

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Regular Board Meeting

October 26, 2011

Closed Session: 4:45 p.m.

Open Session: 5:45 p.m.

Del Mar Hills Academy
14085 Mango Drive, Del Mar, CA 92014

Board President Rodriguez called the Regular Board Meeting to order at 4:48 pm

PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

- There was no input from the public

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 4:49 p.m.

RECONVENE OPEN SESSION

The Board reconvened to Open Session at 5:45 p.m.

Board President Rodriguez welcomed staff, parents and community members to the Regular Board Meeting of the Board of Trustees.

1. The Board met in Closed Session from 4:50 to 5:28 p.m. to discuss:

- 1.1 **Consider Personnel Issues**, (Government Code Sections 11126 and 54957); limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session
- 1.2 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: James Peabody, Superintendent and Tim Asfazadour, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association
- 1.3 **Conference with Real Property Negotiator** (G.C. 54956.8)- *Under Discussion: Lease Between the DMUSD and Andrews, Lagasse, Branch & Bell, LLP: 11232 El Camino Real, San Diego, CA, 92130* — Agency Negotiator: James Peabody, Superintendent

REPORT OF ACTION TAKEN IN CLOSED SESSION:

Board President Rodriguez reported that no action was taken in Closed Session.

Official Minutes, Regular Board Meeting • October 26, 2011

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

CALL TO ORDER

Board President Rodriguez called to order the Open Session of the Regular Board Meeting of the Del Mar Union School District, Board of Trustees, at 5:48 p.m.

2. PLEDGE OF ALLEGIANCE

Superintendent Jim Peabody led Board members and guests in the Pledge of Allegiance.

ROLL CALL

Members Present (5): Comischell Rodriguez, President of the Board
Scott Wooden, Clerk of the Board
Kristin Gibson
Doug Perkins
Doug Rafner

Administrators Present: James Peabody, Superintendent
Tim Asfazadour, Assistant Superintendent, Human Resources
Holly McClurg, Assistant Superintendent, Instructional Services
Cara Schukoske, Director of Pupil Services
Mike Casey, Director of Technology
Randy Wheaton, Director of Maintenance & Operations

DMUSD Staff Present: Gina Williams, Bill Porter Brenda Gachuz-Heskett

Others Present: Adam Fischer and approximately five community members.

3. APPROVAL OF AGENDA

Amendments: Pull Items 10.5 and 10.9 from the Consent Agenda.

Motion to Approve Agenda, as amended.

Motion Perkins

Second Wooden

Unanimous

4. CORRESPONDENCE/COMMUNICATION

4.1 Correspondence

- Received email from a family with concerns about Care –A-Van transportation.

4.2 Public Comment (for items not on the Agenda)

- There was no public input.

Official Minutes, Regular Board Meeting • October 26, 2011

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5. REPORTS, RECOGNITIONS AND HEARINGS

5.1 Staff Recognition

Superintendent Peabody thanked Jakes Del Mar for its continued support of the DMUSD Employees of the Month program by donating gift certificates for the honorees, as follows:

Ashley Falls – Ed Cruz, School Plant Manager

Carmel Del Mar – Trisha Wilson, Special Education Aide II

Del Mar Heights – Chris Ellett, Special Education Aide II

Del Mar Hills Academy – Tamara Radford, Library Media Specialist

Ocean Air – Maggie LoCasale, Special Education Aide II

Sage Canyon – Stacey Phillips, Special Education Aide II

Sycamore Ridge – Kathy Pechtimaldjian, Library Media Specialist

Torrey Hills – Carlos Vasquez, Plant Manager
District – Marty Lupian, Utility Worker

5.2 DMCTA Report: Katrina Graupmann, DMCTA President

DMCTA Vice President, Gina Williams, thanked the negotiation team and district for the hard work in creating a Memorandum of Understanding on which the DMCTA will vote on Thursday and Friday, October 27 & 28. Ms. Williams thanked the district for its continued fiscal responsibility and small class sizes. Ms. Williams advocated for continued discussion on how to serve the children of staff members living outside of the district so their children may have the same education as the students we serve within the DMUSD. Ms. Williams thanked Jonathon Guertin, Senior Systems Analyst/Programmer, and the Technology Department for resolving the issues teachers were having in Illuminate. She thanked Tim Asfazadour, Assistant Superintendent, Human Resources, for his continued response to phone calls. The DMCTA is looking forward to an update on crosswalk duty and safety.

