

**DEL MAR UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES**

***Minutes of Regular Board Meeting***

March 28, 2012

Closed Session: 4:45 p.m.

Open Session: 5:45 p.m.

Del Mar Hills Academy  
14085 Mango Drive, Del Mar, CA 92014

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Board President Wooden called the Regular Board Meeting to order at 4:45 pm

**PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA**

- There was no public input.

**ADJOURN TO CLOSED SESSION**

The Board adjourned to Closed Session at 4:46 p.m.

**RECONVENE OPEN SESSION**

The Board reconvened to Open Session at 5:44 p.m.

Board President Wooden welcomed staff, parents and community members to the Regular Board Meeting of the Board of Trustees.

1. The Board met in Closed Session from 4:46 to 5:44 p.m. to discuss:

- 1.1 **Consider Personnel Issues**, (Government Code Sections 11126 and 54957); limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session – Superintendent’s Evaluation
- 1.2 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: James Peabody, Superintendent and Tim Asfazadour, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association
- 1.3 **Conference with Real Property Negotiator** (G.C. 54956.8)- *Under Discussion: Lease Between the DMUSD and Andrews, Lagasse, Branch & Bell, LLP: 11232 El Camino Real, San Diego, CA, 92130* — Agency Negotiator: James Peabody, Superintendent

**REPORT OF ACTION TAKEN IN CLOSED SESSION:**

Board President Wooden reported the Board took no action in Closed Session.

**CALL TO ORDER**

Board President Wooden called to order the Open Session of the Regular Board Meeting of the Del Mar Union School District, Board of Trustees, at 5:50 p.m.

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An audio recording and a detailed description of all agenda items is available at [www.dmusd.org](http://www.dmusd.org), - Board of Trustees - Board Meetings.

## 2. PLEDGE OF ALLEGIANCE

Superintendent Jim Peabody led Board members and guests in the Pledge of Allegiance.

### ROLL CALL

Members Present (5): Scott Wooden, President of the Board  
Comischell Rodriguez, Clerk of the Board  
Kristin Gibson  
Doug Perkins  
Doug Rafner

Administrators Present: James Peabody, Superintendent  
Tim Asfazadour, Assistant Superintendent, Human Resources  
Holly McClurg, Assistant Superintendent, Instructional Services  
Cathy Birks, Assistant Superintendent, Business Services  
Cara Schukoske, Director of Pupil Services  
Mike Casey, Director of Technology  
Julie Geisbauer, Director of Child Care/After School Programs  
Randy Wheaton, Director of Maintenance & Operations

DMUSD Staff Present: Katrina Graupmann, Erik Bienke, Emily Morris, Lesa house

Others Present: Sabina Clorfeine, Josh Clorfeine, Jeremy Church, Sara Chang, Richard Yu, Christine Taylor, Elle McCue, Lisa McCue, Gary McCue, Michael Sweeney, Jennifer Marchese-Ernst, Rob Ernst, Maia Starling, Theresa Lyons, Amy Swazey, Jill Seidenverg, Sandi Adam, Adam Fisher, Susan Yang, Carolyn Nydahl, Laura Hawe, Christine Nezet, Lisa Blazer, Jen Varela, Julie Delzell, Christy Mohler, Holly Sood, Chuck Morris, Ian Allen, Martin Holmes, Mason Holmes, Carol Chang, Velda Soltero and approximately 15 other community members.

## 3. APPROVAL OF AGENDA

Amendments: Move items 5.1 and 5.2 after item 4.1.

Motion to Approve Agenda, as amended

**Motion** Rafner

**Second** Perkins

**Unanimous**

## 4. CORRESPONDENCE/COMMUNICATION

### 4.1 Correspondence

- Superintendent Peabody received emails and a petition signed by 225 Sycamore Ridge parents asking the Board to consider options for the location of the District's CDC/Preschool.

