



# Castleton

A V E R M O N T U N I V E R S I T Y

## **INTERNATIONAL APPLICATION FOR ADMISSIONS**

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Undergraduate Degree Programs  
Graduate Degree Programs

Office of Admissions  
Castleton University  
86 Seminary Street  
Castleton, Vermont 05735

1-800-639-8521  
802-468-1213  
fax: 802-468-1476  
[www.castleton.edu](http://www.castleton.edu)

### **2018-2019**

Online applications are welcome  
[www.castleton.edu/admissions](http://www.castleton.edu/admissions)



## CASTLETON CONTACT INFORMATION

Email: [international@castleton.edu](mailto:international@castleton.edu)  
Mail: International Admissions  
Castleton University  
86 Seminary Street  
Castleton, Vermont 05735 U.S.A.  
Fax: 802-468-1476  
Phone: Toll-free inside U.S. (800) 639-8521;  
Office (802) 468-1371  
Web: [www.castleton.edu/admissions](http://www.castleton.edu/admissions).

## DETERMINING INTERNATIONAL STUDENT STATUS

For the purpose of admission, Castleton University defines "international applicants" as foreign nationals who hold or intend to hold any temporary non-immigrant visa/status in the U.S.A. These applicants must complete the international student application. Note: Students who hold a non-immigrant visa/status and who attend U.S. high schools are considered international applicants.

## APPLICATION DEADLINE

Applications are accepted for either the fall or spring semester for undergraduate and Fall, Spring, or Summer for Graduate. Castleton's policy of "rolling admissions" means that we process applications throughout the year until we determine that we have filled our class for each semester. Castleton encourages students to apply early to allow sufficient time to process your application, get your visa, and arrange for transportation. Only completed applications will be reviewed for consideration. We reserve the right to close admission once the class is filled.

## ADMISSION DEPOSIT

To reserve your place, accepted students must remit a non-refundable deposit of \$200 USD on or before May 1 for the fall semester and December 1 for the spring semester. After these dates, deposits will be accepted on a space-available basis. The deposit is credited toward the first semester's bill.

## FIRST YEAR UNDERGRADUATE APPLICANT CHECKLIST

If you have not attended college previously, please submit:

- Completed application (please print clearly).
- Essay (refer to page 5)
- \$40 USD application fee made payable to Castleton University
- Official transcript of your high school studies. (If document is not in English, it must be translated by an evaluation service. See Evaluation Services for details.)
- Official TOEFL, IELTS, PTE, SAT, or ACT scores
- One letter of recommendation (from teacher, school counselor, coach, or employer)
- Certification of Finances
- Copy of your passport identification page

## TRANSFER UNDERGRADUATE APPLICANT CHECKLIST

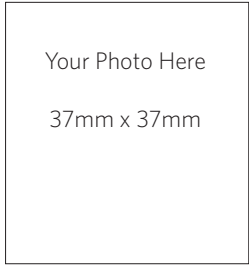
- Complete application (please print clearly)
- Essay (refer to page 4)
- \$40 USD application fee made payable to "Castleton University"
- Official university or college transcript; if 18 credits or less, submit official transcript of your high school studies and diploma (If document is not in English, it must be translated by an evaluation service. See Evaluation Services for details.)
- If 18 credits or less, submit official TOEFL, IELTS, PTE, SAT, or ACT scores
- One letter of recommendation (from teacher, school counselor, coach, or employer)
- Certification of Finances
- Copy of your passport identification page

## GRADUATE APPLICANT CHECKLIST

- Complete application (please print clearly)
- Personal Statement (refer to page 4)
- \$40 USD application fee made payable to Castleton University
- Official transcript from an accredited institution verifying complete of a 4-year bachelor's degree (If not in English, it must be translated by an evaluation service. See Evaluation Services for details.)
- Official TOEFL, IELTS or PTE score (Submit only if your undergraduate coursework was not through an English education system)
- Two letters of recommendation
- Current Resume
- Certification of Finances
- Copy of your passport identification page
- GMAT scores for MS in Accounting applicants only
- GRE for MS in Psychology

## EVALUATION SERVICES

To transfer university credit, transcript must be evaluated by an accredited service. If the documents are written in a language other than English, complete and certified true English translations must be furnished together with the official documents in that language. Photocopies or other copies must be certified true. All academic transcripts must be signed by the appropriate school or government official and must include the seal of the school or the government.



