

CRIM 425—Criminal Justice Management

**Spring 2012: Thursday--, 4:30 PM – 7:10 PM
Krug Hall – Room #5
George Mason University, Fairfax Campus**

Instructor: Thomas Ryan, Adjunct Professor, BS, MPA, MA

Office Hours: TBA by appointment

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CRIM425 Criminal Justice Management (3:3:0) Prerequisite: CRIM 100. This course explains the management function for current and future criminal justice managers. This course emphasizes communication, leadership skills, and organizational development. This class will focus on the leadership and supervisory aspects of criminal justice management by studying topics in criminal justice through supervisory and command considerations.

College Policies:

Accommodations for students with disabilities:

If you are a student with a disability and you need academic accommodations, please see me and contact the Disability Resource Center (DRC) at 703.993.2474. All academic accommodations must be arranged through that office.

Honor Code Policy:

All students are expected to be familiar with the University's Honor Code, which may be found in the University Catalog. Ignorance of the policy is not a valid excuse and all violations will be reported. For the purposes of this class, pay particular attention to section B. *plagiarism*. (The following was reproduced from the University Catalog):

B. *Plagiarism encompasses the following:*

Presenting, as one's own, the words, the work, or the opinions of someone else without proper acknowledgement. Borrowing the sequence of ideas, the arrangement of material, or the patterns of thought of someone else without proper acknowledgement.

Add/Drop Period

Last Day to Add (Full-Semester Course) January 31, 2012

Last Day to Drop (Full-Semester Course) February 24, 2012

COURSE INFORMATION

Course Description:

A well-rounded criminal justice education includes research, reading, and lessons from those in the field of policing. In this course, we will be doing some of each. The goal is to expose you to various aspects of criminal justice management and aspects of law enforcement and criminal justice organizations in the United States. This will include a study of criminal justice leadership, management policy, ethics, culture, organization, and service responsibility.

Through a variety of resources, lectures, student presentations, and guest presentations, you will gain valuable insight to the concept of criminal justice management in the United States. You will supplement the material and lectures from class with independent research, readings, and class discussion.

Course Requirements:

You will be required to write five summary papers, take a mid-term and final examination, and do 20 minute group presentation.

Summary Papers

The summary papers will be based on assigned reading and must be turned in on the required date. The summary papers should be between 350-400 words (**Definitely no more than 400 words**). You must turn in your own paper. Papers **will not be accepted for someone else and will not be accepted on line**. The summary papers are a synopsis, or summary, of **any one** of the assigned articles for that period prior to when the paper is due. **No particular style is required for the summary paper and no late papers will be accepted**. Summary papers are worth 10 points each.

Mid-term and Final Examination

There will be a midterm and final examination. The final examination is not comprehensive. All tests are closed-book and notes will not be allowed. Each test will cover both lecture material, including guest speakers, and assigned readings. The format of the exams will consist of short answer and essay questions. We will review for each examination. During the examinations, students will not be allowed to have any type of electronic devices available to them. **Note: Even though you only have to do a summary paper on one of the assigned readings, exam material will come from all of the assigned readings.**

Class Presentation

There will be ten class presentations. Students will be assigned in five teams, and together, will be required to complete a class presentation that is to be 15-20 minutes in length. Due to the size of the class and the number of presentations, it is not to exceed 20 minutes, and expect discussion and questions to follow the presentation. If power point is used, no more than three slides are permitted with bullet points that are not to exceed one line. **Students are not to bring any written material up to do the**

presentations. You are expected to know the material you are speaking about. I do not want students simply reading their presentation from their power point or from notes. There are no videos permitted for the presentation, with no exceptions to this, and no notes other than what is on the power point. The presentation will be on a topic regarding criminal justice management/operations. Each team will be assigned their topic by me. Their presentation should address the following three points:

- Provide an overview of the topic (define and explain what the topic is)
- Explain how the topic is used or relates to criminal justice management/operations
- Explain the benefits or challenges of the topic to criminal justice management/operations

Students will be graded on the quality of their presentation material and the presentation itself. The quality of the presentation grade will be shared by all of the students in the group, so it is important that a good effort is put forth by each member. Each team is responsible for dividing the time of the presentation so that each student speaks for 3-4 minutes, and the same power point is to be used by the group. Time will not permit switching out a power point in the middle of the presentation. **The purpose of the presentation is to enable the class to get an introduction to a variety of topics related to criminal justice, so research your material well, and be the expert in the class on your topic. Everyone in the class should leave with knowledge of the topic that they did not have when they came in.** The teams will be assigned by me.

Exam Make Ups: Exams cannot be made up unless there is a serious and verifiable reason as to why you could not take the test on the scheduled date. If you will be participating in a school sponsored function, please bring documentation in advance. Keep in mind, those who take make-up exams will have significantly different examinations.

Attendance:

Each student is responsible to attend class and learn the material. An attendance sheet will be passed around. Students are not permitted to sign the attendance sheet for a student who is absent from class or leaving early. Participation in class discussions and attendance are an integral part this course. Absences can negatively impact your grade. Attendance/Participation will count up to 15 points towards your final grade and points will be deducted from your final grade for classes missed. It is especially important to be in class on dates when guest speakers will be presenting and for student presentations.

