



DEL MAR UNION SCHOOL DISTRICT

Mission Statement

Del Mar Union Schools provide a nurturing, inspiring, and rigorous educational program for each of our students. With a collaborative community and dedicated staff, we continually evolve to develop:

- Well-rounded and fulfilled individuals
- Motivated lifelong learners
- Future leaders prepared for the challenges of a changing world

We believe:

- Every individual needs to be valued
- Everyone has the right to be safe
- The unique abilities of each child need to be identified and developed
- Lifelong learning is an expectation for children and adults
- Collaboration among students, staff, parents and community leads to success
- Our children are future leaders
In honesty, integrity, and transparency

www.dmusd.org

Board of Trustees

Kristin Gibson
Doug Perkins
Doug Rafner
Comischell Rodriguez
Scott Wooden

Superintendent

James D. Peabody

DEL MAR UNION SCHOOL DISTRICT

Board of Trustees Regular Board Meeting

September 28, 2011
Closed Session: 4:45 p.m.
Open Session: 5:45 p.m.

Del Mar Hills Academy
14085 Mango Drive
Del Mar, CA 92014

Welcome to the meeting of the Del Mar Union School District Board of Trustees. . .

Public Inspection of Documents

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the board meeting are available for inspection at the Del Mar Union School District, 11232 El Camino Real, San Diego, CA 92130.

Hearing of the Public

Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to 3 minutes per person, per topic. If you wish to speak, complete a card (located at the sign-in desk) and present it to the Secretary of the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may (1) acknowledge receipt of the information, (2) refer to staff for further study; or (3) refer the matter to the next agenda.

Consent Calendar

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the consent items.

To address an item on the Consent Calendar, please follow the procedure described under Hearing of the Public.

Closed Session

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations. A report of action(s) taken in Closed Session will be presented as an item in the Open Session Agenda.

Assistance with Meeting

In compliance with the Americans With Disabilities Act and AB-3035, if you require special assistance to participate in this meeting, please contact the Superintendent at (858) 755-9301 at least 24 hours prior to the start of the meeting to enable the District to make reasonable arrangements.

ORGANIZATIONAL BUSINESS

CALL TO ORDER

PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

Adjournment into Closed Session

Motion ____ Second ____ Ayes ____ Nays ____
Time ____

1.0 CLOSED SESSION – 4:45 P.M.

- 1.1 **Conference with Legal Counsel – Existing Litigation** (Government Code Section 54956.9(a); Name of Case: Five cases (Student Nos. 11002851, 11002852, 11001413, 11000358 and 002007383)
- 1.2 **Consider Personnel Issues**, (Government Code Sections 11126 and 54957); limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session
- 1.3 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: James Peabody, Superintendent and Tim Asfazadour, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association
- 1.4 **Conference with Real Property Negotiator** (G.C. 54956.8)- *Under Discussion: Lease Between the DMUSD and Andrews, Lagasse, Branch & Bell, LLP*: 11232 El Camino Real, San Diego, CA, 92130 — Agency Negotiator: James Peabody, Superintendent

RECONVENE OPEN SESSION

REPORT OF ACTION TAKEN IN CLOSED SESSION

CALL TO ORDER OPEN SESSION – 5:45 P.M.

2.0 FLAG SALUTE

3.0 APPROVAL OF THE AGENDA

Motion ____ Second ____ Ayes ____ Nays ____

4.0 CORRESPONDENCE/COMMUNICATIONS

- 4.1 Correspondence:
- 4.2 Public Input

5.0 REPORTS, RECOGNITIONS AND HEARINGS

- 5.1 **Staff Recognition**
Employees of the Month for September 2011:
Ashley Falls – Kristen Zonsius, Resource teacher
Carmel Del Mar – Janet Wolfertz, Technology specialist
Del Mar Heights – Michelle Williams, Utility Worker/Driver
(Summer Sub Plant Manager)
Del Mar Hills Academy – Sandi Martinez, Resource teacher
Ocean Air – Jackie Boysen, 2nd grade teacher
Sage Canyon – Julie Sawi, Kindergarten teacher
Sycamore Ridge – Jen Oliveira, Technology specialist
Torrey Hills – Lisa Bycott, Noon Duty Supervisor
District – Jonathon Guertin – Senior Systems Analyst/Programmer

1

5.2	<u>Public Hearing</u>	2-4
	Public Hearing To Review Resolution No. 2011-28 Regarding the Sufficiency of Instructional Materials for the 2011/2012 School Year, as Required by Education Code Section 6011	
5.2.1	Board Approval, Resolution 2011-28 of the Board of Trustees of the Del Mar Union School District Regarding the Sufficiency of Instructional Materials for the 2011/2012 School Year	5-7
	<i>Motion ____ Second ____ Ayes ____ Nays ____</i>	
5.3	<u>Report</u>	8
	DMCTA Report: Katrina Graupmann, DMCTA President	
	<u>Report</u>	
	Board Report/Comments	
	<u>Report</u>	
	Superintendent's Report	

BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

6.0 APPROVAL OF THE MINUTES

- | | |
|---|-------|
| ▪ Minutes of Regular Board Meeting, August 24, 2011 | 9-16 |
| ▪ Minutes of Special Board Meeting, September 9, 2011 | 17-18 |

Motion ____ Second ____ Ayes ____ Nays ____

6.1 CONSENT ITEMS

Approval of Consent Items

Agenda items preceded by an asterisk (*) compose the Consent Agenda, and unless removed at the request of a board member, will be approved by the Board as a group

*10.1	Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements	37-45
*10.2	Board Approval and Acceptance of Donations to the Del Mar Union School District	46
*10.3	Board Approval of Site and Department Performance Agreements and Memorandums of Understanding	47
*10.4	Board Approval of Petition for Issuance of New Warrant in Lieu of Void Warrant Payable to Amy Graham	48
*10.5	Board Approval of Resolution 2011-29, Resolution of the Board of Trustees of the Del Mar Union School District Relative to Conditions For and Receiving Class Size Reduction Program Funds	49-52
*10.6	Board Approval of Memorandum of Understanding Between Rancho Santa Fe School District and the Del Mar Union School District for Student Physical Therapy	53
*10.7	Board Approval of Agreement Between NexusIS. and the Del Mar Union School District for production technical support	54
*10.8	Board Approval of Professional Service Agreements for the Del Mar Union School District After School Enrichment Program	55-56
*10.9	Board Approval of Professional Service Agreement with the Del Mar Union School District After School Program and DayCare Works	57
*11.1	Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status	58-61

7.0 CURRICULUM AND INSTRUCTION

7.1	Report on 2011 Standardized Testing and Reporting (STAR) Program	19-20
7.2	Report: Elementary School Mathematics in Del Mar and the 21st Century Student	21
7.3	Board Approval, Professional Development Performance Agreements for Cognitively Guided Instruction (CGI)	22-24
	Motion ____ Second ____ Ayes ____ Nays ____	
7.4	Board Approval, School-Sponsored Trips for the Outdoor Education Program (also referred to as 6th Grade Camp)	25
	Motion ____ Second ____ Ayes ____ Nays ____	

8.0 ADMINISTRATION AND POLICY

8.1	Board Approval, Resolution 2011-26 of the Board of Trustees of the Del Mar Union School District Proclamation Endorsing Red Ribbon Week, October 24-28, 2011	26-27
	Motion ____ Second ____ Ayes ____ Nays ____	
8.2	Board Approval, Resolution 2011-27 of the Board of Trustees of the Del Mar Union School District Proclamation Supporting International Walk to School Day on October 5, 2011	28-29
	Motion ____ Second ____ Ayes ____ Nays ____	
8.3	Discussion of Enrollment in the Del Mar Union School District	30-32
8.4	Discussion, Review of Emergency & Notification Procedures	33
8.5	Update, Lunch Program	34
8.6	Reminder of Upcoming Events	35

9.0 OPERATIONS AND FACILITIES

9.1	Facilities Report for the Month of September	36
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10.0 BUSINESS AND FINANCE

11.0 PERSONNEL

11.2	Update, Staffing and Enrollment, 2011/2012	62-67
11.3	Update, Insurance Opt-Out	68-69

12.0 PRELIMINARY ITEMS FOR OCTOBER, 2011 BOARD MEETING

- Minutes of Regular Board Meeting, September 28, 2011

ADJOURNMENT OF MEETING..... Motion ____ Second ____ Ayes ____ Nays ____
_____Time

September 28, 2011

To: Board Members

From: James Peabody, Superintendent

Subject: Agenda Item 5.1: Staff Recognition – Employees of the Month

Jake's Del Mar is continuing its support of our educational program by honoring staff members each month who are recognized by their site or department as "Employees of the Month". Jake's provides honorees with a \$40.00 gift certificate.

Employees of the Month for September are:

Ashley Falls	Kristen Zonsius, Resource Specialist
Carmel Del Mar	Janet Wolfertz, Technology Teacher
Del Mar Heights	Michelle Williams, Utility Worker/Driver (Summer Sub Plant Manager)
Del Mar Hills Academy	Sandra Martinez, Resource Specialist
Ocean Air	Jackie Boysen, Second Grade Teacher
Sage Canyon	Julie Peterson-Sawi, Kindergarten Teacher
Sycamore Ridge	Jen Oliveira, Technology Teacher
Torrey Hills	Lisa Bycott, Noon Aide Supervisor
District	Jonathon Guertin, Sr. Systems Analyst/Programmer

RECOMMENDED: For information only. No action is required.

Board Meeting of September 28, 2011

September 28, 2011

To: Board Members

From: James Peabody, Superintendent

Subject: Agenda Item 5.2: Public Hearing To Review Resolution No. 2011-28 Regarding the Sufficiency of Instructional Materials for the 2011/2012 School Year, as Required by Education Code Section 60119

This Public Hearing is conducted for the purpose of hearing from the public prior to the consideration and possible adoption of Resolution No. 2011-28 by the Board of Trustees of the Del Mar Union School District regarding the sufficiency of instructional materials for the 2011 /2012 School Year.

Public Hearing Procedure:

- Hearing Opened at ____ P.M. by Board President Rodriguez
- Public Comments
- Hearing Closed at ____ P.M. by Board President Rodriguez

NOTICE OF PUBLIC HEARING

OF THE BOARD OF TRUSTEES OF THE DEL MAR UNION SCHOOL DISTRICT REGARDING THE SUFFICIENCY OF INSTRUCTIONAL MATERIALS FOR THE 2011-2012 SCHOOL YEAR

Education Code 60119 requires that Governing Boards adopt a resolution determining that each pupil has sufficient textbooks or instructional materials in each of the following subjects that are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education: mathematics, science, history-social science, English/language arts, including the English language development.

Written notice is hereby given in accordance with Education Code 60119, and other applicable law that the following public hearing be held before the Board of Trustees of the Del Mar Union School District, for the Sufficiency of Instructional Materials for the 2011-2012 school year.

The time and place for the hearing regarding such matter shall be 5:45 p.m., or as soon thereafter as practicable, on Wednesday, September 28, 2011, at Del Mar Hills Academy PAC, 14085 Mango Drive, Del Mar, California 92014. At such time and place, any person interested will be heard.

A summary of the Resolution of the Board of Trustees concerning the Sufficiency of Instructional Materials for the 2011-2012 school year is set forth below:

Resolution 2011-28

Resolution 2011-28 of the Board of Trustees of the Del Mar Union
School District Regarding the Sufficiency of Instructional Materials
for the 2011/2012 School Year

On motion of Member _____, seconded by Member
_____, the following resolution is adopted:

WHEREAS, in order to receive state instructional materials funds, the Governing Board is required by Education Code Section 60119 to hold a public hearing and adopt a resolution determining that each pupil has sufficient textbooks or instructional materials in each of the following subjects that are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education: mathematics, science, history-social science, English/Language Arts, including the English language development.

Board Meeting of September 28, 2011

November, 2010

To: Board Members

From: Dr. Holly McClurg, Assistant Superintendent, Instructional Services

Through: James Peabody, Superintendent

Subject: Agenda Item 5.2.1: Approval of Resolution No. 2011-28 Regarding the Sufficiency of Instructional Materials for the 2011-12 School Year, as Required by Education Code Section 60119

Resolution 2011-28 is presented this evening for the Board's approval. Approval of this resolution allows the District to secure textbook funding from the state.

Resolution 2011-28 incorporates additional language specified in the Williams settlement of 2004, which specifically identifies curriculum framework texts in various subject areas and requires school districts to confirm sufficiency of materials in these subject areas.

FISCAL IMPACT: **Cost** – No additional cost.
Program or Department - Instructional Services
Is this a Restricted Program –No
Was this expenditure anticipated in the adopted budget?
 N/A
Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends approval of Resolution No. 2011-28 regarding the Sufficiency of Instructional Materials for the 2011-12 School Year, as required by Education Code Section 60119.

Resolution 2011-28

Resolution 2011-28 of the Board of Trustees of the Del Mar Union School District Regarding the Sufficiency of Instructional Materials for the 2011/2012 School Year

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, in order to receive state instructional materials funds, the Governing Board is required by Education Code Section 60119 to hold a public hearing and adopt a resolution determining that each pupil has sufficient textbooks or instructional materials in each of the following subjects that are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education: mathematics, science, history-social science, English/Language Arts, including the English language development.

WHEREAS, as part of the hearing required, the Governing Board must also make a written determination as to whether each pupil enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the state board for those subjects.

WHEREAS, "sufficient textbooks or instructional materials" means that each pupil, including English learners, has a textbook or instructional materials, or both, to use in class and to take home to complete required homework assignments. This does not require two sets of textbooks or instructional materials for each pupil.

THEREFORE BE IT RESOLVED, that the Governing Board of the Del Mar Union School District hereby determines, as required by Education Code Section 60119, that the school district has sufficient instructional materials for each pupil in the following areas:

1. Mathematics
2. Science
3. History-Social Science
4. English/Language Arts, including the English language development component of an adopted program
5. Health

PASSED AND ADOPTED by the Governing Board on _____ by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF SAN DIEGO)

I, Scott Wooden, Clerk of the Governing Board, do hereby certify that the foregoing is a full and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date: _____

Scott Wooden, Clerk of the Governing Board

James Peabody, Superintendent/Secretary of the
Governing Board

Regular Board Meeting, September 28, 2011

September 9, 2011

To: Board Members

From: James Peabody, Superintendent

Subject: Agenda Item 5.3: Report: DMCTA President, Katrina Graupmann

DMCTA President, Katrina Graupmann, will be present to give a brief report to the Board.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Regular Board Meeting

August 24, 2011

Closed Session: 4:45 p.m.

Open Session: 5:45 p.m.

Del Mar Hills Academy
14085 Mango Drive, Del Mar, CA 92014

Board President Rodriguez called the Regular Board Meeting to order at 4:46 p.m.

PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

- There was no input from the public.

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 4:47 p.m.

RECONVENE OPEN SESSION

The Board reconvened to Open Session at 5:50 p.m.

Board President Rodriguez welcomed staff, parents and community members to the Regular Board Meeting of the Board of Trustees.

1. The Board met in Closed Session from 4:47 to 5:48 p.m. to discuss:
 - 1.1 **Conference with Legal Counsel – Potential Litigation** (Government Code Section 54956.9(c); Name of Case: One case
 - 1.2 **Consider Personnel Issues**, (Government Code Sections 11126 and 54957); limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session
 - 1.3 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: James Peabody, Superintendent and Tim Asfazadour, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association
 - 1.4 **Conference with Real Property Negotiator** (G.C. 54956.8)- Under Discussion: Lease Between the DMUSD and Andrews, Lagasse, Branch & Bell, LLP: 11232 El Camino Real, San Diego, CA, 92130 — Agency Negotiator: James Peabody, Superintendent

Official Minutes, Regular Board Meeting • August 24, 2011

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

REPORT OF ACTION TAKEN IN CLOSED SESSION:

Board President Rodriguez reported that no action was taken in Closed Session.

