



# DEL MAR UNION SCHOOL DISTRICT

## Mission Statement

Del Mar Union Schools provide a nurturing, inspiring, and rigorous educational program for each of our students. With a collaborative community and dedicated staff, we continually evolve to develop:

- Well-rounded and fulfilled individuals
- Motivated lifelong learners
- Future leaders prepared for the challenges of a changing world

We believe:

- Every individual needs to be valued
- Everyone has the right to be safe
- The unique abilities of each child need to be identified and developed
- Lifelong learning is an expectation for children and adults
- Collaboration among students, staff, parents and community leads to success
- Our children are future leaders  
In honesty, integrity, and transparency

[www.dmusd.org](http://www.dmusd.org)

## Board of Trustees

Kristin Gibson  
 Doug Perkins  
 Doug Rafner  
 Comischell Rodriguez  
 Scott Wooden



## Superintendent

James D. Peabody

# DEL MAR UNION SCHOOL DISTRICT

## Board of Trustees Regular Board Meeting

November 16, 2011  
 Closed Session: 4:45 p.m.  
 Open Session: 5:45 p.m.

Del Mar Hills Academy  
 14085 Mango Drive  
 Del Mar, CA 92014

*Welcome to the meeting of the  
Del Mar Union School District Board of Trustees. . .*

### Public Inspection of Documents

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the board meeting are available for inspection at the Del Mar Union School District, 11232 El Camino Real, San Diego, CA 92130.

### Hearing of the Public

Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to 3 minutes per person, per topic. If you wish to speak, complete a card (located at the sign-in desk) and present it to the Secretary of the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may (1) acknowledge receipt of the information, (2) refer to staff for further study; or (3) refer the matter to the next agenda.

### Consent Calendar

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the consent items.

To address an item on the Consent Calendar, please follow the procedure described under Hearing of the Public.

### Closed Session

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations. A report of action(s) taken in Closed Session will be presented as an item in the Open Session Agenda.

### Assistance with Meeting

In compliance with the Americans With Disabilities Act and AB-3035, if you require special assistance to participate in this meeting, please contact the Superintendent at (858) 755-9301 at least 24 hours prior to the start of the meeting to enable the District to make reasonable arrangements.

## ORGANIZATIONAL BUSINESS

### CALL TO ORDER

### PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

### Adjournment into Closed Session

Motion \_\_\_ Second \_\_\_ Ayes \_\_\_ Nays \_\_\_  
\_\_\_\_\_ Time

### 1.0 CLOSED SESSION – 4:45 P.M.

- 1.1 **Conference with Legal Counsel – Potential Litigation** (Government Code Section 54956.9(c); Name of Case: One case)
- 1.2 **Conference with Legal Counsel – Existing Litigation** (Government Code Section 54956.9(a); Name of Case: Case Nos. 37-2010-00100467-CU-WT-CTL and 37-2011-00095885-CU-WM-CTL)
- 1.3 **Consider Personnel Issues**, (Government Code Sections 11126 and 54957); limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session
- 1.4 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: James Peabody, Superintendent and Tim Asfazadour, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association
- 1.5 **Conference with Real Property Negotiator** (G.C. 54956.8)- Under Discussion: Lease Between the DMUSD and Andrews, Lagasse, Branch & Bell, LLP: 11232 El Camino Real, San Diego, CA, 92130 — Agency Negotiator: James Peabody, Superintendent

### RECONVENE OPEN SESSION

### REPORT OF ACTION TAKEN IN CLOSED SESSION

### CALL TO ORDER OPEN SESSION – 5:45 P.M.

### 2.0 FLAG SALUTE

### 3.0 APPROVAL OF THE AGENDA

Motion \_\_\_ Second \_\_\_ Ayes \_\_\_ Nays \_\_\_

### 4.0 CORRESPONDENCE/COMMUNICATIONS

- 4.1 Correspondence:
- 4.2 Public Input

### 5.0 REPORTS, RECOGNITIONS AND HEARINGS

#### 5.1 **Staff Recognition**

Employees of the Month for November/December 2011:  
*Ashley Falls* – Desiree Gutierrez, Physical Education Teacher  
*Carmel Del Mar* – Cinda Peck, Music Teacher  
*Del Mar Heights* – Laurie Carpenter, SDC Teacher  
*Del Mar Hills Academy* – Lindsay Farmer, 1<sup>st</sup> Grade Teacher  
*Ocean Air* – Dana Reynolds, Special Education Specialist  
*Sage Canyon* – Stephanie Samuel, 1<sup>st</sup> grade Teacher  
*Sycamore Ridge* – Sambat Ung, Science Teacher  
*Torrey Hills* – Uma Krishnan, Science Teacher

1

District – Susy Kao, Child Nutrition Services Assistant, I

- |     |   |   |
|-----|---|---|
| 5.2 | <b>Report</b><br>DMCTA Report: Katrina Graupmann, DMCTA President | 2 |
| 5.3 | <b>Report</b><br>Board Report/Comments                            |   |
| 5.4 | <b>Report</b><br>Superintendent's Report                          |   |

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## BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

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### 6.0 APPROVAL OF THE MINUTES

- |   |   |       |
|---|---|-------|
| ▪ | Minutes of Regular Board Meeting, October 26, 2011            | 3-10  |
| ▪ | Minutes of Special Board Meeting/Visitation, November 2, 2011 | 11-12 |
| ▪ | Minutes of Special Board Meeting, November 3, 2011            | 13-14 |

Motion \_\_\_ Second \_\_\_ Ayes \_\_\_ Nays \_\_\_

### 6.1 CONSENT ITEMS

#### Approval of Consent Items

Agenda items preceded by an asterisk (\*) compose the Consent Agenda, and unless removed at the request of a board member, will be approved by the Board as a group

- |       |  |       |
|-------|--|-------|
| *10.1 | Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements   | 27-34 |
| *10.2 | Board Approval and Acceptance of Donations to the Del Mar Union School District  | 35    |
| *10.3 | Board Action to Declare District Personal Property as Obsolete and Surplus and to Dispose of or Donate per Education Code 17546(a)(b)(c)   | 36-37 |
| *10.4 | Board Approval of Agreement Between the Del Mar Union School District and InterSchola Trading Company for Management of Surplus Equipment Auctions   | 38-39 |
| *10.5 | Board Approval of Purchasing Card Agreement Between Del Mar Union School District and Mission Federal Credit Union   | 40-41 |
| *10.6 | Board Approval of Agreement Between J.D.L. Development Inc. and the Del Mar Union School District for Tile work on Benches at Sycamore Ridge School and Torrey Hills School in the Amount of \$3750.00 | 42    |
| *10.7 | Board Approval and Acceptance of Notice of Completion for Security Fencing Projects  | 43    |
| *10.8 | Board Ratification of Change Orders between EC Constructors and Del Mar Union School District  | 44    |
| *11.1 | Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status  | 49-52 |
| *11.2 | Board Approval of Clinical Affiliation Agreement between the Del Mar Union School District and the University of St. Augustine for Health Sciences — Institute of Occupational and Physical Therapy    | 53    |

### 7.0 CURRICULUM AND INSTRUCTION

- |     |  |       |
|-----|--|-------|
| 7.1 | Board Approval, School-Sponsored Trips | 15-16 |
|-----|--|-------|

Motion \_\_\_ Second \_\_\_ Ayes \_\_\_ Nays \_\_\_

**8.0 ADMINISTRATION AND POLICY**

8.1 Board Approval to Hold 2011 Organizational Meeting of the Board of Trustees on December 14, 2011	17
<i>Motion ____ Second ____ Ayes ____ Nays ____</i>	
8.2 1st Reading of Proposed Board Meeting Dates and Locations for 2012	18
8.3 Recommendation to Consider Nominations for the California School Boards Association (CSBA) Delegate Assembly	19-25
8.4 Reminder of Upcoming Events	26

**9.0 OPERATIONS AND FACILITIES**

**10.0 BUSINESS AND FINANCE**

10.9 San Diego County Office of Education Oversight Letter Regarding 2010-2011 Unaudited Actuals Financial Report.	45-46
10.10 2011/2012 Monthly Budget Update	47-48

**11.0 PERSONNEL**

**12.0 PRELIMINARY ITEMS FOR DECEMBER, 2011 BOARD MEETING**

- Minutes of Regular Board Meeting, November 16, 2011

**ADJOURNMENT OF MEETING** ..... *Motion \_\_\_\_ Second \_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_*  
\_\_\_\_\_Time

*Regular Board Meeting of November 16, 2011*

November 16, 2011

To: Board Members

From: James Peabody, Superintendent

Subject: Agenda Item 5.1: Staff Recognition – Employees of the Month

Jake's Del Mar is continuing its support of our educational program by honoring staff members each month who are recognized by their site or department as "Employees of the Month". Jake's provides honorees with a \$40.00 gift certificate.

Employees of the Month for September are:

Ashley Falls	Desiree Gutierrez, PE Teacher
Carmel Del Mar	Cinda Peck, Music Teacher
Del Mar Heights	Lauri Carpenter, Special Day Class Teacher
Del Mar Hills Academy	Lindsay Farmer, First Grade Teacher
Ocean Air	Dana Reynolds, Special Education Specialist
Sage Canyon	Stephanie Samuel, First Grade Teacher
Sycamore Ridge	Sambat Ung, Science Teacher
Torrey Hills	Uma Krishnan, ESC Science Teacher
District	Susy Kao, Child Nutrition Services

RECOMMENDED: For information only. No action is required.

*Regular Board Meeting, November 16, 2011*

November 16, 2011

To: Board Members

From: James Peabody, Superintendent

Subject: Agenda Item 5.2: Report: DMCTA President, Katrina Graupmann

DMCTA President, Katrina Graupmann, will be present to give a brief report to the Board.

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FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

**DEL MAR UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES**

*Minutes of Regular Board Meeting*

October 26, 2011

Closed Session: 4:45 p.m.

Open Session: 5:45 p.m.

Del Mar Hills Academy  
14085 Mango Drive, Del Mar, CA 92014

Board President Rodriguez called the Regular Board Meeting to order at 4:48 pm

**PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA**

- There was no input from the public

**ADJOURN TO CLOSED SESSION**

The Board adjourned to Closed Session at 4:49 p.m.

**RECONVENE OPEN SESSION**

The Board reconvened to Open Session at 5:45 p.m.

Board President Rodriguez welcomed staff, parents and community members to the Regular Board Meeting of the Board of Trustees.

1. The Board met in Closed Session from 4:50 to 5:28 p.m. to discuss:

- 1.1 **Consider Personnel Issues**, (Government Code Sections 11126 and 54957); limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session
- 1.2 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: James Peabody, Superintendent and Tim Asfazadour, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association
- 1.3 **Conference with Real Property Negotiator** (G.C. 54956.8)- *Under Discussion: Lease Between the DMUSD and Andrews, Lagasse, Branch & Bell, LLP: 11232 El Camino Real, San Diego, CA, 92130* — Agency Negotiator: James Peabody, Superintendent

**REPORT OF ACTION TAKEN IN CLOSED SESSION:**

Board President Rodriguez reported that no action was taken in Closed Session.

*Official Minutes, Regular Board Meeting • October 26, 2011*

An audio recording and a detailed description of all agenda items is available at [www.dmUSD.org](http://www.dmUSD.org), - Board of Trustees - Board Meetings.

## CALL TO ORDER

Board President Rodriguez called to order the Open Session of the Regular Board Meeting of the Del Mar Union School District, Board of Trustees, at 5:48 p.m.

## 2. PLEDGE OF ALLEGIANCE

Superintendent Jim Peabody led Board members and guests in the Pledge of Allegiance.

## ROLL CALL

Members Present (5): Comischell Rodriguez, President of the Board  
 Scott Wooden, Clerk of the Board  
 Kristin Gibson  
 Doug Perkins  
 Doug Rafner

Administrators Present: James Peabody, Superintendent  
 Tim Asfazadour, Assistant Superintendent, Human Resources  
 Holly McClurg, Assistant Superintendent, Instructional Services  
 Cara Schukoske, Director of Pupil Services  
 Mike Casey, Director of Technology  
 Randy Wheaton, Director of Maintenance & Operations

DMUSD Staff Present: Gina Williams, Bill Porter Brenda Gachuz-Heskett

Others Present: Adam Fischer and approximately five community members.

## 3. APPROVAL OF AGENDA

Amendments: Pull Items 10.5 and 10.9 from the Consent Agenda.

Motion to Approve Agenda, as amended.

Motion Perkins

Second Wooden

**Unanimous**

## 4. CORRESPONDENCE/COMMUNICATION

### 4.1 Correspondence

- Received email from a family with concerns about Care –A-Van transportation.

### 4.2 Public Comment (for items not on the Agenda)

- There was no public input.

*Official Minutes, Regular Board Meeting • October 26, 2011*

An audio recording and a detailed description of all agenda items is available at [www.dmusd.org](http://www.dmusd.org), - Board of Trustees - Board Meetings.

## 5. REPORTS, RECOGNITIONS AND HEARINGS

### 5.1 Staff Recognition

Superintendent Peabody thanked Jakes Del Mar for its continued support of the DMUSD Employees of the Month program by donating gift certificates for the honorees, as follows:

*Ashley Falls* – Ed Cruz, School Plant Manager

*Carmel Del Mar* – Trisha Wilson, Special Education Aide II

*Del Mar Heights* – Chris Ellett, Special Education Aide II

*Del Mar Hills Academy* – Tamara Radford, Library Media Specialist

*Ocean Air* – Maggie LoCasale, Special Education Aide II

*Sage Canyon* – Stacey Phillips, Special Education Aide II

*Sycamore Ridge* – Kathy Pechtimaldjian, Library Media Specialist

*Torrey Hills* – Carlos Vasquez, Plant Manager District – Marty Lupian, Utility Worker

### 5.2 DMCTA Report: Katrina Graupmann, DMCTA President

DMCTA Vice President, Gina Williams, thanked the negotiation team and district for the hard work in creating a Memorandum of Understanding on which the DMCTA will vote on Thursday and Friday, October 27 & 28. Ms. Williams thanked the district for its continued fiscal responsibility and small class sizes. Ms. Williams advocated for continued discussion on how to serve the children of staff members living outside of the district so their children may have the same education as the students we serve within the DMUSD. Ms. Williams thanked Jonathon Guertin, Senior Systems Analyst/Programmer, and the Technology Department for resolving the issues teachers were having in Illuminate. She thanked Tim Asfazadour, Assistant Superintendent, Human Resources, for his continued response to phone calls. The DMCTA is looking forward to an update on crosswalk duty and safety.

### 5.3 Report – Board Reports/Comments

*Member Perkins:*

- Attended a briefing by the CSBA at the San Diego County Office of Education where he met leadership from around the state and discussed CSBA's plans for the future and budget issues.
- Toured Ocean Air School with all Board member where he enjoyed observing in the classrooms.

*Member Rafner:*

- Enjoyed Principal Ryan Stanley's tour of Ocean Air School with all Board members
- Participated in the new Facility Optimization Committee Meeting with staff and parent representation.

*Official Minutes, Regular Board Meeting • October 26, 2011*

An audio recording and a detailed description of all agenda items is available at [www.dmusd.org](http://www.dmusd.org), - Board of Trustees - Board Meetings.

*Member Gibson:*

- Toured Ocean Air School with all Board members.
- Attended the monthly DMSEF Board meeting. The DMSEF is working to establish relationships within the community with businesses. A local business donated a new web design to be launched soon. An e-blast has been sent to families notifying them of a relationship with Guardian Life and Sterling Wealth Strategies Insurance Company. The DMSEF is offering tickets to the SDSU vs Boise State football game for those who donate prior to November 15.

*Member Wooden:*

- Toured Ocean Air School with all Board members.
- Spent a morning at Porter Elementary School with the Rolling Readers Program. It was enlightening to see what some other districts are able to offer their students compared to the DMUSD.

*Member Rodriguez:*

- Attended a briefing by the CSBA at the San Diego County Office of Education where CSBA was asking how they may best serve the districts and how to spread the message of CSBA being more proactive rather than reactive.
- Attended the local CSBA meeting to carry on the same message. CSBA is working hard on the Annual Conference in December.
- Gearing up for December conference
- Attended the monthly PTA Presidents Advisory Committee meeting held with Superintendent Jim Peabody to discuss the state of the district, disaster preparedness, etc.

