

**DEL MAR UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES**

***Minutes of Regular Board Meeting***

August 24, 2011

Closed Session: 4:45 p.m.

Open Session: 5:45 p.m.

Del Mar Hills Academy  
14085 Mango Drive, Del Mar, CA 92014

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Board President Rodriguez called the Regular Board Meeting to order at 4:46 p.m.

**PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA**

- There was no input from the public.

**ADJOURN TO CLOSED SESSION**

The Board adjourned to Closed Session at 4:47 p.m.

**RECONVENE OPEN SESSION**

The Board reconvened to Open Session at 5:50 p.m.

Board President Rodriguez welcomed staff, parents and community members to the Regular Board Meeting of the Board of Trustees.

1. The Board met in Closed Session from 4:47 to 5:48 p.m. to discuss:

- 1.1 **Conference with Legal Counsel – Potential Litigation** (Government Code Section 54956.9(c); Name of Case: One case
- 1.2 **Consider Personnel Issues**, (Government Code Sections 11126 and 54957); limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session
- 1.3 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: James Peabody, Superintendent and Tim Asfazadour, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association
- 1.4 **Conference with Real Property Negotiator** (G.C. 54956.8)- Under Discussion: Lease Between the DMUSD and Andrews, Lagasse, Branch & Bell, LLP: 11232 El Camino Real, San Diego, CA, 92130 — Agency Negotiator: James Peabody, Superintendent

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**REPORT OF ACTION TAKEN IN CLOSED SESSION:**

Board President Rodriguez reported that no action was taken in Closed Session.

**CALL TO ORDER**

Board President Rodriguez called to order the Open Session of the Regular Board Meeting of the Del Mar Union School District, Board of Trustees, at 5:55 p.m.

**2. PLEDGE OF ALLEGIANCE**

Superintendent Jim Peabody led Board members and guests in the Pledge of Allegiance.

**ROLL CALL**

Members Present (5): Comischell Rodriguez, President of the Board  
Scott Wooden, Clerk of the Board  
Kristin Gibson  
Doug Perkins  
Doug Rafner

Administrators Present: James Peabody, Superintendent  
Tim Asfazadour, Assistant Superintendent, Human Resources  
Cathy Birks, Assistant Superintendent, Business Services  
Cara Schukoske, Director of Pupil Services  
Mike Casey, Director of Technology  
Randy Wheaton, Director of Maintenance & Operations

DMUSD Staff Present: Erik Bienke, Katrina Graupmann, Tanya Lubomudrov, Gina Williams

Others Present: David Wojtkowski, Yana Mohanty, Courtney Dennis

**3. APPROVAL OF AGENDA**

Motion to Approve Agenda.

**Motion** Gibson

**Second** Perkins

**Unanimous**

**4. CORRESPONDENCE/COMMUNICATION**

**4.1 Correspondence**

- None

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#### 4.2 **Public Comment (for items not on the Agenda)**

- Katrina Graupmann, DMCTA President, introduced the executive board of the DMCTA who will also present the monthly DMCTA report to the Board. The DMCTA is excited to work with the District's bargaining team. DMCTA is working to minimize combination classrooms. DMCTA worked to minimized problems of overcrowding – RSP, PE and Child Care gave up classrooms to make room for students and teachers accepted extra students into the classroom. The DMCTA looks forward to working with the district in 2011/2012.

### 5. **REPORTS, RECOGNITIONS AND HEARINGS**

#### 5.1 **Report – Board Reports/Comments**

*Member Perkins:*

- Had a tour of the new District Office.

*Member Rafner:*

- Had a tour of the new District Office and new Maintenance & Operations.
- Enjoyed attending the Welcome Back event held at Ashley Falls.

*Member Gibson:*

- Attended the DMSEF monthly meeting. The DMSEF is gearing up for a new campaign. Ms. Gibson and Supt. Peabody fielded questions from the DMSEF regarding Federal Education Funds.

*Member Wooden:*

- Looking forward to new school year.
- Had a tour of the new Maintenance & Operations facility.
- Enjoyed attending the Welcome Back event

*Member Rodriguez:*

- Visited new District Office with Karen Billing of the Carmel Valley News.
- Toured Maintenance & Operations with Member Wooden.
- Attended Welcome Back event.