CALL TO ORDER

Board President Rodriguez called to order the Open Session of the Regular Board Meeting of the Del Mar Union School District, Board of Trustees, at 5:55 p.m.

2. PLEDGE OF ALLEGIANCE

Superintendent Jim Peabody led Board members and guests in the Pledge of Allegiance.

ROLL CALL

Members Present (5):

Comischell Rodriguez, President of the Board
Scott Wooden, Clerk of the Board
Kristin Gibson
Doug Perkins
Doug Rafner

Administrators Present:

James Peabody, Superintendent
Tim Asfazadour, Assistant Superintendent, Human Resources
Cathy Birks, Assistant Superintendent, Business Services
Cara Schukoske, Director of Pupil Services
Mike Casey, Director of Technology
Randy Wheaton, Director of Maintenance & Operations

DMUSD Staff Present:

Erik Bienke, Katrina Graupmann, Tanya Lubomudrov, Gina Williams

Others Present:

David Wojtkowski, Yana Mohanty, Courtney Dennis

3. APPROVAL OF AGENDA

Motion to Approve Agenda.

Motion Gibson

Second Perkins

Unanimous

4. CORRESPONDENCE/COMMUNICATION**4.1 Correspondence**

- None

Official Minutes, Regular Board Meeting • August 24, 2011

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

4.2 **Public Comment (for items not on the Agenda)**

- Katrina Graupmann, DMCTA President, introduced the executive board of the DMCTA who will also present the monthly DMCTA report to the Board. The DMCTA is excited to work with the District's bargaining team. DMCTA is working to minimize combination classrooms. DMCTA worked to minimize problems of overcrowding – RSP, PE and Child Care gave up classrooms to make room for students and teachers accepted extra students into the classroom. The DMCTA looks forward to working with the district in 2011/2012.

5. **REPORTS, RECOGNITIONS AND HEARINGS**

5.1 **Report – Board Reports/Comments**

Member Perkins:

- Had a tour of the new District Office.

Member Rafner:

- Had a tour of the new District Office and new Maintenance & Operations.
- Enjoyed attending the Welcome Back event held at Ashley Falls.

Member Gibson:

- Attended the DMSEF monthly meeting. The DMSEF is gearing up for a new campaign. Ms. Gibson and Supt. Peabody fielded questions from the DMSEF regarding Federal Education Funds.

Member Wooden:

- Looking forward to new school year.
- Had a tour of the new Maintenance & Operations facility.
- Enjoyed attending the Welcome Back event

Member Rodriguez:

- Visited new District Office with Karen Billing of the Carmel Valley News.
- Toured Maintenance & Operations with Member Wooden.
- Attended Welcome Back event.

5.2 **Report – Superintendent's Report**

- Met with DMUSD parent, Adam Fischer, regarding the Ocean Air attendance boundary.
- Held a Leadership Retreat with principals and district services administrators to discuss the action teams for strategic management; principals and district staff shared their goals for the 2011/2012 school year.
- Held two days of Interest Based Bargaining discussions with the DMCTA which will continue on September 13.
- Attended the DMSEF monthly meeting.
- Enjoyed the Welcome Back event and the energy that filled the room.
- Grade level teams of teachers met throughout the district for Language Arts

Official Minutes, Regular Board Meeting • August 24, 2011

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professional development today. Attended Kindergarten and third grade talking about writing genre.

- Reported on the new lunch program. The lunch program is currently surpassing last year's 1st day count of 224; orders this year equals 406.
- Received preliminary seismic report on Del Mar Hills Academy. The building passed all tests; the one suggestion is to perform a soils analysis at the embankment near the freeway to ensure there will be no slippage.

6. APPROVAL OF MINUTES

Motion to approve Minutes of the following Board Meeting:

- Minutes of Regular Board Meeting, July 27, 2011

Motion Gibson
 Second Rafner
 Unanimous

6.1 APPROVAL OF CONSENT ITEMS

- *10.1 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements
- *10.2 Board Approval and Acceptance of Donations to the Del Mar Union School District
- *10.3 Board Consideration of Resolution No. 2011-25 Adopting the "Gann Limit" Pursuant to Government Code 7902.1
- *10.4 Board Approval/Ratification of Site and Department Performance Agreements and Memorandums of Understanding
- *10.5 Board Approval of Purchase of Forklift from Toyota Lift Inc. for Use in the Maintenance and Operations Department Warehouse
- *10.6 Board Award and Approval of Agreement Between Zasqueta Contracting Inc. and Del Mar Union School District for the Installation of Playground Equipment at Del Mar Hills Academy and Carmel Del Mar
- *10.7 Board Ratification of Agreement Between the Del Mar Union School District and Sundown Blinds & Designs Group
- *10.8 Board Approval of Agreement Between Lightspeed Systems Inc. and the Del Mar Union School District for production support Lightspeed
- *10.9 Board Approval of Agreement Between NexusIS. and the Del Mar Union School District for Production Technical Support.
- *10.10 Board Approval of Agreement Between Arey Jones Educational Solutions and the Del Mar Union School District for production support VMware vCenter and VMware vSphere

Official Minutes, Regular Board Meeting • August 24, 2011

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

- *10.11 Board Approval of Contract for Special Education Services for the 2010-2011 School Year
- *11.1 Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status

Motion to approve Consent Items *10.1 - *10.11 and *11.1

Motion Wooden

Second Gibson

Unanimous

7. CURRICULUM & INSTRUCTION

7.1 Board Approval, Professional Development Performance Agreements for 2011-2012

Superintendent Jim Peabody requested approval for professional development supporting ongoing growth/improvement in student writing by Nancy Fetzer and the district's instructional core defining a common language for instruction by Melinda Sue Wells Welsh. Dr. Holly McClurg, Assistant Superintendent, Instructional Services, fielded questions from the Board.

Motion to approve Professional Development Performance Agreements for 2011-2012

Motion Perkins

Second Gibson

Unanimous

7.2 Report: Teammates Mentoring Program

Dr. Holly McClurg, Assistant Superintendent, Instructional Services, introduced Eric Erickson of the Teammates Mentoring Program who presented an overview of the program within the DMUSD. The mentor and student build a relationship, which hopefully builds a responsible and better student for the next level. The goal is for the mentor to follow the student through high school.

8. ADMINISTRATION AND POLICY

8.1 Update and Discussion of Enrollment at Ocean Air Attendance Boundary

Superintendent Jim Peabody presented an update on the placement of Ocean Air neighborhood students being placed at Ocean Air School.

Official Minutes, Regular Board Meeting • August 24, 2011

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

Public Input:

- Harry Dennis, DMUSD parent, spoke of the importance that his child be placed in Ocean Air, the neighborhood school.
- Brian Oleksy, DMUSD, parent, spoke in favor of all students in the Ocean Air neighborhood attending Ocean Air School.
- Cathy Oleksy, DMUSD parent, spoke in favor of all students in the Ocean Air neighborhood attending Ocean Air School.

Superintendent Peabody reinforced that staff is working diligently to place students in their neighborhood school by researching all possible adjustments to create space at the neighborhood school. The district works diligently to ensure students attending the DMUSD live within the boundaries of the district.

One goal of the Board of Trustees' is to find a long-term solution that will allow all students to attend their neighborhood school.

8.2 Discussion of Outcomes from Strategic Planning/Management and Board Approval of Mission Statement, Core Values, Vision and Core Strategies

Superintendent Jim Peabody summarized the outcomes, including the vision, mission statement, core values and core strategies developed at the Strategic Planning/Management Retreat. Loren Tarantino, Haines Center for Strategic Management, facilitator, was present.

Motion to approve of Mission Statement, Core Values, Vision and Core Strategies

Motion Wooden

Second Gibson

Unanimous

8.3 Discussion on the Expenditure of the Federal Education Job Fund

Public Input:

- David Wotkowsky, DMCTA parent, spoke to ask the Board for an explanation of the District's Federal Education Job Fund expenditure.

Board Discussion

Superintendent Jim Peabody outlined the District's reasoning and how the staff developed the proposal for the most effective use of the one-time Federal Education Job Funds. Discussions were held in Interest Based Bargaining about the types of expenditures allowed with the funds and the use of one-time funds vs funds for on-going expenses.

8.4 Board Approval, 2011-2012 School Site Visitation Schedule

Superintendent Jim Peabody presented the schedule of school site visits for Board approval.

Motion to approve 2011-2012 School Site Visitation Schedule

Motion Gibson

Second Wooden

Unanimous

8.5 Reminder of Upcoming Events

(Presented for information only.)

9. OPERATIONS AND FACILITIES

9.1 Facilities Report, Month of August

Director of Maintenance & Operations, Randy Wheaton, reported the final walk-through for the fencing projects is scheduled for Friday, August 26, 2011. Superintendent Peabody congratulated Mr. Wheaton on the design and completion of the fences.

10. BUSINESS AND FINANCE

10.12 2010-2011 Unaudited Actuals Financial Reporting

Superintendent Jim Peabody reported on the 2010/2011 Unaudited Actuals that the district is required to submit to the county superintendent on or before September 5, 2011.

Motion to approve 2010-2011 Unaudited Actuals Financial Reporting

Motion Gibson

Second Wooden

Unanimous

10.13 2011-2012 San Diego County Office of Education Oversight Letter Regarding 2011-2012 Adopted Budget

Superintendent Jim Peabody presented the annual oversight letter from the San Diego County Office of Education.

10.14 Discussion, Assembly Bill (AB) 114, Education Trailer Bill

Superintendent Peabody informed the Board that AB114 requires school districts to project the same level of revenue, to not assume a different level of state funding, nor anticipate mid-year reduction of revenue. The 2011-2012 adopted

budget did include a \$330 per ADA reduction, therefore, a revision to the budget eliminates the ADA reduction of \$1,396,643, which increases total revenue to \$38,925,056.

11. PERSONNEL

11.2 Update, Staffing and Enrollment, 2011/2012

Assistant Superintendent, Human Resources, Tim Asfazadour, reported that current enrollment is seven students under the total enrollment at the end of the 2010/2011 school year. Mr. Asfazadour also reported the district has one combination classroom compared to six in the 2010/2011 school year.

12. ITEMS FOR SEPTEMBER 2011 BOARD MEETING

- Minutes of Regular Board Meeting of August 24, 2011
- Board Approval, Resolution 2011-26 of the Board of Trustees of the Del Mar Union School District Proclamation Endorsing Red Ribbon Week, October 24-28, 2011
- Board Approval, Resolution 2011-27 of the Board of Trustees of the Del Mar Union School District Proclamation Supporting International Walk to School Day on October 5, 2011
- Update, Ocean Air Attendance
- Update, Demographic study re boundary
- Update, Lunch Program
- Opt-out insurance (savings)
- Report on outcome of placing students in Ocean Air

There being no further business to come before the Board, there was a Motion to Adjourn at 7:58 p.m.

Motion Wooden
Second Perkins
 Unanimous

 Scott Wooden, Clerk

 James Peabody, Superintendent

 Date

 Date

Official Minutes, Regular Board Meeting • August 24, 2011

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Special Board Meeting

September 9, 2011
Closed Session: 4:00 p.m.

Del Mar Union School District
11232 El Camino Real
San Diego, CA 92130

Members Present : Comischell Rodriguez, President of the Board
 Scott Wooden, Clerk of the Board
 Kristin Gibson
 Doug Perkins
 Doug Rafner

Administrators Present: James Peabody, Superintendent
 Timothy Asfazadour, Assistant Superintendent, Human Resources
 Cathy Birks, Assistant Superintendent, Business Services

BUSINESS TRANSACTED WAS LIMITED TO THE FOLLOWING:

1. Board President Rodriguez called the meeting to order at 4:06 p.m.
2. Motion to Approve the Agenda
 Motion Wooden
 Second Perkins
 Unanimous
3. **PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA**
 - Jennifer Branch, Margaret Bell and Traci LaGasse of Andrews, Lagasse, Branch and Bell LLP addressed the board regarding terminating their Lease at 11232 El Camino Real, San Diego.

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 4:21 p.m.

4. CLOSED SESSION

- 4.1 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: James Peabody, Superintendent and Tim Asfazadour, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association

- 4.2 **Conference with Real Property Negotiator** (G.C. 54956.8)- Under Discussion: Lease Between the DMUSD and Andrews, Lagasse, Branch & Bell, LLP: 11232 El Camino Real, San Diego, CA, 92130 — Agency Negotiator: James Peabody, Superintendent

RECONVENE OPEN SESSION

The Board reconvened to Open Session at 5:52 p.m.

5. REPORT OF ACTION TAKEN IN CLOSED SESSION:

Board President Rodriguez reported no action was taken in Closed Session.

6. ADJOURNMENT

There being no further business to come before the Board, there was a Motion to Adjourn at 5:53 p.m.

Motion Perkins

Second Rafner

Unanimous

Scott Wooden, Clerk

James Peabody, Superintendent

Date

Date

Regular Board Meeting of September 28, 2011

September 28, 2011

To: Board Members

From: Dr. Holly McClurg, Assistant Superintendent

Through: James Peabody, Superintendent

Subject: Agenda Item 7.1: Report on 2011 Standardized Testing and Reporting (STAR) Program

The Standardized Testing and Reporting Program was initially mandated by the California State Department of Education in 1997, and has been specifically aligned to meet the requirements of the federal requirements initially established by the *No Child Left Behind Act*. In 1999, the California State Legislature required that the State Superintendent of Public Instruction (SSPI), with approval of the State Board of Education, provide for the development of an assessment instrument that would measure the degree to which pupils in grades two through eleven were achieving California's content standards and stipulated that this assessment include a direct writing component be administered once in elementary school and once in middle or junior high school.

Each spring the California testing program is administered statewide to all students, grades 2-11, including special education students and limited or non-English speaking students. The STAR program's components are:

1. California Standards Test (CST), grades 2-6
2. California Alternative Performance Assessment (CAPA), grades 2-6
3. California Modified Assessment (CMA), grades 2-6
4. Standards-Based Test in Spanish (STS), grades 2-6
5. California English Language Development Test (CELDT), grades K-6

STAR Data Analysis

Performance data from the California Standards Test indicate that DMUSD students continue to demonstrate strong learning of the state academic standards. The longitudinal data shows that student achievement as measured by the CST continues to be high.

Performance highlights for 2011:

- **Adequate Yearly Progress Criteria** (federal accountability)
 - District met criteria in English-language arts and mathematics by exceeding the federal benchmarks of 67.6% and 68.5%, respectively for significant subgroups, including Asian, Hispanic/Latino, White, English Learners, and

Students with Disabilities. Socioeconomically disadvantaged students scored 59% and 61% proficient for language arts and mathematics, respectively.

- **Academic Performance Index** (state accountability) – District-wide, students performing proficient or advanced in ELA increased from 2008 – 2011 (87% to 90%). District-wide, students performing proficient or advanced in mathematics increased steadily from 2008-2011 (89% to 91%).
- 89% of 4th graders scored a 6 or 8 on the California performance writing test. (6 and 8 are the highest possible scores.)
- 94.1% of 5th grade students have met at least 4 of the 6 standards for physical fitness (aerobic capacity, body composition, abdominal strength, trunk extension, upper body strength).

FISCAL IMPACT: **Cost** – The cost of the test administration is reimbursed by the State.
 Program or Department – Instructional Services
 Is this a Restricted Program? No
 Was this expenditure anticipated in the adopted budget? Yes
 Will this Program or Department be over budget after this expenditure? No

RECOMMENDED: For Information Only.

