

**DEL MAR UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
*Minutes of Regular Board Meeting***

March 10, 2010

Closed Session: 3:00 p.m.

Open Session: 5:45 p.m.

Del Mar Hills Academy  
14085 Mango Drive, Del Mar, CA 92014

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Board President Rodriguez called the Regular Board Meeting to order at 3:00 p.m.

**PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA**

There was no public input.

Adjourn to Closed Session at 3:03 p.m.

**RECONVENE OPEN SESSION**

The Board reconvened to Open Session at 5:50 p.m.

Board President Rodriguez welcomed staff, parents and community members to the Regular Board Meeting of the Board of Trustees.

The Board met in Closed Session from 3:03 – 5:50 p.m. to discuss:

- 1.1 **Conference with Legal Counsel – Potential Litigation** (Government Code Section 54956.9(c); Name of Case: Three case
- 1.2 **Conference with Real Property Negotiator** (G.C. 54956.8)-Properties: 11189 and 11199 Sorrento Valley Road, San Diego, CA 92121; 4106, 4110, 4116 & 4122 Sorrento Valley Blvd., San Diego, CA 92122; Jimmy Durante Blvd. & San Dieguito Rd., Del Mar, CA 92014;—Agency Negotiator: Sharon McClain, Superintendent; 225 9<sup>th</sup> Street, Del Mar, CA, 92014 — Under Discussion: Sale/Lease Terms Between the City of Del Mar and the DMUSD.
- 1.3 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: Sharon McClain, Superintendent; Employee Organization: Del Mar California Teachers Association
- 1.4 **Conference with Labor Negotiator:** (Government Code 54957.6) Agency Designated Representative: Comischell Rodriguez, President of the Board of Trustees; Unrepresented Employee: Superintendent (Permanent)

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**REPORT OF ACTION TAKEN IN CLOSED SESSION:**

Board President Rodriguez reported that the Board directed counsel and realtors to move forward to identify property for a new District Office.

**CALL TO ORDER**

Board President Rodriguez called to order the Open Session of the Regular Board Meeting of the Del Mar Union School District, Board of Trustees, at 6:00 p.m.

**1. PLEDGE OF ALLEGIANCE**

Board President Rodriguez led Board members and guests in the Pledge of Allegiance.

**ROLL CALL**

**Members Present (5):**

Comischell Rodriguez, President of the Board  
Steven McDowell, Clerk of the Board  
Annette Easton  
Doug Perkins  
Katherine White

**Administrators Present:**

Dr. Sharon McClain, Superintendent  
Dena Whittington, Assistant Superintendent, Business Services  
Holly McClurg, Assistant Superintendent, Instructional Services  
Sheila Weinberg, Director of Pupil Services  
Mike Casey, Director of Technology  
Randy Wheaton, Director of Maintenance & Operations  
Charlene Komosinski, Director of Child Care/After School Programs  
Katie Shanahan, Coordinator State & Federal Projects  
Darlene Nadlonek, Human Resources Technician

**Principals Present:**

Ryan Stanley, Ocean Air  
Susan Fitzpatrick, Del Mar Hills Academy  
Susan Paul, Torrey Hills  
Shelley Petersen, Ashley Falls  
Emily Morris, Sycamore Ridge

**DMUSD Staff Present:**

A.J. Pearce, Jenny Luce, Becky Zebold, Jacqueline Folgner, Julie Geisbauer, Gaylord Leeper, Carol Sharpe, Erik Bienke, Natalie Chiles, Jodi Neilson, Nancy Swanberg, Cindy Yamate, Ann Hoffman, Linda Newquist, Bill Porter, Robin Gordon, Genna Chapluk, Karyn Conner, Monica Tech, Minni DeVico, Sandi Jackson, Glenda Darian

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Others Present:                    Approximately 46+ community members.

**2.    STUDENT RECOGNITION – OCEAN AIR**

Superintendent McClain introduced Ryan Stanley, Principal of Ocean Air School. The Ocean Air ESC teachers, students and staff collaborated to produce a video showing the many ways the ESC program benefits our school community. The video presented was narrated by Ocean Air students and included pictures and footage from various ESC classes, projects and performances.

