Guide for Undergraduate Students
Online Resources

College web site: chss.gmu.edu

Departments and programs: chss.gmu.edu/departments

Majors: chss.gmu.edu/programs/majors

Minors: chss.gmu.edu/minors

General education requirements: chss.gmu.edu/gened

Questions about academic policies: chssundergrad.gmu.edu

University Catalog: catalog.gmu.edu
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Welcome to Your College

The deans, faculty, and staff of the College of Humanities and Social Sciences are pleased to welcome you to George Mason University. This guide will introduce you to important opportunities and resources available to you as a student in the college. In addition, this guide lists academic policies you need to know.

Staying connected with the college is an important part of your experience at Mason. Regular announcements and updates on new courses and special activities for students will keep you in the loop. Awards, scholarships, lunches with the dean, a research symposium, and even graduation are all part of the college-level activities. Keep in touch with us so you know about these opportunities. The following options will help keep you up to date:

- **Activate your Mason e-mail!** Through this account your professors, the college, and the university send out for critical announcements. It is important to activate your account and check it regularly.

- **Become a Facebook friend of the college.** On Facebook, you'll get all the latest college news and activity information. [facebook.com/masonchss](http://facebook.com/masonchss)

- **Bookmark the college web page (chss.gmu.edu).** The web page has information on departments and programs, degrees, events, and much more.

The department of your major will be your main point of contact throughout your time at Mason. Meet regularly with an advisor to plan your course of study and make sure you are on the right track for your degree. The last section of this guide lists our majors, along with web links where you can learn more about each major and the people to contact if you have questions or need advising.

Welcome to the College of Humanities and Social Sciences!
About Your Degree

To earn a degree you need to complete 120 credits, including 45 credits in courses numbered 300 and above and at least one course at the 300 or 400 level that is designated “writing intensive.” Most courses are 3 credits.

The 120 credits are completed in four areas:

- University-wide general education requirements
- College requirements
- Requirements specified for your major
- Electives

The number of electives you have depends on the specifics of the major you choose and how you fulfill the other requirements. Many students package electives into a minor.

More on general education and the college requirements: chss.gmu.edu/gened

More on the requirements for your major: chss.gmu.edu/programs/majors

More on minors: chss.gmu.edu/minors

A simple calculation shows how you can graduate in four years: Take 15 credits a semester for two semesters a year for four years. You can graduate in less time if you have AP or IB credits, take courses in the summer, or take more than 15 credits a semester. Conversely, you’ll take more than four years to graduate if you take fewer than 15 credits a semester.

Academic status can affect your time to graduation. Students on warning, probation, or returning from suspension are limited to 13 credits a semester. This policy is discussed in later sections of this guide. As in all cases, the official statement of these policies can be found in the online University Catalog (catalog.gmu.edu).
Foreign Language Requirement and Testing

If you are pursuing a BA in the college, you need to demonstrate intermediate-level proficiency in a foreign language. You can do that by completing an approved sequence in one foreign language: 110 (6 credits) and 210 (3 credits) in Arabic, Chinese, French, German, Italian, Japanese, Korean, Russian, or Spanish; 101, 102, 201, 202 (3 credits each) in Latin.

If you have prior experience with one of these languages, you need to take the placement test offered by the Department of Modern and Classical Languages. The test will determine your placement into the most appropriate course or, if you place beyond 210 (202 for Latin), give you a waiver of the foreign language requirement. If you place into the 300-level or above, you will receive 3 credits for 250 for all languages but Latin.

You may be eligible for a waiver of this requirement if you submitted a qualifying Test of English as a Foreign Language score when you applied to Mason, attended a high school in which the language of instruction was not English, or have credits from AP, IB, or transferred language courses at the required level.