Regular Board Meeting of September 28, 2011

September 23, 2011

To: Board Members

From: Dr. Holly McClurg, Assistant Superintendent, Instructional Services

Through: James Peabody, Superintendent

Subject: Agenda Item 7.2: Report, Elementary School Mathematics in Del Mar and the 21st Century Student.

A brief report will emphasize a district need to focus on improving students' problem solving and reasoning skills in mathematics, including their ability to communicate their mathematical ideas. These skills are critical for our students to be successful on the upcoming assessments related to the Common Core State Standards in Mathematics (CCSSM) and, more generally, as citizens in the 21st Century.

FISCAL IMPACT: Cost – NA
Program or Department – Instructional Services
Is this a Restricted Program? NA
Was this expenditure anticipated in the adopted budget? NA
Will this Program or Department be over budget after this expenditure? NA

RECOMMENDED: No action required. For information only.

Regular Board Meeting of September 28, 2011

September 23, 2011

To: Board Members

From: Dr. Holly McClurg, Assistant Superintendent of Instructional Services

Through: James Peabody, Superintendent

Subject: Agenda Item 7.3: Approval, Professional Development Performance Agreements for Cognitively Guided Instruction (CGI)

CGI is a research and professional development project that is based on the idea that instruction can be improved by providing teachers access to research-based knowledge about children's mathematical thinking and by helping them to explore instruction that builds on children's thinking. As teachers learn about the details of their students' thinking, they can use this information to differentiate instruction to better meet the needs of all students in their classrooms. Over the past 25 years, CGI has proven successful in multiple environments and has been extensively researched. Not only have there been documented gains in student achievement and teacher learning, but both students and teachers have also reported increased enjoyment of mathematics—an important factor in students' decisions to pursue mathematics and science courses (and careers).

In a gradual, meaningful progression, the plan includes providing professional development in Cognitively Guided Instruction (CGI) that is focused at two schools in year one (2011-2012) and will be expanded throughout the district in subsequent years. Performance Agreements for CGI Consultants Vicki Jacobs, Dinah Brown, and Rachel Matteson will support this work.

Teacher participants will be involved in the following during year one:

- 4 full-day workshops – facilitated by Dinah Brown or Vicki Jacobs
Will include activities for teachers to try in their classrooms with follow-up discussions to be scheduled by teachers during weekly planning time
- Fall interviews with his/her students
- Spring interviews with his/her students
- 4 PLC sessions – facilitated by Rachel Matteson
- 1 coaching session

***This agreement for professional services is available for review at the
Del Mar Union School District.***

FISCAL IMPACT: **Cost – \$20,000**
 Program or Department – Instructional Services
 Is this a Restricted Program? Yes
 Was this expenditure anticipated in the adopted budget?
 Yes
 Will this Program or Department be over budget after this
 expenditure? No

RECOMMENDED: Superintendent recommends approval of the performance
 agreements for CGI Consultants Vicki Jacobs, Dinah Brown,
 and Rachel Matteson.

Cognitively Guided Instruction (CGI)

Professional Development Goals (K-6)	
Initial Goals (Year 1)	Later Goals (Years 2-3)
<i>Curiosity about children's thinking</i>▶	
<i>Number Sense is complex and critical</i>▶	
<i>Mathematics should make sense to children</i>▶	
<i>Experience with problem solving</i> - Recognizing the power of story problems - Distinguishing how children think about solving problems vs. adults - Acknowledging that children can solve problems without step-by-step instructions	<i>Experience constructing problems for particular goals</i> - Selecting problem types - Selecting numbers - Generating sequences of problems
<i>Experience a variety of children's strategies</i> - Exploring (and expecting) multiple strategies for all problems - Attending to the details in children's written work and verbal explanations - Recognizing levels of sophistication among strategies	<i>Experience helping children progress through levels of sophistication (in terms of solution strategies)</i> - Building on the details of children's written work and verbal explanations through problem selection, questioning, and other activities - Encouraging children to move to more sophisticated strategies
<i>Experience eliciting strategies from individual children</i> - Helping children express their strategies - Learning about children's understandings from their strategy explanations	<i>Experience orchestrating class discussions</i> - Helping children share strategies with other children - Helping children learn to listen to each other - Sharing carefully selected strategies to help children progress

Mathematical Content Focus	
K-2 Professional Development	3-6 Professional Development
- Whole number operations (single and multidigit) - Understanding of the equal sign - Early fraction ideas (what is a fraction?)	- Multidigit operations - Early fraction ideas (what is a fraction?) - Fraction operations - Algebraic reasoning

Regular Board Meeting of September 28, 2011

September 23, 2011

To: Board Members

From: Dr. Holly McClurg, Assistant Superintendent, Instructional Services

Through: James Peabody, Superintendent

Subject: Agenda Item 7.4: Board Approval, School-Sponsored Trips for the Outdoor Education Program (also referred to as 6th Grade Camp).

It is recommended that the Governing Board approve the school-sponsored field trips for the Outdoor Education Program, also known as 6th Grade Camp. This environmental education experience provides our sixth grade students hands-on experiential outdoor science classes that are aligned with the California State Educational Framework and curriculum.

Outdoor Education Program School-Sponsored Trips Schedule

School(s)	Camp	Dates
Ashley Falls	Marston	February 6-10, 2012
Carmel Del Mar	Cuyamaca	October 24-28, 2011
Del Mar Heights	Marston	October 3-7, 2011
Del Mar Hills	Marston	December 12-16, 2011
Sage Canyon	Cuyamaca	January 23-27, 2012
Sycamore Ridge	Marston	October 3-7, 2011
Ocean Air	Cuyamaca	October 10-14, 2011
Torrey Hills	Cuyamaca	October 24-28, 2011

FISCAL IMPACT: **Cost** – \$195,920
 Program or Department – PTA/Parent Donations and General Fund
 Is this a Restricted Program? No.
 Was this expenditure anticipated in the adopted budget? Yes
 Will this Program or Department be over budget after this expenditure? No

RECOMMENDED: Superintendent recommends approval of the school-sponsored overnight trips to the Outdoor Education Program/6th Grade Camp).

Regular Board Meeting of September 28, 2011

Regular Board Meeting of September 28, 2011

September 20, 2011

To: Board Members

From: James Peabody, Superintendent

Subject: Agenda Item 8.1: Board Approval of the Proclamation (Resolution 2011-26) of the Board of Trustees of the Del Mar Union School District Endorsing Red Ribbon Week

District schools and site PTA units have traditionally participated in Red Ribbon Week activities each October. This year, Red Ribbon Week is Oct. 24-28, 2011.

As a way to involve the community, the San Dieguito Alliance for Drug Free Youth arranges for the Del Mar City Council to provide proclamations to each school within the Del Mar School District, as well as neighboring districts served by the San Dieguito High School District.

Further, the Del Mar School District has traditionally presented its own proclamation at the September Board Meeting in advance of Red Ribbon Week. Following is the 2011 Red Ribbon Week proclamation for your approval.

RECOMMENDED: The Superintendent recommends that the Board of Trustees approve the Proclamation (Resolution 2011-26) Endorsing Red Ribbon Week.

Regular Board Meeting of September 28, 2011
8.1

**RESOLUTION 2011-26 OF THE BOARD OF TRUSTEES OF THE
DEL MAR UNION SCHOOL DISTRICT
PROCLAMATION ENDORSING
RED RIBBON WEEK**

WHEREAS, alcohol and other drug abuse continues to result in serious health, social and economic consequences in the United States; and,

WHEREAS, it is imperative that communities continue to create coalitions to launch unified and visible community-based alcohol, tobacco, and other drug abuse prevention and education strategies; and,

WHEREAS, the collaborative efforts of communities, governments, businesses, law enforcement, schools, religious institutions, and service organizations form the basis of community empowerment and mobilization; and,

WHEREAS, it is these effective partnerships which enable all community members to declare themselves as "drug-free and proud"; and,

WHEREAS, the Red Ribbon Campaign will be celebrated in every community in America during "Red Ribbon Week," October 24 - 28, 2011; and

WHEREAS, businesses, governments, law enforcement, schools, religious institutions, service organizations, youth, medical personnel, senior citizens, military, sports teams, and individuals will demonstrate their commitment to alcohol, tobacco and other drug problem-free communities by wearing and displaying red ribbons during this week-long campaign; and

NOW THEREFORE BE IT PROCLAIMED, that the Board of Trustees of the Del Mar Union School District does hereby support October 24-28, 2010, as RED RIBBON WEEK, and encourages all citizens and the schools of the district to participate in alcohol, tobacco, and other drug prevention and education programs and activities, making a visible statement and commitment to the development and maintenance of healthy, problem-free communities.

ADOPTED, SIGNED AND APPROVED, this 28th day of September 2011.

BOARD OF TRUSTEES OF THE DEL MAR UNION SCHOOL DISTRICT

By: _____
President of the Board of Trustees of the Del Mar Union School District

ATTEST:

By: _____
Clerk of the Board of Trustees of the Del Mar Union School District

Regular Board Meeting of September 28, 2011

September 20, 2010

To: Board Members

From: James Peabody, Superintendent

Subject: Agenda Item 8.2: Board Approval of the Proclamation (Resolution 2011-27) of the Board of Trustees of the Del Mar Union School District Supporting International Walk to School Day on October 5, 2011

The Del Mar Union School District strongly supports community involvement in the National Walk to School Day, this year being held on Wednesday, Oct. 5, 2011. All schools participate in this event and they have, in turn, invited participation from staff and parents. Because of the District's focus on student safety, along with the alternate modes of transportation that parents are implementing, this proclamation is worthy of Board consideration and approval.

The District encourages the participation of all sites in the Walk to School campaign on this day.

FISCAL IMPACT: None.

RECOMMENDED: The Superintendent recommends that the Board of Trustees Approve the Proclamation (Resolution 2011-27) Relative to International Walk to School Day on October 5, 2011.

Regular Board Meeting of September 28, 2011
8.2

**RESOLUTION 2011-207 OF THE BOARD OF TRUSTEES OF THE
DEL MAR UNION SCHOOL DISTRICT
PROCLAMATION SUPPORTING INTERNATIONAL
WALK TO SCHOOL DAY ON OCTOBER 5, 2011**

Now that school is in session, more children are walking to and from neighborhood schools - many of them during the busiest time of the day, a time of the day when many motorists are rushing to work or heading home after a tiring day at work. It is vital that the safety of our children is addressed by making walking safer in our community. Each year, an estimated 5,700 pedestrians are killed - one out of seven of those are children.

WHEREAS, hundreds of children could be saved each year if every community takes steps to make pedestrian safety a priority; and

WHEREAS, parents and caregivers should teach children about pedestrian safety and become aware of the difficulties and dangers that children face on their trip to school each day; and

WHEREAS, community leaders and parents should determine the "walkability" of their community by using the Walkable America Checklist; and

WHEREAS, everyone should make a plan to make immediate changes to increase the safety of children who are walking in our communities and a list of suggestions for improvements that can be done over time; and

WHEREAS, children, parents and community leaders are joining together nationwide to walk to school and evaluate pedestrian safety in their community,

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF TRUSTEES OF THE DEL MAR UNION SCHOOL DISTRICT DOES HEREBY PROCLAIM OCTOBER 5, 2011 "INTERNATIONAL WALK TO SCHOOL" DAY IN THE DEL MAR UNION SCHOOL DISTRICT AND ENCOURAGES EVERYONE TO CONSIDER THE SAFETY OF PEDESTRIANS TODAY AND EVERYDAY:

ADOPTED, SIGNED AND APPROVED, this 28th day of September 2011.

BOARD OF TRUSTEES OF THE DEL MAR UNION SCHOOL DISTRICT

By: _____
President of the Board of Trustees of the Del Mar Union School District

ATTEST:

By: _____
Clerk of the Board of Trustees of the Del Mar Union School District

Regular Board Meeting of September 28, 2011

September 22, 2011

To: Board Members

From: James Peabody, Superintendent

Subject: Agenda Item 8.3: Discussion of Enrollment in the Del Mar Union
School District

The Board has requested that staff explore ways to aide in resolving enrollment and attendance issues at impacted schools. We will be presenting a plan and timeline to meet this request.

FISCAL IMPACT: Less than \$2,000

RECOMMENDED: The superintendent recommends the Board provide
with direction to proceed

Regular Board Meeting of September 28, 2011

8.3

Enrollment Options Committee *Proposed Timeline*

**October
2011**

Cabinet

- » Review enrollment projections
- » Review options
- » Review charge to Committee

**October
2011**

Core Group Meeting #1

- » Review enrollment projections
- » Review potential options
- » Create additional options

**November
2011**

Committee Meeting #1

- » Discuss charge, process, considerations, and criteria
- » Review relevant data/information
- » Provide input

**November
2011**

Committee Meeting #2

- » Review potential options
- » Provide input/recommendations

**November
2011**

Committee Meeting #3

- » Present any additional options
- » Finalize recommendation(s)

**December
2011**

Community Input Meeting(s)

- » Provide background information
- » Review enrollment option proposals
- » Solicit input

**December
2011**

Core Group Meeting #2

- » Review input from Community Input Meeting(s)
- » Preparation for presentation to Board of Education

**January
2012**

Board of Education

- » Presentation of Final Enrollment Options
- » Public comment
- » Input from Board
- » Consideration of Enrollment Options

Enrollment Options *Potential Committee Composition*

Core Group

- » Membership of the Core Group is intended to address the strategic questions that may arise during preparation for the committee process and implementation of final Board decision.
- » The inclusion of one administrator could eliminate the need for another administrator.

Committee

- » The Committee should allow the unique communities and interests within the District to have a voice in the process.
- » The Committee should be comprised of 20-25 members to keep the process focused.
- » Committee members should represent the interests of the District first and foremost, in addition to any other interests and/or associations.

Potential Composition

- Assistant Superintendents
 - Human Resources
 - Business Services
- Department Directors
 - Special Education
 - Facilities/Planning
 - Fiscal Services
 - Human Resources
- Other Resources
 - Central Enrollment
 - Transportation
 - Categorical Programs

Potential Composition

- Members of Core Group
- School Site Representatives
 - Principals
 - Parents/PTA
- School Interest Groups
 - DELAC
 - Special Education
 - Employee Associations
- Members from other District Committees (i.e. budget, planning)

Regular Board Meeting of September 28, 2011

September 22, 2011

To: Board Members

From: James Peabody, Superintendent

Subject: Agenda Item 8.4: Discussion, Review of Emergency & Notification Procedures

On Thursday September 8, 2011, San Diego County experienced a power outage and the County Superintendent of Schools cancelled school for every public school in the county. Without power it was very difficult to communicate this to the families of our district.

The board asked that we have a discussion about possible ways to enhance our communication in times of crisis.

FISCAL IMPACT: None

RECOMMENDED: No action required. Discussion only.

Regular Board Meeting of September 28, 2011

September 22, 2011

To: Board Members

From: James Peabody, Superintendent

Subject: Agenda Item 8.5: Update, Lunch Program

Yana Mohanty, Chair of the Child Nutrition Committee will be present to provide an update on the lunch program. The purpose of the Child Nutrition Committee is to provide input regarding the school lunch, snack and wellness programs in the district.

Copies of the report will be provided at the meeting.

RECOMMENDED: No action required. Discussion only.

Regular Board Meeting of September 28, 2011

September 22, 2011

To: Board Members

From: James Peabody, Superintendent

Subject: Agenda Item 8.6: Reminder of Upcoming Events

Monday – Friday, October 3-7, 2011

- 6th grade camp, Del Mar Heights & Sycamore Ridge

Saturday, October 1, 2011

- A Salute to Teachers, Balboa Theatre, 7:00 p.m.

