

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Regular Board Meeting

February 16, 2011

Closed Session: 4:30 p.m.

Open Session: 5:45 p.m.

Del Mar Hills Academy
14085 Mango Drive, Del Mar, CA 92014

Board President Rodriguez called the Regular Board Meeting to order at 4:30 p.m.

PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

- There was no input from the public

Adjourn to Closed Session

The Board adjourned to Closed Session at 4:31 p.m.

RECONVENE OPEN SESSION

The Board reconvened to Open Session at 5:50 p.m.

Board President Rodriguez welcomed staff, parents and community members to the Regular Board Meeting of the Board of Trustees.

1. The Board met in Closed Session from 4:32 – 5:45 p.m. to discuss:

1.1 Conference with Real Property Negotiator (G.C. 54956.8)-

Under Discussion: Purchase of Property: 11189 Sorrento Valley Road, San Diego, CA 92121, — Agency Negotiator: James Peabody, Superintendent

Under Discussion: Possible Lease Extension Between the City of Del Mar and the DMUSD: 225 9th Street, Del Mar, CA, 92014 — Agency Negotiator: James Peabody, Superintendent

1.2 Conference with Labor Negotiator (G.C. 54957.6) Agency Designated Representatives: James Peabody, Superintendent and Tim Asfazadour, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association

1.3 Consider Personnel Issues, (Government Code Sections 11126 and 54957); limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session

Official Minutes, Regular Board Meeting • February 16, 2011

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REPORT OF ACTION TAKEN IN CLOSED SESSION:

Board President Rodriguez reported that the Board will reconvene to Closed Session at the conclusion of Open Session to continue discussion on the Closed Session Agenda. The Board instructed Superintendent Peabody to sign all documents pertaining to the purchase of 11189 Sorrento Valley Road, San Diego, CA as directed by the Board. The superintendent was also directed to release all temporary certificated employees at the end of the school year with the intention of having them all return.

CALL TO ORDER

Board President Rodriguez called to order the Open Session of the Regular Board Meeting of the Del Mar Union School District, Board of Trustees, at 5:50 p.m.

2. PLEDGE OF ALLEGIANCE

James Peabody, Superintendent, led Board members and guests in the Pledge of Allegiance.

ROLL CALL

Members Present (5):

Comischell Rodriguez, President of the Board
Scott Wooden, Clerk of the Board
Kristin Gibson
Doug Perkins
Doug Rafner

Administrators Present:

James Peabody, Superintendent
Holly McClurg, Assistant Superintendent, Instructional Service
Tim Asfazadour, Assistant Superintendent, Human Resources
Cara Schukoske, Director of Pupil Services
Mike Casey, Director of Technology
Randy Wheaton, Director of Maintenance & Operations

DMUSD Staff Present:

David Skinner, Erik Bienke, Bill Porter

Others Present:

Becky Ross, Lee Yen Anderson, Mara Bickett, Juli Oh and approximately 10 community members

Official Minutes, Regular Board Meeting • February 16, 2011

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3. APPROVAL OF AGENDA

Amendments to the Agenda:

- Item 10.14 to follow item 6.1
- Item 10.15 to follow 10.14
- Item 11.2 to follow 10.15
- Item *10.5 pulled from the Consent Agenda

Motion to Approve Agenda, as amended.

Motion Perkins

Second Wooden

Unanimous

4. CORRESPONDENCE/COMMUNICATION

4.1 Correspondence

- No correspondence was received.

4.2 Public Comment (for items not on the Agenda)

- There was no input from the public.

5. REPORTS, RECOGNITIONS AND HEARINGS

5.1 Staff Recognition

Superintendent Peabody thanked Jakes Del Mar for its continued support of the DMUSD Employees of the Month program by donating gift certificates for the honorees, as follows:

Employees of the Month for February 2011:

Ashley Falls – John So, Team Leader

Carmel Del Mar – Erika Thomas, Child Care Worker

Del Mar Heights – Callen Gartrell, Child Care Worker

Del Mar Hills – Kara Skinner, Child Care Worker

Ocean Air – Kate Sullivan, Child Care Worker

Sage Canyon – Paul Hackett, Team Leader

Sycamore Ridge – Elizabeth Stanley, Child Care Worker

Torrey Hills – Veronica Ramirez, Child Care Worker

Preschool/Child Development Care – Dianna Cao, Child Care Worker

5.2 Report – Board Reports/Comments

Member Perkins:

- Attended the Legislative Action Network meeting. No one seems to have a clear picture on the outcome of the Ed budget. Should know more on the budget in July and August.

