

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Regular Board Meeting

March 23, 2011

Closed Session: 5:00 p.m.

Open Session: 5:45 p.m.

Del Mar Hills Academy
14085 Mango Drive, Del Mar, CA 92014

Board President Rodriguez called the Regular Board Meeting to order at 5:04 p.m.

PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

- There was no input from the public.

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 5:05 p.m.

RECONVENE OPEN SESSION

The Board reconvened to Open Session at 5:50 p.m.

Board President Rodriguez welcomed staff, parents and community members to the Regular Board Meeting of the Board of Trustees.

1. The Board met in Closed Session from 5:05 – 5:50 p.m. to discuss:
 - 1.1 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: James Peabody, Superintendent and Tim Asfazadour, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association
 - 1.2 **Consider Personnel Issues**, (Government Code Sections 11126 and 54957); limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session
 - Superintendent Evaluation/Contract

REPORT OF ACTION TAKEN IN CLOSED SESSION:

Board President Rodriguez reported there was no action taken in Closed Session.

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CALL TO ORDER

Board President Rodriguez called to order the Open Session of the Regular Board Meeting of the Del Mar Union School District, Board of Trustees, at 5:52 p.m.

2. PLEDGE OF ALLEGIANCE

Superintendent Peabody led Board members and guests in the Pledge of Allegiance.

ROLL CALL

Members Present (5): Comischell Rodriguez, President of the Board
 Scott Wooden, Clerk of the Board
 Kristin Gibson
 Doug Perkins
 Doug Rafner

Administrators Present: James Peabody, Superintendent
 Holly McClurg, Assistant Superintendent, Instructional Service
 Tim Asfazadour, Assistant Superintendent, Human Resources
 Cara Schukoske, Director of Pupil Services
 Mike Casey, Director of Technology
 Randy Wheaton, Director of Maintenance & Operations

Principals Present: Emily Morris, Sycamore Ridge

DMUSD Staff Present: Bill Porter, Cinda Peck, Pamela Baldwin

Others Present: Fernanda Aguiar, Martin Holmes, Vick Steck, Chuck Morris, E.A. Stewart, Lee Yen Anderson, Barry Hocomg, Janet Holcomb, Yana Mohanty, Shelby Wyandi, Jodie Block, Jamie Dicken and approximately 10 community members.

3. APPROVAL OF AGENDA

Motion to Approve Agenda

Motion Wooden

Second Gibson

Unanimous

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4. CORRESPONDENCE/COMMUNICATION

4.1 Correspondence

Superintendent Peabody received emails regarding the DMUSD lunch program and a piece of correspondence on the use of facilities.

4.2 Public Comment (for items not on the Agenda)

- None

5. REPORTS, RECOGNITIONS AND HEARINGS

5.1 Staff Recognition

Superintendent Peabody thanked Jakes Del Mar for its continued support of the DMUSD Employees of the Month program by donating gift certificates for the honorees, as follows:

Employees of the Month for March 2011:

Ashley Falls – Thalia Ormsby, 1st Grade Teacher

Carmel Del Mar – Kelly Hoover, Special Day Class Aide

Del Mar Heights – Nicki Waldal, 2nd Grade Teacher

Del Mar Hills – Cristin Ebright, 1st Grade Teacher

Ocean Air – Christine Williams, 1st Grade Teacher

Sage Canyon – Trent Tracy, ESC P.E. Teacher

Sycamore Ridge – Alicia Saunders, 1st Grade Teacher

Torrey Hills – Mandy Jackson, 5th Grade Teacher

5.2 Student Recognition by North Coastal PTA 2010-2011 Reflections, Recipients of Award of Excellent – Medal

Shauna Straw Board member of North Coastal Council PTA introduced Adrienne Gallo who presented awards to DMUSD students earning the Award of Excellence – Medal, for their submission in the PTA 2010/2011 Reflections.

