



DEL MAR UNION SCHOOL DISTRICT

Mission Statement

Del Mar Union Schools provide a nurturing, inspiring, and rigorous educational program for each of our students. With a collaborative community and dedicated staff, we continually evolve to develop:

- Well-rounded and fulfilled individuals
- Motivated lifelong learners
- Future leaders prepared for the challenges of a changing world

We believe:

- Every individual needs to be valued
- Everyone has the right to be safe
- The unique abilities of each child need to be identified and developed
- Lifelong learning is an expectation for children and adults
- Collaboration among students, staff, parents and community leads to success
- Our children are future leaders
In honesty, integrity, and transparency

www.dmusd.org

Board of Trustees

Kristin Gibson
Doug Perkins
Doug Rafner
Comischell Rodriguez
Scott Wooden

Superintendent

James D. Peabody

DEL MAR UNION SCHOOL DISTRICT

Board of Trustees Regular Board Meeting

March 28, 2012
Closed Session: 4:45 p.m.
Open Session: 5:45 p.m.

Del Mar Hills Academy
14085 Mango Drive
Del Mar, CA 92014

Welcome to the meeting of the Del Mar Union School District Board of Trustees. . .

Public Inspection of Documents

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the board meeting are available for inspection at the Del Mar Union School District, 11232 El Camino Real, San Diego, CA 92130.

Hearing of the Public

Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to 3 minutes per person, per topic. If you wish to speak, complete a card (located at the sign-in desk) and present it to the Secretary of the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may (1) acknowledge receipt of the information, (2) refer to staff for further study; or (3) refer the matter to the next agenda.

Consent Calendar

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the consent items.

To address an item on the Consent Calendar, please follow the procedure described under Hearing of the Public.

Closed Session

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations. A report of action(s) taken in Closed Session will be presented as an item in the Open Session Agenda.

Assistance with Meeting

In compliance with the Americans With Disabilities Act and AB-3035, if you require special assistance to participate in this meeting, please contact the Superintendent at (858) 755-9301 at least 24 hours prior to the start of the meeting to enable the District to make reasonable arrangements.

ORGANIZATIONAL BUSINESS

CALL TO ORDER

PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

Adjournment into Closed Session

Motion ____ Second ____ Ayes ____ Nays ____
Time

1.0 CLOSED SESSION – 4:45 P.M.

- 1.1 **Consider Personnel Issues**, (Government Code Sections 11126 and 54957); limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session. – Superintendent's Evaluation
- 1.2 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: James Peabody, Superintendent and Tim Asfazadour, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association
- 1.3 **Conference with Real Property Negotiator** (G.C. 54956.8)- *Under Discussion: Lease Between the DMUSD and Andrews, Lagasse, Branch & Bell, LLP: 11232 El Camino Real, San Diego, CA, 92130* — Agency Negotiator: James Peabody, Superintendent

RECONVENE OPEN SESSION

REPORT OF ACTION TAKEN IN CLOSED SESSION

CALL TO ORDER OPEN SESSION – 5:45 P.M.

2.0 FLAG SALUTE

3.0 APPROVAL OF THE AGENDA Motion ____ Second ____ Ayes ____ Nays ____

4.0 CORRESPONDENCE/COMMUNICATIONS

- 4.1 Correspondence
- 4.2 Public Input

5.0 REPORTS, RECOGNITIONS AND HEARINGS

5.1 **Staff Recognition**

Employees of the Month for March 2012:

<i>Ashley Falls</i>	Andrea Peddycord, 6th Grade Teacher
<i>Carmel Del Mar</i>	Ann Hoffman, Office Assistant
<i>Del Mar Heights</i>	Colleen Gaines, 3rd Grade Teacher
<i>Del Mar Hills Academy</i>	Nancy Swanberg, ESC Science Teacher
<i>Ocean Air</i>	Debbie Cole, 4th Grade Teacher
<i>Sage Canyon</i>	Kim Mowry, 6th Grade Teacher
<i>Sycamore Ridge</i>	Kristin Bonaguidi, 1st Grade Teacher
<i>Torrey Hills</i>	Katie Sullivan, 1st Grade Teacher
<i>District Office</i>	Travis Gordon, Maintenance Worker III

1

5.2	Student Recognition by North Coastal PTA 2011-2012 Reflections, Recipients of Award of Excellent – Medal	2
5.3	Report DMCTA Report: Katrina Graupman, DMCTA President	3
5.4	Report DMSEF Report: Drew Isaacman, DMSEF President	4
5.5	Public Hearing to Review Resolution No. 2012-04 Approving to Increase Statutory School Facility Fees Imposed on New Residential and Commercial/Industrial Construction Pursuant to Education Code Section 17620 and Government Code Section 65995	5
10.9	Board Approval, Resolution 2012-04 Approving to Increase Statutory School Facility School Fees Imposed on New Residential and Commercial/Industrial Development Projects Pursuant to Education Code 17620 <i>Motion ____ Second ____ Ayes ____ Nays ____</i>	44-76
5.6	Report Board Report/Comments	
5.7	Report Superintendent's Report	

BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

6.0 APPROVAL OF THE MINUTES

- Minutes of Regular Board Meeting, February 29, 2012 6-17
- Minutes of Special Board Meeting/Visitation, March 14, 2012 18-19
Motion ____ Second ____ Ayes ____ Nays ____

6.1 CONSENT ITEMS

Approval of Consent Items

Agenda items preceded by an asterisk (*) compose the Consent Agenda, and unless removed at the request of a board member, will be approved by the Board as a group

*10.1	Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements	26-32
*10.2	Board Approval and Acceptance of Donations to the Del Mar Union School District	33
*10.3	Board Approval of Performance Agreements	34
*10.4	Board Approval of Memorandum of Understanding Between Encinitas Union School District and the Del Mar Union School District for Instructional Assistants.	35
*10.5	Board Approval to "Piggyback" From Chawanakee Unified School District Bid 2011-01 Purchase, Lease, Relocation, Dismantle and Removal of Department of State Architect (DSA) Approved Portable Classrooms	36
*10.6	Board Approval of Purchase and Installation of Artificial Turf from Workright Property Services, Inc.	37
*11.1	Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status	77

7.0 CURRICULUM AND INSTRUCTION

- 7.1 Board Approval, School-Sponsored Field Trips 20-21
Motion ____ *Second* ____ *Ayes* ____ *Nays* ____

8.0 ADMINISTRATION AND POLICY

- 8.1 Approval of Interdistrict Attendance Agreement Between the Del Mar Union School District and the Districts Listed Below 22
Motion ____ *Second* ____ *Ayes* ____ *Nays* ____
- 8.2 Reminder of Upcoming Events 23-24

9.0 OPERATIONS AND FACILITIES

- 9.1 Facilities Report, March 25

10.0 BUSINESS AND FINANCE

- 10.7 **Time Certain: 7:15** 38
Board Consideration and Approval to Lease or Purchase the Ocean Air Relocateable Classrooms
Motion ____ *Second* ____ *Ayes* ____ *Nays* ____
- 10.8 Board Approval, Agreement between the Del Mar Union School District and Charles Forte Architect 39-43
Motion ____ *Second* ____ *Ayes* ____ *Nays* ____

11.0 PERSONNEL

12.0 PRELIMINARY ITEMS FOR APRIL 2012 BOARD MEETING

- Minutes of Regular Board Meeting, March 28, 2012
- Minutes of Special Board Meeting/Visitation, April 18, 2012
- CDC/Preschool Program

ADJOURNMENT OF MEETING..... *Motion* ____ *Second* ____ *Ayes* ____ *Nays* ____
_____ Time

March 22, 2012

To: Board Members

From: James Peabody, Superintendent

Subject: Agenda Item 5.1: Staff Recognition – Employees of the Month

Jake's Del Mar and the Carmel Valley Pacific Athletic Club continue to support our educational program by honoring staff members each month who are recognized by their site or department as "Employees of the Month." Thank you to Jake's and the Pacific Athletic Club for providing a \$40.00 gift certificate and a one-month free membership, respectively.

Employees of the Month for March are:

Ashley Falls	Andrea Peddycord, 6 th Grade Teacher
Carmel Del Mar	Ann Hoffman, Office Assistant
Del Mar Heights	Colleen Gaines, 3 rd Grade Teacher
Del Mar Hills Academy	Nancy Swanberg, ESC Science Teacher
Ocean Air	Debbie Cole, 4 th Grade Teacher
Sage Canyon	Kim Mowry, 6 th Grade Teacher
Sycamore Ridge	Kristin Bonaguidi, 1 st Grade Teacher
Torrey Hills	Katie Sullivan, 1 st Grade Teacher
District Office	Travis Gordon, Maintenance Worker III

RECOMMENDED: For information only. No action is required.

Regular Board Meeting, March 28, 2012

March 21, 2012

To: Board Members

From: James Peabody, Superintendent

Subject: Agenda Item 5.2: 2011/2012 Reflections, Recipients of Award of Excellence and Award of Merit

Christine Taylor, president of the North Coastal PTA Council and Judi Strang, Reflections Chair, will be present to honor the North Coastal Council Reflections winners who are recipients of the 2011/2012 Reflections, Award of Excellence and Award of Merit. Students will be recognized and presented with a certificate.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

Regular Board Meeting, March 28, 2012

5.2

March 22, 2012

To: Board Members

From: James Peabody, Superintendent

Subject: Agenda Item 5.3: Report: DMCTA President, Katrina Graupmann

DMCTA President, Katrina Graupmann, will be present to give a brief report to the Board.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

Regular Board Meeting of March 28, 2012

March 22, 2012

To: Board Members

From: James Peabody, Superintendent

Subject: Agenda Item 5.4: Report: Del Mar Schools Education Foundation

The 2011/2012 DMSEF President, Drew Isaacman, will provide a brief report on DMSEF activities to date.

FISCAL IMPACT: None.

RECOMMENDED: For information only. No action required.

March 22, 2012

To: Board Members

From: Cathy Birks, Assistant Superintendent, Business Services

Through: James Peabody, Superintendent

Subject Agenda Item 5.5: Public Hearing to Review Resolution No. 2012-04 Approving to Increase Statutory School Facility Fees Imposed on New Residential and Commercial/Industrial Construction Pursuant to Education Code Section 17620 and Government Code Section 65995

The Public Hearing is conducted for the purpose of hearing from the public prior to the consideration and possible adoption of Resolution No. 2012-04 by the Board of Trustees of the Del Mar Union School District regarding an increase in Statutory School Fees.

Public Hearing Procedure:

- Hearing Opened at ____ P.M. by Board President Wooden
- Public Comments
- Hearing Closed at ____ P.M. by Board President Wooden

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Regular Board Meeting

February 29, 2012

Closed Session: 4:45 p.m.

Open Session: 5:45 p.m.

Del Mar Hills Academy

14085 Mango Drive, Del Mar, CA 92014

Board President Wooden called the Regular Board Meeting to order at 4:45 pm

PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

- There was no public input.

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 4:46 p.m.

RECONVENE OPEN SESSION

The Board reconvened to Open Session at 5:45 p.m.

Board President Rodriguez welcomed staff, parents and community members to the Regular Board Meeting of the Board of Trustees.

1. The Board met in Closed Session from 4:46 to 5:37 p.m. to discuss:

- 1.1 **Consider Personnel Issues**, (Government Code Sections 11126 and 54957); limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session
 - Amend Superintendent's Contract
 - Release of Temporary Certificated Employees
- 1.2 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: James Peabody, Superintendent and Tim Asfazadour, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association
- 1.3 **Conference with Real Property Negotiator** (G.C. 54956.8)- *Under Discussion: Lease Between the DMUSD and Andrews, Lagasse, Branch & Bell, LLP: 11232 El Camino Real, San Diego, CA, 92130* — Agency Negotiator: James Peabody, Superintendent

REPORT OF ACTION TAKEN IN CLOSED SESSION:

Board President Wooden reported: Regarding Item 1.1 the Board approved an *Amendment to the Agreement for Employment of Superintendent between the Del Mar Union School District*

Official Minutes Regular Board Meeting of February 29, 2012

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

and James D. Peabody as follows: Delete Item 8g on page 5 of said Agreement, which reads:

“Retirement Contribution: During the term of this contract or any renewal or extension thereof, the Board shall make a monthly employer contribution of one thousand four hundred dollars (\$1,400) to the Superintendent’s Fringe Benefit Consortium with the San Diego County Office of Education 401(a) account with no cash option.”

The Board gave direction to staff to issue a “Notice of Release From Temporary Certificated Position” to all temporary certificated employees.

No action was taken on items 1.2 and 1.3.

CALL TO ORDER

Board President Wooden called to order the Open Session of the Regular Board Meeting of the Del Mar Union School District, Board of Trustees, at 5:45 p.m.

2. PLEDGE OF ALLEGIANCE

Superintendent Jim Peabody led Board members and guests in the Pledge of Allegiance.

ROLL CALL

Members Present (5):

Comischell Rodriguez, President of the Board
Scott Wooden, Clerk of the Board
Kristin Gibson
Doug Perkins
Doug Rafner

Administrators Present:

James Peabody, Superintendent
Tim Asfazadour, Assistant Superintendent, Human Resources
Holly McClurg, Assistant Superintendent, Instructional Services
Cathy Birks, Assistant Superintendent, Business Services
Cara Schukoske, Director of Pupil Services
Mike Casey, Director of Technology
Julie Geisbauer, Director of Child Care/After School Programs
Randy Wheaton, Director of Maintenance & Operations

DMUSD Staff Present:

Katrina Graupmann, Eileen Randall, Cathy Brizes, Emily Morris,
Brenda Heskett, Lisa Martinez, Karen Holty, Jodi Lack

Others Present:

Janet England, Maia Starling, Julie Beacock, Kyle Beacock, Jennifer Marchese-Ernst, Robert Ernst, Jill Seidenverg, Kellie Church, Jeremy Church, Sandy Blackstoneo-Gardner, Lisa Vlazer, Jill Meiter, Shannon Cary, Velda Soltero and community members.

Official Minutes Regular Board Meeting of February 29, 2012

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

3. APPROVAL OF AGENDA

Amendments: Pull item 10.2, 10.10 and 10.11 from Consent

Motion to Approve Agenda, as amended

Motion Rodriguez

Second Perkins

Unanimous

4. CORRESPONDENCE/COMMUNICATION

4.1 Correspondence

- Superintendent Peabody received several emails regarding option areas and the placement of preschool/CDC program, which had been shared with the Board.

4.2 Public Comment (for items not on the Agenda)

- *Julie Beacock*, Torrey Hills parent, requested the Board consider a policy allowing for early Kindergarten admittance.
- *Hirdey Bhathal*, Ocean Air parent requested the Board consider a policy allowing for early Kindergarten admittance.
- *Maia Starling*, Sycamore Ridge parent, spoke in favor of moving CDC/Preschool to a new location.
- *Josh Clorfeine*, Sycamore Ridge parent, asked the Board to institute a uniform policy for announcing when the Board is considering an important decision. He also spoke in favor of moving CDC/Preschool to a new location.
- *Tzer Hung*, Sycamore Ridge parent, spoke in favor of moving the CDC/Preschool to a new location.
- *Kellie Church*, Sycamore Ridge parent, spoke in favor of changing the CDC rooms into Kindergarten classrooms.
- *Jeremy Church*, Sycamore Ridge parent, requested the Board assess the impact on the school before deciding to locate CDC/Preschool at Sycamore Ridge.
- *Jill Siidenverg*, Sycamore Ridge parent, expressed concern that a Mello Roos area is supporting a special program at a school where there is a lack of space for resident students.
- *Kamal Haddad*, Sycamore Ridge parent, spoke regarding a violation of the CFD due to lack of space for resident students.
- *Sandi Adam*, Sycamore Ridge parent, spoke of the impact of the CDC/Preschool on Sycamore Ridge and requested visibility of the decision making process.

5. REPORTS, RECOGNITIONS AND HEARINGS

5.1 Staff Recognition

Superintendent Peabody thanked Jakes Del Mar and the Pacific Athletic Club for their support of the DMUSD Employees of the Month program by donating gift certificates and a one-month membership, respectively, for the honorees, as follows:

Official Minutes Regular Board Meeting of February 29, 2012

<i>Ashley Falls</i>	Sierra Cruz, After School Programs Worker
<i>Carmel Del Mar</i>	Soco Santos, Assistant Director, After School Programs
<i>Del Mar Heights</i>	Tracy Graciano, After School Programs Team Leader
<i>Del Mar Hills Academy</i>	Roseann Reyes, After School Programs Team Leader
<i>Ocean Air</i>	Sam Wassman, After School Programs Worker
<i>Sage Canyon</i>	Ryan Torrecarion, After School Programs Worker
<i>Sycamore Ridge</i>	Leslie Yanagihara, After School Programs Team Leader
<i>Torrey Hills</i>	Eboni Harvey, After School Programs Team Leader
<i>CDC Preschool</i>	Tram Nguyen, Child Development Center Worker

5.2 **DMCTA Report: Katrina Graupmann, DMCTA President**

Katrina Graupmann reported that “things are going very well with the teachers.” The DMCTA appreciates the positive working relationship between the DMCTA and DMUSD, which allows them to work together on the difficult issues in a positive manner. The Notice of Release for temporary teachers on March 15 will add stress for temporary teachers but the DMCTA will provide support and remain optimistic they will be brought back in 2012/2013. Teachers appreciate the support of Mike Casey, Director of Technology, as they continue to work on report cards. The DMCTA will return to negotiations with the District in March for contract negotiations and hope that if cuts are necessary that they stay as far away from students as possible. The DMCTA will solicit the help of the PTA’s for community outreach to better address joint community issues such as bullying and helping children with homework. The goal is assure the parent community and students that teachers are there for students not for the contract.