5.3 Report – Board Reports/Comments

Member Perkins:

- Attended a briefing by the CSBA at the San Diego County Office of Education where he met leadership from around the state and discussed CSBA's plans for the future and budget issues.
- Toured Ocean Air School with all Board member where he enjoyed observing in the classrooms.

Member Rafner:

- Enjoyed Principal Ryan Stanley's tour of Ocean Air School with all Board members
- Participated in the new Facility Optimization Committee Meeting with staff and parent representation.

Official Minutes, Regular Board Meeting • October 26, 2011

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Member Gibson:

- Toured Ocean Air School with all Board members.
- Attended the monthly DMSEF Board meeting. The DMSEF is working to establish relationships within the community with businesses. A local business donated a new web design to be launched soon. An e-blast has been sent to families notifying them of a relationship with Guardian Life and Sterling Wealth Strategies Insurance Company. The DMSEF is offering tickets to the SDSU vs Boise State football game for those who donate prior to November 15.

Member Wooden:

- Toured Ocean Air School with all Board members.
- Spent a morning at Porter Elementary School with the Rolling Readers Program. It was enlightening to see what some other districts are able to offer their students compared to the DMUSD.

Member Rodriguez:

- Attended a briefing by the CSBA at the San Diego County Office of Education where CSBA was asking how they may best serve the districts and how to spread the message of CSBA being more proactive rather than reactive.
- Attended the local CSBA meeting to carry on the same message. CSBA is working hard on the Annual Conference in December.
- Gearing up for December conference
- Attended the monthly PTA Presidents Advisory Committee meeting held with Superintendent Jim Peabody to discuss the state of the district, disaster preparedness, etc.

5.4 Report – Superintendent’s Report

- Represented the superintendents of San Diego at the Miramar Air Show sitting with the Mayor of San Diego, Jerry Sanders.
- Together with Holly McClurg, Assistant Superintendent, Instructional Services, Superintendent Peabody met with each of the DMUSD principals for a goal setting for the 2011/2012 school year.
- Attended the Small School Districts Association of So California meeting to be briefed by the SIA, SSC and SSSDA on the budgets.
- Strategic Management Action Teams are being formed. A meeting will be held on November 17 to begin the work on the Core Strategies by five Action Teams.
- Enjoyed the PTA Advisory Committee meeting.

6. APPROVAL OF MINUTES

Amendments:

- Minutes of September 28, 2011: Revise “Existing” to “Potential” in Closed Session Item 1.1.
- Minutes of October 5, 2011: Revise to reflect Doug Perkins in attendance.

Motion to approve Minutes of the following Board Meeting, as amended.

- Minutes of Regular Board Meeting, September 28, 2011
- Minutes of Special Board Meeting, October 4, 2011
- Minutes of Special Board Meeting/Visitation, October 5, 2011

Motion Rafner
Second Gibson
Unanimous

6.1 APPROVAL OF CONSENT ITEMS

- *8.1 Board Approval, Del Mar Union School District’s Uniform Complaint Quarterly Report for July 1 – September 30, 2011
- *10.1 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements
- *10.2 Board Approval and Acceptance of Donations to the Del Mar Union School District
- *10.3 Board Approval of Site and Department Performance Agreements and Memorandums of Understanding
- *10.4 Board Approval of Petition for Issuance of New Warrants in Lieu of Void Warrants Payable to Eric James Zimberg and Rachel Johnson
- *10.5 *Pulled from Consent*
~~Board Approval of License Agreement Between Del Mar Union School District and The Boys & Girls Club of San Dieguito For the Use of Space at Del Mar Hills Academy of Arts and Sciences~~
- *10.6 Board Action to Declare District Personal Property as Obsolete and Surplus and to Dispose of or Donate per Education Code 17546(a)(b)(c)
- *10.7 Board Approval of Contracts for Special Education Services for the 2010-2011 School Year
- *10.8 Board Approval, Attendance at CETPA 2011 Conference
- *10.9 *Pulled from Consent*
~~Board Approval of Merchant Service Agreement with the Del Mar Union School District After School Program and EasyDraft~~
- *11.1 Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status

Official Minutes, Regular Board Meeting • October 26, 2011

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Motion to approve Consent Items *10.1-*10.4, *10.6 -*10.8 and *11.1

Motion Wooden

Second Perkins

Unanimous

7. CURRICULUM & INSTRUCTION

7.1 **Board Approval, Revision, Board Policy 6153, "School-Sponsored Trips**

Superintendent Jim Peabody presented revisions to BP6153, School-Sponsored Trips, for Board review and approval. The revisions tighten up the approval process at the school site, how the trip relates to the criteria for approval by the principal, speaks to importance of the trip being educationally sound and aligned with standards. Dr. Holly McClurg, Assistant Superintendent, Instructional Services, fielded clarifying questions by the Board of Trustees. The Board requested the following change in the third paragraph of the revised policy: *"All trips involving out-of-county or out-of-state, or overnight travel shall require the prior approval of the Board."*

Motion to approve Revision, Board Policy 6153, "School-Sponsored Trips, as amended.