5.3 Public Hearing to Review Resolution No. 2011-09 and Resolution No. 2011-10 Regarding the Sufficiency of Instructional Materials for the 2009/2010 and 2010/2011 School Year, as Required by Education Code Section 60119

The Public Hearing was conducted for the purpose of hearing from the public prior to the consideration and possible adoption of Resolution No. 2011-09 and 2011-10 by the Board of Trustees of the Del Mar Union School District regarding the sufficiency of instructional materials for the 2009/2010 and 2010/2011 School Year.

Board President Rodriguez opened the Public Hearing at 6:04 p.m.

Public input:

- There was no input from the public.

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There being no further discussion, the Public Hearing was closed at 6:05 p.m. by Board President Rodriguez.

5.4 Public Hearing to Review Resolution No. 2011-08 for Fiscal Year 2010/2011 Categorical Flexibility Funds Public

The Public Hearing was conducted for the purpose of hearing from the public prior to the consideration and possible adoption of Resolution No. 2011-08 by the Board of Trustees of the Del Mar Union School District regarding the estimated amount of flexible funds to be used in the general fund for educational purposes.

Board President Rodriguez opened the Public Hearing at 6:06 p.m.

Public input:

- There was no input from the public.

There being no further discussion, the Public Hearing was closed at 6:07 p.m. by Board President Rodriguez.

5.5 DMCTA Report: David Skinner, DMCTA President

David Skinner thanked the Board for not issuing pink slips and expressed the teachers' appreciation for the decision.

On behalf of the DMCTA Mr. Skinner spoke in support of Agenda Item 8.2, Superintendent's Contract.

5.6 PTA Report: Stephanie Jansen, Sage Canyon

Stephanie Jansen, PTA President, reported on the activities of the Sage Canyon PTA, including a general Association meeting with speaker Peg LaRose, Principal, and Chris Delehanty, Assistant Principal; the Annual Fall Festival which raised more than \$60,000; Roadrunners, Science Night, Garden Night, Dad's Club, Playground Partners, a six-week anti-bullying program and more. The Sage Canyon PTA is proud of supporting the DMCTA through the jog-a-thon and other donations.

5.7 Report – Board Reports/Comments

Member Perkins:

- Had an opportunity to meet with teachers over lunch at Del Mar Hills Academy.

Member Rafner:

- Attended the Board visit to Sycamore Ridge.
- Attended the Board Governance Workshop.
- Attended the Masters in Governance training.

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Member Gibson:

- Participated in the District's plan-to-plan session for Strategic Planning.
- Attended a luncheon with teachers at Del Mar Hills Academy.
- Attended the DMSEF meeting: DMSEF has nearly \$1 million in donations, is conducting letter writing campaign at each school, is gearing up to start on next year's campaign.
- Attended the Board visit to Sycamore Ridge and enjoyed seeing the Nancy Fetzer program.

Member Wooden:

- Attended the two-day New Board Member Institute.
- Attended the Governance Workshop and Masters in Governance training.
- Judged the San Diego Greater Science Fair.
- Met with some DMCTA teachers at their Political Action Committee meeting.

Member Rodriguez:

- Attended the Board visit to Sycamore Ridge.
- Met with DMCTA teachers last month.
- Attended budget update with Senator Kehoe to hear her talk on the challenging budget.
- Attended the Governance Workshop and Strategic Management Workshops.

5.8 Report – Superintendent's Report

- Supt. Peabody expressed his appreciation for the Board's willingness to attend the trainings that are made available for them to build a cohesive working team.
- Participated in Interest Based Bargaining.
- Met with the Parent Lunch Committee and thanked them for all of their diligent work on behalf of students.

6. APPROVAL OF MINUTES

Amendment to the Minutes of February 16, 2011: Add the motion & vote to Item 11.2.

