

CGS SUMMER INTERN APPLICATION

Church of the Good Shepherd
3741 Garrett Rd.
Durham, NC 27707

The Summer Intern Staff is made up of college-age adults who are committed to serving God by ministering to the children and families of Church of the Good Shepherd. Summer Staff applicants must have completed their freshman year of college (or be age equivalent) to qualify.

Your attitude should be the same as that of Christ Jesus

~Philippians 2:5

The position of a Summer Intern is **NOT** an elevated position, but a servant position. As you prayerfully consider a ministry position at Church of the Good Shepherd, understand that expectations are high. This is a job and you will be held accountable. Being on Summer Staff is a full-time commitment starting Monday, May 30, 2017, and ending Tuesday, August 8, 2017. You will receive a stipend of **\$3,250**. Decisions on applicants are based upon this completed application (including two references). We reserve the right to terminate your position at any time for any unbiblical conduct, safety reasons, or leadership detrimental to the body of Christ.

We are looking for individuals who already demonstrate a lifestyle of growth and commitment as a disciple of Jesus Christ by:

1. Loving God
2. Loving the Body of Christ
3. Loving Others

Please type or print clearly. Fully completed applications should be **postmarked by March 24, 2017** to:

Church of the Good Shepherd
Re: Summer Internship
3741 Garrett Road
Durham, NC 27707

Any questions may be directed to the Church Office:
Phone: 919-490-1634

Billharritt@cgsonline.org

We will contact you upon receipt of fully completed application.

Decisions will be made by March 31.

BASIC INFORMATION

Please type or print neatly and legibly! Only fully completed applications will be considered.

Name: _____ Age: _____

School: _____

Major: _____ Grad Year: _____

School address: _____

City: _____ State: _____ Zip: _____

Phone: () _____ E-mail: _____

Permanent address: _____

City: _____ State: _____ Zip: _____

Phone: () _____ E-mail: _____

Best time to reach you: _____

When will you return to school in the fall? _____

Drivers License Number: _____

State: _____ Expiration Date: ____/____/____

Within the last 3 years, has your license been suspended? _____

How many accidents? _____ How many moving violations? _____

SSN: _____ Birthday: ____/____/____

If you play a musical instrument, list it here: _____

If you play a team sport, list it here: _____

Parents' Names: _____

Parents' address and phone number (if different from permanent):

Address: _____

City: _____ State: _____ Zip: _____

Phone: () _____ E-mail: _____

For all questions, please respond clearly and concisely. (Use a separate page if necessary.)

CHURCH HISTORY

Please provide us with accurate information concerning the church(es) you have been a part of.

Church you attend while in school: _____

Senior Pastor's Name: _____

Church Address: _____

City: _____ State: _____ Zip: _____ Phone:()_____

Home Church: _____

Senior Pastor's Name: _____

Church Address: _____

City: _____ State: _____ Zip: _____ Phone: ()_____

Any others?

SPIRITUAL HISTORY

1. Define the gospel:

2. In 2-3 paragraphs, briefly share your testimony.

3. What role does Scripture play in your life?

4. How do you continue to grow in your relationship with Christ?

Him we proclaim, warning everyone and teaching everyone with all wisdom, that we may present everyone mature in Christ. For this I toil, struggling with all his energy that he powerfully works within me. ~Colossians 1:28-29

PERSONAL HISTORY

5. Why do you want to work at Church of the Good Shepherd this summer?

6. How did you become interested in this opportunity?

7. What gifts, skills, or background do you believe will assist you in your summer children's ministry position? (List any training or personal experiences that would help you in ministering to children and/or families.)

8. Describe your family background. How will your family feel about your being a Summer Intern? May we contact them?

9. Complete the following sentences:

“If I don't do this job this summer, I'll...

“I desire to serve at CGS because...

“God taught me this week...

10. List 3 personal strengths and 3 personal weaknesses. Please complete **EACH** space.

STRENGTHS

1.

2.

3.

WEAKNESSES

1.

2.

3.

11. Rate yourself on a scale of 1 to 10 (10 for excellent, 1 for poor) in the following areas:

___ TIME MANAGEMENT

___ CLEANLINESS

___ DRIVING

___ FULFILLING RESPONSIBILITIES

___ ADMITTING MISTAKES

___ RESPECT FOR AUTHORITY FIGURES

___ BIBLE KNOWLEDGE
___ WORKING WITH A TEAM

___ LEADERSHIP
___ WORKING ON MY OWN

Be imitators of me, as I am of Christ. ~I Corinthians 11:1

WORK HISTORY

12. Please list your prior work experience including supervisor(s) and phone numbers.

13. Who has been a spiritual influence in your life? May we contact this person? (Include phone number)

14. Are you willing to accept supervision and accountability in your ministry? Why or why not?

15. What is your understanding of leadership & authority? How do you do under someone else's supervision?

16. Do you have any health concerns of which we should be aware?

17. Is there anything else we need to know in considering you for Summer Staff?

SIGNATURE OF AGREEMENT

If accepted as a Summer Intern, I agree to the following:

