

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Regular Board Meeting

March 24, 2010

Closed Session: 3:00 p.m.

Open Session: 5:45 p.m.

Del Mar Hills Academy
14085 Mango Drive, Del Mar, CA 92014

Board President Rodriguez called the Regular Board Meeting to order at 3:00 p.m.

PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

There was no input from the public.

Adjourned to Closed Session at 3:04 p.m.

RECONVENE OPEN SESSION

The Board reconvened to Open Session at 6:00 p.m.

Board President Rodriguez welcomed staff, parents and community members to the Regular Board Meeting of the Board of Trustees.

The Board met in Closed Session from 3:05 to 5:55 p.m. to discuss:

- 1.1 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: Sharon McClain, Superintendent; Employee Organization: Del Mar California Teachers Association
- 1.2 **Public Employee Discipline/Dismissal/Release pursuant to Government Code 549577**
- 1.3 **Public Employee Appointment/Employment:** Title: Director of After School Programs/Childcare (G.C. 54957)
- 1.4 **Conference with Legal Counsel – Potential Litigation** (Government Code Section 54956.9(c); Name of Case: Two cases
- 1.5 **Conference with Real Property Negotiator** (G.C. 54956.8)- 11189 and 11199 Sorrento Valley Road, San Diego, CA 92121; 4106, 4110, 4116 & 4122 Sorrento Valley Blvd., San Diego, CA 92122; Jimmy Durante Blvd. & San Dieguito Rd., Del Mar, CA 92014;—Agency Negotiator: Sharon McClain, Superintendent; 225 9th Street, Del Mar, CA, 92014 — Under Discussion: Sale/Lease Terms Between the City of Del Mar and the DMUSD.

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REPORT OF ACTION TAKEN IN CLOSED SESSION:

Board President Rodriguez reported the Board approved releasing temporary employee #477-573. The Board voted unanimously to appoint Julie Geisbauer to the position of Director of After School Programs/Childcare.

CALL TO ORDER

Board President Rodriguez called to order the Open Session of the Regular Board Meeting of the Del Mar Union School District, Board of Trustees, at 5:58 p.m.

1. PLEDGE OF ALLEGIANCE

Jodi Neilson, music teacher at Ocean Air School, led Board members and guests in the Pledge of Allegiance.

ROLL CALL

Members Present (5):

Comischell Rodriguez, President of the Board
Steven McDowell, Clerk of the Board
Annette Easton
Doug Perkins
Katherine White

Administrators Present:

Dr. Sharon McClain, Superintendent
Dena Whittington, Assistant Superintendent, Business Services
Holly McClurg, Assistant Superintendent, Instructional Services
Sheila Weinberg, Director of Pupil Services
Mike Casey, Director of Technology
Randy Wheaton, Director of Maintenance & Operations
Katie Shanahan, Coordinator State & Federal Projects
Darlene Nadlonek, Human Resources Technician

Principals Present:

David Jones, Carmel Del Mar
Ryan Stanley, Ocean Air
Susan Fitzpatrick, Del Mar Hills Academy

DMUSD Staff Present:

Cinda Peck, Laurie O'Farrell, A.J. Pearce, Bill Porter, Julie Geisbauer, Kay Francis, Regina Williams, Jodi Neilson, Erik Bienke, Danielle Roche, Ann Hoffman, Cindy Yamate, Eileen Randall, Lesa House, Nancy Swanberg

Others Present:

Approximately 23+ community members.

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2. STUDENT RECOGNITION – CARMEL DEL MAR

Superintendent McClain welcomed Carmel Del Mar Principal David Jones, students and staff. Carmel Del Mar first graders presented a segment of their President's Day program. The first grade students sang patriotic songs, and dressed in traditional clothing to compliment the theme and message.

3. APPROVAL OF AGENDA

Amendments to the Agenda:

Items 8.3, 10.6 and 11.2 were removed from the Agenda.

Motion to Approve Agenda

Motion Perkins

Second Easton

Unanimous

4. CORRESPONDENCE/COMMUNICATION

4.1 Correspondence

No correspondence was presented.

4.2 Public Comment (for items not on the Agenda)

- *Jen Charat*, DMUSD parent, spoke about security concerns at school sites and requested a permanent fence be installed at Ashley Falls School.
- *Regina Williams*, DMUSD Kindergarten teacher, presented for Board consideration and spoke in support of a revised Kindergarten day schedule.

