

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Regular Board Meeting

August 25, 2010

Closed Session: 4:00 p.m.

Del Mar Hills Academy

Open Session: 5:45 p.m.

14085 Mango Drive, Del Mar, CA 92014

Board President McDowell called the Regular Board Meeting to order at 4:06 p.m.

PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

There was no input from the public.

The Board Adjourned to Closed Session at 4:07 p.m.

RECONVENE OPEN SESSION

The Board reconvened to Open Session at 5:51 p.m.

Board President McDowell welcomed staff, parents and community members to the Regular Board Meeting of the Board of Trustees.

The Board met in Closed Session from 4:07 – 5:50 p.m. to discuss:

- 1.1 **Conference with Legal Counsel – Anticipated Litigation** (Government Code Section 54956.9(b); Name of Case: One case
- 1.2 **Conference with Real Property Negotiator** (G.C. 54956.8)-
Under Discussion: Purchase of Property: 2002 Jimmy Durante Blvd., Del Mar, CA 92014;— Agency Negotiator: James Peabody, Superintendent
Under Discussion: Possible Lease Extension Between the City of Del Mar and the DMUSD: 225 9th Street, Del Mar, CA, 92014 — Agency Negotiator: James Peabody, Superintendent
- 1.3 **Consider Personnel Issues**, (Government Code Sections 11126 and 54957); limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session

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- 1.4 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: James Peabody, Superintendent and Tim Asfazadour, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association

REPORT OF ACTION TAKEN IN CLOSED SESSION:

Board President McDowell reported the Board has given the Superintendent and staff direction to enter into a due diligence inspection of a property at 2002 Jimmy Durante Blvd. to determine if it is suitable for a District Office.

CALL TO ORDER

Board President McDowell called to order the Open Session of the Regular Board Meeting of the Del Mar Union School District, Board of Trustees, at 5:52 p.m.

1. PLEDGE OF ALLEGIANCE

Julie Geisbauer, Director of After School Programs/Child Care, led Board members and guests in the Pledge of Allegiance.

ROLL CALL

Members Present (5): Steven McDowell, President of the Board
Doug Perkins, Clerk of the Board
Annette Easton
Comischell Rodriguez
Katherine White

Administrators Present: James Peabody, Superintendent
Holly McClurg, Assistant Superintendent, Instructional Services
Tim Asfazadour, Assistant Superintendent, Human Resources
Mike Casey, Director of Technology
Randy Wheaton, Director of Maintenance & Operations
Julie Geisbauer, Director of After School Programs/Child Care
Denise Levine, Interim Director of Pupil Services

DMUSD Staff Present: David Skinner, Sandy Johnson

Others Present: Maya Natarajan, Ranga Sampath, Doug Rafner, Rekha Iyer, Ram Krishnan, David Carney, Jason Maletic, Kristin Gibson, Rita Macdonald, Ruth Schorr, Bill Morris, Frank Montes and approximately five community members.

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2. **STUDENT RECOGNITION** – *(Student Recognition will resume in October 2010)*

3. **APPROVAL OF AGENDA**

Amendments to the Agenda:

Table Item 8.1 to the October Regular Board Meeting.

Motion to Approve Agenda, as amended.

Motion Easton

Second Perkins

Unanimous

4. **CORRESPONDENCE/COMMUNICATION**

4.1 **Correspondence**

Staff received letters and emails concerning the placement of students.

4.2 **Public Comment (for items not on the Agenda)**

There were no comments from the public.

5. **REPORTS, RECOGNITIONS AND HEARINGS**

5.1 **Public Hearing**

Public Hearing Regarding Sunshine Notification, 2010/2011 Collective Bargaining Negotiation Between DMUSD and DMCTA Regarding Wages, Benefits and Selected Other Articles of the DMUSD-DMCTA Contract

The DMUSD and DMCTA each presented opening articles to negotiate the 2010 successor Collective Bargaining Agreement.