5.3 **DMSEF Report: Drew Isaacman, DMSEF President**

In the absence of Drew Isaacman, the Board’s representative to the DMSEF, Kristin Gibson, presented the report. Ms. Gibson reiterated the DMSEF’s goal is \$2 million with a 100% participation rate. As of February 24th; the participation rate is 25% equating to 744 families for a total contribution of \$523,000 toward the goal. The DMSEF is currently \$1.5 million away from the goal. There is currently a gap of nine full time equivalent ESC teachers. A minimum of 11 ESC teachers would need to be funded to restore the program to what it was in 2009. The DMSEF’s message is “if you haven’t contributed to the annual DMSEF fall campaign please give what you can today so our kids can be assured of a complete ESC program.....”

5.4 **Report – Board Reports/Comments**

Member Perkins:

- Attend PTA Advisory Committee meeting for the first time and found it very interesting. Happy to see first hand the cooperation that goes on among the PTAs.

Member Rafner:

- Attended the Board’s visit to Carmel Del Mar
- Attended North City West planning Board meeting

Official Minutes Regular Board Meeting of February 29, 2012

- Attended the CASH Conference on housing students on behalf of the NCW.

Member Gibson:

- Attended the Board's visit to Carmel Del Mar
- Attended the Open House at the District Office

Member Rodriguez:

- Attended the Open House at the District Office
- Attended the open forum to share information on the proposed option areas; appreciated a format allowing one-on-one conversations.
- Attended the monthly San Diego County School Board's Association meeting serving as a delegate for the California School Boards Association focusing on the superintendent evaluation process.
- Announced there will be a conference on Conflict of Interest Code at the Poway Unified School District Office.
- Working on a program "Who's for kids and who's kidding"
- Working on separating from CSBA permanently to obtain non-profit status.
- Gave shout out to Julianne Cunningham, parent of child with rare disease, who took time to celebrate Rare Disease Day.

Member Wooden:

- Attended the Board's visit to Carmel Del Mar
- Attended the Open House at the District Office
- Attended public forum for information on option areas and CDC/preschool facility.

5.5 **Report – Superintendent's Report**

- Superintendent Peabody congratulated Darlene Nadlonek on her retirement.

6. **APPROVAL OF MINUTES**

Motion to approve Minutes of the following Board Meetings:

- Minutes of Regular Board Meeting, January 18, 2012
- Minutes of Special Board Meeting/Visitation, February 1, 2012

Motion Gibson

Second Rafner

Unanimous

6.1 **APPROVAL OF CONSENT ITEMS**

- *10.1 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements
- *10.2 *Pull from Consent*
~~Board Approval and Acceptance of Donations to the Del Mar Union School District~~
- *10.3 Board Approval of Performance Agreements

Official Minutes Regular Board Meeting of February 29, 2012

- *10.4 Board Approval of Petition for Issuance of New Warrant in Lieu of Void Warrants Payable to Jackie Tiffany
- *10.5 Board Approval of Contract for Annual Audit of K-12 School District Pursuant to Education Code Section 41020
- *10.6 Board Approval of Memorandum of Understanding Between Cardiff School District and the Del Mar Union School District for One-on-One Aide.
- *10.7 Board Approval of Contracts and Contract Amendments for Special Education Services for the 2011-2012 School Year
- *10.8 Board Approval of Agreement Between Vector Resources and the Del Mar Union School District for Hourly Production Technical Support
- *10.9 Board Approval of Resolution 2012-01 Approving the Annual Reportable Fees Reports for Fiscal Year 2007-2008, 2008-2009, and 2009-2010 in Compliance with Government Code Section 66006
- *10.10 *Pull from Consent*
~~Board Approval of Resolution 2012-02 Approving the Annual and Five Year Reportable Fees Reports for Fiscal Year 2010-2011 in Compliance with Government Code Section 66006 and 66001~~
- *10.11 *Pull from Consent*
~~Board Approval of Resolution 2012-03 Authorizing the Necessary Changes to Add Additional Providers to the Districts 457(B) Plan and Establish a Financial Literacy Program for Employees~~
- *10.12 Board Approval to Advertise for Bids for Summer Maintenance Work
- *10.13 Board Approval to Change Verbiage On Request For Use Of School Facilities and/or Grounds To Reflect Current Storm Water Consortium Recommended Language
- *11.1 Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status

Motion to approve Consent Items *10.1, *10.3 – *10.9, *10.12, *10.13 & *11.1

Motion Gibson

Second Perkins

Unanimous

7. CURRICULUM & INSTRUCTION

7.1 Board Approval, School-Sponsored Field Trip

Dr. Holly McClurg, Assistant Superintendent, Instructional Services, presented field trips for approval.

Motion to approve School-Sponsored Trip

Motion Rodriguez

Second Gibson

Unanimous

Official Minutes Regular Board Meeting of February 29, 2012

8. ADMINISTRATION AND POLICY

8.1 Discussion and Board Approval, Flexible Option Areas and Designated Overflow Schools

Public Input:

- *Maia Starling*, Sycamore Ridge parent, spoke against the option areas between Sycamore Ridge and Ashley Fall.
- *Josh Clorfeien*, Sycamore Ridge parent, expressed that until the CDC/Preschool location is designated, a discussion on option areas needs to be delayed. He spoke in favor of conducting a comprehensive study.

Discussion

Superintendent Jim Peabody presented information on the Board's request to develop a method of for student placement allowing for enrollment and facility optimization without changing attendance boundaries. He explained the option areas and overflow schools are an outcome of meetings with staff, community members and the Dolinka Group. Additional public comment and concerns were shared at the community open house held on February 13, 2012. Staff intends to conduct further research on information presented. Superintendent Peabody clarified that once a student is enrolled at an "option school" the student becomes a resident of the school for the remainder of their enrollment in the DMUSD.

Superintendent Peabody recommended the Board give approval for the option areas with the ability to refine the areas based on public input.

Staff responded to clarifying questions from the Board regarding:

- Who the option areas are intended for
- Possible forums for discussion CDC/Preschool location
- Classroom caps
- Availability of classrooms at other schools
- Placement of siblings entering Kindergarten

Motion to approve Flexible Option Areas and Designated Overflow Schools, with the flexibility to make revisions as may be determined at a future date.

Motion Rodriguez

Second Gibson

Carried (4-1-0)

Ayes: Members Gibson, Rafner, Rodriguez, Wooden

Noes: Member Perkins

Abstain: -0-

Official Minutes Regular Board Meeting of February 29, 2012

8.2 Board Approval, 2012/2013 Early Childhood and After School Program Tuition Rates

Julie Geisbauer, Director of Early Childhood/After School Programs, recommended an adjustment for the Early Childhood and After School Program tuition rates for the 2012/2013 school year. Ms. Geisbauer reported that tuition rates have not been reviewed and/or increased for three to six years and in order to prevent the programs from encroaching on the District's general fund, a rate increase is necessary. Ms. Geisbauer reminded the Board that the programs are self sufficient through the Enterprise Fund and that staff anticipates the 2012/2013 Enterprise Fund will be balanced.

Motion to approve 2012/2013 Early Childhood and After School Program Tuition Rates

Motion Perkins

Second Gibson

Unanimous

8.3 Board Approval, 2012 CSBA Delegate Assembly Election

The Board of Trustees selected nine San Diego County nominees to serve on the California School Board Association Delegate Assembly, as follows:

Comischell Rodriguez	Del Mar Union School District
Katie Dexter	Lemon Grove School District
James Grier, Jr.	National School District
Barbara Groth	San Dieguito Union High School District
Steve Lilly	Vista Unified School District
Dan Lope	Ramona Unified School District
Raqual Marquez Maden	San Ysidro Elementary School District
Dawn Perfect	Ramona Unified School District
Anne Renshaw	Fallbrook Union Elementary School District

Motion to approve the submission of nine nominees to serve on the 2012 CSBA Delegate Assembly Election

Motion Gibson

Second Rafner

Unanimous

8.4 Discussion/Direction, Extended Studies Curriculum

Superintendent Peabody requested expanding the flexibility of the District funded ESC programs and content for schools giving each the opportunity to create and/or strengthen meaningful 21st century learning environments aligned with the

Official Minutes Regular Board Meeting of February 29, 2012

schools' site plans. The Board requested ESC content flexibility require prior written approval from the superintendent or superintendent's designee. The Board gave staff direction to pursue flexibility with the understanding it pertains to the District portion of ESC funding and not the DMSEF's portion of ESC funding.

8.5 Reminder of Upcoming Events

(Presented for information only.)

9. OPERATIONS AND FACILITIES

9.1 Facilities Report, January

Randy Wheaton, Director of Maintenance & Operations, reported on the management of disaster sheds through the District, the progress of on the Ocean Air relocateable classrooms and assessing summer projects.

10. BUSINESS AND FINANCE

10.2 Board Approval and Acceptance of Donations to the Del Mar Union School District

Motion to approve Acceptance of Donations to the Del Mar Union School District

Motion Rafner

Second Rodriguez

Carried (4-0-1)

Ayes Members Gibson, Perkins, Rafner, Rodriguez

Noes -0-

Abstain Member Wooden

10.10 Board Approval of Resolution 2012-02 Approving the Annual and Five Year Reportable Fees Reports for Fiscal Year 2010-2011 in Compliance with Government Code Section 66006 and 66001

Cathy Birks, Assistant Superintendent, Business Services, presented Resolution 2012-02 approving the annual and five year report which details the reportable fees that the District received, expended or to be expended in connection with school facilities for fiscal year 2010-2011. Staff responded to clarifying questions from the Board.

Motion to approve Resolution 2012-02 Approving the Annual and Five Year Reportable Fees Reports for Fiscal Year 2010-2011 in Compliance with Government Code Section 66006 and 66001

Motion Rodriguez

Second Rafner

Unanimous

Official Minutes Regular Board Meeting of February 29, 2012

10.11 Board Approval of Resolution 2012-03 Authorizing the Necessary Changes to Add Additional Providers to the Districts 457(B) Plan and Establish a Financial Literacy Program for Employees

Superintendent Peabody presented Resolution 2012-03 to approve amending the 457 plan to allow for PlanMember Services as an investment provider in the plan and to implement a Financial Literacy and Financial Wellness program intended to increase participation in the program and to assist employees in better understanding their retirement.

Superintendent Peabody responded to clarifying questions from the Board.

Motion to approve Resolution 2012-03 Authorizing the Necessary Changes to Add Additional Providers to the Districts 457(B) Plan and Establish a Financial Literacy Program for Employees

Motion Perkins

Second Gibson

Unanimous

10.14 San Diego County Office of Education Oversight Letter Regarding 2011-2012 First Interim Report

Superintendent Jim Peabody presented the oversight letter from the San Diego County Office of Education, which states the District submitted a positive certification meaning that the district will meet its financial obligations for the current fiscal year and subsequent two ears.

10.15 Board Approval to Purchase the Ocean Air Portable Classrooms from Global Modular Inc.

Randy Wheaton, Director of Maintenance & Operations, requested approval to purchase portable classrooms for Ocean Air School. Board Member Rafner shared information on purchasing vs. leasing classroom portables. Superintendent Peabody suggested the staff have additional time to research funding and the pros and cons of leasing vs. purchasing. Mr. Wheaton clarified the plan must be submitted to the Department of State Architect in mid March in order to have the portables ready for the 2012/2013 school year.

Motion to defer approval to purchase the Ocean Air portable classrooms from Global Modular Inc. to the March 14, 2012 Special Board Meeting/Visitation which will allow staff to gather additional information for Board discussion.

Motion Perkins

Second Wooden

Unanimous

Official Minutes Regular Board Meeting of February 29, 2012

10.16 Proposed 2012/2013 Budget Reductions and Possible Revenue Enhancements

Cathy Birks, Assistant Superintendent, Business Services, stated that there have been no changes since the reductions and possible revenue enhancement were presented in January. Ms. Birks reported on the savings should employees opt out of insurance benefits. A savings of \$134,000 would result from a 5% opt out and approximately \$267,000 with a 10% opt out rate. Ms. Birks also reported approximately \$11,000 in savings would be experienced by reducing administrative expenditures, i.e. periodicals, dues and memberships, conferences, supplies.

Superintendent Peabody reported on possible revenue enhancement including: refinance the CFDs; redo bonds for a savings of \$180,000 per year equating to millions by the time the bonds term out. Supt. Peabody reported on the possibility of doing a General Obligation Bond, which could generate \$62 million to be used for school construction, an endowment for technology and maintenance.

The Board expressed interest in receiving more information on General Obligation Bonds.

10.17 Board Review and Acceptance of the 2011-2012 Second Interim Report

Superintendent Peabody presented a comparison of District revenue, expenditures, fund balances, etc. from the First to the Second Interim Report as follows: Revenue increased by \$386,511; expenditures increased by \$475,991; the ending General Fund balance has decreased by \$89,480. The District's fair share increased from 8.92% to 9.57%. The DMUSD's Basic Aid reduction is \$2,532.886. The district will lose approximately \$370/ADA per year in revenue of approximately \$1,574,942 if the November tax initiative fails.

Motion to approve Acceptance of the 2011-2012 Second Interim Report

Motion Gibson

Second Rodriguez

Unanimous

11. **PERSONNEL**

12. **ITEMS FOR MARCH 2012 BOARD MEETING**

- Minutes of Regular Board Meeting of February 29, 2012
- Minutes of Special Board Meeting/Visitation of March 14, 2012
- Discussion of CDC/Preschool
- Board policies re kindergarten admission
- Revisit policy of announcing community meeting/forum
- CFD refinancing

Official Minutes Regular Board Meeting of February 29, 2012

There being no further business to come before the Board, there was a
Motion to Adjourn at 8:20 p.m.

Motion Rafner
Second Rodriguez
 Unanimous

 Comischell Rodriguez, Clerk

 James Peabody, Superintendent

 Date

 Date

Official Minutes Regular Board Meeting of February 29, 2012

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Special Board Meeting/Visitation

March 14, 2012
8:15 a.m.

Del Mar Hills Academy
14085 Mango Drive
Del Mar, CA 92014

Members Present : Scott Wooden, President of the Board
 Comischell Rodriguez, Clerk of the Board
 Kristin Gibson
 Doug Rafner

Members Absent: Doug Perkins

Administrators Present: James Peabody, Superintendent

BUSINESS TRANSACTED WAS LIMITED TO THE FOLLOWING:

1. Board President Wooden called the meeting to order at 8:17 a.m.

2. **APPROVAL OF THE AGENDA**

Motion to Approve the Agenda

Motion Rafner

Second Gibson

Unanimous (4-0-0)

3. **PUBLIC INPUT CONCERNING NON-AGENDA AND AGENDA ITEMS**

There was no input from the public.

4. **BOARD CONSIDERATION AND APPROVAL TO LEASE OR PURCHASE THE OCEAN AIR RELOCATEABLE CLASSROOMS**

Randy Wheaton, Director of Maintenance & Operations, together with architect, Chuck Forte, presented additional information on leasing vs purchasing relocateable classrooms and answered clarifying questions from the Board.

Motion to defer the decision on leasing or purchasing the Ocean Air relocateable classrooms to a date prior to March 30, 2012.

Motion Rafner

Second Gibson

Unanimous (4-0-0)

5. VISIT TO DEL MAR HILLS ACADEMY

Principal Carrie Gammel welcomed the Board of Trustees and provided an overview of the Board's visit which focused on Netbooks and Cognitively Guided Instruction (CGI). The Board had an opportunity to observe one 4th grade classroom studying the California Missions and another writing a Personification Poem both with the use of Netbooks. The Board also observed a 5th grade classroom involved in problem solving through CGI. After meeting with all staff to debrief, the Board observed in a 2nd grade classroom working on choral counting through CGI.

6. ADJOURNMENT

There being no further business to come before the Board, there was a Motion to Adjourn at 10:25 a.m.

Motion Gibson

Second Rafner

Unanimous (3-0-0; Member Rodriguez departed at 8:52 a.m. prior to adjournment)

Comischell Rodriguez, Clerk

James Peabody, Superintendent

Date

Date

March 28, 2012

To: Board Members

From: Dr. Holly McClurg, Assistant Superintendent, Instructional Services

Through: James Peabody, Superintendent

Subject: Agenda Item 7.1: Approval, School-Sponsored Field Trip

It is recommended that the Governing Board approve the following school-sponsored field trips. These educational venues provide our students with hands-on experiences that are aligned with the California State Educational Frameworks and curriculum.

School-Sponsored Trip Schedule

School(s)	Destination	Group	Purpose	Dates	Cost
Sage Canyon	California Adventure	Grade 4 Students	Reinforce California History/ Social Studies/ Science/Art Standards	June 7 & 8, 2012	\$5,304
Ocean Air	Riley's Farm	Grade 5 Students	Reinforce 5 th Grade Early American History Standards	May 31, 2012	\$4,950
After School Programs Summer Camp	Pirate's Dinner Adventure in Anaheim	Summer Camp Students	Summer Camp Field Trip	July 12, 2012	\$65 per student
After School Programs Summer Camp	Knott's Berry Farm	Summer Camp Students	Summer Camp Field Trip	August 14, 2012	\$65 per student

RECOMMENDED: Superintendent recommends approval of the school-sponsored field trips.