Readings:

There is no text book required for this class. I will provide required readings which must be completed for discussion prior to class. The readings are included on the syllabus; however, additional handouts or readings may be posted on blackboard. I have tried to

keep these readings as interesting as possible. *You are responsible for activating and checking your GMU email for updates on a regular basis, as well as blackboard.*

Grading:

Class Participation/Attendance – maximum 15 points

Class Presentation – maximum 50 points

Summary Papers – maximum 50 points

Midterm Examination - maximum 100 points

Final Examination – maximum 100 points

Total – 315 points

Course Schedule: Subject to some changes based on guest speaker availability.

1. January 26: Course Introduction

A. Introduction to the course / Syllabus

B. Overview of Policing/Course

2. February 2: Criminal Justice Management

Required Reading:

<http://www.fbi.gov/stats-services/publications/law-enforcement-bulletin/june-2010/leading-the-modern-police-force> and

http://www.policechiefmagazine.org/magazine/index.cfm?fuseaction=display&article_id=336&issue_id=72004

3. February 9: Management Theory

Required Reading:

http://www.policechiefmagazine.org/magazine/index.cfm?fuseaction=display&article_id=2161&issue_id=82010 and

http://www.policechiefmagazine.org/magazine/index.cfm?fuseaction=display&article_id=1396&issue_id=102004 and

http://www.policechiefmagazine.org/magazine/index.cfm?fuseaction=display&article_id=1436&issue_id=32008

4. February 16: Legal Issues

Required Reading:

http://www.policechiefmagazine.org/magazine/index.cfm?fuseaction=display&article_id=1381&issue_id=12008 and [http://policeforum.org/library/critical-issues-in-policing-series/Immigration%28\\$25%29.pdf](http://policeforum.org/library/critical-issues-in-policing-series/Immigration%28$25%29.pdf)

[http://policeforum.org/library/critical-issues-in-policing-series/Immigration%28\\$25%29.pdf](http://policeforum.org/library/critical-issues-in-policing-series/Immigration%28$25%29.pdf)

Summary Paper 1 Due

5. February 23: Managing Police Culture

Required Reading: http://www.fbi.gov/stats-services/publications/law-enforcement-bulletin/October-2010/copy_of_confronting-science-and-market-positioning and

http://www.policechiefmagazine.org/magazine/index.cfm?fuseaction=display&article_id=265&issue_id=42004

6. March 1: The Budget Process

Required Reading: <http://www.policeforum.org/library/budgeting/PD%20Budgeting.pdf>

7. March 8: Mid-Term Examination

8. March 15 – No Class – Spring Break

9. March 22: Managing Ethics

Required Reading:

http://www.policechiefmagazine.org/magazine/index.cfm?fuseaction=display&article_id=2290&issue_id=12011 and

http://www.cops.usdoj.gov/files/RIC/Publications/supervisionintereis_lechiefs.pdf and

<http://www.cops.usdoj.gov/files/RIC/Publications/e09082171Integrity.pdf> and

http://www.policechiefmagazine.org/magazine/index.cfm?fuseaction=display&article_id=858&issue_id=42006 and

http://www.policechiefmagazine.org/magazine/index.cfm?fuseaction=display&article_id=1025&issue_id=102006

Summary Paper 2 Due

10. March 29: Managing Administrative Investigations

Required Reading:

http://www.policechiefmagazine.org/magazine/index.cfm?fuseaction=display&article_id=2213&issue_id=102010 and

http://www.policechiefmagazine.org/magazine/index.cfm?fuseaction=display&article_id=2163&issue_id=82010

11. April 5 Managing Criminal Investigations

Required Reading: [http://www.policeforum.org/library/sniper-report/Sniper%20Report\[1\].pdf](http://www.policeforum.org/library/sniper-report/Sniper%20Report[1].pdf)

Summary Paper 3 Due

Class presentations

12. April 12 Crime Victimization and Victim Services

Required Reading:

http://www.policechiefmagazine.org/magazine/index.cfm?fuseaction=display&article_id=1297&issue_id=102007

Class presentations

13. April 19: Public Information and the Media

Required Reading: http://findarticles.com/p/articles/mi_m2194/is_3_70/ai_73845608/

Summary Paper 4 Due

Class presentations

14. April 26: Recruitment

Required Reading:

http://www.policechiefmagazine.org/magazine/index.cfm?fuseaction=display&article_id=2056&issue_id=42010 and

http://www.policechiefmagazine.org/magazine/index.cfm?fuseaction=display&article_id=254&issue_id=32004

Class presentations

15. May 3: Managing Operations

Required Reading: <http://www2.fbi.gov/publications/leb/2002/may2002/may02.pdf>

Summary Paper 5 Due

Class presentations

16. May 10: **Final Examination**

Grading Scale

CRIM 425 Grading Scale – Possible 315 total points

Letter Grade	Total Points
A+	304
A	292
A-	283
B+	273
B	261
B-	252
C+	242
C	230
C-	221
D	190
F	189 and Below