



DEL MAR

UNION SCHOOL DISTRICT

Mission Statement

Supported by an involved community, an outstanding staff, and a shared vision for academic excellence, the Del Mar Union School District is committed to providing a rigorous, inspiring, and nurturing education program that is continually evolving to develop well-rounded individuals who embrace learning for life and who are prepared to meet the challenges of the future.

We believe that...

- Every individual has worth
- Individuals deserve the opportunity to reach their potential
- Learning is a life-long process
- Everyone has the right to be safe
- Everyone can make a difference
- Individuals and communities have responsibilities to each other
- The uniqueness of individuals enriches the community

We believe in...

- Honesty and integrity
- Treating others with respect
- The principles of Democracy

www.dmusd.org

Board of Trustees

Dr. Annette Easton
Steven McDowell
Doug Perkins
Comischell Rodriguez
Katherine White



Superintendent

Dr. Sharon McClain

DEL MAR UNION SCHOOL DISTRICT

Board of Trustees Regular Board Meeting

March 24, 2010
Closed Session: 3:00 p.m.
Open Session: 5:45 p.m.

Del Mar Hills Academy
14085 Mango Drive
Del Mar, CA 92014

*Welcome to the meeting of the
Del Mar Union School District Board of Trustees. . .*

Public Inspection of Documents

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the board meeting are available for inspection at the Del Mar Union School District, 225 9th St. Del Mar, CA 92014.

Hearing of the Public

Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to 3 minutes per person, per topic. If you wish to speak, complete a card (located at the sign-in desk) and present it to the Secretary of the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may (1) acknowledge receipt of the information, (2) refer to staff for further study; or (3) refer the matter to the next agenda.

Consent Calendar

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the consent items.

To address an item on the Consent Calendar, please follow the procedure described under Hearing of the Public.

Closed Session

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations.

Cell Phones/Pagers

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

Assistance With Meeting

In compliance with the Americans With Disabilities Act and AB-3035, if you require special assistance to participate in this meeting, please contact the Superintendent at (858) 755-9301 at least 24 hours prior to the start of the meeting to enable the District to make reasonable arrangements.

ORGANIZATIONAL BUSINESS

CALL TO ORDER

PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

Adjournment into Closed Session

Motion ____ Second ____ Ayes ____ Nays ____
Time ____

CLOSED SESSION – 3:00 P.M.

- 1.1 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: Sharon McClain, Superintendent; Employee Organization: Del Mar California Teachers Association
- 1.2 **Public Employee Discipline/Dismissal/Release pursuant to Government Code 549577**
- 1.3 **Public Employee Appointment/Employment:** Title: Director of After School Programs/Childcare (G.C. 54957)
- 1.4 **Conference with Legal Counsel – Potential Litigation** (Government Code Section 54956.9(c); Name of Case: Two cases
- 1.5 **Conference with Real Property Negotiator** (G.C. 54956.8)- 11189 and 11199 Sorrento Valley Road, San Diego, CA 92121; 4106, 4110, 4116 & 4122 Sorrento Valley Blvd., San Diego, CA 92122; Jimmy Durante Blvd. & San Dieguito Rd., Del Mar, CA 92014;—Agency Negotiator: Sharon McClain, Superintendent; 225 9th Street, Del Mar, CA, 92014 — Under Discussion: Sale/Lease Terms Between the City of Del Mar and the DMUSD.

Adjournment of Closed Session

Motion ____ Second ____ Ayes ____ Nays ____
Time ____

RECONVENE OPEN SESSION – 5:45 P.M.

REPORT OF ACTION TAKEN IN CLOSED SESSION

1.0 FLAG SALUTE

2.0 STUDENT RECOGNITION – CARMEL DEL MAR SCHOOL

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3.0 APPROVAL OF THE AGENDA

Motion ____ Second ____ Ayes ____ Nays ____

4.0 CORRESPONDENCE/COMMUNICATIONS

- 4.1 Correspondence:
- 4.2 Public Input:

5.0 REPORTS, RECOGNITIONS AND HEARINGS

5.1 **Staff Recognition**

2

Employees of the Month for March 2010:
Ashley Falls – Danielle Rhoades – 2nd/3rd Combo Teacher
Carmel Del Mar – Evon Carpenter – 5th Grade Teacher
Del Mar Heights – Mary ZoBell – Spanish Teacher

Del Mar Hills – Hilary Wilson – Kindergarten Teacher
Ocean Air – Jim Gianola – Technology Teacher
Sage Canyon – Lori Smiley – District Nurse
Sycamore Ridge – Cindy Monaghan – Preschool Speech & Language Specialist
Torrey Hills – Katrina DeRoche – Special Education Aide

5.2	<u>Report</u> DMCTA Report: Danielle Roche, DMCTA Acting-President, Ocean Air	3
5.3	<u>Report</u> DMSEF Report: Chris Stevenson, DMSEF President	4
5.4	<u>Report</u> PTA Report: Fernanda Aguiar, Torrey Hills PTA President	5
5.5	<u>Report</u> Monthly Staff Development, Travel & Conference Update	6-12
5.6	<u>Report</u> Board Report/Comments	
5.7	<u>Report</u> Superintendent's Report	

BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

6.0 APPROVAL OF THE MINUTES

Minutes of Regular Board Meeting of January 27, 2010
 Minutes of Regular Board Meeting of February 10, 2010
 Minutes of Regular Board Meeting of February 17, 2010
 Minutes of Special Board Meeting/Visitation of February 17, 2010
 Minutes of Special Board Meeting of February 24, 2010
 Minutes of Special Board Meeting of March 3, 2010

Motion ____ Second ____ Ayes ____ Nays ____

6.1 CONSENT ITEMS

Approval of Consent Items

Agenda items preceded by an asterisk (*) compose the Consent Agenda, and unless removed at the request of a board member, will be approved by the Board as a group

*10.1	Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements	55-61
*10.2	Board Approval of Site Performance Agreements	62
*10.3	Board Approval and Acceptance of Donations to the Del Mar Union School District	63
*10.4	Schedule of Projected Summer Work and 2010/2011 Annual Inspections, Maintenance and Service Agreements and Board Approval to Request Bids	64-65
*10.5	Board Approval of Agreement Between the Del Mar Union School District and Dr. Howard Taras	66
*11.1	Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status	84

7.0 CURRICULUM AND INSTRUCTION

- 7.1 Staff Recognition, Jodi Neilson, CMEA Outstanding Music Educator Award 13
- 7.2 Board Approval, Kids Included Together Affiliation 14-17
Motion ____ Second ____ Ayes ____ Nays ____
- 7.3 Report, 2009 Physical Fitness Test Results 18-21

8.0 ADMINISTRATION AND POLICY

Time certain: 7:30 p.m.	
8.1 Update, Report from Strategic Planning Financial Task Force	22-30
8.2 Board Approval, 2010/2011 Proposed School Site Classified Staffing Allocation	31-35
<i>Motion ____ Second ____ Ayes ____ Nays ____</i>	
8.3 CSBA Nomination Process for Election of 2011 CSBA Vice President and President-elect	36-40
<i>Motion ____ Second ____ Ayes ____ Nays ____</i>	
8.4 Second Reading and Approval, Revised Administrative Regulation 3580: District Records	41-45
<i>Motion ____ Second ____ Ayes ____ Nays ____</i>	
8.5 Development of Protocol and Timeline for Important, Time Sensitive Decisions	46-48
<i>Motion ____ Second ____ Ayes ____ Nays ____</i>	
8.6 Reminder of Upcoming Events	49-50

9.0 OPERATIONS AND FACILITIES

- 9.1 Facilities Report for March 51
- 9.2 Board Approval to Advertise RFQ for Construction Management and Lease/Lease-Back Services to Build Child Care Facility at Ocean Air School 52-54
Motion ____ Second ____ Ayes ____ Nays ____

10.0 BUSINESS AND FINANCE

- 10.6 Board Acceptance of the Del Mar Schools Education Foundation Donation for the 2010-2011 School Year 67
Motion ____ Second ____ Ayes ____ Nays ____
- 10.7 Discussion, Lunch Tables, Stage Lighting and Stage Sound System for Del Mar Heights Elementary 68
- 10.8 2009-2010 Monthly Budget Update, Legal Fees and Cash Balance Report 69-83

11.0 PERSONNEL

- 11.2 Board Approval, Recommendation for Employment: Director of After School Programs/Childcare 85
Motion ____ Second ____ Ayes ____ Nays ____

12.0 ARTICLES OF INTEREST

None.

13.0 ITEMS FOR APRIL 14, 2010 BOARD MEETING

- Governance Calendar
- Update, Race to the Top
- First Reading, New Board Policy, Compensation time and Overtime
- Update, Romero Bill
- School Enrollment Caps, Demographics, 2010/2011
- Board Approval, Del Mar Union School District's Uniform Complaint Quarterly Report for January 1 – March 31, 2010
- Other items requested by the Board

ADJOURNMENT OF MEETING..... *Motion* ____ *Second* ____ *Ayes* ____ *Nays* ____
_____ **Time**

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Regular Board Meeting

January 27, 2010

Closed Session: 4:00 p.m.

Open Session: 5:45 p.m.

Del Mar Hills Academy
14085 Mango Drive, Del Mar, CA 92014

Board President Rodriguez called the Regular Board Meeting to order at 4:06 p.m.

PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

There was no input from the public.

Adjourned to Closed Session at 4:07 p.m.

RECONVENE OPEN SESSION

Board President Rodriguez welcomed staff, parents and community members to the Regular Board Meeting of the Board of Trustees.

The Board met in Closed Session from 4:07-6:35 p.m. to discuss:

- 1.1 **Conference with Legal Counsel – Potential Litigation** (Government Code Section 54956.9(c); Name of Case: Two cases
- 1.2 **Conference with Real Property Negotiator** (G.C. 54956.8)-Properties: 11250 El Camino Real, San Diego, CA 92130 and 4106 Sorrento Valley Blvd., San Diego, CA 92127; Corner of Jimmy Durante Blvd. & San Dieguito Rd., Del Mar, CA 92014 —Agency Negotiator: Sharon McClain, Superintendent; 225 9th Street, Del Mar, CA, 92014 — Under Discussion: Sale/Lease Terms Between the City of Del Mar and the DMUSD

REPORT OF ACTION TAKEN IN CLOSED SESSION:

Board President Rodriguez reported that no action was taken.

CALL TO ORDER

Board President Rodriguez called to order the Open Session of the Regular Board Meeting of the Del Mar Union School District, Board of Trustees, at 6:35 p.m.

1. PLEDGE OF ALLEGIANCE

Board President Comischell Rodriguez led Board members and guests in the Pledge of Allegiance.

Official Minutes, Regular Board Meeting • January 27, 2010

An audio recording and a detailed description of all agenda items is available at www.dmusd.org - Board of Trustees - Board Meetings.

ROLL CALL

Members Present (5):

Comischell Rodriguez, President of the Board
Steven McDowell, Clerk of the Board
Annette Easton
Doug Perkins
Katherine White

Administrators Present:

Dr. Sharon McClain, Superintendent
Dena Whittington, Assistant Superintendent, Business Services
Holly McClurg, Assistant Superintendent, Instructional Services
Sheila Weinberg, Director of Pupil Services
Mike Casey, Director of Technology
Randy Wheaton, Director of Maintenance & Operations
Charlene Komosinski, Director of Child Care/After School Programs
Katie Shanahan, Coordinator State & Federal Projects
Darlene Nadlonek, Human Resources Technician

Principals Present:

Emily Disney, Sycamore Ridge
Susan Fitzpatrick, Del Mar Hills Academy
Peg LaRose, Sage Canyon
Ryan Stanley, Ocean Air

DMUSD Staff Present:

Jennifer Olivera, AJ Pearce, Katherine Weidmann, Danielle Roche,
Carol Sharpe, Jodi Neilson, Eileen Randall, Bill Porter, Sandy
Johnson

Others Present:

Approximately 30+ community members.

2. STUDENT RECOGNITION – SYCAMORE RIDGE

Sycamore Ridge fifth grade students and teachers, along with the technology teacher, shared a project based science assignment focused on offering enrichment options to address varying learning preferences and modalities. To celebrate Sycamore Ridge School's fifth birthday, the program wrapped up with some 6th grader's thoughts about their school.

3. APPROVAL OF AGENDA

Amendments to the Agenda:

Table Item 10.10 to a future meeting.

Pull Item 11.1 from consent

Official Minutes, Regular Board Meeting • January 27, 2010

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

Motion to Approve Agenda, as amended

Motion White

Second Easton

Unanimous

4. CORRESPONDENCE/COMMUNICATION

4.2 Correspondence

Board President Rodriguez read a letter from the League of Women Voters informing the Board that a member of the League of Women Voters will regularly attend the meetings of the DMUSD Board of Trustees.

4.2 Public Comment (for items not on the Agenda)

- *Deborah Muns-Park*, DMUSD parent, spoke about readjusting boundaries and balancing the district enrollment.
- *Kerry Traylor*, DMUSD parent, spoke of the legal fees accumulated by the Board and paid by the district in an effort to fire the Superintendent.

5. REPORTS, RECOGNITIONS AND HEARINGS

5.2 Staff Recognition – Employees of the Month for January 2010

Board President Rodriguez thanked Jakes Del Mar for its continued support of the DMUSD Employees of the Month program by donating gift certificates for the honorees, as follows:

Employees of the Month for January 2010:

Ashley Falls – Cindy Crew, 3rd Grade Teacher

Carmel Del Mar – Juan Castro, SDC Classroom Aide

Del Mar Heights – Michelle Beeson, Music Teacher

Del Mar Hills – Allison Warren, 6th Grade Teacher

Ocean Air – Erica Bell, 2nd Grade Teacher

Sage Canyon – Alison Fieberg, 5th Grade Teacher

Sycamore Ridge – Emily Mackie, 4th Grade Teacher

Torrey Hills – Sarah Grosso, 1st Grade Teacher

5.2 DMCTA Report: Danielle Roche, DMCTA Acting-President, Ocean Air

Ms. Roche expressed best wishes to David Skinner and his speedy recovery.

The teachers are concerned about pink slip notifications although they understand the necessity to distribute them. The teachers asked that they be held to a minimum and served with consideration. The DMCTA is grateful to the DMSEF and to the families for donating in support of the Extended Studies Curriculum Program. The DMCTA is striving for 100% participation of teachers donating to the DMSEF.

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To date, three of the DMUSD schools have reached 100% participation. The DMCTA anticipates 100% participation at all school sites. Ms. Roche expressed the DMCTA's disappointment that teachers are almost exclusively eliminated from serving on the Financial Task Force. The DMCTA feels its members offer many years of experience in education and training, along with a historical perspective. The DMCTA requested the Board consider a reconfiguration of the Task Force.

5.2 DMSEF Report: Chris Stevenson, DMSEF President

Ms. Stevenson reported that donations are up with a growth rate of 42%. Torrey Hills is up 200% from last year. The DMSEF is approaching \$700,000 in donations with over \$100,000 coming in the last several days. A number of events are being planned. The DMSEF needs \$1.7 million to maintain the ESC program at its current level. The DMSEF is strategizing on how to raise \$1 million before the February 15, 2010 deadline.

5.2 PTA Report: PTA Report: Stephanie Jansen, Sage Canyon PTA President

Ms. Jansen commented on the increase in student enrollment this year and the loss of the Assistant Principal. She reported that Sage Canyon is a vibrant school thanks to the many volunteers, teachers and staff. The Sage Canyon PTA began the year with the Annual Teachers Luncheon. The membership drive resulted in 100% participation by the staff. In October the PTA held its Annual Fall Festival, which is the most successful fundraising event of the year. More than \$60,000 was raised to fund many programs at Sage Canyon. Ms. Jansen thanked the many volunteers who make it all possible. The Sage Canyon PTA contributed almost \$13,000 to the DMSEF with the jog-a-thon and other events. The PTA works hard to keep families informed and united.

5.2 Report – Monthly Staff Development, Travel & Conference Update

(Presented for information only.)

The Board requested to have items reimbursable by another entity be added to the report as well as the funding source supporting the activity.

5.2 Report – Board Reports/Comments

Member Perkins:

- Attended the DMSEF meeting.
- Listened to a budget briefing from governor.
- Attended briefing with representative of Sacramento regarding the State budget.