More information on waivers of the foreign language requirement: chssundergrad.gmu.edu/foreignlgwaiver

More information on the placement tests and testing schedules: mcl.gmu.edu/placementtesting
Beyond the Requirements: Challenge, Opportunity, Success

The College of Humanities and Social Sciences provides all its students with academic challenges, enriching opportunities, and the tools for success in college and beyond.

Challenge starts with the courses you choose. In our courses, you will be challenged to think critically and creatively and explore new subjects. But more than that, we hope you will challenge yourself to go beyond what is required, to do more than the minimum. For example,

- Do a research apprenticeship.
- Participate in the Undergraduate Research Symposium.
- Pursue advanced language study.
- Apply to honors in your major.
- Consider an accelerated master’s degree program.
- Declare a minor or a double major.

Learn more at chss.gmu.edu/challengeyourself.

Opportunities to enrich your college experience are everywhere. Experiential learning courses will give you the opportunity to learn while you do. As part of a class on gender and violence, you might volunteer in a homeless shelter, or in a Spanish class, you might tutor Spanish-speaking immigrants. There are clubs in which you study or socialize with like-minded students or perform public service to improve your community.

Perhaps the greatest opportunity we offer you in our college is to “go global.” Whether you are talking about economics or the environment, today’s world is highly interconnected. Students in all majors develop a greater understanding of this interconnectedness and appreciation of other peoples and cultures. Go beyond the minimum.

- Take a course in the culture, history, or politics of a different world region.
Do a minor with a global focus.

Minor in a foreign language.

Study abroad for a week or a semester.

Learn more at global.gmu.edu and globaled.gmu.edu.

Success in college allows you to develop skills in clear writing, logical thinking, global awareness, and the ability to conduct advanced research. We’ve structured your requirements to help make this happen. These skills are fundamental to your future career and are sought after by employers.

Make a successful transition from college to your first career by taking advantage of our college-to-career activities.

- Do an internship and gain experience in the workplace while earning college credit.
- Take our 1-credit preparation for the workforce course, and learn how to translate the skills you’ve learned in college into your first job.
- Sign up for workshops on resume writing and interviewing skills.
- Participate in career days, panels, and fairs where you can learn about career paths related to what you are studying and meet with prospective employers.
- Declare a career-enhancing minor.
  - Electronic journalism
  - Entrepreneurship studies
  - Intelligence analysis
  - Legal studies
  - Nonprofit studies
  - And many more

Learn more at chss.gmu.edu/collegetocareer and careers.gmu.edu.
Policy Pointers

What you don’t know about academic policies may hurt you. You are responsible for knowing the policies of the university and the college and how they affect you.

All policies are published annually in the online University Catalog. The policies of each catalog year apply to all students at Mason in that year regardless of when they started. The two specific chapters of the catalog relevant to you are Academic Policies (for university policies) and the College of Humanities and Social Sciences (for college policies). These chapters are main links from the catalog home page (catalog.gmu.edu).

While you need to be aware of all policies, there are a few we think are so important to new students that we describe them here. These informal descriptions do not replace the official versions published in the catalog.
**REGISTERING**

You will be registering yourself for classes using Patriot Web (patriot-web.gmu.edu). You should check Patriot Web periodically to verify the accuracy of your schedule. You have the ability to modify your own schedule, adding or dropping classes up until the add–drop deadlines each semester. These deadlines are published in the Academic Calendar each semester (see registrar.gmu.edu). The drop period gives you time to try out a course to see what it’s like or determine whether you can handle the level of work for all your courses given your other commitments and make adjustments on your own. Adding a course after the deadline requires the permission of the chair or the dean (depending on the date) and is rarely granted.

**WITHDRAWING FROM A COURSE AFTER THE DEADLINE**

Dropping a course after the published deadline requires the approval of the dean and can only be done for a nonacademic reason such as an unanticipated medical or family emergency. The university does give undergraduates three selective withdrawals. Within the selective withdrawal period, students can use these to withdraw from a course after the deadline and without permission. (The selective withdrawal period is published in the Academic Calendar [registrar.gmu.edu]).