**5.4 Report – Superintendent’s Report**

- Represented the superintendents of San Diego at the Miramar Air Show sitting with the Mayor of San Diego, Jerry Sanders.
- Together with Holly McClurg, Assistant Superintendent, Instructional Services, Superintendent Peabody met with each of the DMUSD principals for a goal setting for the 2011/2012 school year.
- Attended the Small School Districts Association of So California meeting to be briefed by the SIA, SSC and SSSA on the budgets.
- Strategic Management Action Teams are being formed. A meeting will be held on November 17 to begin the work on the Core Strategies by five Action Teams.
- Enjoyed the PTA Advisory Committee meeting.

*Official Minutes, Regular Board Meeting • October 26, 2011*

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## 6. APPROVAL OF MINUTES

### Amendments:

- Minutes of September 28, 2011: Revise “Existing” to “Potential” in Closed Session Item 1.1.
- Minutes of October 5, 2011: Revise to reflect Doug Perkins in attendance.

### Motion to approve Minutes of the following Board Meeting, as amended.

- Minutes of Regular Board Meeting, September 28, 2011
- Minutes of Special Board Meeting, October 4, 2011
- Minutes of Special Board Meeting/Visitation, October 5, 2011

**Motion**     Rafner  
**Second**    Gibson  
**Unanimous**

## 6.1 APPROVAL OF CONSENT ITEMS

- \*8.1 Board Approval, Del Mar Union School District’s Uniform Complaint Quarterly Report for July 1 – September 30, 2011
- \*10.1 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements
- \*10.2 Board Approval and Acceptance of Donations to the Del Mar Union School District
- \*10.3 Board Approval of Site and Department Performance Agreements and Memorandums of Understanding
- \*10.4 Board Approval of Petition for Issuance of New Warrants in Lieu of Void Warrants Payable to Eric James Zimberg and Rachel Johnson
- \*10.5 *Pulled from Consent*
- ~~Board Approval of License Agreement Between Del Mar Union School District and The Boys & Girls Club of San Dieguito For the Use of Space at Del Mar Hills Academy of Arts and Sciences~~
- \*10.6 Board Action to Declare District Personal Property as Obsolete and Surplus and to Dispose of or Donate per Education Code 17546(a)(b)(c)
- \*10.7 Board Approval of Contracts for Special Education Services for the 2010-2011 School Year
- \*10.8 Board Approval, Attendance at CETPA 2011 Conference
- \*10.9 *Pulled from Consent*
- ~~Board Approval of Merchant Service Agreement with the Del Mar Union School District After School Program and EasyDraft~~
- \*11.1 Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status

*Official Minutes, Regular Board Meeting • October 26, 2011*

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Motion to approve Consent Items \*10.1-\*10.4, \*10.6 -\*10.8 and \*11.1

**Motion** Wooden

**Second** Perkins

**Unanimous**

## 7. CURRICULUM & INSTRUCTION

### 7.1 **Board Approval, Revision, Board Policy 6153, "School-Sponsored Trips**

Superintendent Jim Peabody presented revisions to BP6153, School-Sponsored Trips, for Board review and approval. The revisions tighten up the approval process at the school site, how the trip relates to the criteria for approval by the principal, speaks to importance of the trip being educationally sound and aligned with standards. Dr. Holly McClurg, Assistant Superintendent, Instructional Services, fielded clarifying questions by the Board of Trustees. The Board requested the following change in the third paragraph of the revised policy: *"All trips involving out-of-county or out-of-state, or overnight travel shall require the prior approval of the Board."*

Motion to approve Revision, Board Policy 6153, "School-Sponsored Trips, as amended.

**Motion** Wooden

**Second** Gibson

**Unanimous**

## 8. ADMINISTRATION AND POLICY

### 8.2 **Board Approval, Reimbursement Agreement between Del Mar Union School District and the San Diego County Superintendent of Schools to Fund Excess Costs for Educationally Related Mental Health Services (ERMHS)**

Superintendent Jim Peabody presented the Reimbursement Agreement between Del Mar Union School District and the San Diego County Superintendent of Schools to Fund Excess Costs for Educationally Related Mental Health Services (ERMHS) for approval.

Motion to approve Reimbursement Agreement between Del Mar Union School District and the San Diego County Superintendent of Schools to Fund Excess Costs for Educationally Related Mental Health Services (ERMHS)

**Motion** Perkins

**Second** Wooden

**Unanimous**

*Official Minutes, Regular Board Meeting • October 26, 2011*

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8.3 **Reminder of Upcoming Events**

*(Presented for information only.)*

Superintendent Jim Peabody brought attention to the preschool Halloween parades on Monday, Oct. 31 at 3:30 and 1:30 p.m.

9. **OPERATIONS AND FACILITIES**

10. **BUSINESS AND FINANCE**

10.5 **Board Approval of License Agreement Between Del Mar Union School District and The Boys & Girls Club of San Dieguito For the Use of Space at Del Mar Hills Academy of Arts and Sciences**

Superintendent Jim Peabody presented the License Agreement Between Del Mar Union School District and The Boys & Girls Club of San Dieguito For the Use of Space at Del Mar Hills Academy of Arts and Sciences

Motion to approve License Agreement Between Del Mar Union School District and The Boys & Girls Club of San Dieguito For the Use of Space at Del Mar Hills Academy of Arts and Sciences

**Motion** Wooden

**Second** Gibson

**Unanimous** 4-0-1 (Member Perkins abstained)

10.9 **Board Approval of Merchant Service Agreement with the Del Mar Union School District After School Program and EasyDraft**

Julie Geisbauer, Director of Child Care/After School Programs, presented the Merchant Service Agreement with the Del Mar Union School District After School Program and EasyDraft for approval. The Board asked clarifying questions as to its usage for the DMUSD lunch program and possibly piloting it as one school. Brenda Gachuz-Heskett responded to the Board's questions relative to the usage and expense of the program.

Motion to approve Merchant Service Agreement with the Del Mar Union School District After School Program and EasyDraft

**Motion** Perkins

**Second** Gibson

**Unanimous**

*Official Minutes, Regular Board Meeting • October 26, 2011*

An audio recording and a detailed description of all agenda items is available at [www.dmusd.org](http://www.dmusd.org), - Board of Trustees - Board Meetings.

**10.10 2011/2012 Monthly Budget Update**

Superintendent Jim Peabody presented an update of the DMUSD monthly budget. Currently the District is on track to have larger deficit spending from 4.0 to 6.5 million due to the bulk of property taxes coming later in the year. There is a positive cash flow at this point. Lottery funding and first SELPA allotment both came in slightly higher than anticipated.

**11. PERSONNEL**

**12. ITEMS FOR NOVEMBER 2011 BOARD MEETING**

- Minutes of Regular Board Meeting of October 26 2011
- Board Approval to Hold the Regular Board Meeting and 2011 Organizational Meeting on December 14, 2011
- 1st Reading of Proposed Board Meeting Dates and Locations for 2012

There being no further business to come before the Board, there was a Motion to Adjourn at 6:34 p.m.

**Motion** Gibson

**Second** Rafner

**Unanimous**

\_\_\_\_\_  
Scott Wooden, Clerk

\_\_\_\_\_  
James Peabody, Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

*Official Minutes, Regular Board Meeting • October 26, 2011*

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**DEL MAR UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES**

***Minutes of Special Board Meeting/Visitation***

November 2, 2011  
8:30 a.m.

Sycamore Ridge School  
5333 Old Carmel Valley Road  
San Diego, CA 92130

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Members Present :       Comischell Rodriguez, President of the Board  
                                  Scott Wooden, Clerk of the Board  
                                  Doug Perkins  
                                  Doug Rafner

Members Absent:         Kristin Gibson

Administrators Present:  James Peabody, Superintendent

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**BUSINESS TRANSACTED WAS LIMITED TO THE FOLLOWING:**

1. Board President Rodriguez called the meeting to order at 8:40 a.m.

2. Motion to Approve the Agenda

**Motion**   Wooden

**Second**   Perkins

**Unanimous** (4-0-0)

3. **PUBLIC INPUT CONCERNING NON-AGENDA AND AGENDA ITEMS**

- There was no input from the public.

4. **VISIT TO SYCAMORE RIDGE SCHOOL**

During the Board's annual site visit, Principal Morris led them through grade level classrooms focused around the key questions:

- How are teachers using active participation strategies to maximize student involvement?
- Is there evidence of standards based instruction with a focus on critical 21st century skills? (e.g., written and oral language, critical thinking and problem solving, utilizing technology as a tool for learning)
- Do you find evidence of clear learning targets in classrooms?
- How has district and site professional development in the area of writing instruction moved from teacher training to action?

In addition, the Stallion advanced band was pleased to perform for the Board of Trustees.

**5. ADJOURNMENT**

There being no further business to come before the Board, there was a Motion to Adjourn at 10:30 a.m.

**Motion** Wooden

**Second** Rafner

**Unanimous (4-0-0)**

\_\_\_\_\_  
Scott Wooden, Clerk

\_\_\_\_\_  
James Peabody, Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**DEL MAR UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES**

***Minutes of Special Board Meeting***

November 3, 2011  
4:00 p.m.

Del Mar Union School District  
11232 El Camino Real  
San Diego, CA 92130

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Members Present :       Comischell Rodriguez, President of the Board  
                                  Scott Wooden, Clerk of the Board  
                                  Kristin Gibson  
                                  Doug Rafner  
                                  Doug Perkins

Administrators Present:   James Peabody, Superintendent

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**BUSINESS TRANACTED WAS LIMITED TO THE FOLLOWING:**

1. Board President Rodriguez called the meeting to order at 4:00 p.m.
2. Motion to Approve the Agenda  
**Motion** Wooden  
**Second** Gibson  
**Unanimous** (4-0-0 Member Perkins was not present for the vote)

3. **PUBLIC INPUT**
  - None.

Adjourn to Closed Session at 4:01 p.m.

4. **CLOSED SESSION AGENDA:**

- 4.1 Hearings Related to Residency of Pupil (Education Code section 35146)

Reconvene to Open Session at 5:44 p.m.

5. **Report of Action Taken in Closed Session**

Board President Rodriguez reported no action was taken in Closed Session.

**6. ADJOURNMENT**

There being no further business to come before the Board, there was a Motion to Adjourn at 5:46 p.m.

**Motion** Rafner  
**Second** Wooden  
**Unanimous (5-0-0)**

\_\_\_\_\_  
Scott Wooden, Clerk

\_\_\_\_\_  
James Peabody, Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Unapproved

Board Meeting of November 16, 2011

November 10, 2011

To: Board Members

From: Dr. Holly McClurg, Assistant Superintendent, Instructional Services

Through: James Peabody, Superintendent

Subject: Agenda Item 7.1: Approval, School-Sponsored Field Trips

It is recommended that the Governing Board approve the following school-sponsored field trips. These educational venues provide our students with hands-on experiences that are aligned with the California State Educational Frameworks and curriculum.

#### School-Sponsored Trips Schedule

<u>School(s)</u>	<u>Destination</u>	<u>Group</u>	<u>Purpose</u>	<u>Dates</u>	<u>Cost</u>
Ashley Falls	Mission San Juan Capistrano	Grade 4 Students	California History: Missions	February 2, 2012	\$2,625
Ashley Falls	Riley Farms	Grade 5 Students	American History: Revolutionary War Reenactment	March 12, 2012	\$2,294
Del Mar Heights	Mission San Juan Capistrano	Grade 4 Students	California History: Missions	December 9, 2011	\$1,679
Sage Canyon	Riley Farms	Grade 5 Students	American History: Revolutionary War Reenactment	May 21, 2012	\$2,997
Torrey Hills	Mission San Juan Capistrano	Grade 4 Students	California History: Missions	February 10, 2012	\$2,142
Torrey Hills	Riley Farms	Grade 5 Students	American History: Revolutionary War Reenactment	May 21, 2012	\$4,680

FISCAL IMPACT:     **Cost** – See above.  
                          **Program or Department** – PTA/Parent Donations/school  
                          site budget  
                          **Is this a Restricted Program?** No.  

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                          **Was this expenditure anticipated in the adopted  
                          budget?** Yes  
                          **Will this Program or Department be over budget after  
                          this expenditure?** No

RECOMMENDED:     Superintendent recommends approval of the school-  
                          sponsored field trips.

*Regular Board Meeting of November 16, 2011*

November 9, 2011

To: Board Members

From: James Peabody, Superintendent

Subject: Agenda Item 8.1: Board Approval to Hold the 2011 Organizational Meeting of the Board of Trustees on December 14, 2010

State Education Code requires that the Board adopt the date of the Annual Organizational Meeting at the Regular Board Meeting prior to the Organizational Meeting, which must be held between December 2 and December 16, 2011.

The date for the Organizational Meeting of the Board of Trustees of the Del Mar Union School District is proposed for December 14, 2011.

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FISCAL IMPACT: None.

RECOMMENDED: The Superintendent recommends approval to hold the 2011 Organizational Meeting on December 14, 2011

Regular Board Meeting of November 16, 2011

November 16, 2011

To: Board Members

From: Jim Peabody, Superintendent

Subject: Agenda Item 8.2: 1<sup>st</sup> Reading of Proposed Board Meeting Dates and Location for 2012

The Administration has drafted a proposed calendar of Board Meeting dates for the year 2012. Adoption of the 2012 Board meeting dates is scheduled for the Board's Annual Organizational Meeting, which is proposed for December 14, 2011 (Item 8.1). Whenever possible, the Administration recommends meeting on the fourth Wednesday of the month, which aligns with state and county fiscal reporting deadline requirements.

### **Proposed Board Meeting Dates for the Year 2012**

Date	Day	Location
January 25, 2012	4 <sup>th</sup> Wednesday	Del Mar Hills Academy, PAC
February 29, 2012	5 <sup>th</sup> Wednesday	Del Mar Hills Academy, PAC
March 28, 2012	4 <sup>th</sup> Wednesday	Del Mar Hills Academy, PAC
April 25, 2012	4 <sup>th</sup> Wednesday	Del Mar Hills Academy, PAC
May 23, 2012	4 <sup>th</sup> Wednesday	Del Mar Hills Academy, PAC
June 27, 2012	4 <sup>th</sup> Wednesday	Del Mar Hills Academy, PAC
July 25, 2012	4 <sup>th</sup> Wednesday	Del Mar Hills Academy, PAC
August 22, 2012	4 <sup>th</sup> Wednesday	Del Mar Hills Academy, PAC
September 19, 2012	3 <sup>rd</sup> Wednesday	Del Mar Hills Academy, PAC
October 24, 2012	4 <sup>th</sup> Wednesday	Del Mar Hills Academy, PAC
November 28, 2012	4 <sup>th</sup> Wednesday	Del Mar Hills Academy, PAC
*December 19, 2012	3 <sup>rd</sup> Wednesday	Del Mar Hills Academy, PAC

\*The official approval of this date occurs at the November 2012 Board Meeting in preparation for the Organizational Meeting in December. It must be on a date between December 7 – 21, 2012.

The administration also recommends that the Board hold the meetings of the 2012 calendar year in the Performing Arts Center (PAC) at the Del Mar Hills Academy. The administration also recommends continuation of the 5:45 p.m. start time for regular Board meetings and the 5:40 p.m. start time for the monthly CFD meetings. This item will return next month for final Board approval of these meeting dates.

RECOMMENDED: For information only. No action required.

*Regular Board Meeting of November 16, 2011*

November 9, 2011

To: Board Members

From: James Peabody, Superintendent

Subject: Agenda Item 8.3: Recommendation to Consider Nominations for the California School Boards Association (CSBA) Delegate Assembly

Each year the California School Boards Association (CSBA) conducts nomination procedures for representatives to CSBA's Delegate Assembly.

The DMUSD pays dues to belong to the California School Board Association, which is governed by an Executive Director and the CSBA Delegate Assembly, which is composed of approximately 270 delegates who are elected by local school board members in 21 geographic regions throughout California.

Each board may nominate as many individuals as it chooses. Nominations are accepted until January 9, 2012.

If a member of the DMSUD Board of Trustees wishes to seek election to the CSBA Delegate Assembly, that Board Member must be formally nominated by the DMUSD Board, which requires action by the Board at a regular Board meeting. CSBA Delegates serve a two-year term.

If any members of the DMSUD Board wish to be nominated by the DMSUD Board of Trustees on December 16<sup>th</sup>, please notify the Superintendent by December 2<sup>nd</sup>.

Attachment: Delegate and Nomination Information

FISCAL IMPACT: None.

RECOMMENDED: For information only.