Wednesday, October 5, 2011

- International Walk to School Day
- Board visit to Ocean Air, 8:30 am

Monday – Friday, October 10-14, 2011

- 6th grade camp, Ocean Air

Wednesday, October 26, 2011

- Regular Board Meeting, 5:45 p.m., Del Mar Hills Academy PAC

Wednesday, November 2, 2011

- Board visit to Sycamore Ridge, 8:30 am

Friday, November 11, 2011

- Labor Day holiday

Monday – Friday, October 14-18, 2011

- Parent/Teacher Conference Week

Wednesday, November 16, 2011

- Regular Board Meeting, 5:45 p.m., Del Mar Hills Academy PAC

Monday-Friday, November 21-25, 2011

- Thanksgiving Week – No school.

RECOMMENDED: For information only. No action required.

Regular Board Meeting of September 28, 2011

September 23, 2011

To: Board Members

From: Randy Wheaton, Director of Maintenance & Operations

Through: Jim Peabody, Superintendent

Subject: Agenda Item 9.1: Facilities Report for September, playground installs crisis preparedness safety.

Playground equipment has been installed at both Del Mar Hills Academy and Carmel Del Mar. As soon as the ground cover at Carmel Del Mar is completed the project will be closed out.

M&O has scheduled two Crisis Preparedness meetings and one Safety meeting in the district. The most recent being at Ashley Falls with the child care group on September 22, 2011. We are covering ICS (Incident Command Structures) and what to do with campus issues such as intruders, dogs on campus and earthquakes. The next meeting will be on October 26, 2011 at 1:15 pm. Del Mar Hills Academy will host the meeting. Guest speaker, Jess Martinez from SDCOE, will share his expert knowledge on crisis preparedness. Dennis Sulzer will speak on adult crossing guards at the safety meetings.

FISCAL IMPACT: Cost – \$0

Program or Department - Maintenance and Operations
Is this a Restricted Program? Yes
Was this expenditure anticipated in the adopted budget? Please see individual agenda items.
Will this Program or Department be over budget after this expenditure? Please see individual agenda items

RECOMMENDED: For information only. No action required

Regular Board Meeting of September 28, 2011
 9.1

Regular Board Meeting September 28, 2011

September 22, 2011

To: Board Members

From: Cathy Birks, Assistant Superintendent Business Services

Through: James Peabody, Superintendent

Subject: Agenda Item *10.1: Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements

It is recommended that the Board of Trustees approves the purchase orders listed in the amount of \$1,278,631.23. It is also recommended that the Board of Trustees ratifies the commercial warrants listed in the amount of \$2,121,347.01 and ratifies the revolving cash disbursements listed in the amount of \$4,988.98.

The purchase order amounts and revolving cash disbursements listed have been verified for accuracy and sufficient account balances by the Business Department.



Signed

9/22/2011

Date

FISCAL IMPACT: The purchase order amounts listed have been verified by the Business Department. There are sufficient account balances to cover these expenditures. Remaining account balances after processing the purchase orders, commercial warrants and revolving cash expenditures are sufficient to pay expected expenses for the remainder of the year.

RECOMMENDED: The Superintendent recommends that the Board of Trustees approves the purchase orders, ratifies the commercial warrant payments and ratifies the revolving cash disbursements as listed.

DEL MAR UNION
FROM 08/01/11 THRU 08/31/11
VENDOR

PO NBR	DATE	FUND	LOC	DESCRIPTION	AMOUNT
410491	08/01/11	03	014	REPAIR GRNDS/LANDSCAPING	\$500.00
410492	08/01/11	06	014	REPAIRS BLDGS/GRNDS-OA	\$9,670.21
410493	08/01/11	03/06	001	OFFICE SUPPLIES	\$386.33
410494	08/01/11	06	001	SERVICE AGREEMENTS	\$8,004.96
410495	08/01/11	03	012	TEXTBOOKS	\$66.86
410496	08/01/11	06	001	REPAIRS BLDGS/GRNDS	\$1,430.00
410497	08/01/11	63	060	INST SUPPLIES CHILD DEV	\$267.26
410498	08/01/11	63	060	INST SUPPLIES CHILD DEV	\$218.94
410499	08/01/11	63	060	GEN SUPPLIES CHILD DEV	\$20,000.00
410500	08/01/11	06	013	INST MAT/SUP GEN PURPOSE	\$177.68
410501	08/01/11	06	013	INST MAT/SUP GEN PURPOSE	\$456.63
410502	08/01/11	06	013	INST MAT/SUP GEN PURPOSE	\$235.97
410503	08/01/11	06	013	INST MAT/SUP GEN PURPOSE	\$392.05
410504	08/01/11	06	013	INST MAT/SUP GEN PURPOSE	\$385.75
410505	08/01/11	03	013	TESTING SUPPLIES	\$1,202.49
410506	08/01/11	06	013	INST MAT/SUP GEN PURPOSE	\$62.44
410507	08/01/11	06	013	INST MAT/SUP GEN PURPOSE	\$75.37
410508	08/01/11	06	013	INST MAT/SUP GEN PURPOSE	\$258.90
410509	08/01/11	06	013	INST MAT/SUP GEN PURPOSE	\$141.16
410510	08/01/11	06	013	INST MAT/SUP GEN PURPOSE	\$95.28
410511	08/01/11	06	013	INST MAT/SUP GEN PURPOSE	\$1,444.79
410512	08/01/11	06	012	TEXTBOOKS	\$264.94
410513	08/01/11	06	012	MATERIALS AND SUPPLIES	\$2,155.00
410514	08/01/11	06	012	MATERIALS AND SUPPLIES	\$1,950.54
410515	08/01/11	06	012	MATERIALS AND SUPPLIES	\$56.63
410516	08/01/11	06	012	TEXTBOOKS	\$70.41
410517	08/01/11	06	012	MATERIALS AND SUPPLIES	\$58.04
410518	08/01/11	06	012	MATERIALS AND SUPPLIES	\$540.60
410519	08/01/11	06	014	OFFICE SUPPLIES	\$149.88
410520	08/01/11	06	014	RENTAL OF EQUIPMENT	\$1,800.00
410521	08/02/11	06	013	INST MAT/SUP GEN PURPOSE	\$961.73
410522	08/02/11	03	012	PRINTING EXPENSE	\$727.31
410523	08/02/11	03	001	ELECTRIC EXPENSE	\$47,871.00
410524	08/02/11	03	001	ELECTRIC EXPENSE	\$46,133.00
410525	08/02/11	03	001	ELECTRIC EXPENSE	\$43,698.00
410526	08/02/11	03	001	ELECTRIC EXPENSE	\$75,380.00
410527	08/02/11	03	001	ELECTRIC EXPENSE	\$63,962.00
410528	08/02/11	03	001	ELECTRIC EXPENSE	\$66,204.00
410529	08/02/11	03	001	ELECTRIC EXPENSE	\$73,175.00
410530	08/02/11	03	001	ELECTRIC EXPENSE	\$83,293.00
410531	08/02/11	03	001	ELECTRIC EXPENSE	\$19,950.00
410532	08/02/11	03	001	GAS EXPENSE	\$2,750.00
410533	08/02/11	03	001	GAS EXPENSE	\$1,934.00
410534	08/02/11	03	001	GAS EXPENSE	\$1,575.00
410535	08/02/11	03	001	GAS EXPENSE	\$1,944.00
410536	08/02/11	03	001	GAS EXPENSE	\$1,589.00
410537	08/02/11	03	001	GAS EXPENSE	\$1,354.00
410538	08/02/11	03	001	GAS EXPENSE	\$3,246.00
410539	08/02/11	03	001	WASTE DISPOSAL EXPENSE	\$84,431.00
410540	08/02/11	03	001	INTERDIST SERV	\$21,638.98
410541	08/02/11	03	001	COMPUTER SUPPLIES	\$2,110.60
410542	08/02/11	06	012	MATERIALS AND SUPPLIES	\$2,434.74

DEL MAR UNION
FROM 08/01/11 THRU 08/31/11
VENDOR

PO NBR	DATE	FUND	LOC	DESCRIPTION	AMOUNT
410543	08/03/11	03	001	SAN DIEGO GAS & ELECTRIC CO. GAS EXPENSE	\$1,361.00
410544	08/03/11	06	011	ANTHONY & LAURA GONZALES OTHER CONTRACTS	\$17,850.00
410545	08/04/11	06	014	JDL DEVELOPMENT INC REPAIRS BLDG/GRND-CDM	\$2,627.00
410546	08/04/11	06	014	JDL DEVELOPMENT INC REPAIRS BLDG/GRND-CDM	\$445.00
410547	08/04/11	03	001	CITY OF DEL MAR WATER EXPENSE	\$2,005.64
410548	08/04/11	03	001	TORREY HILLS FINANCIAL OPERATION & HOUSEKEEPING SR	\$4,800.00
410549	08/04/11	06	014	SCHOOL OUTFITTERS OFFICE SUPPLIES	\$459.78
410550	08/04/11	06	012	ZANER-BLOSER INC TEXTBOOKS	\$141.18
410551	08/04/11	03	001	PROMUS COMMERCIAL OPERATION & HOUSEKEEPING SR	\$15,007.88
410552	08/04/11	03	001	RANCHO SANTA FE SECURITY SYS OTHER CONTRACTS	\$8,545.00
410553	08/04/11	03	001	PACIFICA DEL MAR TRAVEL AND CONFERENCES	\$1,603.32
410554	08/04/11	63	001	RANCHO SANTA FE SECURITY SYS OTHER EXP CHILD DEV LIC., E	\$312.00
410555	08/04/11	03	001	ASSETWORKS, INC. OTHER CONTRACTS	\$7,400.00
410556	08/04/11	06	012	MACMILLAN/MCGRAW HILL TEXTBOOKS	\$266.36
410557	08/04/11	06	012	GREAT SOURCE ED GROUP TEXTBOOKS	\$87.72
410558	08/04/11	06	012	ZANER-BLOSER INC TEXTBOOKS	\$310.60
410559	08/04/11	06	012	MACMILLAN/MCGRAW HILL TEXTBOOKS	\$823.27
410560	08/04/11	06	012	HOUGHTON MIFFLIN COMPANY TEXTBOOKS	\$3,421.95
410561	08/04/11	06	012	HOUGHTON MIFFLIN COMPANY TEXTBOOKS	\$1,235.98
410562	08/04/11	06	014	WACO ASSOCIATES INC REPAIRS BLDGS/GRNDS	\$5,000.00
410563	08/04/11	03	013	FEDERAL EXPRESS REGIONAL SERV	\$42.11
410564	08/04/11	06	013	UNITED PARCEL SERVICE INST MAT/SUP GEN PURPOSE	\$16.05
410565	08/04/11	03	001	NEXUS INTEGRATION SERVICES COMPUTER SUPPLIES	\$6,307.25
410566	08/04/11	03	011	PRO-ED, INC. TESTING SUPPLIES	\$214.42
410567	08/04/11	06	013	AMAZON.COM CREDIT INST MAT/SUP GEN PURPOSE	\$52.74
410568	08/04/11	06	013	APPLE COMPUTER, INC. INST MAT/SUP GEN PURPOSE	\$160.55
410569	08/04/11	06	012	AMAZON.COM CREDIT TEXTBOOKS	\$81.06
410570	08/04/11	03	012	CDW-G MATERIALS AND SUPPLIES	\$307.61
410571	08/04/11	03	012	SOLUTION TREE, LLC MATERIALS AND SUPPLIES	\$698.05
410572	08/04/11	03	001	CASBO DUES AND MEMBERSHIPS	\$1,278.65
410573	08/04/11	03	001	FAGEN FRIEDMAN & FULFROST, LLP LEGAL FEES	\$1,934.30
410574	08/04/11	03	001	UNITED PARCEL SERVICE POSTAGE	\$250.00
410575	08/04/11	03	001	STUTZ, ARTIANO, SHINOFF & LEGAL FEES	\$3,976.38
410576	08/04/11	06	001	ATKINSON, ANDELSON, LOYA, RUUD LEGAL FEES	\$8,646.55
410577	08/04/11	03	001	DANNIS WOLIVER KELLY LEGAL FEES	\$377.30
410578	08/04/11	03	001	BEST BEST & KRIEGER ATTORNEYS LEGAL FEES	\$228.53
410579	08/05/11	06	014	RANCHO SANTA FE SECURITY SYS REPAIRS BLDGS/GRNDS	\$558.00
410580	08/05/11	03	012	O'BRIEN'S BOULANGERIE OTHER EXPENSES	\$1,616.25
410581	08/05/11	06	014	J & S ASPHALT PAVING, INC. REPAIRS BLDG/GRND-HGTS	\$2,745.00
410582	08/05/11	40	014	LEE'S LOCK & SAFE OTHER CONTRACTS	\$587.22
410583	08/05/11	63	001	SUSAN TWOHY INST SUPPLIES CHILD DEV	\$115.53
410584	08/08/11	06	014	LUNA CONSTRUCTION COMPANY REPAIRS BLDG/GRND-HILLS	\$2,986.50
410585	08/08/11	03	001	TTR SHIPPING OTHER EXPENSES	\$837.12
410586	08/08/11	03	013	SOUTHWEST TROPHY OFFICE SUPPLIES	\$1,336.64
410587	08/08/11	03	001	APPLE COMPUTER, INC. NON-CAPITALIZED EQUIPMENT	\$3,013.75
410588	08/08/11	03	012	SCHOOL WISE PRESS OTHER CONTRACTS	\$7,896.00
410589	08/09/11	25-19	001	SAN DIEGUITO UNION HIGH SCHOOL OTHER CONTRACTS	\$286.00
410590	08/09/11	06	014	AIR AMERICA TESTING REPAIRS BLDG/GRND-HGTS	\$1,750.00
410591	08/09/11	03/06	014	DEL MAR HIGHLANDS LUBE CENTER EQUIP REPAIR PARTS	\$500.00
410592	08/09/11	03	001	DANNIS WOLIVER KELLY LEGAL FEES	\$79.53
410593	08/09/11	06	014	T P ACOUSTICS, INC. REPAIRS BLDGS/GRNDS	\$3,000.00
410594	08/09/11	40	014	JAYCO INDUSTRIES, LLC BUILDING & IMPROVMENT OF BUI	\$1,442.97