March 23, 2012

To: Board Members

From: Cara Schukoske, Director of Pupil Services

Through: James Peabody, Superintendent

Subject: Agenda Item 8.1: Approval of Interdistrict Attendance Agreements Between the Del Mar Union School District and the Districts Listed Below

Interdistrict attendance agreements must be approved by the Board of Trustees in order for students residing in the Del Mar Union School District to attend schools in other districts, and for students residing in other districts to attend Del Mar schools. This is a routine countywide procedure. The District administration is asking for Board approval of Interdistrict Attendance Agreements between the Del Mar Union School District and the following school districts for the 2012-2013 school year.

Cardiff School District
 Carlsbad Unified School District
 Encinitas Union School District
 Escondido Union School District
 Jamul-Dulzura Union School District
 La Mesa-Spring Valley School District
 Oceanside Unified School District
 Poway Unified School District
 Ramona Unified School District
 San Diego Unified School District
 San Marcos Unified School District
 Santee School District
 Solana Beach School District
 Vista Unified School District

FISCAL IMPACT: None.

RECOMMENDED: The superintendent recommends approval of Interdistrict Attendance Agreements between the Del Mar Union School District and the districts listed above.

Regular Board Meeting of March 28, 2012

March 22, 2012

To: Board Members

From: James Peabody, Superintendent

Subject: Agenda Item 8.2: Reminder of Upcoming Events

Wednesday, March 28 2012

- Kindergarten Registration for 2012/2013 incoming residents at all school sites

Thursday, March 29, 2012

- 1st-6th Grade Registration commences for 2012/2013 incoming resident students

Wednesday, April 4, 2011 – Rescheduled to April 18

- ~~• Board visit to Sage Canyon.~~

Thursday, April 5, 2012

- Open House: Ashley Falls, Del Mar Heights, Ocean Air, Torrey Hills

Monday – Friday, April 9 – 13, 2012

- Spring Break. No school.

Monday, April 16, 2012

- NCW Special Board Meeting, 1:30 p.m., Solana Beach School District

Wednesday, April 18, 2011

- Board visit to Sage Canyon, 8:30 a.m.

Wednesday, April 25, 2012

- Regular Board Meeting, 5:45 p.m., Del Mar Hills Academy PAC

Wednesday, May 2, 2012

- Board visit to Torrey Hills, 8:30 a.m.

Wednesday, May 9, 2012

- LAN Meeting, 10:30 a.m., San Dieguito Union High School District

Wednesday, May 23, 2012

- Regular Board Meeting, 5:45 p.m., Del Mar Hills Academy PAC

Regular Board Meeting of March 28, 2012

Monday, May 28, 2012

- Holiday. Memorial Day

Thursday, June 7, 2012

- NCW/JPA Meeting, 2:30 pm., Solana Beach School District

Wednesday, June 13, 2012

- Full day school. Dismissal: 2:30 p.m.

Friday, June 15, 2012

- Last day of school for students & teachers. Minimum Day. Dismissal: 12:30 p.m.
- 6th grade promotions, 8:30 a.m.

Monday, June 18, 2012

- School office closed until Monday, August 20.
- Registration for incoming resident students begins at District Office

Wednesday, June 27, 2012

- Regular Board Meeting, 5:45 p.m., Del Mar Hills Academy PAC

Wednesday, July 25, 2012

- Regular Board Meeting, 5:45 p.m., Del Mar Hills Academy PAC

Wednesday, August 15, 2012

- Regular Board Meeting, 5:45 p.m., Del Mar Hills Academy PAC

Friday, August 24, 2012

- Last day of new incoming student registration at District Office.

Monday, August 20, 2012

- Schools offices re-open.
- Registration of new students resumes at school offices.

Tuesday, August 21, 2012

- Welcome Back meeting for all staff.

Monday, August 27, 2012

- First day of school for 2012/2013 school year.

RECOMMENDED: For information only. No action required.

Regular Board Meeting of March 28, 2012

March 28, 2012

To: Board Members

From: Randy Wheaton, Director of Maintenance & Operations

Through: Jim Peabody, Superintendent

Subject: Agenda Item 9.1: Facilities Report, March 2012

Randy Wheaton and staff completed updating the supplies in the Ocean Air disaster shed. The M & O staff is currently involved in updating Sage Canyon's disaster shed.

Maintenance & Operations is currently reviewing vendors and projects for summer projects. Staff from M & O and Business Services is performing an annual renewal of service agreements to ensure the District receives the best pricing and service available.

FISCAL IMPACT: Cost – \$0
Program or Department - Maintenance and Operations
Is this a Restricted Program? N/A
Was this expenditure anticipated in the adopted budget? N/A
Will this Program or Department be over budget after this expenditure? N/A

RECOMMENDED: For information only. No action required.

Regular Board Meeting March 28, 2012

March 21, 2012

To: Board Members

From: Cathy Birks, Assistant Superintendent Business Services

Through: James Peabody, Superintendent

Subject: Agenda Item *10.1: Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements

It is recommended that the Board of Trustees approves the purchase orders listed in the amount of \$964,672.02. It is also recommended that the Board of Trustees ratifies the commercial warrants listed in the amount of \$1,108,024.14 the revolving cash disbursements listed in the amount of \$1,997.87 and purchase card transactions in the amount of \$742.14.

The purchase order amounts and revolving cash disbursements listed have been verified for accuracy and sufficient account balances by the Business Department.



Signed

3/21/2012

Date

FISCAL IMPACT: The purchase order amounts listed have been verified by the Business Department. There are sufficient account balances to cover these expenditures. Remaining account balances after processing the purchase orders, commercial warrants and revolving cash expenditures are sufficient to pay expected expenses for the remainder of the year.

RECOMMENDED: The Superintendent recommends that the Board of Trustees approves the purchase orders, ratifies the commercial warrant payments and ratifies the revolving cash disbursements as listed.

DEL MAR UNION SCHOOL DISTRICT
PURCHASE ORDER BOARD REPORT
 Period Ending February 2012

PO NUMBER	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOCATION
411935	2/3/2012	6	OFFICE DEPOT, B.S.D.	INST MAT/SUP GEN PURPOSE	\$434.84	SYCAMORE RIDGE
411936	2/3/2012	3	OFFICE DEPOT, B.S.D.	INST MAT/SUP GEN PURPOSE	\$1,500.00	SYCAMORE RIDGE
411937	2/3/2012	3	LIBERTY PAPER	INST MAT/SUP GEN PURPOSE	\$1,575.50	TORREY HILLS SCHOOL
411938	2/3/2012	6	DAVE BANG ASSOCIATES, INC.	REPAIRS BLDG/GRND-HILLS	\$1,025.55	MAINTENANCE
411939	2/3/2012	3	AMAZON.COM CREDIT	INST MAT/SUP GEN PURPOSE	\$281.23	ASHLEY FALLS ELEMENTARY
411940	2/3/2012	3	SUN GRAPHICS, INC	MATERIALS AND SUPPLIES	\$26.67	D.O. ADMINISTRATION
411941	2/3/2012	6	MACMILLAN/MCGRAW HILL	TEXTBOOKS	\$162.77	CURRICULUM
411942	2/3/2012	3	CURRICULUM ASSOCIATES, INC.	INST MAT/SUP GEN PURPOSE	\$4,412.68	SAGE CANYON ELEMENTARY
411943	2/3/2012	3	COSTCO BUSINESS DELIVERY	OFFICE SUPPLIES	\$331.05	D.O. ADMINISTRATION
411944	2/3/2012	3	YMCA OVERNIGHT CAMPS	OUTDOOR EDUCATION	\$18,564.00	ASHLEY FALLS ELEMENTARY
411945	2/3/2012	3	SAN DIEGO NATURAL HISTORY	ADMISSION FEES	\$410.00	DEL MAR HEIGHTS
411946	2/3/2012	3	WILD ANIMAL PARK ED DEPT	ADMISSION FEES	\$310.00	DEL MAR HEIGHTS
411947	2/3/2012	3	NORTH COUNTY STUDENT TRANSPORT	ADMISSION FEES	\$438.50	DEL MAR HEIGHTS
411948	2/3/2012	3	KINKO'S	PRINTING EXPENSE	\$300.00	DEL MAR HEIGHTS
411949	2/3/2012	3	SUPPLIESOUTLET.COM	INST MAT/SUP GEN PURPOSE	\$105.75	TORREY HILLS SCHOOL
411950	2/3/2012	3	OFFICE DEPOT, B.S.D.	INST MAT/SUP GEN PURPOSE	\$106.73	TORREY HILLS SCHOOL
411951	2/3/2012	3	ULINE	INST MAT/SUP GEN PURPOSE	\$76.54	TORREY HILLS SCHOOL
411952	2/3/2012	3	BIRCH AQUARIUM AT SCRIPPS	ADMISSION FEES	\$950.00	TORREY HILLS SCHOOL
411953	2/3/2012	6	MONOPRICE	INST MAT/SUP GEN PURPOSE	\$396.61	TORREY HILLS SCHOOL
411954	2/3/2012	3	NASCO MODESTO	INST MAT/SUP GEN PURPOSE	\$530.76	TORREY HILLS SCHOOL
411955	2/6/2012	3	SHASTA LANDSCAPING INC.	REPAIR GRNDS/LANDSCAPING	\$3,000.00	MAINTENANCE
411956	2/6/2012	6	ELESCO	REPAIRS BLDGS/GRNDS-OA	\$888.94	MAINTENANCE
411957	2/6/2012	3	NORTH COUNTY STUDENT TRANSPORT	ADMISSION FEES	\$667.00	TORREY HILLS SCHOOL
411958	2/6/2012	6	WILBOOKS	INST MAT/SUP GEN PURPOSE	\$1,069.20	TORREY HILLS SCHOOL
411959	2/6/2012	3	TRAPPER DAN'S PEST CONTROL	REPAIR GRNDS/LANDSCAPING	\$750.00	MAINTENANCE
411960	2/6/2012	6	RIGBY/HMH SUPPLEMENTAL	INST MAT/SUP GEN PURPOSE	\$1,142.65	CARMEL DEL MAR
411961	2/6/2012	3	DEMCO, INC.	INST MAT/SUP GEN PURPOSE	\$116.94	OCEAN AIR SCHOOL
411962	2/6/2012	3	US-GAMES	INST MAT/SUP GEN PURPOSE	\$459.06	OCEAN AIR SCHOOL
411963	2/6/2012	3	GOPHER SPORT	INST MAT/SUP GEN PURPOSE	\$18.65	OCEAN AIR SCHOOL
411964	2/6/2012	3	OFFICE DEPOT, B.S.D.	PTA MINI GRANTS	\$86.57	DEL MAR HILLS
411965	2/6/2012	6	AMAZON.COM CREDIT	INST MAT/SUP GEN PURPOSE	\$62.69	DEL MAR HILLS
411966	2/6/2012	3	APPLE COMPUTER, INC.	NON-CAPITALIZED EQUIPMENT	\$2,178.09	DEL MAR UNION
411967	2/6/2012	3	ORANGE COUNTY DEPT OF ED	INST MAT/SUP GEN PURPOSE	\$110.00	DEL MAR HEIGHTS
411968	2/6/2012	3	ORCABOARD.COM	PTA MINI GRANTS	\$1,495.57	DEL MAR HILLS
411969	2/6/2012	3	HYPHENET, INC.	INST MAT/SUP GEN PURPOSE	\$188.56	ASHLEY FALLS ELEMENTARY
411970	2/6/2012	3	BARNES & NOBLE, INC	INST MAT/SUP GEN PURPOSE	\$903.81	OCEAN AIR SCHOOL
411971	2/6/2012	3	LIBERTY PAPER	CLASSROOM DONATIONS	\$1,183.10	OCEAN AIR SCHOOL
411972	2/6/2012	3	COSTCO BUSINESS DELIVERY	CLASSROOM DONATIONS	\$283.01	OCEAN AIR SCHOOL
411973	2/6/2012	3	TARGET STORES	DISASTER PREP SUPPLIES	\$1,077.50	MAINTENANCE
411974	2/6/2012	3	PEARSON LEARNING GROUP	INST MAT/SUP GEN PURPOSE	\$132.18	DEL MAR HILLS
411975	2/6/2012	6	ATKINSON, ANDELSON, LOYA, RUUD	LEGAL FEES	\$5,722.86	DEL MAR UNION
411976	2/6/2012	3	DOLINKA GROUP, LLC	OTHER CONTRACTS	\$525.00	DEL MAR UNION
411977	2/8/2012	3	ZOOLOGICAL SOCIETY-SAN DIEGO	ADMISSION FEES	\$250.00	SYCAMORE RIDGE
411978	2/8/2012	6	DIXIELINE LUMBER CO.	REPAIRS BLDGS/GRNDS	\$3,000.00	MAINTENANCE
411979	2/8/2012	3	APPLE COMPUTER, INC.	NON-CAPITALIZED EQUIPMENT	\$1,838.67	ASHLEY FALLS ELEMENTARY
411980	2/8/2012	3	GOOGLE, INC.	NON-CAPITALIZED EQUIPMENT	\$29,027.85	DEL MAR UNION
411981	2/8/2012	3	GREAT BOOKS FOUNDATION	INST MAT/SUP GEN PURPOSE	\$3,539.88	DEL MAR HILLS
411982	2/8/2012	6	B AND H PHOTO AND VIDEO	INST MAT/SUP GEN PURPOSE	\$31.56	SPECIAL EDUCATION
411983	2/8/2012	6	KATHERINE CREIGHTON	MILEAGE REIMBURSEMENT	\$100.00	SPECIAL EDUCATION
411984	2/8/2012	3	SDCOE	INST MAT/SUP GEN PURPOSE	\$200.00	OCEAN AIR SCHOOL
411985	2/8/2012	6	SUPPLYMASTER, INC.	INST MAT/SUP GEN PURPOSE	\$99.13	SPECIAL EDUCATION
411986	2/8/2012	3	ADVANCED TOOLWARE, LLC	SERVICE AGREEMENTS	\$11,198.00	DEL MAR UNION
411987	2/8/2012	3	AMAZON.COM CREDIT	INST MAT/SUP GEN PURPOSE	\$298.68	SYCAMORE RIDGE
411988	2/8/2012	3	NASCO MODESTO	CLASSROOM DONATIONS	\$559.02	OCEAN AIR SCHOOL
411989	2/8/2012	3	JURMAN'S EMERGENCY TRAINING	OTHER CONTRACTS	\$575.00	CARMEL DEL MAR
411990	2/8/2012	3	SOLARWINDS	OTHER CONTRACTS COMPUTER	\$1,095.00	DEL MAR UNION
411991	2/8/2012	3	PATHWAY COMMUNICATIONS LTD	NON-CAPITALIZED EQUIPMENT	\$7,071.08	CARMEL DEL MAR
411992	2/8/2012	3	CDW-G	COMPUTER SUPPLIES	\$12.15	DEL MAR UNION
411993	2/8/2012	6	APPLE COMPUTER, INC.	NON-CAPITALIZED EQUIPMENT	\$544.14	SPECIAL EDUCATION
411994	2/8/2012	3	NORTH COUNTY STUDENT TRANSPORT	ADMISSION FEES	\$955.50	OCEAN AIR SCHOOL
411995	2/8/2012	6	ADVANCED MULTIMEDIA DEVICES, I	INST MAT/SUP GEN PURPOSE	\$325.16	SPECIAL EDUCATION
411996	2/8/2012	3	FOLLETT LIBRARY RESOURCES	BOOKS OTHER THAN TEXTBOOKS	\$3,116.31	TORREY HILLS SCHOOL
411997	2/8/2012	3	A-B-CPR & FIRST AID	CLASSROOM DONATIONS	\$795.00	OCEAN AIR SCHOOL
411998	2/8/2012	25	BOWIE ARNESON WILES & GIANNONE	LEGAL FEES	\$529.00	DEL MAR UNION
411999	2/8/2012	3	EMPLOYMENT DEVELOPMENT DEPT.	SEF LOCAL EXPERIENCE CHARGE	\$787.75	DEL MAR UNION
412000	2/8/2012	3	OFFICE DEPOT, B.S.D.	INST MAT/SUP GEN PURPOSE	\$308.55	DEL MAR HILLS
412001	2/8/2012	3	SUPERINTENDENT OF SCHOOLS	TRAVEL AND CONFERENCES	\$2,000.00	PERSONNEL
412002	2/9/2012	3	AMAZON.COM CREDIT	INST MAT/SUP GEN PURPOSE	\$35.80	TORREY HILLS SCHOOL
412003	2/9/2012	25	SAN DIEGUITO UNION HIGH SCHOOL	OTHER CONTRACTS	\$130.00	DEL MAR UNION

DEL MAR UNION SCHOOL DISTRICT
PURCHASE ORDER BOARD REPORT
 Period Ending February 2012

