

**DEL MAR UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES**

***Minutes of Regular Board Meeting***

November 16, 2011

Closed Session: 4:45 p.m.

Open Session: 5:45 p.m.

Del Mar Hills Academy  
14085 Mango Drive, Del Mar, CA 92014

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Board President Rodriguez called the Regular Board Meeting to order at 4:45 p.m.

**PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA**

- There was no input from the public.

**ADJOURN TO CLOSED SESSION**

The Board adjourned to Closed Session at 4:46 p.m.

**RECONVENE OPEN SESSION**

The Board reconvened to Open Session at 5:47 p.m.

Board President Rodriguez welcomed staff, parents and community members to the Regular Board Meeting of the Board of Trustees.

1. The Board met in Closed Session from 4:50 to 5:40 p.m. to discuss:

- 1.1 **Conference with Legal Counsel – Potential Litigation** (Government Code Section 54956.9(c); Name of Case: One case
- 1.2 **Conference with Legal Counsel – Existing Litigation** (Government Code Section 54956.9(a); Name of Case: Two cases
- 1.3 **Consider Personnel Issues**, (Government Code Sections 11126 and 54957); limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session
- 1.4 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: James Peabody, Superintendent and Tim Asfazadour, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association

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- 1.5 **Conference with Real Property Negotiator (G.C. 54956.8)- Under Discussion: Lease Between the DMUSD and Andrews, Lagasse, Branch & Bell, LLP: 11232 El Camino Real, San Diego, CA, 92130 — Agency Negotiator: James Peabody, Superintendent**

**REPORT OF ACTION TAKEN IN CLOSED SESSION:**

Board President Rodriguez reported the Board accepted the DMCTA's Memorandum of Understanding with exception of Article 13.4.1. The Board directed Superintendent Peabody to have further discussions with the DMCTA regarding Article 13.4.1.

**CALL TO ORDER**

Board President Rodriguez called to order the Open Session of the Regular Board Meeting of the Del Mar Union School District, Board of Trustees, at 5:48 p.m.

**2. PLEDGE OF ALLEGIANCE**

Superintendent Jim Peabody led Board members and guests in the Pledge of Allegiance.

**ROLL CALL**

Members Present (5): Comischell Rodriguez, President of the Board  
Scott Wooden, Clerk of the Board  
Kristin Gibson  
Doug Perkins  
Doug Rafner

Administrators Present: James Peabody, Superintendent  
Tim Asfazadour, Assistant Superintendent, Human Resources  
Holly McClurg, Assistant Superintendent, Instructional Services  
Cathy Birks, Assistant Superintendent, Business Services  
Cara Schukoske, Director of Pupil Services  
Mike Casey, Director of Technology  
Julie Geisbauer, Director of Early Childhood/After School Programs  
Randy Wheaton, Director of Maintenance & Operations

DMUSD Staff Present: Eric Bienke,

Others Present: Beth Westberg, Stacy Bermingham

**3. APPROVAL OF AGENDA**

Amendment: Pull Item \*10.2 from Consent

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Motion to Approve Agenda, as amended.

**Motion** Gibson

**Second** Perkins

**Unanimous**

#### **4. CORRESPONDENCE/COMMUNICATION**

##### **4.1 Correspondence**

- Superintendent Peabody received a letter from a parent with concerns regarding Care-a-Van transportation.
- Superintendent Peabody received a letter and met with the parent with a special education concern.

##### **4.2 Public Comment (for items not on the Agenda)**

- *Beth Westberg*, DMUSD parent, commented on the lack of playground equipment at Del Mar Hills Academy.
- *Stacy Bermingham*, former DMUSD parent, recommended the DMUSD and SDUHSD work together to ensure the correct math placement for students.

#### **5. REPORTS, RECOGNITIONS AND HEARINGS**

##### **5.1 Staff Recognition**

Superintendent Peabody thanked Jakes Del Mar for its continued support of the DMUSD Employees of the Month program by donating gift certificates for the honorees, as follows:

*Ashley Falls* – Desiree Gutierrez, Physical Education Teacher

*Carmel Del Mar* – Cinda Peck, Music Teacher

*Del Mar Heights* – Laurie Carpenter, SDC Teacher

*Del Mar Hills Academy* – Lindsay Farmer, 1st Grade Teacher

*Ocean Air* – Dana Reynolds, Special Education Specialist

*Sage Canyon* – Stephanie Samuel, 1st grade Teacher

*Sycamore Ridge* – Sambat Ung, Science Teacher

*Torrey Hills* – Uma Krishnan, Science Teacher

*District* – Susy Kao, Child Nutrition Services Assistant, I

##### **5.2 DMCTA Report: Katrina Graupmann, DMCTA President**

No report was presented by the DMCTA.