PO/BOARD/REPORT

				DEL MAR UNION			PAGE
				FROM 08/01/11 THRU 08/31/11			
PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT	
410595	08/09/11	03	BANC OF AMERICA PUB CAPTL CORP	001	RENTL, LEASE, REPAIR&NON-CAP	\$71,403.53	
410596	08/10/11	03	DIAMOND ENVIRONMENTAL SERVICES	001	OTHER CONTRACTS	\$5,120.28	
410597	08/10/11	03	STAPLES	001	OFFICE SUPPLIES	\$75.41	
410598	08/10/11	13	SMART CARD SUPPLY	045	MATERIALS AND SUPPLIES	\$753.71	
410599	08/10/11	63	AT&T	001	TELEPHONE EXPENSE	\$1,200.00	
410600	08/10/11	03	CDW-G	001	COMPUTER SUPPLIES	\$867.73	
410601	08/10/11	03	AT&T	001	TELEPHONE EXPENSE	\$95,000.00	
410602	08/10/11	03	ACADEMIC SUPPLIER	001	OFFICE SUPPLIES	\$281.36	
410603	08/10/11	63	CINDY YAMATE	060	MILEAGE REIMBURSEMENT	\$78.15	
410604	08/10/11	63	SUN GRAPHICS, INC	060	OFFICE SUPPLIES	\$963.62	
410605	08/10/11	63	OGGI'S PIZZA & BREWING	060	SNACKS CHILD DEV	\$3,000.00	
410606	08/10/11	63	TAMARA HANLON	060	INST SUPPLIES CHILD DEV	\$429.07	
410607	08/10/11	63	TARGET STORES	060	INST SUPPLIES CHILD DEV	\$2,000.00	
410608	08/10/11	06	MACMILLAN/MCGRAW HILL	012	TEXTBOOKS	\$823.27	
410609	08/10/11	06	GREAT SOURCE ED GROUP	012	TEXTBOOKS	\$1,549.59	
410610	08/11/11	40	ARENSON OFFICE FURNITURE	014	OTHER CONTRACTS	\$646.50	
410611	08/12/11	06	BROOKES PUBLISHING CO.	013	INST MAT/SUP GEN PURPOSE	\$429.92	
410612	08/12/11	06	VISUAL EDGE SLANT BOARD	013	INST MAT/SUP GEN PURPOSE	\$161.63	
410613	08/12/11	06	DISCOUNTOFFICEITEMS.COM	013	INST MAT/SUP GEN PURPOSE	\$27.09	
410614	08/12/11	03	ALICIA DYLONG	011	OTHER EXPENSES	\$10.70	
410615	08/12/11	03	SAN JOAQUIN COUNTY OFFICE OF	022	ADVERTISING	\$507.50	
410616	08/12/11	03	PRO-ED, INC.	013	TESTING SUPPLIES	\$3,821.89	
410617	08/12/11	06	GREAT SOURCE ED GROUP	012	TEXTBOOKS	\$192.82	
410618	08/12/11	06	ZANER-BLOSER INC	012	TEXTBOOKS	\$352.96	
410619	08/12/11	06	HOUGHTON MIFFLIN COMPANY	012	TEXTBOOKS	\$2,065.18	
410620	08/12/11	06	MACMILLAN/MCGRAW HILL	012	TEXTBOOKS	\$3,057.00	
410621	08/12/11	06	ZANER-BLOSER INC	012	TEXTBOOKS	\$465.90	
410622	08/12/11	06	FOLLETT EDUCATIONAL SERVICES	012	TEXTBOOKS	\$1,316.69	
410623	08/12/11	06	AMAZON.COM CREDIT	012	TEXTBOOKS	\$78.56	
410624	08/12/11	13	OFFICE DEPOT, B.S.D.	001	MATERIALS AND SUPPLIES	\$230.59	
410625	08/12/11	03	HOUGHTON MIFFLIN COMPANY	012	TEXTBOOKS	\$3,458.03	
410626	08/12/11	06	MACMILLAN/MCGRAW HILL	012	TEXTBOOKS	\$665.90	
410627	08/12/11	06	PEARSON ASSESSMENTS	013	INST MAT/SUP GEN PURPOSE	\$2,662.77	
410628	08/12/11	03	WESTERN PSYCHOLOGICAL SERVICES	013	TESTING SUPPLIES	\$4,956.25	
410629	08/15/11	63	KATI BEE AND FRIENDS	060	SUPP STAFF DEV CHILD DEV	\$290.69	
410630	08/15/11	63	STANLEY CHENG	060		\$1,197.00	
410631	08/15/11	06	HOUGHTON MIFFLIN COMPANY	012	TEXTBOOKS	\$1,235.98	
410632	08/15/11	03	APPLE COMPUTER, INC.	001	NON-CAPITALIZED EQUIPMENT	\$2,980.37	
410633	08/16/11	03	SUPERINTENDENT OF SCHOOLS	001	DUES AND MEMBERSHIPS	\$2,892.72	
410634	08/16/11	03	PURE FLO WATER CO.	001	OFFICE SUPPLIES	\$2,400.00	
410635	08/16/11	63	PURE FLO WATER CO.	001	SNACKS CHILD DEV	\$500.00	
410636	08/16/11	06	PURE FLO WATER CO.	001	OTHER EXPENSES	\$1,060.00	
410637	08/16/11	03	RANCHO SANTA FE SECURITY SYS	001	OTHER CONTRACTS	\$23,904.00	
410638	08/16/11	03	PITNEY BOWES PURCHASE POWER	001	POSTAGE	\$5,000.00	
410639	08/16/11	03	SAN DIEGO GAS & ELECTRIC CO.	001	GAS EXPENSE	\$10.00	
410640	08/16/11	03	SSDA	001	OFFICE SUPPLIES	\$1,500.00	
410641	08/16/11	03	SAN DIEGO COUNTY SCHOOL BOARDS	001	DUES AND MEMBERSHIPS	\$270.17	
410642	08/16/11	03	CSBA	001	DUES AND MEMBERSHIPS	\$2,250.00	
410643	08/16/11	03	CSBA	001	DUES AND MEMBERSHIPS	\$9,153.00	
410644	08/16/11	03	SPARKLETTS DRINKING WATER	001	MISC. SUPPLIES	\$200.00	
410645	08/16/11	03	SCHOOLS FOR SOUND FINANCE	001	DUES AND MEMBERSHIPS	\$2,000.00	
410646	08/16/11	03	SPARKLETTS DRINKING WATER	001	INST MAT/SUP GEN PURPOSE	\$350.00	

DEL MAR UNION
FROM 08/01/11 THRU 08/31/11
VENDOR

PO NBR	DATE	FUND	DESCRIPTION	LOC	AMOUNT
410647	08/16/11	03	SPARKLETT'S DRINKING WATER	001	\$500.00
410648	08/16/11	03	CINTAS CORPORATION NO. 2	001	\$5,270.40
410649	08/16/11	03	SAN DIEGO UNIFIED SCHOOL DIST.	001	\$1,800.00
410650	08/16/11	03	APPLE COMPUTER, INC.	005	\$85.12
410651	08/16/11	03	MICHAEL CASEY	001	\$732.18
410652	08/16/11	03	TUBE TAPE	008	\$201.15
410653	08/16/11	03	SOUTHWEST SCHOOL SUPPLY	008	\$687.88
410654	08/16/11	03	NORTH COUNTY EDUCATIONAL	001	\$51.28
410655	08/16/11	03	HOUGHTON MIFFLIN COMPANY	012	\$175.42
410656	08/17/11	03	AMAZON.COM CREDIT	008	\$136.44
410657	08/17/11	03	DICK BLICK ART MATERIALS	008	\$93.20
410658	08/17/11	03	SOUTHWEST SCHOOL SUPPLY	007	\$74.69
410659	08/17/11	03	KATHERINE WHITE	001	\$3,311.64
410660	08/18/11	03	BRAINPOP LLC	012	\$6,116.17
410661	08/18/11	06	SONSHINE WINDOW CLEANING	014	\$1,500.00
410662	08/18/11	03	VIRCO MFG. CORPORATION	014	\$496.71
410663	08/18/11	03	TODD BOTELER	001	\$1,577.98
410664	08/19/11	03	AMAZON.COM CREDIT	012	\$299.67
410665	08/19/11	03	SCHOOLMATE	003	\$161.63
410666	08/19/11	03	OFFICE DEPOT, B.S.D.	003	\$4,000.00
410667	08/19/11	03	BRENDA MARSHALL	001	\$3,800.00
410668	08/19/11	06	WESTERN HEALTH PRIVATE HOME	001	\$3,000.00
410669	08/22/11	03	SCHOOL OUTFITTERS	006	\$54.44
410670	08/22/11	13	STAPLES	045	\$861.66
410671	08/22/11	03	DICK BLICK ART MATERIALS	005	\$294.36
410672	08/22/11	03	SOUTHWEST SCHOOL SUPPLY	005	\$250.00
410673	08/22/11	03	SOUTHWEST SCHOOL SUPPLY	005	\$342.05
410674	08/22/11	03	PROJECTOR DOCTOR	008	\$358.00
410675	08/22/11	03	ACSA	022	\$1,175.00
410676	08/22/11	06	CALIFORNIA DEPT. OF INDUSTRIAL	001	\$1,700.00
410677	08/22/11	03	NORTH COUNTY TIMES	001	\$370.30
410678	08/22/11	03	MOUNTAIN MATH/LANGUAGE	008	\$163.67
410679	08/22/11	03	SOUTHWEST SCHOOL SUPPLY	005	\$1,227.27
410680	08/22/11	03	SCHOLASTIC CLASSROOM MAGAZINES	006	\$274.76
410681	08/22/11	03	AMERICAN LEGACY PUBLISHING INC	006	\$97.90
410682	08/22/11	03	EDUCATIONCITY	006	\$2,814.00
410683	08/22/11	03	AIMEE NOVOM	008	\$914.02
410684	08/22/11	03	UPSTART	008	\$68.08
410685	08/22/11	03	NORTH COUNTY STUDENT TRANSPORT	006	\$1,274.00
410686	08/22/11	03	LINDA HAGERTY	011	\$5.10
410687	08/22/11	03	NVLS PROFESSIONAL SERVICES LLC	001	\$2,300.00
410688	08/23/11	03	PITNEY BOWES SUPPLIES	011	\$225.26
410689	08/23/11	06	PATTERSON MEDICAL	013	\$79.68
410690	08/23/11	06	HANDITHINGS	013	\$58.52
410691	08/23/11	03	SOUTHWEST SCHOOL SUPPLY	010	\$1,671.55
410692	08/23/11	03	ZANER-BLOSER INC	005	\$781.55
410693	08/23/11	63	SPORT SUPPLY GROUP	060	\$93.61
410694	08/23/11	63	DRIFTWOOD DAIRY	060	\$1,500.00
410695	08/23/11	63	OFFICE DEPOT, B.S.D.	060	\$300.00
410696	08/23/11	03	OFFICE DEPOT, B.S.D.	001	\$150.85
410697	08/23/11	06	PEARSON ASSESSMENTS	011	\$446.09
410698	08/24/11	03	AMAZON.COM CREDIT	010	\$369.67

PO NBR	DATE	FUND	DEL MAR UNION FROM 08/01/11 THRU 08/31/11 VENDOR	LOC	DESCRIPTION	AMOUN
410699	08/24/11	06	FOLLETT EDUCATIONAL SERVICES	012	TEXTBOOKS	\$500.18
410700	08/24/11	06	ZANER-BLOSER INC	012	TEXTBOOKS	\$141.18
410701	08/25/11	03	MEHGAN GUNTHER	001		\$1,100.26
410702	08/25/11	03	ACADEMIC SUPPLIER	010	INST MAT/SUP GEN PURPOSE	\$1,031.92
410703	08/25/11	03	BERTRAND'S MUSIC MART	010	INST MAT/SUP GEN PURPOSE	\$99.56
410704	08/25/11	03	SDCOE	012	TRAVEL AND CONFERENCES	\$75.00
410705	08/25/11	03	DEPARTMENT OF JUSTICE	001	FINGERPRINTING	\$3,500.00
410706	08/25/11	03	THE CATERING GROUP	012	OTHER EXPENSES	\$1,616.25
410707	08/25/11	03	PLATO, INC.	012	OTHER CONTRACTS	\$13,987.50
410708	08/25/11	03	SDCOE	012	TRAVEL AND CONFERENCES	\$10.00
410709	08/25/11	03	EDUCATORS PUBLISHING SERVICE	001	PTA MINI GRANTS	\$85.12
410710	08/25/11	03	CURRICULUM ASSOCIATES, INC.	001	PTA MINI GRANTS	\$28.12
410711	08/25/11	03	MOUNTAIN MATH/LANGUAGE	001	PTA MINI GRANTS	\$163.67
410712	08/25/11	03	OFFICE DEPOT, B.S.D.	001	INST MAT/SUP GEN PURPOSE	\$323.25
410713	08/25/11	06	MACMILLAN/MCGRAW HILL	012	TEXTBOOKS	\$1,997.74
410714	08/25/11	06	FRAZEE PAINT & WALLCOVERINGS	014	REPAIRS BLDGS/GRNDS	\$2,155.00
410715	08/25/11	06	DEL MAR BLUE PRINT	014	REPAIRS BLDGS/GRNDS	\$250.00
410716	08/25/11	03	HYDRO-SCAPE PRODUCTS, INC.	014	GARDENING SUPPLIES	\$1,000.00
410717	08/25/11	03	EVERGREEN NURSERY	014	GARDENING SUPPLIES	\$1,000.00
410718	08/25/11	06	AFFORDABLE DRAIN SERVICE, INC	014	REPAIRS BLDGS/GRNDS	\$2,500.00
410719	08/25/11	06	FRONTIER FENCE COMPANY INC	014	REPAIRS BLDGS/GRNDS	\$1,000.00
410720	08/25/11	06	SOUTHERN CAL. SOIL & TESTING	014	REPAIRS BLDGS/GRNDS	\$650.00
410721	08/25/11	06	THYSSENKRUPP ELEVATOR INC	014	REPAIRS BLDG/GRND-SAGE	\$984.00
410722	08/25/11	06	RUSSELL SIGLER, INC.	014	REPAIRS BLDGS/GRNDS	\$3,000.00
410723	08/25/11	03	CURRICULUM ASSOCIATES, INC.	008	INST MAT/SUP GEN PURPOSE	\$78.71
410724	08/25/11	06	T P ACOUSTICS, INC.	014	REPAIRS BLDGS/GRNDS	\$2,485.25
410725	08/25/11	06	T P ACOUSTICS, INC.	014	REPAIRS BLDG/GRND-HGTS	\$1,350.00
410726	08/25/11	63	SAN DIEGO UNIFIED SCHOOL DIST.	001	FINGERPRINTING	\$3,500.00
410727	08/25/11	63	DEPARTMENT OF JUSTICE	001	FINGERPRINTING	\$7,200.00
410728	08/25/11	03	DICK BLICK ART MATERIALS	008	INST MAT/SUP GEN PURPOSE	\$382.76
410729	08/25/11	03	SPORTIME	008	INST MAT/SUP GEN PURPOSE	\$287.49
410730	08/25/11	03	SCHOOL LIBRARY JOURNAL	008	BOOKS OTHER THAN TEXTBOOKS	\$136.99
410731	08/25/11	03	PROJECTOR DOCTOR	008	INST MAT/SUP GEN PURPOSE	\$65.00
410732	08/25/11	03	LEARNING HEADQUARTERS	008	INST MAT/SUP GEN PURPOSE	\$1,925.00
410733	08/26/11	03	HOUGHTON MIFFLIN COMPANY	012	TEXTBOOKS	\$1,235.98
410734	08/26/11	06	ZANER-BLOSER INC	006	TEXTBOOKS	\$909.89
410735	08/26/11	06	MAYER-JOHNSON LLC	011	INST MAT/SUP GEN PURPOSE	\$350.19
410736	08/26/11	03	LIGHTSPEED SYSTEMS	001	OTHER CONTRACTS COMPUTER	\$4,310.00
410737	08/26/11	06	INTERPRETERS UNLIMITED	001	TRANS EXPENSE	\$10,000.00
410738	08/29/11	13	WESTERN FOOD SAFETY	045	OTHER EXPENSES	\$149.00
410739	08/29/11	13	COSTCO BUSINESS DELIVERY	045	MATERIALS AND SUPPLIES	\$408.46
410740	08/29/11	13	SAN DIEGO REFRIGERATION	045	EQUIP REPAIR	\$170.81
410741	08/29/11	13	AMAZON.COM CREDIT	045	MATERIALS AND SUPPLIES	\$771.49
410742	08/29/11	06	RANCHO SANTA FE SECURITY SYS	014	REPAIRS BLDG/GRND-AF	\$150.00
410743	08/29/11	06	ZASUETA CONTRACTING, INC.	014	REPAIRS BLDG/GRND-HILLS	\$1,967.00
410744	08/29/11	03	SCHOOLMATE	012	PTA MINI GRANTS	\$50.12
410745	08/29/11	03	AREY JONES EDUCATIONAL	001	OTHER CONTRACTS COMPUTER	\$4,666.92
410746	08/29/11	06	FOLLETT EDUCATIONAL SERVICES	012	TEXTBOOKS	\$438.22
410747	08/29/11	06	CDW-G	011	OTHER EXPENSES	\$473.38
410748	08/29/11	03	SOUTHWEST SCHOOL SUPPLY	009	INST MAT/SUP GEN PURPOSE	\$1,196.03
410749	08/30/11	03	MICHAEL CASEY	001	OTHER CONTRACTS COMPUTER	\$299.25
410750	08/30/11	06	STANDARD ELECTRONICS INC	014	REPAIRS BLDG/GRND-HGTS	\$363.95