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#### 4.2 **Public Comment (for items not on the Agenda)**

- *Carrie White*, Sycamore Ridge parent, spoke of the impact CDC/Preschool has on Sycamore Ridge.
- *Carol Chang*, Sycamore Ridge parent, spoke of the impact on Kindergarten students being housed in a classroom not designed for Kindergarten students.
- *Jennifer Ernst*, Sycamore Ridge parent, spoke of the impact CDC/Preschool has on Sycamore Ridge.
- *Yan Cheng*, Sycamore Ridge parent, spoke of the impact CDC/Preschool has on Sycamore Ridge.
- *Jeremy Church*, Sycamore Ridge parent, spoke of the impact CDC/Preschool has on Sycamore Ridge and requested the Board make a sound decision for the location of the CDC/Preschool.
- *Sabina Clorfeine*, Sycamore Ridge parent, spoke of the impact CDC/Preschool has on Sycamore Ridge and challenged the Board to find a permanent location for CDC/Preschool.
- *Sarah Chang*, Sycamore Ridge parent, shared the joy her older daughter experienced interacting with the preschool students and having her younger brother on the same campus.
- *Christy Mohler*, Sycamore Ridge parent, spoke of the impact CDC/Preschool and crowded classrooms have on Sycamore Ridge.
- *Jen Varela*, Sycamore Ridge parent, spoke of the impact CDC/Preschool has on Sycamore Ridge.
- *Josh Clorfeine*, Sycamore Ridge parent, addressed legal issues relating to Mello Roos, and CFDs.
- *Maia Starling*, Sycamore Ridge parent, spoke in favor of relocating the CDC/Preschool program to a permanent location.
- *Tim Blazer*, Sycamore Ridge parent, spoke of the impact CDC/Preschool has on Sycamore Ridge.
- *Lisa Blazer*, Sycamore Ridge parent, spoke of the impact CDC/Preschool has on Sycamore Ridge and that the community had originally been told it was a temporary location for the CDC/Preschool program.
- *Jeremy Risher*, Sycamore Ridge parent, spoke of the need for both a short-term and long-term plan with the least impact on the CDC program and requested periodic updates to be provided to Sycamore Ridge parents.
- *Laura Hawe*, Sycamore Ridge parent, spoke of the parents' concern of their child being involuntarily transferred.
- *Ian Allen*, Sycamore Ridge parent, thanked the Board for attending the Sycamore Ridge community meeting and spoke against paving for additional parking.
- *Jill Seidenverg*, Sycamore Ridge parent, spoke in support of a long-term solution for the location of CDC/Preschool.
- *Jennifer McKay*, Sycamore Ridge parent, spoke in support of the Board making both a short-term and long-term plan to move CDC/Preschool to a new location.
- *Sandi Adam*, Sycamore Ridge parent, spoke of the impact CDC/Preschool has on Sycamore Ridge and requested both a short-term and long-term solution.

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- *Jen Charat*, Ashley Falls parent, Enrollment Options Committee member, spoke in favor of allowing time for the option areas to work prior to expending funds on construction.
- *Kamal Haddad*, Sycamore Ridge parent, spoke that he believes the option area for Sycamore Ridge is not necessary. The Board should respect the original resolution of the formation of CFD (99-01) along with the original attendance area map attached to the CFD. He purchased his home and agreed to the special tax based upon this original resolution and attendance area map.

## 5. **REPORTS, RECOGNITIONS AND HEARINGS**

### 5.1 **Staff Recognition**

Superintendent Peabody thanked Jakes Del Mar and the Pacific Athletic Club for their support of the DMUSD Employees of the Month program by donating gift certificates and a one-month membership, respectively, for the honorees, as follows:

<i>Ashley Falls –</i>	Andrea Peddycord, 6th Grade Teacher
<i>Carmel Del Mar</i>	Ann Hoffman, Office Assistant
<i>Del Mar Heights</i>	Colleen Gaines, 3rd Grade Teacher
<i>Del Mar Hills Academy</i>	Nancy Swanberg, ESC Science Teacher
<i>Ocean Air</i>	Debbie Cole, 4th Grade Teacher
<i>Sage Canyon</i>	Kim Mowry, 6th Grade Teacher
<i>Sycamore Ridge</i>	Kristin Bonaguidi, 1st Grade Teacher
<i>Torrey Hills</i>	Katie Sullivan, 1st Grade Teacher
<i>District Office</i>	Travis Gordon, Maintenance Worker III