#### 5.2 **Report – Superintendent's Report**

- Met with DMUSD parent, Adam Fischer, regarding the Ocean Air attendance boundary.
- Held a Leadership Retreat with principals and district services administrators to discuss the action teams for strategic management; principals and district staff shared their goals for the 2011/2012 school year.
- Held two days of Interest Based Bargaining discussions with the DMCTA which will continue on September 13.
- Attended the DMSEF monthly meeting.
- Enjoyed the Welcome Back event and the energy that filled the room.
- Grade level teams of teachers met throughout the district for Language Arts

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professional development today. Attended Kindergarten and third grade talking about writing genre.

- Reported on the new lunch program. The lunch program is currently surpassing last year's 1<sup>st</sup> day count of 224; orders this year equals 406.
- Received preliminary seismic report on Del Mar Hills Academy. The building passed all tests; the one suggestion is to perform a soils analysis at the embankment near the freeway to ensure there will be no slippage.

## 6. APPROVAL OF MINUTES

Motion to approve Minutes of the following Board Meeting:

- Minutes of Regular Board Meeting, July 27, 2011

**Motion**     Gibson  
**Second**    Rafner  
**Unanimous**

### 6.1 APPROVAL OF CONSENT ITEMS

- \*10.1 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements
- \*10.2 Board Approval and Acceptance of Donations to the Del Mar Union School District
- \*10.3 Board Consideration of Resolution No. 2011-25 Adopting the "Gann Limit" Pursuant to Government Code 7902.1
- \*10.4 Board Approval/Ratification of Site and Department Performance Agreements and Memorandums of Understanding
- \*10.5 Board Approval of Purchase of Forklift from Toyota Lift Inc. for Use in the Maintenance and Operations Department Warehouse
- \*10.6 Board Award and Approval of Agreement Between Zasueta Contracting Inc. and Del Mar Union School District for the Installation of Playground Equipment at Del Mar Hills Academy and Carmel Del Mar
- \*10.7 Board Ratification of Agreement Between the Del Mar Union School District and Sundown Blinds & Designs Group
- \*10.8 Board Approval of Agreement Between Lightspeed Systems Inc. and the Del Mar Union School District for production support Lightspeed
- \*10.9 Board Approval of Agreement Between NexusIS. and the Del Mar Union School District for Production Technical Support.
- \*10.10 Board Approval of Agreement Between Arey Jones Educational Solutions and the Del Mar Union School District for production support Vmware vCenter and Vmware vSphere

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- \*10.11 Board Approval of Contract for Special Education Services for the 2010-2011 School Year
- \*11.1 Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status

Motion to approve Consent Items \*10.1 - \*10.11 and \*11.1

**Motion** Wooden

**Second** Gibson

**Unanimous**

## 7. CURRICULUM & INSTRUCTION

### 7.1 Board Approval, Professional Development Performance Agreements for 2011-2012

Superintendent Jim Peabody requested approval for professional development supporting ongoing growth/improvement in student writing by Nancy Fetzer and the district's instructional core defining a common language for instruction by Melinda Sue Wells Welsh. Dr. Holly McClurg, Assistant Superintendent, Instructional Services, fielded questions from the Board.

Motion to approve Professional Development Performance Agreements for 2011-2012

**Motion** Perkins

**Second** Gibson

**Unanimous**

### 7.2 Report: Teammates Mentoring Program

Dr. Holly McClurg, Assistant Superintendent, Instructional Services, introduced Eric Erickson of the Teammates Mentoring Program who presented an overview of the program within the DMUSD. The mentor and student build a relationship, which hopefully builds a responsible and better student for the next level. The goal is for the mentor to follow the student through high school.

## 8. ADMINISTRATION AND POLICY

### 8.1 Update and Discussion of Enrollment at Ocean Air Attendance Boundary

Superintendent Jim Peabody presented an update on the placement of Ocean Air neighborhood students being placed at Ocean Air School.

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**Public Input:**

- Harry Dennis, DMUSD parent, spoke of the importance that his child be placed in Ocean Air, the neighborhood school.
- Brian Oleksy, DMUSD, parent, spoke in favor of all students in the Ocean Air neighborhood attending Ocean Air School.
- Cathy Oleksy, DMUSD parent, spoke in favor of all students in the Ocean Air neighborhood attending Ocean Air School.

Superintendent Peabody reinforced that staff is working diligently to place students in their neighborhood school by researching all possible adjustments to create space at the neighborhood school. The district works diligently to ensure students attending the DMUSD live within the boundaries of the district.

One goal of the Board of Trustees' is to find a long-term solution that will allow all students to attend their neighborhood school.