Board President McDowell opened the Public Hearing at 6:15 p.m.

Public input:

- *Rita Macdonald*, DMUSD parent, requested the length of the instructional school day be added to the list of articles open for negotiation.
- *Ruth Schorr*, DMUSD parent, spoke to Article 16 in the contract regarding flexibility of class sizes.

There being no further discussion, the Public Hearing was closed at 6:24 p.m. by Board President McDowell.

5.2 **DMCTA Report: David Skinner, DMCTA President, Carmel Del Mar Teacher**

Mr. Skinner reported the teachers are busy in their classrooms and are excited to start the new school year. He complimented Superintendent Peabody and the entire management team for a fantastic job in welcoming staff to the 2010/2011 school year. Mr. Skinner expressed his appreciation to Holly McClurg, Assistant

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Superintendent, Instructional Services, for the direction and leadership she has brought to the district in curriculum. He thanked Tim Asfazadour, Darlene Nadlonek and Eve Vance for their excellence in keeping the lines of communication open regarding enrollment, vacancy postings, etc. The DMCTA is looking forward to continued improvement in the 2010/2011 school year.

5.3 **DMSEF Report: Drew Isaacman, DMSEF President**

Board President McDowell welcomed the new DMSEF President, Drew Isaacman who summarized the functions of the DMSEF. The DMSEF has set a fundraising goal of \$2 million in the 2010/2011 school year in order to continue the ESC programs in the DMUSD. The goal equates to \$800 per student. The Annual Appeal letter and donation envelope will be in the first day packets with an introduction to the DMSEF's function. The DMSEF has initiated new methods to make donating easier. The DMSEF will be marketing through banners, a phone-a-thon, principal coffees, etc. The deadline for donating through the Annual Appeal is February 15, 2010. The 2nd Annual DMSEF Kickoff will be held on September 23, 2010 from 6:30-8:30 p.m. at L'Auberge. L'Auberge is donating the facility and hors d'oeuvres. The DMSEF is striving to have three representatives from each school site on the DMSEF Board. The DMSEF is looking forward to a wonderful school year.

5.4 **Monthly Staff Development, Travel & Conference Update**

Presented for information only.

5.5 **Report – Board Reports/Comments**

Member Perkins:

- Welcomed back everyone and attended the Welcome Back meeting for all staff.
- Attended the farewell celebration for Sheila Weinberg.
- Toured the new child care facility at Ocean Air.
- Thanked Randy Wheaton, Director of Maintenance & Operations for his hard work during construction and the summer months.

Member Rodriguez:

- Participated on the interview panel for Assistant Superintendent, Business Services.
- Thanked Supt. Peabody and Asst. Supt., Human Resources, Tim Asfazadour, for the invitation to be part of the process.
- Regretfully could not attend the Welcome Back meeting and the tour of new Child Care facility at Ocean Air.
- Welcomed all staff and teachers to the new school year.
- Is looking forward to many successes in education in the 2010/2011 school year.

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Member Easton:

- Welcomed staff back to the new school year.
- Extended her appreciation to staff for the Welcome Back meeting.
- Thanked Randy Wheaton, Director of Maintenance & Operations, and Paulette Anderson, Business Coordinator, for their hard work during the construction of the child care facility using a lease/lease-back.

Member White:

- Extended best wishes to Sheila Weinberg on her new position and expressed appreciation for her work with Special Education in the District.
- Thanked Randy Wheaton, Director of Maintenance & Operations, for the tour of the Ocean Air child care facility and for the wonderful job during construction.
- Welcomed everyone back and thanked all staff for the Welcome Back meeting.
- Welcomed David Skinner on his return to the Del Mar Union School District.
- Is looking forward to a new school year under the leadership of James Peabody, Superintendent.
- Thanked the Maintenance & Operations Department for the fantastic work performed during the summer months.
- Congratulated Holly McClurg on the birth of her son.