California School Boards Association

**TIME SENSITIVE – For Board ACTION –  
Nominations due Monday, January 9, 2012**  
*Please deliver to all members of the governing board. Thank you.*

October 28, 2011



**MEMORANDUM**

TO: Board Presidents and Superintendents - CSBA Member Boards of Education  
FROM: Martha Fluor, President  
SUBJECT: **Call for Nominations for CSBA Delegate Assembly**

CSBA's Delegate Assembly is a vital link in the association's governance structure. Working with local districts, county offices, the Board of Directors and Executive Committee, Delegates ensure that the association reflects the interests of school districts and county offices of education throughout the state. **Nomination and Candidate Biographical Sketch forms for CSBA's Delegate Assembly are now being accepted until Monday, January 9, 2012.** All forms and information related to the election process are available to download from the CSBA website at [www.csba.org/AboutCSBA.aspx](http://www.csba.org/AboutCSBA.aspx).

- Any CSBA member board is eligible to nominate board members within their geographical region or subregion.
- Boards may nominate as many individuals as it chooses by using the nomination form.
- Approval from board member to be nominated to CSBA's Delegate Assembly.
- All nominees must submit a one-page, single-sided, candidate biographical sketch form and an optional one-page, one-sided résumé, (résumé cannot be substituted for the candidate biographical sketch form).
- All nomination materials must be postmarked or faxed no later than **Monday, January 9.**
- Delegates serve two-year terms beginning April 1, 2012 through March 31, 2014
- There are two required Delegate Assembly meetings each year, one in May in Sacramento and one preceding the CSBA Annual Education Conference and Trade show in November/December.

For further information about the Delegate Assembly, please contact Michelle Neto in CSBA's Administration department at (800) 266-3382. You may download the following forms and find more information at [www.csba.org/AboutCSBA.aspx](http://www.csba.org/AboutCSBA.aspx). Thank you.

- ❖ Delegate Assembly Brochure
- ❖ Nomination Form
- ❖ Candidate's Biographical Sketch Form
- ❖ Important Dates
- ❖ List of all Delegates whose term expires in 2012
- ❖ Alphabetical List of Districts and County offices
- ❖ FAQ

3100 Beacon Boulevard  
P.O. Box 1660  
West Sacramento, CA 95691  
(916) 371-4691 • FAX (916) 371-3407



## 2012 Delegate Assembly Nomination Form

**Due: Monday, January 9, 2012** (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

<p><b>CSBA Region/subregion #</b> ____ / ____</p>	
<p><b>The Board of Education of the</b> _____  <small>(Nominating School District or COE)</small></p>	
<p><b>wishes to nominate</b> _____  <small>(Nominee)</small></p>	
<p><b>The nominee is a member of the</b> _____,  <small>(Nominee's School District or COE)</small></p>	
<p><b>which is a member of the California School Boards Association.</b></p>	
<p><input type="checkbox"/> The nominee has consented to this nomination.</p>	
<p><input type="checkbox"/> Attached is the nominee's required one-page, single-sided candidate biographical sketch form and optional one-page, single-sided résumé.</p>	
<p><input type="checkbox"/> The nominee's required one-page, single-sided candidate biographical sketch form and optional one-page, single-sided résumé will be sent by the deadline date.</p>	
<p>_____  <small>Board Clerk or Board Secretary (signed)</small></p>	<p>_____  <small>Date</small></p>
<p>_____  <small>Board Clerk or Board Secretary (printed)</small></p>	

**PLEASE NOTE:** The nomination and candidate biographical sketch forms must be faxed or U.S. postmarked no later than **Monday, January 9, 2012**. **Forms postmarked or faxed after January 9 cannot be accepted.** Please contact Michelle Neto at (800) 266-3382 should you have any questions.

**Return nomination to:**

California School Boards Association | 3100 Beacon Blvd., P.O. Box 1660 | West Sacramento, CA 95691-1660  
 (916) 371-4691 (800) 266-3382 | Fax: (916) 371-3407 or (916) 669-3305 | [www.csba.org](http://www.csba.org)



## 2012 Delegate Assembly Candidate Biographical Sketch Form

**Due: Monday, January 9, 2012** (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state “see résumé” and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: _____	CSBA Region/Subregion: _____ / _____
District or COE: _____	Years on board: _____ ADA: _____
Contact Number: _____	E-mail: _____
Are you a continuing Delegate? <input type="checkbox"/> Yes <input type="checkbox"/> No	If you, how long have you served as a Delegate? _____

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.**

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

**Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## CSBA DELEGATES WHOSE ELECTED TERM EXPIRES IN 2012

Below are the names of Delegates in each region/subregion whose term expires in 2011 and are up for re-elections, if they choose to run. Delegates must be nominated by a CSBA member board that is located within the region or subregion. If a subregion is not listed, it is because the Delegate's term has not expired. *Nomination and Candidate Biographical sketch forms are due Monday, January 9, 2012.*

### **REGION 1 - Counties: Del Norte, Humboldt, Lake, Mendocino**

#### ***Subregion 1-A (Del Norte, Humboldt)***

Vacant (Two-Year Term)

#### ***Subregion 1-B (Lake, Mendocino)***

Kathy James (Ukiah USD)

### **REGION 2 - Counties: Lassen, Modoc, Plumas, Shasta, Siskiyou, Trinity**

#### ***Subregion 2-C (Lassen, Plumas)***

Ken Theobald (Lassen Union HSD)

### **REGION 3 - Counties: Marin, Napa, Solano, Sonoma**

#### ***Subregion 3-A (Sonoma)***

Katherine Sanchez (Bennett Valley Union SD)

#### ***Subregion 3-C (Solano)***

Patricia Shamansky (Fairfield-Suisun USD)

#### ***Subregion 3-D (Marin)***

Linda M. Jackson (San Rafael City Schools)

### **REGION 4 - Counties: Butte, Colusa, Glenn, Nevada, Placer, Sierra, Sutter, Tehama, Yuba**

#### ***Subregion 4-A (Glenn, Tehama)***

Rhonda J. Johnson (Red Bluff Joint Union HSD)

#### ***Subregion 4-C (Colusa, Sutter, Yuba)***

Jim Flurry (Marysville Joint USD)

#### ***Subregion 4-D (Nevada, Placer, Sierra)***

Brian Haley (Western Placer USD)

### **REGION 5 - Counties: San Francisco, San Mateo**

#### ***Subregion 5-B (San Mateo)***

Peter H. Hanley (San Mateo Union HSD)

Shelly Masur (Redwood City ESD)

Chris Thomsen (Sequoia Union HSD)

### **REGION 6 - Counties: Alpine, Amador, El Dorado, Mono, Sacramento, Yolo**

#### ***Subregion 6-A (Yolo)***

Susan Lovenburg (Davis Joint USD)

#### ***Subregion 6-B (Sacramento)***

Janis Green (Twin Rivers USD)

Bruce Roberts (Natomas USD)

Teresa Stanley (Folsom-Cordova USD)

#### ***Subregion 6-C (Alpine, Amador, El Dorado, Mono)***

Ellen Driscoll (Rescue Union ESD)

### **REGION 7 - Counties: Alameda, Contra Costa**

#### ***Subregion 7-A (Contra Costa)***

Kathi McLaughlin (Martinez USD)

Raymond Valverde (Liberty Union HSD)

William L. Wong (Pittsburg USD)

#### ***Subregion 7-B (Alameda)***

Valerie Arkin (Pleasanton USD)

Janice Friesen (Castro Valley USD)

Michael McMahon (Alameda City USD)

Anne White (Livermore Valley Joint USD)

### **REGION 8 - Counties: Calaveras, Mariposa, Merced, San Joaquin, Stanislaus, Tuolumne**

#### ***Subregion 8-A (San Joaquin)***

Ken Davis (Lodi USD)

Diana Machado (Linden USD)

Evelyn Moore (Manteca USD)

#### ***Subregion 8-C (Stanislaus)***

Faye Lane (Ceres USD)

#### ***Subregion 8-D (Merced)***

Ida M. Johnson (Merced Union HSD)

### **REGION 9 - Counties: Monterey, San Benito, San Luis Obispo, Santa Cruz**

#### ***Subregion 9-A (San Benito, Santa Cruz)***

Bernard Bricmont (Live Oak ESD)

Rachel Dewey-Thorsett (Santa Cruz City Schools)

#### ***Subregion 9-B (Monterey)***

Bettye L. Lusk (Monterey Peninsula USD)

#### ***Subregion 9-C (San Luis Obispo)***

Mark Buchman (San Luis Coastal USD)

### **REGION 10 - Counties: Fresno, Kings, Madera**

#### ***Subregion 10-B (Fresno)***

Gilbert F. Coelho (Firebaugh-Las Deltas USD)

Jose Dominguez (Kerman USD)

Betsy J. Sandoval (Clovis USD)

#### ***Subregion 10-C (Kings)***

Vacant (Two-Year Term)



**REGION 11 - Counties: Santa Barbara, Ventura & Las Virgenes USD****Subregion 11-A (Santa Barbara)**

Jack C. Garvin (Santa Maria Joint Union HSD)

**Subregion 11-B (Ventura County and Las Virgenes USD)**

Darlene A. Bruno (Hueneme ESD)

Rob Collins (Simi Valley USD)

Ana Del Rio-Barba (Oxnard ESD)

Jan Iceland (Oak Park USD)

**REGION 12 - Counties: Kern, Tulare****Subregion 12-A (Tulare)**

Donna S. Martin (Visalia USD)

Richard Morris (Porterville USD)

**Subregion 12-B (Kern)**

William H. Farris (Sierra Sands USD)

Scott Starkey (Southern Kern USD)

**REGION 15 - Counties: Orange County and Lowell Jt. USD**

Tammie Bullard (Tustin USD)

Meg Cutuli (Los Alamitos USD)

Judy Franco (Newport-Mesa USD)

Susan Henry (Huntington Beach Union HSD)

Kathryn A. Moffat (Orange USD)

Jo-Ann Purcell (Westminster ESD)

Esther H. Wallace (Magnolia ESD)

Sharon Wallin (Irvine USD)

**REGION 16 - Counties: Inyo, San Bernardino****Subregion 16-B (San Bernardino)**

Barbara J. Dew (Victor Valley Union HSD)

Holly Eckes (Adelanto ESD)

Cathline Fort (Etiwanda ESD)

Caryn Payzant (Alta Loma ESD)

Wilson So (Apple Valley USD)

Donna West (Redlands USD)

Vacant (Two-Year Term)

**REGION 17 - County: San Diego**

Comischell Bradley-Rodriguez (Del Mar Union SD)

Zoe Carpenter (Escondido Union SD)

Katie Dexter (Lemon Grove SD)

James Grier (National SD)

Barbara Groth (San Dieguito Union HSD)

Steve Lilly (Vista USD)

Dan Lopez (Ramona USD)

Raquel Marquez-Maden (San Ysidro ESD)

Anne Renshaw (Fallbrook Union ESD)

**REGION 18 - Counties: Imperial, Riverside****Subregion 18-A (Riverside)**

Jerry Bowman (Menifee Union ESD)

Deborah Dukes (Banning USD)

William Sanborn (Hemet USD)

Vacant (Two-Year Term)

Vacant (Two-Year Term)

Vacant (Two-Year Term)

**Subregion 18-B (Imperial)**

Frances A. Terrazas (El Centro ESD)

**REGION 20 - County: Santa Clara**

Frank Biehl (East Side Union HSD)

Cynthia Chang (Los Gatos-Saratoga Jt. Union HSD)

Judy Hannemann (Mountain View-Los Altos Un. HSD)

Mary Noel (Oak Grove ESD)

Kathleen Sullivan (Morgan Hill USD)

**REGION 22 – Los Angeles County: North Los Angeles**

Gwendolyn Farrell (Westside Union ESD)

Steven M. Sturgeon (William S. Hart Union HSD)

Donita J. Winn (Antelope Valley Union HSD)

**REGION 23 – Los Angeles County: San Gabriel Valley and East Los Angeles****Subregion 23-A**

Bob Bruesch (Garvey ESD)

Ed Honowitz (Pasadena USD)

Joylene Wagner (Glendale USD)

**Subregion 23-B**

Gilbert G. Garcia (Rowland USD)

**Subregion 23-C**

Rosemary Garcia (Azusa USD)

Camie Poulos (West Covina USD)

Joseph Probst (Charter Oak USD)

**REGION 24 – Los Angeles County: Southwest Crescent**

Darryl R. Adams (Norwalk-La Mirada USD)

Leighton Anderson (Whittier Union HSD)

Vivian Hansen (Paramount USD)

Donald E. LaPlante (Downey USD)

Sylvia V. Macias (South Whittier ESD)

Catherine McCurdy (Hermosa Beach City ESD)

Ann M. Phillips (Lawndale ESD)

Emma Sharif (Compton USD)

10/28/11



# IMPORTANT

Deadline date for  
CSBA Delegate Assembly nomination and  
candidate biographical sketch forms:  
**Monday, January 9, 2012**

## Important 2012 Dates to keep in mind:

- Monday, January 9: U.S. Postmark or fax deadline for *required* Nomination and Candidate Biographical Sketch Forms
- By Wednesday, February 1: Ballots mailed to Member Boards
- February 1 – March 15: Boards vote for Delegates
- Thursday, March 15: Deadline for the ballots to be returned to CSBA (U.S. Postmark ONLY)
- By Friday, March 30: Ballots to be tallied
- By Monday, April 2: Election results, except for run-offs, will be posted on CSBA's website
- Monday, April 30: Deadline for run-off ballots (U.S. Postmark ONLY)
- Saturday, May 19 – Sunday, May 20: Delegate Assembly meeting in Sacramento



California School Boards Association  
3100 Beacon Blvd., P.O. Box 1660 | West Sacramento, CA 95691-1660  
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*Regular Board Meeting of November 16, 2011*

November 9, 2011

To: Board Members

From: James Peabody, Superintendent

Subject: Agenda Item 8.4: Reminder of Upcoming Events

**Tuesday, November 15, 2011**

- Legislative Action Network Committee (LAN) meeting, 2:00 pm, SDUHSD

**Wednesday, November 16, 2011**

- Regular Board Meeting, 5:45 p.m., Del Mar Hills Academy PAC

**Monday-Friday, November 21-25, 2011**

- Thanksgiving Week – No school.
- 

**Thursday, December 1, 2011**

- NCW/JPA meeting, 2:30 p.m., Solana Beach School District

**Wednesday, December 7, 2011**

- Board visit to Del Mar Heights, 8:30 a.m.

**Wednesday, December 14, 2011**

- 2012 Organizational Meeting & Regular Board Meeting, 5:45 p.m., Del Mar Hills Academy, PAC

**December 19, 2011 – January 2, 2012**

- No school. Winter Break

**Wednesday, January 4, 2012**

- Board visit to Ashley Falls, 8:30 a.m.

**Thursday, January 12, 2012**

- 9<sup>th</sup> Annual DMUSD Blood Drive

**Monday, January 16, 2012**

- Holiday. Martin Luther King, Jr. Day

RECOMMENDED: For information only. No action required.

Regular Board Meeting November 16, 2011

November 9, 2011

To: Board Members

From: Cathy Birks, Assistant Superintendent Business Services

Through: James Peabody, Superintendent

Subject: Agenda Item \*10.1: Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements

It is recommended that the Board of Trustees approves the purchase orders listed in the amount of \$473,068. It is also recommended that the Board of Trustees ratifies the commercial warrants listed in the amount of \$750,584.92 and ratifies the revolving cash disbursements listed in the amount of \$953.81.

The purchase order amounts and revolving cash disbursements listed have been verified for accuracy and sufficient account balances by the Business Department.



Signed

11/09/2011

Date

**FISCAL IMPACT:** The purchase order amounts listed have been verified by the Business Department. There are sufficient account balances to cover these expenditures. Remaining account balances after processing the purchase orders, commercial warrants and revolving cash expenditures are sufficient to pay expected expenses for the remainder of the year.

**RECOMMENDED:** The Superintendent recommends that the Board of Trustees approves the purchase orders, ratifies the commercial warrant payments and ratifies the revolving cash disbursements as listed.

