

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Regular Board Meeting

September 28, 2011

Closed Session: 4:45 p.m.

Open Session: 5:45 p.m.

Del Mar Hills Academy
14085 Mango Drive, Del Mar, CA 92014

Board President Rodriguez called the Regular Board Meeting to order at 4:46 p.m.

PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

- There was no input from the public.

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 4:47 p.m.

RECONVENE OPEN SESSION

The Board reconvened to Open Session at 5:45 p.m.

Board President Rodriguez welcomed staff, parents and community members to the Regular Board Meeting of the Board of Trustees.

1. The Board met in Closed Session from 4:47 to 5:40 p.m. to discuss:

- 1.1 **Conference with Legal Counsel – Potential Litigation** (Government Code Section 54956.9(c); Name of Case: Five cases (Student Nos. 11002851, 11002852, 11001413, 11000358 and 002007383)
- 1.2 **Consider Personnel Issues**, (Government Code Sections 11126 and 54957); limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session
- 1.3 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: James Peabody, Superintendent and Tim Asfazadour, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association
- 1.4 **Conference with Real Property Negotiator** (G.C. 54956.8)- Under Discussion: Lease Between the DMUSD and Andrews, Lagasse, Branch & Bell, LLP: 11232 El Camino Real, San Diego, CA, 92130 — Agency Negotiator: James Peabody, Superintendent

Official Minutes, Regular Board Meeting • September 28, 2011

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

REPORT OF ACTION TAKEN IN CLOSED SESSION:

Board President Rodriguez reported the Board gave direction to staff to resolve the following cases: Nos. 11002851, 11002852, 11001413, 11000358 and 002007383. No other action was taken by the Board.

CALL TO ORDER

Board President Rodriguez called to order the Open Session of the Regular Board Meeting of the Del Mar Union School District, Board of Trustees, at 5:46 p.m.

2. PLEDGE OF ALLEGIANCE

Superintendent Jim Peabody led Board members and guests in the Pledge of Allegiance.

ROLL CALL

Members Present (4): Comischell Rodriguez, President of the Board
Scott Wooden, Clerk of the Board
Kristin Gibson
Doug Perkins

Members Absent (1): Doug Rafner

Administrators Present: James Peabody, Superintendent
Holly McClurg, Assistant Superintendent, Instructional Services
Tim Asfazadour, Assistant Superintendent, Human Resources
Cathy Birks, Assistant Superintendent, Business Services
Cara Schukoske, Director of Pupil Services
Mike Casey, Director of Technology

DMUSD Staff Present: Katrina Graupmann, Sara McCarty, Brenda Gachuz-Heskett

Others Present: Yana Mohanty, Aaron McCarty and approximately 10 community members.

3. APPROVAL OF AGENDA

Amendments: Pull items 10.3 and 10.8 from the Consent Agenda

Motion to Approve Agenda, amended.

Motion Wooden

Second Perkins

Unanimous

Official Minutes, Regular Board Meeting • September 28, 2011

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

4. CORRESPONDENCE/COMMUNICATION

4.1 Correspondence

- The superintendent received three emails thanking the staff for the manner in which intradistrict transfer requests were handled.
- The superintendent received a letter from a parent unhappy with the dress code at Torrey Hills.

4.2 Public Comment (for items not on the Agenda)

- None.

5. REPORTS, RECOGNITIONS AND HEARINGS

5.1 Staff Recognition

Superintendent Peabody thanked Jakes Del Mar for its continued support of the DMUSD Employees of the Month program by donating gift certificates for the honorees, as follows:

Ashley Falls – Kristen Zonsius, Resource teacher

Carmel Del Mar – Janet Wolfertz, Technology specialist

Del Mar Heights – Michelle Williams, Utility Worker/Driver
(Summer Sub Plant Manager)

Del Mar Hills Academy – Sandi Martinez, Resource teacher

Ocean Air – Jackie Boysen, 2nd grade teacher

Sage Canyon – Julie Sawi, Kindergarten teacher

Sycamore Ridge – Jen Oliveira, Technology specialist

Torrey Hills – Lisa Bycott, Noon Duty Supervisor

District – Jonathon Guertin – Senior Systems Analyst/Programmer

5.2 Public Hearing To Review Resolution No. 2011-28 Regarding the Sufficiency of Instructional Materials for the 2011/2012 School Year, as Required by Education Code Section 6011

The Public Hearing was conducted for the purpose of hearing from the public prior to the consideration and possible adoption of Resolution No. 2011-28.