5. REPORTS, RECOGNITIONS AND HEARINGS

5.1 Staff Recognition

Employees of the Month for March 2010:

Ashley Falls – Danielle Rhoades – 2nd/3rd Combo Teacher

Carmel Del Mar – Evon Carpenter – 5th Grade Teacher

Del Mar Heights – Mary ZoBell – Spanish Teacher

Del Mar Hills – Hilary Wilson – Kindergarten Teacher

Ocean Air – Jim Gianola – Technology Teacher

Sage Canyon – Lori Smiley – District Nurse

Sycamore Ridge – Cindy Monaghan – Preschool Speech & Language Specialist

Torrey Hills – Katrina DeRoche – Special Education Aide

5.2 DMCTA Report: Danielle Roche, DMCTA Acting-President, Ocean Air

Ms. Roche reported that teachers are preparing for Open House and are in the final phase of preparing students for STAR testing. Ms. Roche explained the history of

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the early release day, which, with the use of time-banking throughout the week, was created to provide time for inservices and meeting during the workday. The extra hours worked every other week through time-banking is another example of the teachers gifts to the students and community.

5.3 **DMSEF Report: Chris Stevenson, DMSEF President**

Ms. Stevenson reported that the community has donated just over \$1 million for the 2010/2011 school year. The District wide participation rate is 55%. The DMSEF's donation week is March 29 - April 2, 2010. Parent volunteers will be at the school sites to accept donations. The \$1 million raised will pay for eleven ESC teachers for the 2010/2011 school year, which is 5-1/2 teachers less than the 2009/2010 school year.

5.4 **PTA Report: Fernanda Aguiar, Torrey Hills PTA President**

Due to illness, the Torrey Hills PTA report has been rescheduled to the May 12, 2010 Board meeting.

5.5 **Monthly Staff Development, Travel & Conference Update**

The Board requested the conference in excess of \$1,000 be presented to the Board for approval at the April 14, 2010 Board meeting.

5.6 **Report – Board Reports/Comments**

Member Perkins:

- No report.

Member Rodriguez:

- Commented that the input the Board is receiving from the community has varied messages.
- Participated in the process of hiring the new Director of After School Programs/Childcare.

Member Easton:

- Reported receiving communications regarding unity within the district.
- Reported receiving emails regarding safety at school sites.

Member McDowell:

- Attended Schools for Sound Finance Symposium in Sacramento where he learned that it will take until 2015 before the California economy is back up to the levels it was in 2007. He said it was great to listen to Joe Simitian talking about the situation in California and the role board members play.

Member White:

- Shared an article regarding the State Teachers Retirement System's financial status and a possible impact on school districts.
- Shared an article from the New York Times on how curriculum is set in the country.

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- Shared a comment made to her regarding screening at Kindergarten visitations and asked staff to ensure that this is not being done.

5.7 **Report – Superintendent’s Report**

- The district is preparing to convert to a new email system. The new system will be in place on April 5, 2010.
- Teachers have been excited with the Math Implementation Project Committee and the English/Language Arts Projects Committee meeting.
- Shared information from Northern California Senator Joe Simitian: 1) He expects double-digit unemployment figures until 2012; 2) He feels 2011 and 2012 will be financially the most difficult for school districts; 3) He believes the threat to Basic Aid is a reality; 4) He said California will not receive any funds from the Race to the Top; 5) Basic Aid districts are changing the name to “Community Based Education Schools” and should advocate for adequate funding for all schools.

6. **APPROVAL OF MINUTES**

Motion to approve Minutes of the following Board Meeting:

- Minutes of Regular Board Meeting of January 27, 2010
- Minutes of Regular Board Meeting of February 10, 2010
- Minutes of Regular Board Meeting of February 17, 2010
- Minutes of Special Board Meeting/Visitation of February 17, 2010
- Minutes of Special Board Meeting of February 24, 2010
- Minutes of Special Board Meeting of March 3, 2010

Motion White

Second Easton

Unanimous (Carried)

6.2 **APPROVAL OF CONSENT ITEMS**

- *10.1 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements
- *10.2 Board Approval of Site Performance Agreements
- *10.3 Board Approval and Acceptance of Donations to the Del Mar Union School District
- *10.4 Schedule of Projected Summer Work and 2010/2011 Annual Inspections, Maintenance and Service Agreements and Board Approval to Request Bids
- *10.5 Board Approval of Agreement Between the Del Mar Union School District and Dr. Howard Taras
- *11.1 Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status

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Motion to approve Consent Items *10.1 – *10.5 and *11.1

Motion White

Second Easton

Unanimous

7. CURRICULUM & INSTRUCTION

7.1 Staff Recognition, Jodi Neilson, CMEA Outstanding Music Educator Award

On behalf of the Board and the entire District, Board President Rodriguez recognized Jodi Neilson, Music Teacher at Ocean Air, for earning the remarkable honor of CMEA Outstanding Music Educator Award.