PO NUMBER	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOCATION
412004	2/9/2012	3	SUPPLYMASTER, INC.	OFFICE SUPPLIES	\$131.46	DEL MAR UNION
412005	2/9/2012	3	SPORTIME	INST MAT/SUP GEN PURPOSE	\$672.10	TORREY HILLS SCHOOL
412006	2/9/2012	3	SCHOLASTIC TEACHER RESOURCES	INST MAT/SUP GEN PURPOSE	\$423.83	TORREY HILLS SCHOOL
412007	2/10/2012	63	CHARLEY JACOB	INST SUPPLIES CHILD DEV	\$151.32	DEL MAR UNION CHILD CARE
412008	2/10/2012	6	JENNIFER HAVLAT	MILEAGE REIMBURSEMENT	\$22.20	SPECIAL EDUCATION
412009	2/10/2012	3	NORTH COUNTY STUDENT TRANSPORT	ADMISSION FEES	\$637.00	SAGE CANYON ELEMENTARY
412010	2/10/2012	3	NORTH COUNTY STUDENT TRANSPORT	ADMISSION FEES	\$637.00	SAGE CANYON ELEMENTARY
412011	2/10/2012	6	LANDMARK MECHANICAL	REPAIRS BLDGS/GRNDS	\$3,000.00	MAINTENANCE
412012	2/10/2012	6	A O REED & CO.	REPAIRS BLDG/GRND-AF	\$9,130.89	MAINTENANCE
412013	2/10/2012	3	SCHOOLMASTERS	MISC. SUPPLIES	\$278.44	MAINTENANCE
412014	2/10/2012	3	OFFICE DEPOT, B.S.D.	INST MAT/SUP GEN PURPOSE	\$300.00	TORREY HILLS SCHOOL
412015	2/10/2012	3	MISSION FEDERAL CREDIT UNION	PURCHASE CARD FUNDS	\$5,000.00	DEL MAR UNION
412016	2/10/2012	3	HEATHER MULNO	MILEAGE REIMBURSEMENT	\$111.22	SPECIAL EDUCATION
412017	2/10/2012	3	BARRETT BLAKE	COMPUTER SUPPLIES	\$126.94	DEL MAR UNION
412018	2/13/2012	3	MARINA RUSSO	INST MAT/SUP GEN PURPOSE	\$195.00	OCEAN AIR SCHOOL
412019	2/13/2012	3	SAM UNG	INST MAT/SUP GEN PURPOSE	\$44.62	SYCAMORE RIDGE
412020	2/13/2012	6	AZTEC STORAGE CONTAINERS	REPAIRS BLDGS/GRNDS-OA	\$2,365.11	MAINTENANCE
412021	2/13/2012	49	UNION BANK OF CALIFORNIA	DEBT SERVICE PAYMENT	\$437,424.17	DEL MAR UNION
412022	2/13/2012	49	UNION BANK OF CALIFORNIA	DEBT SERVICE PAYMENT	\$273,074.89	DEL MAR UNION
412023	2/14/2012	3	TRACY DUCE	6TH GRADE GIFT	\$1,098.59	CARMEL DEL MAR
412024	2/14/2012	63	ULINE	INST SUPPLIES CHILD DEV	\$346.31	DEL MAR UNION CHILD CARE
412025	2/14/2012	3	CARDIAC SCIENCE CORPORATION	HEALTH SUPPLIES	\$551.68	D.O. ADMINISTRATION
412026	2/14/2012	3	DONNA KURIYAMA	MILEAGE REIMBURSEMENT	\$100.00	SPECIAL EDUCATION
412027	2/14/2012	6	ASSOCIATION OF BEHAVIOR	TRAVEL AND CONFERENCES	\$256.00	SPECIAL EDUCATION
412028	2/14/2012	6	LASERED PICS	INST MAT/SUP GEN PURPOSE	\$26.45	SPECIAL EDUCATION
412029	2/14/2012	6	APPLE COMPUTER, INC.	INST MAT/SUP GEN PURPOSE	\$85.12	SPECIAL EDUCATION
412030	2/14/2012	6	PEARSON ASSESSMENTS	INST MAT/SUP GEN PURPOSE	\$391.64	SPECIAL EDUCATION
412031	2/14/2012	3	MACGILL & CO.	HEALTH SUPPLIES	\$285.79	SPECIAL EDUCATION
412032	2/14/2012	3	NORTH COUNTY STUDENT TRANSPORT	ADMISSION FEES	\$468.50	TORREY HILLS SCHOOL
412033	2/14/2012	3	SCHOOL SPECIALTY	INST MAT/SUP GEN PURPOSE	\$185.33	SAGE CANYON ELEMENTARY
412034	2/14/2012	3	DOLINKA GROUP, LLC	OTHER CONTRACTS	\$840.00	DEL MAR UNION
412035	2/14/2012	6	SAC STATE / DPR/IPM	TRAVEL AND CONFERENCES	\$25.00	MAINTENANCE
412036	2/15/2012	63	SAN DIEGO JUNIOR THEATRE	ADMISSION FEES	\$660.00	DEL MAR UNION CHILD CARE
412037	2/15/2012	3	D&D SECURITY RESOURCES, INC.	COMPUTER SUPPLIES	\$107.82	DEL MAR UNION
412038	2/15/2012	3	CDW-G	COMPUTER SUPPLIES	\$41.12	DEL MAR UNION
412039	2/15/2012	3	EARTHQUAKE MANAGEMENT	DISASTER PREP SUPPLIES	\$107.21	MAINTENANCE
412040	2/15/2012	3	GOLDEN STAR TECHNOLOGY	NON-CAPITALIZED EQUIPMENT	\$943.10	SAGE CANYON ELEMENTARY
412041	2/15/2012	3	ISTE	TRAVEL AND CONFERENCES	\$8,126.00	DEL MAR UNION
412043	2/16/2012	3	FOLLETT LIBRARY RESOURCES	BOOKS OTHER THAN TEXTBOOKS	\$1,200.00	SYCAMORE RIDGE
412044	2/16/2012	3	DEL MAR SCHOOLS EDUCATIONAL	INST MAT/SUP GEN PURPOSE	\$1,000.00	SYCAMORE RIDGE
412045	2/16/2012	3	DISCOUNT SCHOOL SUPPLY	INST MAT/SUP GEN PURPOSE	\$30.95	DEL MAR HILLS
412046	2/16/2012	3	AMAZON.COM CREDIT	INST MAT/SUP GEN PURPOSE	\$430.96	SAGE CANYON ELEMENTARY
412047	2/16/2012	3	SKATE WORLD	ADMISSION FEES	\$592.00	SAGE CANYON ELEMENTARY
412048	2/16/2012	3	NORTH COUNTY STUDENT TRANSPORT	ADMISSION FEES	\$637.00	SAGE CANYON ELEMENTARY
412049	2/16/2012	3	CURRICULUM ASSOCIATES, INC.	INST MAT/SUP GEN PURPOSE	\$83.94	ASHLEY FALLS ELEMENTARY
412050	2/16/2012	3	TEACHER'S CURRICULUM INSTITUTE	TEXTBOOKS	\$7,008.54	CURRICULUM
412051	2/16/2012	6	DELTA EDUCATION, INC.	TEXTBOOKS	\$296.74	CARMEL DEL MAR
412052	2/16/2012	3	SOUTHWEST SCHOOL SUPPLY	INST MAT/SUP GEN PURPOSE	\$668.90	CARMEL DEL MAR
412053	2/16/2012	6	CALIFORNIA MOBILITY	REPAIRS BLDGS/GRNDS	\$367.50	MAINTENANCE
412054	2/16/2012	3	UNITED PARCEL SERVICE	INST MAT/SUP GEN PURPOSE	\$15.84	SAGE CANYON ELEMENTARY
412055	2/16/2012	3	FANON COURIER	INST MAT/SUP GEN PURPOSE	\$198.26	SAGE CANYON ELEMENTARY
412056	2/16/2012	3	SUPPLYMASTER, INC.	INST MAT/SUP GEN PURPOSE	\$187.22	CARMEL DEL MAR
412057	2/16/2012	3	UNION TRIBUNE PUBLISHING CO.	INST MAT/SUP GEN PURPOSE	\$234.23	CARMEL DEL MAR
412058	2/16/2012	3	MUSIC IS ELEMENTARY	INST MAT/SUP GEN PURPOSE	\$94.67	CARMEL DEL MAR
412059	2/16/2012	3	IDENTITY MARKETING	FUNDRAISER	\$610.66	DEL MAR HILLS
412060	2/23/2012	3	BORNHOFT & BERKENSTADT	LEGAL FEES	\$750.00	DEL MAR UNION
412061	2/24/2012	6	CHRISTINE MAINES-FECKO	OTHER CONTRACTS	\$3,654.46	CARMEL DEL MAR
412062	2/27/2012	3	SHERRY FORTE	MISC. SUPPLIES	\$116.36	DEL MAR UNION
412063	2/27/2012	25	BOWIE ARNESON WILES & GIANNONE	LEGAL FEES	\$2,471.00	DEL MAR UNION
412064	2/27/2012	3	KNOWBUDDY RESOURCES	BOOKS OTHER THAN TEXTBOOKS	\$399.45	ASHLEY FALLS ELEMENTARY
412065	2/27/2012	3	LIBERTY PAPER	INST MAT/SUP GEN PURPOSE	\$1,236.97	ASHLEY FALLS ELEMENTARY
412066	2/27/2012	3	APPLE COMPUTER, INC.	NON-CAPITALIZED EQUIPMENT	\$758.10	ASHLEY FALLS ELEMENTARY
412067	2/27/2012	3	BROAD REACH	BOOKS OTHER THAN TEXTBOOKS	\$231.18	ASHLEY FALLS ELEMENTARY
412068	2/27/2012	3	OFFICE DEPOT, B.S.D.	PTA MINI GRANTS	\$67.15	DEL MAR HILLS
412069	2/27/2012	6	SAN BERNADINO COUNTY	TRAVEL AND CONFERENCES	\$75.00	SPECIAL EDUCATION
412070	2/27/2012	3	FOLLETT LIBRARY RESOURCES	BOOKS OTHER THAN TEXTBOOKS	\$655.00	SYCAMORE RIDGE
412071	2/27/2012	3	NORTH COUNTY STUDENT TRANSPORT	ADMISSION FEES	\$318.50	ASHLEY FALLS ELEMENTARY
412072	2/27/2012	3	CITY OF SAN DIEGO TREASURER	SD JOINT MAINT	\$9,753.98	DEL MAR UNION
412073	2/27/2012	6	AMAZON.COM CREDIT	MATERIALS AND SUPPLIES	\$160.26	CURRICULUM

DEL MAR UNION SCHOOL DISTRICT
PURCHASE ORDER BOARD REPORT
 Period Ending February 2012

PO NUMBER	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOCATION
412074	2/28/2012	3	SUPPLYMASTER, INC.	INST MAT/SUP GEN PURPOSE	\$95.04	ASHLEY FALLS ELEMENTARY
412075	2/28/2012	3	JENNA ELLIS	INST MAT/SUP GEN PURPOSE	\$18.30	DEL MAR HILLS
412076	2/28/2012	3	BIRCH AQUARIUM AT SCRIPPS	ADMISSION FEES	\$988.00	SAGE CANYON ELEMENTARY
412077	2/28/2012	3	NORTH COUNTY STUDENT TRANSPORT	ADMISSION FEES	\$637.00	SAGE CANYON ELEMENTARY
412078	2/28/2012	3	STATEWIDE SAFETY & SIGNS, INC.	REPAIRS BLDGS/GRNDS	\$1,112.73	MAINTENANCE
412079	2/28/2012	3	EARTHQUAKE MANAGEMENT	DISASTER PREP SUPPLIES	\$5,381.85	MAINTENANCE
412080	2/28/2012	6	LOW VOLTAGE INTEGRATED SYSTEM	REPAIRS BLDGS/GRNDS	\$1,077.50	MAINTENANCE
412081	2/28/2012	49	CHARLES FORTE ARCHITECT	BUILDING & IMPROVMNT OF BUILD	\$24,960.00	MAINTENANCE
412082	2/28/2012	6	ENABLEMART	INST MAT/SUP GEN PURPOSE	\$860.60	SPECIAL EDUCATION
412083	2/28/2012	3	REUBEN H. FLEET SCIENCE CENTER	ADMISSION FEES	\$504.00	CARMEL DEL MAR
412084	2/28/2012	3	NORTH COUNTY STUDENT TRANSPORT	ADMISSION FEES	\$348.50	CARMEL DEL MAR
412085	2/28/2012	3	CASBO	DUES AND MEMBERSHIPS	\$619.00	DEL MAR UNION
412086	2/29/2012	3	PARISSA ESMALI	INST MAT/SUP GEN PURPOSE	\$40.85	SAGE CANYON ELEMENTARY
412087	2/29/2012	3	ASHLI ENDICOTT	INST MAT/SUP GEN PURPOSE	\$34.71	CARMEL DEL MAR
412088	2/29/2012	3	FOLLETT LIBRARY RESOURCES	BOOKS OTHER THAN TEXTBOOKS	\$904.07	SAGE CANYON ELEMENTARY
412089	2/29/2012	3	UNITED PARCEL SERVICE	INST MAT/SUP GEN PURPOSE	\$14.77	SAGE CANYON ELEMENTARY
412090	2/29/2012	6	ZASUETA CONTRACTING, INC.	REPAIRS BLDG/GRND-HILLS	\$2,162.00	MAINTENANCE
412091	2/29/2012	6	DIXIELINE LUMBER CO.	REPAIRS BLDGS/GRNDS	\$2,693.75	MAINTENANCE
412092	2/29/2012	6	A O REED & CO.	REPAIRS BLDGS/GRNDS	\$2,155.00	MAINTENANCE
412093	2/29/2012	6	GRAINGER INDUSTRIAL SUPPLY	REPAIRS BLDGS/GRNDS	\$2,155.00	MAINTENANCE
412094	2/29/2012	3	MAINTEX, INC.	CUSTODIAL SUPPLIES	\$5,387.50	MAINTENANCE
412095	2/29/2012	6	REGENCY LIGHTING	REPAIRS BLDGS/GRNDS	\$2,155.00	MAINTENANCE
412096	2/29/2012	6	MARSHALL'S INDUSTRIAL HARDWARE	REPAIRS BLDGS/GRNDS	\$1,077.50	MAINTENANCE
412097	2/29/2012	6	RUSSELL SIGLER, INC.	REPAIRS BLDGS/GRNDS	\$1,616.25	MAINTENANCE
412098	2/29/2012	3	NORTH COUNTY STUDENT TRANSPORT	ADMISSION FEES	\$1,315.50	OCEAN AIR SCHOOL
412099	2/29/2012	3	IPEVO	COMPUTER SUPPLIES	\$25.86	DEL MAR UNION
412100	2/29/2012	3	FOLLETT LIBRARY RESOURCES	BOOKS OTHER THAN TEXTBOOKS	\$693.61	ASHLEY FALLS ELEMENTARY
412101	2/29/2012	3	LEARNING RESOURCES	PTA MINI GRANTS	\$537.67	DEL MAR HILLS
TOTAL					\$964,672.02	

DEL MAR UNION SCHOOL DISTRICT
Purchase Card Transactions- February 2012

Transaction Date	Payee	Purpose	Amount	Account #
2/2/12	Discountmugs.com	Custom Cups for Open House	\$375.55	03-00-0000-500-0000-7100-4300-089-040
2/6/12	Alaskan Airlines	Airfare to Conference for Rebecca Chambers	\$293.60	06-00-6500-000-5750-1190-5200-000-650
2/13/12	Safari Books Online	Online Tech Book	\$22.99	03-00-0000-000-0000-2420-5600-000-030
2/16/12	Mail Chimp	Online E-Blast software	\$50.00	03-00-0000-000-0000-2420-5600-000-030
			\$742.14	