**PERSONAL AND VISA INFORMATION**

Full Legal Name \_\_\_\_\_  
Last Name/Family Name/Surname First Name/Given Name Middle

Permanent Home Address (non-U.S. address) \_\_\_\_\_

\_\_\_\_\_  
City Province/State Country Postal Code

Mailing Address (if different from above) \_\_\_\_\_  
Street, Apartment Number or P.O. Box Number

\_\_\_\_\_  
City Province/State Country Postal Code

Home phone ( ) \_\_\_\_\_ Cell phone ( ) \_\_\_\_\_ E-mail: \_\_\_\_\_  
Country code Country code

Country of birth \_\_\_\_\_ Country of citizenship \_\_\_\_\_ Date of birth [month/date/year] \_\_\_\_\_

Sex assigned at birth: Male \_\_\_\_\_ Female \_\_\_\_\_ I identify as \_\_\_\_\_

Marital Status: Married \_\_\_\_\_ Single \_\_\_\_\_ Other \_\_\_\_\_

Have you ever obtained a U.S. Visa before? Yes \_\_\_\_\_ No \_\_\_\_\_ If Yes, what visa type \_\_\_\_\_ When \_\_\_\_\_

Do you have a U.S. citizenship or green card? Yes \_\_\_\_\_ No \_\_\_\_\_ Other (please specify) \_\_\_\_\_

Have you ever been convicted of a felony, misdemeanor, or other crime? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please attach a detailed explanation.

If you are currently in the U.S, what is your visa type? (F-1, F-2, J-1, J-2, B-2, B-1, H1B, H4.....) \_\_\_\_\_

If you are currently an international student in the U.S., please indicate the U.S. school whose I-20 or DS-2019 you presently hold:

Primary language \_\_\_\_\_ Other languages \_\_\_\_\_

**ETHNICITY**

**A Note on the Collection of Racial and Ethnic Information:** Colleges and Universities are asked by many, including the federal government, accrediting associations, college guides, newspapers, and our own college community, to describe the racial/ethnic backgrounds of our students and employees. In order to respond accurately to these requests, we ask that you provide us with the following information. Please answer both questions:

- 1) Are you Hispanic/Latino? Yes \_\_\_\_\_ No \_\_\_\_\_
- 2) Select one or more from the following to describe your racial background: American Indian/Alaskan Native \_\_\_\_\_ Asian \_\_\_\_\_  
 Black or African American \_\_\_\_\_ Native Hawaiian or Pacific Islander \_\_\_\_\_ White \_\_\_\_\_

**Hispanic or Latino:** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.  
**American Indian or Alaska Native:** A person having origins in any of the original peoples of North and South America (including Central America) who maintains cultural identification through tribal affiliation or community attachment.  
**Asian:** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.  
**Black or African American:** A person having origins in any of the black racial groups of Africa.  
**Native Hawaiian or Other Pacific Islander:** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.  
**White:** A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

**ADMISSIONS DATA**

Term for which you are applying: Fall Term of 20 \_\_\_\_\_ Spring Term of 20 \_\_\_\_\_ Summer (graduate only) \_\_\_\_\_  
 Class: Freshman \_\_\_\_\_ Transfer \_\_\_\_\_ Graduate \_\_\_\_\_

Castleton University awards academic scholarships to undergraduate international applicants. Only those who have completed their international applications will be considered for these scholarships.

**PROGRAM INFORMATION:** I plan to attend: Fall 20 \_\_\_\_ (classes start August 2018) Spring 20 \_\_\_\_ (classes start January 2019)

Degree Programs: Please indicate from this list the program which is your **first choice**. This is not a declaration of major; it is for our planning purposes only.