Official Minutes, Regular Board Meeting • February 16, 2011

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Member Rafner:

- Elected as a director to the North City West Joint Powers Authority
- Visited Ashley Falls with the other Board members.

Member Gibson:

- Visited Ashley Falls and enjoyed seeing work of Dr. Tony Wagner.

Member Wooden:

- Attended Legislative Action Network meeting to hear Dr. Jack Frost, legislative advocate.
- Visited Ashley Falls with other Board members.
- Visited Ocean Air for Valentine's Day and attended a Patriotic Assembly.
- Urged everyone to support DMSEF.

Member Rodriguez:

- Visited Ashley Falls with other Board members.
- Received correspondence: 1) A congratulations for job well done on the Agenda, 2) Correspondence on the presidents' speech to be shown on Feb. 18.

5.3 Report – Superintendent's Report

- Welcomed all guests to the meeting.
- Met with DecisionInsite to understand assumptions used to predict enrollment.
- Met with area superintendents of the north coastal area.
- Met with the PTA Presidents re activities at schools and district business.
- Thanked Randy Wheaton, Director of M & O for his hard work on DSA close outs.
- Reported the fencing projects will be started at three DMUSD schools.
- Announced that the President's speech will be shown at 2 pm on Friday, Feb. 18.
- Reported that the Lunch Committee met and split into sub committees.
- The parent lunch survey has had 995 responses, to date.
- The DMUSD 8th Annual Blood Drive collected 33 units of blood.

6. APPROVAL OF MINUTES

Motion to approve Minutes of the following Board Meeting:

- Minutes of Regular Board Meeting of January 19, 2011
- Minutes of Special Board Meeting/Visitation of January 19, 2011

Motion Rafner

Second Gibson

Unanimous

Official Minutes, Regular Board Meeting • February 16, 2011

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6.1 APPROVAL OF CONSENT ITEMS

- *7.1 Board Approval, Revisions to Existing Curriculum and Instruction Board Policy 6172, "Gifted and Talented Student Program"**
- *7.2 Approval, 2010-11 Consolidated Application for Funding Categorical Aid Programs, Part II**
- *10.1 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements**
- *10.2 Board Approval and Acceptance of Donations to the Del Mar Union School District**
- *10.3 Board Approval/Ratification of Site and Department Performance Agreements and Memorandums of Understanding**
- *10.4 Board Approval of the Lease/Lease-Back Pre-Construction Agreement for District Office Tenant Improvements for Administrative and Maintenance Facilities**
- *10.5 *Pulled from Consent***
~~**Board Award and Approval of Agreement Between for Security Fencing at Ashley Falls, Carmel Del Mar and Torrey Hills Schools**~~
- *10.6 Board Approval of Contracts and Contract Amendments for Special Education Services for the 2010-2011 School Year**
- *10.7 Board Adoption of Resolution No. 2011-03 and Resolution No. 2011-04 Authorizing Designated Signatures for February 1 through June 30, 2011**
- *10.8 Board Adoption of Resolution No. 2011-05 and Resolution No. 2011-06 Authorizing Designated Representatives to San Diego County Schools Risk Management Joint Powers Authority and to San Diego County Schools Fringe Benefits Consortium**
- *10.9 Board Adoption of Resolution No. 2011-07 Authorizing the Replacement of Warrants**
- *10.10 Board Approval of the Architect Agreement for District Tenant Improvements for Administrative and Maintenance Facilities**
- *10.11 Board Action to Declare District Personal Property Obsolete and Surplus Property and to Dispose of or Donate per Education Code 17546(a)(b)(c)**
- *10.12 Board Approval of Agreement Between Secure Content Solutions and the Del Mar Union School District**
- *10.13 Board Approval of Attendance at SharePoint Training Class**
- *11.1 Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status**

Official Minutes, Regular Board Meeting • February 16, 2011

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Motion to approve Consent Items *7.1, *7.2, *10.1 -*10.4, *10.6-*10.13 and *11.1
Motion Wooden
Second Rafner
Unanimous

Items 10.14, 10.15, *10.5 and 11.2. were discussed after Item 6.1

7. CURRICULUM & INSTRUCTION

8. ADMINISTRATION AND POLICY

8.1 Board Approval, Agreement between the California School Boards Association and the DMUSD

Superintendent Peabody presented the agreement for Board approval. CSBA offers a Governance Leadership Workshop that focuses on building effective governance teams. The Board is looking forward to conducting a workshop on March 2, 2011.

