



To apply for this position, complete the online application on the Brentwood Baptist Church website:
www.brentwoodbaptist.com/employment

JOB DESCRIPTION

ASSOCIATE STUDENT MINISTER THE CHURCH AT STATION HILL A Regional Campus of Brentwood Baptist Church

Department: Station Hill
Reports to: Next Generation & Student Minister
Job Status: Part-time
FLSA Status: Exempt
Effective Date: 2Q, 2019
Primary Officing Campus: Station Hill
Primary Ministry Campus: Station Hill

SUMMARY

The Associate Student Minister is responsible to the church, under the leadership of the Next Generation & Student Minister, for collaborating and implementing ministry responsibilities related to Student Ministry at The Church at Station Hill. The position is designed to ensure spiritual formation of students, parents, and families that is biblical, consistent, and comprehensive. The Associate Student Minister must align with the overall mission/vision of our church, developing age-appropriate venues for connecting others to Christ through worship, service, and discipleship.

PRIMARY JOB RESPONSIBILITIES may include but are not limited to the following:

- Working alongside the Next Generation & Student Minister, create and implement a strategic plan for the spiritual formation of all students and adult leadership at Station Hill, ensuring alignment with the mission, vision, objectives and goals of Brentwood Baptist Church.
- Assist in the advancement and growth of the strategic small group ministry called LIFE Groups.
- Assist in the coordination and implementation of Sunday AM Bible Study, contributing in the planning and facilitation of groups for each worship service hour (currently 8:00am, 9:30am, and 11:00am).
- Assist in the strategic utilization of the new facility and student space that balances ministry programming, equipping, training, and outreach events to engage members, attenders, and the community.
- Fully support families and work with others at the Station Hill campus and BBC through the @Home initiative as we champion the church and home partnership.
- Along with the Next Generation & Student Minister, help manage all processes of leader enlistment, equipping, mobilization, and encouragement; having as the goal to place each leader in their area of giftedness.
- Assist in the continual development, oversight, equipping, and implementation of Student Leadership Teams (SLT) at Station Hill.
- Schedule time to be in surrounding schools and attend school events in order to be with students; get to know other students, teachers, and faculty; and be a consistent presence representing the Church at Station Hill.
- With the Next Generation & Student Minister, ideate, plan, and execute at least two annual outreach focused events for students that are consistent with the mission, vision, and methodologies of Brentwood Baptist Church



- With the Next Generation & Student Minister, ideate, plan, and execute missional events for students to actively serve the Station Hill community.

OTHER RESPONSIBILITIES may include but are not limited to the following:

- Pursue and model a life that honors Christ and exemplifies the staff values of the church.
- Attend all required staff meetings (at Station Hill and Brentwood campuses).
- Collaborate with the Next Gen Team in developing and implementing ministry strategies.
- Complete forms and reports in a timely and concise manner.
- When necessary, serve as an assigned rotation as the minister on call and the minister on site.
- Be available for pastoral care of church and nonchurch members as needs arise.
- Must have flexibility to accept and execute other duties as assigned.

COMPETENCIES AND TRAITS:

In addition to the specific responsibilities required for this role, Brentwood Baptist Church also seeks candidates that possess some general competencies and behavioral traits that enhance the effectiveness of our staff.

Management

- Effective in directing both resources and volunteers towards the accomplishment of goals
- Maximizes personal effectiveness by focusing on “must-dos” tasks
- Anticipates/avoids problems or formulates creative solutions
- Makes timely decisions that produce quality outcomes

Team Contribution

- Demonstrates flexibility, adapts well to changing priorities or situations
- Self-directed and proactive in accomplishing tasks without significant oversight
- Is willing to take on additional responsibilities with a “can-do” attitude
- Collaborates well with others to accomplish group tasks

Team Communication

- Clearly conveys expectations and priorities to volunteers
- Uses written and verbal communication in a way that accomplishes intended results
- Adheres to commitments, schedules and deadlines
- Functions well in a team environment, regularly shares information and solicits feedback from others

Pastoring/Shepherding

- Demonstrates Christ-likeness and a commitment to personal spiritual growth
- Leads volunteers by serving and not by asserting control
- Utilizes emotional intelligence, is emotionally available to those he/she leads
- Invests in the development of others around him/her

Self-Development

- Prioritizes and accomplishes self-development goals
- Demonstrates an ongoing commitment to obtaining the necessary knowledge, attitudes, skills and habits necessary to be successful in this role



- Teachable spirit with a desire to learn and grow
- The gap between the current job description and the employee’s current abilities is appropriate and allows for future growth

QUALIFICATIONS:

- A personal sense of calling from God to vocational Christian ministry in general and to student ministry in particular.
- Can identify closely with the mission, values, vision, theology, philosophy and methodology of Brentwood Baptist Church.
- A mature Christian who demonstrates the Fruit of the Spirit, is growing in their faith, and is committed to spiritual disciplines such as Bible reading, prayer, et cetera.
- The proven ability to identify, equip, and lead a team of volunteers.
- Ability to collaborate, cooperate, and function well in a team environment.
- Demonstrates strong written and verbal communication skills.
- An understanding of student ministry as a foundational ministry of the church and a present, specific, and personal calling to student ministry.
- Ability to lead teams and organize the skills and talents of those team members.
- Ability to relate well to students and adults in the ministry as parents of students or ministry volunteers.
- Knowledge of developmental stages for students grades 6th-12th and ability to choose and implement appropriate programming for those stages.

EDUCATION & EXPERIENCE:

- Completion of at least two years of college is required, though a Bachelor’s degree is preferred.
- Minimum of 1-3 years’ experience ministering or serving in a volunteer leadership role with student ministry in a local church setting.
- Or equivalent combination of education and experience.
- Ability to lead students in worship is a plus, but not required.

All campuses function under the governance of Brentwood Baptist Church. Each campus is an established entity operating as a whole and permanent part of the Brentwood Baptist. Each maintains pre-determined alignment characteristics that uphold the Brentwood Baptist “DNA” while also containing some contextualized characteristics to allow it to best reach its target local community. Every staff member is an employee of Brentwood Baptist.

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