##### **5.3 Report – Board Reports/Comments**

*Member Perkins:*

- Visited Sycamore Ridge with the other Board members.
- Had opportunity to get a briefing on the budget presented by the Assembly Speaker's Office. It appears we will be working with a difficult budget.

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*Member Rafner:*

- Attended Masters in Governance module on Policy and Judicial Review.
- Visited Sycamore Ridge with the other Board members.
- Attended the first meeting of the Enrollment Options Committee
- Met with the DMCTA's Political Action Committee

*Member Gibson:*

- No additional report

*Member Wooden:*

- Attended Masters in Governance module on Policy and Judicial Review.
- Visited Sycamore Ridge with the other Board members.
- Enjoyed meeting with teachers at the parent/teacher conference

*Member Rodriguez:*

- Attended the superintendent's PTA Presidents' Advisory Committee meeting and was updated on the DMSEF's fundraising for all school sites.
- Attended her final Masters in Governance module on Policy and Judicial Review and is now a graduate of the program.
- Visited Sycamore Ridge with the other Board members.
- Will attend the CSBA Delegate Assembly meeting this evening and asked if anyone has any suggested legislation or lobbying efforts to please let her know.

**5.4 Report – Superintendent's Report**

- Attended a seminar on how to use technology to instill 21<sup>st</sup> century learning skills at USD School of Leadership.
- Attended the infant/toddler Halloween Parade at Employee Child Care.
- Met with the PTA Presidents' Advisory Committee.
- Met with the PTA's at Del Mar Heights and Sage Canyon schools.
- Met with Beth Fischer of Pardee Construction to discuss Pacific Highlands Ranch. Pardee's best guess is that models will be built within the DMUSD in 2016 or 2017. The site for school nine would not be needed until 1,901 building permits have been pulled which is projected for late 2019.
- Attended a Legislative Action Network meeting; discussed \$2.1 billion shortfall caused by the \$5 billion taken out of the General Fund and given to local entities; the \$2.1 billion is promised back to education. An election must be held in November to decide how to fund the \$2.1 billion. If it doesn't pass the \$2.1 billion will be given back to education promptly. If it passes, it will most likely be spread over several years.

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## 6. APPROVAL OF MINUTES

Motion to approve Minutes of the following Board Meetings:

- Minutes of Regular Board Meeting, October 26, 2011
- Minutes of Special Board Meeting/Visitation, November 2, 2011
- Minutes of Special Board Meeting, November 3, 2011

**Motion**     Gibson  
**Second**    Wooden  
**Unanimous**

### 6.1 APPROVAL OF CONSENT ITEMS

- \*10.1 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements
- \*10.2 *Pulled from Consent*  
~~Board Approval and Acceptance of Donations to the Del Mar Union School District~~
- \*10.3 Board Action to Declare District Personal Property as Obsolete and Surplus and to Dispose of or Donate per Education Code 17546(a)(b)(c)
- \*10.4 Board Approval of Agreement Between the Del Mar Union School District and InterSchola Trading Company for Management of Surplus Equipment Auctions
- \*10.5 Board Approval of Purchasing Card Agreement Between Del Mar Union School District and Mission Federal Credit Union
- \*10.6 Board Approval of Agreement Between J.D.L. Development Inc. and the Del Mar Union School District for Tile work on Benches at Sycamore Ridge School and Torrey Hills School in the Amount of \$3750.00
- \*10.7 Board Approval and Acceptance of Notice of Completion for Security Fencing Projects
- \*10.8 Board Ratification of Change Orders between EC Constructors and Del Mar Union School District
- \*11.1 Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status

Motion to approve Consent Items \*10.1, \*10.3 - \*10.8 and \*11.1

**Motion**     Rafner  
**Second**    Perkins  
**Unanimous**

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## 7. CURRICULUM & INSTRUCTION

### 7.1 Board Approval, School-Sponsored Trips

Superintendent Peabody confirmed that all school-sponsored field trips presented for approval meet California standards criteria and he thanked the PTAs for supporting the field trips.

