

**Del Mar Union School District**

**CHILD NUTRITION COMMITTEE**  
Organizational Meeting  
**Tuesday, June 14, 2011**



**8:30 a.m.**

**MINUTES**

Del Mar Union School District  
225 9<sup>th</sup> Street, Del Mar CA 92014

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**Organizational Items**

Call to Order – *Time: 8:37 a.m.*

Present: Members of the CNC: Lee Yen Anderson, Tamra Atwood, Pam Baldwin, Jodie Block, Kellie Church, Patty Danon, Naomi Harris, Anja Koester, Yana Mohanty, Katie Pelisek, Tencia Pritchett, Sheila Reilly, E.A. Stewart, Lola Walker, Jennifer Woodmansee

Cathy Birks, Assistant Superintendent of Business Services; Sherry Forte, Executive Assistant to the Superintendent

**Flag Salute**

Cathy Birks, Assistant Superintendent of Business Services, led members in the Pledge of Allegiance.

**Approval of the Agenda**

Upon motion of Member Pam Baldwin, seconded by Member Tamra Atwood, the Agenda was unanimously approved.

**Review of Brown Act Requirements**

Sherry Forte, Executive Assistant to the Superintendent, presented an overview of the Brown Act, which included information on open meetings, preparation of the agenda and minutes, posting requirements, and means of communication.

**Selection of Committee Chair and Committee Secretary**

After discussion, the committee agreed to elect a Chair and Co-Chair of the CNC.

On motion by Tamra Atwood, seconded by Jennifer Woodmansee, the committee unanimously approved Yana Mohanty, Chair of the Child Nutrition Committee.

On motion by Yana Mohanty, seconded by Lee Yen Anderson, the committee unanimously approved Tamra Atwood, Co-Chair of the Child Nutrition Committee.

On motion by Lee Yen Anderson, seconded by Tamra Atwood, the committee unanimously approved Jennifer Woodmansee, Secretary of the Child Nutrition Committee.

**Del Mar Union School District**

**Establish Draft of Future Meeting Dates/Meeting Locations**

The committee discussed the need to schedule timely meetings in order to review the Request for Proposals to contract with a Vended Meal Service Provider. The committee agreed to meet on Monday, June 20, 2011 and June 27, 2011 at 8:30 a.m. at the Del Mar Union School District Office at 225 9<sup>th</sup> Street, Del Mar.

**Public Comment**

There was no public comment.

**Next Regular Meeting**

- Further

Adjournment – Time: 9:28 a.m.

Upon motion by Member E.A. Stewart, seconded by member Naomi Harris, approved unanimously, the meeting was adjourned at 9:28 a.m.

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Yana Mohanty or Tamra Atwood  
Chair/Co-Chair

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Jennifer Woodmansee,  
Secretary

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Date

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Date