W. D. W. D.

Brenda Heskett, Purchase Card Custodian

3/15/2012
Date

DEL MAR UNION SCHOOL DISTRICT
Revolving Cash Fund February 16 - March 21, 2012

Date	Check No	Payee	Purpose	Amount	Account #
3/9/12	1560	Shirley Bales	Meeting Expenses	\$71.23	03-00-0000-502-0000-7200-5200-025-040
3/9/12	1561	Kristine Gonsalves	Mileage Reimbursement	\$93.25	03-00-0000-502-0000-7200-5200-025-040
3/9/12	1562	Julian R. Martinez	Supply Reimbursement	\$14.55	06-00-8150-640-0000-8110-5600-570-045
3/9/12	1563	Sassan Haghgo	Tuition Refund	\$43.75	63-00-0000-000-0000-0000-8699-066-000
3/9/12	1564	Samantha Williams	Tuition Refund	\$134.12	63-00-0000-000-0000-0000-8699-076-000
3/9/12	1565	Shanti And Srinivasu Kalluri	Tuition Refund	\$94.05	63-00-0000-000-0000-0000-8699-066-000
3/9/12	1566	Sandra and Brad Hunt	Tuition Refund	\$6.55	63-00-0000-000-0000-0000-8699-066-000
3/16/12	1567	Thomas Aucoin	Tuition Refund	\$66.40	63-00-0000-000-0000-0000-8699-066-000
3/16/12	1568	Said Agahi	Tuition Refund	\$91.80	63-00-0000-000-0000-0000-8699-066-000
3/16/12	1569	Curt Behle	Tuition Refund	\$71.25	63-00-0000-000-0000-0000-8699-066-000
3/16/12	1570	Erin Caldwell	Tuition Refund	\$15.30	63-00-0000-000-0000-0000-8699-066-000
3/16/12	1571	David Church	Tuition Refund	\$17.50	63-00-0000-000-0000-0000-8699-066-000
3/16/12	1572	Demian Dorrance	Tuition Refund	\$8.75	63-00-0000-000-0000-0000-8699-066-000
3/16/12	1573	Jad Duncan	Tuition Refund	\$83.05	63-00-0000-000-0000-0000-8699-066-000
3/16/12	1574	Brenda Holtzclaw	Tuition Refund	\$8.20	63-00-0000-000-0000-0000-8699-066-000
3/16/12	1575	James Jiang	Tuition Refund	\$26.10	63-00-0000-000-0000-0000-8699-066-000
3/16/12	1576	Amir Karam	Tuition Refund	\$157.50	63-00-0000-000-0000-0000-8699-066-000
3/16/12	1577	Jeff Keller	Tuition Refund	\$26.25	63-00-0000-000-0000-0000-8699-066-000
3/16/12	1578	Dilip Krishnaswamy	Tuition Refund	\$15.30	63-00-0000-000-0000-0000-8699-066-000
3/16/12	1579	Tom Levenberg	Tuition Refund	\$20.00	63-00-0000-000-0000-0000-8699-066-000
3/16/12	1580	Colin McGlothlin	Tuition Refund	\$124.50	63-00-0000-000-0000-0000-8699-066-000
3/16/12	1581	Francis Pera	Tuition Refund	\$15.30	63-00-0000-000-0000-0000-8699-066-000
3/16/12	1582	Hee Jin Roh	Tuition Refund	\$30.60	63-00-0000-000-0000-0000-8699-066-000
3/16/12	1583	Eric Sandberg	Tuition Refund	\$61.20	63-00-0000-000-0000-0000-8699-066-000
3/16/12	1584	David Shin	Tuition Refund	\$8.75	63-00-0000-000-0000-0000-8699-066-000
3/16/12	1585	Wei Yang	Tuition Refund	\$155.10	63-00-0000-000-0000-0000-8699-066-000
3/16/12	1586	George Wen	Tuition Refund	\$18.30	63-00-0000-000-0000-0000-8699-066-000
3/16/12	1587	Amita Sharma	Tuition Refund	\$7.66	63-00-0000-000-0000-0000-8699-066-000
3/16/12	1588	Carlos Vera	Tuition Refund	\$8.75	63-00-0000-000-0000-0000-8699-066-000
3/16/12	1589	Alice Coronado	Tuition Refund	\$91.80	63-00-0000-000-0000-0000-8699-066-000
3/16/12	1590	Jae Ho Ryu	Tuition Refund	\$20.00	63-00-0000-000-0000-0000-8699-076-000
3/16/12	1591	Pam Kyle	Material Reimbursement	\$40.00	03-00-0000-001-1110-1000-4300-010-006
3/16/12	1592	Allison Warren	Technology Reimbursement	\$37.00	03-00-0000-000-0000-2420-4300-088-030
3/16/12	1593	Corner House Café	Meeting Expenses	\$109.07	03-00-0000-501-0000-7100-5200-000-040
3/21/12	1594	Sherry Forte	Meeting Expenses	\$36.21	03-00-0000-501-0000-7100-5800-094-040
3/21/12	1595	Maria Santos	Training Reimbursement	\$15.00	63-00-0000-000-0000-6000-5800-080-066
3/21/12	1596	Michael Casey	Training Materials & Technology Supplies	\$66.43	03-00-0000-000-0000-2420-5200-000-030
3/21/12	1597	Julie Geisbauer	CDC Materials	\$87.30	63-00-0000-000-0000-6000-4300-067-076
				\$1,997.87	

3/21/2012
Date

Brenda Heskett, Revolving Cash Custodian

DEL MAR UNION SCHOOL DISTRICT
COMMERCIAL WARRANT LISTING
February 2012

FUND	DATE	WARRANT #	AMOUNT
FUND 03 & 06	2/8/2012	7945-7971	\$ 76,547.75
	2/10/2012	11242-11250	\$ 36,655.78
	2/15/2012	12651-12688	\$ 129,795.81
	2/21/2012	14688-14690	\$ 2,625.40
	2/24/2012	16103-16128	\$ 44,637.16
	2/29/2012	17902-17960	\$ 102,392.65
GENERAL FUND TOTAL			\$ 392,654.55
FUND 13	2/8/2012	7972	\$ 87.31
Cafeteria	2/15/2012	12689	\$ 799.68
FUND 25-19	2/10/2012	11251	\$ 529.00
Developer Fees	2/15/2012	12690	\$ 130.00
	2/29/2012	17961	\$ 761.00
FUND 40-00			
Special Reserve-Capital			
FUND 49-01	2/14/2012	12237	\$ 437,424.17
Capital Projects - Comp Unit #1			
FUND 49-02	2/14/2012	12238	\$ 273,074.89
Capital Projects - Comp Unit #2			
FUND 63	2/8/2012	7973-7976	\$ 487.23
Other Enterprise - Child Development	2/15/2012	12691-12696	\$ 38.45
	2/21/2012	14691	\$ 50.00
	2/24/2012	16129-16133	\$ 441.36
	2/29/2012	17962-17966	\$ 1,546.50
OTHER FUND TOTAL			\$ 715,369.59
GRAND TOTAL			\$ 1,108,024.14

Regular Board Meeting March 28, 2012

March 21, 2012

To: Board Members

From: Cathy Birks, Assistant Superintendent Business Services

Through: James Peabody, Superintendent

Subject: Agenda Item *10.3: Board Approval/Ratification of Site and Department Performance Agreements and Service Agreements

SCHOOL/DEPT	CONTRACTOR	SERVICE	AMOUNT	FUNDING
Del Mar Hills	Lux Art Institute	Classroom presentations focusing on the creation of bird houses (2 days)	\$400	Fundraising
Sycamore Ridge	Adria O'Donnell Psy.D.	Parent Education Workshop (1 day)	\$356.25	General Fund
Ocean Air	Project Wildlife	Wildlife Presentation for 3 rd Grade (1 day)	\$200	General Fund
Sage Canyon	Radical Reptiles	2 nd Grade Live Animal Experience for Expository Writing (2 days)	\$750	Fundraising
Business Services	Bornhoft & Berkenstadt	Professional Legal Services	\$250 p/hr	General Fund

FISCAL IMPACT: Cost – \$1,706.25 as listed above for performance agreements and \$250 per hour for legal services on an as needed basis.

Program or Department - As listed above

Is this a Restricted Program –No

Was this expenditure anticipated in the adopted budget? Yes

Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends Board approval/ratification of site performance agreements.

Regular Board Meeting March 28, 2012

**10.3*

March 19, 2012

To: Board Members

From: Cara Schukoske, Director of Pupil Services

Through: James Peabody, Superintendent

Subject: Agenda Item *10.4: Board Approval of Memorandum of Understanding Between Encinitas Union School District and the Del Mar Union School District for Instructional Assistants.

Two Del Mar Union School District students who require Instructional Assistants as per their IEP's are currently enrolled in the Encinitas Union School District. Both students require an Instructional Assistant for 6 hours per day. One student requires an Instructional Assistant for 172 days per school year and the other student requires an Instructional Assistant for 178 days per school year. The annual cost for the Instructional Assistants is \$34,169.52 and \$35,361.48 respectively. The Del Mar Union School District will pay for the costs of special services provided through a memorandum of understanding (MOU) between the two school districts once it is Board approved and executed.

This MOU is available for review at the Del Mar Union School District Office.

FISCAL IMPACT: **Cost** – The MOUs allow for Encinitas Union School District costs to be reimbursed by the Del Mar Union School District in the sum of \$69,531.00.
Program or Department - Special Education
Is this a Restricted Program – Yes
Was this expenditure anticipated in the adopted budget? Yes
Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends approval of Memorandum of Understanding between Encinitas Union School District and the Del Mar Union School District for Instructional Assistants.

March 20, 2012

To: Board Members

From: Cathy Birks, Assistant Superintendent Business Services

Through: James D. Peabody, Superintendent

Subject: Agenda Item *10.5: Board Approval to “Piggyback” From Chawanakee Unified School District Bid 2011-01 Purchase, Lease, Relocation, Dismantle and Removal of Department of State Architect (DSA) Approved Portable Classrooms.

Public Contract Code Section 20118 authorizes school districts and other public agencies to “piggyback” from contracts publicly bid by other agencies, provided the originating agency’s bid documents contain a piggyback option.

On November 1, 2011, Chawanakee Unified School District Bid 2011-01 was extended for an additional year, through March 6, 2013. The bid documents contain a piggyback clause.

***This Bid documents are available for review at the
Del Mar Union School District Office.***

FISCAL IMPACT: **Cost** – The cost for the portables will depend on the option approved by the Board of Trustees.
Program or Department – CFD 95-1 Fund
Is this a Restricted Program – Yes
Was this expenditure anticipated in the adopted budget? Yes
Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends that the Board of Trustees approve the use of Chawanakee Bid 2011-11 for purchase or lease of the Ocean Air School Portables.

March 28, 2012

To: Board Members

From: Randy Wheaton, Director of Maintenance and Operations

Through: James D. Peabody, Superintendent

Subject: Agenda Item *10.6: Board Approval, Purchase and Installation of Artificial Turf from Workright Property Services, Inc.

Workright Property Services Inc. is a well-established artificial turf installer located in San Diego. They will be installing 2,019 sq. ft. of artificial turf at Sage Canyon School for a total cost of \$13,800.00. The Sage Canyon PTA will be donating \$5000.00 toward the installation and purchase of the turf leaving a balance of \$8,800.00 that the Del Mar Union School District will fund.

FISCAL IMPACT: Cost –\$ 8,800.00
Program or Department –
Is this a Restricted Program – Yes
Was this expenditure anticipated in the adopted budget?
 Yes
Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends that the Board of Trustees approves the purchase and installation of the artificial turf from Workright Property Services.

Regular Board Meeting of March 28, 2012

March 28, 2012

To: Board Members

From: Randy Wheaton, Director of Maintenance & Operations

Through: Jim Peabody, Superintendent

Subject: Agenda Item 10.7: Board Consideration and Approval to Lease or Purchase the Ocean Air Relocateable Classrooms

Randy Wheaton, Director of Maintenance and Operations, requests approval for the lease or purchase of portable classrooms to be installed at Ocean Air. A PowerPoint presentation will be given to help review these options.

FISCAL IMPACT: **Cost** – To be discussed.
Program or Department - Maintenance and Operations
Is this a Restricted Program? Yes
Was this expenditure anticipated in the adopted budget? Yes
Will this Program or Department be over budget after this expenditure? Yes

RECOMMENDED: The superintendent recommends the Board approve to lease or purchase relocateable classrooms for Ocean Air.

March 28, 2012

To: Board Members

From: Randy Wheaton, Director of Maintenance & Operations

Through: James Peabody, Superintendent

Subject: Agenda Item 10.8: Board Approval, Agreement between the Del Mar Union School District and Charles Forte Architect.

Randy Wheaton, Director of Maintenance & Operations, recommends securing the consultant services of Charles Forte Architect, for design services for Sycamore Ridge's parking lot, Del Mar Hills Academy's ball walls and book room improvements and a Child Care Center Feasibility Study. Mr. Forte will provide bid assistance and construction administration, if necessary. Services will include attending job walks during bidding of the contract, provide addendum based on contractors questions and design changes, respond to requests for information, review change orders, review shop drawings, board presentations and meetings with chosen contractors and DSA submittals and closeouts.

FISCAL IMPACT: Cost – \$30,810.00
Program or Department – Maintenance and Operations
Is this a Restricted Program? Yes
Was this expenditure anticipated in the adopted budget? Yes
Will this Program or Department be over budget after this expenditure? No

RECOMMENDED: The Superintendent recommends the Board approve the agreement between Del Mar Union School and Charles Forte Architect.

Charles Forte Architect

Charles Forte Architect
 2850 Fourth Avenue, Suite 7
 San Diego CA. 92103
 Phone (619) 297-7600
 Cell (619) 200-1149
forte@cfarchitect.com

March 22, 2012

Cathy Birks
 Del Mar Union School District
 11232 El Camino Real
 San Diego, CA 92130

AGREEMENT FOR DESIGN SERVICES FOR SYCAMORE RIDGE PARKING LOT, DEL MAR HILLS SCHOOL IMPROVEMENT AND CHILDCARE CENTER FEASIBILITY STUDY

I. AGREEMENT;

1. This agreement (hereinafter "Agreement") is entered into by and between Del Mar Union School District hereinafter referred to as "**DMUSD**" and Charles Forte Architect, hereinafter referred to as "**CFA**".

II. SCOPE OF SERVICES:

1. The services to be provided are as follows:

Consultant shall provide architectural and electrical design services required to permit a parking lot with lights at Sycamore Ridge School, renovate a book room and add playground ball walls at Del Mar Hills Academy and provide architectural design services for the Childcare and Special Education Center currently located at Sycamore Ridge School. Design Services shall include the following;

Scope of Work:

- Produce design drawings, cost estimate and schedule for presentation to the DMUSD's School Board
- Coordinate building and site components with DSA pre-approved manufacturers (ball walls, library stack systems.)
- Produce architectural and electrical DSA approved construction documents for parking lot.
- Produce architectural DSA approved construction documents for book room and playground ball walls.
- Assist the District during bid and award of project(s)
- Construction Administration Services
- Project Close out with DSA

Exclusions:

- Structural, Mechanical Engineering and Landscape and Geotechnical design services.
- Structural design and DSA pre-approval of ball walls.
- Site survey

2. Deliverables to be provided are as follows:

Consultant will provide PDFs of the full scale drawings and two half size sets of drawings at the 35% and 90% submittals.

III. COMPENSATION

1. Basic compensation shall be as follows;

A. Parking at Sycamore Ridge

Architectural Design Services: Sycamore Ridge School

Phase	Fee
Design and Board Presentation	\$ 760
Construction Documents	\$ 4,600
Bid Assistance	\$ 200
Construction Administration	\$ 1,710*
<u>DSA Close out</u>	<u>\$ 200</u>
Total	\$ 7,470

* Construction Administration services will be billed hourly at the following rate;

\$95.00 per hour not to exceed \$1,710

Electrical Design Services: Sycamore Ridge School

Phase	Fee
Construction Documents	\$ 6,940
<u>Construction Administration</u>	<u>\$ 1,400*</u>
Total	\$ 8,340

* Construction Administration services will be billed hourly at the following rate;

\$100.00 per hour not to exceed \$1,400

B. Del Mars Hills Academy Upgrades and Childcare and Special Education Center Feasibility Studies

Architectural Design Services:

\$95.00 per hour not to exceed **\$15,000**

Compensation shall be billed monthly on the work completed. Invoices shall be submitted to Del Mar Union School District (DMUSD) by the fifth (5th) of each month. Invoices submitted by the fifth (5th) of the month shall encompass work performed from the first (1st) through the last day of the previous month.

Invoices shall be submitted to;
Del Mar Union School District
 11232 El Camino Real
 San Diego, CA 92130
Attention: Randy Wheaton

IV. REIMBURSABLE EXPENSE:

1. Reimbursable expenses are costs incurred by the Designer in the interest of the project and will be billed at cost plus 10%. Reimbursable expenses shall be submitted by CFA to the DMUSD, on a monthly basis for review, approval and payment. Reimbursable expenses include, but are not limited to, the following items:
 - Printing and reproduction
 - Messenger and delivery services
 - Costs of licenses, permits, fees or other approval costs.

V. TERM

1. This agreement shall be effective from the date identified in section "X (2)" to December 31, 2012.

VI. AMENDMENT:

1. This Agreement cannot be modified, changed or revised, except by written amendment executed by both parties.

VII. SCOPE OF AGREEMENT:

1. This is the entire agreement between the parties and there are no conditions, agreements or representations between the parties except as expressed herein.
2. This agreement shall be deemed effective as of April 1, 2012. The signatures below indicate the parties' acceptance of this agreement.

DEL MAR UNION SCHOOL DISTRICT

CHARLES FORTE ARCHITECT

Cathy Birks
Chief Business Official



Charles Forte
Architect

March 22, 2012

To: Board Members

From: Cathy Birks, Assistant Superintendent, Business Services

Through: James Peabody, Superintendent

Subject: Agenda Item 10.9: Board Approval, Resolution 2012-04 Approving to Increase Statutory School Facility School Fees Imposed on New Residential and Commercial/Industrial Development Projects Pursuant to Education Code 17620

The State Allocation Board (SAB) has taken action pursuant to Government Code 65995, which authorizes school districts to increase statutory school fees to \$3.20 per square foot for residential development and .51 per square foot for commercial/industrial property as long as the fees are properly justified by the School District. This is the first increase in statutory school fees since January 30, 2008.

The Residential and Commercial/Industrial Development School Fee Justification Study for the District provides the nexus between the residential and commercial development and (a) the need for school facilities, (b) the cost of school facilities and (c) the amount of statutory school fees per square foot that may be levied.