Board President Rodriguez opened the Public Hearing at 5:50 p.m.

Public input:

- There was no input from the public.

There being no further discussion, the Public Hearing was closed at 5:51 p.m. by Board President Rodriguez.

Official Minutes, Regular Board Meeting • September 28, 2011

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

5.2.1 **Board Approval, Resolution 2011-28 of the Board of Trustees of the Del Mar Union School District Regarding the Sufficiency of Instructional Materials for the 2011/2012 School Year**

Superintendent Peabody presented Resolution 2011-28 for approval. Approval of the resolution allows the district to secure textbook funding from the state. Additionally, the annual resolution certifies the students have all instructional materials

Motion to approve Resolution 2011-28 of the Board of Trustees of the Del Mar Union School District Regarding the Sufficiency of Instructional Materials for the 2011/2012 School Year

Motion Gibson
Second Perkins
Unanimous

5.3 **DMCTA Report: Katrina Graupmann, DMCTA President**

Ms. Graupmann expressed, on behalf of the all teachers, the importance of good relationships with each other, how those relationships benefit students and the focus is on students only. Ms. Graupmann shared that in addition to a great union, district, and community, teachers feel they are setting examples by working with the Safety Committee, San Diego Police Department and SDCOE Risk Management to ensure our crosswalks are safe and secure getting to and from school. Teachers are very appreciative of security fences at all school sites and the positive response from the district when contacted by teachers with a concern. Teachers value the relationship. Ms. Graupmann expressed not only how fortunate teachers are to continue professional development but also for the fore-thinking to be up to date on the core common standards. Ms. Graupmann thanked the district for modifying the beginning of the school year teacher workday calendar, which allowed for collaboration within teams making it a very smooth start to the school year. Finally, Ms. Graupmann thanked the district staff for doing all that they do!

5.4 **Report – Board Reports/Comments**

Member Perkins:

- No report this month.

Member Rafner:

- Absent.

Member Gibson:

- Attended the DMSEF meeting. The DMSEF is excited to launch their new website, at no cost to the DMSEF due to a local businessman offering a site at no cost to the DMSEF.

Official Minutes, Regular Board Meeting • September 28, 2011

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

Member Rodriguez:

- No report this month.

Member Wooden:

- No report this month.

5.5 **Report – Superintendent’s Report**

- The superintendent explained the absence of Member Rafner being due to a High Holy Day and offered his apologies for the oversight and conflict in scheduling the board meeting on this date.
- Had the opportunity to sit with principals on Essential Elements of Instruction (EEI) and thanked Dr. Holly McClurg for her leadership in the area of professional development. EEI will be very useful to teachers and staff in how to move instruction forward.
- Met with Dr. Cho, Chair in the Department of Education and Human Services at California State University, San Marcos (CSSM), to discuss teacher and administrative training offered by CCSM.
- Visited the Language Art and Math Curriculum Committees working on the common core standards and incorporating it with what is currently being done.
- Attended a meeting in Solana Beach School District to hear Ken Blanchard, author of *One Minute Manager*, talking about a book he wrote with the CEO of Chick-fil-A, about generosity and the giving of our time, talent, and treasure for the good of the community. Dr. Blanchard is forming a committee to look at the San Diego region and how to use the theory of generosity in the “nine pillars of activity.” Education is one of the nine pillars and the core committee will be looking at how the region can take advantage of the concept.