**3.    APPROVAL OF AGENDA**

Amendments to the Agenda:

Item 8.2 was removed from the Agenda.  
Item 10.7 was removed from the Agenda.  
Item 10.6 was moved to follow item 5.1

Motion to Approve Agenda, as amended.

**Motion**    Perkins  
**Second**    White  
                 **Unanimous (Carried)**

**4.    CORRESPONDENCE/COMMUNICATION**

**4.1    Correspondence**

There was no correspondence.

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Motion to extend the time for public speakers on item 4.2 to allow all speakers the opportunity to address the Board.

**Motion**    Perkins  
**Second**    White  
                 **Unanimous**

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**4.2    Public Comment (for items not on the Agenda)**

**Public Input**

- *Heidi Neihart*, DMUSD parent, spoke to encourage the Board to make decisions and move forward.
- *Kelly Hollingworth*, DMUSD parent, spoke against District boundary adjustments.
- *Christopher Lien*, DMUSD parent, asked the Board to consider an employee's benefits package where employees can opt out.
- *Liz Shopes*, DMUSD parent, spoke against school closure.

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- *Lesley Ballard*, DMUSD parent, spoke against an increase in current class size.
- *Amy Caterina*, DMUSD parent, spoke in support of allowing the Financial Task Force to complete its work, and requested a timely distribution of information.
- *Amy Sparks*, DMUSD parent, spoke against District boundary adjustments.
- *Pam Burkholz*, DMUSD parent, spoke against District boundary adjustments.
- *Beth Westburg*, DMUSD parent, spoke in disagreement with the District's projected budget through 2011/2012.
- *Katrina DeRoche*, DMUSD parent, spoke against District boundary adjustments.
- *Alicia Gresser*, DMUSD parent, spoke against District boundary adjustments.
- *Michele Shoemaker*, DMUSD parent, spoke against District boundary adjustments.
- *Lori Anapoell*, DMUSD parent, spoke against District boundary adjustments.
- *Lexi Hull*, DMUSD parent, spoke against District boundary adjustments.
- *Glenda Darian*, DMUSD parent, spoke against school closure or reconfiguration.

## 5. REPORTS, RECOGNITIONS AND HEARINGS

### 5.1 **DMSEF Report: Chris Stevenson, DMSEF President**

Chris Stevenson, DMSEF President, thanked the Board, staff, teachers and parents for their support of the ESC programs. Ms. Stevenson presented the DMUSD with a check in the amount of \$90,000 bringing the total donations to the DMUSD to \$900,000 equivalent to 10 ESC teachers for the 2010/2011 school year. To date, 55% of the DMUSD parents have donated to ESC Program, which will benefit 100% of the students. The "Got ESC" campaign will feature weekly e-blasts, letters going home with students, presentations at Principal's Coffee, kindergarten visitation and PTA meetings.

### 5.2 **Report – Board Reports/Comments**

*Member Perkins:*

- Attended DMSEF meeting.
- Reported that the Financial Task Force is receiving input and the suggestions are going to the FTF subcommittees for further consideration.

*Member Rodriguez:*

- Attended the PTA Superintendents' Forum.
- Attended the PTA Presidents' Advisory Committee meeting.
- Continues to work with the realtors to find a location for the District office.

*Member Easton:*

- Is looking forward to celebrating Charlene Komosinski's retirement party
- Publicly acknowledged Charlene for her efforts and dedication to the DMUSD.

*Member McDowell:*

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- Attended the PTA Superintendents' Forum.

*Member White:*

- Attended a meeting with Dan McAllister, County Tax Assessor and Collector.
- Attended PTA Superintendents' Forum for all superintendents in the area.
- Handed flyers out on March 4 – *Stand Up for Teachers Day*.
- Attended meetings at San Dieguito Union High School District.