Member Rodriguez:

- Echoed best wishes to David Skinner and wished him a speedy recovery.
- Attended CSBA President Workshop with Supt. McClain in Sacramento.
- Attended State budget workshop at SDCOE.
- Attended SDUHSD Board meeting.

- Attended grand opening of the Ocean Air Recreation Center.
- Has received many letters and attended meetings with DMUSD stakeholders.
- Had a wonderful visit with the After School Programs Department

Member Easton:

- No report.

Member McDowell:

- Thanked parents who volunteer as crossing guards for keeping students safe.
- Thanked Charlene Komosinski, Director of After School Programs/Childcare, for the visit with the After School Programs/Childcare Department.
- Attended a meeting on the State budget.
- Expressed best wishes to David Skinner.

Member White:

- Extended best wishes to David Skinner and hopes to see him back soon.
- Worked with SDUHSD on their curricular program.
- ~~Stated she has not violated the Brown Act, as she has been accused of doing.~~
- Stated she has not disclosed Closed Session information to the press (claim made in public comment at prior meeting).
- ~~Has not used the District's legal services for personal matters, as she has been accused of doing.~~
- Stated she has not used district legal services for her personal use (claim made in public comment earlier)

5.2 **Report – Superintendent's Report**

- The California Business for Education Excellence congratulated the DMUSD schools for the outstanding student achievement.
- An attorney from the law firm Atkinson, Andelson, Loya, Rudd and Romo made a donation to the American Red Cross to help victims of Haiti earthquake in the name of the Del Mar Union School District.
- Attended CSBA Presidents' Workshop with President Rodriguez.
- Enjoyed the visit with the After School Programs/Childcare Department.
- Attended Principals' Meeting – principals are working as a PLC and are working to structure education for the future.
- Is proud of the DMUSD principals on all there are doing.

6. **APPROVAL OF MINUTES**

The following Minutes presented for approval were tabled to a future Board meeting:

- Minutes of Special Board Meeting of December 2, 2009
- Minutes of Regular Board Meeting of December 9, 2009
- Minutes of Board Visitation & Special Board Meeting of December 16, 2009

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An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

6.2 APPROVAL OF CONSENT ITEMS

Amendment to the Consent Agenda:

Item 11.1 was pulled from the Consent Agenda under Approval of the Agenda, as amended.

- *7.1 Board Approval of 2009-2010 Consolidated Application for Funding Categorical Aid Programs, Part II
- *8.1 Board Approval, Del Mar Union School District's Uniform Complaint Quarterly Report for October 1 – December 31, 2009
- *10.1 Board Approval and Acceptance of Donations to the Del Mar Union School District
- *10.2 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements
- *10.3 Board Ratification of Site Performance Agreements
- *10.4 Board Approval of Standard Business Mileage Rate of 50 Cents Per Mile, Effective January 1, 2010
- *10.5 Board Approval of Bid Limit to Be Raised Effective January 1, 2010
- *10.6 Board Approval of Renewal Agreement Between the Del Mar Union School District and San Diego Medical Services Enterprise for Project Heart Beat
- *10.7 Approval of Agreement Between the Del Mar Union School District and Best Best & Krieger for Legal Services
- *10.8 Board Approval of Agreement Between Office Depot and the Del Mar Union School District for Classroom and Office Supplies February 1, 2010 – December 31, 2010
- *11.1 *Pulled from Consent*
~~Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status~~

Motion to approve Consent Items *7.1, *8.1, *10.1 - *10.8, as amended.

Motion Easton
Second McDowell
Unanimous

7. CURRICULUM & INSTRUCTION

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An audio recording and a detailed description of all agenda items is available at www.dmusd.org - Board of Trustees - Board Meetings.

8. ADMINISTRATION AND POLICY

8.2 Board Approval, 2009/2010 Strategic Plan

Superintendent McClain presented an overview of the 2009/2010 Strategic Plan consisting of: 1) enrollment and demographics, 2) evaluation and achievement indicators, 3) district resources 4) beliefs, appraisals, goals and recommended actions.

The fiscal impact supporting the recommended actions in each area above is included in the plan presented for approval, which is a revision from the first reading at the Regular Board Meeting on December 9, 2009.

Principals shared the process used at the school site to gain input for the Strategic Plan, which included teachers, PTA and School Site Council members. Sage Canyon met for two hours on a Wednesday afternoon with a group of 56 people contributing. Data from all sites was shared with the Superintendent and Cabinet to define trends across all eight schools. Although the input was site specific it was discovered that the DMUSD schools are more alike than different resulting in a vision for the entire district.

The Board requested the following amendments to the Strategic Plan:

- 1) The last bullet under Recommended Actions for 2009-2010 for SCHOOL CLIMATE will read, "Meet with the Del Mar City Manager, *the City of San Diego City Manager*, Police Department, Fire Department *and Sheriff* to coordinate safety services."
- 2) The first sentence of the sixth bullet under Recommended Actions for 2009-2010 for ALIGNMENT OF FINANCIAL PLAN AND FACILITIES WITH INSTRUCTIONAL GOALS will read, "The District *will explore maintaining* the available reserves recommended by School Services of California for Basic Aid school districts."
- 3) The first sentence of the ninth bullet under Recommended Actions for 2009-2010 for ALIGNMENT OF FINANCIAL PLAN AND FACILITIES WITH INSTRUCTIONAL GOALS will read, "The District *will explore making progress* toward "budgeting in arrears.""

Motion to approve the 2009/2010 Strategic Plan, as amended:

Motion Perkins

Second Rodriguez

Unanimous

8.3 Update, Search for Properties for District Office, Chuck Wasker, Colliers International, Realtor

Chuck Wasker, realtor, reported on the activities of the realtors since February 2009, to identify properties for purchase, lease or land development. The Board asked clarifying questions on purchase versus leasing, properties located outside the District's boundaries, availability of buildings coming up for sale, and a lease with an option to buy. Mr. Wasker informed the Board that there are a number of tenant opportunities that exist at this time.

Mr. Wasker expressed his and Mr. Kagan's interest in continuing to work with the district to identify properties suitable for the district office. The Board requested the search be expanded to include a building up to 30,000 square feet.

Public Input:

- *Beth Westburg*, DMUSD parent, spoke in support of purchasing a building for a new District Office.
- *Lee Parnell*, DMUSD parent, spoke against locating District services at Torrey Hills School.
- *Heidi Niehart*, DMUSD parent, spoke against locating the District Office at Ashley Falls.
- *John Spence*, DMUSD parent, asked the Board to make a decision.
- *Joel Holliday*, DMUSD parent, encouraged the Board to give guidance and for staff to make recommendations with solid backup.
- *Yang Liu*, DMUSD parent, spoke against locating the District Office at Torrey Hills.

8.4 Discussion/Action, Contract between the DMUSD and Chuck Wasker, Colliers International & Mark Kagan, MarkJen Corporation, Real Estate Brokers

Superintendent McClain clarified that the current contract with the realtors self-renews indefinitely and is cancelled with a 30-day written Notice of Cancellation. Supt. McClain supported the efforts of Mr. Wasker and Mr. Kagan and recommended approval of the contract with Mr. Wasker and Mr. Kagan.

Motion to approve an extension of the Contract between the DMUSD and Chuck Wasker, Colliers International & Mark Kagan, MarkJen Corporation, real estate brokers, for a six-month period.

Motion McDowell

Second Perkins

Unanimous

8.5 Discussion and Board Action, Revision to the 2010 Schedule of Board Meetings

The Board discussed the need for two Regular Board meetings per month, per the recommendation of the Superintendent, and the proposed revision to the 2010 Board Meeting Schedule. The Board requested the October 20, 2010 meeting be amended to October 27, 2010.

Motion to approve the revision to the 2010 Schedule of Board Meetings, as amended.

Motion Perkins

Second Easton

Unanimous

8.6 Discussion and Board Action, Holding Open Dates for Wednesday Special Board Meetings

The Board discussed scheduling a Special Board meeting to discuss the 7/11 District Advisory Committee's recommendations on February 3, 2010. The Board members agreed to hold Wednesday evenings starting at 7:00 p.m. open for DMUSD Special Board meetings.

8.7 First Reading and Board Approval, Revision, Classified Personnel, Administrative Regulation 4261.2: Personal Leaves

Darlene Nadlonek, Human Resources Technician, presented a revision to Administrative Regulation 4261.2 for Board review and approval. The Board asked clarifying questions, which were responded to by Mrs. Nadlonek.

Motion to waive the second reading of the revision of AR 4261.2 and approve Revision, Classified Personnel, Administrative Regulation 4261.2: Personal Leaves

Motion White

Second Easton

Unanimous

8.8 Report, CSBA Annual Education Conference

Member McDowell and Member Rodriguez reported on the sessions they participated in at the CSBA Annual Education Conference held on December 3, 4 & 5, 2009 at the San Diego Convention Center.

8.9 Update, 7th Annual DMUSD Blood Drive – January 20, 2010

Tabled to February 10, 2010 Regular Board Meeting.

8.10 Update, School-Located Vaccination (SLV) Clinic

Tabled to February 10, 2010 Regular Board Meeting.

8.11 Discussion, Resolution and Certificate for Retiring Employee

Tabled to February 10, 2010 Regular Board Meeting.

8.12 Reminder of Upcoming Events

(For information only.)

9. OPERATIONS AND FACILITIES

9.1 Facilities Report for December and January

Director of Maintenance & Operations, Randy Wheaton, updated the Board on the progress of the Ocean Air childcare facility and the park at Ocean Air. The District completed the School Site Property Information booklet, containing source documents for each of the district's school sites. The District continues to pursue the feasibility of sharing facilities with the City of Del Mar and the SDUHSD. The District has developed a timeline to move the District Office, Preschool/Employee Childcare and Maintenance & Operations, beginning in July 2010 with completion in December 2010.

Public Input:

- *Beth Westburg*, DMUSD parent, spoke against closing a DMUSD school without a current master facility plan.

The Board asked staff clarifying questions on the need for a current Facility Master Plan. Randy Wheaton, Director of Maintenance & Operations, confirmed that the DMUSD has a very thorough maintenance plan that meets all requirements. Board requested staff bring a recommendation to the Board on the current and future usage of the portables.

Staff reported they pursued the feasibility of a joint use space with the City of Del Mar and SDUHSD and learned that both the City and SDUHSD occupy 100% of their space.

10. BUSINESS AND FINANCE

10.9 Board Approval, 2008/2009 Audit Report

Assistant Superintendent, Business Services, Dena Whittington, introduced Brian Hadley of Wilkinson Hadley King & Co., LLP Certified Public Accountants, who was available to discuss the Annual Audit Report prepared by his firm. The report presents the financial position of the District as of June 30, 2009. Mr. Hadley reported an unqualified approval of the audit.

The Board expressed its appreciation to Asst. Supt Whittington and her staff for the exemplary audit report.

Motion to approve the 2008/2009 Audit Report.

Motion White

Second McDowell

Unanimous

10.10 **Solar Energy**

The Board requested to have Solar Energy planed on the Agenda for the Financial Task Force.

10.11 **Update, Proposals for the 2010/2011 State Budget**

Tabled to February 10, 2010 Regular Board Meeting.

10.12 **Update, Strategic Planning Financial Task Force**

Member Perkins reported the task force held its first meeting early in the day. They discussed the possibility of working with a sub-committee structure. They agreed that all information will be available on the website for the community. Parents will have an opportunity to make their recommendations on the website.

10.13 **Budget Reduction Areas Under Consideration for the Fiscal Year 2009-2010 and Future Years**

Staff had no information regarding the list of Budget Reduction Areas. The Financial Task Force is planning to review the list and make suggestions.

Public Input

- *Beth Westburg*, DMUSD parent, spoke against closing Del Mar Hills Academy.
- *Liz Shopes*, DMUSD parent, spoke against closing Del Mar Hills Academy.
- *Amy Caterina*, DMUSD parent, spoke against closing Del Mar Hills Academy.
- *Marybeth Norgren*, DMUSD parent, spoke against closing Del Mar Hills Academy.

The Board requested information on the savings associated with a change in class size ratios, which will be presented at a future meeting.

Time: 10:29 p.m.

Motion to extend the meeting to 11:00 p.m.

Motion McDowell

Second Rodriguez

Unanimous

10.14 **Update, 2009/2010 Monthly Budget, Legal Fees and Cash Balance Report**

(Presented for information only.)

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An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

11. PERSONNEL

11.1 Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status

Board President Rodriguez pulled item 11.1 from Consent to acknowledge Director of After School Programs/Childcare, Charlene Komosinski, for her dedication and pending retirement.

Motion to approve Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status.

Motion White

Second Easton

Unanimous

11.2 Second Reading/Board Approval Updated Job Description, Human Resources & Pupil Services Administrative Assistant

Darlene Nadlonek, Human Resources, Technician, presented the revised job description for the Human Resources & Pupil Services Administrative Assistant for the second reading and Board approval.

Motion to approve the updated Job Description, Human Resources & Pupil Services Administrative Assistant.

Motion White

Second McDowell

Unanimous

11.3 Update, Process for Hiring Assistant Superintendent, Human Resources

Tabled to February 10, 2010 Regular Board Meeting.

11.4 Board Approval, Posting of Assistant Principal Position, Sage Canyon

Staff requested approval to post and fill the position of Assistant Principal at Sage Canyon.

Public Input:

- *Lesley Ballard*, DMUSD parent, spoke in support of filling the vacant Assistant Principal position at Sage Canyon.
- *Stephanie Jansen*, DMUSD parent, spoke in support of filling the vacant Assistant Principal position at Sage Canyon.

The Board asked clarifying questions on the current and future needs of assistant principals in the district and the impact on the budget. The Board discussed the option of filling the position temporarily.

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An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

Motion to post the position of Assistant Principal for Sage Canyon.

Motion Rodriguez

Second _____

Motion died.

Motion to approve posting the position of Assistant Principal for the DMUSD, with the understanding the position may include serving at more than one school site and/or a revised job description.

Motion McDowell

Second Easton

Unanimous

12. ARTICLES OF INTEREST

None.

13. ITEMS FOR FEBRUARY 17, 2010 BOARD MEETING

- Facilities Report
- First Reading, 2010/2011, 2011/2012 & 2012/2013 School Year Calendar
- Library Materials Selection Policy
- Student Teacher agreement between DMUSD and SDSU
- Minutes of Special Board Meeting of January 7, 2010
- Minutes of Special Board Meeting of January 13, 2010
- Minutes of Special Board Meeting of January 20, 2010
- Minutes of Special Board Meeting/Visitation of January 20, 2010
- Minutes of Regular Board Meeting of January 27, 2010
- Other items requested by the Board

There being no further business to come before the Board, there was a
Motion to Adjourn at 11:00 p.m.

Motion Easton

Second McDowell

Unanimous

Steven McDowell, Clerk

Sharon McClain, Superintendent

Date

Date

Official Minutes, Regular Board Meeting • January 27, 2010

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
*Minutes of Regular Board Meeting***

February 10, 2010

Closed Session: 4:00 p.m.

Open Session: 5:45 p.m.

Del Mar Hills Academy
14085 Mango Drive, Del Mar, CA 92014

Board President Rodriguez called the Regular Board Meeting to order at 4:04 p.m.

PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

There was no input from the public.

Adjourned to Closed Session at 4:05 p.m.

RECONVENE OPEN SESSION

Board President Rodriguez welcomed staff, parents and community members to the Regular Board Meeting of the Board of Trustees.

The Board met in Closed Session from 4:05-5:45 p.m. to discuss:

- 1.1 **Conference with Legal Counsel – Potential Litigation** (Government Code Section 54956.9(c); Name of Case: Two cases
- 1.2 **Conference with Real Property Negotiator** (G.C. 54956.8)-Property: 225 9th Street, Del Mar, CA —Agency Negotiator: Sharon McClain, Superintendent; 225 9th Street, Del Mar, CA, 92014 — Under Discussion: Sale/Lease Terms Between the City of Del Mar and the DMUSD.

REPORT OF ACTION TAKEN IN CLOSED SESSION:

Board President Rodriguez reported there was no action taken.

CALL TO ORDER

Board President Rodriguez called to order the Open Session of the Regular Board Meeting of the Del Mar Union School District, Board of Trustees, at 5:50 p.m.

1. PLEDGE OF ALLEGIANCE

Superintendent Sharon McClain led Board members and guests in the Pledge of Allegiance.