Courses for which a withdrawal is approved receive a grade of W. These credits are counted in the “attempted credits” used to determine academic standing.

**ACADEMIC STANDING**

All students need a grade point average (GPA) of 2.00 to graduate. But they also need a minimum GPA to be in good academic standing and remain at Mason. Students are put on warning, probation, or suspension if their GPA falls below this minimum. See “Student Retention Categories” in the next chapter of this guide.

**ACADEMIC SUSPENSION**

Students in degree status who incur a first suspension following a spring semester or summer term serve a period of suspension through the next fall
semester. Students who incur a first suspension following a fall semester serve a period of suspension through the next summer term. A second suspension is for one calendar year: two semesters and a summer term. Students returning from suspension are on probation for one academic period. Course credits earned at other colleges during the period of suspension from Mason (for academic or nonacademic reasons) are not accepted for the degree program.

ACADEMIC DISMISSAL
A third suspension results in academic dismissal, a status that is usually permanent. In exceptional cases, students who have been dismissed may apply for readmission after a minimum absence from the university of three calendar years.

REPEATING A COURSE
Most courses cannot be repeated for credit. If you do poorly in such a course, you have the option of taking it again, and the grade you receive the second time will replace the first one. Some courses, though, can be repeated for credit. If you do poorly in a course like this, retaking the course will not affect your previous grade.

CREDITS THAT DO NOT COUNT TOWARD YOUR DEGREE
Not all courses can be applied to a degree in the college. You cannot apply activity courses with the prefixes PHED or PRLS. You cannot apply Military Science (MLSC) courses except for MLSC 400. Once you’ve enrolled at Mason, you cannot apply credit earned from the College Level Examination Program (CLEP) to your degree.

If you have questions about academic policies or seek an exception to a policy, the Office of Undergraduate Academic Affairs can help you. The office is located in College Hall, Room C211; 703-993-8725. See its web site at chssundergrad.gmu.edu, or e-mail chssdean@gmu.edu.
Policies Straight from the Catalog

In this chapter we repeat for your convenience some important policies from the University Catalog for 2010–11. You can find these policies and all others online at catalog.gmu.edu, specifically in the Academic Policies chapter and the College of Humanities and Social Sciences chapter. For your own sake, take a moment to look through them and keep this guide as a reference.

SELECTED POLICIES FROM THE ACADEMIC POLICIES CHAPTER OF THE CATALOG

Repeating a Course
Some courses are annotated in the catalog as “repeatable for credit.” These are courses in which students receive additional credit for more than one taking of the same course, up to a maximum number of credits specified in the catalog. Special topics and independent study courses are examples. For all other courses, the following conditions apply:

- Some courses, such as special topics courses, are repeatable for a limited number of additional credits. As long as students do not exceed the maximum allowable credits for repeatable courses, all takings of the course count for credit and in the student’s GPA. In cases where the student has exceeded allowable credits in a repeatable class, the transcript will exclude the grade and credits of the earliest taking of the class.

- For undergraduate classes not repeatable for credit, undergraduate degree students may repeat courses for which they seek a higher grade. Academic programs may restrict repeats of certain departmental or college courses in the major. Excessive repeats may result in termination from the major by a student’s dean. A grade received in a repeated course will replace a grade in prior takings of the same course in the calculation of the cumulative GPA, even if the more recent grade is lower. Duplicate credit is not given. Repeat rules apply to taking the same course and courses designated in the catalog as equivalent. Repeat rules apply throughout a student’s academic history. All instances of courses and their grades remain part of the student’s transcript. No adjustment to the cumulative GPA will be made when the grade in the repeated course is W. A grade in a Mason course will not be excluded from the cumulative GPA based on a subsequent taking of an equivalent course at a transfer institution. The exclusion of earlier grades of repeated courses will not change the academic standing or dean’s list notations for the earlier semester. Note that individual programs may
disallow students from retaking certain high-demand courses simply for the purpose of improving their grade. Programs may also require departmental permission for students to repeat certain department, school, or college courses.