DEL MAR UNION SCHOOL DISTRICT  
PURCHASE ORDER BOARD REPORT  
OCTOBER 2011

PO NUMBER	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOCATION
411087	10/3/2011	03	PURE FLO WATER CO.	OFFICE SUPPLIES	\$ 2,400.00	013 D.O. ADMINISTRATION
411088	10/3/2011	03	SUPERINTENDENT OF SCHOOLS	TRAVEL AND CONFERENCES	\$ 30.00	006 ASHLEY FALLS ELEMENTARY
411089	10/3/2011	03	SDCOE	MISC. SUPPLIES	\$ 53.23	011 SPECIAL EDUCATION
411090	10/3/2011	03	CAMEO PAPER & JANITOR SUPPLY	CUSTODIAL SUPPLIES	\$ 16,162.50	014 MAINTENANCE
411091	10/3/2011	03	PARISSA ESMALI	INST MAT/SUP GEN PURPOSE	\$ 34.95	008 SAGE CANYON ELEMENTARY
411092	10/3/2011	63	KIDS INCLUDED TOGETHER	OTHER EXPENSES	\$ 1,115.00	060 DEL MAR UNION CHIL CARE
411093	10/3/2011	03	APPLE COMPUTER, INC.	INST MAT/SUP GEN PURPOSE	\$ 1,298.39	010 OCEAN AIR SCHOOL
411094	10/3/2011	03	COACH USA	FIELD TRIP	\$ 2,011.60	005 CARMEL DEL MAR
411095	10/3/2011	03	NORTH COUNTY STUDENT TRANSPORT	INST MAT/SUP GEN PURPOSE	\$ 318.50	005 CARMEL DEL MAR
411096	10/3/2011	03	BERTRAND'S MUSIC MART	INST MAT/SUP GEN PURPOSE	\$ 537.40	010 OCEAN AIR SCHOOL
411097	10/3/2011	03	MISSION SAN LUIS REY	FIELD TRIP	\$ 316.00	005 CARMEL DEL MAR
411098	10/3/2011	03	NANCY FETZER'S	INST MAT/SUP GEN PURPOSE	\$ 62.75	005 CARMEL DEL MAR
411099	10/3/2011	63	SUN GRAPHICS, INC	GEN SUPPLIES CHIL DEV	\$ 7,747.35	060 DEL MAR UNION CHIL CARE
411100	10/3/2011	63	EITAN PILIPSKI	TUITION REFUND	\$ 122.50	060 DEL MAR UNION CHIL CARE
411101	10/3/2011	06	AMAZON.COM CREDIT	TEXTBOOKS	\$ 80.63	012 CURRICULUM
411102	10/3/2011	06	LINGUI SYSTEMS INC.	INST MAT/SUP GEN PURPOSE	\$ 133.29	011 SPECIAL EDUCATION
411103	10/3/2011	03	SDCOE	TRAVEL AND CONFERENCES	\$ 240.00	012 CURRICULUM
411104	10/3/2011	06	SUPER DUPER PUBLICATIONS	INST MAT/SUP GEN PURPOSE	\$ 599.90	011 SPECIAL EDUCATION
411105	10/3/2011	03	OFFICE DEPOT, B.S.D.	INST MAT/SUP GEN PURPOSE	\$ 65.25	011 SPECIAL EDUCATION
411106	10/3/2011	03	SOUTHWEST TROPHY	OFFICE SUPPLIES	\$ 81.89	013 D.O. ADMINISTRATION
411107	10/3/2011	06	AMAZON.COM CREDIT	INST MAT/SUP GEN PURPOSE	\$ 9.70	011 SPECIAL EDUCATION
411108	10/3/2011	03	AVI-SPL	INST MAT/SUP GEN PURPOSE	\$ 3,339.11	007 TORREY HILLS SCHOOL
411109	10/3/2011	03	PATHWAY COMMUNICATIONS LTD	INST MAT/SUP GEN PURPOSE	\$ 2,646.34	007 TORREY HILLS SCHOOL
411110	10/3/2011	03	AMAZON.COM CREDIT	INST MAT/SUP GEN PURPOSE	\$ 180.98	007 TORREY HILLS SCHOOL
411111	10/3/2011	63	ROBERT PLOURDE, JR	TUITION REFUND	\$ 209.70	060 DEL MAR UNION CHIL CARE
411112	10/3/2011	63	MATTHEW GRAHAM	TUITION REFUND	\$ 366.15	060 DEL MAR UNION CHIL CARE
411113	10/3/2011	03	NORTH COUNTY STUDENT TRANSPORT	FIELD TRIP	\$ 907.00	006 ASHLEY FALLS ELEMENTARY
411114	10/3/2011	03	CDW-G	COMPUTER SUPPLIES	\$ 444.27	001 DEL MAR UNION
411115	10/3/2011	06	DENISE STAFFORD	TRAVEL AND CONFERENCES	\$ 110.00	011 SPECIAL EDUCATION
411116	10/3/2011	13	SAN DIEGO REFRIGERATION	EQUIP REPAIR	\$ 234.13	045 BUSINESS DEPT
411117	10/3/2011	06	HOUGHTON MIFFLIN COMPANY	TEXTBOOKS	\$ 54.93	012 CURRICULUM
411118	10/3/2011	63	SPORTS ILLUSTRATED FOR KIDS	PERIODICALS/ADMINISTRATIVE	\$ 120.00	060 DEL MAR UNION CHIL CARE
411119	10/4/2011	63	EXCHANGE LEADERSHIP INSTITUTE	PERIODICALS/ADMINISTRATIVE	\$ 101.00	060 DEL MAR UNION CHIL CARE
411120	10/4/2011	03	SCRIPPS NATIONAL SPELLING BEE	PTA DONATIONS	\$ 116.50	006 ASHLEY FALLS ELEMENTARY
411121	10/4/2011	03	MUSIC CENTRAL	OTHER CONTRACTS	\$ 614.82	008 SAGE CANYON ELEMENTARY
411122	10/4/2011	06	AMAZON.COM CREDIT	TEXTBOOKS	\$ 84.76	012 CURRICULUM
411123	10/4/2011	03	AREY JONES EDUCATIONAL	NON-CAPITALIZED EQUIPMENT	\$ 1,822.30	022 PERSONNEL
411124	10/4/2011	03	NEXUS INTEGRATION SERVICES	OTHER CONTRACTS COMPUTER	\$ 6,600.00	001 DEL MAR UNION
411125	10/5/2011	03	SCHOOL SERVICES OF CALIF., INC	TRAVEL AND CONFERENCES	\$ 525.00	001 DEL MAR UNION
411126	10/5/2011	06	CHRISTINE SPRINGER	MILEAGE REIMBURSEMENT	\$ 1,760.00	011 SPECIAL EDUCATION
411127	10/5/2011	03	AMAZON.COM CREDIT	INST MAT/SUP GEN PURPOSE	\$ 223.04	005 CARMEL DEL MAR
411128	10/5/2011	06	ACADEMIC SUPPLIER	INST MAT/SUP GEN PURPOSE	\$ 126.12	011 SPECIAL EDUCATION
411129	10/5/2011	03	CYT	FIELD TRIP	\$ 684.00	008 SAGE CANYON ELEMENTARY
411130	10/5/2011	03	BOUND TO STAY BOUND BOOKS INC	BOOKS OTHER THAN TEXTBOOKS	\$ 1,147.45	010 OCEAN AIR SCHOOL
411131	10/5/2011	03	COACH USA	TRANS SPEC TRIPS	\$ 2,163.62	010 OCEAN AIR SCHOOL
411132	10/5/2011	03	RANCHO BUENA VISTA ADOBE	FIELD TRIP	\$ 1,702.00	010 OCEAN AIR SCHOOL
411133	10/5/2011	03	UNION TRIBUNE PUBLISHING CO.	PERIODICALS/ADMINISTRATIVE	\$ 234.23	001 DEL MAR UNION
411134	10/5/2011	06	DELTA EDUCATION, INC.	TEXTBOOKS	\$ 97.80	009 SYCAMORE RIDGE
411135	10/5/2011	03	HELEN WOODWARD CENTER	FIELD TRIP	\$ 342.00	006 ASHLEY FALLS ELEMENTARY
411136	10/6/2011	63	SPARKLETTS DRINKING WATER	GEN SUPPLIES CHIL DEV	\$ 200.00	001 DEL MAR UNION
411137	10/6/2011	03	DARLENE MADLONEK	ADVERTISING	\$ 495.00	022 PERSONNEL
411138	10/6/2011	03	LISA POLENO	INST MAT/SUP GEN PURPOSE	\$ 22.41	005 CARMEL DEL MAR
411139	10/6/2011	03	NASCO MODESTO	INST MAT/SUP GEN PURPOSE	\$ 42.45	003 DEL MAR HEIGHTS
411140	10/6/2011	06	XEROX CORPORATION	RENTL,LEASE,REPAIR&NON-CAP IMF	\$ 628.40	001 DEL MAR UNION
411141	10/6/2011	13	DRIFTWOOD DAIRY	FOOD	\$ 45,000.00	001 DEL MAR UNION
411142	10/6/2011	03	BOUND TO STAY BOUND BOOKS INC	BOOKS OTHER THAN TEXTBOOKS	\$ 646.74	003 DEL MAR HEIGHTS
411143	10/6/2011	03	FOLLETT LIBRARY RESOURCES	BOOKS OTHER THAN TEXTBOOKS	\$ 410.84	003 DEL MAR HEIGHTS
411144	10/6/2011	03	DATA MANAGEMENT, INC	INST MAT/SUP GEN PURPOSE	\$ 586.40	003 DEL MAR HEIGHTS
411145	10/6/2011	03	LAKESHORE LEARNING MATERIALS	INST MAT/SUP GEN PURPOSE	\$ 190.70	003 DEL MAR HEIGHTS
411146	10/6/2011	03	TIME FOR KIDS	3RD GR - FUNDRAISING	\$ 358.02	003 DEL MAR HEIGHTS
411147	10/6/2011	03	SOUTHWEST SCHOOL SUPPLY	INST MAT/SUP GEN PURPOSE	\$ 314.85	003 DEL MAR HEIGHTS
411148	10/6/2011	03	ONE DAY SIGNS	SCHOOL CLIMATE ACCOUNT	\$ 75.43	003 DEL MAR HEIGHTS
411149	10/6/2011	03	BMI EDUCATIONAL SERVICES INC	INST MAT/SUP GEN PURPOSE	\$ 554.56	003 DEL MAR HEIGHTS
411150	10/6/2011	03	BELLWORK EDUCATIONAL MATERIALS	INST MAT/SUP GEN PURPOSE	\$ 29.81	003 DEL MAR HEIGHTS
411151	10/6/2011	03	APPLE COMPUTER, INC.	NON-CAPITALIZED EQUIPMENT	\$ 1,292.95	003 DEL MAR HEIGHTS
411152	10/6/2011	03	AMAZON.COM CREDIT	SCHOOL CLIMATE ACCOUNT	\$ 80.00	003 DEL MAR HEIGHTS
411153	10/6/2011	03	TROXELL COMMUNICATIONS	4TH GR - FUNDRAISING	\$ 107.74	003 DEL MAR HEIGHTS
411154	10/6/2011	03	BOUND TO STAY BOUND BOOKS INC	BOOKS OTHER THAN TEXTBOOKS	\$ 1,605.64	005 CARMEL DEL MAR
411155	10/6/2011	03	SOUTHWEST SCHOOL SUPPLY	PTA MINI GRANTS	\$ 140.29	004 DEL MAR HILLS

DEL MAR UNION SCHOOL DISTRICT  
PURCHASE ORDER BOARD REPORT  
OCTOBER 2011

PO NUMBER	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOCATION
411156	10/6/2011	03	NASCO MODESTO	PTA MINI GRANTS	\$ 615.03	004 DEL MAR HILLS
411157	10/6/2011	03	NORTH COUNTY STUDENT TRANSPORT	FIELD TRIP	\$ 1,045.50	003 DEL MAR HEIGHTS
411158	10/6/2011	03	NORTH COUNTY STUDENT TRANSPORT	FIELD TRIP	\$ 637.00	008 SAGE CANYON ELEMENTARY
411159	10/6/2011	03	CDW-G	NON-CAPITALIZED EQUIPMENT	\$ 1,933.13	001 DEL MAR UNION
411160	10/6/2011	06	ZASUETA CONTRACTING, INC.	REPAIRS BLDGS/GRNDS-OA	\$ 726.00	014 MAINTENANCE
411161	10/6/2011	06	ZASUETA CONTRACTING, INC.	REPAIRS BLDG/GRND-CDM	\$ 5,850.00	014 MAINTENANCE
411162	10/6/2011	06	ZASUETA CONTRACTING, INC.	REPAIRS BLDG/GRND-HILLS	\$ 4,232.00	014 MAINTENANCE
411163	10/6/2011	06	STATEWIDE SAFETY & SIGNS, INC.	REPAIRS BLDGS/GRNDS	\$ 386.80	014 MAINTENANCE
411164	10/6/2011	03	LINDA TUCKER	SCHOOL CLIMATE ACCOUNT	\$ 10.74	003 DEL MAR HEIGHTS
411165	10/6/2011	03	KATHLEEN MINARIK	INSTR SUPPLIES-SCIENCE	\$ 60.52	003 DEL MAR HEIGHTS
411166	10/6/2011	06	EL CAMINO RENTAL	REPAIRS BLDG/GRND-HILLS	\$ 282.04	014 MAINTENANCE
411167	10/6/2011	03	NASCO MODESTO	ART SUPPLIES	\$ 165.72	006 ASHLEY FALLS ELEMENTARY
411168	10/6/2011	06	FRONTIER FENCE COMPANY INC	REPAIRS BLDG/GRND-HILLS	\$ 845.00	014 MAINTENANCE
411169	10/6/2011	03	RACHEL JOHNSON	INST MAT/SUP GEN PURPOSE	\$ 43.10	003 DEL MAR HEIGHTS
411170	10/10/2011	03	LEARNING A-Z	INST MAT/SUP GEN PURPOSE	\$ 59.99	007 TORREY HILLS SCHOOL
411171	10/10/2011	03	OFFICE DEPOT, B.S.D.	OFFICE SUPPLIES	\$ 700.00	001 DEL MAR UNION
411172	10/11/2011	03	SDCUE	TRAVEL AND CONFERENCES	\$ 264.00	001 DEL MAR UNION
411173	10/11/2011	06	LEE'S LOCK & SAFE	REPAIRS BLDGS/GRNDS	\$ 4,000.00	014 MAINTENANCE
411174	10/11/2011	03	ERICA ROOD	INST MAT/SUP GEN PURPOSE	\$ 100.54	007 TORREY HILLS SCHOOL
411175	10/11/2011	03	CASSIE HAUSEUR	INST MAT/SUP GEN PURPOSE	\$ 96.00	007 TORREY HILLS SCHOOL
411176	10/11/2011	03	UMA (LAKSHMY) KRISHNAN	INST MAT/SUP GEN PURPOSE	\$ 400.00	007 TORREY HILLS SCHOOL
411177	10/11/2011	03	EILEEN RANDALL	INST MAT/SUP GEN PURPOSE	\$ 81.58	009 SYCAMORE RIDGE
411178	10/11/2011	06	SAN DIEGO REFRIGERATION	REPAIRS BLDG/GRND-AF	\$ 942.31	014 MAINTENANCE
411179	10/11/2011	03	OFFICE DEPOT, B.S.D.	SUPPLY PACKETS	\$ 2,066.33	003 DEL MAR HEIGHTS
411180	10/11/2011	03	MAINTEX, INC.	CUSTOMIAL SUPPLIES	\$ 2,693.75	014 MAINTENANCE
411181	10/11/2011	06	INDUSTRIAL METAL SUPPLY CO.	REPAIRS BLDGS/GRNDS	\$ 203.09	014 MAINTENANCE
411182	10/11/2011	06	FIREHAWK	REPAIRS BLDG/GRND-HGTS	\$ 78.74	014 MAINTENANCE
411183	10/11/2011	06	STANDARD ELECTRONICS INC	REPAIRS BLDGS/GRNDS	\$ 500.00	014 MAINTENANCE
411184	10/11/2011	63	SCHOOL OUTFITTERS	GEN SUPPLIES CHILD DEV	\$ 546.85	060 DEL MAR UNION CHILD CARE
411185	10/11/2011	06	SUNDOWN BLINDS & DESIGNS GRP	REPAIRS BLDG/GRND-HGTS	\$ 1,294.25	014 MAINTENANCE
411186	10/11/2011	03	FANON COURIER	EQUIP REPAIR	\$ 72.00	005 CARMEL DEL MAR
411187	10/11/2011	03	UNITED PARCEL SERVICE	EQUIP REPAIR	\$ 7.06	005 CARMEL DEL MAR
411188	10/11/2011	06	OFFICE DEPOT, B.S.D.	INST MAT/SUP GEN PURPOSE	\$ 130.38	011 SPECIAL EDUCATION
411189	10/11/2011	06	THERAPRO	INST MAT/SUP GEN PURPOSE	\$ 41.48	011 SPECIAL EDUCATION
411190	10/11/2011	03	SCHOLASTIC CLASSROOM MAGAZINES	INST MAT/SUP GEN PURPOSE	\$ 85.00	007 TORREY HILLS SCHOOL
411191	10/11/2011	03	JENNIFER GOLDSTON	MILEAGE REIMBURSEMENT	\$ 1,000.00	012 CURRICULUM
411192	10/11/2011	03	NORTH COUNTY STUDENT TRANSPORT	FIELD TRIP	\$ 727.00	007 TORREY HILLS SCHOOL
411193	10/11/2011	03	OFFICE DEPOT, B.S.D.	INST MAT/SUP GEN PURPOSE	\$ 65.60	007 TORREY HILLS SCHOOL
411194	10/11/2011	03	READING A-Z	INST MAT/SUP GEN PURPOSE	\$ 84.95	006 ASHLEY FALLS ELEMENTARY
411195	10/11/2011	03	NORTH COUNTY STUDENT TRANSPORT	FIELD TRIP	\$ 318.50	006 ASHLEY FALLS ELEMENTARY
411196	10/11/2011	06	SDCOE	INST MAT/SUP GEN PURPOSE	\$ 100.00	007 TORREY HILLS SCHOOL
411197	10/12/2011	03	HELEN WOODWARD CENTER	FIELD TRIP	\$ 765.00	008 SAGE CANYON ELEMENTARY
411198	10/12/2011	03	CARRIE GAMMEL	INST MAT/SUP GEN PURPOSE	\$ 39.92	004 DEL MAR HILLS
411199	10/12/2011	03	MICHELLE SHAVER	INST MAT/SUP GEN PURPOSE	\$ 40.00	008 SAGE CANYON ELEMENTARY
411200	10/12/2011	03	SAM UNG	INST MAT/SUP GEN PURPOSE	\$ 222.55	009 SYCAMORE RIDGE
411201	10/12/2011	03	ALICIA SAUNDERS	INST MAT/SUP GEN PURPOSE	\$ 40.00	009 SYCAMORE RIDGE
411202	10/12/2011	03	NORTH COUNTY STUDENT TRANSPORT	FIELD TRIP	\$ 637.00	008 SAGE CANYON ELEMENTARY
411203	10/12/2011	03	CSBA	TRAVEL AND CONFERENCES	\$ 455.00	013 D.O. ADMINISTRATION
411204	10/12/2011	03	THE CHIP MERCHANT	INST MAT/SUP GEN PURPOSE	\$ 34.46	005 CARMEL DEL MAR
411205	10/12/2011	03	JUST ASK PUBLICATIONS	INST MAT/SUP GEN PURPOSE	\$ 41.16	009 SYCAMORE RIDGE
411206	10/12/2011	03	OFFICE DEPOT, B.S.D.	ART SUPPLIES	\$ 180.91	006 ASHLEY FALLS ELEMENTARY
411207	10/12/2011	03	SAX ARTS & CRAFTS	ART SUPPLIES	\$ 153.77	006 ASHLEY FALLS ELEMENTARY
411208	10/12/2011	06	ENABLEMART	MATERIALS AND SUPPLIES	\$ 192.87	011 SPECIAL EDUCATION
411209	10/12/2011	03	RILEY'S FARM	FIELD TRIP	\$ 1,554.00	007 TORREY HILLS SCHOOL
411210	10/12/2011	06	EDUCATORS PUBLISHING SERVICE	INST MAT/SUP GEN PURPOSE	\$ 112.10	009 SYCAMORE RIDGE
411211	10/12/2011	03	SCHOOLMASTERS	INST MAT/SUP GEN PURPOSE	\$ 107.59	005 CARMEL DEL MAR
411212	10/12/2011	13	HOLLY ARBOR	OTHER EXPENSES	\$ 139.00	004 DEL MAR HILLS
411213	10/12/2011	03	COMMUNICATIONS USA	INST MAT/SUP GEN PURPOSE	\$ 319.59	004 DEL MAR HILLS
411214	10/12/2011	03	NORTH COUNTY STUDENT TRANSPORT	FIELD TRIP	\$ 318.50	005 CARMEL DEL MAR
411215	10/12/2011	03	NORTH COUNTY STUDENT TRANSPORT	FIELD TRIP	\$ 4,999.00	007 TORREY HILLS SCHOOL
411216	10/13/2011	63	AMAZON.COM CREDIT	GEN SUPPLIES CHILD DEV	\$ 500.00	060 DEL MAR UNION CHILD CARE
411217	10/13/2011	03	KARYN CONNER	INST MAT/SUP GEN PURPOSE	\$ 40.00	008 SAGE CANYON ELEMENTARY
411218	10/13/2011	03	MICHELLE BRASHEARS	INST MAT/SUP GEN PURPOSE	\$ 40.00	008 SAGE CANYON ELEMENTARY
411219	10/13/2011	03	GAIL MORAN	3RD GR - FUNDRAISING	\$ 384.26	003 DEL MAR HEIGHTS
411220	10/13/2011	63	SUN GRAPHICS, INC	PRINTING EXPENSE	\$ 203.65	060 DEL MAR UNION CHILD CARE
411221	10/13/2011	03	GOPHER SPORT	INST MAT/SUP GEN PURPOSE	\$ 538.54	007 TORREY HILLS SCHOOL
411222	10/13/2011	03	XEROX CORPORATION	INST MAT/SUP GEN PURPOSE	\$ 247.83	006 ASHLEY FALLS ELEMENTARY
411223	10/13/2011	03	IMAGESTUFF.COM	INST MAT/SUP GEN PURPOSE	\$ 153.10	007 TORREY HILLS SCHOOL
411224	10/13/2011	03	BARNES & NOBLE, INC	BOOKS OTHER THAN TEXTBOOKS	\$ 373.13	004 DEL MAR HILLS