Official Minutes, Regular Board Meeting • February 10, 2010

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

ROLL CALL

Members Present (5):

Comischell Rodriguez, President of the Board
Steven McDowell, Clerk of the Board
Annette Easton
Doug Perkins
Katherine White

Administrators Present:

Dr. Sharon McClain, Superintendent
Dena Whittington, Assistant Superintendent, Business Services
Holly McClurg, Assistant Superintendent, Instructional Services
Sheila Weinberg, Director of Pupil Services
Mike Casey, Director of Technology
Randy Wheaton, Director of Maintenance & Operations
Charlene Komosinski, Director of Child Care/After School Programs
Katie Shanahan, Coordinator State & Federal Projects
Darlene Nadlonek, Human Resources Technician

Principals Present:

Susan Fitzpatrick, Del Mar Hills Academy

DMUSD Staff Present:

Jodi Neilson, Heather Kouriski, Mary Zobell, Nancy Swanberg,
Andrea Sleet, Lauren Kvalstad, Tanya Lubomudrov, Erik Bienne,
Katherine Weidmann

Others Present:

Approximately 100+ community members.

2. STUDENT RECOGNITION – There was no student recognition.

3. APPROVAL OF AGENDA

Motion to Approve the Agenda

Motion White

Second McDowell

Unanimous

4. CORRESPONDENCE/COMMUNICATION

4.1 Correspondence

There was no correspondence.

4.2 Public Comment (for items not on the Agenda)

- Amy Caterina, DMUSD parent, submitted petitions from Del Mar Hills Academy and Del Mar Heights to keep all DMUSD schools opened. Spoke on behalf of the Hills/Heights community against closing a school or locating the district office at Del Mar Hills Academy.

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An audio recording and a detailed description of all agenda items is available at www.dmUSD.org, - Board of Trustees - Board Meetings.

- *Ed Bertoca*, DMUSD Parent, spoke in favor of purchasing property for a district office and against closing a school.

5 REPORTS, RECOGNITIONS AND HEARINGS

5.1 Report – Board Reports/Comments

Member Perkins:

- Attended the Carmel Del Mar fundraising event.
- Announced that the Financial Task Force has had two meetings, which included a Brown Act training and the formation of five sub-committees. The FTF webpage allows the community to give input on budget issues.

Member Rodriguez:

- Attended CSBA Masters in Governance training on Student Learning & Achievement.
- Attended the Del Mar Hills Academy Art Show.
- Visited Sage Canyon.
- Visited with the Leadership Team.

Member Easton:

- Met with community members regarding their issues and concerns.
- Expressed appreciation for the emails being received.

Member McDowell:

- Attended CSBA Masters in Governance training on Student Learning & Achievement.
- Attended the Del Mar Hills Academy Art Show

Member White:

- Attended the Recycled Fashion Show put on by Del Mar Hills Academy.
- Attended CSBA Masters in Governance training on Student Learning & Achievement and heard a presentation on a preschool that is dispersed throughout a district.

5.2 Report – Superintendent's Report

- Visited classrooms in several schools.
- Attended Strategic Plan Financial Task Force meeting.
- Attended the Del Mar Hills Academy Art Show.
- Attended CSBA Masters in Governance training on Student Learning & Achievement and heard a wonderful presentation on preschool.

6 APPROVAL OF MINUTES

Motion to approve Minutes of the following Board Meeting:

- Minutes of Special Board Meeting of December 2, 2009
- Minutes of Regular Board Meeting of December 9, 2009
- Minutes of Board Visitation & Special Board Meeting of December 16, 2009

Motion White
Second McDowell
Unanimous

6.1 APPROVAL OF CONSENT ITEMS

- *10.1 Board Approval and Acceptance of Donations to the Del Mar Union School District
- *10.2 Board Approval of Addendum to Agreement Between Dr. Elizabeth Christensen, Optometrist, POC and the Del Mar Union School District
- *11.1 Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status

Motion to approve Consent Items *

Motion White
Second Easton
Unanimous

7 CURRICULUM & INSTRUCTION

7.1 Board Approval, Extended Studies Curriculum Program

Superintendent McClain presented the DMUSD Specialist Program Proposal for the 2010/2011 school year. The district administration and principals recommend that the 2010-2011 Extended Studies Curriculum (ESC) provided by the district continue to follow the criteria established and approved by the Board on 02/25/09 with one change. The proposal includes the principals' request to have the option of general music and/or visual art and/or physical education in the 4th, 5th and 6th grades.

The Board asked clarifying questions relative to physical education instruction in Kindergarten – 3rd grades and the instruction in 4th, 5th & 6th grades. The classroom teachers in K-3rd grade will provide physical education instruction. Physical education in 4th, 5th & 6th grades will be taught by either the classroom teacher or a physical education specialist depending on a principal's decision to have general music and/or visual art and/or physical education in the ESC program.

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Motion to approve the Extended Studies Curriculum Program, with the following amendment: K-3rd grade physical education instruction will be taught by the classroom teacher. Physical education in 4th, 5th & 6th grades will be taught by either the classroom teacher or a physical education specialist.

Motion White

Second McDowell

Unanimous

By approving this motion the Board has eliminated two physical education positions, which are over and above the positions required for prep time coverage.

8 ADMINISTRATION AND POLICY

8.1 First Reading, 2010/2011, 2011/2012 and 2012/2013 School Year Calendars

Superintendent McClain presented calendars for 2010-2013 school years for Board review. Supt. McClain confirmed that aside from aligning the calendars with the SDUHSD, input from the PTA Presidents, DMCTA, principals and staff was considered when making the calendars. The Board expressed appreciation in aligning the calendars with SDUHSD.

8.2 Board Discussion/Action, 7/11 District Advisory Committee Proposals

Superintendent McClain summarized the work of the 7/11 DAC and presented her recommendations for relocating the District Office. Supt. McClain informed the Board that the District Office must be moved from its present location by May 15, 2011. Supt. McClain outlined the first choice, which is to purchase property for the relocation of the District Office and Maintenance & Operations and to locate preschool and employee childcare at Sycamore Ridge. Supt. McClain presented two other options, which include, 1) a temporary location of the District Office at Del Mar Hills Academy, the preschool at Sycamore Ridge and Maintenance & Operations on leased or purchased land and 2) to lease office space and continue to investigate property for sale.

The Board asked clarifying questions regarding the recommendation and legal issues regarding the co-location of office space on a school site, etc.

Attorney Terry Tao was present to clarify that public schools fall under Government Code sections addressing the ability to have school buildings, which is defined as including all accessory uses including administrative offices, on a school site. Mr. Tao shared that a change in zoning would not be required. Additionally, he shared that the Environmental Quality Act has an exemption if remodeling less than 10 classrooms.

The Board asked clarifying questions relative to relocating the District Office at a school site which were responded to by Mr. Terry Tao, attorney.

Public Input:

- *Suzanne Hall*, DMUSD parent, spoke of the budget issues facing the district and the need for a long-term solution.
- *Jay Boyd*, community member, spoke in support of not closing a school.

Motion to remove school closure from the 7/11 District Advisory Committee proposals.

Motion White

Second Perkins

Unanimous

Motion to extend the time limit for public input to allow all speakers the opportunity to address the Board.

Motion Perkins

Second Easton

Unanimous

Public Input

- *Becky Deller*, DMUSD parent, spoke against co-locating the District Office at Del Mar Hills Academy.
- *Robert Martindale*, DMUSD parent, spoke against co-locating the District Office at Del Mar Hills Academy.
- *Diane Jacobs-Baizer*, DMUSD parent, spoke against co-locating the District Office at a DMUSD school site.
- *Vicki Miranda*, DMUSD parent, spoke in favor of purchasing property to relocate the District Office.
- *Ruthie Kaminskuas*, DMUSD parent, spoke against the continuous use of portable classrooms at Del Mar Heights.
- *Obie Roy*, DMUSD parent, spoke against co-locating the District Office at Del Mar Hills Academy.
- *Liz Shopes*, DMUSD parent, spoke against co-locating the District Office at Del Mar Hills Academy.
- *Paul-Eric Paumard*, DMUSD parent, spoke against co-locating the District Office at Torrey Hills School.
- *Amy Caterina*, DMUSD parent, spoke against co-locating the District Office at a DMUSD school site.
- *Jay McGuerty*, DMUSD parent, spoke against co-locating the District Office at Torrey Hills School.

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An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

- *Juli Oh*, DMUSD parent, spoke against co-locating the District Office at a DMUSD school site.
- *Patty O'Connor*, DMUSD parent, spoke against co-locating the District Office at Torrey Hills School.
- *Vanessa Black*, DMUSD parent, thanked the Board for taking school closure off the list of considerations.
- *John Spence*, DMUSD parent, spoke against co-locating the District Office at Del Mar Hills Academy.
- *Beth Westburg*, DMUSD parent, spoke against co-locating the District Office at Del Mar Hills Academy.
- *Joel Holliday*, DMUSD parent, spoke against co-locating the District Office at a DMUSD school site.
- *Estela de Llnos*, DMUSD parent, spoke against co-locating the District Office at Del Mar Hills Academy.
- *Tom Sohn*, DMUSD parent, spoke against co-locating the District Office at Del Mar Hills Academy.
- *Chris Wallace*, DMUSD parent, spoke against co-locating the District Office at Del Mar Hills Academy.
- *Lauren Essex*, DMUSD parent, presented a petition with 130+ signatures in support of not closing Del Mar Hills Academy, keeping the current configuration at Del Mar Hills Academy and Del Mar Heights, and not co-locating the District Office.

Board Discussion:

The Board asked clarifying questions relative to locating the District Office outside of the District boundaries, locating immediately adjacent to the District boundaries and potential litigation, co-location of administrative offices on a school site. Mr. Terry Tao responded to the Board's questions and confirmed that the funds generated from the sale of the Shores property must be used for capital outlay.

Mr. Tao responded to Board questions relative to deferred maintenance funds, portable classroom replacement, etc. The Board requested information to be provided on the amount of five-year deferred maintenance funds.

Motion to remove building the District Office and Maintenance & Operations at Torrey Hills School.

Motion Rodriguez

Second McDowell

Unanimous

Motion to move employee preschool and special education preschool to Del Mar Hills Academy.

Motion White

Second Easton

Board Discussion

The Board asked clarifying questions relative to the Superintendent's recommendation of moving preschool to Sycamore Ridge. Assistant Superintendent, Instructional Services, Holly McClurg clarified that ten classrooms are needed for the employee preschool and special education preschool before August 2010. Director of After School Programs, Charlene Komosinski, clarified that current facilities at Sycamore Ridge accommodate both preschools and moving them to Sycamore Ridge requires no new licensing and is the easiest and least expensive move in the District.

The Board requested more short term and long-term information on the options being discussed relative to moving both employee and special education preschools.

Motion failed.

Motion to direct the realtors to expand the search for space for a District Office to 1) include a size of approximately 10,000 square feet, 2) expand the search for suitable property contiguous to the District boundaries, and 3) search neighboring areas for a separate space for Maintenance & Operations.

Motion Easton

Second White

Unanimous

Motion to remove from consideration the co-location of the District Office at Del Mar Hills Academy.

Motion White

Second Perkins

Board Discussion

Board members expressed the need for further information before voting on the motion.

Public Input:

- *Wayne Harris*, DMUSD parent, spoke in support of pursuing the opinion of the General Attorney regarding locating on property outside the boundary.
- *Ellen Thomas*, DMUSD parent and real estate broker, spoke in support of working with the current brokers to find the right property.

- *Liz Shopes*, DMUSD parent, spoke in support of locating employee preschool and special education preschool at Sycamore Ridge.

Member White withdrew the motion.

8.3 Update, School-Located Vaccination (SLV) Clinic

Sheila Weinberg, Director of Pupil Services, presented an update on the feasibility of conducting a vaccination clinic within the DMUSD and the decrease in the number of clusters of SLV. The recommendation at this time is to not hold a vaccination clinic on school campuses.

8.4 Discussion, Resolution for Retiring Employee

Superintendent McClain, reported that staff is in support of continuing the practice of honoring retiring employees at the end of the year celebration.

8.5 Update, 7th Annual DMUSD Blood Drive – January 20, 2010

Executive Assistant to the Superintendent, Sherry Forte, reported the Blood Drive resulted in 32 pints of blood being donated, which was down from previous years due to the poor weather conditions. The Board thanked Mrs. Forte and “the team” for organizing the Blood Drive.

8.6 Board Ratification, Nexus

Director of Technology, Mike Casey, asked the Board to ratify the work of Nexus to migrate Call Manager, NEC 2400 Voice Mail, Voice PRI, and First Class Voice Mail services from the Ashley Falls network to the District’s core Metro Switch. The work was scheduled for February 1st and 2nd in order to minimized disruption to the district.

Motion to approve ratification of the services performed by Nexus.

Motion Perkins

Second McDowell

Unanimous

8.7 Approval of Interdistrict Attendance Agreement Between the Del Mar Union School District and Other School Districts

Superintendent McClain presented this routine countywide procedure in order for students residing in the Del Mar district to attend schools in other districts, and for students residing in other districts to attend Del Mar schools.

The Board requested that information on the Romero Bill be presented at a future meeting. The Board asked clarifying questions regarding interdistrict transfers, which were responded to by Director of Pupil Services, Sheila Weinberg.

Motion to approve Interdistrict Attendance Agreement Between the Del Mar Union School District and Other School Districts.

Motion McDowell

Second White

Unanimous

8.8 Board Direction, Request for Proposal, Space Planner

Superintendent McClain presented general information on space planners as requested by the Board. The Board directed staff to investigate whether another district is currently using a space planner and transferring their Request for Proposal (RFP) to the DMUSD.

Motion to extend the meeting to 11:00 p.m.

Motion Easton

Second Perkins

Unanimous

8.9 Reminder of Upcoming Events

(For information only.)

The Board requested that the meetings of the JPA be added to the list of Upcoming Events.

9 OPERATIONS AND FACILITIES

9.1 Facilities Report for December and January

(For information only.)

Superintendent McClain reported that staff is pursuing a bid to update the Long Term Facilities Master Plan.

10 BUSINESS AND FINANCE

10.3 Solar Energy

Public Input

- *Doug Rafner*, DMUSD parent, suggested the Financial Task Force study the possibility of Solar Energy.

The Board was in agreement in having the Financial Task Force research Solar Energy as a budget savings.

- 10.4 **Update, Proposals for the 2010/2011 State Budget**
Tabled to the February 24, 2010 Board meeting.

- 10.5 **Update – Eric Hall & Associates**
The Board requested this item be brought back to the Board on a CFD agenda.

11 PERSONNEL

- 11.2 **First Read: Revision of Director, After School Programs/Child Care Services Job Description**

Human Resources Technician, Darlene Nadlonek, presented the revised job description for Director, After School Programs/Child Care Services for a first reading. The position is posted to attract both classified and certificated applicants.

The Board asked clarifying questions regarding the licensing for After School Child Care and the preschool program.

- 11.3 **Update of Process for Hiring Director, After School Programs/Child Care Services**

Human Resources Technician, Darlene Nadlonek, presented a timeline for the hiring of Director, After School Programs/Child Care Services. The Board had no questions.

- 11.4 **Board Approval, Revised Classified Management Salary Schedule**

Human Resources Technician, Darlene Nadlonek, clarified that approval of the revised schedule will put the Director, After School Programs/Child Care Services and the Director, Maintenance and Operations on the same range.

Motion to approve, Revised Classified Management Salary Schedule

Motion White

Second Easton

Unanimous

- 11.5 **Update of Process for Hiring Assistant Superintendent, Human Resources**

Human Resources Technician, Darlene Nadlonek, reported due to a low response to the first posting of this position, staff is reposting with a deadline of March 8, 2010.

11.6 Board Approval, Resolution 2010-01, Determination of Seniority Among Certificated Employees with the Same Seniority Date ("Tie-Breaker Resolution")

Superintendent McClain presented Resolution 2010-01 as part of the process of conducting layoffs of certificated personnel. The Board is required to adopt a set of criteria that will be utilized if two or more employees who are subject to layoff have the same seniority date.