Selective Withdrawal for Undergraduates
Undergraduates enrolled in degree programs are eligible to withdraw from a limited number of classes without the dean’s approval and at the student’s own discretion. Students may process a maximum of three such selective withdrawals during their entire undergraduate career at Mason. The three classes may have any number of credits. The academic calendar for each semester will include an open withdrawal period beginning the day following the last day to drop the class and extending through the ninth week. For classes shorter than a semester (14 weeks), the period will be set in proportion to the length of the class.

Course Withdrawal with Dean Approval
For undergraduate students, withdrawal after the open withdrawal period, for cause within the period or after a student has used all three selective withdrawals, requires approval by the student’s academic dean and is typically permitted only for nonacademic reasons that prevent course completion.

Semester Withdrawal with Dean Approval
Undergraduates taking three or fewer classes may use the selective withdrawal for all courses for a semester; see the Selective Withdrawal for Undergraduates section [above]… Otherwise, students may withdraw from a semester after the end of the drop period without academic penalty only for nonacademic reasons with the approval of the academic dean. Withdrawal forms are available at the appropriate academic dean’s office. Students who stop attending all classes without the dean’s approval and without processing selective withdrawals, if eligible, will receive a grade of F in all courses.

Effects of Course or Semester Withdrawal
Approved or selective withdrawal results in a grade of W on the student’s transcript for the withdrawn course(s). While a grade of W does not affect the GPA, undergraduate students should note that withdrawn courses are part of “attempted credit hours,” which serve as the basis for the student’s credit level. In the university’s undergraduate retention system, GPA standards increase according to credit level. See the Student Retention Categories in the Undergraduate Policies section [reproduced below].
**Good Academic Standing**
Students are in good academic standing unless they are academically dismissed, suspended, or on probation. Students on academic warning are still considered to be in good academic standing.

**Student Retention Categories**
The university's minimum standard for satisfactory academic achievement is 2.00 on a 4.00 scale. Students with at least 7 attempted credits and a cumulative GPA of less than 2.00 fall into one of three categories: warning, probation, and suspension. All notations of academic standing are included in a student's permanent record. The cumulative GPA range that defines each of the categories varies according to the credit level, as noted below:

<table>
<thead>
<tr>
<th>Credit Level</th>
<th>Warning</th>
<th>Probation</th>
<th>Suspension</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attempted Credit Hours</td>
<td>Cumulative GPA Range</td>
<td>Cumulative GPA Range</td>
<td>Cumulative GPA Range</td>
</tr>
<tr>
<td>7–16</td>
<td>0.00–1.99</td>
<td>–</td>
<td>–</td>
</tr>
<tr>
<td>17–29</td>
<td>1.75–1.99</td>
<td>1.00–1.74</td>
<td>0.00–0.99</td>
</tr>
<tr>
<td>30–59</td>
<td>1.85–1.99</td>
<td>1.25–1.84</td>
<td>0.00–1.24</td>
</tr>
<tr>
<td>60–89</td>
<td>1.95–1.99</td>
<td>1.55–1.94</td>
<td>0.00–1.54</td>
</tr>
<tr>
<td>90+</td>
<td>–</td>
<td>1.85–1.99</td>
<td>0.00–1.84</td>
</tr>
</tbody>
</table>

**Exception for Freshmen and Transfer Students**
Freshmen and transfer students in their first semester of study at Mason will receive probation as the strongest academic sanction. GPA retention levels, as stated above, will apply in all subsequent semesters. Students in this category should be on notice that they must make up ground in order to avoid suspension in future semesters; in particular, they should consult their advisors and consider repeating courses in order to achieve academic good standing.
The university uses only Mason e-mail accounts to communicate with enrolled students. Students should activate their Mason e-mail account, use it to communicate with their department and other administrative units, and check it regularly for important information.