Motion to approve
Motion Wooden
Second Perkins
Unanimous

8.2 Board Approval, 2011 CSBA Delegate Assembly Election

The Board of Trustees selected six San Diego County nominees to serve on the California School Board Association Delegate Assembly.

Motion to approve the submission of six nominees to serve on the 2011 CSBA Delegate Assembly
Motion Rafner
Second Wooden
Unanimous

8.3 Board Approval, Revised Board Policy and Administrative Regulations 5116.1: Intradistrict Open Enrollment

Public Input:

- J.Z. Keegan, DMUSD parent, spoke in favor of intradistrict students being considered a resident of the school of attendance and for early notification of approval.
- Mara Bickett, DMUSD parent, spoke in favor of intradistrict students being considered a resident of the school of attendance and for early notification of approval.

Official Minutes, Regular Board Meeting • February 16, 2011

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The Board did the annual review of Board Policy and Administrative Regulations 5116.1 with minor revisions suggested by staff. The Board requested the deletion of "graduates or" from BP 5116.1. Supt. Peabody responded to clarifying questions from the Board.

Motion to approve Revised Board Policy and Administrative Regulations 5116.1: Intradistrict Open Enrollment, as amended.

Motion Gibson

Second Rafner

Unanimous

(Item 10.18 was discussed at this point in the agenda.)

8.4 Board Approval, Agreement between the Del Mar Union School District and the Dolinka Group for Consulting Services

Superintendent Peabody presented an agreement with the Dolinka Group for approval. Dolinka will provide financing and demographic services for the District to include revisiting the master facilities plan.

Motion to approve Agreement between the Del Mar Union School District and the Dolinka Group for Consulting Services

Motion Gibson

Second Wooden

Unanimous

8.5 Board Approval, Professional Service Agreements for the Del Mar Union School District After School Enrichment Program

Superintendent Peabody presented professional service agreements with independent vendors offering classes in the District's After School Enrichment Program.

Motion to approve Professional Service Agreements for the Del Mar Union School District After School Enrichment Program

Motion Wooden

Second Rafner

Unanimous

8.6 Update, Relocation of District Office and Maintenance & Operations Facility

Superintendent Peabody reported that the District is moving forward with plans for tenant improvements on the first floor of 11232 El Camino Real. Currently a Cingular cell unit is being installed on the roof of the building. The District's request for a month-to-month Lease between the DMUSD and City of Del Mar will be on

Official Minutes, Regular Board Meeting • February 16, 2011

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the Del Mar City Council's agenda for approval. The District is moving forward with due diligence on the purchase of 11189 Sorrento Valley Road for the relocation of the Maintenance & Operations Department. The Board requested the Superintendent Peabody work with Board Member Rafner on a letter to Andrews, Lagasse, Branch and Bell confirming their tenancy, based on the terms of their current lease.

8.7 Reminder of Upcoming Events
(Presented for information only.)

9. OPERATIONS AND FACILITIES

10. BUSINESS AND FINANCE

10.5 Board Award and Approval of Agreement Between for Security Fencing at Ashley Falls, Carmel Del Mar and Torrey Hills School

Randy Wheaton, Director of Maintenance & Operations fielded clarifying questions from the Board regarding the number of bids received and the materials to be used to construct the fences.

Motion to approve Agreement Between for Security Fencing at Ashley Falls, Carmel Del Mar and Torrey Hills School

Motion Perkins

Second Gibson

Unanimous

10.14 Board Acceptance of the Del Mar Schools Education Foundation Donation for the 2011-2012 School Year

Drew Isaacman, DMSEF President, presented a check to the District in the amount of \$725,000. Mr. Isaacman shared that an additional \$125,000 has been contributed to the DMSEF since the check was issued.

Motion to approve the Del Mar Schools Education Foundation Donation for the 2011-2012 School Year

Motion Gibson

Second Perkins

Unanimous

Official Minutes, Regular Board Meeting • February 16, 2011

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10.15 Board Approval, New DMSEF Fundraising Campaign for the 2011/2012 School Year

Drew Isaacman, DMSEF President, requested the Board approve a new fundraising campaign to end no later than April 30, 2011. The current participation rate is at 50% with a goal of 100% participation of DMUSD families.