## 5.2 Report – Superintendent's Report

- Attended Del Mar City Council to request an extension of the Lease between the DMUSD and the City of Del Mar for the property at 225 9<sup>th</sup> Street, Del Mar.
- Attended PTA Superintendents' Forum.
- Attended the California Distinguished School validation visit at Sycamore Ridge.
- Visited with the Ecuadorian contention of teachers visiting Ocean Air School.
- Attended the English/Language Arts and Math Committee meetings organized by Assistant Superintendent, Instructional Services, Holly McClurg.
- Congratulated Charlene Komosinski on her pending retirement and final attendance at a Board meeting.

## 6. APPROVAL OF MINUTES

Amendments to Approval of the Minutes:

- Remove the Minutes of January 27, 2010
- **Attach a signed copy of the Memorandum of Understanding to the Minutes of January 7, 2010**

Motion to approve Minutes of the following Board Meetings:

- Minutes of Special Board Meeting of January 7, 2010
- Minutes of Special Board Meeting of January 13, 2010
- Minutes of Special Board Meeting of January 20, 2010
- Minutes of Special Board Meeting/Visitation of January 20, 2010

**Motion** White

**Second** Easton

**Unanimous**

### 6.1 APPROVAL OF CONSENT ITEMS

**Public Input**

- *Diane Jacobs-Baizer*, DMUSD parent, thanked the Board and superintendent for addressing the parent concerns regarding the air quality in the portables at Del Mar Heights.

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Amendment to the Consent Agenda:

Remove Item \*10.8 from the Consent Agenda.

- \*7.1 Approval of Teammate Mentoring Program \*8.1 Board Approval, Del Mar Union School District's Uniform Complaint Quarterly Report for October 1 – December 31, 2009
- \*10.1 Approval of Agreement Between the Del Mar Union School District and Christine Marasco to Provide Student Reading Assessments
- \*10.8 *Pulled from Consent.*  
~~Board Ratification of Contract with Janus Corporation for Mold Clean-Up and Remediation at Del Mar Heights School~~
- \*11.1 Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status

Motion to approve Consent Items \*7.1, \*10.1 and \*11.1

Motion White

Second Perkins

Unanimous

## 7. CURRICULUM & INSTRUCTION

## 8. ADMINISTRATION AND POLICY

### 8.1 Second Reading & Board Approval, 2010/2011, 2011/2012 and 2012/2013 School Year Calendars

Superintendent McClain presented the revised calendars for 2010/2011, 2011/2012 and 2012/2013. To enhance student instruction during the month of February the calendars were revised to reflect a combination of President's Days, Admission Day and local release days resulting in no school for one week in February.

#### **Public Input**

- *Danielle Roche*, DMCTA president and 3<sup>rd</sup> grade teacher, spoke in support of the revised calendar and reiterated the staggered instructional time in February due to holidays, conferences, etc., as well as higher absenteeism, makes it difficult to accomplish meaningful instruction.

The Board directed staff to notify the San Dieguito Union High School District that the approved DMUSD calendar is not in full alignment with the SDUHSD calendar and to request SDUHSD review and consider it for adoption by the SDUHSD.

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Motion to approve Calendar 'B' for the 2010/2011, 2011/2012 and 2012/2013 School Years, with the understanding a report on its implementation will be presented to the Board in March 2011 and the calendars for 2011/2012 and 2012/2013 are subject to revision, if deemed necessary.

**Motion** Easton

**Second** McDowell

**Unanimous**

**8.2 Board Discussion/Action, Potential Properties for District Office**

Item 8.2 was removed from the Agenda.

**8.3 First Reading, Revised Administrative Regulation 3580: District Records**

Superintendent McClain presented a revised Board Policy/Administrative Regulation 3580: District Records, for Board review. The superintendent recommended that public comment to the Board be included in Class 3 (Disposable) district documents under Administrative Regulation 3580.

The Board discussed how the documents will be maintained, should they be posted on the website, are they to be kept electronically or in a hard copy, what is considered public comment and what category should it be under.