Note: For education licensure (teaching) applicants, a Liberal Arts or Science major must be selected in addition to the education licensure program.

**BACHELOR DEGREES**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Art - Art Education (portfolio required)    | <input type="checkbox"/> Exercise Science                               | <input type="checkbox"/> Psychology - Health                         |
| <input type="checkbox"/> Art - Art History (portfolio required)      | <input type="checkbox"/> Geology  | <input type="checkbox"/> Social Science - Economics                  |
| <input type="checkbox"/> Art - Photography (portfolio required)      | <input type="checkbox"/> Global Studies                                 | <input type="checkbox"/> Social Science - Environmental Studies      |
| <input type="checkbox"/> Art - Studio Art (portfolio required)       | <input type="checkbox"/> Graphic Design                                 | <input type="checkbox"/> Social Science - Geography                  |
| <input type="checkbox"/> Biology                                     | <input type="checkbox"/> Health Education                               | <input type="checkbox"/> Social Sciences                             |
| <input type="checkbox"/> Biology - Ecology and Evolutionary Biology  | <input type="checkbox"/> Health Education - Community Health Education  | <input type="checkbox"/> Social Studies                              |
| <input type="checkbox"/> Biology - Molecular Biology and Biomedicine | <input type="checkbox"/> Health Education - School Health Education     | <input type="checkbox"/> Social Work                                 |
| <input type="checkbox"/> Business - Accounting                       | <input type="checkbox"/> Health Science                                 | <input type="checkbox"/> Sociology                                   |
| <input type="checkbox"/> Business - Management                       | <input type="checkbox"/> History  | <input type="checkbox"/> Sociology - Community Studies               |
| <input type="checkbox"/> Business - Marketing                        | <input type="checkbox"/> Kinesiology                                    | <input type="checkbox"/> Sociology - Criminology                     |
| <input type="checkbox"/> Chemistry                                   | <input type="checkbox"/> Mathematics                                    | <input type="checkbox"/> Sociology - Cultural Anthropology           |
| <input type="checkbox"/> Chemistry - Biochemistry                    | <input type="checkbox"/> Mathematics - Statistics                       | <input type="checkbox"/> Sociology - Power and Conflict              |
| <input type="checkbox"/> Chemistry - Environmental Chemistry         | <input type="checkbox"/> Multidisciplinary Studies                      | <input type="checkbox"/> Spanish for Business                        |
| <input type="checkbox"/> Communication - Digital Media               | <input type="checkbox"/> Music - General                                | <input type="checkbox"/> Spanish Language and Literature             |
| <input type="checkbox"/> Communication - Journalism                  | <input type="checkbox"/> Music - Musical Theater (audition required)    | <input type="checkbox"/> Sport Management                            |
| <input type="checkbox"/> Communication - Mass Studies                | <input type="checkbox"/> Music - Performance (audition required)        | <input type="checkbox"/> Theater Arts                                |
| <input type="checkbox"/> Communication - Video/Film Production       | <input type="checkbox"/> Music Education (audition required)            | <input type="checkbox"/> Theater Arts - Acting and Directing         |
| <input type="checkbox"/> Communication - Public Relations            | <input type="checkbox"/> Nursing (Fall only)                            | <input type="checkbox"/> Theater Arts - Technical Theater and Design |
| <input type="checkbox"/> Computer Information Systems                | <input type="checkbox"/> Philosophy                                     | <input type="checkbox"/> Undecided major                             |
| <input type="checkbox"/> Criminal Justice                            | <input type="checkbox"/> Political Science                              | <input type="checkbox"/> Women's and Gender Studies                  |
| <input type="checkbox"/> Ecological Studies                          | <input type="checkbox"/> Practice in Physical Education - Licensure     |  |
| <input type="checkbox"/> English - American Literature               | <input type="checkbox"/> Practice in Physical Education - Non-licensure |  |
| <input type="checkbox"/> English - Children's Literature             | <input type="checkbox"/> Psychology                                     |  |
| <input type="checkbox"/> English - World Literature                  | <input type="checkbox"/> Psychology - Agency                            |  |
| <input type="checkbox"/> Environmental Science                       | <input type="checkbox"/> Psychology - Developmental                     |  |
|  | <input type="checkbox"/> Psychology - Forensic                          |  |