Motion to approve Resolution 2010-01, Determination of Seniority Among Certificated Employees with the Same Seniority Date ("Tie-Breaker Resolution")

Motion White

Second Easton

Unanimous

11.7 Selection of Board Members to Serve on Screening/Interview Panels

Human Resources Technician, Darlene Nadlonek, requested the Board select members to serve on screening and interview panels for the Assistant Superintendent, Human Resources, Director of After School Programs/Childcare and Assistant Principal. All Board members volunteered to participate and will be notified of the panel to serve on.

12 ARTICLES OF INTEREST

None.

13 ITEMS FOR FEBRUARY 17, 2010 BOARD MEETING

- Facilities Report
- Second Reading, 2010/2011, 2011/2012 & 2012/2013 School Year Calendar
- Library Materials Selection Policy
- Minutes of Special Board Meeting of January 7, 2010
- Minutes of Special Board Meeting of January 13, 2010
- Minutes of Special Board Meeting of January 20, 2010
- Minutes of Special Board Meeting/Visitation of January 20, 2010
- Minutes of Regular Board Meeting of January 27, 2010
- Update, Proposals for the 2010/2011 State Budget
- Posting correspondence/emails to the website.
- CSBA Delegate Election
- Contract between Sharon L. McClain and the DMUSD – February 24, 2010
- 7/11 DAC Proposal
- Other items requested by the Board

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An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

There being no further business to come before the Board, there was a
Motion to Adjourn at 11:00 p.m.

Motion Perkins

Second Easton

Unanimous

Steven McDowell, Clerk

Sharon McClain, Superintendent

Date

Date

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An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Special Board Meeting/Visitation

February 17, 2010
1:00 p.m.

Ocean Air School
11444 Canter Heights Drive
San Diego, CA 92130

Members Present: Comischell Rodriguez, President of the Board
Steven McDowell, Clerk of the Board
Annette Easton
Doug Perkins
Katherine White

DMUSD Staff: Supt. McClain, Superintendent

BUSINESS TRANSACTED WAS LIMITED TO THE FOLLOWING:

1. Board President Rodriguez, called the meeting to order at 1:05 p.m.
2. Motion to Approve the Agenda
Motion Easton
Second White
Unanimous
3. **PUBLIC INPUT CONCERNING ITEMS ON THE SPECIAL MEETING/VISITATION AGENDA**
There was no input from the public.
4. **VISIT WITH THE TECHNOLOGY DEPARTMENT**
The Board heard a presentation from Technology Director, Mike Casey, about the opportunities students in our District have for a rich experience in technology. Students in the 6th grade are creating podcasts and Board members along with a Technology Teacher partner "went back to 6th grade" and created podcasts about recycling. The podcasts were shared with the entire group to applause!

5. ADJOURNMENT

There being no further business to come before the Board, there was a
Motion to Adjourn at 2:25 p.m.

Motion White

Second Easton

Unanimous

Steven McDowell, Clerk

Sharon L. McClain, Superintendent

Date

Date

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Regular Board Meeting

February 17, 2010

Closed Session: 4:00 p.m.

Open Session: 5:45 p.m.

Del Mar Hills Academy
14085 Mango Drive, Del Mar, CA 92014

Board President Rodriguez called the Regular Board Meeting to order at 4:00 p.m.

PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

There was no input from the public.

Adjourned to Closed Session at 4:03 p.m.

RECONVENE OPEN SESSION

Board President Rodriguez welcomed staff, parents and community members to the Regular Board Meeting of the Board of Trustees.

The Board met in Closed Session from 4:05-5:50 p.m. to discuss:

- 1.1 **Public Employee Discipline/Dismissal/Release pursuant to Government Code 54957**
- 1.2 **Conference with Legal Counsel – Potential Litigation** (Government Code Section 54956.9(c); Name of Case: Two cases
- 1.3 **Conference with Real Property Negotiator** (G.C. 54956.8)-Properties: 11250 El Camino Real, San Diego, CA 92130 and 4106 Sorrento Valley Blvd., San Diego, CA 92121; Corner of Jimmy Durante Blvd. & San Dieguito Rd., Del Mar, CA 92014 — Agency Negotiator: Sharon McClain, Superintendent
- 1.4 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: Sharon McClain, Superintendent; Employee Organization: Del Mar California Teachers Association

REPORT OF ACTION TAKEN IN CLOSED SESSION:

The Board approved the non-reelection of probationary employees #316-966 and #472-541. There was no further action taken.

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An audio recording and a detailed description of all agenda items is available at www.dmusd.org - Board of Trustees - Board Meetings.

CALL TO ORDER

Board President Rodriguez called to order the Open Session of the Regular Board Meeting of the Del Mar Union School District, Board of Trustees at 5:59 p.m.

1. PLEDGE OF ALLEGIANCE

Superintendent Dr. Sharon McClain led Board members and guests in the Pledge of Allegiance.

ROLL CALL

Members Present (5):

Comischell Rodriguez, President of the Board
Steven McDowell, Clerk of the Board
Annette Easton
Doug Perkins
Katherine White

Administrators Present:

Dr. Sharon McClain, Superintendent
Dena Whittington, Assistant Superintendent, Business Services
Holly McClurg, Assistant Superintendent, Instructional Services
Sheila Weinberg, Director of Pupil Services
Mike Casey, Director of Technology
Randy Wheaton, Director of Maintenance & Operations
Charlene Komosinski, Director of Child Care/After School Programs
Katie Shanahan, Coordinator State & Federal Projects
Darlene Nadlonek, Human Resources Technician

Principals Present:

David Jones, Carmel Del Mar
Ryan Stanley, Ocean Air
Shelley Petersen, Ashley Falls

DMUSD Staff Present:

Tanya Lubomudrov, Danielle Roche, Bill Porter, Genna Chapluk

2. STUDENT RECOGNITION— There was no student recognition presented.

3. APPROVAL OF AGENDA

Amendments to the Agenda:
Item 10.11 to follow Item 5.7

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An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

Motion to Approve Agenda, as amended

Motion White

Second Perkins

Unanimous

4. CORRESPONDENCE/COMMUNICATION

4.1 Correspondence

There was no correspondence presented.

4.2 Public Comment (for items not on the Agenda)

- *Gavin Hurst*, DMUSD parent, spoke against co-locating the District Office at Ashley Falls School.
- *Molly Schneider*, DMUSD parent, spoke against co-locating the District Office at Ashley Falls School.
- *Craig Sherman*, future DMUSD parent, spoke against co-locating the District Office at Del Mar Hills Academy.
- *Kelli Politoske*, DMUSD parent, spoke against co-locating the District Office at Ashley Falls School.

5. REPORTS, RECOGNITIONS AND HEARINGS

5.1 Staff Recognition - Employees of the Month for February 2010:

Board President Rodriguez thanked Jakes Del Mar for its continued support of the DMUSD Employees of the Month program by donating gift certificates for the honorees, as follows:

Ashley Falls – Heather Trust – Child Care
Carmel Del Mar – Lorraine Leftwick – Child Care
Del Mar Heights – Krissi Bittner – Child Care
Del Mar Hills – Catherine Tann – Child Care
Ocean Air – Kevin Mitchell – Child Care
Sage Canyon – Tam Phan – Child Care
Sycamore Ridge – Kevin Ratliff – Child Care
Torrey Hills – Brandon Grile – Child Care
Child Care Office – Lisa Swann, Office Assistant
Employee Child Care – Kristen Morrison – Child Care

5.2 Report - DMCTA Report: Danielle Roche, DMCTA Acting-President, Ocean Air

Danielle Roche reported that teachers have been very busy preparing for parent/teacher conferences. They are looking forward to dialoging with parents to help students reach their maximum potential. Teachers are apprehensive about the

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pink slip notices. On behalf of the DMCTA, Ms. Roche thanked Superintendent McClain for working collaboratively with teachers through the Professional Relations meeting to develop a procedure for handing out the pink slip notices as compassionately as possible. Mr. Roche introduced Ocean Air Science Teacher, Tanya Lubomudrov, who commented that February is very busy month for teachers who are grading, assessing, etc. in preparation of parent/teacher conferences. She reported that in February the DMUSD teachers will have donated 8,400 hours to prepare report card presentation, which equates to \$226,800 in financial donations. The total hours donated from December – February equals 15,415+ hours amounting to \$605,610 in billable hours.

5.3 Report - DMSEF Report: Chris Stevenson, DMSEF President

On behalf of the Del Mar Schools Education Foundation, Chris Stevenson, presented a check in the amount of \$726,000 to the DMUSD. This check combined with the carryover of \$84,000 totals \$810,000 designated for ESC teachers' salaries for the 2010/2011 school year. The funds equate to nine teaching positions and will be allocated equitably among all schools sites based on ESC teaching section. An additional \$110,000 has been raised and will be donated at the March meeting, resulting in a total of 10 teachers positions. Additional matching corporate funds are expected to be donated no later than June 15, 2010. Ms. Stevenson thanked the Board, district staff, principals, teachers, PTAs and thousands of donors for making the donation possible. Ms. Stevenson requested approval to begin a second fundraising campaign ending no later than April 30, 2010. Sage Canyon, Carmel Del Mar, Ashley Falls, Del Mar Heights and Sycamore Ridge have committed to donating their jog-a-thon funds to the DMSEF for the ESC programs.

**Item 10.9 occurred at this time.

**Item 10.10 occurred directly after item 10.9.

5.4 Report - DMSEF Report: PTA Report: Vanessa Black, Del Mar Hills Academy PTA President

Vanessa Black was not able to attend and will report at the March 10, 2010 Board meeting.

5.5 Report –Monthly Staff Development, Travel & Conference Update
(Presented for information only.)

5.6 Report – Board Reports/Comments

Member Perkins:

- Reported that the Financial Task Force will be meeting on February 19 and the subcommittees have started to meet.

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An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

- Public input is being received and reviewed by the Financial Task Force.
- Teacher representatives will participate in the subcommittees to add additional perspective and information.
- Information from subcommittees will be available soon and posted on the website.
- All the meetings, Task Force members, etc. are posted on the DMUSD website.

Member Rodriguez:

- Had an exciting visit to the Technology Department with the Board where they learned how to produce a podcast.
- Is receiving emails from the public and appreciates their interest in the DMUSD.

Member Easton:

- Thanked Mike Casey, Director of Technology, for the informative and educational visit with the Technology Department.

Member McDowell:

- Thanked the entire Technology Department for the demonstration on how standards are incorporated.
- Thanked the principals for sending invitations to their various school events.

Member White:

- Attended Colonial Trade Faire Days at Del Mar Heights.
- Thanked Del Mar Heights for the opportunity.

5.7 Report – Superintendent’s Report

- Acknowledged Charlene Komosinski, Director of After School Programs/Childcare and her pending retirement.
- Congratulated Sycamore Ridge School for earning a place on the list for a school visitation for a California Distinguished School Award.
- Visited the Technology Department and enjoyed making a podcast.
- Has been asked by National University to serve on their Community Advisory Board with the County Superintendent of Schools, Dr. Randy Ward, to start an Educational Doctorate Program.

****Item 10.11 occurred at this time.**

6. APPROVAL OF MINUTES

There were no Minutes presented for approval.

6.1 APPROVAL OF CONSENT ITEMS

- *10.1 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements
- *10.2 Board Approval of Site Performance Agreements
- *10.3 Board Approval of Agreement with San Diego Stage & Lighting Supply, Inc. for Stage Lighting at Ashley Falls School

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- *10.4 Board Ratification of Agreement with Janus Corporation for Mold Removal in Rooms P4-P8 at Torrey Hills School
- *10.5 Board Ratification of Contracts with Janus Corporation for Mold Clean Up and Remediation at Torrey Hills School
- *10.6 Board Action to Declare District Personal Property Obsolete and Surplus Property and to Dispose of or Donate per Education Code 17546(a)(b)(c)

Motion to approve Consent Items *10.1 - *10.6

Motion White

Second Rodriguez

Unanimous

7. CURRICULUM & INSTRUCTION

8. ADMINISTRATION AND POLICY

8.1 First Discussion/Direction, Posting Emails vs. Correspondence on the District Website

Superintendent McClain provided the legal opinion regarding posting emails and correspondence on the district website. The district is not legally required to post correspondence or email on the website. The emails and correspondence are public documents and must be provided to the public if requested.

The Board directed staff to keep all correspondence in hard copy for public viewing and not to post any emails or correspondence on the website. Board directed staff to bring a policy regarding posting and maintaining emails and correspondence to the Board.

8.2 Board Approval, 2010 CSBA Delegate Assembly Nominees

The Board selected the following nominees to elect to serve on the 2010 CSBA Delegate Assembly.

Jill D. Barto
Zoe Carpenter
Katie Dexter
Barbara Groth
Steve Lilly

Dan Lopez
Raqual Marquez-Maden
Steven McDowell
Comischell Rodriguez

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Motion to approve the vote of the nine selected nominees to serve on 2010 CSBA Delegate Assembly Nominees

Motion White

Second Perkins

Unanimous

8.3 Reminder of Upcoming Events

(For information only.)

Board requested that the March 5, 2010, PTA Forum be included in the "Upcoming Events", as well as the JPA meetings.

9. OPERATIONS AND FACILITIES

9.1 Facilities Report for February

Randy Wheaton, Director of Maintenance & Operations, reported on the progress of the Ocean Air Childcare facility and was available to answer Board questions.

10. BUSINESS AND FINANCE

10.7 Update, Governor's Proposals for the 2010/2011 State Budget

Dena Whittington, Assistant Superintendent, Business Services, reported on the adjustment in funding to Revenue Limit districts that will be continued for another year, and the Basic Aid districts' participation in a "Fair Share" reduction in State funding. Ms. Whittington summarized information that has changed based on new information from the State.

The Board asked clarifying questions, which were responded to by Ms. Whittington.

10.8 2009-2010 San Diego County Office of Education Oversight Letter Regarding 2009-2010 First Interim

Dena Whittington, Assistant Superintendent, Business Services explained the County is reformatting the Oversight Letters due to the current economic situation. She stated that although the First Interim was completed accurately the report highlights expenses to monitor.

The Board asked clarifying questions that were responded to by Ms. Whittington.

10.9 Board Acceptance of the Del Mar Schools Education Foundation Donation for the 2010-2011 School Year

Motion to accept the Del Mar Schools Education Foundation Donation for the 2010-2011 School Year

Motion White

Second Perkins

Unanimous

10.10 Board Approval of the Del Mar Schools Education Foundation Request for Second Campaign

The Board extended appreciation to the DMSEF representatives and DMSEF Board for all of the hard work on behalf of the DMUSD. Ms. Chris Stevenson, President of the DMSEF, outlined the "Got ESC" plan for the second campaign ending April 30, 2010, which includes "Got ESC" tee-shirts and eblasts.

Motion to approve the Del Mar Schools Education Foundation Request for Second Campaign

Motion McDowell

Second Perkins

Unanimous

10.11 Board Approval of Contract with Dolinka Group

Assistant Superintendent, Business Services, Dena Whittington, presented a contract with the Dolinka Group to update the District's Facilities Master Plan and enrollment.

The Board asked clarifying questions, which were responded to by Assistant Superintendent, Business Services, Dena Whittington. A representative from the Dolinka Group was also present to respond to Board questions.

The Board took no action and requested to have the Contract be presented for further discussion at a June Board meeting, if staff feels it is necessary, and the expense to be included as a line item in the DMUSD budget.

10.12 Analysis - Electrical Consumption

Assistant Superintendent, Business Services, Dena Whittington Business Services Department presented a two-year comparison of electrical consumption. Ms. Whittington reported that staff reduced electrical usage from 2008/09. The Business Services Department will attend a forum with SDG&E sponsored by the SDCOE.

10.13 **2009-2010 Monthly Budget Update, Legal Fees and Cash Balance Report**
(Presented for information only.)

11. PERSONNEL

11.1 **Second Reading and Approval, Revision of Director, After School Programs/Child Care Services Job Description**

The Board has no questions on item 11.1.

Motion to approve revision of Director, After School Programs/Child Care Services Job Description.

Motion Easton
Second McDowell
Unanimous

11.2 **Notice to the Governing Board of Recommendation to Reduce and/or Eliminate Services for the 2010-2011 School Year Pursuant to Education Code Sections 44949 and 44955**

Darlene Nadlonek, Human Resources Technician, presented the notice, which is a mandated requirement in order for the Board to move forward with approving the Resolution reducing and eliminating certain certificated services.