The Board directed staff to include the following in the revised BP/AR 3580:

- public comment be identified as Class 3 (Disposable).
- all communication to the Board be considered public comment regardless of when or how the communication was delivered.
- how and where public comments will be made available to the public.

**8.4 Reminder of Upcoming Events**

*(For information only.)*

The Board requested the JPA meetings be included in the Upcoming Events.

**9. OPERATIONS AND FACILITIES**

**9.1 Update - Air Quality of 13 Portables at Del Mar Heights**

Randy Wheaton, Director of Maintenance & Operations, introduced Drew Cornelison of Air America who reported on the findings of the air quality testing at Del Mar Heights on March 6, 2010. Testing was performed for airborne asbestos fibers in three classrooms, of which the lab found none. Thirteen portable classrooms were tested for airborne mold spores and the findings showed that the inside samples of mold spores were the same as the outside samples. The conclusion was that airborne asbestos fiber is not an issue.

The Board asked clarifying questions, which were responded to by Mr. Cornelison.

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Mr. Wheaton reported that the district performs a visual inspection every six months and the District has a three-year cycle of performing an in-depth inspection for asbestos.

**Public Input**

- *Amy Caterina*, DMUSD parent, requested the portable classrooms at Del Mar Heights and Del Mar Hills Academy be removed.

The Board thanked Mr. Wheaton and his staff for their thoroughness and on-going inspections.

**10. BUSINESS AND FINANCE**

**10.2 Update - Keenan & Associates Stewardship Report**

Dena Whittington, Assistant Superintendent, Business Services, introduced Bob Quellmalz from Keenan & Associates who presented a summary of the annual Stewardship Report, which defines and summarizes Keenan's role as the steward of the Districts health insurance benefits needs. Mr. Quellmalz stated one of the issues we face is that Scripps' costs are 50% higher than other providers and Scripps is a favorite provider for employees.

The Board asked clarifying questions, which were responded to by Mr. Quellmalz.

**10.3 Update, Top General Fund Vendors**

Dena Whittington, Assistant Superintendent, Business Services, presented the list of vendors used by the Del Mar Union School District who were paid more than \$50,000 in the 2009 calendar year. Asst. Supt. Whittington reported that the opportunity for savings in the list is extremely minimal because the District has been actively reducing in all these areas and the Business Services Department routinely checks bid lists to secure the most economical prices available.

**10.4 Update, Budget Reduction Items**

Superintendent McClain reported on the budget reductions that have impacted teachers in the past year, which included a reduction in ESC positions funded by the District (reinstated due to donations from the DMSEF), a reduction in ESC aides, the elimination of aides in combination classroom, and the reduction of staff development days from three to one. Additionally, the DMCTA voted to increase class size. Supt. McClain reported that 100% of DMUSD teachers have donated to the DMSEF.

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10.5 **Board Approval, Second Interim Report**

Dena Whittington, Assistant Superintendent, Business Services, presented the Second Interim Report that details the District revenue and expenses projected to 2012/2013. Ms. Whittington fielded clarifying questions from the Board.

Motion to approve the Second Interim Report

**Motion** McDowell

**Second** White

**Unanimous**

10.6 **Board Acceptance of the Del Mar Schools Education Foundation Donation for the 2010-2011 School Year**

The Board thanked the DMSEF and the parents for their support and contributions.

Motion to accept the Del Mar Schools Education Foundation Donation for the 2010-2011 School Year.

**Motion** Easton

**Second** Perkins

**Unanimous**

10.7 **Board Approval, Superintendent's Recommended Budget Savings Measures**

The Board directed Superintendent McClain to provide more information on 1) the possible reconfiguration of the District boundary, 2) the enrollment in each geographic (study) area, 3) the study areas being considered for moving to a different school attendance boundary, and 4) the enrollment projected for each school site. The Board requested more information on the impact of boundary adjustments on the need to hire for the vacant position of Assistant Principal.