Motion to approve Minutes of the following Board Meeting, as amended:

- Minutes of Special Board Meeting/Visitation of February 2, 2011
- Minutes of Regular Board Meeting of February 16, 2011
- Minutes of Special Board Meeting/Visitation of March 2, 2011
- Minutes of Governance Workshop/Special Board Meeting of March 2, 2011
- Minutes of Special Board Meeting of March 14, 2011

Motion Gibson

Second Wooden

Unanimous

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6.1 APPROVAL OF CONSENT ITEMS

- *10.1 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements**
- *10.2 Board Approval and Acceptance of Donations to the Del Mar Union School District**
- *10.3 Board Approval/Ratification of Site and Department Performance Agreements and Memorandums of Understanding**
- *10.4 Board Approval of Contract Between the Del Mar Union School District and AssetWorks for the Annual Inventory for Three Fiscal Years Ending June 30, 2011, 2012 and 2013 in the Amount of \$7,400.00 Per Year**
- *10.5 Board Approval of Contracts and Contract Amendments for Special Education Services for the 2010-2011 School Year**
- *10.6 Board Approval of Advertising to Solicit Requests for Proposals for Lunch Service Providers at all District School Sites**
- *10.7 Board Approval of Advertising for Bids for Special Education Transportation and Field Trip Service Providers**
- *10.8 Board Ratification, Agreement Between the Del Mar Union School District and The Epler Company for GASB Actuarial Valuation Services**
- *10.9 Board Ratification of Agreement Between the Del Mar Union School District and Southern California Soil and Testing, Inc.**
- *10.10 Board Approval of Agreement Between the Del Mar Union School District and C & M Relocation Systems**
- *10.11 Board Approval of agreement between the Del Mar Union School District and Gould Electric Inc.**
- *10.12 Board Approval of Agreement Between the Del Mar Union School District and System Electric Co. d.b.a. McBride Electric**
- *10.13 Board Approval to Advertise for Bids for Summer Maintenance Work**
- *11.1 Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status**

Motion to approve Consent Items *10.1 - *10.13 and *11.1

Motion Perkins

Second Rafner

Unanimous

7. CURRICULUM & INSTRUCTION

8. ADMINISTRATION AND POLICY

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8.1 Discussion, School Lunch Program

The Lunch Committee thanked the Board and superintendent for their support and concern that students are being offered good nutritional choices.

Public Input:

- *Janet Holcomb*, vendor and owner of Ky's Restaurant, spoke of his ability to serve approximately 1,000 lunches per day.
- *Pam Baldwin*, DMUSD staff, Child Nutrition Aide; spoke in favor of lunches with ONLY healthy choices.
- *Albert Fuentes*; vendor and owner of Come On In Café is currently serving schools in La Jolla.

Superintendent Peabody fielded clarifying questions from the Board relative to the current lunch program, the process for serving lunches, terms of the current agreement, criteria for the Request for Proposal (RFP), survey results, the standards to be included in the RFP, etc. (NOTE: Include in the RFP, how the lunch will be presented (buffet?))

8.2 Board Approval, Extension of Contract between James D. Peabody and the Del Mar Union School District

Board President Rodriguez reported the Board met in Closed Session in February and March to discuss adjustments to the superintendent's contract. The Board expressed their appreciation for the leadership provided by Superintendent Peabody.

Motion to approve Extension of Contract between James D. Peabody and the Del Mar Union School District

Motion Perkins
Second Wooden
Unanimous

8.3 Board Approval of Interdistrict Attendance Agreement Between the Del Mar Union School District and Other School Districts

Superintendent Peabody presented for approval the annual Interdistrict Attendance Agreement between school districts.

Motion to approve Interdistrict Attendance Agreement Between the Del Mar Union School District and Other School Districts

Motion Wooden
Second Gibson
Unanimous

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8.4 Board Approval, Agreement with SyTech Solutions, Inc.

Superintendent Peabody presented for approval an Agreement with SyTech Solutions, Inc. for the purpose of reviewing and digitizing the district's records for permanent retention.

Motion to approve, Agreement with SyTech Solutions, Inc.

Motion Gibson

Second Wooden

Unanimous

8.5 Board Review/Discussion, Governance Workshop, March 2, 2011

Superintendent Peabody offered a synopsis of the focus of the Governance Workshop discussions including unity of purpose, clarity of the role, positive culture and structures and processes; and the expectations identified by the team.

8.6 Board Approval, Revisions to Existing Community Relations Board Policy with Inclusion of new Administrative Regulation 1312.3: Uniform Complaint Procedure.

Holly McClurg, Assistant Superintendent, Instructional Services, presented for approval Board Policy/Administration Regulation 1312.2 to allow for complaints relative to sufficient instructional materials, facilities and/or teacher vacancy management.