6. **APPROVAL OF MINUTES**

Motion to approve Minutes of the following Board Meeting:

- Minutes of Regular Board Meeting, August 24, 2011
- Minutes of Special Board Meeting, September 9, 2011

Motion Gibson
Second Wooden
Unanimous

6.1 **APPROVAL OF CONSENT ITEMS**

- *10.1 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements
- *10.2 Board Approval and Acceptance of Donations to the Del Mar Union School District

Official Minutes, Regular Board Meeting • September 28, 2011

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

- *10.3 *Pulled from Consent*
~~Board Approval of Site and Department Performance Agreements and Memorandums of Understanding~~
- *10.4 Board Approval of Petition for Issuance of New Warrant in Lieu of Void Warrant Payable to Amy Graham
- *10.5 Board Approval of Resolution 2011-29, Resolution of the Board of Trustees of the Del Mar Union School District Relative to Conditions For and Receiving Class Size Reduction Program Funds
- *10.6 Board Approval of Memorandum of Understanding Between Rancho Santa Fe School District and the Del Mar Union School District for Student Physical Therapy
- *10.7 Board Approval of Agreement Between NexusIS. and the Del Mar Union School District for production technical support
- *10.8 *Pulled from Consent*
~~Board Approval of Professional Service Agreements for the Del Mar Union School District After School Enrichment Program~~
- *10.9 Board Approval of Professional Service Agreement with the Del Mar Union School District After School Program and DayCare Works
- *11.1 Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status

Motion to approve Consent Items *10.1, * 10.2 , *10. 4-*10.7, *10.9 and *11.1

Motion Perkins

Second Wooden

Unanimous

7. CURRICULUM & INSTRUCTION

7.1 **Report on 2011 Standardized Testing and Reporting (STAR) Program**

Dr. Holly McClurg, Assistant Superintendent, Instructional Services, reported on the results of the Standardized Testing administered to students in grades 2-11. DMUSD students continue to demonstrate strong learning of the state academic standards.

7.2 **Report: Elementary School Mathematics in Del Mar and the 21st Century Student**

Dr. Holly McClurg, Assistant Superintendent, Instructional Services, reported on the need to focus on improving students' problem solving and reasoning skills in mathematics including their ability to communicate their mathematical ideas.

Official Minutes, Regular Board Meeting • September 28, 2011

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

7.3 **Board Approval, Professional Development Performance Agreements for Cognitively Guided Instruction (CGI)**

Motion to approve Professional Development Performance Agreements for Cognitively Guided Instruction (CGI)

Motion Perkins
Second Wooden
Unanimous

7.4 **Board Approval, School-Sponsored Trips for the Outdoor Education Program (also referred to as 6th Grade Camp)**

Board President Rodriguez requested confirmation that the expense for Outdoor Education is paid through PTA and parent donations as well as the General Fund.

Motion to approve School-Sponsored Trips for the Outdoor Education Program (also referred to as 6th Grade Camp)

Motion Gibson
Second Wooden
Unanimous

8. **ADMINISTRATION AND POLICY**

8.1 **Board Approval, Resolution 2011-26 of the Board of Trustees of the Del Mar Union School District Proclamation Endorsing Red Ribbon Week, October 24-28, 2011**

President Comischell Rodriguez expressed the importance of this week being on the District calendar.

Motion to approve Resolution 2011-26 of the Board of Trustees of the Del Mar Union School District Proclamation Endorsing Red Ribbon Week, October 24-28, 2011

Motion Gibson
Second Perkins
Unanimous

8.2 **Board Approval, Resolution 2011-27 of the Board of Trustees of the Del Mar Union School District Proclamation Supporting International Walk to School Day on October 5, 2011**

President Comischell Rodriguez shared her excitement and pleasure in walking to school with students.

Official Minutes, Regular Board Meeting • September 28, 2011

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

Motion to approve Resolution 2011-27 of the Board of Trustees of the Del Mar Union School District Proclamation Supporting International Walk to School Day on October 5, 2011

Motion Gibson
Second Wooden
Unanimous

8.3 Discussion of Enrollment in the Del Mar Union School District

Superintendent Jim Peabody presented a timeline for the formation of an Enrollment Committee for the purpose of gathering community input and creating options for solving enrollment issues within the district to be presented to the Board for their consideration. Supt. Peabody stated his personal goal would be for an outcome to solve our enrollment issues, that does not necessitate changing the boundaries.

The Board directed Superintendent Peabody to move forward with the formation of the Enrollment Committee.