**DEL MAR UNION SCHOOL DISTRICT**  
**PURCHASE ORDER BOARD REPORT**  
**OCTOBER 2011**

PO NUMBER	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOCATION
411225	10/13/2011	63	PATRICIA LIU	OFFICE SUPPLIES	\$ 64.63	060 DEL MAR UNION CHILD CARE
411226	10/13/2011	13	SUSY KAO	MATERIALS AND SUPPLIES	\$ 255.37	001 DEL MAR UNION
411227	10/13/2011	03	ARENSEN OFFICE FURNITURE	MATERIALS AND SUPPLIES	\$ 636.16	011 SPECIAL EDUCATION
411228	10/14/2011	03	SOUTHWEST SCHOOL SUPPLY	CLASSROOM DONATIONS	\$ 1,196.03	010 OCEAN AIR SCHOOL
411229	10/14/2011	06	CHAMPLIN & SCIACCA. LLP	LEGAL FEES	\$ 6,994.00	011 SPECIAL EDUCATION
411230	10/17/2011	03	REUBEN H. FLEET SCIENCE CENTER	FIELD TRIP	\$ 735.00	007 TORREY HILLS SCHOOL
411231	10/17/2011	03	KINKO'S	PRINTING EXPENSE	\$ 1,067.39	012 CURRICULUM
411232	10/17/2011	03	AMAZON.COM CREDIT	INST MAT/SUP GEN PURPOSE	\$ 336.05	007 TORREY HILLS SCHOOL
411233	10/17/2011	03	DISCOUNT SCHOOL SUPPLY	INST MAT/SUP GEN PURPOSE	\$ 127.27	007 TORREY HILLS SCHOOL
411234	10/18/2011	06	SALTILLO CORP.	INST MAT/SUP GEN PURPOSE	\$ 194.30	011 SPECIAL EDUCATION
411235	10/19/2011	03	OFFICE DEPOT, B.S.D.	INST MAT/SUP GEN PURPOSE	\$ 440.15	005 CARMEL DEL MAR
411236	10/19/2011	03	OFFICE DEPOT, B.S.D.	COMPUTER SUPPLIES	\$ 1,000.00	001 DEL MAR UNION
411237	10/19/2011	03	HIGHSMITH, INC.	BOOKS OTHER THAN TEXTBOOKS	\$ 133.77	004 DEL MAR HILLS
411238	10/19/2011	03	BOUND TO STAY BOUND BOOKS INC	BOOKS OTHER THAN TEXTBOOKS	\$ 1,500.00	009 SYCAMORE RIDGE
411239	10/19/2011	03	AMAZON.COM CREDIT	OTHER BOOKS-PROF.LIB.	\$ 86.63	005 CARMEL DEL MAR
411240	10/19/2011	03	CHARACTER COUNTS!	MISC. SUPPLIES	\$ 53.40	005 CARMEL DEL MAR
411241	10/19/2011	03	ACADEMIC SUPPLIER	OFFICE SUPPLIES	\$ 133.92	013 D.O. ADMINISTRATION
411242	10/19/2011	03	NORTH COUNTY STUDENT TRANSPORT	FIELD TRIP	\$ 378.50	003 DEL MAR HEIGHTS
411243	10/19/2011	03	DATTEL SYSTEMS, INC.	INST MAT/SUP GEN PURPOSE	\$ 108.28	003 DEL MAR HEIGHTS
411244	10/19/2011	03	HIGHSMITH LIBRARY, FURNITURE	BOOKS OTHER THAN TEXTBOOKS	\$ 72.04	003 DEL MAR HEIGHTS
411245	10/19/2011	03	BELLWORK EDUCATIONAL MATERIALS	INST MAT/SUP GEN PURPOSE	\$ 541.65	003 DEL MAR HEIGHTS
411246	10/19/2011	03	LAKESHORE LEARNING MATERIALS	INST MAT/SUP GEN PURPOSE	\$ 40.58	003 DEL MAR HEIGHTS
411247	10/19/2011	03	OFFICE DEPOT, B.S.D.	INST SUPP-LIBRARY A.V.	\$ 133.55	004 DEL MAR HILLS
411248	10/19/2011	03	FOLLETT LIBRARY RESOURCES	BOOKS OTHER THAN TEXTBOOKS	\$ 90.77	003 DEL MAR HEIGHTS
411249	10/19/2011	03	CDW-G	COMPUTER SUPPLIES	\$ 35.15	001 DEL MAR UNION
411250	10/19/2011	03	UPSTART	BOOKS OTHER THAN TEXTBOOKS	\$ 54.48	008 SAGE CANYON ELEMENTARY
411251	10/19/2011	03	FOLLETT LIBRARY RESOURCES	BOOKS OTHER THAN TEXTBOOKS	\$ 2,324.54	008 SAGE CANYON ELEMENTARY
411252	10/19/2011	03	SUPERINTENDENT OF SCHOOLS	PTA DONATIONS	\$ 200.00	006 ASHLEY FALLS ELEMENTARY
411253	10/20/2011	03	SAM UNG	INST MAT/SUP GEN PURPOSE	\$ 98.58	009 SYCAMORE RIDGE
411254	10/20/2011	03	THE CATERING GROUP	OTHER EXPENSES	\$ 2,693.75	012 CURRICULUM
411255	10/20/2011	03	NORTH COUNTY STUDENT TRANSPORT	FIELD TRIP	\$ 1,274.00	010 OCEAN AIR SCHOOL
411256	10/20/2011	03	SDCOE	TRAVEL AND CONFERENCES	\$ 107.75	012 CURRICULUM
411257	10/20/2011	03	XEROX CORPORATION	OFFICE SUPPLIES	\$ 247.84	013 D.O. ADMINISTRATION
411258	10/20/2011	03	IMAGE MARKET	FUNDRAISER	\$ 283.27	006 ASHLEY FALLS ELEMENTARY
411259	10/20/2011	03	SCHOOLMASTERS	INST MAT/SUP GEN PURPOSE	\$ 87.24	010 OCEAN AIR SCHOOL
411260	10/20/2011	03	GOPHER SPORT	INST MAT/SUP GEN PURPOSE	\$ 796.22	010 OCEAN AIR SCHOOL
411261	10/20/2011	03	NORTH COUNTY STUDENT TRANSPORT	FIELD TRIP	\$ 1,448.02	010 OCEAN AIR SCHOOL
411262	10/20/2011	03	OFFICE DEPOT, B.S.D.	INST MAT/SUP GEN PURPOSE	\$ 200.00	007 TORREY HILLS SCHOOL
411263	10/20/2011	03	USS MIDWAY MUSEUM	FIELD TRIP	\$ 756.00	010 OCEAN AIR SCHOOL
411264	10/20/2011	03	RANCHO BUENA VISTA ADOBE	FIELD TRIP	\$ 1,296.00	007 TORREY HILLS SCHOOL
411265	10/20/2011	03	AVI-SPL	INST MAT/SUP GEN PURPOSE	\$ 556.52	007 TORREY HILLS SCHOOL
411266	10/21/2011	06	ELIZABETH CHRISTENSEN, O.D.	VISION THERAPY-S/E	\$ 10,000.00	001 DEL MAR UNION
411267	10/21/2011	03	TIM ASFAZADOUR	TRAVEL AND CONFERENCES	\$ 627.58	022 PERSONNEL
411268	10/21/2011	03	JENNIFER FLETCHER	INST MAT/SUP GEN PURPOSE	\$ 40.00	009 SYCAMORE RIDGE
411269	10/21/2011	03	JENNIFER LITT	INST MAT/SUP GEN PURPOSE	\$ 49.04	009 SYCAMORE RIDGE
411270	10/21/2011	03	KATHLEEN MINARIK	INST SUPPLIES-SCIENCE	\$ 3,232.34	003 DEL MAR HEIGHTS
411271	10/21/2011	03	MISSION OF SAN JUAN CAPISTRANO	FIELD TRIP	\$ 1,296.00	007 TORREY HILLS SCHOOL
411272	10/21/2011	06	WESCO	REPAIRS BLDGS/GRNDS	\$ 387.90	014 MAINTENANCE
411273	10/21/2011	03	NANCY FETZER'S	OTHER CONTRACTS	\$ 18,000.00	012 CURRICULUM
411274	10/21/2011	03	MELINDA SUE WELSH	OTHER CONTRACTS	\$ 13,000.00	012 CURRICULUM
411275	10/21/2011	03	AMAZON.COM CREDIT	INST MAT/SUP GEN PURPOSE	\$ 86.97	010 OCEAN AIR SCHOOL
411276	10/24/2011	03	MIRAMAR SIGN WORKS	OTHER EXPENSES	\$ 1,429.91	014 MAINTENANCE
411277	10/24/2011	06	DOOR-MAN	REPAIRS BLDG/GRND-AF	\$ 3,075.00	014 MAINTENANCE
411278	10/24/2011	06	GOULD ELECTRIC, INC.	REPAIRS BLDGS/GRNDS	\$ 1,616.25	014 MAINTENANCE
411279	10/24/2011	06	LOW VOLTAGE INTEGRATED SYSTEM	REPAIRS BLDGS/GRNDS	\$ 1,500.00	014 MAINTENANCE
411280	10/24/2011	03	KEARNY PEARSON FORD	REPAIRS TO VEHICLES	\$ 2,155.00	014 MAINTENANCE
411281	10/24/2011	06	ZASUETA CONTRACTING, INC.	REPAIRS BLDG/GRND-HILLS	\$ 16,937.00	014 MAINTENANCE
411282	10/24/2011	03	XEROX CORPORATION	OFFICE SUPPLIES	\$ 252.14	013 D.O. ADMINISTRATION
411283	10/24/2011	63	JANAN TAOVIL	INST SUPPLIES CHILD DEV	\$ 91.16	060 DEL MAR UNION CHILD CARE
411284	10/24/2011	03	SAM UNG	INST MAT/SUP GEN PURPOSE	\$ 59.90	009 SYCAMORE RIDGE
411285	10/24/2011	03	NORTH COUNTY STUDENT TRANSPORT	FIELD TRIP	\$ 318.50	004 DEL MAR HILLS
411286	10/25/2011	03	JIM GIANOLA	INST MAT/SUP GEN PURPOSE	\$ 88.68	010 OCEAN AIR SCHOOL
411287	10/25/2011	03	TIMOTHY MILLER	INST MAT/SUP GEN PURPOSE	\$ 184.90	006 ASHLEY FALLS ELEMENTARY
411288	10/25/2011	06	CONSULTING & INSPECTION	REPAIRS BLDG/GRND-HILLS	\$ 7,654.00	014 MAINTENANCE
411289	10/25/2011	63	SUN GRAPHICS, INC	GEN SUPPLIES CHILD DEV	\$ 287.61	060 DEL MAR UNION CHILD CARE
411290	10/25/2011	03	CDW-G	NON-CAPITALIZED EQUIPMENT	\$ 3,680.47	001 DEL MAR UNION
411291	10/25/2011	03	SOUTHWEST SCHOOL SUPPLY	INST MAT/SUP GEN PURPOSE	\$ 1,196.03	009 SYCAMORE RIDGE
411292	10/25/2011	03	FUTURE PROBLEM SOLVERS OF CA	INST MAT/SUP GEN PURPOSE	\$ 575.00	009 SYCAMORE RIDGE
411293	10/25/2011	06	AMAZON.COM CREDIT	INST MAT/SUP GEN PURPOSE	\$ 16.16	011 SPECIAL EDUCATION