Registration and Degree Audit
Students are responsible for correctly registering for courses and paying all tuition and fees by the official university registration and payment deadlines. Instructors do not have the authority to add students to courses, and students may not sit in on classes for which they are not registered. All students should verify the accuracy of their enrollment before the end of the add period and should check Patriot Web to verify that they are registered for the classes that they think they are.

All students are responsible for reviewing their own transcripts and degree audits regularly to ensure that they are correct and that they are on track to meet all their requirements.

Withdrawal
Students are responsible for all courses in which they remain officially enrolled once the drop period has ended. Instructors do not have the authority to withdraw students from classes. Withdrawals require the approval of the relevant dean (undergraduate academic affairs or graduate academic affairs) and are typically allowed only for full semesters at a time (a withdrawal from all enrolled courses). Withdrawals are only permitted for non-academic reasons; no withdrawals can be approved for academic reasons. When submitting a withdrawal request, students must provide verifiable, third-party documentation for the reason for the withdrawal. Requests for withdrawals should be submitted as early in the semester as possible and never after the last day of classes.

Accommodations for Disabled Students
Students with documented disabilities should contact the Office of Disability Services to open a file and learn more about accommodations that may be available to them.

Excluded Courses and Credits
Physical Education (PHED) and Parks, Recreation, and Leisure Studies (PRLS) activity courses cannot be used for credit for a degree in the College of Humanities and Social Sciences.

Military Science (MLSC) 400 has been approved to be applied to the credit for a
degree in the college, but other MLSC courses are not approved for credit toward degrees in the college.

Once matriculated at Mason, students may not take College Level Examination Program (CLEP) exams and apply credits from those exams to degrees in the college. Students may apply credits from CLEP exams to degrees in the college only if those credits were awarded and reported prior to matriculation.

**Academic Load**

The university limits undergraduate students with a cumulative GPA below 2.00 to 13 credit hours per semester. All undergraduate students returning from suspension are also limited to a maximum of 13 credit hours. Exceptions to this rule are very rare and only occur in extraordinary cases.

Undergraduate students in good standing may enroll in up to 18 credit hours each semester. In exceptional circumstances, students may request an overload of the maximum credit hours. Freshmen and transfer students in their first semesters are not given permission for overloads as they have yet to establish an academic record at George Mason.

In order to be considered for an overload, students must fulfill all of the following criteria:

- Be in good academic standing.
- Have completed the prior semester with a GPA of 2.33 or higher.
- Have a cumulative GPA of 2.33 or higher.
- Have demonstrated in prior semesters at Mason the ability to handle an increased and demanding course load while maintaining high performance.
- Have no remaining incompletes (INs) from a previous semester.

If approved for an overload, the student is responsible for adding the additional class(es) and paying for the related tuition by the official university deadlines.

**Consortium of Universities Registration**

Participation in consortium registration is available to degree-seeking juniors and seniors in good standing currently enrolled at Mason. Participation is limited to courses that are approved by the student’s department chair and academic dean, apply to the student’s program of study, are not offered during that semester at Mason, and have space available at the consortium institution. Students should consult with the Consortium Coordinator in the Registrar’s Office, as additional restrictions may apply. Students may take just one course per semester, with a career maximum of two courses (6 credits). Students who have failed a course at Mason
are not permitted to take the equivalent course through the consortium under any circumstances. All consortium registration requests must be submitted to the dean’s office at least 3 weeks prior to the first day of classes for the relevant semester at Mason.

Credit to Be Earned at Other Institutions
Students enrolled at George Mason University are expected to complete their course work with George Mason courses. Exceptions to this policy are rare and are considered only under extraordinary circumstances, on a case-by-case basis. Students must obtain advance, written approval from their department/program and dean’s office before enrolling in classes elsewhere.