10.8 **Board Ratification of Contract with Janus Corporation for Mold Clean Up and Remediation at Del Mar Heights School**

Randy Wheaton, Director of Maintenance & Operations, reported his department identified and immediately called for remediation of the mold. The Board thanked Mr. Wheaton for his diligence in remedying mold issues.

Motion to approve Contract with Janus Corporation for Mold Clean Up and Remediation at Del Mar Heights School

**Motion** Easton

**Second** White

**Unanimous**

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**11. PERSONNEL**

**11.2 Board Approval, Agreement for After School Programs/Child Care Services between Charlene Komosinski and the Del Mar Union School District**

Darlene Nadlonek, Human Resources Technician, informed the Board that due to the March 16, 2010 retirement of Charlene Komosinski, staff is asking for approval of an agreement for Ms. Komosinski to give support to the After School Programs/Child Care Department until such time as a new Director is in place.

Motion to approve Agreement for After School Programs/Child Care Services between Charlene Komosinski and the Del Mar Union School District

**Motion**     McDowell  
**Second**     White  
                  **Unanimous**

**11.3 Board Approval, Hiring Director, After School Programs/Child Care Services**

Darlene Nadlonek, Human Resources Technician, asked the Board to approve hiring a new Director of After School Programs/Child Care Services to replace the current retiring Director, Charlene Komosinski.

**Public Input**

- *Gaylord Leeper*, Assistant Director of After School Programs/Child Care, spoke in favor of hiring a fulltime director to replace the current Director of After School Programs/Child Care.

Motion to approve Hiring Director, After School Programs/Child Care Services

**Motion**     McDowell  
**Second**     Easton  
                  **Carried**  
                  Ayes     4 (Members Easton, McDowell, Perkins, Rodriguez)  
                  Noes     1 (Member White)

**12. ARTICLES OF INTEREST**

**13. ITEMS FOR MARCH 24, 2010 BOARD MEETING**

- Minutes of Regular Board Meeting of January 27, 2010
- Minutes of Regular Board Meeting of February 10, 2010
- Minutes of Regular Board Meeting of February 17, 2010
- Minutes of Special Board Meeting of February 17, 2010
- Minutes of Regular Board Meeting of February 24, 2010

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- Minutes of Special Board Meeting of March 3, 2010
- Facilities Report
- Purchasing lunch tables at Del Mar Heights
- Lighting for the stage at Del Mar Heights
- Rear audio for assembly area at Del Mar Heights
- Site caps and demographic data
- Financial Task Force update
- Race to the Top (future meeting)
- Superintendent's Recommended Budget Savings Measures (future meeting)

**RECONVENE INTO CLOSED SESSION**

The Board reconvened to Closed Session at 9:43 p.m. to continue discussion on the following:

- 1.1 **Conference with Legal Counsel – Potential Litigation** (Government Code Section 54956.9(c); Name of Case: Three case

**RECONVENE TO OPEN SESSION**

The Board reconvened into Open Session at 10:58 p.m.

**REPORT OUT OF CLOSED SESSION Board**

President Rodriguez reported that no action was taken in Closed Session.

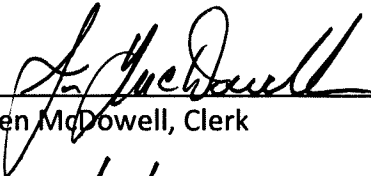
**ADJOURNMENT**

There being no further business to come before the Board, there was a Motion to Adjourn at 10:59 p.m.

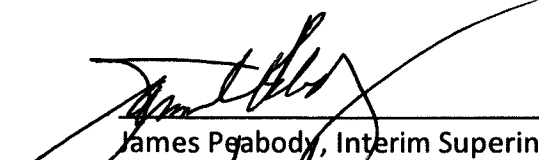
**Motion** Perkins

**Second** Easton

**Unanimous**

  
 \_\_\_\_\_  
 Steven McDowell, Clerk

5/1/10  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 James Peabody, Interim Superintendent

04/29/10  
 \_\_\_\_\_  
 Date

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