**ASSOCIATE DEGREES**

- Business
- Communication
- Criminal Justice
- General Studies

**EDUCATION TEACHER LICENSURE PROGRAMS**

Students must complete one of the education programs offered by the college as well as one of the liberal arts and science majors approved for that program.

- Elementary Education (Art, Biology, English, Environmental Science, Geology, History, Mathematics, Multidisciplinary Studies, Social Science, Social Studies, Theater Arts)
- Elementary Education with Special Education Endorsement (Select from majors approved for Elementary Education)
- Secondary Education (Art, Biology, English, Environmental Science, Geology, History, Mathematics, Social Science, Social Studies, Spanish, Theater Arts)

**GRADUATE APPLICANTS ONLY**

If you hold a bachelor's degree and are interested in a graduate program, please check one of the following. (refer to Castleton's website or contact International Admissions for detailed graduate admission requirements.)

- |  |  |
|--|--|
| <input type="checkbox"/> Master of Arts in Education: Curriculum and Instruction                 | <input type="checkbox"/> Master of Arts in School Psychology (MA + CAGS)     |
| <input type="checkbox"/> Master of Arts in Education: Special Education                          | <input type="checkbox"/> Master of Science in Accounting                     |
| <input type="checkbox"/> Master of Arts in Educational Leadership (School Principal Endorsement) | <input type="checkbox"/> Master of Science in Athletic Leadership            |
|  | <input type="checkbox"/> Continuing Education - School Principal Endorsement |

**EDUCATIONAL INFORMATION**

High School (for freshmen and transfer students only) \_\_\_\_\_ Graduation Year \_\_\_\_\_

High School Address \_\_\_\_\_

School Counselor's Name: \_\_\_\_\_ Email: \_\_\_\_\_

List all colleges you have attended for your post-secondary education (after high school completion)

Name	Location	Degree (if any)	Dates Attended	Credits earned
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Name	Location	Degree (if any)	Dates Attended	Credits earned
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- Have you taken TOEFL? Yes \_\_\_\_ No \_\_\_\_ Date of test \_\_\_\_\_ TOEFL score (including essay) \_\_\_\_ + \_\_\_\_
- Have you taken IELTS? Yes \_\_\_\_ No \_\_\_\_ Date of test \_\_\_\_\_ IELTS scores \_\_\_\_\_
- Have you taken ACT? (optional) Yes \_\_\_\_ No \_\_\_\_ Date of test \_\_\_\_\_ ACT scores \_\_\_\_\_
- Have you taken SAT? (optional) Yes \_\_\_\_ No \_\_\_\_ Date of test \_\_\_\_\_ SAT scores \_\_\_\_\_
- Have you taken GMATS? Yes \_\_\_\_ No \_\_\_\_ Date of test \_\_\_\_\_ GMATS scores \_\_\_\_\_

High School GPA (grade point average) \_\_\_\_\_ College GPA (if available) \_\_\_\_\_  
(based on a 4.00 scale) (based on a 4.00 scale)



**EXTRA-CURRICULAR, ATHLETIC ACTIVITIES, AND EMPLOYMENT**

We encourage you to submit a resume. Please list employment history (employer, position, city/state/province, dates started/completed extra-curricular, community service, and/or volunteer activities.

