

**DEL MAR UNION SCHOOL DISTRICT
STUDENTS**

BOARD POLICY 5111: ADMISSION

The Governing Board of the Del Mar Union School District encourages the enrollment and appropriate placement of all school-aged children in school. The Superintendent or designee shall inform parent(s) or guardian(s) of students entering a district school at any grade level about admission requirements and shall assist them with enrollment procedures.

The superintendent or designee shall verify the student's age, residency, and any other admission criteria specified in law and in Board policies and administrative regulations. All resident students who are enrolling either in the school in their attendance area or in another district school shall be subject to the timelines established by the Board in BP/AR 5116.1 - Intradistrict Open Enrollment. Nonresident students may apply for interdistrict attendance in accordance with the timelines specified in applicable Board policies and administrative regulations.

Legal Reference:

EDUCATION CODE

- 46600 Agreements for admission of pupils desiring interdistrict attendance
- 48000 Minimum age of admission (kindergarten)
- 48002 Evidence of minimum age required to enter kindergarten or first grade
- 48010 Minimum age of admission (first grade)
- 48011 Admission from kindergarten or other school; minimum age
- 48050-48053 Nonresidents
- 48200 Children between ages of 6 and 18 years (compulsory full-time education)
- 48211 Habits and disease
- 49076 Access to records by persons without written consent or under judicial order
- 49408 Information of use in emergencies

HEALTH AND SAFETY CODE

- 120325-120380 Education and child care facility immunization requirements
- 121475-121520 Tuberculosis tests for pupils

CODE OF REGULATIONS, TITLE 5

- 200 Promotion from kindergarten to first grade
- 201 Admission to high school

CODE OF REGULATIONS, TITLE 17

- 6000-6075 School attendance immunization requirements

UNITED STATES CODE, TITLE 20

- 11431-11435 McKinney Homeless Assistance Act

Management Resources:

CDE MANAGEMENT ADVISORIES

- 0900.90 Changes in law concerning eligibility for admission to kindergarten

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STUDENTS**

ADMINISTRATIVE REGULATION TO BOARD POLICY 5111: ADMISSION

Age of Admission

Proof of age shall be required of all enrolling students. The legal evidences of age, in order of desirability, are a certified copy of a birth certificate, baptism certificate, passport, immigration certificate, or affidavit from the parent(s) or guardian(s).

Entrance Age Requirements

Kindergarten

A child shall be admitted to a kindergarten maintained by the school district at the beginning of a school year, or at a later time in the same year if the child will have his/her fifth birthday on or before one of the following dates:

- (1) November 1 of the 2012-2013 school year.
- (2) October 1 of the 2013-2014 school year.
- (3) September 1 of the 2014-2015 school year and each year thereafter.

First Grade

A child shall be admitted to a first grade maintained by the school district if the child will have his/her sixth birthday on or before one of the following dates:

- (1) November 1 of the 2012-2013 school year.
- (2) October 1 of the 2013-2014 school year.
- (3) September 1 of the 2014-2015 school year and each year thereafter.

A child who has completed a year of kindergarten maintained by a private or public school shall be admitted to first grade unless the parents and the school district agree that the child may continue in kindergarten for not more than an additional school year. (Education Code 48011)

Grades 1 – 6

When a child has been legally enrolled in the public schools of another district within or out of state, he/she may be enrolled in school and placed in the grade attained in the

former school. The parent(s) or guardian(s) should be advised that the principal may adjust grade placement at a later date if conditions warrant. When adjustments are necessary, the parent/guardian is informed and a parent conference generally is arranged by the principal.

Early Entrance to Kindergarten

A child who turns five after the cut-off date for that school year may also be admitted to kindergarten by the Superintendent's designee when it is in the best interest of the child.

Procedure for Early Entrance to Kindergarten

1. Parent(s) or guardian(s) of a potential early entry pupil may submit a petition for entry to the Superintendent's designee.
2. Superintendent's designee will review the petition to determine space availability. The parent will be advised of: (1) the advantages and disadvantages of early school entrance, (2) the location of available classes.
3. Parent(s) will be required to provide evidence that the child has attained a level of readiness mentally, socially, and developmentally which will allow him/her to successfully complete the full kindergarten program during that school year, including the mastery of minimum competencies in math, language arts, and reading.
4. After receipt of the evidence provided by the parent(s), the Superintendent's designee shall review and approve or disapprove the petition for early entrance and notify the parents or guardian of his/her recommendations and review the appeal procedure.

Early Entrance to First Grade

A child who has been lawfully admitted to kindergarten may be placed in the first grade at the discretion of the Superintendent's designee if the child is ready for first grade work.

Procedure for Early Entrance to First Grade

The Superintendent's designee shall investigate a proposed placement in first grade to ensure that the following State Board of Education criteria, pursuant to Title 5, Section 200:

1. The child is at least five years of age.
2. The child has attended a public school kindergarten for a long enough time to enable school personnel to evaluate the child's ability.
3. The child is in the upper 5 percent of the child's age group in terms of general mental ability.

4. The physical development and social maturity of the child are consistent with the child's advanced mental ability.
5. The parent or guardian has filed a written statement with the district that approves placement in first grade.

Appeal Procedure

The parent(s) or guardian(s) has the right to appeal the decision to the District Superintendent. The appeal must be filed in the Superintendent's office within fifteen (15) calendar days after receiving notification of disapproval. Within ten (10) days of receipt of the appeal, a meeting with the Superintendent and parent(s) will be held. Superintendent will make the final decision within five (5) days.