conduct Gospel-Centered Funerals* (familiarity level reading)

1. A theology of death
2. Caring for the family and preparing the funeral service
3. Funerals for believers vs. funerals for unbelievers
4. Shepherding opportunities

December 15 – Week 16.....Funeral Service Paper Due

Read for class: None

READING/ATTENDANCE REPORT DUE

1. Funeral service paper presentations (remember extra copies)
2. Semester summary
3. Q&A

MA502 READING / ATTENDANCE REPORT
(Due December 16th)

Name _____

I have attended _____ out of 16 seminars.

I have completed _____ hours of internship responsibilities.

I have read the following:

Worship by the Book

YES NO Number of pages? ____

Christ-Centered Worship

YES NO Number of pages? ____

What is the Gospel?

YES NO Number of pages? ____

The Meaning of Marriage

YES NO Number of pages? ____

Conduct Gospel-Centered Funerals (Familiarity)

YES NO Number of pages? ____

The Valley of Vision (Familiarity)

YES NO Number of pages? ____

The Gospel

YES NO Number of pages? ____

6 ASSIGNED ARTICLES

YES NO Number of articles? ____

Signature _____

Date _____