To be considered for an exception to this policy, students must have completed the immediately preceding semester with a minimum GPA of 2.00 and not be in danger of academic probation, suspension, or dismissal. Freshmen and new transfer students are not allowed to take courses elsewhere as they have yet to establish an academic record at George Mason. Since transfer students have already transferred a number of hours, they are expected to plan all remaining courses at George Mason. Local community colleges are not part of the University Consortium, and requests to take community college courses can seldom be approved. Courses offered at Consortium Universities must be reviewed by the Consortium Coordinator in advance and will not be considered for general study elsewhere review.

Courses elsewhere that have been pre-approved by the dean’s office must be taken for a grade and passed with a minimum grade of 2.00 in order to be transferred to George Mason. Although credit for the course can be transferred, the grade for the course does not. It will not be factored into the student’s GPA.

Students must make arrangements with the visited institution to have an official transcript mailed directly to the George Mason University Registrar’s Office immediately after the course work is completed. Credit cannot be transferred until an official transcript is received.

Additional information about study elsewhere can be found at chssundergrad.gmu.edu.

Study Abroad
In order to be considered for study through the Center for Global Education, students must plan well in advance and receive prior, written permission from the academic dean. Students must also meet all of the following criteria:

• Have a cumulative minimum GPA of 2.25 at Mason.

• Have completed the immediately preceding semester at Mason with a minimum GPA of 2.00.
• Have completed the necessary forms and have obtained all required signatures and course equivalencies.

The Center for Global Education may have higher academic standards, and students must meet all eligibility requirements and prerequisites.

Students in danger of probation, suspension, or dismissal should plan very carefully before requesting to study abroad. Students who are not in good academic standing will not be permitted to study abroad.

Academic Clemency

In extraordinary cases, students who have been absent from George Mason for a minimum of three consecutive calendar years may request that their academic dean consider allowing clemency from up to 16 hours of course work from previous semesters. To be considered for this exception, students must meet all of the following criteria:

• Be absent from George Mason for a minimum of three consecutive calendar years.

• Provide a detailed explanation for why they were unsuccessful in those courses and how they have made changes to ensure their academic progress upon their return.

• Submit their request within 12 months of the first day of the re-enrollment term.

• In order to make this request, students should (a) complete at least 6 hours during their first 12 months back at George Mason and (b) earn a minimum GPA of 2.50 each semester back prior to making the clemency request, with no grade below 2.00. If these minimum academic requirements are not met during the first semester of return, then clemency will not be allowed under any circumstances.

Additional information about clemency can be found at chssundergrad.gmu.edu.

Appeals Process

Grade appeals should be made to the department or program following the process specified in the Academic Policies chapter of the catalog. If they are resolved within the department or program, that unit is the final level of appeal. The departmental decision may be appealed to the dean only on the basis of procedural irregularity. Undergraduate students should address such appeals through the Office of Undergraduate Academic Affairs. If the grade appeal is not resolved within the department or program, the chair makes a recommendation to the dean, who makes the final determination. The decision of the dean is not subject to review or further appeal.
Students may appeal departmental decisions concerning academic actions to the Office of Undergraduate Academic Affairs. They may appeal decisions of the Office of Undergraduate Academic Affairs to the Dean's Council, a committee composed of college deans and faculty members. Students may appeal decisions of the Dean's Council to the Student Policies and Appeals Committee, a standing committee elected by the college faculty. These levels of appeal are subject to the limits below concerning the final level of appeal for each type of academic action. Students who feel that the college appeal process was conducted unfairly may appeal to the Provost's Office as specified in the Academic Policies chapter of this catalog.

Departments set the requirements for the majors and minors that they administer. Substitutions and waivers of requirements require the approval of Undergraduate Academic Affairs. When a department denies a substitution or waivers of a requirement, this decision may be appealed to the Office of Undergraduate Academic Affairs on the basis of procedural irregularity only, and it is the final level of approval.