### 5.2 **Student Recognition by North Coastal PTA**

Christine Taylor, President, and Judi Strang, Reflections Chair, of the North Coastal PTA Council, were present to recognize DMUSD students who were recipients of the 2011/2012 Reflections, Award of Excellence and Award of Merit. Students were presented with a certificate.

### 5.3 **DMCTA Report: Katrina Graupmann, DMCTA President**

DMCTA President Katrina Graupmann, reported that the DMCTA has been working hard to have focused and thoughtful discussions with staff in Professional Relations. Teacher evaluations were discussed this month. Staff and DMCTA discussed making sure everyone is working together and creating a common language that is focused and thoughtful for teachers. DMCTA is appreciative of staff's discussion of the 2012/2013 calendar and their willingness to consider moving parent/teacher conferences up in the year. Ms. Graupmann requested the Board consider that students want to feel they are part of the school and that they deserve the best teaching environment when deciding on additional classrooms for Ocean Air. Ms. Graupmann thanked staff for creating a collaborative relationship.

### 5.4 **DMSEF Report: Drew Isaacman, DMSEF President**

In Mr. Isaacman's absence, Board Member Kristin Gibson, Board representative to the DMSEF, reported the goal is \$2 million with 100% participation. As of March

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23, 2012, 1,015 families have contributed \$675,000. The DMSEF is currently facing a significant gap of at least 6.25 full time equivalent (FTE) ESC teachers to keep the program at its current size. To restore the program to the 2009 size at least eleven ESC teachers need to be funded. Member Gibson reminded families that have not contributed that there is still time to send contributions to the DMSEF and to please give to assure our students a complete ESC program.

**5.5 Public Hearing to Review Resolution No. 2012-04 Approving to Increase Statutory School Facility Fees Imposed on New Residential and Commercial/Industrial Construction Pursuant to Education Code Section 17620 and Government Code Section 65995**

The Public Hearing was conducted for the purpose of hearing from the public prior to the consideration and possible adoption of Resolution No. 2012-04 by the Board of Trustees of the Del Mar Union School District regarding an increase in Statutory School Fees.

Board President Wooden opened the hearing at 7:10 p.m.

**Public Comments**

- *Josh Clorfeine*, Sycamore Ridge parent, requested the Board seek legal opinion in order to draft the resolution in such a manner to allow funds to be used for a preschool facility.
- *Michel McSweeney*, Sr. Public Policy Advisor, Building Industry Association, requested the Board postpone taking action for 30 days in order for him to notify members of the BIA of the increase in fees and allow time for review of the nexus study.

The hearing was closed at 7:12 p.m.

**5.6 Report – Board Reports/Comments**

*Member Perkins:*

- Attended the Ocean Air PTA meeting
- Attended the coffee with Gina Williams, Vice President of the DMCTA

*Member Rafner:*

- Attended the Board visit to Del Mar Hills Academy
- Attended community meeting at Sycamore Ridge
- Attended the Ashley Falls carnival
- Is looking forward to the Masters in Governance session on Friday, March 30

*Member Gibson:*

- Attended meetings as a member of Strategic Management Team; currently working on the committee for long range planning of the educational program and professional development.
- Attended the Board visit to Del Mar Hills Academy

*Member Rodriguez:*

- Expressed appreciation to our partners, the PTA's and the DMSEF, for supporting the ESC program.

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- Expressed disappointment in the level of participation the community has shown to the DMSEF.