Since the Del Mar Union School District began collecting facility school fees and is a local elementary feeder district it has a sharing agreement with the San Dieguito Union High School District. The district may collect 47.47% or \$1.52 for residential and \$0.242 for commercial/industrial per square foot. The current fee assessment is \$1.41 and \$0.22 respectively.

FISCAL IMPACT: Cost – N/A
Program or Department – Fund 25-19
Is this a Restricted Program? Yes
Was this expenditure anticipated in the adopted budget? N/A
Will this Program or Department be over budget after this expenditure? N/A

RECOMMENDATION: Superintendent recommends approval of Resolution 2012-04 Approving to Increase Statutory School Facility School Fees Imposed on New Residential and Commercial/Industrial Development Projects Pursuant to Education Code 17620

RESOLUTION NO. 2012-04**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
DEL MAR UNION SCHOOL DISTRICT TO INCREASE
STATUTORY SCHOOL FEES IMPOSED ON NEW RESIDENTIAL
AND COMMERCIAL/INDUSTRIAL DEVELOPMENT PROJECTS
PURSUANT TO EDUCATION CODE SECTION 17620**

WHEREAS, the Board of Trustees ("Board") of the Del Mar Union School District ("School District") provides for the educational needs for K-6 students within portions of the Cities of Del Mar and San Diego (collectively, "Cities") and portions of the unincorporated County of San Diego ("County"); and

WHEREAS, The State Allocation Board has taken action pursuant to Government Code Section 65995(b)(3), which authorizes school districts to increase statutory school fees to \$3.20 per square foot for assessable space of residential development and \$0.51 per square foot of chargeable covered and enclosed space for all categories of commercial/industrial development, as long as such statutory school fees are properly justified by the School District pursuant to law; and

WHEREAS, new residential and commercial/industrial development continues to generate additional students for the School District's schools and the School District is required to provide school facilities ("School Facilities") to accommodate those students; and

WHEREAS, overcrowded schools within the School District have an impact on the School District's ability to provide an adequate quality education and negatively impacts the educational opportunities for the School District's students; and

WHEREAS, the School District does not have sufficient funds available for the construction or reconstruction of the School Facilities, including acquisition of sites, construction of permanent School Facilities, and acquisition of interim School Facilities, to accommodate students from new residential and commercial/industrial development; and

WHEREAS, the Board of the School District has received and considered two studies entitled "Residential Development School Fee Justification Study for Del Mar Union School District" and "Commercial/Industrial Development School Fee Justification Study for Del Mar Union School District" ("Studies"), which Studies include information, documentation, and analysis of the School Facilities needs of the School District, including (a) the purpose of the Statutory School Fees, (b) the use to which the Statutory School Fees are to be put (c) the nexus (roughly proportional and reasonable relationship) between the residential and commercial/industrial development and (1) the use for Statutory School Fees, (2) the need for School Facilities, (3) the cost of School Facilities and the amount of Statutory School Fees from new residential and commercial/industrial development, (d) a determination of the impact of the increased number of employees anticipated to result from the commercial/industrial development (by category) upon the cost of providing School Facilities within the School District, (e) an evaluation and projection of the number of students that will be generated by new residential development, and (f) the new School Facilities that will be required to serve such students, and (g) the cost of such School Facilities; and

WHEREAS, said Studies pertaining to the Statutory School Fees and to the capital facilities needs of the School District were made available to the public as required by law before the Board considered at a regularly scheduled public meeting the Statutory School Fees; and

WHEREAS, all required notices of the proposed Statutory School Fees have been given; and

WHEREAS, a public hearing was held at a regularly scheduled meeting of the Board of the School District relating to the proposed Statutory School Fees; and

WHEREAS, Education Code Section 17621 provides that the adoption, increase or imposition of any fee, charge, dedication, or other requirement, pursuant to Education Code Section 17620 shall not be subject to Division 13 (commencing with Section 21000) of the Public Resources Code.

NOW, THEREFORE, be it resolved by the Board of the School District as follows:

1. That the Board accepts and adopts the Studies.
2. That the Board finds that the purpose of the Statutory School Fees imposed upon new residential development is to fund the additional School Facilities required to serve the students generated by the new residential development upon which the Statutory School Fees are imposed.
3. That the Board finds that the Statutory School Fees imposed on new residential development will be used only to finance those School Facilities described in the Study and related documents and that these School Facilities are required to serve the students generated by the new residential development within the School District; and that the use of the Statutory School Fees will include construction or acquisition of additional School Facilities, remodeling existing School Facilities to add additional classrooms, and technology, and acquiring and installing additional portable classrooms and related School Facilities, with the specific location of new schools, remodeling of existing School Facilities, and additional portables to be determined based on the residence of the students being generated by such new residential development, as well as any required central administrative and support facilities, within the School District.
4. That the Board finds that there is a roughly proportional, reasonable relationship between the use of the Statutory School Fees and the new residential development within the School District because the Statutory School Fees imposed on new residential development by this Resolution, will be used to fund School Facilities which will be used to serve the students generated by such new residential development.
5. That the Board finds that there is a roughly proportional, reasonable relationship between the new residential development upon which the Statutory School Fees are imposed, and the need for additional School Facilities in the School District because new students will be generated from new residential development within the School District and there is not sufficient capacity in the existing School Facilities to accommodate all additional students.
6. That the Board finds that the amount of the Statutory School Fees levied on new residential development as set forth in this Resolution is roughly proportional and reasonably

related to, and does not exceed the cost of, providing the School Facilities required to serve the students generated by such new residential development within the School District.

7. That the Board finds that the purpose of the Statutory School Fees imposed on new commercial/industrial development is to fund the additional School Facilities required to serve the students generated by the new commercial/industrial development upon which the Statutory School Fees are imposed.

8. That the Board finds that the Statutory School Fees imposed on new commercial/industrial development (by category) will be used only to finance those School Facilities described in the Studies and related documents and that these School Facilities are required to serve the students generated by such new commercial/industrial development; and that the use of the Statutory School Fees will include construction or acquisition of additional School Facilities, remodeling existing School Facilities to add additional classrooms and technology, and acquiring and installing additional portable classrooms and related facilities, with the specific location of new schools, remodeling of existing School Facilities, and additional portables to be determined based on the residence of the students being generated by such new commercial/industrial development, as well as any required central administrative and support facilities within the School District.

9. That the Board finds that there is a roughly proportional, reasonable relationship between the use of the Statutory School Fees and new commercial/industrial development by category within the School District because the Statutory School Fees imposed on commercial/industrial development by this Resolution, will be used to fund School Facilities which will be used to serve the students generated by such new commercial/industrial development.

10. That the Board finds that there is a roughly proportional, reasonable relationship between the new commercial/industrial development by category, upon which the Statutory School Fees are imposed, and the need for additional School Facilities in the School District because new students will be generated from new commercial/industrial development within the School District and the School District does not have sufficient student capacity in the existing School Facilities to accommodate these students.

11. That the Board finds that the amount of the Statutory School Fees levied on new commercial/industrial development by category as set forth in this Resolution is roughly proportional and reasonably related to and does not exceed the cost of providing the School Facilities required to serve the students generated by such new commercial/industrial development within the School District.

12. That the Board finds that a separate account has been established for the deposit of Statutory School Fees imposed on residential and commercial/industrial development and that said account has at all times since been separately maintained, except for temporary investments, from other funds of the School District.

13. That the Board finds that the funds of the account, described in Section 12, consisting of the proceeds of Statutory School Fees have been imposed for the purposes of constructing and reconstructing those School Facilities necessitated by new residential and commercial/industrial development, and thus, these funds may be expended for those purposes. The Statutory School Fees may also be expended by the School District for the costs of performing any study or otherwise making the findings and determinations required under

subdivisions (a), (b), and (d) of Section 66001 of the Government Code. In addition, the School District may also retain, as appropriate, an amount not to exceed in any fiscal year, three percent (3%) of the fees collected in that fiscal year pursuant to Education Code Section 17620 for reimbursement of the administrative costs incurred by the School District in collecting the Statutory School Fees.

14. That the Board hereby increases the Statutory School Fees as a condition of approval of new residential development projects and imposes the Statutory School Fees on such development projects in the following amounts:

A. \$1.52 per square foot of assessable space for new single family detached residential development and \$1.52 for new multifamily attached residential development, including new residential projects, manufactured homes and mobile homes as authorized under Education Code Section 17625, and including residential construction other than new construction where such construction results in an increase of assessable space, as defined in Government Code Section 65995, in excess of 500 square feet. However, these amounts shall not be imposed on any development project used exclusively for housing senior citizens, as described in Civil Code Section 51.3, or as described in Subdivision J of Section 1569.2 of the Health and Safety Code or paragraph 9 of subdivision (d) of Section 15432 of the Government Code or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

B. \$0.242 per square foot of assessable space for new residential development used exclusively for the housing of senior citizens, as described in Section 51.3 of the Civil Code or as described in subdivision J of Section 1569 of the Health and Safety Code or paragraph 9 of subdivision (d) of Section 15432 of the Government Code or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

15. That this Board hereby increases the Statutory School Fees as a condition of approval of new commercial/industrial development projects and levies the Statutory School Fees on such development projects in the following amounts per square foot of chargeable covered and enclosed space for the following categories of commercial/industrial development:

Retail and Services	\$0.242
Office	\$0.242
Research and Development	\$0.242
Industrial/Warehouse/Manufacturing	\$0.242
Hospitals	\$0.242
Hotel/Motel	\$0.242

16. That the proceeds of the Statutory School Fees established pursuant to this Resolution shall continue to be deposited into that account identified in Section 12 of this Resolution, the proceeds of which shall be used exclusively for the purpose for which the Statutory School Fees are to be collected, including accomplishing any study, findings or determinations required by subdivisions (a), (b) and (d) of Section 66001 of the Government Code or retaining an amount not to exceed in any fiscal year, three percent (3%) of the fees collected in that fiscal year pursuant to Education Code Section 17620 for reimbursement of the

administrative costs incurred by the School District in collecting the Statutory School Fees or in financing the described Study or in defending the imposition of Statutory School Fees.

17. That the Superintendent, or his designee, is directed to cause a copy of this Resolution to be delivered to the building officials of the Cities and the County within the School District's boundaries, as well as the Office of Statewide Health Planning and Development ("OSHDP"), along with a copy of all the supporting documentation referenced herein and a map of the School District clearly indicating the boundaries thereof, advising the Cities, the County, and OSHDP that new residential and commercial/industrial construction is subject to the Statutory School Fees increased pursuant to this Resolution and requesting that no building permit or approval for occupancy be issued by any of these entities for any new residential development project, mobile home or manufactured home subject to the Statutory School Fees absent a certification of compliance ("Certificate of Compliance") from this School District demonstrating compliance of such project with the requirements of the Statutory School Fees, nor that any building permit be issued for any non-residential construction absent a certification from this School District of compliance with the requirements of the applicable Statutory School Fees.

18. That the Board hereby establishes a process that permits the party against whom the commercial/industrial Statutory School Fees are imposed, the opportunity for a hearing to appeal that imposition of Statutory School Fees for commercial/industrial development as required by Education Code Section 17621(e)(2). The appeal process is as follows:

a. Within ten (10) calendar days of being notified, in writing, (by personal delivery or deposit in the U.S. Mail) of the commercial/industrial Statutory School Fees to be imposed or paying the commercial/industrial Statutory School Fees, pursuant to Education Code Section 17620, a party shall file a written request for a hearing regarding the imposition of commercial/industrial Statutory School Fees. The party shall state in the written request the grounds for opposing the imposition of commercial/industrial Statutory School Fees and said written request shall be served by personal delivery or certified or registered mail to the Superintendent of the School District.

b. The possible grounds for that appeal include, but are not limited to, the inaccuracy of including the project within the category pursuant to which the commercial/industrial Statutory School Fees are to be imposed, or that the employee generation or pupil generation factors utilized under the applicable category are inaccurate as applied to the project.

c. Within ten (10) calendar days of receipt of the written request for a hearing regarding the imposition of commercial/industrial Statutory School Fees, the Superintendent of the School District, or his designee, shall give notice in writing of the date, place and time of the hearing to the party appealing the imposition of commercial/industrial Statutory School Fees. The Superintendent, or his designee, shall schedule and conduct said hearing within thirty (30) calendar days of receipt of the written request. The Superintendent, or his designee, shall render a written decision within ten (10) days following the hearing on the party's appeal and serve it by certified or registered mail to the last known address of the party.

d. The party against whom the commercial/industrial Statutory School Fees are imposed may appeal the Superintendent's, or his designee's, decision to the Board of the School District.

e. The party appealing the Superintendent's, or his designee's decision, shall state in the written appeal the grounds for opposing the imposition of the commercial/industrial Statutory School Fees and said written appeal shall be served by personal delivery or certified or registered mail to the Superintendent of the School District.

f. The possible grounds for that appeal to the Board of the School District include, but are not limited to, the inaccuracy of including the project within the category pursuant to which the commercial/industrial Statutory School Fees are to be imposed, or that the employee generation or pupil generation factors utilized under the applicable category are inaccurate as applied to the project.

g. Within ten (10) calendar days of receipt of the written request for a hearing regarding the imposition of commercial/industrial Statutory School Fees, the Superintendent of the School District, or his designee, shall give notice in writing of the date, place and time of the hearing to the party appealing the imposition of commercial/industrial Statutory School Fees. The Board of the School District shall schedule and conduct said hearing at the next regular meeting of the Board, provided that the party is given notice at least five (5) working days prior to the regular meeting of the Board. The Board shall render a written decision within ten (10) days following the hearing on the party's appeal and serve the decision by certified or registered mail to the last known address of the party.

h. The party appealing the imposition of the commercial/industrial Statutory School Fees shall bear the burden of establishing that the commercial/industrial Statutory School Fees are improper.

19. That the Superintendent is authorized to cause a certificate of compliance to be issued for each development project, mobile home and manufactured home for which there is compliance with the requirement for payment of the Statutory School Fees in the amounts specified by this Resolution. In the event a Certificate of Compliance is issued for the payment of Statutory School Fees for a development project, mobile home or manufactured home and it is later determined that the statement or other representation made by an authorized party concerning the development project as to square footage is untrue or in the event the zoning is declared invalid, then such Certificate of Compliance shall automatically terminate, and the appropriate City, County, or OSHPD shall be so notified.

20. That no statement or provision set forth in this Resolution, or referred to therein shall be construed to repeal any preexisting fee previously imposed by the School District on any residential or nonresidential development.

21. That the School District's Statutory School Fees will become effective sixty (60) days from the date of this Resolution unless a separate resolution increasing the fees immediately on an urgency basis is adopted by the Board.

ADOPTED, SIGNED AND APPROVED this 28th day of March, 2012.

**BOARD OF TRUSTEES OF THE DEL MAR
UNION SCHOOL DISTRICT**

By: _____
President, Board of Trustees of the Del Mar
Union School District

ATTEST:

Clerk, Board of Trustees of the Del Mar Union
School District

SECRETARY'S CERTIFICATE

I, James Peabody, Secretary to the Board of Trustees of the Del Mar Union School District of the County of San Diego, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at its regular place of meeting at the time and by the vote above stated, which resolution is on file in the office of the said Board.

PASSED AND ADOPTED this 28th day of March, 2012, by the Board of Trustees of the Del Mar Union School District of San Diego County, California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

STATE OF CALIFORNIA)
) SS
COUNTY OF SAN DIEGO)

An agenda of said meeting was posted at least 72 hours before said meeting at the Del Mar Hills Academy located at 14085 Mango Drive, Del Mar, CA 92014, a location freely accessible to members of the public, and a brief general description of said resolution appeared on said agenda.