11.3 **Board Approval of Resolution 2010-02, Reducing and Eliminating Certain Certificated Services for the 2010-11 School Year**

Darlene Nadlonek, Human Resources Technician, presented Exhibit "A" to Resolution No. 2010-02 detailing the services to be reduced for 2010/2011, as follows:

Music Teaching	6.6 FTE
Art Teaching	7.0 FTE
Science Teaching	2.2 FTE
Physical Education Teaching	6.0 FTE
Technology Teaching	3.2 FTE
Drama Teaching	1.1 FTE
Spanish Teaching	0.5 FTE
Classroom Teachers K-6	22.0 FTE
Coordinator of State & Federal Projects	1.0 FTE

Public Input

- *Polly Murphy*, DMUSD parent, asked for clarification regarding the delivery of pink slip layoff notices and the DMSEF's fundraising to avoid issuing pink slips.

Motion to approve Resolution 2010-02, Reducing and Eliminating Certain Certificated Services for the 2010-11 School Year

Motion Perkins

Second Rodriguez

Unanimous

12. ARTICLES OF INTEREST

None.

13. ITEMS FOR MARCH 10, 2010 BOARD MEETING

- Facilities Report
- Second Reading, 2010/2011, 2011/2012 & 2012/2013 School Year Calendar
- Library Materials Selection Policy
- Student Teacher agreement between DMUSD and SDSU
- Minutes of Special Board Meeting of January 7, 2010
- Minutes of Special Board Meeting of January 13, 2010
- Minutes of Special Board Meeting of January 20, 2010
- Minutes of Special Board Meeting/Visitation of January 20, 2010
- Minutes of Regular Board Meeting of January 27, 2010
- Update, Proposals for the 2010/2011 State Budget
- Other items requested by the Board

There being no further business to come before the Board, there was a
Motion to Adjourn at 7:45 p.m.

Motion Easton

Second Rodriguez

Unanimous

Steven McDowell, Clerk

Sharon McClain, Superintendent

Date

Date

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**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Special Board Meeting

February 24, 2010
3:00 p.m.

Del Mar Hills Academy
14085 Mango Drive, Del Mar CA 92014

Members Present (5): Comischell Rodriguez, President of the Board
Steven McDowell, Clerk of the Board
Annette Easton
Doug Perkins
Katherine White

Administrators Present: Dr. Sharon McClain, Superintendent
Holly McClurg, Assistant Superintendent, Instructional Services
Katie Shanahan

Principals Present: Shelley Petersen, Ashley Falls

DMUSD Staff Present: Jodi Neilson,

Others Present: Approximately 28+ community members.

BUSINESS TRANSACTED WAS LIMITED TO THE FOLLOWING:

Board President Rodriguez called the meeting to order at 3:05 p.m.

1. APPROVAL OF AGENDA

Motion to Approve the Agenda

Motion Easton

Second Perkins

Unanimous

2. PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

There was no input from the public

3. BOARD MEETING EFFECTIVENESS WORKSHOP, 3:05-4:00 P.M.

Board President Rodriguez and Superintendent McClain presented information relative to the DMUSD Effective Workshop including:

Role of the board

- Setting direction
- Essential document – believe,
- Success indicators

Governance Clock:

- 12 o'clock – main view of district
- 6 o'clock – district staff and responsibility

Governance Calendar:

- The Board reviewed a draft of the DMUSD Governance Calendar, showing month-by-month items for the Board to discuss and/or take action.

Focused decision making – The Trifocal lens approach

- The big picture lens
- The issue lens
- Governance lens

Use the ABC's of looking at an issue

- Acknowledge
- Bridge
- Clarify information
- Deliver the key message

Meeting Norms

- Consistently support decisions in public
- Work together to achieve outcome of the Strategic Plan
- Assure superintendent provide timely, accurate & legally compliant documents
- Assure Board's values are considered prior to review of significant issues
- Board members communicate to staff through the superintendent
- Make a commitment to open communication
- Honor agreements

Communication

- Refer community questions and ideas to superintendent
- Assure there is no conflict of interest
- Adhere to open meeting laws
- Submit agenda items according to the published calendar

Process and Procedures

- Deliberate from a motion
- State ideas and thoughts concisely
- Value community input

Staff recommended they continue refining the Governance Calendar in a workshop format to be held on March 24, 2010, at the earliest, and that it be revisited in January of each year.

4. **BOARD APPROVAL, ENGAGEMENT AGREEMENT WITH PROCOPIO, CORY, HARGREAVES & SAVITCH LLP**

Motion to approve, Engagement Agreement with Procopio, Cory, Hargreaves & Savitch LLP

Motion Perkins

Second White

Unanimous

Adjournment into Closed Session

Motion to adjourn into Closed Session at 3:55 p.m.

Motion Perkins

Second White

Unanimous

RECONVENE OPEN SESSION AT 6:15 P.M.

Board President Rodriguez welcomed staff, parents and community members to the Special Board Meeting of the Board of Trustees.

The Board met in Closed Session from 4:00-6:10 p.m. to discuss

1.1 **Public Employee Discipline/Dismissal/Release pursuant to Government Code 54957**

1.2 **Consider Personnel Issues** (Government Code Sections 11126 and 54957); limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session

1.3 **Conference with Legal Counsel – Potential Litigation** (Government Code Section 54956.9(c); Name of Case: Three cases

1.4 **Conference with Real Property Negotiator** (G.C. 54956.8)-Properties: 1302 Camino Del Mar, Del Mar, CA; 4106, 4110, 4116 and 4122 Sorrento Valley Blvd., San Diego, CA; 11189, 11199 Sorrento Valley Rd., San Diego, CA; 12625 High Bluff Dr., San Diego CA, 225 9th Street, Del Mar, CA —Agency Negotiator: Sharon McClain, Superintendent

5. **REPORT OF ACTION TAKEN IN CLOSED SESSION**

Board President Rodriguez reported that the Board approved the release of nineteen temporary teachers on one-year temporary contracts: Employee #'s 472-964, 478-762, 483-599, 103-342, 404-698, 101-972, 101-366, 483-433, 115-486, 405-382, 465-833, 375-142, 322-150, 331-073, 426-799, 324-425, 445-899, 263-428 and 413-280..

Motion to add the Pledge of Allegiance between items 5 and 6 on the Agenda.

Motion White

Second Rodriguez

Unanimous

PLEDGE OF ALLEGIANCE

Board President Rodriguez led Board members and guests in the Pledge of Allegiance.

6. PUBLIC INPUT FOR AN ITEM NOT ON THE AGENDA

There was no input from the public.

7. BOARD APPROVAL OF PROFESSIONAL SERVICE AGREEMENTS FOR THE DEL MAR UNION SCHOOL DISTRICT AFTER SCHOOL ENRICHMENT PROGRAM

Director of After School Programs/Childcare, Charlene Komosinski, presented the following Professional Services Agreements for approval:

Mahvash Ardakani – *Brain Busters*

Wyatt Cameron DBA *Super Moverz, LLC*

Peg Windisch DBA *We are Coaches*

Motion to approve of Professional Service Agreements for the Del Mar Union School District After School Enrichment Program

Motion White

Second Easton

Carried (4-0-1)

Ayes 4

Noes 0

Abstain 1 (Member Perkins)

8. UPDATE, POTENTIAL PROPERTIES FOR DISTRICT OFFICE, CHUCK WASKER, COLLIERS INTERNATIONAL, AND MARK KAGAN, MARKJEN CORPORATION

Superintendent McClain, Board President Rodriguez, and Chuck Wasker and Mark Kagan, realtors, presented an overview of the properties currently available for a new District Office site.

Attorneys Jeff Stoke and Greg Mosier answer Board concerns regarding: 1) acquiring property outside of the District boundaries, 2) contiguous properties and 3) moving boundaries.

Board asked clarifying questions re 1) the distinction in locating administration vs another usage outside the district boundaries and the process for extending the district boundary. The Board will work with the realtors and attorneys to make a final decision within the next 30 days. Superintendent McClain is working with the City of Del Mar regarding an extension of the existing lease at 225 9th Street, Del Mar CA.

9. **BOARD DISCUSSION/ACTION, 7/11 DISTRICT ADVISORY COMMITTEE PROPOSALS**

Motion to extend the time limit for public input to allow all speakers the opportunity to address the Board.

Motion Perkins

Second White

Unanimous

The Board supports the staff continuing to explore boundary reconfiguration and all options using input from the 7/11 DAC and the Strategic Planning Financial Task Force.

Public Input

- *Amy Caterina*, DMUSD parent, spoke in support of eliminating co-location of the district office at a school site from consideration and making an offer on a property.
- *Heidi Neihart*, DMUSD parent, asked the Board to make a decision.
- *Troy Mitchell*, DMUSD parent, spoke in support of purchasing property for the District Office.
- *Noushin Bashi*, DMUSD parent, spoke in support of purchasing property for the District Office.
- *Richard Pascue*, DMUSD parent, spoke in support of purchasing property for the District Office.
- *Laurie Horton*, DMUSD parent, asked the Board to make a decision.
- *Kelli Politoske*, DMUSD parent, addressed the Board regarding rumors within the community and in support of eliminating co-location of the district office at a school site from consideration.
- *Cynthia Edgery*, DMUSD parent, spoke in support of purchasing property for the District Office.
- *Beth Westburg*, DMUSD parent, spoke in support of presenting the City of Del Mar with a lease extension and in support of eliminating co-location of the district office at a school site from consideration.
- *Joel Holliday*, spoke in support of eliminating co-location of the district office at a school site from consideration.
- *Victoria Cole*, DMUSD parent, spoke about the condition of the portables at Del Mar Heights School.
- *Estella de Llanos*, DMUSD parent, spoke in support of purchasing property for the District Office.
- *Arlene Dutchik*, DMUSD parent, spoke in support of studying a readjustment to the attendance boundaries.

Board Discussion

The Board discussed the readiness of eliminating certain proposals from consideration and agreed that until all the Board members have toured the available properties and received information on each, they were not prepared to vote.

Motion to conclude discussion on 7/11 District Advisory Committee's proposals.

Motion Easton

Second McDowell

Unanimous

The Board once again extended their appreciation to all members of the 7/11 DAC for their dedicated service to the District.

The Board agreed on the following priorities regarding relocating the District Office.

Priority #1: Purchase property

Priority #2: If property is not available, stay at 225 9th Street, Del Mar until suitable property is purchased.

Priority #3: If the City of Del Mar will not extend the existing lease, look at other options.

10. BOARD DISCUSSION/APPROVAL, CONTRACT BETWEEN SHARON L. MCCLAIN, ED.D. AND THE DMUSD BOARD OF TRUSTEES

The Board placed a discussion of Superintendent McClain's current contract on the agenda to determine what the issues are, and what Board action may be necessary.

Dena Whittington, Assistant Superintendent, Business Services, explained that the Business Services Department has not been able to implement a provision in the Superintendent's Contract reported revised on June 17, 2009.

The Board and Superintendent discussed the amendment to the Contract in June and that the revision must be written in a manner that is acceptable to STRS.

Superintendent McClain will present a revised amendment, outlining the agreement made in June 2009, to the Board at the next Closed Session Board meeting.

Public Input

- *Melanie Carmosino for Doug Rafner*, DMUSD parent, spoke in support of living up to a commitment.

RECONVENE TO CLOSED SESSION

The Board reconvened to Closed Session at 8:50 p.m. to continue discussion on an item on the Closed Session Agenda.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 11:03 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Rodriguez reported that the Board took no action in Closed Session.

11. ADJOURNMENT OF SPECIAL BOARD MEETING

There being no further business to come before the Board, there was a
Motion to Adjourn at 11:05 p.m.

Motion Easton

Second Rodriguez

Unanimous

Steven McDowell, Clerk

Sharon L. McClain, Superintendent

Date

Date

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Special Board Meeting/Visitation

March 3, 2010
12:30 p.m.

11189 Sorrento Valley Road
San Diego, CA 92121
And various locations below

Members Present: Steven McDowell, Clerk of the Board
Annette Easton
Doug Perkins
Katherine White (*Arrived at 12:40 p.m.*)

Members Absent: Comischell Rodriguez, President of the Board

DMUSD Staff: Supt. McClain, Superintendent
Holly McClurg, Assistant Superintendent, Instructional Services
Dena Whittington, Assistant Superintendent, Business Services

BUSINESS TRANSACTED WAS LIMITED TO THE FOLLOWING:

1. Board Clerk McDowell, called the meeting to order at 12:33 p.m.
2. Motion to Approve the Agenda
Motion Perkins
Second Easton
Carried (3-0-0)
3. **PUBLIC INPUT CONCERNING ITEMS ON THE SPECIAL MEETING/VISITATION AGENDA**
There was no input from the public.
4. **BOARD TOUR OF PROPERTIES TO BE CONSIDERED FOR NEW DISTRICT OFFICE FACILITY**
Chuck Wasker and Mark Kagan, realtors, lead the Board and staff on a tour of potential properties for the relocation of the District Office, as follows:
 - 11189 and 11199 Sorrento Valley Road, San Diego, CA 92121
 - 4106, 4110, 4116 & 4122 Sorrento Valley Blvd., San Diego, CA 92122
 - Corner of Jimmy Durante Blvd. & San Dieguito Rd., Del Mar, CA 92014

5. ADJOURN INTO CLOSED SESSION

Motion to adjourn into Closed Session at 2:25 p.m

Motion Easton

Second Perkins

Carried (4-0-0)

The Board met in Closed Session at 225 9th Street, Del Mar CA 92014 from 2:25 to 2:45 p.m. to discuss the following:

Conference with Real Property Negotiator (G.C. 54956.8)-Properties:

225 9th Street, Del Mar, CA, 92014 — Under Discussion: Sale/Lease Terms Between the City of Del Mar and the DMUSD—Agency Negotiator: Sharon McClain, Superintendent

The Board reconvened to Open Session at 2:43 p.m.

6. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Rodriguez reported no action was taken in Closed Session.

7. ADJOURNMENT

There being no further business to come before the Board, there was a

Motion to Adjourn at 2:44 p.m.

Motion White

Second Perkins

Carried (4-0-0)

Steven McDowell, Clerk

Sharon L. McClain, Superintendent

Date

Date

March 18, 2010

1

To: Board Members

From: David Jones, Principal, Carmel Del Mar

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 2.0: Student Recognition – Carmel Del Mar

Carmel Del Mar first graders are presenting a segment of their President's Day program. To prepare for this performance, students learned the importance of American symbols, icons, and traditions of the United States. Students transfer their knowledge to the technology lab, where they learned keyboarding skills in KidPix, how to use graphic tools, all while learning Chromakey and Videography. In music, students sing and learn the meaning of patriotic songs, and dress in traditional clothing to compliment the theme and message.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

March 24, 2010

2

To: Board Members

From: Sharon McClain

Subject: Agenda Item 5.1: Staff Recognition – Employees of the Month

Jake's Del Mar is continuing its support of our educational program by honoring staff members each month who are recognized by their site or department as "Employees of the Month." Jake's provides honorees with a \$40.00 gift certificate.

Employees of the Month for March 2010 are:

Ashley Falls
Carmel Del Mar
Del Mar Heights
Del Mar Hills
Ocean Air
Sage Canyon
Sycamore Ridge
Torrey Hills

Danielle Rhoades – 2nd/3rd Combo Teacher
Evon Carpenter – 5th Grade Teacher
Mary ZoBell – Spanish Teacher
Hilary Wilson – Kindergarten Teacher
Jim Gianola – Technology Teacher
Lori Smiley – District Nurse
Cindy Monaghan – Preschool Speech & Language
Specialist
Katrina DeRoche – Special Education Aide

RECOMMENDED: For information only. No action is required.

March 17, 2010

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 5.2: Report: DMCTA Acting President, Danielle Roche

DMCTA Acting President, Danielle Roche, will be present to give a brief report to the Board.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

March 17, 2010

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 5.3: Report: Del Mar Schools Education Foundation

DMSEF President, Chris Stevenson, will provide a brief report on DMSEF activities during the past month.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

February 12, 2010

To: Board Members
From: Dr. Sharon McClain, Superintendent
Subject: Agenda Item 5.4: Report: PTA

Fernanda Aguiar, Torrey Hills PTA President, will provide a brief report on the activities of the Del Mar Hills Academy PTA.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

March 18, 2010

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 5.5: Report: Monthly Staff Development,
Travel/Conference Update

This agenda item provides a monthly update of Staff Development and Travel Conference Requests. The spreadsheet indicates the employee who has requested to attend professional training out of the District, the activity or conference title, the estimated expenditure and the funding source for the activity.