PO/BOARD/REPORT

DEL MAR UNION			FROM 08/01/11 THRU 08/31/11		PAGE	
PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
410751	08/30/11	06	TOYOTALIFT, INC.	014	NON-CAPITALIZED EQUIPMENT	\$377.00
410752	08/30/11	06	TOYOTALIFT, INC.	014	EQUIPMENT	\$17,833.00
410753	08/30/11	06	EL CAMINO RENTAL	014	RENTAL OF EQUIPMENT	\$700.00
410754	08/30/11	03	ACADEMIC SUPPLIER	008	INST MAT/SUP GEN PURPOSE	\$2,957.54
410755	08/30/11	03	PATHWAY COMMUNICATIONS LTD	001	COMPUTER SUPPLIES	\$526.25
410756	08/30/11	03	ACSA	022	TRAVEL AND CONFERENCES	\$790.00
410757	08/30/11	03	NEXUS INTEGRATION SERVICES	001	OTHER CONTRACTS COMPUTER	\$6,600.00
410758	08/30/11	06	OFFICE DEPOT, B.S.D.	011	INST MAT/SUP GEN PURPOSE	\$81.72
410759	08/30/11	06	OFFICE DEPOT, B.S.D.	011	OTHER EXPENSES	\$11.44
410760	08/30/11	03	APPLE COMPUTER, INC.	001	NON-CAPITALIZED EQUIPMENT	\$5,524.48
410761	08/30/11	06	MAYER-JOHNSON LLC	011	INST MAT/SUP GEN PURPOSE	\$343.94
410762	08/30/11	03	DANIELLE RHOADES	006	INST MAT/SUP GEN PURPOSE	\$40.00
410763	08/30/11	03	STEPHANIE SMITH	006	INST MAT/SUP GEN PURPOSE	\$40.00
410764	08/30/11	03	SHELLEY PETERSEN	006	ADMINISTRATION	\$326.22
410765	08/30/11	03	SHERRY FORTE	001	MISC. SUPPLIES	\$317.47
410766	08/30/11	03	STUTZ, ARTIANO, SHINOFF &	001	LEGAL FEES	\$596.28
410767	08/31/11	06	AZTEC APPLIANCE	014	NON-CAPITALIZED EQUIPMENT	\$431.34
410768	08/31/11	03	SUN GRAPHICS, INC	013	PRINTING EXPENSE	\$7,541.15
410769	08/31/11	06	AMAZON.COM CREDIT	011	INST MAT/SUP GEN PURPOSE	\$15.57
410770	08/31/11	06	LAKESHORE LEARNING MATERIALS	011	INST MAT/SUP GEN PURPOSE	\$663.66
410771	08/31/11	06	OFFICE DEPOT, B.S.D.	014	OFFICE SUPPLIES	\$2,000.00
410772	08/31/11	03	CSBA	013	TRAVEL AND CONFERENCES	\$2,275.00
410773	08/31/11	03	MOORE MEDICAL CORPORATION	011	HEALTH SUPPLIES	\$70.85
REPORT TOTAL						\$1,278,631.23

DEL MAR UNION SCHOOL DISTRICT
COMMERCIAL WARRANT LISTING
August 1 - 31, 2011

FUND	DATE	WARRANT #	AMOUNT
FUND 03 & 06	8/5/2011	942148-942186	\$ 155,716.99
	8/10/2011	944166-944179	\$ 110,638.12
	8/11/2011	944618-944631	\$ 48,558.66
	8/17/2011	946348-946369	\$ 73,667.85
	8/19/2011	947303-947319	\$ 91,494.69
	8/23/2011	948152	\$ 17,850.00
	8/24/2011	948511-948549	\$ 177,459.97
	8/26/2011	949582-949589	\$ 9,165.21
	8/31/2011	950967-950998	\$ 66,939.85
GENERAL FUND TOTAL			\$ 751,491.34
FUND 13			
Cafeteria	8/5/2011	942187	\$ 800.40
	8/11/2011	944632	\$ 753.71
	8/24/2011	948550	\$ 1,500.00
	8/31/2011	950999-951000	\$ 319.81
FUND 14			
Deferred Maintenance			
FUND 25-19			
Developer Fees	8/10/2011	944180	\$ 286.00
FUND 35-00			
State School Building Project			
FUND 40			
Special Reserve-Capital	8/5/2011	942188	\$ 6,338.62
	8/10/2011	944181-944182	\$ 3,534.55
	8/17/2011	946370	\$ 587.22
	8/19/2011	947320	\$ 5,822.86
	8/26/2011	949590	\$ 266.15
FUND 49-01			
Communities Facilities District (CFD)	8/10/2011	944527	\$ 4,091.17
	8/15/2011	945742	\$ 861,245.64
FUND 49-02			
Communities Facilities District (CFD)	8/10/2011	944528	\$ 2,858.17
	8/15/2011	945743	\$ 436,433.57
FUND 63			
Other Enterprise - Child Development	8/5/2011	942189-942195	\$ 4,510.44
	8/10/2011	944183-944186	\$ 6,224.96
	8/11/2011	944633-944636	\$ 618.98
	8/17/2011	946371-946378	\$ 8,093.21
	8/19/2011	947321-9473225	\$ 3,301.48
	8/24/2011	948551-948555	\$ 3,062.24
	8/26/2011	949591-949594	\$ 17,675.92
	8/31/2011	951001-951005	\$ 1,530.57
FUND 73-20			
Foundation Trust			
OTHER FUND TOTAL			\$ 1,369,855.67
GRAND TOTAL			\$ 2,121,347.01

DEL MAR UNION SCHOOL DISTRICT
Revolving Cash Fund August 18, 2011 - September 15, 2011

Date	Check No	Payee	Purpose	Amount	Account #
8/19/11	1444	Postmaster	Postage bulk mail	\$500.25	03-00-0000-504-0000-7200-5900-020-045
8/22/11	1445	Brenda Marshall	SDSC Case 37-2011-000-53908-CU-HR-NC	\$3,800.00	03-00-0000-504-0000-7200-5800-040-045
8/30/11	1447	The Sandwich House	Meeting Supplies	\$78.00	03-00-0000-501-0000-7100-4300-089-040
8/30/11	1449	Kristine Gonsalves	Mileage Reimbursement	\$50.17	03-00-0000-504-0000-7200-5200-025-045
8/30/11	1451	Randy Wheaton	Equipment Supplies	\$54.41	03-00-0000-503-0000-8200-5600-055-045
8/30/11	1451	Randy Wheaton	Maintenance Supplies	\$54.41	06-00-8150-640-0000-8110-5600-050-045
8/30/11	1451	Randy Wheaton	Maintenance Supplies	\$47.82	06-00-8150-640-0000-8110-5600-570-045
8/30/11	1451	Randy Wheaton	Travel Reimbursement	\$10.00	06-00-8150-640-0000-8110-5200-000-045
9/2/11	1446	City Treasurer	Alarm User Permit	\$173.25	03-00-0000-504-0000-7200-5800-080-045
9/7/11	1448	**VOID**Catherine Birks	Travel Reimbursement	\$0.00	03-00-0000-504-0000-7200-5200-000-045
9/7/11	1450	Shirley Bales	Staff Development Expenses	\$33.60	03-00-0000-018-0000-2130-5800-080-040
9/7/11	1452	Betty Bryant	Illuminate Training Reimbursement	\$12.95	03-00-0000-000-0000-2420-5800-080-030
9/7/11	1453	Eddie Moon	Materials Reimbursement	\$33.63	63-00-0000-000-0000-6000-4300-066-066
9/7/11	1454	Tamara Hanlon	Child Care Supplies	\$78.60	63-00-0000-000-0000-6000-4300-066-066
9/7/11	1455	Janan Taovil	Child Care Supplies	\$34.90	63-00-0000-000-0000-6000-4300-067-087
9/7/11	1456	Cathy Birks	Travel Reimbursement	\$26.99	03-00-0000-504-0000-7200-5200-000-045

4,988.98



Brenda Heskett, Revolving Cash Custodian

9/20/2011

Date

Regular Board Meeting September 28, 2011

September 22, 2011

To: Board Members

From: Cathy Birks, Assistant Superintendent, Business Services

Through: James Peabody, Superintendent

Subject: Agenda Item *10.2: Board Approval and Acceptance of Donations to the Del Mar Union School District

AMOUNT	DESCRIPTION	SCHOOL SITE	DONOR
\$500.00	Funds for Field Trips	Carmel Del Mar	CDM PTA

FISCAL IMPACT: **Cost** – The above donation generated revenue in the amount \$500.00
Program or Department – Other Local Revenue.
Is this a Restricted Program – No
Was this expenditure anticipated in the adopted budget? No
Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends Board approval and acceptance of donations to the Del Mar Union School District.

Regular Board Meeting September 28, 2011

September 22, 2011

To: Board Members

From: Cathy Birks, Assistant Superintendent Business Services

Through: James Peabody, Superintendent

Subject: Agenda Item *10.3: Board Approval/Ratification of Site and Department Performance Agreements and Memorandums of Understanding

SCHOOL/DEPT	CONTRACTOR	SERVICE	AMOUNT	FUNDING
Del Mar Heights	Mary Zobell	Spanish Language	\$20,000	School Fundraising
Sage Canyon	Christopher W. Croucher	Music Coach	\$2,520	School Fundraising
Sage Canyon	Rosalind Richards	Music Coach	\$1,120	School Fundraising
Sycamore Ridge	Steve Ebner	Music Coach	\$1,250	School Fundraising
Sycamore Ridge	YMCA Camp Marston	6th grade camp October 3-7, 2011	\$19,040	General Fund, Parent paid
Del Mar Heights	YMCA Camp Marston	6th grade camp October 3-7, 2011	\$12,852	General Fund, Parent paid
Child Care	Kati Bee & Friends	Staff Development Training	\$444.75	Enterprise Fund
Human Resources	Barber & Gonzales Consulting Group	Negotiations Facilitator	\$19,200	General Fund – Human Resources

FISCAL IMPACT: Cost – \$76,426.75 as listed above.
Program or Department - As listed above.
Is this a Restricted Program –No
Was this expenditure anticipated in the adopted budget? Yes
Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends Board approval/ratification of site performance agreements.

Regular Board Meeting September 28, 2011
 *10.3

Regular Board Meeting September 28, 2011

September 22, 2011

To: Board Members

From: Cathy Birks, Assistant Superintendent, Business Services

Through: James Peabody, Superintendent

Subject: Agenda Item *10.4: Board Approval of Petition for Issuance of New Warrant in Lieu of Void Warrant Payable to Amy Graham

Attached is a Petition for Issuance of New Warrant in Lieu of Void Warrant. The San Diego County Office of Education requires this form when a commercial warrant is not cashed and requires the issuance of a new warrant. Warrant number 12-704089 dated 11/12/2009 was never cashed by the payee. The payee discovered the check and was unable to cash it because it was more than 6 months old. Amy Graham has requested a replacement check in the amount of \$81.00 for reimbursement for the purchase of classroom supplies.

Upon approval of the petition, the County Office of Education will authorize the District to generate a replacement commercial warrant.

FISCAL IMPACT: None.

RECOMMENDED: The Superintendent recommends approval of Petition for Issuance of New Warrant in Lieu of Void Warrant.

Regular Board Meeting of September 28, 2011

September 16, 2011

To: Board Members

From: Cathy Birks, Assistant Superintendent Business Services

Through: James Peabody, Superintendent

Subject: Agenda Item *10.5: Board Approval of Resolution 2011-29, Resolution of the Board of Trustees of the Del Mar Union School District Relative to Conditions For and Receiving Class Size Reduction Program Funds

The District has participated in the K-3 Class Size Reduction Program since it's inception in 1996. The operations application verifies the District's participation in the K-3 CSR Program and begins the process for the allocation of funds to the District. The estimated funding for 2011-2012 using the attached forms is \$2,301,579. The actual funding will be determined by the number of students enrolled in grades K-3 when the second period enrollment is recorded in the spring of 2012.

As a condition of applying for and receiving funds under K-3 CSR, the Governing Board certifies that application statements are true and accurate as evidenced by a Board Resolution. As required by the program, Resolution 2011-29 will be kept by the District as part of the application file.

FISCAL IMPACT: **Cost** – This application will generate revenue in the amount of \$2,301,579 and offset the cost of implementing class size reduction in grades K-3.

Program or Department - K-3 Class Size Reduction in the unrestricted, general fund

Is this a Restricted Program –No

Was this expenditure anticipated in the adopted budget? Yes

Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends that the Board of Trustees approves Resolution 2011-29, Resolution of the Board of Trustees of the Del Mar Union School District Relative to Conditions For and Receiving Class Size Reduction Program Funds.

Regular Board Meeting of September 28, 2011
*10.5

RESOLUTION NO. 2011-29

RESOLUTION OF THE BOARD OF TRUSTEES OF THE DEL MAR UNION SCHOOL DISTRICT RELATIVE TO CONDITIONS FOR AND RECEIVING CLASS SIZE REDUCTION PROGRAM FUNDS

WHEREAS, the Board of Trustees (Board) of the Del Mar Union School District (District) decided to implement the Class Size Reduction Program as provided for in Chapter 163 of the 1996 Legislative Session (SB 1777), hereinafter referred to in some instances as the Program; and

WHEREAS, the Board submitted the 2011-2012 Operations Application, K-3 Class Size Reduction Program to the California Department of Education by the September 28, 2011 due date and will retain this Resolution as a condition for applying for and receiving Class Size Reduction operational funds.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE DEL MAR UNION SCHOOL DISTRICT DOES HEREBY RESOLVE AND CERTIFY THAT THE FOLLOWING STATEMENTS ARE TRUE AND CORRECT:

1. The number of classes participating in Option One is identified and the total number of classes does not exceed the total number of classes identified on the 2008-09 Operations Application. [*EC* Section 52123(a), 52124.3(b), Title 5 *California Code of Regulations* Section 15103]
2. The pupil counts reported do not include special education pupils enrolled in special day classes full time, pupils enrolled in independent study, or charter school pupils enrolled in a home study program. [*EC* Section 52123(b)]
3. A certificated teacher has been hired by the District and is providing direct instructional services to each class participating in the K-3 CSR Program. [*EC* Section 52123(c)]
4. The District will provide a staff development program for any teacher who will participate for the first time in the K-3 CSR Program as specified in Certification #3. Appropriate training to maximize the education advantages of class size reduction will be provided to such teachers. This training shall include, but not be limited to, methods for providing each of the following: (1) individualized instruction, (2) effective teaching, including classroom management in smaller classes, (3) identifying and responding to pupil needs, and (4) opportunities to build on the individual strengths of pupils. [*EC* sections 52123(d), 52127]
5. The District will collect and maintain data required by the State Superintendent of Public Instruction for evaluation of the K-3 CSR Program. The data shall include, but not be limited to, individual test scores or other records of pupil achievement. Any data collected will be protected in a manner that will not permit the personal identification of any pupil or parent. [*EC* section 52123(e)]

6. Each class participating in the K-3 CSR Program is housed in either a separate, self-contained classroom or the space provided for each participating class for each grade level at that schoolsite is of a square footage per pupil enrolled in each class that is not less than the average square footage per pupil enrolled in those grade levels at that schoolsite in the 1995-96 school year. [EC section 52123(f)]
7. Priority for reducing class size or claiming reduced funding for classes exceeding 20.44 pupils is in accordance with the following grade level implementation requirements at each schoolsite:
 - If only one grade level is reduced/claimed, the grade level will be 1st grade.
 - If two grade levels are reduced/claimed, the grade levels will be 1st and 2nd grades.
 - If three or four grade levels are reduced/claimed, the grade levels will be 1st and 2nd and then any combination of kindergarten and/or 3rd grade.
8. The K-3 CSR Program has been implemented in the current year 2011-2012.
9. The District will submit final enrollment counts on the Form J-7CSR to the CDE by May 11, 2012.