Secretary of the Board of Trustees of the Del Mar
Union School District

Residential Development School Fee Justification Study

Del Mar Union School District

March 15, 2012

Prepared For:
Del Mar Union School District
11232 El Camino Real
San Diego, CA 92130
T 858.755.9301

Prepared By:
Dolinka Group, LLC
20 Pacifica, Suite 900
Irvine, CA 92618
T 949.250.8300
F 949.250.8301

Table of Contents

Section	Page
Executive Summary -----	ES-1
I. Introduction -----	1
II. Legislation -----	2
A. AB 2926 -----	2
B. AB 1600 -----	2
III. Methodology of Study -----	4
A. Overview of Methodology -----	4
B. Residential Unit Projections -----	5
C. Student Generation Factors -----	5
D. School Facilities Cost Impacts -----	5
E. Maximum School Fee Revenues -----	5
F. Comparison of School Facilities Cost Impacts and Maximum School Fee Revenues-----	5
IV. Facilities Capacity and Student Enrollment -----	6
V. Impact of Residential Development on School Facilities Needs -----	7
A. Projected Residential Development within the School District -----	7
B. Student Generation Factors per Residential Unit -----	7
C. School District Facilities Requirements-----	8
D. School District Facilities Costs -----	9
E. Total School Facilities Cost Impacts -----	10
F. School Facilities Cost Impacts per Residential Unit -----	10
G. School Facilities Cost Impacts per Square Foot -----	11
H. Comparison of School Facilities Cost Impacts and School Fee Revenues per Residential Square Foot -----	11
 <u>Exhibits</u>	
Exhibit A:	Current SAB Form 50-02
Exhibit B:	Updated School Facilities Capacity Calculation
Exhibit C:	Updated School Facilities Cost Estimates

Executive Summary

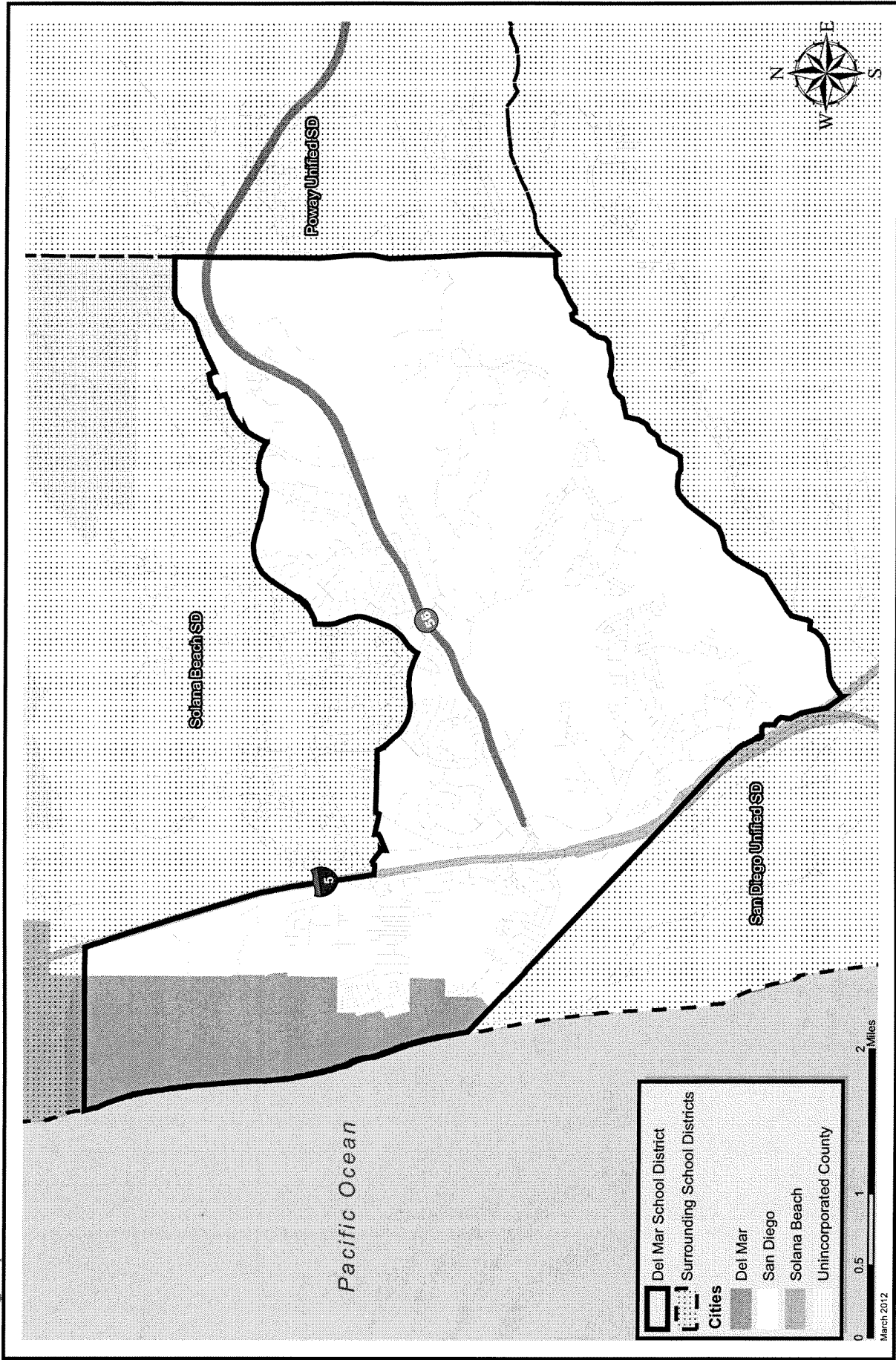
This Residential Development School Fee Justification Study ("Study") is intended to determine the extent to which a nexus can be established in Del Mar Union School District ("School District") between residential development and (i) the need for school facilities, (ii) the cost of school facilities, and (iii) the amount of statutory school fees ("School Fees") per residential building square foot that may be levied for schools pursuant to the provisions of Section 17620 of the Education Code, as well as Sections 65995 and 66001 of the Government Code.

The School District provides education for students in grades kindergarten through 6 for students residing within a portion of the City of San Diego and the majority of the City of Del Mar (collectively, "Cities"), within the County of San Diego ("County") (please see map on following page for a geographic profile of the School District). Collectively, the School District's school facilities in school year 2011/2012 have a capacity of 4,422 elementary school level students per Section 17071.10(a) of the Education Code. This capacity includes seats from all new school facility construction projects funded by the State of California ("State") (see Exhibit A for SAB Form 50-02 and Exhibit B for an updated school facilities capacity calculation). Based on data provided by the School District, student enrollment is 4,381 students in school year 2011/2012. Comparing student enrollment to facilities capacity reveals that facilities capacity exceeds student enrollment in school year 2011/2012 (please see Section IV for more information on student enrollment and facilities capacity).

To establish a nexus and a justifiable residential School Fee level, the Study evaluated the number and cost of new facilities required to house students generated from future residential development within the School District. Based on data provided by the San Diego Association of Governments ("SANDAG") approximately 3,309 additional residential units could be constructed within the School District's boundaries through calendar year 2040. Of these 3,309 units, 1,284 single family detached ("SFD") units and 1,972 multi-family attached ("MFA") units have mitigated their impact on the School District through the execution of a mitigation agreement wherein units pay fees separate of School Fees or alternative school facility fees ("Alternative Fees"). Of the remaining 53 future residential units that have not mitigated their impacts on the School District, 38 are expected to be SFD units while 15 are expected to be MFA units.

To determine the impact on the School District from non-mitigated future residential units ("Future Units"), the Study multiplied the number of non-mitigated future residential units by the student generation factors ("SGFs") calculated by Dolinka Group to determine the projected student enrollment from non-mitigated future residential units. The results were that 15 new elementary school students are anticipated to be generated from non-mitigated future residential units.

Del Mar School District Geographic Profile



To adequately house the Projected Student Enrollment, the School District will need to construct new elementary schools. Using design capacities of 722 students at the elementary school level, the School District will need to construct one (1) new elementary schools to accommodate the Projected Student Enrollment from the non-mitigated future residential units projected to be constructed at this time. Based on school facility cost estimates prepared by Dolinka Group, a new elementary school facility is projected to cost \$47,302,067. In addition to the school facilities cost impacts, the School District will experience Central Administrative and Support Facilities cost impacts. In January 1994, the State Allocation Board ("SAB") approved a policy of four (4) square feet of Central Administrative and Support Facilities per student, which based on School District cost estimates equates to a per-student cost of \$800. Multiplying these costs by the facilities needed and the students generated yielded the total school facilities cost impacts shown in Table ES-1.

**Table ES-1
Total School Facilities Cost Impacts (2012\$)**

School Level	Cost per Facilities /Student	Facilities/Students Generated	Total School Facilities Cost Impacts
Elementary School	\$47,302,067	0.0208	\$983,883
Central Admin. Impacts	\$800	15	\$12,000
Total	N/A	N/A	\$995,883

The amounts listed in Table ES-1 were apportioned to each land use class based on the number of students generated from such residential land use. Thereafter, the school facilities cost impacts for each land use class were divided by the number of non-mitigated future residential units to calculate the school facilities cost impacts per residential unit. Table ES-2 below lists the school facilities cost impacts per residential unit.

**Table ES-2
School Facilities Cost Impacts per Residential Unit (2012\$)**

Land Use	Total School Facilities Cost Impacts	Non-Mitigated Future Residential Units	School Facilities Cost Impacts per Residential Unit
Single Family Detached	\$863,099	38	\$22,713
Multi-family Attached	\$132,784	15	\$8,852

To determine the school facilities cost impacts per square foot of residential construction, the school facilities cost impacts per unit were divided by the average square footage of a residential unit in each land use class. Table ES-3 lists the school facilities cost impacts per average residential square foot.

**Table ES-3
School Facilities Cost Impacts per Residential Square Foot (2012\$)**

Land Use	School Facilities Cost Impacts per Non-Mitigated Future Residential Unit	Average Square Footage	School Facilities Cost Impacts per Residential Square Foot
Single Family Detached	\$22,713	3,900	\$5.82
Multi-family Attached	\$8,852	1,400	\$6.32

On January 25 2012, the SAB increased the maximum residential School Fee authorized by Section 17620 of the Education Code from \$2.97 to \$3.20 per residential building square foot for unified school districts. Based on the School District's fee sharing agreement with San Dieguito Union High School District ("SDUHSD"), the School District can collect 47.47 percent, or \$1.52 per square foot, for all new non-mitigated future residential units built within its boundaries. Since the School District's share of the current maximum School Fee is less than the school facilities cost impacts per square foot, the School District is fully justified in levying its portion of the maximum residential School Fee of \$1.52 per square for all new non-mitigated future residential development within its boundaries.

I. Introduction

Senate Bill ("SB") 50, which Governor Wilson signed on August 27, 1998, was enacted on November 4, 1998, following the approval of Proposition 1A by the voters of the State in the general election on November 3, 1998. SB 50 includes provisions for the following:

1. Issuance of State general obligation bonds in an amount not to exceed \$9.2 billion;
2. Reformation of the State School Building Program; and
3. Reformation of the School Fee mitigation payment collection procedure.

Additionally, Assembly Bill ("AB") 16, which Governor Davis signed on April 26, 2002, was enacted following the approval of Proposition 47 ("Prop 47") by the voters of the State in the general election on November 5, 2002. Prop 47 includes the authorization for issuance of State general obligation bonds in the amount of \$13.05 billion, and AB 16 provides for additional reformation of the State School Building Program into the School Facilities Program. On March 2, 2004, the voters of the State approved Proposition 55 ("Prop 55"). Prop 55 includes the authorization for the additional issuance of State general obligation bonds in the amount of \$12.3 billion. Finally AB 127, which Governor Schwarzenegger signed on May 20, 2006, was enacted following the approval of Proposition 1D ("Prop 1D") by the voters of the State in the general election of November 7, 2006. Prop 1D includes the authorization for the issuance of State general obligation bonds in the amount of \$10.4 billion.

The Mira-Hart-Murrieta Decisions, which formerly permitted school districts to collect mitigation payments in excess of School Fees under certain circumstances, are suspended by AB 127 until 2012. In lieu of the powers granted by the Mira-Hart-Murrieta Decisions, SB 50 and subsequent legislation provide school districts with a reformed School Fee collection procedure that, subject to certain conditions, authorizes school districts to collect Alternative Fees on residential developments. However, not all school districts will qualify to charge Alternative Fees, and Alternative Fees cannot be imposed upon residential units that have existing agreements with a school district.

Therefore, school districts must still rely on School Fees as a funding source for school facilities required by new development. However, before a school district can levy School Fees on new development, State law requires that certain nexus findings must be made and documented. The objective of this Study is to provide a rigorous basis for such findings.

II. Legislation

State legislation, specifically AB 2926 and AB 1600, provides guidelines, procedures, and restrictions on the levy of School Fees for school facilities. Certain provisions of this legislation are summarized below:

A. AB 2926

AB 2926 was enacted by the State in 1986. Among other things, AB 2926 added various sections to the Government Code which authorize school districts to levy School Fees on new residential and commercial/industrial developments in order to pay for school facilities. In addition, AB 2926 provides for the following:

1. No city or county can issue a building permit for a development project unless such School Fees have been paid.
2. School Fees for commercial/industrial development must be supported by the finding that such School Fees "are reasonably related and limited to the needs for schools caused by the development."
3. School Fees for 1987 were limited to \$1.50 per square foot of enclosed residential floor space and \$0.25 per square foot of enclosed commercial/industrial floor space.
4. Every year, School Fees are subject to annual increases based on the Statewide cost index for Class B construction, as determined by the SAB at its January meeting (This provision was changed to every other year by AB181).

The provisions of AB 2926 have since been expanded and revised by AB 1600.

B. AB 1600

AB 1600, which created Sections 66000 et seq. of the Government Code, was enacted by the State in 1987. AB 1600 requires that all public agencies satisfy the following requirements when establishing, increasing or imposing a fee as a condition of approval for a development project.

1. Determine the purpose of the fee.
2. Identify the facilities to which the fee will be put.
3. Determine that there is a reasonable relationship between the need for public facilities and the type of development on which a fee is imposed.
4. Determine that there is a reasonable relationship between the amount of the fee and the public facility or portion of the public facility attributable to the development on which the fee is imposed.

5. Provide an annual accounting of any portion of the fee remaining unexpended, whether committed or uncommitted, in the School District's accounts five or more years after it was collected.

In other words, AB 1600 limits the ability of a school district to levy School Fees unless (i) there is a need for the School Fee revenues generated and (ii) there is a nexus or relationship between the need for School Fee revenues and the type of development project on which the School Fee is imposed. (The requirements of AB 1600 were clarified with the passage in 2006 of AB 2751, which codifies the findings of *Shapell Industries vs. Milpitas Unified School District*.) The Study will provide information necessary to establish such a nexus between School Fees and residential development.

III. Methodology of Study

The School District is projecting an increase in student enrollment attributable to new residential development in future years. This projected growth will create a demand for new school facilities to be constructed within the School District and the need to incur significant school facilities costs to meet that demand. As a result, the School District has determined that School Fees should be levied on new development projects. In particular, the School District has determined that School Fees must be levied on new residential projects, if findings can be made that such projects will lead to higher student enrollment and increased facilities costs. The objective of the Study is to provide a basis for such findings consistent with the requirements of AB 2926, AB 1600, and the provisions of Section 66001 of the Government Code.

A. Overview of Methodology

In order to evaluate the existence of a nexus, the Study identifies and analyzes the various connections or linkages between residential development and (i) the need for school facilities, (ii) the cost of school facilities, and (iii) the amount of School Fees that can justifiably be levied. The primary linkages identified include the following:

1. Housing projections (i.e., the projected number of residential units to be constructed within the School District);
2. Student generation (i.e., the number of students generated from a residential unit within the School District);
3. Facility requirements (i.e., the number of new school facilities required to house students generated from new residential units);
4. School facilities cost impacts (i.e., the costs to the School District associated with the construction of new school facilities);
5. School Fee requirements (i.e., the School District's need to levy School Fees to cover the cost of new school facilities); and

The above linkages result in a series of impacts which (i) connect new residential development with increased school facilities costs and (ii) connect School Fees per residential building square foot with increased facilities costs. These impacts are identified for two (2) residential land uses; SFD units and MFA units (e.g., condominiums, apartments, townhomes, duplexes, etc.). These "linkage impacts" include four (4) major types:

1. Residential Unit Projections
2. Student Generation Factors
3. School Facilities Cost Impacts
4. Maximum School Fee Revenues

B. Residential Unit Projections

The number of future residential units to be constructed within the boundaries of the School District was determined based on information provided by SANDAG.

C. Student Generation Factors

SGFs for each of the residential land use categories were calculated by Dolinka Group. Dolinka Group calculated SGFs for the School District through an analysis which consisted of cross-referencing the School District's actual enrollment data against residential data from the Office of the Assessor for San Diego County ("County Assessor").

D. School Facilities Cost Impacts

School facilities cost impacts were calculated by determining the additional elementary school facilities needed to adequately house students generated from future residential units and the total cost for those school facilities. School facilities costs are based on estimates prepared by the School District and Dolinka Group and are attached and incorporated herein as Exhibit C.

E. Maximum School Fee Revenues

Maximum School Fee revenues for residential development were based on the current maximum residential School Fee authorized by the SAB (currently \$3.20 per square foot) under AB 2926. Based on the current fee sharing arrangement of the School District with SDUHSD, the School District may collect up to 47.47 percent of the current maximum School Fee or \$1.52 per square foot of new residential construction.

F. Comparison of School Facilities Cost Impacts and Maximum School Fee Revenues

If school facilities cost impacts per residential square foot are greater than maximum School Fee revenues, then the levy of the maximum residential School Fee is justified to cover as much of school facilities cost impacts per residential square foot as possible. Should school facilities cost impacts per residential square foot be less than maximum School Fee revenues, then only a School Fee equivalent to the school facilities cost impacts per residential square foot can be justified to cover facilities needs generated by future residential development. Under this latter circumstance, the School District would not be justified in imposing the maximum residential School Fee per square foot.

IV. Facilities Capacity and Student Enrollment

In order to determine whether the School District's existing school facilities contain excess capacity to house students generated by new residential development, school year 2011/2012 student enrollment and school facilities capacity of the School District were evaluated.

Collectively, the School District's school facilities in school year 2011/2012 have a capacity of 4,422 students per Section 17071.10(a) of the Education Code. This capacity includes include seats from all new school facility construction projects funded by the State (see Exhibit A for SAB Form 50-02 and Exhibit B for an updated school facilities capacity calculation). Based on data provided by the School District, student enrollment is 4,381 students in school year 2011/2012. As shown in Table 1 below, the School District's facilities capacity exceeds student enrollment in school year 2011/2012.