7.2 Board Approval, Kids Included Together Affiliation

The Board thanked retired Director of After School Programs/Childcare, Charlene Komosinski, for introducing KIT, which is committed to supporting out-of-school time providers in including children with special needs.

Motion to approve Kids Included Together Affiliation.

Motion White

Second Perkins

Unanimous

7.3 Report, 2009 Physical Fitness Test Results

Katie Shanahan, Coordinator of State & Federal Projects, presented the physical fitness test results for the 2009 school year. The Board ~~is interested to know if~~ directed staff to provide information on the correlation between test scores with and without District physical education specialists.

8. ADMINISTRATION AND POLICY

8.1 Update, Report from Strategic Planning Financial Task Force

Ms. Eileen Hoppen, co-chair of the Strategic Planning Financial Task Force, reported that the Task Force and its sub-committees are working on the areas identified by the Board, as follows:

- ◆ Conduct short term financial planning & priority of budget cuts
- ◆ Identify and recommend guidelines for the District's reserve
- ◆ Identify long term financial criteria
- ◆ Examine revenue enhancement opportunities.

Ms. Hoppen asked the Board to give direction relative to two issues that have come to the forefront.

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- 1) The community and task force are dividing into two beliefs: there is a budget crisis and there is not a budget crisis.
- 2) Communication and the lack of understanding of the complex public school district budget process.

Ms. Hoppen clarified that the communication needed is:

- ♦ an overview of the budget process and funding issues to educate and inform the community.
- ♦ an overview of the process the task force followed to review the budget, etc. resulting in the recommendations to be made to the Board.

For the reasons mentioned above, the Strategic Planning Financial Task Force formed a subcommittee on Communication.

Public Input

- *Heidi Neihart*, DMUSD parent, addressed the Board in support of security fences at Ashley Falls and it be considered regardless of the budget cuts that might be recommended by the SPFTF.

Based on the recommendation from Ms. Hoppen, the Board directed the Task Force to consider the three different scenarios that Ms. Hoppen proposed, 1) financial "crisis" using the current district estimates, 2) financial "challenge" where the estimates are based on parental data and the district fiscal situation is not as bad as "crisis", and 3) no fiscal issues at all.

The Board thanked staff in advance for agreeing to work with Ms. Hoppen and the SPFTF to plan the best means of communicating budget information and SPFTF's recommendations to the community both before and after the SPFTF presents its final report to the Board.

8.2 Board Approval, 2010/2011 Proposed School Site Classified Staffing Allocation

Superintendent McClain presented the Proposed School Site Classified Staffing Allocation, Option F, along with five other options, for Board discussion.

After discussion, the Board agreed to postpone any action or to remove options from consideration until the Strategic Planning Financial Task Force presents its final report and principals give their input on Option F. The Board expressed some interest in Option F, but is most interested in an option that allows flexibility for principals. The Board removed options A, B & C from further consideration. Staff anticipates all information will be available for discussion at the April 24 or May 12 Board meeting.

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8.3 CSBA Nomination Process for Election of 2011 CSBA Vice President and President-elect

Item 8.3 was removed from the Agenda.

8.4 Second Reading and Approval, Revised Administrative Regulation 3580: District Records

Superintendent McClain presented the revised AR 3580: District Records for approval. The Board asked clarifying questions and discussed various methods of archiving communication. The Board suggested revisions and directed staff to work with the Technology Department to determine the best method of archiving email communications, etc. The revised policy will be presented for a third reading at the April 14, 2010 Board meeting.

8.5 Development of Protocol and Timeline for Important, Time Sensitive Decisions

Board President Rodriguez invited the Board members to have a candid and open discussion regarding their objectives and their vision of a timeline in order to complete some of the Districts' pressing issues. She asked the Board to identify and prioritize the top three issues. President Rodriguez recommended starting with:

- holding a traditional two-day Strategic Planning session.
- consideration of the Superintendent's recommendations on budget reductions

The Board discussed the need for additional information, creating unity in the district, being proactive in addressing the issues the district is facing, a timeframe for the Superintendent to present her recommendations, and the relocation of Employee Preschool and Childcare. Board President Rodriguez requested that the Board provide direction to the Superintendent to reach out to the Community Unity Group that has organized within the district to identify their mission and keep the Board informed. No direction was given at this time.