Member McDowell:

- Thanked Julie Geisbauer, Director of After School Programs/Child Care, and Bill Porter, Extended Study Year Principal, for running successful summer programs.
- Thanked Randy Wheaton, Director of Maintenance & Operations for his oversight of the construction of the Ocean Air child care facility.
- Welcomed back everyone and thanked staff for attending the Welcome Back meeting at Ashley Falls.
- Congratulated all staff that received recognitions at the meeting.
- Welcomed all new students in the DMUSD.

5.6 Report – Superintendent’s Report

- Thanked staff for the successful Welcome Back meeting... “It was a good day and we honored staff and their work.”
- Thanked Richard Mendoza and Gail Moran for producing the video.
- Reported on the Financial Task Force recommendation on the amount of the reserve, when and how it should be used and the definition of a “State of Emergency.”
- Contacted the Haines Center regarding facilitation of the DMUSD Strategic Management meeting being targeted for a date in January 2011.

PUBLIC INPUT:

- *Rita Macdonald*, DMUSD parent and member of the Financial Task Force, expressed concerns regarding the proceeds used to fund the new child care facility and the Financial Task Force recommendation to use a percentages of funds in the first and second years.

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Item 5.1 was presented at this time.

6. APPROVAL OF MINUTES

The Board requested to table the Minutes of the Regular Board Meeting of July 21, 2010.

Motion to approve Minutes of Regular Board Meeting of June 23, 2010.

Motion White

Second Perkins

Carried Ayes 4 (Members McDowell, Perkins, Rodriguez, White)
Noes 0
Abstain 1 (Member Easton due to absence on June 23, 2010)

Motion to approve Minutes of Special Board Meeting of August 12, 2010.

Motion Easton

Second Rodriguez

Unanimous

6.1 APPROVAL OF CONSENT ITEMS

Amendment to the Consent Agenda:

Pull Item *10.3 from the Consent Agenda.

- *10.1 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements
- *10.2 Board Ratification of the Change Order for HVAC Repair and Upgrade at Del Mar Heights and Sage Canyon Schools
- *10.3 *Pulled from the Consent Agenda*
~~Board Approval of Agreement Between Care-A-Van Transportation and the Del Mar Union School District for Special Education Transportation for the 2010/2011 Fiscal Year~~
- *10.4 Board Approval of Memorandum of Understanding Between Rancho Santa Fe School District and the Del Mar Union School District for Student Physical Therapy
- *10.5 Board Approval of Advertising for Bids for Custodial Supplies
- *10.6 Board Approval of Agreement Between Xerox and the Del Mar Union School District for Copier Upgrade at Ocean Air School
- *10.7 Board Consideration of Resolution No. 2010-17 Adopting the "Gann Limit" Pursuant to Government Code 7902.1

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- *11.1 Board Approval, Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status
- *11.5 Board Approval, Resolution “Board Approval, Resolution 2010-19 to Utilize Temporary Assignment Options for Departmentalized Classes”.

Motion to approve Consent Items *10.1, *10.2, *10.4-*10.7 and *11.1 and *11.5

Motion Rodriguez

Second White

Unanimous

7. CURRICULUM & INSTRUCTION

8. ADMINISTRATION AND POLICY

8.1 Board Approval, Resolution 2010-18, Initiating a Study of the District Election System to Address Alternatives to Comply with the California and Federal Voting Rights Acts

Item 8.1 was tabled to the October Regular Board Meeting.

8.2 Update, 2010/2011 Enrollment and Transfer Requests

Tim Asfazadour, Assistant Superintendent, Human Resources, presented an update on the enrollment of 4,334 which is an increase of 247 students over 2009/2010. He reported that eight new sections have been added to accommodate new students and more sections will be added as determined by enrollment. Mr. Asfazadour fielded clarifying questions from the Board.