An updated report is included in all monthly board packets.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

DEL MAR UNION SCHOOL DISTRICT

Conference/Travel Request Report

Through: March 17, 2010

NAME	SITE	ACTIVITY TITLE/DESCRIPTION	PROFESSIONAL SKILLS AND JOB PERFORMANCE IMPROVEMENT JUSTIFICATION	DATE	COST (EST.) w/ SUB EXP.	FUNDING SOURCE
Paulette Anderson & Karen Harris	DO	Basic Sales & Used Tax Seminar	Up to date information on our Sales Tax Responsibility	03/17/10	\$0.00	NA
Yvonne Roath	Child Care	Orientation	Requirement to relocate District Employee Child care /Pre-school	3/3/10 & 3/17/10	\$50.00	Child-care
Janan Taovil	After School Program	Inclusion Symposium Dual Support	Learn problem solving approaches & the skills to help children with special needs. Will bring back knowledge & tools to fellow staff so they have a better understanding on how to work with children troubled with anger, anxiety and depression.	3/11/10 & 3/12/10	\$85.00	Child-care
Charley Jacob	After School Program	Inclusion Symposium Dual Support	Learn new strategies that deal with children's everyday challenges of emotions and socialization. Additionally, hope to gain knowledge about communicating with parents & families regarding the staff & program	3/11/10 & 3/12/10	\$85.00	Child-care
Syd Williams	After School Program	Inclusion Symposium Dual Support	Learn problem solving strategies to help children with special needs in the program. Also gain valuable knowledge regarding effective communication with parents and families of children with special needs as well as meeting their needs in an all inclusive setting	3/11/10 & 3/12/10	\$85.00	Child-care

DEL MAR UNION SCHOOL DISTRICT

Conference/Travel Request Report

Through: March 17, 2010

NAME	SITE	ACTIVITY TITLE/DESCRIPTION	PROFESSIONAL SKILLS AND JOB PERFORMANCE IMPROVEMENT JUSTIFICATION	DATE	COST (EST.) w/ SUB EXP.	FUNDING SOURCE
Gaylord Leeper	Child Care After School Program	Fantastic Family Forces & Helping Kids Solve their Problems	Learn more about strategies for building strong provider-parent relationships. Also would learn more about the challenges of emotional and social interactions that youth workers have with children	3/11/10 & 3/12/10	\$85.00	Child-care
Briana Dambacher	Ashley Falls	Vital Links, Therapeutic Listening	Become Trained & Certified in the Therapeutic Listening Program and will be able to offer it to the students that qualify at Ashley Falls, Torrey Hills & DM Heights & the District will not have to hire out for these services.	4/16/10 & 4/17/10	\$435.00	Sp Ed ARRA
Ramona Jones		AT 105 News 2 You	It will give a better understanding in how to incorporate News-2-You to improve reading comprehension & use engaging activities to motivate our students	01/28/10	\$0.00	Sp Ed
Renae Podolsky	CDM	SH Job Alike	Along with Jenn Havlat, Renae Podolsky will be presenting on working with the severe-profound population and will be sharing ideas with other SH Teachers	02/17/10	\$100.00	Sp Ed
Renae Podolsky	CDM	Assistive Tech Solutions in Minutes	This training will teach a variety of ways to use AT with OI Students	02/25/10	\$100.00	Sp Ed
Renae Podolsky	CDM	Teaching Meaningful ELA, Math, Science SH	Will learn additional strategies in academic instruction for the SH population	3/8/10 & 3/9/10	\$200.00	Sp Ed

DEL MAR UNION SCHOOL DISTRICT

Conference/Travel Request Report

Through: March 17, 2010

NAME	SITE	ACTIVITY TITLE/DESCRIPTION	PROFESSIONAL SKILLS AND JOB PERFORMANCE IMPROVEMENT JUSTIFICATION	DATE	COST (EST.) w/ SUB EXP.	FUNDING SOURCE
Dena Whittington	DO	Basic Aid Symposium	Further knowledge of Basic Aid Funding	03/15/10	\$158.40	Business
Elena Fresquez		Cochlear Implants Students: Professional Preparation for Speech & Language Pathologists	Attendance at this conferece will help serve the students with a cochlear implant and will help maintain licensure in CA as an SLP	03/24/10	\$0.00	NA
Cindy Monaghan	Sycamore Ridge	Phonology Conference 2010	Early intervention in the area of phonology may prevent later academic problems according to the latest research. As the SLP for the pre-school, we want to provide the BEST intervention possible before a child reaches kindergarten.	03/08/10	\$100.00	Sp Ed
Syd Williams		Boost Conference	To improve professional skills by affording a variety of new & effective techniques & strategies that will improve the ability to resolve issues that may arise with students or with staff under supervision. The event will also provide a multitude of fresh new ideas & activities that can be shared with staff to help further enrich the ASP program.	4/29 & 4/30 2010 & 5/1/2010	\$675.00	Child-care
Patrick Lum & Julian Martinez	DO	Green Bathrooms	The workshop will discuss the different types of technologies to reduce both energy consumption and water usage & will learn about low-flow & other bathroom essentials.	03/25/10	\$0.00	NA

DEL MAR UNION SCHOOL DISTRICT

Conference/Travel Request Report

Through: March 17, 2010

NAME	SITE	ACTIVITY TITLE/DESCRIPTION	PROFESSIONAL SKILLS AND JOB PERFORMANCE IMPROVEMENT JUSTIFICATION	DATE	COST (EST.) w/ SUB EXP.	FUNDING SOURCE
Travis Gordon	DO	Lighting Questions & Answers	Specific lighting & lighting control questions will be answered by a lighting expert! Questions and answers pertaining to Commercial, Industrial & Residential projects.	03/17/10	\$0.00	NA
Kerry Boesch	CD, Hills, Sage	Specialized Techniques for Measuring Sensory Integration	It is a great Certification to have when going into IEP meetings. Leads to the Sensory Integration Certification.	3/5/10 & 3/7/10 & 3/20/10 & 3/21/10	\$200.00	Special Ed
Kerry Boesch	CD, Hills, Sage	From Interpretation to Intervention	This course leads to SIPT Certification. The knowledge will be helpful to have when speaking to parents/advocates in IEP meetings.	5/14/10 through 5/16/10 & 5/22/10 & 5/23/10	\$200.00	Special Ed

DEL MAR UNION SCHOOL DISTRICT

Conference/Travel Request Report

Through: March 17, 2010

NAME	SITE	ACTIVITY TITLE/DESCRIPTION	PROFESSIONAL SKILLS AND JOB PERFORMANCE IMPROVEMENT JUSTIFICATION	DATE	COST (EST.) w/ SUB EXP.	FUNDING SOURCE
Camille Stratton	Sycamore Ridge	Practical Magic: Behavior Management Skills for the Classroom	To gain strategies to use with students & sharing the information with co-workers.	03/12/10	\$100.00	Special Ed
Kathryn Symington	CDM	NCTM Annual Meeting	Looking for ways to differentiate instruction in math to meet the needs of all learners. Can learn how to utilize small instruction groups for math, just as it is done for reading groups. It will greatly enhance how to give a more individualized program to the students.	4/21/10 - 4/24/10	\$643.00	SIP
Laurie O'Farrell	CDM	NCTM Annual Meeting	Gain new strategies to differentiate math instruction and expand teaching strategies to use with new math adoption.	4/22/10 & 4/23/10	\$543.00	SIP

DEL MAR UNION SCHOOL DISTRICT

Conference/Travel Request Report

Through: March 17, 2010

NAME	SITE	ACTIVITY TITLE/DESCRIPTION	PROFESSIONAL SKILLS AND JOB PERFORMANCE IMPROVEMENT JUSTIFICATION	DATE	COST (EST.) w/ SUB EXP.	FUNDING SOURCE
Tracy Garber	CDM	NCTM Annual Meeting	CA Standards for Teaching Profession: 6-1, Reflecting on Practice & Planning 6-2, Establishing goals & pursuing professional growth specifically, with hopes to learn and apply new methods for math intervention & remediation at the 4th grade.	4/22/10 & 4/23/10 & 4/24/10	\$543.00	SIP
Dena Whittington	DO	CASBO 2010 Annual Conference	Knowledge of school finance and other business practices	4/16/10 thru 4/19/2010	\$1,500.00	Business
Janan Taovil		Boost Conference	To gain a greater understanding of after school activities for children such as art, games, teambuilding, homework help, science, self esteem and health. Able to bring back ideas to train Staff & implement activities in the program.	4/29 & 4/30 2010 & 5/1/2010	\$610.00	Child-care

March 17, 2010

To: Board Members

From: Holly McClurg, Assistant Superintendent of Instructional Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 7.1: Staff Recognition, Jodi Neilson, CMEA Outstanding Music Educator Award

Congratulations to Jodi Neilson, Music Teacher at Ocean Air, for earning the remarkable honor of CMEA Outstanding Music Educator Award! Jodi was selected from music educators throughout the entire state of California to receive this prestigious award for her exceptional teaching and professional dedication to providing outstanding music education to children. She was formally recognized in Sacramento at the CMEA "Honoring Our Stars" Awards Banquet Gala on Friday, March 12, 2010. We are very fortunate to have such a talented educator in our district! Thank you, Jodi, for your dedication and passion. You make us proud!

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

March 18, 2010

To: Board Members

From: Holly McClurg, Assistant Superintendent of Instructional Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 7.2: Board Approval, Kids Included Together Affiliation

After submitting a successful program proposal narrative, Del Mar Union School District has been approved to become a Kids Included Together (KIT) affiliate. KIT is committed to supporting out-of-school time providers in including children with special needs. Affiliation with KIT will provide our district with staff training, technical assistance, and support materials necessary to ensure that children with special needs are successful in the program.

The attached KIT Information and Memorandum of Understanding detail the benefits of becoming a KIT affiliate, the responsibility of KIT to provide training and technical assistance, and our district's responsibility to commit to serving children with special needs in our after school program. It is recommended that DMUSD enter into the memorandum of understanding, agreeing to mutually support the inclusion of children with special needs into activities and programs within the after school programs.

FISCAL IMPACT: **Cost** – Costs associated with KIT are covered by Kids Included Together
 Program or Department – After School Programs
 Is this a Restricted Program? No
 Was this expenditure anticipated in the adopted budget? There is no expected expenditure.
 Will this Program or Department be over budget after this expenditure? No

RECOMMENDED: The Superintendent recommends the District sign the Memorandum of Understanding and approve affiliation with Kids Included Together.



Kids Included Together (KIT) is committed to supporting out-of-school time providers in including children with disabilities. KIT's goal is to assist you in overcoming the obstacles to inclusion, developing strategies that support the participation of all children, and connecting your resources to build a stronger community. **We invite you to enter into a relationship with us, in which we will provide you, your staff and volunteers with the training, technical assistance and support materials necessary to ensure that children with disabilities are not only welcomed, but successful in your program.**

To date, 57 organizations that represent 297 sites in San Diego County have collaborated with KIT to offer inclusive opportunities for children with disabilities and other special needs. Over 15,000 children with disabilities have participated in neighborhood programs thanks to the dedicated work of organizations like yours.

KIT is a 501 (c) (3) organization that was incorporated in 1997. KIT is built on a strong foundation of successful programming and a sincere commitment to both the philosophy of inclusion and its implementation in all walks of life. KIT's staff is made up of people with experience in programs just like yours; as program directors, camp directors, executive directors and line staff. When you are trained by KIT staff, you can be sure that they have a deep understanding of the challenges you face everyday.

BENEFITS OF BECOMING A KIT AFFILIATE

As a KIT Affiliate you will receive:

- Free on-site training for your staff, up to 4 times per year (total value: \$2,600)
- Access to 4 community trainings per year for your staff
- A set of training materials for your staff (total value: \$250)
- 5 child-specific consultations provided by inclusion specialists (value up to: \$2,500)
- Site-specific consultations for program director (value: priceless!)
- 1 complimentary admission to KIT's National Conference on Inclusion and KIT Journey Toward Inclusion Luncheon (total value: \$300)
- Access to KIT's Sophie Brody Resource Library software, books, and materials and specialized library events
- Enrollment in monthly webinars for up to 10 staff members (value: \$300)
- eLearning passcode for your staff to access KIT's online self-paced eLearning modules (value: \$100 per person)
- Program promotion on KIT's website, print materials and at community fairs
- Networking opportunities with other organizations who are practicing inclusion
- On-going resources, support and assistance

KIT Affiliates receive support valued at over \$7,500 per year!

As a KIT Affiliate you will be required to:

- Express a long-term commitment to include children with disabilities. KIT affiliates receive free training, technical assistance, and support from KIT staff for 4 years.
- Sign a Memorandum of Understanding (MOU) upon approval.
- Acknowledge KIT support at the program site, in publications and newsletters.
- Provide a link to KIT's website from your own website.
- Commit to training all levels of your staff and your volunteer base, including management and leadership.
- Complete organizational survey annually.
- Complete brief bi-annual progress reporting forms in March and September.

KIT Affiliate Application Guidelines

Eligibility

- Programs that serve young people ages 3–21 years.
- A commitment to fully include young people regardless of ability.
- Organization must qualify as a 501(c)(3).
- Organization must be located in San Diego County.

Proposal Narrative:

Please address the following topics in narrative form. Be as concise as possible. Your answers must not exceed a total of three single-spaced pages. We suggest that you use 12-point font. Please email to amanda@kitonline.org by **January 15, 2010**, fax to 619-758-0949 or mail to KIT at 2820 Roosevelt Road, #202, San Diego, CA 92106.

- 1) Mission of organization
- 2) Organizational goals and objectives
- 3) Population served by organization's programs (please include information about the total number of children you serve and the ethnic and socio-economic status of your participants)
- 4) Prior experience serving children with disabilities, including both challenges and successes
- 5) Describe what methods or tools are used to assess quality in your program
- 6) Describe any additional organizational resources committed to supporting the participation of children with disabilities

Memorandum of Understanding

Kids Included Together, Inc.® and Del Mar Union School District After School Programs enter into this Memorandum of Understanding (the "MOU"), agreeing to mutually support the inclusion of children with disabilities into activities and programs within Del Mar Union School District After School Programs. Terms of this MOU include:

1. Del Mar Union School District After School Programs will commit to embrace the process of inclusion which includes reviewing admission policies and materials, examining attitudes within the organization and developing a fiscal strategy so that they can truly aspire to sustain their commitment to inclusion, long after their formal affiliation with Kids Included Together, Inc.®
2. In order to be eligible for this in-kind support Del Mar Union School District After School Programs must complete reporting requirements and submit bi-annually to KIT by dates requested. No further support will be considered without completion of the year end report, due September 15, 2010. Reporting requirements include submitting information about the number of children with disabilities and types of disabilities served, as well as some basic demographic information. All information submitted will remain confidential.
3. In order to be eligible for this in-kind support Del Mar Union School District After School Programs must commit to providing KIT's training on inclusion to staff, board and volunteers. KIT will provide up to 4 two-hour sessions on-site, and will make Community Training sessions available around San Diego County at no charge to affiliate organizations. On-site training must be scheduled at least two weeks in advance of date and is subject to trainer availability. Cancellations received with less than 48 hours notice are subject to a \$100 cancellation fee.
4. KIT will provide up to 6 consultations to Del Mar Union School District After School Programs staff as it relates to inclusion and policies and procedures, materials, sustainability, fundraising for inclusion, environment, accommodations and behavioral issues of children in the program.
5. KIT will provide a set of training materials to Del Mar Union School District After School Programs, which include a training manual, DVDs and posters.
6. Del Mar Union School District After School Programs will receive one complimentary registration to KIT's National Conference on Inclusion, to be held September 29th – October 1st, 2010.
7. Del Mar Union School District After School Programs will receive an eLearning passcode for After School Program employees to access KIT's four self-paced online training modules.
8. As long as it receives in-kind support, Del Mar Union School District After School Programs will acknowledge its relationship with and the support provided, by Kids Included Together, Inc.® in no less than 4 publications per year (e-file of KIT logo available from KIT office).
9. Del Mar Union School District After School Programs agrees to defend, indemnify, protect and hold KIT and its agents, officers and employees harmless from and against any and all claims asserted or liability established for damages or injuries to any person or property, including injury to Del Mar Union School District After School Programs employees, agents or officers which arise from or are connected with or are caused or claimed to be caused by the acts or omissions of Del Mar Union School District After School Programs, and its agents, officers, or employees, in performing the work or services herein, and all expenses of investigating and defending against same; provided, however, that Del Mar Union School District After School Programs duty to indemnify and hold harmless shall not include any claims or liability arising from the established sole negligence or willful misconduct of KIT, its agents, officers, or employees.