For undergraduate students only: Are you interested in participating in varsity sports? Yes \_\_\_\_ No \_\_\_\_ . If yes, please indicate:

**Female:**

- \_\_\_\_ Alpine Skiing
- \_\_\_\_ Basketball
- \_\_\_\_ Cross Country
- \_\_\_\_ Field Hockey
- \_\_\_\_ Ice Hockey
- \_\_\_\_ Lacrosse
- \_\_\_\_ Nordic Skiing
- \_\_\_\_ Rugby
- \_\_\_\_ Soccer
- \_\_\_\_ Softball
- \_\_\_\_ Tennis
- \_\_\_\_ Track and Field
- \_\_\_\_ Volleyball

**Male:**

- \_\_\_\_ Alpine Skiing
- \_\_\_\_ Baseball
- \_\_\_\_ Basketball
- \_\_\_\_ Cross Country
- \_\_\_\_ Football
- \_\_\_\_ Golf
- \_\_\_\_ Ice Hockey
- \_\_\_\_ Lacrosse
- \_\_\_\_ Nordic Skiing
- \_\_\_\_ Soccer
- \_\_\_\_ Tennis
- \_\_\_\_ Track and Field
- \_\_\_\_ Wrestling

**PARENT/GUARDIAN INFORMATION**

Father/parent \_\_\_\_\_ Mother/parent \_\_\_\_\_  
first last mi first last mi

Address \_\_\_\_\_ Address (if same write "same") \_\_\_\_\_

Date of birth \_\_\_\_\_ Date of birth \_\_\_\_\_

Telephone number \_\_\_\_\_ Telephone number \_\_\_\_\_

Father/parent email \_\_\_\_\_ Mother/parent email \_\_\_\_\_

Profession/occupation \_\_\_\_\_ Profession/occupation \_\_\_\_\_

Father/parent employer \_\_\_\_\_ Mother/parent employer \_\_\_\_\_

The following questions are asked to determine whether or not you are a first generation college student. This information is not considered during the admissions process.

What is your first parent's highest level of education?

- \_\_\_\_ Did not complete high school
- \_\_\_\_ High School diploma or GED
- \_\_\_\_ Some college
- \_\_\_\_ Associate's degree
- \_\_\_\_ Bachelor's degree
- \_\_\_\_ Graduate degree
- \_\_\_\_ Other

What is your second parent's highest level of education?

- \_\_\_\_ Did not complete high school
- \_\_\_\_ High School diploma or GED
- \_\_\_\_ Some college
- \_\_\_\_ Associate's degree
- \_\_\_\_ Bachelor's degree
- \_\_\_\_ Graduate degree
- \_\_\_\_ Other

Name of college attended and degree, if applicable

Name of college attended and degree, if applicable

If you have relative[s] in the US, please list their names, their relationship to you and their U.S. address. \_\_\_\_\_

**HOUSING**

It is a condition of admission that all new students who do not commute from home must live in the college residence halls and participate in a college meal plan. Please check one: \_\_\_\_ I will be living on campus \_\_\_\_ If I can receive permission to do so, I would like to live off campus. Enclose a letter requesting permission and detailing your reasons.

**ESSAY**

The essay is an important part of your application to Castleton and helps us to evaluate your motivation and potential for college-level work beyond grades and standardized tests. Please submit on a separate sheet of paper a typed essay of at least 250 words and be sure to include your full name and date of birth.

**First Year Students:** We encourage you to submit an essay on the topic of your choice. You are welcome to use the following suggestions.

- Discuss your motivation for pursuing college-level study, addressing your personal interests and career goals.
- Describe an independent study, community service project, internships, or senior project that you have completed or are pursuing during your high school career that involves at least a semester's worth of work, In addition to describing your topic, explain the process your work follows, what you found most challenging, and if you hope to pursue any aspect of this project at the college-level. Feel free to attach an official summary or proposal of your project.

**Transfer Students:** Explain your learning experience at your current or last college or university. Explain how Castleton University fits into your academic and future goals.

**Graduate Applicant:** Please be sure to read the online Graduate Catalog for the requirements specific to the program you are applying to.