Motion to approve School-Sponsored Trips

**Motion** Wooden

**Second** Gibson

**Unanimous**

## 8. ADMINISTRATION AND POLICY

### 8.1 Board Approval to Hold 2011 Organizational Meeting of the Board of Trustees on December 14, 2011

Motion to approve Hold 2011 Organizational Meeting of the Board of Trustees on December 14, 2011

**Motion** Gibson

**Second** Perkins

**Unanimous**

### 8.2 1st Reading of Proposed Board Meeting Dates and Locations for 2012

Superintendent Peabody asked the Board to review the proposed schedule of Board meeting for 2012. The Board requested there be no Board meeting during parent/teacher conference week.

### 8.3 Recommendation to Consider Nominations for the California School Boards Association (CSBA) Delegate Assembly

Comischell Rodriguez announced that she would not seek election to serve another year on the CSBA Delegate Assembly due to the time commitments of her new job. Superintendent Peabody asked Board members to send the names of their nominee, if any, to him.

### 8.4 Reminder of Upcoming Events

*(Presented for information only.)*

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**9. OPERATIONS AND FACILITIES**

**10. BUSINESS AND FINANCE**

**10.2 Board Approval and Acceptance of Donations to the Del Mar Union School District**

Board President Rodriguez requested the item be pulled from the Consent agenda to confirm the total of generated revenue is \$20,150.00.

**Public Input**

- *Beth Westberg*, DMUSD parent, asked for clarification of the Del Mar Heights PTA's donation for a professional expert.

Superintendent Peabody clarified the donation funds a music appreciation program at Del Mar Heights, as well as, an after-school Spanish program.

Motion to approve and accept Donations to the Del Mar Union School District.

**Motion** Perkins

**Second** Wooden

**Unanimous**

**10.9 San Diego County Office of Education Oversight Letter Regarding 2010-2011 Unaudited Actuals Financial Report**

Superintendent Peabody presented the Oversight Letter for Board review. The Board has no questions or comments.

**10.10 2011/2012 Monthly Budget Update**

Superintendent Peabody presented an update on the budget highlighting the net increase and decrease of the combined restricted and unrestricted funds indicate \$4.8 million deficit spending. Supt. Peabody projects that payroll and an additional \$142 per student will increase the deficit after January.

**11. PERSONNEL**

**12. ITEMS FOR DECEMBER 2011 BOARD MEETING**

- Minutes of Regular Board Meeting of November 16 2011
- Board Approval, Proposed Board Meeting Dates and Locations for 2012

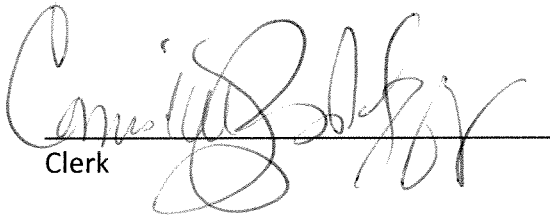
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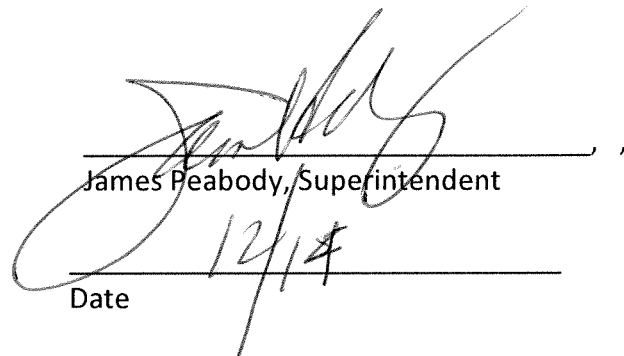
- Update on playground equipment at Del Mar Hills Academy
- Update on AP math students transition to middle school in Jan. or Feb. 2012
- Update on Transitional Kindergarten

There being no further business to come before the Board, there was a  
Motion to Adjourn at 6:25 p.m.

**Motion**     Rafner  
**Second**    Wooden  
**Unanimous**

  
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Clerk

\_\_\_\_\_  
Date

  
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James Peabody, Superintendent  
12/14  
\_\_\_\_\_  
Date