We agree to the Memorandum of Understanding between Kids Included Together, Inc.® and Del Mar Union School District After School Programs.

Janice Giacinti
Chief Executive Officer
Kids Included Together
2820 Roosevelt Road, Suite 202
San Diego, CA 92106

Date

Dr. Sharon McClain
Superintendent
Del Mar Union School District After School Programs
225 Ninth Street
Del Mar, CA 92014

Date

March 24, 2010

To: Board Members

From: Katie Shanahan, Coordinator of State and Federal Programs

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 7.3: 2009 Fifth Grade Physical Fitness Test Results

Each year the California Department of Education requires all students in grades 5, 7, and 9 to participate in FITNESSGRAM, the State's adopted Physical Fitness Test (PFT).

FITNESSGRAM was created in 1982 by The Cooper Institute to provide an easy way for physical education teachers to report to parents on children's fitness levels. Students are assessed in several areas of health-related fitness: cardiovascular fitness, muscle strength, muscular endurance, flexibility, and body composition. Scores are evaluated against objective criterion-based standards, called Healthy Fitness Zones, which indicate the level of fitness necessary for health.

FITNESSGRAM's Healthy Fitness Zones (HFZs) are research-based standards for aerobic capacity, body composition, muscular strength, endurance, and flexibility. These standards indicate levels of fitness necessary for good health.

A score in the HFZ represents the level of fitness thought to provide some protection from the potential health risks that result from a lack of fitness in this measure. The beginning of the HFZ represents a minimum level of fitness necessary to have acceptable health. These standards reflect reasonable levels of fitness that can be attained by most children that participate regularly in various types of physical activity. Because of this, all students should strive to achieve a score that places them inside the HFZ. It is not uncommon for children to achieve the HFZ for some dimensions of fitness but not for others. Most children usually have areas that they excel in more than others. Also, Healthy Fitness Zones differ for boys and for girls, and they differ based on age.

Exhibit A explains the tests included in FITNESSGRAM. The PFT results of fifth-grade students in Del Mar Union School District are shown in Exhibit B.

FISCAL IMPACT: **Cost:** There is no fiscal impact.
 Program or Department: Curriculum
 Is this a restricted program? No
 Was this expenditure anticipated in the adopted budget? N/A
 Will this Program or Department be over budget after this expenditure? No

RECOMMENDED: For information only. No action required.



FITNESSGRAM® Tests *Six Recommended Tests Are Bolded*

AEROBIC CAPACITY

- 1) **PACER** (Progressive Aerobic Cardiovascular Endurance Run) – Set to music, a paced, 20-meter shuttle run increasing in intensity as time progresses

Or:

- One-Mile Run – Students run (or walk if needed) one mile as fast as they can
- Walk Test – Students walk one mile as fast as they can (for ages 13 or above since the test has only been validated for this age group)



BODY COMPOSITION

- 2) **Skin Fold Test** – Measuring percent body fat by testing the tricep and calf areas

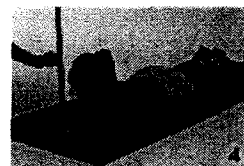
Or:

- Body Mass Index – Calculated from height and weight



MUSCULAR STRENGTH AND ENDURANCE

- 3) **Curl Up** – Measuring abdominal strength and endurance, students lie down with knees bent and feet unanchored. Set to a specified pace, students complete as many repetitions as possible to a maximum of 75



- 4) **Trunk Lift** – Measuring trunk extensor strength, students lie face down and slowly raise their upper body long enough for the tester to measure the distance between the floor and the student's chin



- 5) **Push-Up** – Measuring upper body strength and endurance, students lower body to a 90-degree elbow angle and push up. Set to a specified pace, students complete as many repetitions as possible

Or:

- Modified Pull-Up (proper equipment required) – With hands on a low bar, legs straight and feet touching the ground, students pull up as many repetitions as possible
- Flexed Arm Hang – Students hang their chin above a bar as long as possible



FLEXIBILITY

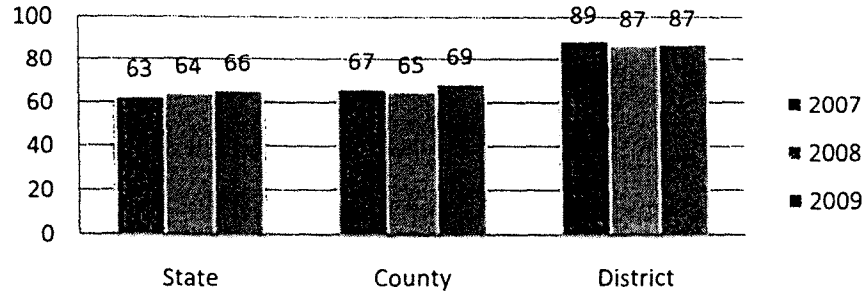
- 6) **Back-Saver Sit and Reach** – Testing one leg at a time, students sit with one knee bent and one leg straight against a box and reach forward

Or:

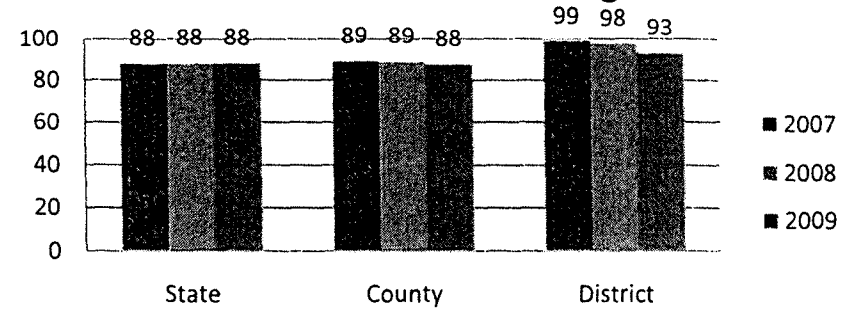
- Shoulder Stretch – With one arm over the shoulder and one arm tucked under behind the back, students try to touch their fingers and then alternate arms

Del Mar Union School District
Exhibit B: Physical Fitness Test Results

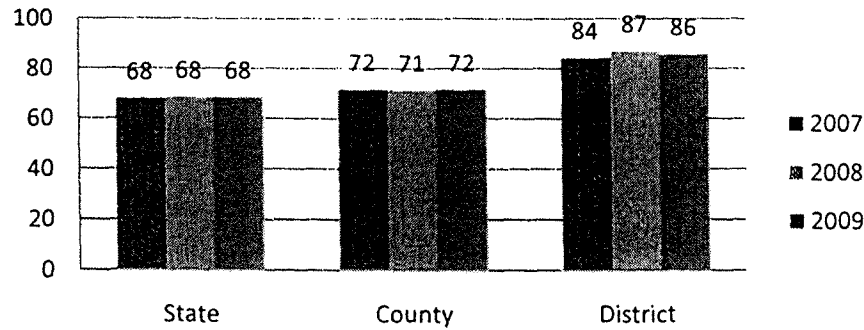
Aerobic Capacity



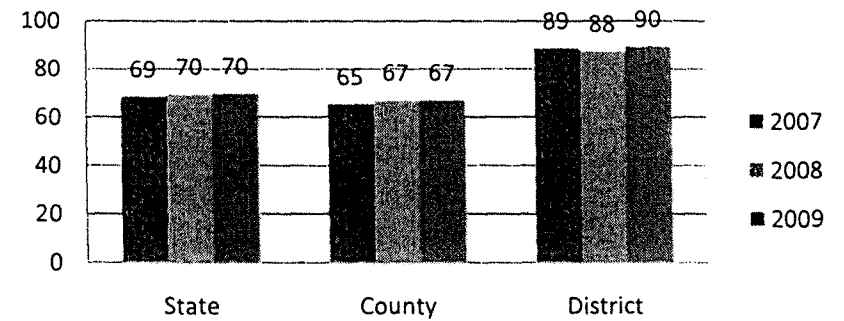
Trunk Extensor Strength



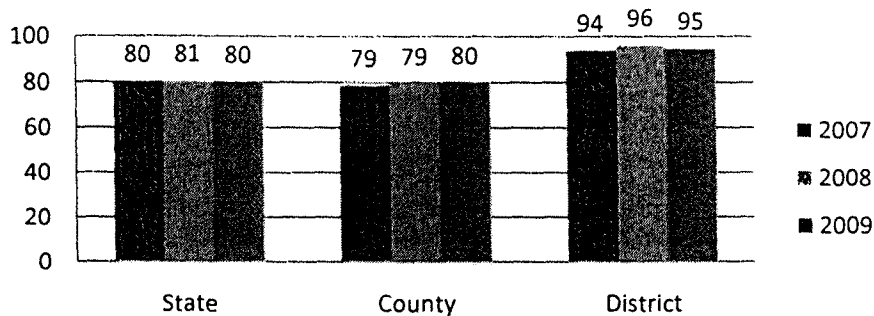
Body Composition



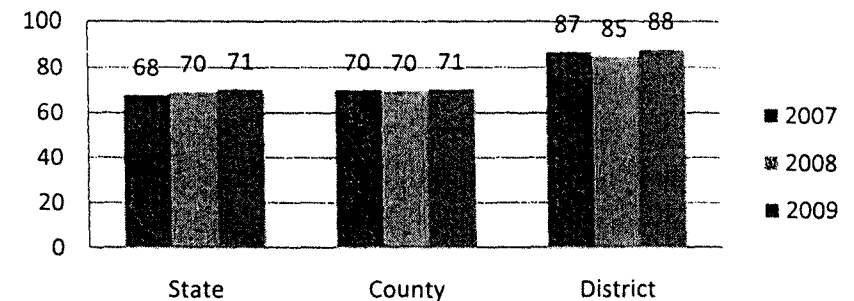
Upper Body Strength



Abdominal Strength



Flexibility



March 19, 2010

To: Board Members

From: Dr. Sharon McClain, Superintendent

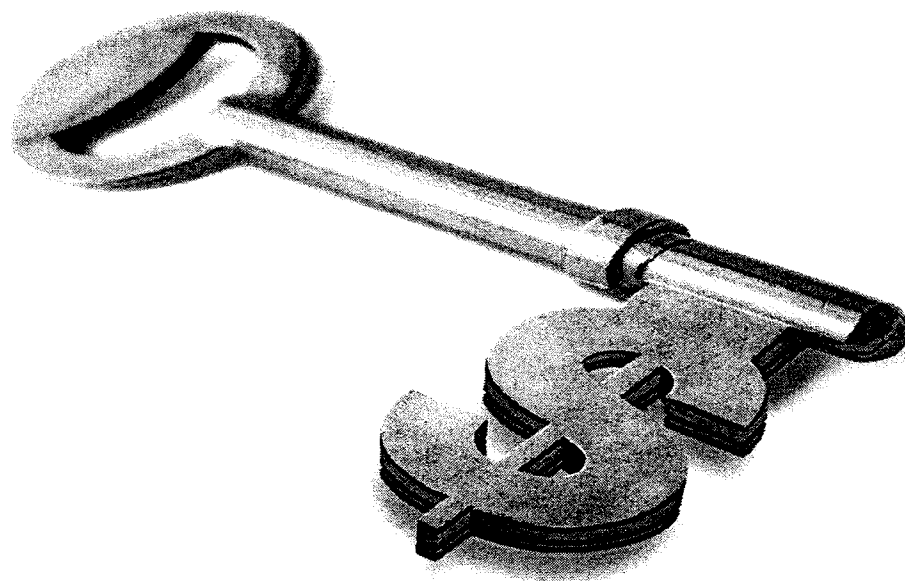
Subject: Agenda Item 8.1: Update, Report from Strategic Planning Financial Task Force

On January 13, 2010, the Board approved the formation of a Strategic Plan Financial Task Force. The purpose of the Strategic Plan Financial Task Force is to provide input regarding current school year budgets, provide recommendations for savings, recommend guidelines for reserves and recommend long term budgetary goals for the Del Mar Union School District (DMUSD). The task force will provide recommendations to the DMUSD Board of Trustees following an extensive public outreach process to assist during these unprecedented economic times. Tonight, Mrs. Eileen Hoppen, Co-chair of the Task Force will present an update report to the Board and community. Additionally, she will provide a timeline for completion of the Task Force's final report at the April 28, 2010 Board meeting.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

STRATEGIC PLANNING FINANCIAL TASK FORCE



3/24/2010

First Interim Report

The SPFTF was created by the DMUSD Board of Trustees to provide input regarding the current school year budgets, recommendations for savings, guidelines for reserves, and long term budgetary goals for the DMUSD.

Strategic Planning Financial task force

STRUCTURE

The Strategic Planning Financial Task Force (SPFTF) is made up of 18 members. The first meeting was held on January 27, 2010. The SPFTF elected to meet twice monthly. At the second meeting on February 5, 2010 it was decided that 5 subcommittees were needed to review all the areas of concern. Those subcommittees are: Reserve Policy, Basic Aid Contingency Planning, Expense Reduction, Revenue Generating and Solar. At the March 12, 2010 meeting, an additional subcommittee to address communication to the public was added to the structure. The SPFTF made the decision that no subcommittee should have more than 2 members from any one school and no more than 8 total members to ensure diversity in stakeholder representation and compliance with the Brown Act. The Solar sub committee is an exception to this rule as it was determined no one school had any conflicting interest in this issue. In addition, the SPFTF believed that there was not enough representation from the DMCTA and sought additional input from teachers for the sub committee discussions. Currently, there is one teacher representative serving on Reserve Policy, Solar, Expense Reduction, Revenue Generating and Communication subcommittees.

TIMELINE

The SPFTF is working within the time frame of the District's budget deadline of June 2010. We are working to complete review of all areas and present a final report to the Board on April 28, 2010. We believe this will give the board ample time to review and make decisions on the recommendations.

PUBLIC INPUT

All the meetings of the SPFTF are open to the public and meeting dates/times are posted within 72 hours of the meeting. In addition, the SPFTF created a web site and solicited input from the general public via that web site. In order to meet the April 28, 2010 deadline, input from that web site was open through March 23, 2010. The SPFTF received approximately 70 suggestions, which were distributed to the appropriate sub committee for review. The SPFTF is currently under discussion of how to inform the public of its recommendations. The delivery method for this communication is currently under review and is on the agenda for the next meeting, Friday March 26, 2010. The public input spreadsheet is attached (see attachment #1) and will be updated with outcomes following the March 26, 2010 meeting of the full SPFTF.

STATUS/UPDATE**Reserve Policy**

The Reserve Policy sub committee is continuing to meet. They have presented initial direction to the SPFTF and are continuing to finalize a recommendation for the full committee. The sub committee's review includes target reserve minimum and criteria for using the reserve. The sub committee's recommendations will be on the April 2, 2010 agenda of the SPFTF for discussion, review, amendment, if necessary, and approval for the final report to the Board of Trustees on April 28, 2010.

Basic Aid Contingency Planning

The Basic Aid Contingency sub committee has concluded its meetings and the recommendations for a contingency plan is on the agenda for March 26, 2010 SPFTF meeting. The full committee will review, amend, if necessary, and approve for the final report to the Board of Trustees on April 28, 2010.

Expense Reduction

The Expense Reduction sub committee has received all public input and assigned members to investigate those suggestions. They are also reviewing areas provided by the district staff, in addition to its own ideas. They are currently analyzing for feasibility and impact. The sub committee will report its findings to the SPFTF at the April 2, 2010 meeting to review, amend, if necessary, and approve for the final report to the Board of Trustees on April 28, 2010.

Revenue Generating

The Revenue Generating sub committee has concluded its meetings. They have reviewed all public input, district recommendations and additional ideas from its members. They have prepared a report detailing feasibility and budget impact. This report is on the March 26, 2010 agenda for the SPFTF to review and make recommendations to the district for the final report to the Board of Trustees on April 28, 2010.

