

Job Description
Music & Worship Instrumental Associate (Part-Time)
BRENTWOOD BAPTIST CHURCH

Department: Music and Worship

Reports To: Music & Worship Instrumental Minister

SUMMARY

The Music & Worship Instrumental Associate shall be responsible to the church, under the direction of the Music & Worship Instrumental Minister, to provide additional leadership in Instrumental Ministry by leading orchestra rehearsals & sectionals (for various ages), leading rhythm section rehearsals, scheduling musicians, coordinating music equipment, and assisting with administration, growth, and development of our fine arts academy, Brentwood Worshiping Arts Center (BWAC). The Music & Worship Instrumental Associate will partner with the entire Music & Worship Staff in order to help accomplish their goals & mission.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The Music & Worship Instrumental Associate will report to the Music & Worship Instrumental Minister and be responsible primarily for the following:

1. Provide leadership alongside and in the absence of the Music & Worship Instrumental Minister for instrumental groups, and assist with coordination of details of rehearsals, special events, & worship services.
2. Lead, direct, mentor and develop the Young String Orchestra and Student Orchestra.
3. Lead additional rehearsals as needed.
4. Assist with Soundcheck & Rehearsal equipment/resources (primarily musicians & equipment) on Sundays & Wednesdays.
5. Assist with administration, growth & development of our fine arts academy, Brentwood Worshiping Arts Center (BWAC), and its growth at additional campuses.

ADDITIONAL RESPONSIBILITIES - (included, but not limited to)

1. Use musical skills in worship services & rehearsals.
2. Assist with planning of concerts and special events related to Worship Ministry
3. Assist in planning ministry opportunities for musicians
4. Coordinate Worship Center stage set changes (as needed)
5. Coordinate repair & maintenance of Music Equipment
6. Maintain Inventory of music instruments & equipment
7. Assist with hosting & coordination of any outside groups' concerts & recitals
8. Schedule Rhythm Section Players for worship services (if time allows)
9. Assist Instrumental Minister with other responsibilities as needed

(Brentwood Worship & Arts Center – Fine Arts School)

10. Provide orientation for new teachers for fine arts academy
11. Assist with Registration process as needed
12. Coordinate resources for fine arts academy
13. Assist with new strategies for growth of fine arts academy
14. Act as host/representative for recitals & events as needed