The Dean's Council is the final level of appeal for course overloads, consortium registration, study elsewhere, and withdrawals after the drop deadline within the semester. Appeals of these decisions may be made to the Student Policies and Appeals Committee on the basis of procedural irregularity only, and it is the final level of approval.

Student Policies and Appeals Committee is the final level of appeal for college level requirements for the college, retroactive adds, withdrawals, and graduation, and return from suspension and dismissal. This committee is the final level of approval.

There is no waiver or appeal of satisfactory performance standards (minimum grades or grade point average, GPA) that have been set by the department or program faculty for the courses in their major or minor.

Students should file all appeals in a timely manner, usually within the semester in which the original decision is rendered, but no later than the final day of classes of the following semester.
Majors and Minors in the College

Majors
Anthropology, BA*
Art History, BA*
Communication, BA*
Criminology, Law and Society, BS*
Economics, BA and BS
English, BA*
Environmental and Sustainability Studies, BA
French, Concentration in Foreign Languages, BA
Global Affairs, BA
Government and International Politics, BA*
History, BA*
Individualized Study, BIS*
Integrative Studies, BA and BS
Latin American Studies, BA*
Neuroscience, BS
Philosophy, BA*
Psychology, BA and BS*
Public Administration, BS*
Religious Studies, BA
Russian and Eurasian Studies, BA
Sociology, BA
Spanish, Concentration in Foreign Languages, BA

*Honors in the major available

More about majors:
chss.gmu.edu/programs/majors

Contact information for majors:
chss.gmu.edu/undergraddirectors
Minors
African and African American Studies
American Government
Ancient Mediterranean Art
and Archaeology
Anthropology
Applied Conservation Studies
Art History
Asia-Pacific Studies
Chinese
Classical Studies
Communication
Consciousness and Transformation
Criminology, Law and Society
Economic Systems Design
Economics
Electronic Journalism
English
Entrepreneurship Studies
Film and Media Studies
Folklore and Mythology
French
German
Global Affairs
Global Systems
History
Immigration Studies
Intelligence Analysis
International/Comparative Studies
Islamic Studies
Japanese Studies
Judaic Studies
Latin
Latin American Studies
Leadership
Legal Studies
Linguistics
Middle East Studies
Multimedia
Native American and Indigenous Studies
New Europe
Nonprofit Studies
Philosophy
Philosophy and Law
Political Philosophy
Psychology
Public Policy and Management
Religious Studies
Russian
Science and Society
Sociology
Spanish
Sport and American Culture
Sport Communication
Teaching English as Second Language
Urban and Suburban Studies
Women and Gender Studies

More about minors:
chss.gmu.edu/minors
How to Graduate on Time

1. Meet with an advisor regularly.
   • Seek help in planning what courses to take to meet all requirements.
   • Review progress toward your degree.
   • Program directors: chss.gmu.edu/undergraddirectors

2. Pay attention to deadlines.
   • Register, add and drop classes, and pay tuition on time.
   • Deadlines are published in the Academic Calendar (registrar.gmu.edu)

3. Verify your registration through Patriot Web.
   • Make sure you are registered for the classes you think you are.
   • Double check that you dropped the courses you think you dropped.

4. Review your degree evaluation through Patriot Web.
   • Track your own progress at the beginning of each semester.
   • Double-check your evaluation if you add or drop classes.
   • Plan how to complete the requirements that show up in red.
   • Print your evaluation and review it when you meet with an advisor.

5. Don’t let your GPA fall below 2.00.
   • You must have a 2.00 GPA to graduate.
   • Students with a GPA below 2.00 are limited to taking 13 credits a semester.
   • You could be suspended or even dismissed.

6. Know where to find the policies that affect you.
   • You are personally responsible for knowing Mason’s policies.
   • University policies: catalog.gmu.edu
   • College policies: chssundergrad.gmu.edu

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