The Board agreed to return to our historic practice of a two-day Strategic Planning meeting rather than the current approach of the Superintendent talking with principals. The Board discussed the difficulties in making decisions when requested information was still pending. The Board expressed a desire to be proactive and address the pressing district issues and requested information on when the requested data would be available. The Board requested revisiting the Superintendent's ideas for budget cuts as soon as she is ready to present them following the Strategic Task Force report and the collection of additional, requested information. The Board asked that a long-term plan regarding childcare be brought

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back to the Board as staff indicated it is ready for Board review.

Public Input

- *Katherine Deroche*, DMUSD parent, spoke in support of the Board making decisions.
- *Liz Shopes*, DMUSD parent, spoke on behalf of a group of four and in support of maintaining current class sizes, releasing the Shores proceeds to fund the Ocean Air childcare facility, releasing the Enterprise Funds to the General Fund, moving employee childcare to Sycamore Ridge and keeping all schools open with the current boundary configuration.

8.6 Reminder of Upcoming Events

(For information only.)

9. OPERATIONS AND FACILITIES

9.1 Facilities Report for March

(Presented for information only)

9.2 Board Approval to Advertise RFQ for Construction Management and Lease/Lease-Back Services to Build Child Care Facility at Ocean Air School

Director of Maintenance & Operations, Randy Wheaton, recommended hiring a construction management firm that is qualified in the Lease/Lease-Back delivery method of construction management.

Motion to approve to advertise RFQ for Construction Management and Lease/Lease-Back Services to build the Child Care Facility at Ocean Air School.

Motion Perkins

Second McDowell

Unanimous

10. BUSINESS AND FINANCE

10.6* Board Acceptance of the Del Mar Schools Education Foundation Donation for the 2010-2011 School Year

Item 10.6 was removed from the Agenda and will be presented at a future date.

10.7 Discussion, Lunch Tables, Stage Lighting and Stage Sound System for Del Mar Heights Elementary

Director of Maintenance & Operations, Randy Wheaton, reported that he is working with the staff at Del Mar Heights to resolve and matter of lunch tables.

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The request for an outside sound system is also being discussed. The Board requested a site-by-site breakdown of amenities such as lunch tables, stage lighting, outside sound systems, etc.

10.8 **2009-2010 Monthly Budget Update, Legal Fees and Cash Balance Report**
(Presented for information only.)

11. PERSONNEL

11.2 **Board Approval, Recommendation for Employment: Director of After School Programs/Childcare**

Item 11.2 was removed from the Agenda.

12. ARTICLES OF INTEREST

None.

13. ITEMS FOR APRIL 14, 2010 BOARD MEETING

- Minutes of Regular Board Meeting of March 10, 2010
- Minutes of Regular Board Meeting of March 24, 2010
- Governance Calendar
- Update, Race to the Top
- First Reading, New Board Policy, Compensation time and Overtime
- Update, Romero Bill
- School Enrollment Caps & Staffing Allocation
- Demographics, 2010/2011
- Board Approval, Del Mar Union School District's Uniform Complaint Quarterly Report for January 1 – March 31, 2010
- Safety and fencing at all sites
- Kindergarten schedule
- Strategic Planning
- Status on funds donated from outside groups, i.e. FAME

Motion to continue the Regular Board Meeting of March 24, 2010 until after the meeting of CFD – 95.1.

Motion White

Second Perkins

Unanimous

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THE BOARD OF TRUSTEES CONDUCTED THE MARCH 24, 2010 MEETING OF CFD 95-1 AT THIS TIME.

Motion to reopen the Regular Board Meeting of March 24, 2010

Motion McDowell

Second Perkins

Unanimous

ADJOURN INTO CLOSED SESSION

The Board adjourned to Closed Session at 8:58 p.m. to discuss the following:

- 1.6 **Conference with Legal Counsel – Potential Litigation** (Government Code Section 54956.9(c); Name of Case: Two cases

RECONVENE TO OPEN SESSION

The Board reconvened into Open Session at 10:54 p.m.

REPORT OUT OF CLOSED SESSION

Board President Rodriguez reported that no action was taken in Closed Session.

ADJOURNMENT

There being no further business to come before the Board, there was a

Motion to Adjourn at 10:55 p.m.

Motion Easton

Second White

Unanimous



Steven McDowell, Clerk

Date

5/1/10



James Peabody, Interim Superintendent

Date

04/29/10

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