DEL MAR UNION SCHOOL DISTRICT  
PURCHASE ORDER BOARD REPORT  
OCTOBER 2011

PO NUMBER	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOCATION
411294	10/25/2011	03	SMITH RANCH	FIELD TRIP	\$ 1,080.00	007 TORREY HILLS SCHOOL
411295	10/25/2011	03	APPLE COMPUTER, INC.	INST MAT/SUP GEN PURPOSE	\$ 34.15	007 TORREY HILLS SCHOOL
411296	10/25/2011	25	PAT FELLER	DEVELOPER FEE REFUND	\$ 846.00	001 DEL MAR UNION
411297	10/25/2011	03	SUPPLIESOUTLET.COM	INST MAT/SUP GEN PURPOSE	\$ 305.33	007 TORREY HILLS SCHOOL
411298	10/25/2011	03	PROJECTOR DOCTOR	INST MAT/SUP GEN PURPOSE	\$ 279.05	008 SAGE CANYON ELEMENTARY
411299	10/25/2011	06	ACE HARDWARE	REPAIRS BLDGS/GRNDS	\$ 1,616.25	014 MAINTENANCE
411300	10/25/2011	03	BARRETT BLAKE	MILEAGE REIMBURSEMENT	\$ 600.00	001 DEL MAR UNION
411301	10/25/2011	03	FUTURE PROBLEM SOLVERS OF CA	PTA DONATIONS	\$ 115.00	006 ASHLEY FALLS ELEMENTARY
411302	10/25/2011	03	ALICIA DYLONG	MILEAGE REIMBURSEMENT	\$ 526.49	022 PERSONNEL
411303	10/25/2011	03	OFFICE DEPOT, B.S.D.	HEALTH SUPPLIES	\$ 12.18	011 SPECIAL EDUCATION
411304	10/25/2011	03	SUPERINTENDENT OF SCHOOLS	INST MAT/SUP GEN PURPOSE	\$ 200.00	005 CARMEL DEL MAR
411305	10/25/2011	03	APPLE COMPUTER, INC.	INST MAT/SUP GEN PURPOSE	\$ 422.38	008 SAGE CANYON ELEMENTARY
411306	10/25/2011	06	ENABLING DEVICES	INST MAT/SUP GEN PURPOSE	\$ 304.45	011 SPECIAL EDUCATION
411307	10/25/2011	06	FUN & FUNCTION	INST MAT/SUP GEN PURPOSE	\$ 53.86	011 SPECIAL EDUCATION
411308	10/25/2011	03	COACH USA	TRANS SPEC TRIPS	\$ 2,037.00	006 ASHLEY FALLS ELEMENTARY
411309	10/25/2011	03	AVI-SPL	NON-CAPITALIZED EQUIPMENT	\$ 703.14	008 SAGE CANYON ELEMENTARY
411310	10/25/2011	03	DEL MAR HEIGHTS ROAD SHELL	GASOLINE	\$ 2,000.00	014 MAINTENANCE
411311	10/26/2011	06	ACADEMIC SUPPLIER	INST MAT/SUP GEN PURPOSE	\$ 453.20	011 SPECIAL EDUCATION
411312	10/26/2011	03	CDW-G	NON-CAPITALIZED EQUIPMENT	\$ 61.12	001 DEL MAR UNION
411313	10/27/2011	03	DOLINKA GROUP, LLC	OTHER CONTRACTS	\$ 2,162.17	001 DEL MAR UNION
411314	10/27/2011	03	NORTH COUNTY STUDENT TRANSPORT	FIELD TRIP	\$ 348.50	004 DEL MAR HILLS
411315	10/27/2011	06	AUGMENTATIVE RESOURCES	INST MAT/SUP GEN PURPOSE	\$ 96.92	011 SPECIAL EDUCATION
411316	10/27/2011	06	MELISSA HAIDER, MPT., PT	PT - SPECIAL ED	\$ 50,000.00	011 SPECIAL EDUCATION
411317	10/27/2011	06	AUTISM SPECTRUM CONSULTANTS	AUTISM-SPEC ED	\$ 20,000.00	011 SPECIAL EDUCATION
411318	10/27/2011	06	OFFICE DEPOT, B.S.D.	INST MAT/SUP GEN PURPOSE	\$ 52.15	011 SPECIAL EDUCATION
411319	10/27/2011	03	KIM MOWRY	INST MAT/SUP GEN PURPOSE	\$ 40.00	008 SAGE CANYON ELEMENTARY
411320	10/27/2011	03	ROSEANN MIRSAIDI	INST MAT/SUP GEN PURPOSE	\$ 35.53	008 SAGE CANYON ELEMENTARY
411321	10/27/2011	03	EILEEN RANDALL	INST MAT/SUP GEN PURPOSE	\$ 56.36	009 SYCAMORE RIDGE
411322	10/27/2011	03	VERONICA JONES	INST MAT/SUP GEN PURPOSE	\$ 36.51	009 SYCAMORE RIDGE
411323	10/27/2011	06	MACMILLAN/MCGRAW HILL	TEXTBOOKS	\$ 172.94	012 CURRICULUM
411324	10/27/2011	03	ANN HOFFMAN	MISC. SUPPLIES	\$ 317.54	005 CARMEL DEL MAR
411325	10/27/2011	03	SAN DIEGO COUNTY TREASURER	OTHER EXPENSES	\$ 62.72	001 DEL MAR UNION
411326	10/27/2011	03	FAGEN FRIEDMAN & FULFROST, LLP	LEGAL FEES	\$ 91.88	001 DEL MAR UNION
411327	10/27/2011	06	ATKINSON, ANDELSON, LOYA, RUUD	LEGAL FEES	\$ 10,664.34	001 DEL MAR UNION
411328	10/28/2011	06	CASE, INC.	OTHER CONTRACTS	\$ 30,000.00	011 SPECIAL EDUCATION
411329	10/28/2011	03	AMAZON.COM CREDIT	INST MAT/SUP GEN PURPOSE	\$ 215.49	008 SAGE CANYON ELEMENTARY
411330	10/28/2011	03	BEST BEST & KRIEGER ATTORNEYS	LEGAL FEES	\$ 154.33	001 DEL MAR UNION
411331	10/28/2011	03	ACADEMIC SUPPLIER	INST MAT/SUP GEN PURPOSE	\$ 194.82	005 CARMEL DEL MAR
411332	10/28/2011	06	FEINER SUPPLY	INST MAT/SUP GEN PURPOSE	\$ 34.48	011 SPECIAL EDUCATION
411333	10/28/2011	06	MARJORIE BLOCK, M.S., O.T.R.	OTHER CONTRACTS	\$ 12,000.00	011 SPECIAL EDUCATION
411334	10/28/2011	06	FREEFORM CLAY	REPAIRS BLDGS/GRNDS	\$ 500.00	014 MAINTENANCE
411335	10/28/2011	06	PREMIER HEALTHCARE SERVICES	NURSING-S/E	\$ 1,500.00	011 SPECIAL EDUCATION
411336	10/28/2011	06	HOUGHTON MIFFLIN HARCOURT	INST MAT/SUP GEN PURPOSE	\$ 624.18	005 CARMEL DEL MAR
411337	10/28/2011	03	SCHOOLMASTERS	DISASTER PREP SUPPLIES	\$ 238.09	009 SYCAMORE RIDGE
411338	10/28/2011	06	OFFICE DEPOT, B.S.D.	INST MAT/SUP GEN PURPOSE	\$ 102.15	011 SPECIAL EDUCATION
411339	10/28/2011	03	SDCOE	CLAD EXAM	\$ 25.00	012 CURRICULUM
411340	10/28/2011	63	NORTH COUNTY STUDENT TRANSPORT	TRANS SPEC TRIPS	\$ 1,664.00	060 DEL MAR UNION CHILD CARE
411341	10/28/2011	03	CDW-G	NON-CAPITALIZED EQUIPMENT	\$ 560.23	001 DEL MAR UNION
411342	10/28/2011	13	SUSY KAO	MILEAGE REIMBURSEMENT	\$ 200.00	001 DEL MAR UNION
411343	10/28/2011	13	MISSION FEDERAL CREDIT UNION	OTHER EXPENSES	\$ 250.00	001 DEL MAR UNION
411344	10/28/2011	03	DANNIS WOLIVER KELLY	LEGAL FEES	\$ 2,619.37	001 DEL MAR UNION
411345	10/28/2011	03	NORTH COUNTY EDUCATIONAL	TRAVEL AND CONFERENCES	\$ 27.00	001 DEL MAR UNION
411346	10/28/2011	06	CAPSTONE PRESS	INST MAT/SUP GEN PURPOSE	\$ 8,067.78	005 CARMEL DEL MAR
411347	10/28/2011	13	OFFICE DEPOT, B.S.D.	MATERIALS AND SUPPLIES	\$ 2,000.00	001 DEL MAR UNION
411348	10/28/2011	03	AMAZON.COM CREDIT	INST MAT/SUP GEN PURPOSE	\$ 26.59	004 DEL MAR HILLS
411349	10/31/2011	03	CETPA	TRAVEL AND CONFERENCES	\$ 1,010.00	001 DEL MAR UNION
411350	10/31/2011	06	GREEN LEAF TREE CARE INC.	REPAIRS BLDGS/GRNDS	\$ 800.00	014 MAINTENANCE
411351	10/31/2011	06	APPLE COMPUTER, INC.	INST MAT/SUP GEN PURPOSE	\$ 124.99	011 SPECIAL EDUCATION
411352	10/31/2011	03	OFFICE DEPOT, B.S.D.	OFFICE SUPPLIES	\$ 283.71	001 DEL MAR UNION
411353	10/31/2011	03	BIRCH AQUARIUM AT SCRIPPS	FIELD TRIP	\$ 1,316.00	010 OCEAN AIR SCHOOL
411354	10/31/2011	03	NORTH COUNTY STUDENT TRANSPORT	FIELD TRIP	\$ 2,181.00	010 OCEAN AIR SCHOOL
411355	10/31/2011	06	SUNDOWN BLINDS & DESIGNS GRP	REPAIRS BLDG/GRND-CDM	\$ 1,401.70	014 MAINTENANCE
411356	10/31/2011	03	ALICIA DYLONG	OFFICE SUPPLIES	\$ 212.88	022 PERSONNEL
411357	10/31/2011	03	HERITAGE TOURS	FIELD TRIP	\$ 676.00	009 SYCAMORE RIDGE
411358	10/31/2011	03	NORTH COUNTY STUDENT TRANSPORT	FIELD TRIP	\$ 697.00	009 SYCAMORE RIDGE
411359	10/31/2011	03	NORTH COUNTY STUDENT TRANSPORT	FIELD TRIP	\$ 408.50	009 SYCAMORE RIDGE
411360	10/31/2011	03	TROXELL COMMUNICATIONS	INST MAT/SUP GEN PURPOSE	\$ 33.40	008 SAGE CANYON ELEMENTARY
411361	10/31/2011	03	AMAZON.COM CREDIT	DISASTER PREP SUPPLIES	\$ 166.57	008 SAGE CANYON ELEMENTARY
411362	10/31/2011	03	HERITAGE TOURS	FIELD TRIP	\$ 250.00	009 SYCAMORE RIDGE

DEL MAR UNION SCHOOL DISTRICT  
PURCHASE ORDER BOARD REPORT  
OCTOBER 2011

PO NUMBER	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOCATION
411363	10/31/2011	06	CHAMPLIN & SCIACCA. LLP	LEGAL FEES, BAK	\$ 15,500.00	011 SPECIAL EDUCATION
411364	10/31/2011	06	CHAMPLIN & SCIACCA. LLP	LEGAL FEES, BAK	\$ 14,500.00	011 SPECIAL EDUCATION
411365	10/31/2011	03	LIBRARY VIDEO COMPANY	INST SUPP-LIBRARY A.V.	\$ 299.02	010 OCEAN AIR SCHOOL
411366	10/31/2011	63	NAEYC	PERIODICALS/ADMINISTRATIVE	\$ 234.00	060 DEL MAR UNION CHILD CARE
411367	10/31/2011	03	AMY GRAHAM	\$100 TEACHER STIPEND	\$ 81.00	001 DEL MAR UNION
REPORT TOTAL					\$ 473,068.00	



**DEL MAR UNION SCHOOL DISTRICT**  
**COMMERCIAL WARRANT LISTING**  
**OCTOBER 2011**

FUND	DATE	WARRANT #	AMOUNT
<b>FUND 03 &amp; 06</b>	10/7/2011	963246-963326	\$ 217,769.94
	10/12/2001	9661136-966140	\$ 55,420.76
	10/14/2011	967383-967426	\$ 93,895.30
	10/19/2011	969194-969251	\$ 66,457.99
	10/21/2011	970779-970786	\$ 27,557.53
	10/26/2011	972465-972500	\$ 38,785.69
	10/28/2011	973929-973966	\$ 121,900.65
	10/31/2011	974470-974486	\$ 71,108.34
<b>GENERAL FUND TOTAL</b>			\$ 692,896.20
<b>FUND 13</b>			
Cafeteria	10/7/2011	963327	\$ 234.13
	10/11/2011	966141	\$ 230.59
	10/14/2011	967427-967428	\$ 6,821.36
	10/28/2011	973967	\$ 139.00
	10/31/2011	974487	\$ 109.87
<b>FUND 25-19</b>			
Developer Fees	10/26/2011	972501	\$ 846.00
<b>FUND 40-00</b>			
Special Reserve-Capital	10/7/2011	963328-963329	\$ 2,166.86
<b>FUND 49-01</b>			
Capital Projects - Comp Unit #1	10/28/2011	974393	\$ 2,900.00
<b>FUND 49-02</b>			
Capital Projects - Comp Unit #2	10/11/2011	965893	\$ 1,660.00
	10/28/2011	974394	\$ 2,400.00
<b>FUND 63</b>			
Other Enterprise - Child Developmen	10/7/2011	963330-963344	\$ 18,060.03
	10/14/2011	967429	\$ 17.16
	10/19/2011	969252-696261	\$ 16,698.12
	10/26/2011	972502-972508	\$ 2,805.85
	10/28/2011	973968-973972	\$ 544.22
	10/31/2011	974488-974489	\$ 2,055.53
<b>OTHER FUND TOTAL</b>			\$ 57,688.72
<b>GRAND TOTAL</b>			\$ 750,584.92

*Regular Board Meeting November 16, 2011*

November 9, 2011

To: Board Members

From: Cathy Birks, Assistant Superintendent Business Services

Through: James Peabody, Superintendent

Subject: Agenda Item \*10.2: Board Approval and Acceptance of Donations to the Del Mar Union School District

AMOUNT	DESCRIPTION	SCHOOL SITE	DONOR
\$150.00	Zuliya Khawaja for Science	Carmel Del Mar	Prospera Financial
\$20,000.00	For Professional Experts	Del Mar Heights	PTA

**FISCAL IMPACT:** **Cost** – The above donation generated revenue in the amount \$1,793.00  
**Program or Department** – Other Local Revenue.  
**Is this a Restricted Program** – No  
**Was this expenditure anticipated in the adopted budget?** No  
**Will this Program or Department be over budget after this expenditure:** No

**RECOMMENDED:** The Superintendent recommends Board approval and acceptance of donations to the Del Mar Union School District.

*Regular Board Meeting November 16, 2011*

November 10, 2011

To: Board Members

From: Cathy Birks, Assistant Superintendent Business Services

Through: James Peabody, Superintendent

Subject: Agenda Item \*10.3: Board Action to Declare District Personal Property as Obsolete and Surplus and to Dispose of or Donate per Education Code 17546(a)(b)(c)

The District periodically has inventory items that become obsolete and are recommended for disposal, donation or sale. At this time, the items listed on Attachment 1 are no longer needed by the District or no longer usable due to age and disrepair. The items determined to have no value by District staff will be disposed of in compliance with California Education Code. Other items will be sold using approved agreements with surplus companies. Obsolete computer and AV equipment are always disposed of using approved e-waste guidelines.

Fiscal Impact: **Cost** – Unknown at this time. Expected to generate revenue for recycling.  
**Program or Department** - General Fund.  
**Is this a Restricted Program** – No  
**Was this expenditure anticipated in the adopted budget?** Yes  
**Will this Program or Department be over budget after this expenditure:** No

Recommended: The Superintendent recommends that the Board declare district personal property as obsolete and surplus to be disposed of or donated per Education Code 17546(a)(b)(c).