Public Input

- *Ruth Schorr*, DMUSD parent, spoke regarding the method of sectioning to determine the maximum enrollment at a school site.
- *Frank Montes*, DMUSD parent, spoke regarding the challenge of intradistrict transfers.
- *Ram Krishnan*, DMUSD parent, spoke in favor of reviewing the intradistrict transfer policy
- *Maya Natajaran*, DMUSD parent, presented a petition supporting a review of the intradistrict transfer policy.
- *Ranga Sampath*, DMUSD parent, spoke in favor of a review of the intradistrict transfer policy.

The Board and staff offered clarification on the state law and district policy guiding the placement and priority for placing students at a school site. Superintendent Peabody suggested looking for a legislative change that might allow the District to accomplish its residency desires for long term attendance.

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8.3 **Reminder of Upcoming Events**

(For information only.)

9. **OPERATIONS AND FACILITIES**

9.1. **Facilities Report for August**

Randy Wheaton, Director of Maintenance & Operations and Julie Geisbauer, Director of After School Programs/Child Care presented a video of the 57-day construction project of the Child Care Facility at Ocean Air. Board thanked Mr. Wheaton and his staff for all their work over the summer on childcare and all the district facilities.

9.2. **Update, Ocean Air Construction Cost**

Randy Wheaton, Director of Maintenance & Operations, provided a cost breakdown of the construction of the Child Care Facility at Ocean Air School.

9.3. **Update, Security and Fencing**

Randy Wheaton, Director of Maintenance & Operations, reported on the progress of the security and fencing project at DMUSD school sites. Preliminary plans have been presented to the City of San Diego. Mr. Wheaton recommended Phase Two be implemented and to forward submittals to the Department of State Architect. Mr. Wheaton fielded clarifying questions from the Board.

Member White raised the health issue regarding dog defecation and urination and asked it be considered under the topic of school safety and security. The Board requested an update on the progress being made to closeout district projects with the Department of State Architect.

Motion to approve agreement with Charles Forte, architect, for phase two of the District's security fencing project.

Motion Easton

Second Perkins

Unanimous

10. **BUSINESS AND FINANCE**

10.3 **Board Approval of Agreement Between Care-A-Van Transportation and the Del Mar Union School District for Special Education Transportation for the 2010/2011 Fiscal Year**

Superintendent Peabody presented a renewal agreement with Care-A-Van reflecting a total increase of 8% due to the annual escalation of no less than 3% and an additional 5% increase due a vehicle being added to the District routes. The Board directed staff to consult with other districts regarding their interest in providing transportation service next year.

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Motion to approve the Agreement Between Care-A-Van Transportation and the Del Mar Union School District for Special Education Transportation for the 2010/2011 Fiscal Year

Motion White
Second Rodriguez
Unanimous

10.8 **2009-2010 Unaudited Actuals Financial Reporting**

Superintendent Peabody reviewed the 2009/2010 Unaudited Actuals including a comparison of revenues and expenditures, revenue limit and property taxes, property tax estimate fluctuations and the DMUSD revenue and expenditures for the Board.

Motion to approve 2009-2010 Unaudited Actuals

Motion Rodriguez
Second Easton
Unanimous

10.9 **Board Approval of Agreement Between Illuminate Education and the Del Mar Union School District for the licensing of Illuminate Student Information and Reporting System**

Mike Casey, Director of Technology, recommended approval of an agreement with Illuminate Education to provide the district with a Student Information and Reporting System, which will be a solution to the district's need for analysis and reporting student data. Director Casey reported Illuminate was recommended by DMCTA staff.

Motion to approve Agreement Between Illuminate Education and the Del Mar Union School District for the licensing of Illuminate Student Information and Reporting System

Motion Easton
Second Rodriguez
Unanimous

10.10 **2010-2011 Monthly Budget Update, Legal Fees and Cash Balance Report**

(For information only.)