Motion Wooden

Second Gibson

Unanimous

8. ADMINISTRATION AND POLICY

8.2 **Board Approval, Reimbursement Agreement between Del Mar Union School District and the San Diego County Superintendent of Schools to Fund Excess Costs for Educationally Related Mental Health Services (ERMHS)**

Superintendent Jim Peabody presented the Reimbursement Agreement between Del Mar Union School District and the San Diego County Superintendent of Schools to Fund Excess Costs for Educationally Related Mental Health Services (ERMHS) for approval.

Motion to approve Reimbursement Agreement between Del Mar Union School District and the San Diego County Superintendent of Schools to Fund Excess Costs for Educationally Related Mental Health Services (ERMHS)

Motion Perkins

Second Wooden

Unanimous

Official Minutes, Regular Board Meeting • October 26, 2011

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8.3 Reminder of Upcoming Events

(Presented for information only.)

Superintendent Jim Peabody brought attention to the preschool Halloween parades on Monday, Oct. 31 at 3:30 and 1:30 p.m.

9. OPERATIONS AND FACILITIES

10. BUSINESS AND FINANCE

10.5 Board Approval of License Agreement Between Del Mar Union School District and The Boys & Girls Club of San Dieguito For the Use of Space at Del Mar Hills Academy of Arts and Sciences

Superintendent Jim Peabody presented the License Agreement Between Del Mar Union School District and The Boys & Girls Club of San Dieguito For the Use of Space at Del Mar Hills Academy of Arts and Sciences

Motion to approve License Agreement Between Del Mar Union School District and The Boys & Girls Club of San Dieguito For the Use of Space at Del Mar Hills Academy of Arts and Sciences

Motion Wooden

Second Gibson

Unanimous 4-0-1 (Member Perkins abstained)

10.9 Board Approval of Merchant Service Agreement with the Del Mar Union School District After School Program and EasyDraft

Julie Geisbauer, Director of Child Care/After School Programs, presented the Merchant Service Agreement with the Del Mar Union School District After School Program and EasyDraft for approval. The Board asked clarifying questions as to its usage for the DMUSD lunch program and possibly piloting it as one school. Brenda Gachuz-Heskett responded to the Board's questions relative to the usage and expense of the program.

Motion to approve Merchant Service Agreement with the Del Mar Union School District After School Program and EasyDraft

Motion Perkins

Second Gibson

Unanimous

10.10 2011/2012 Monthly Budget Update

Superintendent Jim Peabody presented an update of the DMUSD monthly budget. Currently the District is on track to have larger deficit spending from 4.0 to 6.5 million due to the bulk of property taxes coming later in the year. There is a positive cash flow at this point. Lottery funding and first SELPA allotment both came in slightly higher than anticipated.

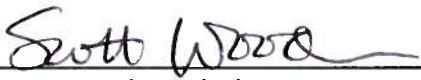
11. PERSONNEL

12. ITEMS FOR NOVEMBER 2011 BOARD MEETING

- Minutes of Regular Board Meeting of October 26 2011
- Board Approval to Hold the Regular Board Meeting and 2011 Organizational Meeting on December 14, 2011
- 1st Reading of Proposed Board Meeting Dates and Locations for 2012

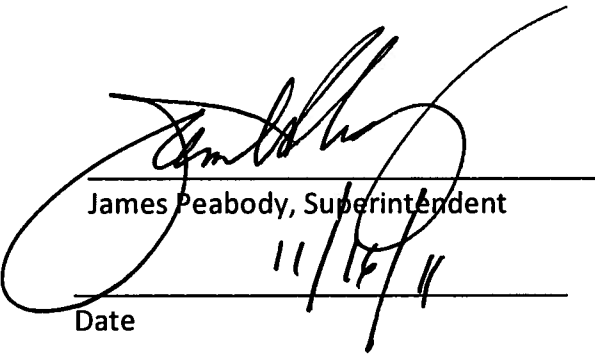
There being no further business to come before the Board, there was a Motion to Adjourn at 6:34 p.m.

Motion Gibson
Second Rafner
Unanimous



Scott Wooden, Clerk

11 / 16 / 11
Date



James Peabody, Superintendent

11 / 16 / 11
Date