1. I will be available for the entire summer commitment (Monday May 30, 2017 until Tuesday, August 8, 2017.) [Please include any weddings or school commitments that could cause you to miss work in question number 17 above.]
2. I have contacted 2 referents to fill out my reference forms (one peer and one ministry related). Their names are:

_____ and _____

3. My vacation time will be before and/or after my Summer Staff commitment.
4. As a staff member, I will not participate in any illegal activities and will discourage others from participating in them. I am also willing to abstain from any other activities that may reflect negatively so that there will be no conflict of interest with the children's ministry, college ministry, and church.
5. I authorize you to perform a criminal and/or driving investigation/check. My signature indicates that I have completed this application to the best of my ability, answering honestly and truthfully, and have read and agreed to the commitment outlined above. If any information changes, I will contact you immediately.

SIGNATURE: _____ **DATE:** ___/___/___

Decisions will be made by March 31, 2017 at which time you will be contacted. If you have any questions, please call the Church Office at 919-490-1634

**CGS Summer Intern
Pastor Reference Form**
Church of the Good Shepherd
3741 Garrett Rd.
Durham, NC 27707

The applicant stated here is applying for a summer internship position with youth or children's ministry with The Church of the Good Shepherd in Durham, NC. The applicant has been instructed to give you this form. Please complete it to the best of your knowledge. It will become a part of the applicant's application and will be used to help determine his or her suitability for the desired ministry. No single reference will determine acceptance or refusal, so frank appraisal will be appreciated by both the candidate and the selection committee. All information is confidential.

**Please send the completed form, by
March 24, 2017 to**

Church of the Good Shepherd
Re: Intern Reference
3741 Garrett Road
Durham, NC 27707

Or email to:

Billharritt@cgsonline.org

CONFIDENTIAL INFORMATION CONCERNING:

Applicant's Name: _____

School Address: _____

City: _____ **State:** _____ **Zip:** _____

Telephone: () _____

E-mail: _____

Reference Completed By: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Telephone: () _____

E-mail: _____

May we contact you at the above listing? ____ If so, when is the best time to reach you? _____

QUESTIONNAIRE

Please respond to the following questions clearly and concisely.

1. How long have you known the applicant and in what capacity?

2. Please give your frank evaluation of the applicant's:

A. Christian faith and maturity:

B. Potential or actual skills or abilities related to church youth work:

C. Outstanding strengths:

D. Weaknesses:

E. Emotional stability:

3. Please rate the candidate with respect to each of the characteristics listed below by checking the appropriate blank. Check N/A for items that you feel you have had no opportunity to observe. Please feel free to add any appropriate modifying element.

A. INITIATIVE

- Anticipates upcoming needs and acts on them
- Works independently
- Needs supervision
- Needs constant supervision
- N/A

B. RESPONSIVENESS to needs/concerns of others

- One of the most compassionate people I know
- Concerned about others
- Average
- Mostly self-centered
- Shows no concern for others
- N/A

C. TEAMWORK

- Great team person
- Good at working on teams
- Average
- Not good at working on teams
- Totally isolates self when working on teams
- N/A

D. SENSE OF HUMOR

- Hilarious
- Fun to be around
- Average
- Rarely laughs or causes others to laugh
- N/A

E. INTERPERSONAL SKILLS

- Sought after
- Pleasant, people enjoy having them around
- Average
- Many are uncomfortable around this person
- This person turns off others
- N/A

F. PHYSICAL HEALTH

- Excellent
- Good
- Fair
- Poor
- Restrictions
- N/A

G. LEADERSHIP ABILITIES

- An exceptional, natural leader
- Talented leader
- Can lead when asked
- Mostly a follower
- Avoids leadership
- N/A

H. PERSONAL APPRAISAL

- Outstanding candidate (Top 5%)
- Very good (Top 15%)
- Solid (Top 30%)
- Somewhat below average
- I have serious concerns about this applicant

4. Are there any special circumstances we might need to know concerning this applicant?

5. Any additional comments that might help us in our decision?

Thank you so much for taking the time to fill out this reference form. We appreciate it, as does the applicant. You have obviously made an impact on this applicant's life, so We want to encourage you in that. If you have any questions or would like to talk with me about anything regarding this applicant, please feel free to call us at 919-490-1634. Thank you again for your time.

By God's Grace Bill Harritt

**CGS Summer Intern
Peer Reference Form**
Church of the Good Shepherd
3741 Garrett Rd.
Durham, NC 27707

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Telephone: () _____

E-mail: _____

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By God's Grace Bill Harritt