8.4 Discussion, Review of Emergency & Notification Procedures Superintendent Jim Peabody shared the excitement of site visits

Superintendent Peabody debriefed on the events of the recent power outage and the information the district received and the district's response. At least one staff member was at each school by 6:45 a.m. the following morning to prevent students from being dropped off when schools were closed for the day. The Maintenance & Operations staff worked to prevent a power surge once the power was restored. The District will look into alternate methods of communicating a school closure when our usual means of communication, i.e. All-Call, website, email, cell phone, are not available.

8.5 Update, Lunch Program

Yana Mohanty, Chair of the Child Nutrition Committee, presented an overview of the current lunch program and it's current positive and negative challenges.

Board President Rodriguez expressed her desire for the CNC to associate itself with the PTAs to proceed forward with the lunch program and to improve the participation rate.

Supt. Peabody reported that staff continues to improve the logistics for ordering and serving meals.

8.6 **Reminder of Upcoming Events**

(Presented for information only.)

9. **OPERATIONS AND FACILITIES**

9.1 **Facilities Report, Month of September**

Superintendent Peabody reported on the installation of new playground equipment at Del Mar Hills Academy and Carmel Del Mar. Additionally, Crisis Preparedness meetings and Safety meeting have been scheduled in the District. will do training with general staff with Jess Martinez, of SDCOE, and crossing guard training.

10. **BUSINESS AND FINANCE**

10.3 **Board Approval of Site and Department Performance Agreements and Memorandums of Understanding**

Cathy Birks, Assistant Superintendent, Business Services, responded to clarifying questions from the Board.

Motion to approve Site and Department Performance Agreements and Memorandums of Understanding

Motion Perkins
Second Wooden
Unanimous

10.8 **Board Approval of Professional Service Agreements for the Del Mar Union School District After School Enrichment Program**

Motion to approve Professional Service Agreements for the Del Mar Union School District After School Enrichment Program

Motion Wooden
Second Gibson
Carried (3-0-1)
Ayes: Members Gibson, Rodriguez, Wooden
Noes: -0-
Abstain: Member Perkins

11. **PERSONNEL**

11.2 **Update, Staffing and Enrollment, 2011/2012**

Superintendent Peabody reported the enrollment and staffing for 2011/2012 school year has not changed from 2010/2011. Additionally, the number of classrooms over 20 and 27 is similar to the 2010/2011 school year.

Official Minutes, Regular Board Meeting • September 28, 2011

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

11.3 **Update, Insurance Opt-Out**

Superintendent Peabody reported that an insurance opt-out is possible and would provide a savings, however, depending upon the number of opt-outs, our carrier has the right to rerate the district's insurance plans which may result in increased insurance costs to other employees. Staff is also looking at how to negotiate the opt-out with the bargaining organization, the DMCTA.

The Board expressed an interest in conducting an informal survey to determine an approximate number of employees interested in opting-out, with the survey first being approved by the DMCTA.

Public Input:

- Sara McCarty, DMUSD teacher, and Aaron McCarty, spoke in favor of an opt-out plan for employees.

12. ITEMS FOR OCTOBER 2011 BOARD MEETING

- Minutes of Regular Board Meeting of September 28, 2011
- Budget update

There being no further business to come before the Board, there was a Motion to Adjourn at 7:45 p.m.

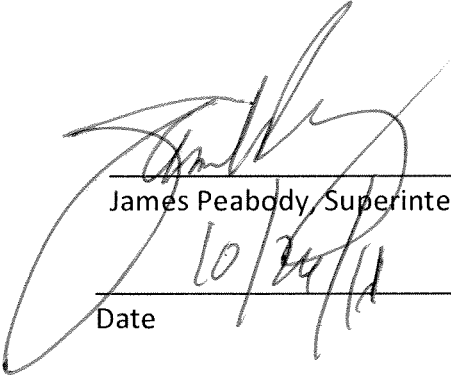
Motion Gibson
Second Wooden
Unanimous



Scott Wooden, Clerk

10/26/2011

Date



James Peabody, Superintendent

10/24/11

Date

Official Minutes, Regular Board Meeting • September 28, 2011

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.