Motion to approve Revisions to Existing Community Relations Board Policy with Inclusion of new Administrative Regulation 1312.3: Uniform Complaint Procedure.

Motion Gibson

Second Rafner

Unanimous

8.7 First Reading, New Community Relations, Administrative Regulation 1312.4: Uniform Complaint Procedure

The Board reviewed new AR 1312.4 and asked no clarifying questions.

8.8 Board Approval, Resolution 2011-09 and Resolution 2011-10 of the Board of Trustees of the Del Mar Union School District Regarding the Sufficiency of Instructional Materials for the 2009/2010 and 2010/2011 School Years

The resolutions were presented for Board approval for a second time, due to inadequate posting of Public Hearings in 2009/2010 and 20.10/2011

Motion to approve Resolution 2011-09 and Resolution 2011-10 of the Board of Trustees of the Del Mar Union School District Regarding the Sufficiency of Instructional Materials for the 2009/2010 and 2010/2011 School Years

Motion Wooden

Second Perkins

Unanimous

8.9 Reminder of Upcoming Events
(Presented for information only.)

9. OPERATIONS AND FACILITIES

9.1 Facilities Report, Month of March, Fencing Update

Randy Wheaton, Director of Maintenance & Operations, presented a status report on the fencing projects at Carmel Del Mar, Torrey Hills and Ashley Falls which are moving forward and being well received by the community. The Dept. of State Architects approved fencing plans for Del Mar Heights and Del Mar Hills Academy and advertising for bids begin March 21, 2011.

9.2 Update, New District Office & Maintenance & Operation Facility

Randy Wheaton, Director of Maintenance & Operations, updated the Board on the status of tenant improvements at the new District Office building as well as the new M & O facility. The current timeline shows M & O and the District Office moving to new facilities on May 12, 2011 and July 22, 2011, respectively.

10. BUSINESS AND FINANCE

10.14 Board Approval of Construction Agreement, Lease and Sub-Lease for District Office Tenant Improvements at 11232 El Camino Real and Maintenance & Operations Tenant Improvements at 11189 Sorrento Valley Rd.

Randy Wheaton, Director of Maintenance & Operations, asked for Board approval of the Lease/Leaseback construction for the improvements at 11232 El Camino Real and 11189 Sorrento Valley Road. Mr. Wheaton summarized changes in the plans for the M & O facility to reduce the final cost.

Motion to approve Construction Agreement, Lease and Sub-Lease for District Office Tenant Improvements at 11232 El Camino Real and Maintenance & Operations Tenant Improvements at 11189 Sorrento Valley Rd.

Motion Gibson

Second Rafner

Unanimous

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10.15 Board Approval, Resolution 2011-08 of the Board of Trustees of the Del Mar Union School District for Fiscal Year 2010/2011 Categorical Flexibility Funds

Motion to approve Resolution 2011-08 of the Board of Trustees of the Del Mar Union School District for Fiscal Year 2010/2011 Categorical Flexibility Funds

Motion Rafner
Second Perkins
Unanimous


11. PERSONNEL

12. ITEMS FOR APRIL 2011 BOARD MEETING

- Minutes of Regular Board Meeting of March 23,2011
- Budget Update
- Sample RFPs for lunch program
- Discussion on policy re spending excess of funds from sale???

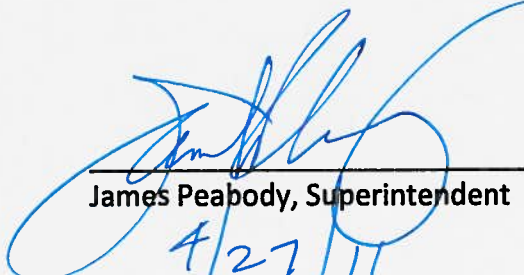
There being no further business to come before the Board, there was a Motion to Adjourn at 8:05 p.m.

Motion Rafner
Second Wooden
Unanimous



Scott Wooden, Clerk
4/27/11

Date



James Peabody, Superintendent
4/27/11

Date

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