



# DEL MAR

## UNION SCHOOL DISTRICT

### Mission Statement

Supported by an involved community, an outstanding staff, and a shared vision for academic excellence, the Del Mar Union School District is committed to providing a rigorous, inspiring, and nurturing education program that is continually evolving to develop well-round individuals who embrace learning for life and who are prepared to meet the challenges of the future.

### We believe that...

- Every individual has worth
- Individuals deserve the opportunity to reach their potential
- Learning is a life-long process
- Everyone has the right to be safe
- Everyone can make a difference
- Individuals and communities have responsibilities to each other
- The uniqueness of individuals enriches the community

### We believe in...

- Honesty and integrity
  - Treating others with respect
  - The principles of Democracy
- [www.dmusd.org](http://www.dmusd.org)

### Board of Trustees

Kristin Gibson  
 Doug Perkins  
 Doug Rafner  
 Comischell Rodriguez  
 Scott Wooden



### Superintendent

James D. Peabody

## DEL MAR UNION SCHOOL DISTRICT

### SPECIAL BOARD MEETING BY THE BOARD OF TRUSTEES

Del Mar Hills Academy PAC  
14085 Mango Drive  
Del Mar, CA 92014

Teleconference Location  
170 113<sup>th</sup> Street  
Stone Harbor, NJ 08247

July 6, 2011  
5:00 p.m.

### Public Inspection of Documents

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the board meeting are available for inspection at the Del Mar Union School District, 225 9<sup>th</sup> St. Del Mar, CA 92014.

### Hearing of the Public

Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to 3 minutes per person, per topic. If you wish to speak, complete a card (located at the sign-in desk) and present it to the Secretary of the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may (1) acknowledge receipt of the information, (2) refer to staff for further study; or (3) refer the matter to the next agenda.

### Closed Session

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations.

### Cell Phones/Pagers

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

### Assistance With Meeting

In compliance with the Americans With Disabilities Act and AB-3035, if you require special assistance to participate in this meeting, please contact the Superintendent at (858) 755-9301 at least 24 hours prior to the start of the meeting to enable the District to make reasonable arrangements.

BUSINESS TO BE TRANSACTED WILL BE LIMITED TO THE FOLLOWING:

**1. CALL TO ORDER**

**2. APPROVAL OF THE AGENDA**

*Motion* \_\_\_\_ *Second* \_\_\_\_ *Ayes* \_\_\_\_ *Nays* \_\_\_\_

**3. PUBLIC INPUT**

**4. CONSENT ITEMS**

**Approval of Consent Items**

Agenda items preceded by an asterisk (\*) compose the Consent Agenda, and unless removed at the request of a board member, will be approved by the Board as a group

\*5.1 Board Approval, Advertising for Bids for Installation of Playworld Systems Standardized Playground Equipment

\*5.2 Board Approval, Resolution No. 2011-23 Changing Custodians of Revolving Cash Fund for the Del Mar Union School District, San Diego County (Education Code Sections 42800-42806)

*Motion* \_\_\_\_ *Second* \_\_\_\_ *Ayes* \_\_\_\_ *Nays* \_\_\_\_

**5. BUSINESS AND FINANCE**

5.3 Board Award and Approval, Agreement for Vended Meal Service Provider

*Motion* \_\_\_\_ *Second* \_\_\_\_ *Ayes* \_\_\_\_ *Nays* \_\_\_\_

**6. ADJOURNMENT OF MEETING**

*Motion* \_\_\_\_ *Second* \_\_\_\_ *Ayes* \_\_\_\_ *Nays* \_\_\_\_

\_\_\_\_\_ *Time*

July 6, 2011

To: Board Members

From: Randy Wheaton, Director of Maintenance and Operations

Through: James Peabody, Superintendent

Subject: Agenda Item \*5.1: Board Approval of Advertising for Bids for Installation of Playworld Systems Standardized Playground Equipment.

Randy Wheaton, Director of Maintenance and Operations, has been working with Playworld Systems to start the installation of playgrounds at Del Mar Hills Academy and Carmel Del Mar. These two sites have been reviewed by JPA Risk management and have been recommended for replacement due to safety concerns. Per Resolution No. 2011-14 we are purchasing playground equipment not to exceed \$60,000.00 for both sites. We are asking permission to advertise to bid for the installation of these standardized playgrounds. The estimated total cost should not exceed \$77,000.00 for equipment and installation for both Del Mar Hills Academy and Carmel Del Mar.

Fiscal Impact: **Cost** – Advertising for public work projects vary in cost by publication. Business services will use an awarded NCEPC publication for the request for bids ad, which should cost approximately \$200.00 each.

**Program or Department** - General Fund Business

**Is this a Restricted Program** – No

**Was this expenditure anticipated in the adopted budget?** Yes

**Will this Program or Department be over budget after this expenditure:** No

Recommends: The superintendent recommends that the Board of Trustees approves advertising for bids for installation of Playworld Systems standardized playground equipment.

July 6, 2011

To: Board Members

From: Cathy Birks, Assistant Superintendent, Business Services

Through: James Peabody, Superintendent

Subject: Agenda Item \*5.2: Approval of Resolution No. 2011-23 Designating Custodians of the Revolving Cash Fund for the Del Mar Union School District, County of San Diego (Education Code Sections 42806, 42821)

Education Code requires the Governing Board to approve resolutions to maintain a current record with the San Diego County Office of Education of persons authorized to act on behalf of the Del Mar Union School District. With the retirement of Paulette Anderson, Business Services Coordinator and the appointment of Cathy Birks as Assistant Superintendent, new resolutions need to be approved to bring the designated signatures for the Revolving Cash Fund current at the San Diego County Office of Education.

James Peabody, Superintendent, Cathy Birks, Assistant Superintendent Business Services, and Brenda Gachuz-Heskett, Business Services Coordinator are authorized to make immediate payments by check drawn on the Revolving Cash Fund back account in accordance with the rules and regulations adopted by the District.

FISCAL IMPACT: N/A

RECOMMENDED: The Superintendent Recommends Approval Resolution No. 2011-23 Designating Custodians of the Revolving Cash Fund for the Del Mar Union School District, County of San Diego (Education Code Sections 42806, 42821)



June 30, 2011

To: Board Members

From: Cathy Birks, Assistant Superintendent Business Services

Through: James Peabody, Superintendent

Subject Agenda Item 5.3: Board Award and Approval of Agreement for Vended Meal Service Provider

The Del Mar Union School District continues to strive to provide a school lunch program that is fiscally sound, appealing, nutritious and meets the expectations of the families. This process included staff working closely with the District Lunch Committee to develop the bid specifications used to request proposals for vended meals and Child Care snacks.

Following formal bidding requirements, the District advertised for bids on May 23 and May 30, 2011 in the San Diego Daily Transcript. Twelve request for proposals were distributed, six proposals were received, one vendor formally declined to bid. Proposals are currently being reviewed and ranked by both district staff and the Child Nutrition Committee. A recommendation for award will be presented to the Board at the July 6, 2011 special board meeting.

FISCAL IMPACT: **Cost** – To be determined.  
**Program or Department** - Child Nutrition Services  
**Is this a Restricted Program** – No  
**Was this expenditure anticipated in the adopted budget?**  
Yes  
**Will this Program or Department be over budget after this expenditure:** No

RECOMMENDED: The Superintendent recommends Board of Trustees award and approval of the vended meal agreement.