*Member Wooden:*

- Attended the Masters in Governance module on collective bargaining
- Attended a workshop on Form 700, Conflict of Interest
- Attended the Board visit to Del Mar Hills Academy
- Judged the Greater San Diego Science Fair
- Attended ACS meeting—saw models that are available to teachers for free
- Attended the town hall meeting for Sycamore Ridge parents

### 5.7 **Report – Superintendent’s Report**

- Thanked those who participated in the 9<sup>th</sup> Annual DMUSD Blood Drive; 34 donors; 31 units of blood donated, which equates to saving 93 lives.
- Staff is reviewing BP 5111, Admission to Kindergarten. It is being revised to include new admission ages for Kindergarten and 1<sup>st</sup> grade as well as Transitional Kindergarten, should it proceed forward, as well as the criteria for early admission to Kindergarten. The District hopes to receive clear direction regarding Transitional Kindergarten from Sacramento soon. The District is planning for each scenario. The District will be as flexible as possible with families to ensure their needs are met.

## 6. **APPROVAL OF MINUTES**

### **Public comment**

- *Jeremy Church*, asked for the Minutes of the February 29, 2012 meeting to be revised to reflect that Kellie Church spoke in favor of returning the CDC classrooms to their original intended use as Kindergarten classrooms.

### **Motion to approve Minutes of the following Board Meetings:**

- Minutes of Regular Board Meeting, February 29, 2012, as amended per request.
- Minutes of Special Board Meeting/Visitation, March 14, 2012

**Motion**     Perkins

**Second**    Rodriguez

**Unanimous**

### 6.1 **APPROVAL OF CONSENT ITEMS**

- \*10.1 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements
- \*10.2 Board Approval and Acceptance of Donations to the Del Mar Union School District
- \*10.3 Board Approval of Performance Agreements
- \*10.4 Board Approval of Memorandum of Understanding Between Encinitas Union School District and the Del Mar Union School District for Instructional Assistants.

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- \*10.5 Board Approval to “Piggyback” From Chawanakee Unified School District Bid 2011-01 Purchase, Lease, Relocation, Dismantle and Removal of Department of State Architect (DSA) Approved Portable Classrooms
- \*10.6 Board Approval of Purchase and Installation of Artificial Turf from Workright Property Services, Inc.
- \*11.1 Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status

Motion to approve Consent Items \*10.1 - \*10.6 and \*11.1

**Motion** Rodriguez  
**Second** Perkins  
**Unanimous**

## 7. CURRICULUM & INSTRUCTION

### 7.1 Board Approval, School-Sponsored Field Trip

Superintendent Peabody presented field trips for approval and clarified that the Summer Camp field trips are out of the county.

Motion to approve School-Sponsored Trip

**Motion** Gibson  
**Second** Rafner  
**Unanimous**

## 8. ADMINISTRATION AND POLICY

### 8.1 Approval of Interdistrict Attendance Agreement Between the Del Mar Union School District and the Districts Listed Below

Superintendent Peabody presented the Interdistrict Attendance Agreement between districts for approval.

Motion to approve Interdistrict Attendance Agreement Between the Del Mar Union School District and the Districts Listed Below

**Motion** Rodriguez  
**Second** Perkins  
**Unanimous**

### 8.2 Reminder of Upcoming Events

*(Presented for information only.)*

## 9. OPERATIONS AND FACILITIES

### 9.1 Facilities Report, January

Randy Wheaton, Director of Maintenance & Operations, reported staff has been working on updating supplies in disaster sheds and continues to review and plan for summer projects.

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## 10. BUSINESS AND FINANCE

### 10.7 Time Certain: 7:15

#### **Board Consideration and Approval to Lease or Purchase the Ocean Air Relocateable Classrooms with CFD 95-1 Funds.**

Superintendent Peabody introduced Jeremy Goldenetz of Class Leasing who was present to share information on the leasing and purchasing options for relocateable classrooms at Ocean Air School.

#### **Public Comment**

- *Adam Fisher*, DMUSD parent, urged the Board to approve the lease or purchase of the relocateable classrooms in order that they may be installed and ready for students beginning with the 2012/2013 school year.