**NON-DISCRIMINATION, EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION**

Every member of Castleton University should work to ensure non-discriminatory processes and practices with faculty, staff, and students. Qualified students are recruited for, admitted to, and participate in all college programs without discrimination on the basis of race, color, gender, sexual orientation, religion, creed, national origin, age, veteran status, or disability. The university will provide reasonable accommodations to create equal opportunity for students with known disabilities.

Faculty, administrators, and staff are employed without discrimination on the basis of race, color, gender, sexual orientation, religion, creed, national origin, age, veteran status, or disability unrelated to job requirements. The university will make reasonable accommodations to the known disability of an otherwise qualified applicant or employee. Additionally, the university will engage in affirmative efforts to recruit, admit, and support students, and to recruit, employ, and support employees, in order to achieve the diversity which advances the educational mission.

Castleton University complies with state and federal laws related to equal opportunity and non-discrimination. Any question or complaint about potential or perceived discrimination in violation of any state or federal law should be directed to Janet Hazelton, Equal Opportunity Officer, Woodruff Hall, (802) 468-1208; or the Vermont State Colleges Office of the Chancellor in Montpelier; or the Vermont Office of the Attorney General; or the Equal Opportunity Employment Commission in Washington, D.C. Please contact Janet Hazelton, Equal Opportunity Officer, if auxiliary aid or service is needed to apply for admission or employment.

**STUDENT RIGHT-TO-KNOW/CAMPUS CRIME**

The United States Department of Education requires colleges and universities to make available annual statistics on our student’s continuation and graduation rates. Contact the Admissions or Communications offices for this information. Additionally, Castleton’s annual security report provides information about the operation of the University’s Public Safety Department; university safety and security, alcohol and drug, and sexual assault policies; and campus crime statistics for a variety of crimes including murder, manslaughter, sex offenses, robbery, burglary, and motor vehicle theft, along with information regarding on-campus alcohol, drug, and weapons violations. The report is available on the university’s web site.

**I HEREBY DECLARE**

I understand that, if admitted, I will be required to submit a completed health form including a record of immunizations as required by Vermont State Statute, in order to register for classes. I understand that Castleton University may wish from time to time to provide public notice of certain student accomplishments and/or to use photographs of students for publications in various types of college promotional material. I do hereby give my permission to Castleton University to provide public notice of my accomplishments as it may feel appropriate, and/or to use my photograph, without compensation, in published promotional material. If you do not grant permission please attach a signed letter requesting us to withhold public use of name and photo. Not attaching a note signifies acceptance.

Credits earned at the Vermont State Colleges are transferable to other colleges or universities only at the discretion of the receiving institution. The Vermont State College System maintains a single student information system. Information and documentation provided by an applicant or a student, including high school and college transcripts, may be shared with any of the Vermont State Colleges to which an applicant or student applies or otherwise directs the information to be sent, or as may otherwise be permitted by law. In consideration of the undertaking by the Admissions Office to process this form, the undersigned agree that the information furnished on this application for admission form, together with all information and materials of any kind received by the Admissions Office from any source, or prepared by anyone at its request, shall be completely confidential and shall not be disclosed except as provided by PL 93-380 “Family Rights and Privacy Act.”

The documentation and application will be evaluated by the Admissions Office(s) in receipt of the application(s). If you are a student at one Vermont State College (Community College of Vermont, Castleton University, Johnson State College, Lyndon State College, Vermont Technical College) and are applying at another VSC college, your official transcript will be reviewed electronically by the Admissions Office at the VSC college to which you are applying. I understand that withholding information requested in this application or giving false information may make me ineligible for admission to or continuation at a Vermont State Colleges institution. I certify that the above statements are correct and complete.

The information submitted on this form is true and correct to the best of my knowledge. I understand that withholding information requested in this application or giving false information may make me ineligible for admission to or continuation in Castleton University. With this in mind, I certify that the above statements are correct and complete.

Applicant’s Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent’s/Guardian’s Signature \_\_\_\_\_ Date \_\_\_\_\_

(If an applicant is under 18 years of age)

Please enclose a \$40 application fee, payable by check or money order to Castleton University.