**8.2 Discussion of Outcomes from Strategic Planning/Management and Board Approval of Mission Statement, Core Values, Vision and Core Strategies**

Superintendent Jim Peabody summarized the outcomes, including the vision, mission statement, core values and core strategies developed at the Strategic Planning/Management Retreat. Loren Tarantino, Haines Center for Strategic Management, facilitator, was present.

Motion to approve of Mission Statement, Core Values, Vision and Core Strategies

**Motion** Wooden

**Second** Gibson

**Unanimous**

**8.3 Discussion on the Expenditure of the Federal Education Job Fund**

**Public Input:**

- David Wotkowsky, DMCTA parent, spoke to ask the Board for an explanation of the District's Federal Education Job Fund expenditure.

**Board Discussion**

Superintendent Jim Peabody outlined the District's reasoning and how the staff developed the proposal for the most effective use of the one-time Federal Education Job Funds. Discussions were held in Interest Based Bargaining about the types of expenditures allowed with the funds and the use of one-time funds vs funds for on-going expenses.

8.4 **Board Approval, 2011-2012 School Site Visitation Schedule**

Superintendent Jim Peabody presented the schedule of school site visits for Board approval.

Motion to approve 2011-2012 School Site Visitation Schedule

**Motion** Gibson

**Second** Wooden

**Unanimous**

8.5 **Reminder of Upcoming Events**

*(Presented for information only.)*

9. **OPERATIONS AND FACILITIES**

9.1 **Facilities Report, Month of August**

Director of Maintenance & Operations, Randy Wheaton, reported the final walk-through for the fencing projects is scheduled for Friday, August 26, 2011. Superintendent Peabody congratulated Mr. Wheaton on the design and completion of the fences.

10. **BUSINESS AND FINANCE**

10.12 **2010-2011 Unaudited Actuals Financial Reporting**

Superintendent Jim Peabody reported on the 2010/2011 Unaudited Actuals that the district is required to submit to the county superintendent on or before September 5, 2011.

Motion to approve 2010-2011 Unaudited Actuals Financial Reporting

**Motion** Gibson

**Second** Wooden

**Unanimous**

10.13 **2011-2012 San Diego County Office of Education Oversight Letter Regarding 2011-2012 Adopted Budget**

Superintendent Jim Peabody presented the annual oversight letter from the San Diego County Office of Education.

10.14 **Discussion, Assembly Bill (AB) 114, Education Trailer Bill**

Superintendent Peabody informed the Board that AB114 requires school districts to project the same level of revenue, to not assume a different level of state funding, nor anticipate mid-year reduction of revenue. The 2011-2012 adopted

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budget did include a \$330 per ADA reduction, therefore, a revision to the budget eliminates the ADA reduction of \$1,396,643, which increases total revenue to \$38,925,056.

**11. PERSONNEL**

**11.2 Update, Staffing and Enrollment, 2011/2012**

Assistant Superintendent, Human Resources, Tim Asfazadour, reported that current enrollment is seven students under the total enrollment at the end of the 2010/2011 school year. Mr. Asfazadour also reported the district has one combination classroom compared to six in the 2010/2011 school year.

**12. ITEMS FOR SEPTEMBER 2011 BOARD MEETING**

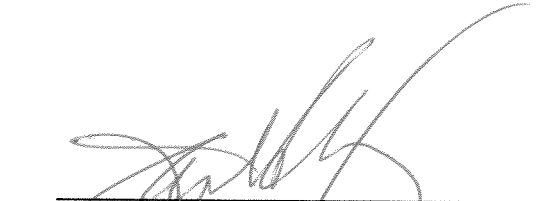
- Minutes of Regular Board Meeting of August 24, 2011
- Board Approval, Resolution 2011-26 of the Board of Trustees of the Del Mar Union School District Proclamation Endorsing Red Ribbon Week, October 24-28, 2011
- Board Approval, Resolution 2011-27 of the Board of Trustees of the Del Mar Union School District Proclamation Supporting International Walk to School Day on October 5, 2011
- Update, Ocean Air Attendance
- Update, Demographic study re boundary
- Update, Lunch Program
- Opt-out insurance (savings)
- Report on outcome of placing students in Ocean Air

There being no further business to come before the Board, there was a Motion to Adjourn at 7:58 p.m.

**Motion**     Wooden  
**Second**    Perkins  
**Unanimous**

  
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Scott Wooden, Clerk

10/4/2011  
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Date

  
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James Peabody, Superintendent

9/29/11  
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Date

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