**Table 1
Existing School Facilities Capacity and Student Enrollment**

School Level	2011/2012 Facilities Capacity^[1]	2011/2012 Student Enrollment^[2]	Excess/ (Shortage) Capacity
Elementary School (Grades K-6)	4,422	4,381	41
[1] SAB Form 50-02 (Exhibit A) plus additional State funded capacity and teaching stations purchased by the School District (Exhibit B).			
[2] 2011 student enrollment provided by the School District			

As indicated in Table 1, facilities capacity exceeds student enrollment by 41. Since these seats were funded through mitigation agreements entered into by the School District, these seats are reserved for students to be generated from mitigated Future Units. Therefore, there are no surplus seats available to offset the impact from non-mitigated Future Units.

V. Impact of Residential Development on School Facilities Needs

As discussed in Section III, the objective of the Study is to determine the appropriateness of the imposition of a School Fee on residential property to finance school facilities necessitated by students to be generated from new residential development. Section III outlined the methodology which was employed in the Study to meet that objective. Section V is a step-by-step presentation of the results of the analysis.

A. Projected Residential Development within the School District

The initial step in developing a nexus as required by AB 2926 and AB 1600 is to determine the number of future residential units to be constructed within the School District's boundaries. Based on information provided by SANDAG, Dolinka Group has estimated that the School District could experience the construction of approximately 3,309 future residential units through calendar year 2040. Of these future residential units, 1,284 SFD units and 1,972 MFA units have already mitigated their impacts on the School District through the execution of a mitigation agreement wherein such units pay fees separate from School Fees and Alternative Fees. Of the remaining 53 future residential units that have not mitigated their impacts on the School District, 38 are expected to be SFD units while 15 are expected to be MFA units. Table 2 distinguishes between mitigated and non-mitigated future residential units by land use.

**Table 2
Future Residential Units**

Land Use	Mitigated Future Residential Units	Non-Mitigated Future Residential Units	Future Residential Units
Single Family Detached	1,284	38	1,322
Multi-family Attached	1,972	15	1,987
Total Units	3,256	53	3,309

B. Student Generation Factors per Residential Unit

In order to analyze the impact on the School District's student enrollment from non-mitigated future residential units, Dolinka Group calculated SGFs for SFD and MFA units. The process of determining SGFs involved cross-referencing the School District's enrollment data against the County Assessor residential data.

Sorting and extracting the County Assessor records by land use, Dolinka Group developed a database of 9,197 SFD units. This database was then compared with the School District's student enrollment database to identify address matches. Upon comparison of the two (2) databases, 3,120 student matches were found, resulting in the SGFs shown in Table 3.

Table 3
Student Generation Factors for Single Family Detached Units

School Level	Students Matched	Single Family Detached Units	Student Generation Factors
Elementary School	3,120	9,197	0.3392

A procedure identical to the one used in calculating the SGFs for SFD units was used to determine SGFs for MFA units. A total of 1,084 students matched to the MFA database which consisted of 7,934 units. The resulting SGFs for MFA units are shown in Table 4 below.

Table 4
Student Generation Factors for Multi-family Attached Units

School Level	Students Matched	Multi-family Attached Units	Student Generation Factors
Elementary School	1,084	7,934	0.1366

However, due to incomplete and incorrect address information in both the student enrollment and residential databases, Dolinka Group was unable to match all of the School District's students. The results are SGFs that understate the number of students generated by SFD and MFA units. Therefore, Dolinka Group adjusted the SGFs listed in Tables 4 and 5 based on a rate which considers the number of students successfully matched to a school level and land use. The adjusted SGFs for each land use by school level are shown in Table 5.

Table 5
Adjusted Student Generation Factors

School Level	Single Family Detached Units	Multi-family Attached Units
Elementary School	0.3511	0.1414

C. School District Facilities Requirements

By multiplying the non-mitigated future residential units and the estimated number of residential units to be demolished as listed in Tables 2 and 3 respectively, by the SGFs identified in Table 5, the Study determined the projected number of new students to be generated from non-mitigated future residential units. The Projected Student Enrollment by school level is shown in Table 6.

Table 6
Projected Student Enrollment from Future Units

School Level	Projected Student Enrollment from Non-Mitigated Future Units
Elementary School	15

To determine the number of elementary school facilities necessary to adequately house the Projected Student Enrollment, Dolinka Group divided the Projected Student Enrollment by the estimated school facilities capacity at each school level, as provided by the School District. The additional school facilities requirements are identified in Table 7.

Table 7
Additional School Facilities for Projected Student Enrollment

School Level	Net Projected Student Enrollment	Estimated Facilities Capacity	Additional Facilities Needed
Elementary School	15	722	0.0208

It is important to realize that while the Projected Student Enrollment at the elementary level equates to approximately 2 percent of an elementary school the School District will need to construct at least one (1) elementary school in the future so as to accommodate students generated from (i) mitigated Future Units, (ii) non-mitigated Future Units, and (iii) residential development beyond 2040.

D. School District Facilities Costs

School facilities cost estimates at the elementary school level were provided by the School District. The school facilities costs represent the full cost of site acquisition, site development, construction, furniture and equipment, as well as technology. It must be noted that the facilities costs are in 2012 dollars and do not include interest costs associated with debt incurred to finance the construction of facilities. The estimated site acquisition and facility construction costs by school level are shown in Table 8 while the costs for each component of the school facilities construction are listed in Exhibit C.

Table 8
Estimated School Facilities Costs (2012\$)

School Level	Site Acquisition Costs	Facility Construction Costs	Estimated Total Cost Per Facilities
Elementary School	\$27,410,354	\$19,891,713	\$47,302,067

The costs in Table 8 do not include costs associated with Central Administrative and Support Facilities. As indicated in Table 6, Future Units will cause the enrollment of the School District to increase by approximately 15 students. In accordance with the Provisions of Chapter 341, Statutes of 1992, SB 1612, the SAB adopted a report on January 26, 1994, requiring approximately four (4) square feet of central administrative and support facilities for every student. Based on this report and the estimated cost per square foot to construct and furnish these types of facilities, the Study incorporates a Central Administrative and Support Facilities cost impact of \$800 per student.

E. Total School Facilities Cost Impacts

To determine the total school facilities cost impacts caused by non-mitigated future residential units, Dolinka Group (i) multiplied the school facilities costs (Table 8) by the additional school facilities needed (Table 7) and (ii) multiplied the central administrative and support facilities costs per student (above paragraph) by the Projected Student Enrollment (Table 6). Table 9 illustrates the total school facilities cost impacts from non-mitigated future residential development.

Table 9
Total School Facilities Cost Impacts from
Mitigated or Non-Mitigated Future Residential Units (2012\$)

Item	Cost per Facility/Student	Facilities Required/Students Generated	Total School Facilities Cost Impacts
Elementary School	\$47,302,067	0.0208	\$983,883
Central Admin. Impacts	\$800	15	\$12,000
Total	N/A	N/A	\$995,883

F. School Facilities Cost Impacts per Residential Unit

To determine the total school facilities cost impacts per non-mitigated future residential unit, the total school facilities cost impacts listed above need to first be apportioned by land use based on the number of elementary students to be generated from such land use. Table 10 shows total school facilities cost impacts by land use.

Table 10
Total School Facilities Cost Impacts by Land Use (2012\$)

School Level	Single Family Detached Units	Multi-family Attached Units	Total School Facilities Cost Impacts
Elementary School	\$863,099	\$132,784	\$995,883

Total school facilities cost impacts for each land use were then divided by the number of non-mitigated future residential units in such land use to determine school facilities cost impacts per SFD unit and MFA unit. These impacts are shown in Table 11.

Table 11
School Facilities Cost Impacts per Non-Mitigated Future Residential Unit (2012\$)

Land Use	Total School Facilities Cost Impacts	Non-Mitigated Future Residential Units	School Facilities Cost Impacts per Residential Unit
Single Family Detached	\$863,099	38	\$22,713
Multi-family Attached	\$132,784	15	\$8,852

G. School Facilities Cost Impacts per Square Foot

To determine the school facilities cost impacts per square foot of residential construction for each land use, the school facilities cost impacts per unit listed in Table 11 were divided by the average square footage of such type of residential unit. Using information from certificates of compliance issued by the County Assessor, Dolinka Group determined that the average square footage of an SFD unit in the School District is projected to be 3,900 square feet while the average square footage of an MFA unit is projected to be 1,400 square feet. Table 12 shows the school facilities cost impacts per square foot of residential construction in the School District.

Table 12
School Facilities Cost Impacts per Residential Square Foot (2012\$)

Land Use	School Facilities Cost Impacts per Non-Mitigated Residential Unit	Average Square Footage	School Facilities Cost Impacts per Square Foot
Single Family Detached	\$22,713	3,900	\$5.82
Multi-family Attached	\$8,852	1,400	\$6.32

H. Comparison of School Facilities Cost Impacts and School Fee Revenues per Residential Square Foot

On January 25, 2012, the SAB increased the maximum residential School Fee authorized by Section 17620 of the Education Code from \$2.97 to \$3.20 per residential building square foot for unified school districts. Based on the School District's fee sharing agreement with SDUHSD, the School District can collect 47.47 percent, or \$1.52 per square foot, for all new non-mitigated future residential units built within its boundaries. Since the School District's share of the current maximum School Fee is less than the school facilities cost impacts per square foot, the School District is fully justified in levying its portion of the maximum residential School Fee of \$1.52 per square foot for all new non-mitigated future residential development within its boundaries.

S:\Clients\Del Mar Union SD\Demographics\Fee Studies\SY1112\Reports\FSRes_12180-3901_FN.PDF

Exhibit A

Current SAB Form 50-02

STATE OF CALIFORNIA

EXISTING SCHOOL BUILDING CAPACITY

SAB 50-02 (Rev. 01/01) Excel (Rev. 08/15/2000)

STATE ALLOCATION BOARD

OFFICE OF PUBLIC SCHOOL CONSTRUCTION

Page 4 of 4

SCHOOL DISTRICT

DEL MAR UNION

COUNTY

SAN DIEGO

FIVE DIGIT DISTRICT CODE NUMBER (see California Public School Directory)

68056

HIGH SCHOOL ATTENDANCE AREA (if applicable)

PART I - Classroom Inventory ☐ NEW ☒ ADJUSTED

	K-6	7-8	9-12	Non-Severe	Severe	Total
Line 1. Leased State Relocatable Classrooms						
Line 2. Portable Classrooms leased less than 5 years	19					19
Line 3. Interim Housing Portables leased less than 5 years						
Line 4. Interim Housing Portables leased at least 5 years						
Line 5. Portable Classrooms leased at least 5 years	5					5
Line 6. Portable Classrooms owned by district	2					2
Line 7. Permanent Classrooms	64			2	1	67
Line 8. Total (Lines 1 through 7)	90			2	1	93

PART II - Available Classrooms**Option A**

a. Part I, line 4

b. Part I, line 5

c. Part I, line 6

d. Part I, line 7

e. Total (a, b, c, & d)

	K-6	7-8	9-12	Non-Severe	Severe	Total
a. Part I, line 4						
b. Part I, line 5	5					5
c. Part I, line 6	2					2
d. Part I, line 7	64			2	1	67
e. Total (a, b, c, & d)	71			2	1	74

Option B

a. Part I, line 8

b. Part I, lines 1, 2, 5 and 6 (total only)

c. 25 percent of Part I, line 7 (total only)

d. Subtract c from b (enter 0 if negative)

e. Total (a minus d)

	K-6	7-8	9-12	Non-Severe	Severe	Total
a. Part I, line 8	90			2	1	93
b. Part I, lines 1, 2, 5 and 6 (total only)						26
c. 25 percent of Part I, line 7 (total only)						17
d. Subtract c from b (enter 0 if negative)	9					9
e. Total (a minus d)	81			2	1	84

PART III - Determination of Existing School Building Capacity

	K-6	7-8	9-12	Non-Severe	Severe
Line 1. Classroom capacity	1,775			26	9
Line 2. SER adjustment	107			2	1
Line 3. Operational Grants					
Line 4. Greater of line 2 or 3	107			2	1
Line 5. Total of lines 1 and 4	1,882			28	10

I certify, as the District Representative, that the information reported on this form is true and correct and that:

I am designated as an authorized district representative by the governing board of the district; and,

This form is an exact duplicate (verbatim) of the form provided by the Office of Public School Construction (OPSC).

In the event a conflict should exist, then the language in the OPSC form will prevail.

SIGNATURE OF DISTRICT REPRESENTATIVE



DATE

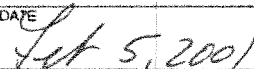


Exhibit B

Updated School Facilities Capacity Calculation

Del Mar Union School District
School Facilities Capacity Calculation

Application	Item	Total Classrooms	Elementary School
N/A	SAB Form 50-02	81	1,882
N/A	Non-Severe/Severe Capacity	3	38
50/68056-00-001	Ashley Falls Elementary	25	352
50/68056-00-002	Sage Canyon Elementary	34	400
50/68056-00-003	Torrey Hills Elementary	39	850
50/68056-00-004	Sycamore Ridge Elementary	36	900
Total Capacity	N/A	218	4,422

Exhibit C

Updated School Facilities Cost Estimates

**Del Mar Union School District
Summary of Estimated Costs
Elementary School
March 2012**

A. Site			\$27,410,354
	Purchase Price of Property	\$27,370,354	
	Acres ^[1] :	14.4	
	Cost/Acre:	\$1,900,719	
	EIR	\$20,000	
	Appraisals	\$10,000	
	Surveys	\$5,000	
	Escrow/Title	\$5,000	
	[1] Assumes Net Usable Acres		
B. Plans			\$1,122,975
	Architect's Fee (see Architect Fee Schedule worksheet)	\$999,750	
	Preliminary Tests	\$20,000	
	DSA/SDE Plan Check	\$83,225	
	Energy Fee Analysis	\$15,000	
	Other	\$5,000	
C. Construction			\$16,245,000
	(Includes Construction, Site Development, General Site Development, and Technology)		
	Square Feet / Student	75	
	Cost / Square Feet	\$300	
D. Tests			\$50,000
E. Inspection			\$144,000
	(\$12,000 per month for 12 months)		
F. Furniture and Equipment			\$449,445
	(\$5 per Square Foot, includes Cost Index Adjustment of 66%)		
G. Contingency			\$683,327
	(\$2000 + 1.5% of items A-F)		
H. Items Not Funded by the State			\$1,196,966
	Technology (5% of Construction)	\$812,250	
	Library Books (8 books/student @ \$15)	\$86,640	
	Landscaping (\$0.44/sq. ft x 14.4 acres)	\$275,996	
	Landscape Architect Fees (8% of Landscaping)	\$22,080	
I. Total Estimated Cost			\$47,302,067

Summary	
School Facilities Capacity - Traditional Calendar	722
School Facilities Cost per Student - Traditional Calendar	\$65,515

Date: March 22, 2012
 To: Board Members
 From: Tim Asfazadour
 Through: James Peabody
 Subject: Approval of Recommended Personnel Actions: Employment, Resignations, Dismissals, Leaves of Absences and Change of Status

CLASSIFIED

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Anderson, Lara	After School Programs Site Team Leader	0.9375	After School Programs	Approve Resignation Effective 3/16/12	
Boteler, Elizabeth	After School Programs Worker	0.75	After School Programs	Approve Assignment Effective 03/05/12	Replacement
Cruz, Sierra	After School Programs Site Team Leader	0.9375	After School Programs	Approve Assignment Effective 03/14/12	Promotion
Deguzman, Jamey	Child Care Instructional Assistant - Preschool	0.975	Child Development Center	Approve Increase in Hours from 35 Hours/Week to 39 Hours/Week Effective 03/14/12	Replacement
Farino, Julie	Child Care Instructional Assistant - Preschool	0.70	Child Development Center	Approve Decrease in Hours from 34 Hours/Week to 28 Hours/Week Effective 03/14/12	
Gonzalez-Paras, Vanessa	After School Programs Worker	0.55	After School Programs	Approve Assignment Effective 03/05/12	Replacement
Hernandez, Gerardo G.	Child Nutrition Services Asst. I	0.18125	Ocean Air	Approve Assignment Effective 03/06/12	Expansion
Hernandez, Gerardo G.	After School Programs Worker	0.575	After School Programs	Approve Increase in Hours from 19.5 Hours/Week to 23 Hours/Week Effective 03/19/12	Replacement
Lavine, Alison	Instructional Aide I	0.1125	Torrey Hills	Approve Assignment Effective 02/27/12	Temporary
Miller, Morgan	After School Programs Worker	0.4125	After School Programs	Approve Assignment Effective 03/01/12	Replacement
Radford, Brandon	Noon Duty Supervisor	0.125	Del Mar Hills	Approve Assignment Effective 03/12/12	Replacement
Thomas, Erika	Child Care Instructional Assistant - Preschool	0.70	Child Development Center	Approve Increase in Hours from 25 Hours/Week to 28 Hours/Week Effective 03/14/12	Replacement
Tirado, Lupe	Child Care Instructional Assistant - Preschool	0.6875	Child Development Center	Approve Decrease in Hours from 35 Hours/Week to 27.5 Hours/Week Effective 03/14/12	
Tran, Katie	Senior Systems Analyst/Programmer	1.00	Del Mar Hills Technology	Approve Assignment Effective 03/12/12	Replacement
Turner, Melissa	Child Care Instructional Assistant - Preschool	0.875	Child Development Center	Approve Increase in Hours from 30.8 Hours/Week to 35 Hours/Week Effective 03/05/12	Expansion