PASSED AND APPROVED by the Governing Board on September 28, 2011 by the following roll:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)

COUNTY OF SAN DIEGO)

I, James Peabody, Secretary to the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution passed and adopted by the said Board at a regularly called and conducted meeting held on said date.

James Peabody, Secretary to the Governing Board

2011-12 Operations Application K-3 Class Size Reduction Program

County and District Code

3	7	6	8	0	5	6
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Charter School Code*

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County San DiegoDistrict Del Mar Union School District

Charter School* _____

*For use only by charter schools applying independent of their authorizing entity. Do not submit a separate application for charter schools that were included in their authorizing entity's 2008-09 through 2010-11 applications.

Calculation of Provisional Funding for 2011-12 (February 2012 payment)

These calculations are for planning purposes and to continue the flow of funds. The calculation of final entitlements will be based on actual enrollment data submitted on the Form J-7CSR.

1		2	3	4	5
Class Size		Number of Classes	Number of Enrolled Pupils	2011-12 Funding Level	Estimated Allocation
Option One					
a	20.44 pupils or fewer	84	1,625	\$1,071	\$1,740,375
b	20.45 to 21.44	20	420	95%	\$406,980
c	21.45 to 22.44	8	176	90%	\$154,224
d	22.45 to 22.94			85%	\$0
e	22.95 to 24.94			80%	\$0
f	24.95 pupils or greater			70%	\$0
g	Subtotal, Option 1	112	2,221		\$2,301,579
Option Two					
h	20.44 pupils or fewer			\$535	\$0
i	20.45 to 21.44			95%	\$0
j	21.45 to 22.44			90%	\$0
k	22.45 to 22.94			85%	\$0
l	22.95 to 24.94			80%	\$0
m	24.95 pupils or greater			70%	\$0
n	Subtotal, Option 2	0	0		\$0
o	Grand Totals* Option 1 + Option 2	112	2,221		\$2,301,579

*The total number of classes reported on the application may not exceed the total number of classes reported on the 2008-09 Operations Application.

**Complete this page only if box 2 on page 2 was checked. Mail the entire
3-page application by September 28, 2011 (postmark) to:**

Rebecca Lee ~ CDE, School Fiscal Services Division ~ 1430 N Street, Suite 3800 ~ Sacramento, CA 95814

Regular Board Meeting September 28, 2011

September 12, 2011

To: Board Members

From: Cara Schukoske, Director of Pupil Services

Through: James Peabody, Superintendent

Subject: Agenda Item *10.6: Board Approval of Memorandum of Understanding Between Rancho Santa Fe School District and the Del Mar Union School District for Student Physical Therapy

Rancho Santa Fe School District has a student enrolled in the Del Mar Union School District. That student requires regular physical therapy per an IEP. Rancho Santa Fe School District will pay for the cost of special services provided through a memorandum of understanding (MOU) between the two school districts once its board approved and executed.

This MOU is available for review at the Del Mar Union School District Office.

FISCAL IMPACT: **Cost** – This MOU allows for all District costs to be reimbursed by Rancho Santa Fe School District
Program or Department - Special Education
Is this a Restricted Program – Yes
Was this expenditure anticipated in the adopted budget? Yes
Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends approval of the Memorandum of Understanding between Rancho Santa Fe School District and the Del Mar Union School District for student physical therapy.

Regular Board Meeting of September 28, 2011

September 23, 2011

To: Board Members

From: Michael Casey, Director of Technology

Through: Jim Peabody, Superintendent

Subject: Agenda Item 10.7: Board Approval of Agreement Between NexusIS and the Del Mar Union School District for production technical support.

This agreement is for production support for our Cisco routing and switching equipment. NexusIS will work with district technology staff to reconfigure and apply current best business practices to our routing and switching environment.

FISCAL IMPACT: Cost – \$6600.00
Program or Department – Technology
Is this a Restricted Program? No
Was this expenditure anticipated in the adopted budget? YES
Will this Program or Department be over budget after this expenditure? No

RECOMMENDED: The Superintendent recommends approval of the Agreement between NexusIS and the Del Mar Union School District for production technical support.

Regular Board Meeting of September 28, 2011

September 28, 2011

To: Board Members

From: Julie Geisbauer, Director of After School Programs

Through: James Peabody, Superintendent

Subject: Agenda Item *10.8: Board Approval of Professional Service Agreements for the Del Mar Union School District After School Enrichment Program.

The Del Mar Union School District operates the After School Enrichment Program for students at all school sites.

Attached is the calendar of classes for the Fall 2011 program. Currently, the enrollment for enrichment classes is 1,964 students.

The Professional Services Agreements for the Fall 2011 program are with the following independent contractors, and the District is asking the Board's approval of these agreements. The contracts for this work are available for review at the Del Mar Union School District Office.

Tracie Arlington – *Play It Safe* – Defense Strategies for Children
 Mahvash Ardakani – *Algebraica* - Math
 Jeff Bertrand DBA *Bertrand's Music* – Beginning & Intermediate Band/Beginning Violin
 Julia Burnier DBA *Sing 'N Speak Spanish* - Spanish
 Joshua Cangelosi -Writing Adventures
 Sandra Dodd - Clay
 Michael Duggan DBA *British Academy of Soccer Science* - Soccer
 Larry Frankel - Magic
 Ben Hian and John Taibe DBA *Radical Reptiles & Friends* – Radical Reptiles/Science
 Nancy Holden DBA *Dance With Nance* – Musical Theater
 Sarah Jaeger DBA *Mad Science* – Science
 Karen Johnson DBA *Dos Palomas Spanish Academy* – Spanish
 JD Katzin - *Website Design* - Technology
 Angela Amoroso DBA *Scripps Performing Arts Academy* - Acting & Ballet
 Grace Law DBA *All About Mandarin* - Mandarin

Regular Board Meeting of September 28, 2011
**10.8*

Regular Board Meeting of September 28, 2011

Brandon Lindberg DBA *SoCal Music* - Guitar
 Jenny Liu DBA *HuaCheng Chinese School* - Chinese
 Dave Melrose DBA *San Diego Chess Academy* - Chess
 Teri Nance - Easy Sewing and Quilting
 Tedd Padgitt DBA *Team Touche* - Fencing
 Mark Pattison DBA *Center for Martial Arts* – Martial Arts
 Katie Pentland DBA *Superstar Gymnastics* - Gymnastics
 Shannon Polivka DBA *Kidz N Fun* - Gymnastics
 Michael Rausa DBA *One on One Basketball* - Basketball
 Leslie Vaughn DBA *Monart* - Art
 Cory Anderson DBA *Play-Well TEKnologies* – Engineering FUNdamentals with Legos
 Allison Wheeler DBA *Art Innovators* – Art
 Brittany White DBA *Evolve Dance* - Dance
 Peg Windisch – DBA *We Are Coaches* -Jewelry Design/Art
 Joan Gambill – DBA *Fit Kids America* – Sports/Fitness
 Leilani Ibarolle – Dance
 Stefan Hochfilzer – DBA *Club Xcite* – Science/Technology
 Charlene Quinn – Cheer and Dance
 Henry Herz – Strategy Board Games
 Jennie Starr DBA *Tarburton* – Hebrew
 Kathleen Behrens – Public Speaking
 Latha Roy DBA *Future Engineers* – Science/Technology
 Kristin Nugent DBA *Abrakadoodle Art* – Art
 Sherry Zahedi DBA *Language Door San Diego* - French

FISCAL IMPACT: **Cost** – Costs are paid by parents directly to outside vendors. 15% of gross receipts are returned to the After School Program.

Program or Department – Enterprise Fund

Is this a Restricted Program? No

Was this expenditure anticipated in the adopted budget? An estimated 15% of gross revenue was included in the adopted budget.

Will this Program or Department be over budget after this expenditure? No

RECOMMENDED: The Superintendent recommends approval of Professional Service Agreements for the Del Mar Union School District After School Enrichment Program.

Regular Board Meeting of September 28, 2011

**10.8*

Regular Board Meeting of September 28, 2011

September 22, 2011

To: Board Members

From: Julie Geisbauer, Director Early Childhood/After School Programs

Through: Jim Peabody, Superintendent

Subject: Agenda Item*10.9: Board Approval of Professional Service Agreement with the Del Mar Union School District After School Program and DayCare Works

DayCare Works is an Internet based management solution that will allow the Del Mar Union School District Early Childhood and After School Programs to organize and manage our programs through a safe, online portal. The system will allow parents to register for after school care, enrichment classes, and camps, as well as schedule attendance, and view or pay billing statements online. The DayCare Works system will provide a comprehensive set of tools to help efficiently manage our operations by automating billing, payment collection, and program registration.

FISCAL IMPACT: **Cost** – \$7,200 annually
 Program or Department – Enterprise Fund
 Is this a Restricted Program? No
 Was this expenditure anticipated in the adopted budget? Yes
 Will this Program or Department be over budget after this expenditure? No

RECOMMENDED: The Superintendent recommends approval of Professional Service Agreement with the Del Mar Union School District After School Program and DayCare Works

Regular Board Meeting of September 28, 2011

**10.9*

Date: September 22, 2011
 To: Board Members
 From: Timothy Asfazadour
 Through: James Peabody
 Subject: Approval of Recommended Personnel Actions: Employment, Resignations, Dismissals, Leaves of Absences and Change of Status

CERTIFICATED

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Borevitz, Corina	Temporary Music Teacher	0.50	Ashley Falls	Approve Resignation Effective 8/30/11	
Hauseur, Cassandra	Temporary Enrichment Teacher	0.30	Torrey Hills	Approve Temporary Assignment for 2011/12	Temporary
Phillips, Scott	Temporary Science Teacher	1.00	Carmel Del Mar	Approve Temporary Assignment for 2011/12	Temporary
Suffel, Jennifer	Temporary Teacher	1.00	Torrey Hills	Approve Temporary Assignment for 2011/12	Temporary
Tirri, Marisa	Coordinator, Early Child Care Services	1.00	Sycamore Ridge	Approve Assignment Effective 8/23/11	Replacement
Waters, Stacie	Temporary Science Teacher	1.00	Ocean Air	Approve Temporary Assignment for 2011/12	Temporary
Yeager, Shelly	Temporary Music Teacher	0.50	Ashley Falls	Approve Temporary Assignment for 2011/12	Replacement
Zanetti, Rafaela	Temporary Teacher	1.00	Ocean Air	Approve Temporary Assignment for 2011/12	Temporary
Zoumaras, Erin	Temporary Music Teacher	1.00	Sycamore Ridge / Torrey Hills	Approve Temporary Assignment for 2011/12	Temporary

Regular Board Meeting of September 28, 2011

Date: September 22, 2011
 To: Board Members
 From: Tim Asfazadour
 Through: James Peabody
 Subject: Approval of Recommended Personnel Actions: Employment, Resignations, Dismissals, Leaves of Absences and Change of Status

CLASSIFIED

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Allison, Lori	After School Program Worker	0.55	After School Programs	Approve Assignment Effective 8/23/11	Replacement
Atwood, Linda	Special Education Aide I	0.75	Sycamore Ridge	Approve Assignment Effective 9/8/11	Replacement
Banning, Brittney	Noon Duty Supervisor	0.125	Ocean Air	Approve Assignment Effective 8/29/11	Replacement
Bath, Jennifer	Special Education Aide II	0.75	Carmel Del Mar	Approve Resignation Effective 8/31/11	
Bell, Laura	After School Program Worker	0.55	After School Programs	Approve Assignment Effective 8/22/11	Replacement
Brand, Rachel	After School Program Worker	0.30	After School Programs	Approve Assignment Effective 9/16/11	Replacement
Carlson, Sheri	LVN	0.65	Sycamore Ridge	Approve Increase in Hours from 20 Hours per Week to 26 Hours Per Week Effective 8/23/11	Expansion
Chambers, Michelle	Special Education Aide I	0.75	Torrey Hills	Approve Assignment Effective 8/23/11	Replacement
Chastain, Tara	Special Education Aide II	0.75	Sycamore Ridge	Approve Assignment Effective 8/23/11	Replacement
Cooper, Amy	Special Education Aide I	0.75	Ocean Air	Approve Assignment Effective 9/21/11	Expansion
Ellett, Christinia	Special Education Aide II	0.75	Del Mar Heights	Approve Increase in Hours from 25 Hours per Week to 30 Hours Per Week Effective 8/23/11	Expansion
Goma, Cara	Special Education Aide II	0.75	Del Mar Heights	Approve Promotion from Special Education Aide I to Special Education Aide II Effective 8/23/11	Replacement
Gregory, Danika	Noon Duty Supervisor	0.125	Torrey Hills	Approve Assignment Effective 8/31/11	Replacement
Hicks, Tracy	After School Program Worker	0.55	After School Programs	Approve Assignment Effective 8/22/11	Replacement
Huang, Alden	After School Program Worker	0.55	After School Programs	Approve Resignation Effective 6/17/11	

Regular Board Meeting of September 28, 2011

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Jordan, Gregory	School Plant Manager	1.00	Del Mar Heights	Approve Assignment Effective 8/24/11	Replacement
Jordan, Roxanna	Special Education Aide I	0.71875	Ocean Air	Approve Assignment Effective 8/23/11	Replacement
Kilburn, Talia	Special Education Aide II	0.78125	Ashley Falls	Approve Resignation Effective 6/17/11	
Lowe, Suzette	Instructional Assistant - Preschool	0.80	Child Development Center	Approve Assignment Effective 8/29/11	Expansion
Moreno, Aaron	After School Enrichment Worker/Noon Duty Aide	0.53	After School Programs/Ashley Falls	Approve Assignment Effective 9/26/11	Expansion/Replacement
Palacios, Jennifer	After School Program Worker	0.75	After School Programs	Approve Assignment Effective 9/16/11	Replacement
Quintero, Susan	Special Education Aide I	0.75	Carmel Del Mar	Approve Increase in Hours from 28 Hours per Week to 30 Hours per Week Effective 8/23/11	Expansion
Rutledge, Lillian	Library Media Specialist	0.70	Ocean Air	Approve Reduction in Hours from 32.5 Hours per Week to 28 Hours per Week Effective	
Sanford, Emily	After School Program Worker	0.75	After School Programs	Approve Assignment Effective 8/23/11	Replacement
Schellinger, Kathryn	Special Education Aide I	0.75	Torrey Hills	Approve Assignment Effective 8/23/11	Replacement
Sherman, Eleanor	Special Education Aide II	0.75	Del Mar Heights	Approve Assignment Effective 9/16/11	Replacement
Smith, Zachary	After School Enrichment Worker/Noon Duty Aide	0.53	After School Programs/Ashley Falls	Approve Assignment Effective 9/19/11	Expansion/Replacement
So, John	Site Team Leader	0.937	After School Programs	Approve Resignation Effective 9/20/11	
Stafford, Denise	Special Education Aide II	0.75	Del Mar Heights	Approve Assignment Effective 9/19/11	Expansion
Stratton, Camille	Special Education Aide I	0.75	Ocean Air	Approve Assignment Effective 9/12/11	Replacement
Tarson, Amanda	Noon Duty Supervisor	0.125	Ocean Air	Approve Assignment Effective 8/29/11	Replacement
Thorne, Kelsey	Noon Duty Supervisor	0.0625	Ocean Air	Approve Assignment Effective 8/29/11	Replacement
Tieger, Alyssa	After School Enrichment Worker/Noon Duty Aide	0.53	After School Programs/Ashley Falls	Approve Assignment Effective 9/23/11	Expansion/Replacement
Valoroso, Alishandra	After School Program Worker	0.55	After School Programs	Approve Assignment Effective 8/24/11	Replacement