*Regular Board Meeting November 16, 2011*

November 7, 2011

To: Board Members

From: Cathy Birks, Assistant Superintendent Business Services

Through: James Peabody, Superintendent

Subject: Agenda Item \*10.4: Board Approval of Agreement Between the Del Mar Union School District and InterSchola Trading Company for Management of Surplus Equipment Auctions

InterSchola offers a service to assist school districts in selling surplus new and used education goods in an online auction environment and through other surplus goods channels in compliance with California Education Code Sections 17540, 17545-17546, and 60510-60511 as appropriate. InterSchola gets paid using a commission model; there is a standard auction set-up fee of \$250 which is waived when the items are sold. The fee structure is as follows:

Standard Assets sold in an open Market Environment

Description	District Proceeds	InterScholar
Percent of Net Sale Price	55%	45%

High Ticket Items

Description	District Proceeds
Percent of Net Sale Price	For each item with a Net Sale Price above \$5,000: Client will receive 55% of the first \$5,000 of the Net Sale Price; plus 80% of the amount of the net Sale Price above \$5,000.

Complex/Salvage/and Public Agency Sales:

Description	District Proceeds	InterScholar
Percent of Net Sale Price	45%	55%

It is recommended that the Board declare a 2004 Mitsu/Fuso FE truck surplus equipment and approve the agreement with InterSchola to list this piece of equipment for disposal through the online auction.

*This agreement is available for review at the  
Del Mar Union School District Office*

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**FISCAL IMPACT:** Revenue: Projected revenue of \$5,950 will be recorded as Cafeteria Fund local revenue.  
Expenditure: None.  
Fund Balance: The Cafeteria Fund balance will increase by the projected revenue of \$5,950.

**RECOMMENDED:** That the Board of Trustees Approves the Agreement Between the Del Mar Union School District and InterSchola Trading Company for Management of Surplus Equipment Auctions.

*Regular Board Meeting November 16, 2011*

November 7, 2011

To: Board Members

From: Cathy Birks, Assistant Superintendent Business Services

Through: James Peabody, Superintendent

Subject: Agenda Item \*10.5: Board Approval of Purchasing Card Agreement Between Del Mar Union School District and Mission Federal Credit Union

Mission Federal Credit Union has a purchasing card that is accepted at any merchant that accepts MasterCard. The purchasing card works like a debit card where funds would be withdrawn out of a specific District account through Mission Federal Credit Union. Varied controls can be established from card to card, including daily and monthly transaction dollar limits, transactions per day, month or billing cycle, and even allowable expenditures.

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A Purchasing Card Program will allow the District to reduce the quantity of employee reimbursements that costs approximately \$200 in administrative overhead to process per transaction. In addition it will allow obtaining necessary materials and services that cannot be procured through a Purchase Order and for emergency purchases. The gains in efficiencies and cost savings are ample justification for the program.

If the Board approves this program, Business Services plans to implement the program initially through a pilot phase. This will allow the District to determine if additional cards will be made available to additional personnel. During the pilot phase only one purchasing card will be issued. The authorized user for this card will be the Business Services Department.

In order to commence the purchasing card program, the District needs to establish a new account at Mission Federal Credit Union where the funds can be drawn upon as transactions are processed. The account will be set up for this program in the amount of \$5,000. Each month an expenditure report such as the revolving cash report will be submitted to the Board for review and approval.

If the program is expanded each department would be assessed on a case by case basis and only certain staff members such as Assistant Superintendents and Directors will be issued cards. Employees authorized to use a Purchasing Card will be required to sign an agreement with strict disciplinary actions for unauthorized purchases. Employees will also receive ample training before their card is activated. Business Services will act as the Program Administrator and will monitor expenditures on a regular basis.

*Regular Board Meeting of November 16, 2011*  
*\*10.5*

*Regular Board Meeting November 16, 2011*

Mission Federal does not charge to set-up and implement the program. Reports are at a no-cost to the District and there are no licensing fees. Mission Federal recovers their costs through service fees that are charged to participating merchants via Mastercard.

*This agreement is available for review at the  
Del Mar Union School District Office*

**FISCAL IMPACT:**           **Cost** –These are no fees associated with this program.  
**Program or Department** – Business Services.  
**Is this a Restricted Program** – No  
**Was this expenditure anticipated in the adopted budget?**  
 No  
**Will this Program or Department be over budget after  
 this expenditure:** No

**RECOMMENDED:**       The Superintendent recommends that the Board approves the Purchasing Card Agreement between Del Mar Union School District and Mission Federal Credit Union.

*Regular Board Meeting of November 16, 2011  
\*10.5*

*Regular Board Meeting November 16, 2011*

November 16, 2011

To: Board Members

From: Randy Wheaton, Director of Maintenance and Operations

Subject Agenda Item \*10.6: Board Approval of Agreement Between J.D.L. Development Inc. and the Del Mar Union School District for Tile Work on Benches at Sycamore Ridge School and Torrey Hills School in the Amount of \$3,750.00

J.D.L. Development will install and set tiles for a school project at Sycamore Ridge School and Torrey Hills School. Tiles were completed by students as part of a school site fundraiser and will be installed on concrete benches in the courtyard. Payment will be from the restricted maintenance budget and then reimbursed by the Del Mar School Education Foundation.

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*The Agreement for this work is available for review at the  
Del Mar Union School District*

FISCAL IMPACT: **Cost** – \$3,750 – Reibursed by DMSEF  
**Program or Department** – Restricted Maintenance  
**Is this a Restricted Program** – Yes  
**Was this expenditure anticipated in the adopted budget?** No  
**Will this Program or Department be over budget after this expenditure:** No

RECOMMENDED: Superintendent James Peabody recommends approval of agreement between J.D.L. Development Inc. and the Del Mar Union School District for tile work on concrete benches at Sycamore Ridge School and Torrey Hills School in the amount of \$3750.00.



*Regular Board Meeting November 16, 2011*

November 16, 2011

To: Board Members

From: Randy Wheaton, Director Maintenance and Operations

Through: James Peabody, Superintendent

Subject: Agenda Item \*10.8: Board Ratification of Change Orders Between EC Constructors and Del Mar Union School District.

The security fencing project Phase 2 had change orders that needed to be completed immediately. Randy Wheaton, Director of Maintenance and Operations, completed the change orders in order to finish the project in a timely manner. The change orders came in at \$9,011.00, which was under 5% of the total project cost. Included in this item are the complete change order estimates, costs and pictures.

*The Agreement for this work is available for review at the  
Del Mar Union School District.*

FISCAL IMPACT: **Cost** – \$9,011.00  
**Program or Department** - Restricted Maintenance  
**Is this a Restricted Program** - Yes  
**Was this expenditure anticipated in the proposed budget?** No  
**Will this Program or Department be over budget after this expenditure:** No

RECOMMENDED: The Superintendent recommends approval of the agreement between the Del Mar Union School District and EC Constructors, Inc.

*Regular Board Meeting of November 16, 2011*

November 10, 2011

To: Board Members

From: James D. Peabody, Superintendent

Subject: Agenda Item 10.9: San Diego County Office of Education Oversight Letter Regarding 2010-2011 Unaudited Actuals Financial Report.

Per Education Code, the Del Mar Union School District submits all financial reports to San Diego County Office of Education (SDCOE) for review. Brent Watson, Executive Director, District Financial Services issues a review letter for each report. Attached is the letter regarding the 2010-2011 Unaudited Actuals Financial Report.

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**FISCAL IMPACT:**      **Cost** – SDCOE performs review as part of oversight at no charge to the District  
**Program or Department** – Government Wide  
**Is this a Restricted Program?** Restricted and Unrestricted Funds  
**Was this expenditure anticipated in the adopted budget?** No expense related to oversight  
**Will this Program or Department be over budget after this expenditure?** Not Applicable

**RECOMMENDED:** For information only. No action required.



# SAN DIEGO COUNTY OFFICE OF EDUCATION

6401 LINDA VISTA ROAD, SAN DIEGO, CALIFORNIA 92111-7399 (858) 292-3500

Superintendent of Schools  
Randolph E. Ward, Ed.D.

October 10, 2011

Mr. James Peabody, Superintendent  
Ms. Comischell Rodriguez, Board President  
Del Mar Union School District  
225 Ninth Street  
Del Mar, CA 92014-2716

Dear Mr. Peabody and Ms. Rodriguez:

Re: 2010-11 Unaudited Actuals Financial Report

Our office has completed its review of the 2010-11 Unaudited Actuals Financial Report for the Del Mar Union School District and has verified it for accuracy pursuant to Education Code Section 42100. A copy of the report has been provided to the district's Chief Financial Officer, as certified by the San Diego County Office of Education.

During our review, we noted the following items for the district's review and/or action:

1. In our review, we noted that the district met the 3% Reserve for Economic Uncertainties requirement in 2010-11. The district was also able to meet 2010-11 operating expenses with current year revenue in the Unrestricted General Fund.
2. The 2010-11 ending fund balance was lower than projected for Fund 13. Due to this lower ending balance, the 2011-12 ending balance for this fund is estimated to be negative. Please submit a revised 2011-12 budget for this fund with the district's First Interim budget report.

Should you have any questions concerning this review, please feel free to call me at (858) 292-3537 or Keith Butler, Consultant, Business Advisory Services at (858) 292-3810.

Sincerely,

Brent Watson  
Executive Director  
District Financial Services

BW: KB: sr

cc: Ms. Cathy Birks, Assistant Superintendent, Business Services

## Board of Education

Mark C. Anderson    Susan Hartley    Sharon C. Jones    Jerry R. Rindone    John Witt

**SERVICE AND LEADERSHIP**

*Regular Board Meeting of November 16, 2011*

October 4, 2011

To: Board Members

From: Cathy Birks, Assistant Superintendent, Business Services

Through: James D. Peabody, Superintendent

Subject: Agenda Item 10.10: 2011-2012 Monthly Budget Update

The attached sheets represent each district fund individually. The actual revenues and expenditures are as of October 31, 2011. Budget amounts are those reflected in the 2011-2012 Adopted Budget which was presented to the board on June 15, 2011.

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**FISCAL IMPACT:** Cost – Presentation of this report is for information only  
**Program or Department – Government Wide**  
**Is this a Restricted Program?** Restricted and  
 Unrestricted Funds  
**Was this expenditure anticipated in the adopted budget?** Adopted Budget is reflected in the first column  
**Will this Program or Department be over budget after this expenditure?** If an increase in budget is necessary it will be taken as a separate agenda item

**RECOMMENDED:** For information only. No action required.

**2011-2012 Budget Update - Estimated Actuals  
General Fund - Unrestricted  
October 31, 2011**

	<b>2011-2012 Adopted Budget</b>	<b>Actuals to Date</b>	<b>% of Budget Remaining</b>
<b>Revenues</b>			
Revenue Limit Sources*	\$ 32,409,823	\$ 1,058,323	97%
Federal Revenue	-	-	-
Other State Revenue	158,890	(830,171)	622%
Other Local Revenue	1,712,598	1,414,567	17%
<b>Total Revenues</b>	<b>\$ 34,281,311</b>	<b>\$ 1,642,719</b>	<b>95%</b>
<b>Expenditures</b>			
Certificated Salaries	\$ 19,909,079	\$ 5,475,349	72%
Classified Salaries	3,454,814	1,056,221	69%
Employee Benefits	5,790,220	1,579,301	73%
Books and Supplies	1,141,620	953,196	17%
Services and Other Operating	2,652,824	569,081	79%
Capital Outlay	20,000	19,493	3%
Other Outgo	23,500	163,881	-597%
Transfers of Indirect/Direct Support	(22,121)	-	-
<b>Total Expenditures</b>	<b>\$ 32,969,936</b>	<b>\$ 9,816,523</b>	<b>70%</b>
<b>Excess (Deficiency) Revenues and Expenditures</b>	<b>\$ 1,311,375</b>	<b>\$ (8,173,804)</b>	
<b>Other Financing Sources and Uses</b>			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Other Sources	\$ -	\$ 355,070	
Contributions	\$ (6,199,549)	\$ -	
<b>Other Financing Sources and Uses</b>	<b>\$ (6,199,549)</b>	<b>\$ 355,070</b>	
<b>Net Increase (Decrease) In Fund Balance</b>	<b>\$ (4,888,174)</b>	<b>\$ (7,818,734)</b>	
<b>Beginning Fund Balance (unaudited)</b>	<b>\$ 12,928,859</b>		
<b>Ending Fund Balance**</b>	<b>\$ 8,040,685</b>		

\* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

\*\* Ending Fund Balance is made up of components that dictate what the balance may be used for  
These components are not addressed on this spreadsheet

**Del Mar Union School District  
2011-2012 Budget Update - Estimated Actuals  
General Fund - Restricted  
October 31, 2011**

	<b>2011-2012 Adopted Budget</b>	<b>Actuals to Date</b>	<b>% of Budget Remaining</b>
<b>Revenues</b>			
Revenue Limit Sources*	\$ 365,458	\$ (624)	100%
Federal Revenue	1,044,067	282,211	73%
Other State Revenue	364,644	76,619	79%
Other Local Revenue	1,472,933	172,594	88%
<b>Total Revenues</b>	<b>\$ 3,247,102</b>	<b>\$ 530,799</b>	<b>84%</b>
<b>Expenditures</b>			
Certificated Salaries	\$ 2,751,692	\$ 823,655	70%
Classified Salaries	3,009,130	716,144	76%
Employee Benefits	1,557,925	533,204	66%
Books and Supplies	327,912	87,804	73%
Services and Other Operating	1,774,265	845,689	52%
Capital Outlay	-	75,197	-
Other Outgo	6,896	-	100%
Transfers of Indirect/Direct Support	-	-	-
<b>Total Expenditures</b>	<b>\$ 9,427,820</b>	<b>\$ 3,081,693</b>	<b>67%</b>
<b>Excess (Deficiency) Revenues and Expenditures</b>	<b>\$ (6,180,718)</b>	<b>\$ (2,550,894)</b>	
<b>Other Financing Sources and Uses</b>			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Other Sources	\$ -	\$ -	
Contributions	\$ 6,199,549	\$ -	
<b>Other Financing Sources and Uses</b>	<b>\$ 6,199,549</b>	<b>\$ -</b>	
<b>Net Increase (Decrease) In Fund Balance</b>	<b>\$ 18,831</b>	<b>\$ (2,550,894)</b>	
<b>Beginning Fund Balance (unaudited)</b>	<b>\$ 101,434</b>		
<b>Ending Fund Balance**</b>	<b>\$ 120,265</b>		

\* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

\*\* Ending Fund Balance is made up of components that dictate what the balance may be used for  
These components are not addressed on this spreadsheet

**Del Mar Union School District  
2011-2012 Budget Update - Estimated Actuals  
General Fund - Combined  
October 31, 2011**

	2011-2012 Adopted Budget	Actuals to Date	% of Budget Remaining
<b>Revenues</b>			
Revenue Limit Sources*	\$ 32,775,281	\$ 1,057,699	97%
Federal Revenue	1,044,067	282,211	73%
Other State Revenue	523,534	(753,552)	244%
Other Local Revenue	3,185,531	1,587,161	50%
<b>Total Revenues</b>	<b>\$ 37,528,413</b>	<b>\$ 2,173,518</b>	<b>94%</b>
<b>Expenditures</b>			
Certificated Salaries	\$ 22,660,771	\$ 6,299,004	72%
Classified Salaries	6,463,944	1,772,365	73%
Employee Benefits	7,348,145	2,112,505	71%
Books and Supplies	1,469,532	1,040,999	29%
Services and Other Operating	4,427,089	1,414,770	68%
Capital Outlay	20,000	94,690	-373%
Other Outgo	30,396	163,881	-439%
Transfers of Indirect/Direct Support	(22,121)	-	-
<b>Total Expenditures</b>	<b>\$ 42,397,756</b>	<b>\$ 12,898,216</b>	<b>70%</b>
<b>Excess (Deficiency) Revenues and Expenditures</b>	<b>\$ (4,869,343)</b>	<b>\$ (10,724,697)</b>	
<b>Other Financing Sources and Uses</b>			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Other Sources	\$ -	\$ 355,070	
Contributions	\$ -	\$ -	
<b>Other Financing Sources and Uses</b>	<b>\$ -</b>	<b>\$ 355,070</b>	
<b>Net Increase (Decrease) In Fund Balance</b>	<b>\$ (4,869,343)</b>	<b>\$ (10,369,627)</b>	
<b>Beginning Fund Balance (unaudited)</b>	<b>\$ 13,030,294</b>		
<b>Ending Fund Balance**</b>	<b>\$ 8,160,951</b>		

\* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

\*\* Ending Fund Balance is made up of components that dictate what the balance may be used for  
These components are not addressed on this spreadsheet

**Del Mar Union School District  
2011-2012 Budget Update - Estimated Actuals  
Cafeteria Fund  
October 31, 2011**

	2011-2012 Adopted Budget	Actuals to Date	% of Budget Remaining
<b>Revenues</b>			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	137,307	-	100%
Other State Revenue	7,072	-	100%
Other Local Revenue	542,643	150,564	72%
<b>Total Revenues</b>	<b>\$ 687,022</b>	<b>\$ 150,564</b>	<b>78%</b>
<b>Expenditures</b>			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	133,472	27,194	80%
Employee Benefits	45,088	10,736	76%
Books and Supplies (food)	497,109	10,401	98%
Services and Other Operating	(750)	4,361	682%
Capital Outlay	50,000	-	-
Other Outgo	22,121	-	100%
Transfers of Indirect/Direct Support	-	-	-
<b>Total Expenditures</b>	<b>\$ 747,040</b>	<b>\$ 52,692</b>	<b>93%</b>
<b>Excess (Deficiency) Revenues and Expenditures</b>	<b>\$ (60,018)</b>	<b>\$ 97,872</b>	
<b>Other Financing Sources and Uses</b>			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
<b>Other Financing Sources and Uses</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Net Increase (Decrease) In Fund Balance</b>	<b>\$ (60,018)</b>	<b>\$ 97,872</b>	
<b>Beginning Fund Balance (unaudited)</b>	<b>\$ 86,239</b>		
<b>Ending Fund Balance**</b>	<b>\$ 26,221</b>		

\*\* Ending Fund Balance is made up of components that dictate what the balance may be used for  
These components are not addressed on this spreadsheet

**Del Mar Union School District  
2011-2012 Budget Update - Estimated Actuals  
Deferred Maintenance  
October 31, 2011**

	2011-2012 Adopted Budget	Actuals to Date	% of Budget Remaining
<b>Revenues</b>			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	707	-
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 707</b>	<b>\$ -</b>
<b>Expenditures</b>			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	200,000	-	100%
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
<b>Total Expenditures</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>100%</b>
<b>Excess (Deficiency) Revenues and Expenditures</b>	<b>\$ (200,000)</b>	<b>\$ 707</b>	
<b>Other Financing Sources and Uses</b>			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
<b>Other Financing Sources and Uses</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Net Increase (Decrease) In Fund Balance</b>	<b>\$ (200,000)</b>	<b>\$ 707</b>	
<b>Beginning Fund Balance (unaudited)</b>	<b>\$ 492,507</b>		
<b>Ending Fund Balance**</b>	<b>\$ 292,507</b>		

\*\* Ending Fund Balance is made up of components that dictate what the balance may be used for  
These components are not addressed on this spreadsheet

**Del Mar Union School District  
2011-2012 Budget Update - Estimated Actuals  
Special Reserve for other than Capital Outlay  
October 31, 2011**

	2011-2012 Adopted Budget	Actuals to Date	% of Budget Remaining
<b>Revenues</b>			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	-	-
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	-	-	-
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>Excess (Deficiency) Revenues and Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Other Financing Sources and Uses</b>			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
<b>Other Financing Sources and Uses</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Net Increase (Decrease) In Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Beginning Fund Balance (unaudited)</b>	<b>\$ 1</b>		
<b>Ending Fund Balance**</b>	<b>\$ 1</b>		

\*\* Ending Fund Balance is made up of components that dictate what the balance may be used for  
These components are not addressed on this spreadsheet

**Del Mar Union School District  
2011-2012 Budget Update - Estimated Actuals  
Capital Facilities  
October 31, 2011**

	<b>2011-2012 Adopted Budget</b>	<b>Actuals to Date</b>	<b>% of Budget Remaining</b>
<b>Revenues</b>			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	42,000	2,692	94%
<b>Total Revenues</b>	<b>\$ 42,000</b>	<b>\$ 2,692</b>	<b>94%</b>
<b>Expenditures</b>			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	10,000	-	100%
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
<b>Total Expenditures</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>100%</b>
<b>Excess (Deficiency) Revenues and Expenditures</b>	<b>\$ 32,000</b>	<b>\$ 2,692</b>	
<b>Other Financing Sources and Uses</b>			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
<b>Other Financing Sources and Uses</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Net Increase (Decrease) In Fund Balance</b>	<b>\$ 32,000</b>	<b>\$ 2,692</b>	
<b>Beginning Fund Balance (unaudited)</b>	<b>\$ 284,656</b>		
<b>Ending Fund Balance**</b>	<b>\$ 316,656</b>		

\*\* Ending Fund Balance is made up of components that dictate what the balance may be used for  
These components are not addressed on this spreadsheet

**Del Mar Union School District  
2011-2012 Budget Update - Estimated Actuals  
Special Reserve Fund for Capital Outlay Projects  
October 31, 2011**

	2011-2012 Adopted Budget	Actuals to Date	% of Budget Remaining
<b>Revenues</b>			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	15,000	-	100%
<b>Total Revenues</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>100%</b>
<b>Expenditures</b>			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	9,815	-
Services and Other Operating	3,450	33,033	-
Capital Outlay	123,898	29,034	77%
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
<b>Total Expenditures</b>	<b>\$ 127,348</b>	<b>\$ 71,882</b>	
<b>Excess (Deficiency) Revenues and Expenditures</b>	<b>\$ (112,348)</b>	<b>\$ (71,882)</b>	
<b>Other Financing Sources and Uses</b>			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
<b>Other Financing Sources and Uses</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Net Increase (Decrease) In Fund Balance</b>	<b>\$ (112,348)</b>	<b>\$ (71,882)</b>	
<b>Beginning Fund Balance (unaudited)</b>	<b>\$ 1,205,914</b>		
<b>Ending Fund Balance**</b>	<b>\$ 1,093,566</b>		

\* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

\*\* Ending Fund Balance is made up of components that dictate what the balance may be used for  
These components are not addressed on this spreadsheet

**Del Mar Union School District  
2011-2012 Budget Update - Estimated Actuals  
Capital Project Fund for Blended Component Units  
(CFD 95-1 and CFD 99-1)  
October 31, 2011**

	2011-2012 Adopted Budget	Actuals to Date	% of Budget Remaining
<b>Revenues</b>			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	2,486,103	152,857	94%
<b>Total Revenues</b>	<b>\$ 2,486,103</b>	<b>\$ 152,857</b>	<b>94%</b>
<b>Expenditures</b>			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies (Non Cap F & E)	-	2,459	-
Services and Other Operating	103,466	13,920	87%
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
<b>Total Expenditures</b>	<b>\$ 103,466</b>	<b>\$ 16,379</b>	<b>84%</b>
<b>Excess (Deficiency) Revenues and Expenditures</b>	<b>\$ 2,382,637</b>	<b>\$ 136,479</b>	
<b>Other Financing Sources and Uses</b>			
Transfers In	\$ -	\$ -	
Transfers Out	\$ (2,008,218)	\$ (1,297,698)	
Contributions	\$ -	\$ -	
<b>Other Financing Sources and Uses</b>	<b>\$ (2,008,218)</b>	<b>\$ (1,297,698)</b>	
<b>Net Increase (Decrease) In Fund Balance</b>	<b>\$ 374,419</b>	<b>\$ (1,161,220)</b>	
<b>Beginning Fund Balance (unaudited)</b>	<b>\$ 6,335,526</b>		
<b>Ending Fund Balance**</b>	<b>\$ 6,709,945</b>		

\*\* Ending Fund Balance is made up of components that dictate what the balance may be used for  
These components are not addressed on this spreadsheet

**Del Mar Union School District  
2011-2012 Budget Update - Estimated Actuals  
Debt Service Fund for Blended Component Units (CFD)  
October 31, 2011**

	2011-2012 Adopted Budget	Actuals to Date	% of Budget Remaining
<b>Revenues</b>			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	-	-
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>Expenditures</b>			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	-	-	-
Capital Outlay	-	-	-
Other Outgo	2,008,218	\$ 1,297,698	35%
Transfers of Indirect/Direct Support	-	-	-
<b>Total Expenditures</b>	<b>\$ 2,008,218</b>	<b>\$ 1,297,698</b>	<b>35%</b>
<b>Excess (Deficiency) Revenues and Expenditures</b>	<b>\$ (2,008,218)</b>	<b>\$ (1,297,698)</b>	
<b>Other Financing Sources and Uses</b>			
Transfers In	\$ 2,008,218	\$ 1,297,698	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
<b>Other Financing Sources and Uses</b>	<b>\$ 2,008,218</b>	<b>\$ 1,297,698</b>	
<b>Net Increase (Decrease) In Fund Balance</b>	<b>\$ -</b>	<b>-</b>	
<b>Beginning Fund Balance (unaudited)</b>	<b>\$ -</b>		
<b>Ending Fund Balance**</b>	<b>\$ -</b>		

\*\* Ending Fund Balance is made up of components that dictate what the balance may be used for  
These components are not addressed on this spreadsheet

**Del Mar Union School District  
2011-2012 Budget Update - Estimated Actuals  
Other Enterprise Fund - Childcare  
October 31, 2011**

	2011-2012 Adopted Budget	Actuals to Date	% of Budget Remaining
<b>Revenues</b>			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	2,926,500	838,824	71%
<b>Total Revenues</b>	<b>\$ 2,926,500</b>	<b>\$ 838,824</b>	71%
<b>Expenditures</b>			
Certificated Salaries	\$ 217,676	\$ 70,788	67%
Classified Salaries	1,692,415	594,927	65%
Employee Benefits	447,032	143,553	68%
Books and Supplies	225,477	88,932	61%
Services and Other Operating	98,467	21,381	78%
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
<b>Total Expenditures</b>	<b>\$ 2,681,067</b>	<b>\$ 919,581</b>	66%
<b>Excess (Deficiency) Revenues and Expenditures</b>	<b>\$ 245,433</b>	<b>\$ (80,757)</b>	
<b>Other Financing Sources and Uses</b>			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
<b>Other Financing Sources and Uses</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Net Increase (Decrease) In Fund Balance</b>	<b>\$ 245,433</b>	<b>\$ (80,757)</b>	
<b>Beginning Fund Balance (unaudited)</b>	<b>\$ 657,670</b>		
<b>Ending Fund Balance**</b>	<b>\$ 903,103</b>		

\*\* Ending Fund Balance is made up of components that dictate what the balance may be used for  
These components are not addressed on this spreadsheet

**Del Mar Union School District  
2011-2012 Budget Update - Estimated Actuals  
Foundation Trust Fund  
October 31, 2011**

	2011-2012 Adopted Budget	Actuals to Date	% of Budget Remaining
<b>Revenues</b>			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	300	63	79%
<b>Total Revenues</b>	<b>\$ 300</b>	<b>\$ 63</b>	<b>79%</b>
<b>Expenditures</b>			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	150	-	-
Services and Other Operating	100	-	-
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
<b>Total Expenditures</b>	<b>\$ 250</b>	<b>\$ -</b>	
<b>Excess (Deficiency) Revenues and Expenditures</b>	<b>\$ 50</b>	<b>\$ 63</b>	
<b>Other Financing Sources and Uses</b>			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
<b>Other Financing Sources and Uses</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Net Increase (Decrease) In Fund Balance</b>	<b>\$ 50</b>	<b>\$ 63</b>	
<b>Beginning Fund Balance (unaudited)</b>	<b>\$ 44,754</b>		
<b>Ending Fund Balance**</b>	<b>\$ 44,804</b>		

\*\* Ending Fund Balance is made up of components that dictate what the balance may be used for  
These components are not addressed on this spreadsheet

Date:	November 9, 2011
To:	Board Members
From:	Timothy Asfazadour
Through:	James Peabody
Subject:	Approval of Recommended Personnel Actions: Employment, Resignations, Dismissals, Leaves of Absences and Change of Status

**CERTIFICATED**

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Allen, Pamela	Temporary Music Teacher	0.40	Del Mar Hills	Approve Temporary Assignment Effective 11/7/11 through 6/15/12	Temporary
Anapoell, Lori	Temporary Teacher	0.40	Sage Canyon	Approve Temporary Assignment Effective 11/28/11 through 5/25/12	Temporary
Masuda, Amy	Temporary Teacher	1.00	Del Mar Heights	Approve Temporary Assignment Effective 11/15/11 through 6/15/12	Temporary Replacement
Sullivan, Kathryn	Temporary Teacher	1.00	Torrey Hills	Approve Temporary Assignment Effective 11/28/11 through 6/15/12	Temporary Replacement

\*11.1

Regular Board Meeting of November 16, 2011

Date: November 9, 2011  
 To: Board Members  
 From: Tim Asfazadour  
 Through: James Peabody  
 Subject: Approval of Recommended Personnel Actions: Employment, Resignations, Dismissals, Leaves of Absences and Change of Status

**CLASSIFIED**

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Billings, Jason	Special Education Aide II	0.75	Torrey Hills	Approve Assignment Effective 11/7/11	Expansion
Burciaga, Samantha	After School Program Worker	0.57	After School Programs	Approve Assignment Effective 10/17/11	Replacement
Cahill, Kelsey	After School Program Worker	0.60	After School Programs	Approve Increase in Hours from 22 Hours per Week to 24 Hours per Week Effective 11/1/11	Replacement
Cruz, Cassandra	After School Program Worker	0.75	After School Programs	Approve Assignment Effective 10/17/11	Replacement
Deguzman, Jamey	Child Care Instructional Assistant - Preschool	0.88	Child Development Center	Approve Assignment Effective 11/14/11	Expansion
Fischer, Rachel	After School Program Worker	0.60	After School Programs	Approve Assignment Effective 11/2/11	Replacement
Garcia, Ellyn	Noon Duty Aide	0.12	Ocean Air	Approve Assignment Effective 10/10/11	Replacement

\*11.1

Regular Board Meeting of November 16, 2011

<b>Name</b>	<b>Position</b>	<b>FTE</b>	<b>Location</b>	<b>Action</b>	<b>If New Hire, Position is Expansion or Replacement</b>
Hernandez, Gerardo G.	Noon Duty Aide	0.09	Ocean Air	Approve Assignment Effective 10/13/11	Replacement
Hicks, Tracy	After School Program Worker	0.55	After School Programs	Approve Resignation Effective 10/19/11	
Huppert, Patricia	Volunteer Coordinator	0.313	Ashley Falls	Approve Temporary Volunteer Coordinator Effective 11/3/11 through 6/15/12	Temporary
Johnson, Edyie	After School Enrichment Worker/Noon Duty Aide	0.513	After School Programs/Ashley Falls	Approve Assignment Effective 10/12/11	Expansion/Replacement
Kim, Jina	Special Education Aide II	0.75	Torrey Hills	Approve Resignation Effective 11/10/11	
Lewis, Ina	Noon Duty Aide	0.11	Del Mar Hills	Approve Assignment Effective 11/4/11	Replacement
Palacios, Jennifer	After School Program Worker	0.725	After School Programs	Approve Resignation Effective 10/17/11	
Richards, Judith	Special Education Aide II	0.75	Carmel Del Mar	Approve Assignment Effective 11/1/11	Replacement
Stanley, Elizabeth	After School Program Worker Noon Duty Aide	0.75 0.0375	After School Programs Torrey Hills	Approve Resignation Effective 11/14/11	

\*11.1

Regular Board Meeting of November 16, 2011

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Sullivan, Kathryn	Special Education Aide II	0.75	Torrey Hills	Approve Resignation Effective 11/15/11	
Turiano, Adelemm	After School Program Worker	0.55	After School Programs	Approve Assignment Effective 10/17/11	Replacement
Williams, Michelle	Utility Worker/Driver	1.00	Maintenance & Operations	Approve Unpaid Leave of Absence Effective 1/3/12 through 6/30/12	

*Regular Board Meeting of November 16, 2011*

November 9, 2011

To: Board Members

From: Timothy Asfazadour, Assistant Superintendent, Human Resources

Through: James Peabody, Superintendent

Subject: Agenda Item 11.2: Clinical Affiliation Agreement between Del Mar Union School District and the University of St. Augustine for Health Sciences

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The agreement with the University of St. Augustine is similar to the agreements the district maintains with local universities to provide supervised field services for student teachers. This agreement will provide students in the fields of occupational and physical therapy the opportunity to gain practical field experience and the district will receive the benefit of additional assistance.

**FISCAL IMPACT:** **Cost** – There is no cost associated with this item.

**RECOMMENDED:** The Superintendent recommends the Board approve the clinical affiliation agreement with the University of St. Augustine for Health Science.