Motion to approve New DMSEF Fundraising Campaign for the 2011/2012 School Year

Motion Perkins

Second Wooden

Unanimous

10.16 Board Approval, Resolution No. 2011-01 in support of Full State Funding of County Mental Health Services for Children with Disabilities

Superintendent Peabody reported the Governor's recent veto of funding to provide county mental health services to our children with disabilities means greater increased costs to the district if it is not reversed.

The resolution presented for approval urged the Governor and State Legislature to provide full funding for mental health services for children with disabilities

Motion to approve Resolution No. 2011-01 in support of Full State Funding of County Mental Health Services for Children with Disabilities

Motion Rafner

Second Perkins

Unanimous

10.17 Board Approval, Reimbursement Agreement between the San Diego County Superintendent of Schools and the Del Mar Union School District to Fund Excess Costs for Mental Health Services

There was no further Board discussion as this item relates to item 10.16.

Motion to approve Reimbursement Agreement between the San Diego County Superintendent of Schools and the Del Mar Union School District to Fund Excess Costs for Mental Health Services

Motion Gibson

Second Wooden

Unanimous

10.18 Board Review and Acceptance of the Annual Audit Report for the 2009/2010 Fiscal Year Prepared by Wilkinson & Hadley, LLP Certified Public Accountants

A representative from Wilkinson & Hadley presented the annual audit report for the school year 2010-2011 with an unqualified opinion and one finding regarding the posting of public hearings 10 days in advance of the hearing in a minimum of three locations.

Motion to approve Acceptance of the Annual Audit Report for the 2009/2010 Fiscal Year Prepared by Wilkinson & Hadley, LLP Certified Public Accountants

Motion Gibson

Second Perkins

Unanimous

10.19 2010-2011 Monthly Budget Update, Legal Fees and Cash Balance Report

Cathy Birks, Assistant Superintendent, Business Services, reported the update is looking at the budget as of the First Interim and actual expenditures through January 31, 2011. The Second Interim report will be presented to the Board in March.

11. PERSONNEL

11.2 Board Approval, Resolution No. 2011-02 to Adopt a Supplemental Employee Retirement Plan (SERP)

Tim Asfazadour, Assistant Superintendent, Human Resources, presented a Supplemental Employee Retirement Plan (SERP) proposal for consideration as a cost saving solution for the district. SERP is an innovative turnkey program, which has been utilized by many public entities to:

- Create Fiscal Saving
- Assist with Staff Reorganization
- Reward Long-Term Employees

Mr. Keenan presented an overview of the program being offered to all employees meeting the eligibility guidelines of two years of service in the DMUSD, is 55 years of age by June 30, 2011, must be eligible to retire from CalSTRS/CalPERS and must resign or retire from the district.

Upon Board approval the DMUSD will offer the SERP with the caveat that it will be rescinded if, at least, eight certificated employees do not participate in the SERP.

Staff fielded clarifying questions from the Board regarding the anticipated savings to the district and the criteria used.

Official Minutes, Regular Board Meeting • February 16, 2011

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Motion to approve Resolution No. 2011-02 to Adopt a Supplemental Employee Retirement Plan (SERP)

Motion Rafner

Second Gibson

Unanimous

12. ITEMS FOR MARCH 2011 BOARD MEETING

- Minutes of Regular Board Meeting of February 16, 2011
- Minutes of Special Board Meeting/Visitation of March 2, 2011
- Possible item for the Hot Lunch Program

RECONVENED TO CLOSED SESSION

The Board reconvened to Closed Session at 7:29 p.m.

RECONVENED TO OPEN SESSION

The Board reconvened to Open Session at 8:39 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION:

Board President Rodriguez reported that no action was taken in closed session.

There being no further business to come before the Board, there was a

Motion to Adjourn at 8:40 p.m.

Motion Gibson

Second Rafner

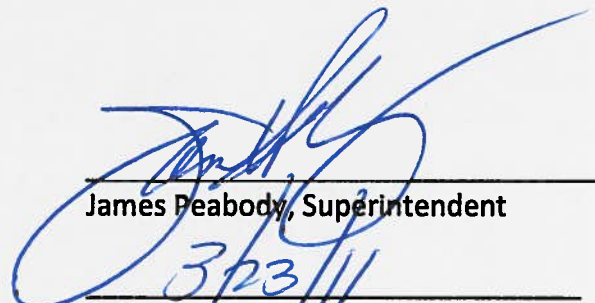
Unanimous



Scott Wooden, Clerk

3/31/11

Date



James Peabody, Superintendent

3/23/11
Date

Official Minutes, Regular Board Meeting • February 16, 2011

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