Randy Wheaton, Director of Maintenance & Operations and Jeremy Goldenetz presented an overview of the purchase and lease/purchase options. Cathy Birks, Assistant Superintendent, Business Services, confirmed that CFD 95-1 funds are available for the purchase and construction of the relocateable classrooms and that there will be no impact on the General Fund. Mr. Goldenetz and staff responded to clarifying questions from the Board.

Motion to approve the Purchase of the Relocateable Classrooms for Ocean Air

**Motion** Rodriguez

**Second** Gibson

**Unanimous**

### 10.8 **Board Approval, Agreement between the Del Mar Union School District and Charles Forte Architect**

#### **Public Comment**

- *Ian Allen*, Sycamore Ridge parent, spoke in support of using classrooms currently available in the district for CDC/preschool rather than adding classrooms or a parking lot at Sycamore Ridge.
- *Josh Clorfeine*, Sycamore Ridge parent, requested a long-term plan for the location of the CDC/preschool location and to not expend funds for symptoms, i.e. lack of parking, etc.; and to use a district-wide view when expending CFD 95-1 funds.

Randy Wheaton, Director of Maintenance & Operations, presented an agreement for Board approval to secure the services of Charles Forte Architect relative to construction projects within the district. Mr. Wheaton fielded clarifying questions from the Board.

The Board requested staff examine the staffing patterns at Sycamore Ridge when studying the parking at Sycamore Ridge, as it may dictate the parking requirements.

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Motion to approve the Agreement between the Del Mar Union School District and Charles Forte Architect

**Motion** Rodriguez  
**Second** Gibson  
**Unanimous**

10.9 **Board Approval, Resolution 2012-04 Approving to Increase Statutory School Facility School Fees Imposed on New Residential and Commercial/Industrial Development Projects Pursuant to Education Code 17620**

Assistant Superintendent, Business Services, Cathy Birks, stated the school fees take affect 60 days after the resolution is approved. Ms. Birks confirmed that deferring approval would not present a problem. The Board gave direction to review the language relative to its usage for a preschool facility.

Motion to defer approval of Resolution 2012-04 Approving to Increase Statutory School Facility School Fees Imposed on New Residential and Commercial/Industrial Development Projects Pursuant to Education Code 17620 to the April 25, 2012 Regular Board Meeting.

**Motion** Rodriguez  
**Second** Rafner  
**Unanimous**

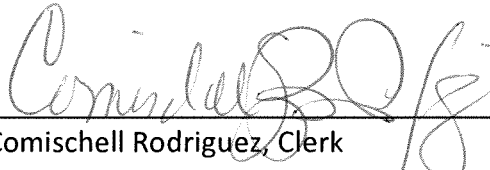
**11. PERSONNEL**

**12. ITEMS FOR APRIL 2012 BOARD MEETING**

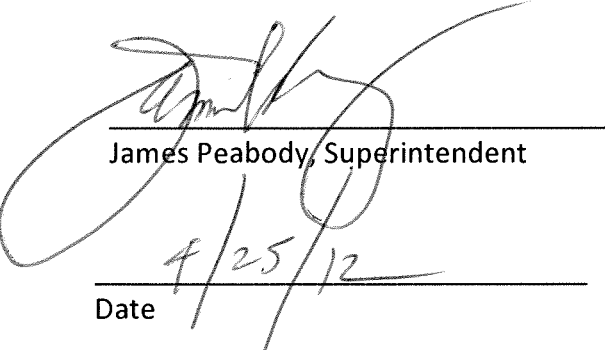
- Minutes of Regular Board Meeting of March 28, 2012
- Minutes of Special Board Meeting/Visitation of April 18, 2012
- CDC/Preschool
- Revision of BP 5111

There being no further business to come before the Board, there was a Motion to Adjourn at 8:20 p.m.

**Motion** Gibson  
**Second** Perkins  
**Unanimous**

  
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Comischell Rodriguez, Clerk

4/25/12  
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Date

  
\_\_\_\_\_  
James Peabody, Superintendent

4/25/12  
\_\_\_\_\_  
Date

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