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Valoroso, Alishandra	Noon Duty Supervisor	0.062	Ocean Air	Approve Assignment Effective 8/29/11	Replacement
Vowels, Preston	Special Education Aide I	0.75	Del Mar Heights	Approve Resignation Effective 6/17/11	
Webster, Dustin	After School Program Worker	0.55	After School Programs	Approve Transfer from Site Team Leader to After School Program Worker Effective 8/30/11	Replacement
Widders, Gail	Special Education Aide I	0.75	Ocean Air	Approve Assignment Effective 8/23/11	Replacement
Will, Erin	Special Education Aide II	0.75	Del Mar Heights	Approve Resignation Effective 9/2/11	
Williams, Peter	After School Program Worker	0.75	After School Programs	Approve Assignment Effective 9/12/11	Replacement
Yanagihara, Leslie	Site Team Leader	0.9375	After School Programs	Approve Promotion from After School Program Worker to Site Team Leader Effective 8/17/11	Replacement

Regular Board Meeting of September 28, 2011

September 22, 2011

To: Board Members

From: Timothy Asfazadour, Assistant Superintendent, Human Resources

Through: James Peabody, Superintendent

Subject: Agenda Item 11.2: Update, Staffing and Enrollment, 2011/12

The attached report provides student enrollment and staffing for classroom teachers as of September 16, 2011. We currently have 12 fewer general education students than we did on June 17, 2011. We have 199 general education teachers which is the same number we had in 2010/11. There is one combination class district wide.

FISCAL IMPACT: **Cost** – There is no cost associated with this item.

RECOMMENDED: No action required. For information only.

DEL MAR UNION SCHOOL DISTRICT FORECASTED AND HISTORICAL STAFFING AND STUDENT ENROLLMENT BY SCHOOL

Class sizes: K-3 (20:1), 4-6 (27:1)

Over limit of 20/27 Under limit of 20/27

greater than 2010/11

less than 2010/11

DecisionInsite numbers are based on the conservative estimate

Ashley Falls

		2011-2012 (as of 9/16/11)			DecisionInsite			2010-2011 (as of 6/17/11)		
Grade	Max	Students	Staff	Ratio	Students	Staff	Ratio	Students	Staff	Ratio
K	40	37	2.0	18.5	38	1.9	20.0	38	2.0	19.0
1	40	41	2.0	20.5	39	2.0	19.5	58	3.0	19.3
2	60	56	3.0	18.7	56	2.8	20.0	50	2.5	20.0
3	60	58	3.0	19.3	52	2.6	20.0	66	3.5	18.9
4	81	74	3.0	24.7	66	2.4	27.5	76	3.0	25.3
5	81	74	3.0	24.7	74	2.7	27.4	81	3.0	27.0
6	81	81	3.0	27.0	84	3.1	27.1	80	3.0	26.7
Total	443	421	19.0	22.2	409	17.5	23.4	449	20.0	22.5
K-3	10.0	192	10.0	19.2	185	9.3	19.9	212	11.0	19.3
4-6	9.0	229	9.0	25.4	224	8.2	27.3	237	9.0	26.3

Carmel Del Mar

		2011-2012 (as of 9/16/11)			DecisionInsite			2010-2011 (as of 6/17/11)		
Grade	Max	Students	Staff	Ratio	Students	Staff	Ratio	Students	Staff	Ratio
K	80	82	4.0	20.5	77	3.9	19.7	74	4.0	18.5
1	80	76	4.0	19.0	68	3.4	20.0	59	3.0	19.7
2	60	63	3.0	21.0	60	3.0	20.0	60	3.0	20.0
3	60	66	3.0	22.0	68	3.4	20.0	60	3.0	20.0
4	67.5	63	2.5	25.2	66	2.4	27.5	66	2.5	26.4
5	67.5	70	2.5	28.0	60	2.2	27.3	68	2.5	27.2
6	81	73	3.0	24.3	67	2.5	26.8	76	3.0	25.3
Total	496	493	22.0	22.4	466	20.8	22.4	463	21.0	22.0
K-3	14.0	287	14.0	20.5	273	13.7	19.9	253	13.0	19.5
4-6	8.0	206	8.0	25.8	193	7.1	27.2	210	8.0	26.3

Per Class due to Combo
26.6

Del Mar Heights

		2011-2012 (as of 9/16/11)		
Grade	Max	Students	Staff	Ratio
K	60	62	3.0	20.7
1	60	57	3.0	19.0
2	60	60	3.0	20.0
3	60	58	3.0	19.3
4	81	72	3.0	24.0
5	81	66	3.0	22.0
6	54	53	2.0	26.5
Total	456	428	20.0	21.4
K-3	12.0	237	12.0	19.8
4-6	8.0	191	8.0	23.9

DecisionInsite

Students	Staff	Ratio
56	2.8	20.0
59	3.0	19.7
67	3.4	19.7
60	3.0	20.0
77	2.9	26.6
65	2.4	27.1
58	2.1	27.6
442	19.6	22.6
242	12.2	19.8
200	7.4	27.0

2010-2011 (as of 6/17/11)

Students	Staff	Ratio
58	3.0	19.3
66	3.0	22.0
56	3.0	18.7
78	4.0	19.5
65	2.5	26.0
54	2.0	27.0
59	2.5	23.6
436	20.0	21.8
258	13.0	19.8
178	7.0	25.4

Del Mar Hills

		2011-2012 (as of 9/16/11)		
Grade	Max	Students	Staff	Ratio
K	40	43	2.0	21.5
1	40	37	2.0	18.5
2	60	58	3.0	19.3
3	40	41	2.0	20.5
4	54	47	2.0	23.5
5	54	54	2.0	27.0
6	54	54	2.0	27.0
Total	342	334	15.0	22.3
K-3	9.0	179	9.0	19.9
4-6	6.0	155	6.0	25.8

DecisionInsite

Students	Staff	Ratio
35	1.8	19.4
36	1.8	20.0
49	2.5	19.6
42	2.1	20.0
42	1.6	26.3
49	1.8	27.2
47	1.7	27.6
300	13.3	22.6
162	8.2	19.8
138	5.1	27.1

2010-2011 (as of 6/17/11)

Students	Staff	Ratio
34	2.0	17.0
50	3.0	16.7
39	2.0	19.5
41	2.0	20.5
50	2.0	25.0
49	2.0	24.5
49	2.0	24.5
312	15.0	20.8
164	9.0	18.2
148	6.0	24.7

Ocean Air

		2011-2012 (as of 9/16/11)		
Grade	Max	Students	Staff	Ratio
K	100	110	5.0	22.0
1	120	126	6.0	21.0
2	120	115	6.0	19.2
3	120	121	6.0	20.2
4	108	102	4.0	25.5
5	108	109	4.0	27.3
6	81	82	3.0	27.3
Total	757	765	34.0	22.5
K-3	23.0	472	23.0	20.5
4-6	11.0	293	11.0	26.6

DecisionInsite

Students	Staff	Ratio
117	5.9	19.8
120	6.0	20.0
118	5.9	20.0
123	6.2	19.8
103	3.8	27.1
108	4.0	27.0
89	3.3	27.0
778	35.1	22.2
478	24.0	19.9
300	11.1	27.0

2010-2011 (as of 6/17/11)

Students	Staff	Ratio
120	6.0	20.0
115	6.0	19.2
122	6.0	20.3
102	5.0	20.4
108	4.0	27.0
87	3.5	24.9
93	3.5	26.6
747	34.0	22.0
459	23.0	20.0
288	11.0	26.2

Sage Canyon

		2011-2012 (as of 9/16/11)		
Grade	Max	Students	Staff	Ratio
K	100	84	5.0	16.8
1	100	99	5.0	19.8
2	120	114	6.0	19.0
3	100	105	5.0	21.0
4	108	103	4.0	25.8
5	108	111	4.0	27.8
6	135	126	5.0	25.2
Total	771	742	34.0	21.8
K-3	21.0	402	21.0	19.1
4-6	13.0	340	13.0	26.2

DecisionInsite

Students	Staff	Ratio
94	4.7	20.0
100	5.0	20.0
115	5.8	19.8
105	5.3	19.8
103	3.8	27.1
113	4.2	26.9
124	4.6	27.0
754	33.4	22.6
414	20.8	19.9
340	12.6	27.0

2010-2011 (as of 6/17/11)

Students	Staff	Ratio
96	5.0	19.2
114	6.0	19.0
101	5.0	20.2
102	5.0	20.4
107	4.0	26.8
125	5.0	25.0
120	4.0	30.0
765	34.0	22.5
413	21.0	19.7
352	13.0	27.1

Sycamore Ridge

Grade	Max
K	60
1	80
2	80
3	80
4	54
5	54
6	81
Total	489
K-3	15.0
4-6	7.0

2011-2012 (as of 9/16/11)

Students	Staff	Ratio
60	3.0	20.0
76	4.0	19.0
65	4.0	16.3
80	4.0	20.0
57	2.0	28.5
52	2.0	26.0
67	3.0	22.3
457	22.0	20.8
281	15.0	18.7
176	7.0	25.1

DecisionInsite

Students	Staff	Ratio
80	4.0	20.0
86	4.3	20.0
70	3.5	20.0
76	3.8	20.0
63	2.3	27.4
57	2.1	27.1
75	2.8	26.8
507	22.8	22.2
312	15.6	20.0
195	7.2	27.1

2010-2011 (as of 6/17/11)

Students	Staff	Ratio
77	4.0	19.3
68	4.0	17.0
77	4.0	19.3
59	3.0	19.7
52	2.0	26.0
73	3.0	24.3
57	2.0	28.5
463	22.0	21.0
281	15.0	18.7
182	7.0	26.0

Torrey Hills

Grade	Max
K	100
1	100
2	120
3	100
4	108
5	108
6	108
Total	744
K-3	21.0
4-6	12.0

2011-2012 (as of 9/16/11)

Students	Staff	Ratio
101	5.0	20.2
90	5.0	18.0
115	6.0	19.2
95	5.0	19.0
97	4.0	24.3
101	4.0	25.3
96	4.0	24.0
695	33.0	21.1
401	21.0	19.1
294	12.0	24.5

DecisionInsite

Students	Staff	Ratio
100	5.0	20.0
103	5.2	19.8
120	6.0	20.0
115	5.8	19.8
93	3.4	27.4
109	4.0	27.3
95	3.5	27.1
735	32.9	22.3
438	22.0	19.9
297	10.9	27.2

2010-2011 (as of 6/17/11)

Students	Staff	Ratio
96	5.0	19.2
118	6.0	19.7
106	5.5	19.3
93	4.5	20.7
107	4.0	26.8
93	4.0	23.3
99	4.0	24.8
712	33.0	21.6
413	21.0	19.7
299	12.0	24.9

In Total		2011-2012 (as of 9/16/11)		
Grade	Max	Students	Staff	Ratio
K	580	579	29.0	20.0
1	620	602	31.0	19.4
2	680	646	34.0	19.0
3	620	624	31.0	20.1
4	661.5	615	24.5	25.1
5	661.5	637	24.5	26.0
6	675	632	25.0	25.3
Total	4498	4335	199.0	21.8
K-3	125.0	2451	125.0	19.6
4-6	74.0	1884	74.0	25.5

DecisionInsite		
Students	Staff	Ratio
597	30.0	19.9
611	30.7	19.9
655	32.9	19.9
641	32.2	19.9
613	22.6	27.1
635	23.4	27.1
639	23.6	27.1
4391	195.4	22.5
2504	125.8	19.9
1887	69.6	27.1

2010-2011 (as of 6/17/11)		
Students	Staff	Ratio
593	31.0	19.1
648	34.0	19.1
611	31.0	19.7
601	30.0	20.0
631	24.0	26.3
630	25.0	25.2
633	24.0	26.4
4347	199.0	21.8
2453	126.0	19.5
1894	73.0	25.9

Regular Board Meeting of September 28, 2011

September 23, 2011

To: Board Members

From: Tim Asfazadour, Assistant Superintendent, Human Resources

Through: James Peabody, Superintendent

Subject: Agenda Item 11.3: Update, Insurance Opt-Out

The Board of Trustees requested the Superintendent research the possibility of an employee insurance opt-out as recommended by the Financial Task Force. Staff researched the option with Keenan and Associates, our benefits broker. Keenan indicated that an opt-out was possible and they provided a savings estimate which follows this narrative.

Of note, since we go directly to our benefit carriers for medical plans, they have the right to rerate our insurance plans in the event the District offers an insurance opt-out. In addition, since benefits are an enumerated section of the Rodda Act, the decision, the impact and effects of offering an employee opt-out are negotiable.

The District presented the concept of an opt-out to DMCTA during negotiations on September 14, 2011. The members of the bargaining team were concerned with the possibility of higher rates if the insurance opt-out was implemented.

FISCAL IMPACT: **Cost** – There is no cost associated with this report.

RECOMMENDED: Not applicable; this item is for information only.

**Del Mar Union School District
To Waive or Not to Waive...
Prepared by Keenan & Associates
Updated August 11, 2011 (2012 Rates)**

Worst Case Scenario

**Best Case Scenario
The Perfect World**

Allow Waivers/Opt Outs?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No
Require Proof of Health Coverage?	No	Yes, individual plan	Yes. Must be <u>Group Health Insurance</u> provided by Spouse, including Military Insurance. This is considered "cost neutral".					NA
Cash in Lieu/Amount?	Yes \$2,000+	Yes \$2,000+	Yes \$2,000+	Yes \$1500	Yes \$1000	Yes \$500	No	No
Employer Contributions	Less than 50% of Employee Only						100% Employer Contributions	

Raises/COLA dollars applied to salary only

Cafeteria Plan Offerings with Unused dollars going to salary

Direct with Most Carriers
▶▶▶▶▶▶▶▶▶▶
No more than 15-25% of Eligible's May Waive and reserve right to re-rate

SD VEBA Allowing Waivers 1/1/2011 when no Plan is Below Cap

Trusts, JPA's, Insurance Companies, Brokers, Insurance Industry, National Health Care

Analysis of "Savings"

2012 Cap Annualized	\$8,818.00
2012 Dental, Vision and Life Annualized	\$1,410.48
Amount Available for Medical	\$7,407.52

	Total Employees *	Savings To District	Savings To District with \$1,000 Cash in Lieu
% of Eligible Employees	362		
5%	18	\$134,076.11	\$115,976.11
10%	36	\$268,152.22	\$231,952.22
15%	54	\$402,228.34	\$347,928.34
20%	72	\$536,304.45	\$463,904.45
25%	91	\$670,380.56	\$579,880.56

* 395 less 21 part-time employees and 12 retirees.