10.11 **2010/2011 San Diego County Office of Education Oversight Letter Regarding the 2010/2011 Adopted Budget**

Superintendent Peabody reported the San Diego County Office of Education reviewed and accepted the District's 2010/2011 Adopted Budget with the recommendation the District make ongoing expenditure reductions to minimize the deficit spending in future years.

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11. PERSONNEL

11.2 Board Approval, Agreement for Consultant Director of Pupil Services between the Del Mar Union School District and Sheila Weinberg

Tim Asfazadour, Assistant Superintendent, Human Resources, requested approval of an agreement representing five days of service for Sheila Weinberg to provide transitional information to a new Director of Pupil Services when hired.

Motion to approve Agreement for Consultant Director of Pupil Services between the Del Mar Union School District and Sheila Weinberg

Motion Rodriguez

Second Easton

Unanimous

11.3 Board Approval, Agreement for Interim Director of Pupil Services between the Del Mar Union School District and Denise Levine

Tim Asfazadour, Assistant Superintendent, Human Resources, requested approval of an agreement with Denise Levine for a maximum of 30 days of service to provide Interim Director services up to three days per week, until a new Director of Pupil Services is hired.

Motion to approve Agreement for Interim Director of Pupil Services between the Del Mar Union School District and Denise Levine

Motion White

Second Perkins

Unanimous

11.4 Board Approval, Attendance at ACSA 2010 Personnel Institute

Tim Asfazadour, Assistant Superintendent, Human Resources, requested approval for Human Resources staff to attend the annual conference of the Association of California School Administrator Personnel Institute in order to stay current with law.

Motion to approve Attendance at ACSA 2010 Personnel Institute

Motion Easton

Second Perkins

Unanimous

12. ITEMS FOR SEPT. 2010 BOARD MEETING

- Minutes of Regular Board Meeting of July 21, 2010
- Minutes of Board Tour of August 24, 2010
- Minutes of Governance Workshop of August 25, 2010


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- Minutes of Regular Board Meeting of August 25, 2010
- Board Approval, Resolution 2010-20 of the Board of Trustees of the Del Mar Union School District Proclamation Supporting International Walk to School Day on October 6, 2010
- Board Approval, Resolution 2010-21 of the Board of Trustees of the Del Mar Union School District Proclamation Endorsing Red Ribbon Week, October 25-29, 2010
- Report: Opening of School –Site Reports 2010
- Report: Opening of School Enrollment Report 2010
- Report on Results of Spring 2010 Standardized Testing
- Board Approval of the North Coastal Consortium for Special Education (NCCSE) Community Advisory Committee Representatives
- Demographic Report
- FTF recommendation on percentage of reserves to be used in years one and two
- Incentive for employees to generate additional revenue
- Fencing and open/closures of school sites.
- Update on the progress being made to closeout district projects with the Department of State Architect.
- Update from County Tax Assessor

There being no further business to come before the Board, there was a Motion to Adjourn at 8:23 p.m.

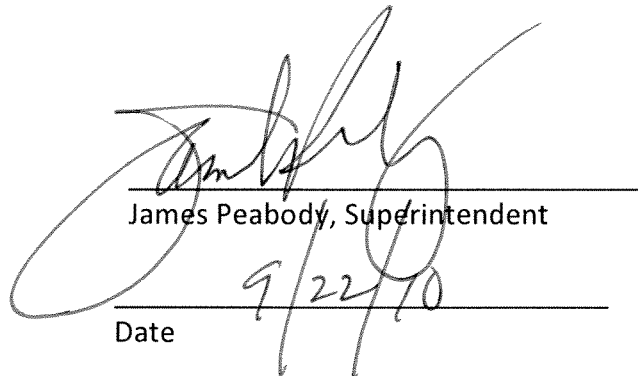
Motion Easton
Second Rodriguez
Unanimous



 Douglas Perkins, Clerk

 9/22/10

 Date



 James Peabody, Superintendent

 9/22/10

 Date