Solar

The sub-committee has gathered data on the installation of solar panels at each school site. These numbers are rough estimates, and not concrete proposals, and should be viewed as such.

For example, at Ocean Air a ≈ 120 kW system would cost $\approx \$725k$ which is then off-set partially by a state rebate of \$225k for a net installed cost of \$500k out of the capital improvement fund. This system would produce approx 40% of the electricity used at that site or \$33k less out of the general fund for the 1st year. Assuming a 5.5% annual rate increase the break even point is 11 years and over 30 years nets a positive cash flow of \$1.9MM.

Not included in this analysis are Federal tax credits of 30% and an allowance for accelerated depreciation. The sub committee is looking into how those extra incentives could be captured by DMUSD. This could add to any financial benefit.

The sub committee will present its recommendation on how to proceed at the March 26, 2010 SPFTF committee meeting. Due to the complex nature of this project, the final report may extend beyond the April 28, 2010 deadline.

Attachments:

Public input spreadsheet

Item	Date	Action	Justification	Commitment	Resolution
4, 5, 7-8, 10-11, 13, 18, 20, 24	2/17/10	Close School	Close DM Hills (\$450-660k savings per 7-11) Close Hills or Heights and make school a DO to save operating costs and provide DO with a home (\$500k-\$1M/year savings). Would provide better ESC programs for existing students by increasing populations at other schools. Base budget off actual not projet numbers and close a school. Basing budget last year on projections gave us money and where did that money go? \$600k savings according to documentation. Revenue Enhancement: If district offices are moved to the Del Mar Hills Campus, there will be room for a for-profit preschool on the site. The money from the sale of the Shores property (not general fund money) could be used to remodel the DMH campus to accommodate this for-profit venture. Country areas have not built out yet and will need room for expansion of student enrollment. Cost Saving Recommendation: Close one of the two half-empty schools in Del Mar west of 1-5 Rationale for this Recommendation: The money saved by closing one of these two schools -- problem solved.	Basic Aid	Taken off recommendation s per Board of Trustees.
12, 21, 25, 28	2/17/10	Relocate DO at school	The District Offices should utilize existing, under populated schools for their move. Cost Saving Recommendation: Relocate the district offices to inexpensive land outside Del Mar (e.g. Sorrento Valley). Put the money into the schools, not administration. Cost Saving Recommendation: Please explore building District Office on site of future Pacific Highlands Ranch school. If design is not yet determined, portion off some of the land, create separate entrances, gates, parking, etc. Even if the school is years away from being built, your offices could function there as soon as roads and services are in place. Rent at Shores property until new DO is complete. Rationale for this Recommendation: PHR community will not be territorial about their site. Design can accommodate safety concerns that have been raised and land on a school site will not be "saved" for other uses, if you act early. You will not have to move twice. Offices will be exactly what you need if you build.	Board Addressing	
2 [4, 5, 6, 15 - 22, 24]	2/17/2010 [3/3/10]	Reboundary	Re-boundary Palacio back to AF; consider other reboundary options to alleviate having to hire a Principal. Reduces need for Vice Principal (\$113k)	Expenditure	
1, 6 [2-3]	2/17/2010 [3/3/10]	Merge-Job Share with Solana Beach	Jobsharing some district staff positions with SBSD. Save district admin costs for shared jobs. Merge with SBSD. Larger district would produce cost efficiencies and better purchasing power. Possible \$2M savings per year as whole layer of admin and board can be eliminated. Would combine foundations and allow better coordination and management. Kids are all in same community and know/will know eachother through community and sports. DM would gain access to higher revenues and SB would enjoy enhanced test scores once programs are integrated. Board egos won't allow it.	Expenditure	

9, 27 [4, 5, 8, 10-12, 13, 17, 18, 21, 23]	2/17/2010 [3/3/10]	Hiring Freeze	Cost Saving Recommendation: Why are the parents being constantly told the district is broke and ESC is going to be cut and teachers are going to be laid off. There completely OVERPAID and unnecessary jobs on Edjoin.org right now. A Human Resource job for \$131,000, 2 Directors for After School Programs at \$89,000 EACH (\$178,000), and a Vice Principal job at \$98,000. Since when does a school suddenly need a Vice Principal. Vice Principals mostly handle discipline problems in rough districts, something we do NOT have in DMUSD. Since when do we need to spend \$178,000 for a director to handle after school cermamics, soccer, gymnastics classes? Cost Saving Recommendation: (1) Elimination of the Vice Superintendant position (2) One year salary freeze for all district employees and teachers February 17, 2010 12:24:48 PM Page 1 of 1 (3) Look at locating district offices and/or M&O in lower cost areas outside the district such as Sorrento Valley and/or MiraMesa Rationale for this Recommendation: (1) The schools seem to be operating just fine without a Vice Superintendant (2) In this economy, most all workers have either had their salaries frozen or decreased (if not their positions eliminated), so a 1 year freeze is not out of line with what is happening throughout the country. (3) There is no need for district offices to be located within our expensive property value district when they could pay less to be housed elsewhere. SD Unified is looking into de-centralizing district functions in order to save costs.	Expenditure	
15	2/17/10	Furlough days/eliminate conference days	Cost Saving Recommendation: Not knowing the exact budgets or language of your contracts, I would suggest looking a furlough days and at parent conference days. Many students do well in the DMUSD. Teachers are very good at communication at our elementary, Torrey Hills. Could the parent conference days be eliminated and used as regular instructional days and/or reduced to furlough days	Expenditure	
16 [1, 13, 14, 19, 26, 27]	2/17/2010 [3/3/10]	Reconfiguration	Cost Saving Recommendation: Make Del Mar Hills Kindergarten and Preschool. Move sections 1 6GJK to Carmel Del Mar. Return Heights/Hills transfers, if necessary, to home school/district. 1 st-6th grade fits nicely into DM Heights. DM Heights principal oversees K at DM Hills. Preschool admin staff can handle K at DM Hills. Rationale for this Recommendation: Schools stay open and DM Hills becomes an early education center. A DM Hills early education center could create a nice community focus. DM Hills has very good playground setup for younger children. Revenue Enhancement: Annual savings of \$4S0K per 7/11 committee report. Capital improvements would primarily be addition of bathrooms and other items due to licensing requirements (playground fence, for example). Additional Comments: Purchase a building in Sorrento Valley, close to the DMUSD boundary for use as a district office and maintenance & operations.	Expenditure	
17	2/17/10	Eliminate ESC-PE teacher	Cost Saving Recommendation: Each school needs to take a look at the teachers who teach ESC classes. Each student/family should be able to express their opinion. They could rate the ESC teachers from 1 to 10. If any teacher is not well liked, then they should be fired. Revenue Enhancement: The salary of the P.E. teacher could be used to ensure the hiring of other teachers. Additional Comments: If a P.E. teacher is truly necessary for ESC, why don't we find one that is not accredited, and will therefore save money.	Expenditure	
19, [9, 13]	2/17/2010 [3/3/10]	Cut teacher salaries	Cost Saving Recommendation: Cut teacher salaries by 5% and freeze all salaries for one year. Rationale for this Recommendation: There is no reason they should have gotten raises recently. In the outside world, people are not getting raises. Both my kids' teachers live in million dollar homes; they are well-paid with outstanding benefits. The days when teachers were poorly paid are past. I know it's unpopular to be "anti-teacher" but this has to be done. The teachers are not going to go anywhere else since DMUSD already pays so well.	Expenditure	

26	2/17/10	Build childcare at Ocean Air	Cost Saving Recommendation: take \$1 .7 million from the Shores property money and use it build the Ocean Air childcare room. This will release the currently earmarked fund for that project to the general fund for use in the next school year. Rationale for this Recommendation: we have this money in hand. lets use it for the benefit of the students so we dont have to cut staff or programs Revenue Enhancement: Additional Comments: make this move immediately to cut the budget deficit for next year by more than half!	Expenditure (possible overlap with Reserve)	
3	2/17/10	No detail	Revenue enhancement - has ability to increase revenue \$30-\$50 per child enrolled. Wants to start program (no description of what program is?)	Revenue	Task: J. Flam will contact and find out more info.
14	2/17/10	Scrip enhancement	Revenue Enhancement: PTA and School Foundation Team increases Scrip membership in the District and community. To date, E-scrip is used, requiring individuals to sign up on their own. If each school sells scrip cards at schools, and if each family generates \$400 from scrip monthly. revenue to the district from one school/month could be \$' 60,000. Times Eight schools, this is \$' ,280,000. teacher can participate in this at no cost, as can everyone. This is a no cost venture to all participants. Additional Comments: I have a list of vendors that The Waldorf School of San Diego, our daughter's school, uses. I can email this to you. Just give me an address. The \$400 is a doable amount and many families could do more.	Revenue	Task: D. Muns-Park will follow up to get list. Takes money from the PTAs.
22	2/17/10	Charge more for after school care	Revenue Enhancement: Charge a lot more for after-school care. Right now, it's so incredibly cheap. People would pay substantially more for this service-- which is not at all related to the DMUSD's primary mission of educating students. Double the price.	Revenue	Task: Doug to look into statistics for attendance at each school. Need to analyze schools that have a B&G club, versus those who don't. Potential new director; slight increase last year.
23	2/17/10	Property Tax Assessment increase	Revenue Enhancement: Property Tax Assessment 0.01 % of assessed value would bring in a lot of money and people would probably vote for it. It sure beats begging from money via the DMSEF -- which because it is voluntary not mandatory will never fully succeed.	Revenue	
29	2/17/10	Parcel Tax	Revenue Enhancement: parcel tax-\$, 00 per parcel	Revenue	

4, 7	3/3/10	Spend Reserves	Cost Saving Recommendation: A. Use portion on the \$8.4 million in capitol account from the sale of The Shores to close the gap in next years budget. We only need \$ 1.7 million to free up the funds earmarked for a Childcare at Ocean Air. B. Use some of the \$ 1 2 million in reserves to fund our gap in next years budget. Rationale for this Recommendation: A. Funds would better serve the community in this capacity. We would not need to uproot families or fire much needed teachers/staff. B. This is a rainy day fund, and it is pouring ... The state only recommends a 1 7% reserve, and the county recommends a 3% reserve. We could act conservatively and use the 10 percent difference from the county recommendation and keep our staff levels where they are.	Reserves	
9	3/3/10	Reduce Instruction Time/# of school days	Cost Saving Recommendation: 1. Decrease instruction time to the minimum 240 min. 2. Decrease days of school year if ed code allows. March 3, 2010 11:03:08 AM Page 1 of 1 Rationale for this Recommendation: 1. Reduce pay to teachers to reflect decreased teaching time. or 2. Use this time for prep time. Let the foundation pay for ESC teacher salaries instead of General Fund. Revenue Enhancement: Regardless if instruction time is cut the district should increase after school enrichment classes to the entire school year. The district would benefit from the increase revenue (% taken from each class) and families would benefit from consistent scheduling. Especially if time is cut, especially if time is cut to allow for prep time, increase available enrichment classes to reflect what is lost. Allow for families to enrich their child's education with more art, music, science, foreign languages through profit generating after school classes. Additional Comments: Small classes size should always trump ESC. ESC is important and extremely valuable to our children's education. They are fun and the kids like them. BUT the real work happens in the classroom. I will take keeping my young child in a classroom of 20/21 over his doodling on the computer in technology every time. Small class sizes are essential to our children. Please don't lose sight of this.	Expenditure	

March 19, 2010

To: Board Members

From: Dena Whittington, Assistant Superintendent of Business Services

Through: Sharon McClain, Superintendent

Subject: Agenda Item 8.2: Board Approval, Proposed School Site Certificated and Classified Staffing Allocation

A staffing allocation for site classified and certificated staffing is proposed after discussions and input from the Board of Trustees. Staffing is a function of enrollment at each site. In addition to cost savings, this model will provide standardization of staffing across the District. An analysis of the percentage of reductions to each employee group is attached to the report.

Allocation for lunch servers is based on meals served, not enrollment. Any salary and prorated benefits related to lunch service will be charged to the Cafeteria Fund and have no impact on the General Fund.

Option A – To fulfill a request to have site support staff prorated to the size of the school by enrollment. Option A was originally presented to the board on May 27, 2009, June 24, 2009, and July 22, 2009. Maintenance staff is allocated using California Association of Business Associates (CASBO) formula. Potential estimated savings to the General Fund of \$97,732.

Option B – To fulfill a request to have site support staff prorated to the size of the school by enrollment with further reductions from Option A. Presented as handout at the June 24, 2009 board meeting and July 22, 2009. Maintenance staff is allocated using California Association of Business Associates (CASBO) formula. Potential estimated savings to the General Fund of \$184,028.

Option C – To fulfill a request to have site support staff prorated to the size of the school based on sections. Average meals served per day and childcare rooms were added to the equation. Maintenance staff is allocated using California Association of Business Associates (CASBO) formula. Potential estimated savings to the General Fund of \$214,524. Reduction in staffing of \$150,215 across all funds. Increasing direct charges to the Enterprise Fund (Childcare) of \$37,694 and to the Cafeteria Fund (Child Nutrition) of \$26,613.

Option D – To fulfill a request to have classified staff input and to have all support staff prorated to the size of the school based on sections. Classified staff recommendations were applied to Option D template for ease of comparison. Maintenance staff was greatly reduced to allocate based on student population and did not take into consideration the size of each site, or number of rooms in use. There is a potential estimated savings to the General Fund of \$182,954.

Option E – To fulfill a request to lower site costs and staffing but to allow each school site to have the flexibility to decide how to accomplish this. The Board would set a target percentage per site based on the aggregate salaries of all non-teaching professionals. The sites would determine the salary cuts and staff reductions to best fit the needs of their site and recommend a percentage.

Option F – To fulfill a request to have site support staff prorated to the size of the school based on sections. Average meals served per day and childcare rooms were added to the equation. Maintenance staff is allocated using California Association of Business Associates (CASBO) formula. Potential estimated savings to the General Fund of \$148,040. Reduction in staffing of \$117,142.86 across all funds. Increasing direct charges to the Enterprise Fund (Childcare) of \$37,694 and to the Cafeteria Fund (*Child Nutrition) of \$-6,797.76. A District override increased all positions with less than 4 hours per day to positions with at least 4 hours per day.

The goal of this item originally was to apply staffing formulas to school sites based on size and usage. This is a principle the Maintenance Department has been following since 1999 in order to optimize district resources. For the 2009-2010 fiscal year, the Maintenance Department has contributed a \$194,000 reduction in General Fund support and \$174,000 loss of State funding totaling \$368,000 reduction in the Deferred Maintenance Fund. A reduction in the night custodian staff of one FTE has eliminated the substitute/floater position saving the General Fund \$47,000 (salary and benefits). In addition, the General Fund support of the Restricted Maintenance budget has been reduced by \$50,382. Total contribution back in to the General Fund of \$291,382 (12% of total Maintenance budget) has already been made by the Maintenance Department. At this time, further reductions in the maintenance staff would noticeably reduce resources used to maintain our sites and would jeopardize the value of our investment in facilities.

Classified staff reduction requires a 45-day notice per Education Code 45117. Education Code 45308 addresses reemployment rights. Once a reduction has been identified and approved by the Board of Trustees, whether it is an elimination of a position or a reduction in hours, a seniority list will be created. Legal counsel will check the list to insure that employee rights are being protected and that bumping

rights are being properly applied. The affected employees will receive a layoff notice as will any employee that may be affected by the bumping procedure.

FISCAL IMPACT: **Cost** – Potential estimated savings of to the General Fund between \$97,732 and \$184,028.
 Program or Department – School Sites, Child Nutrition, Maintenance, Childcare.
 Is this a Restricted Program? Yes or ☒ **No**
 Was this expenditure anticipated in the adopted budget? ☒ **Yes** or No
 Will this Program or Department be over budget after this expenditure? Yes or ☒ **No**

RECOMMENDED: The Superintendent recommends adoption of Option F to staff school sites support positions beginning in 2010-2011 and future years.

Del Mar Union School District
2009-2010 Certificated and Classified Administrative Staff by Site
Salaries Expensed in the Unrestricted General Fund, Cafeteria Fund, and Childcare Fund

2009-2010 Adopted Budget:

Site:	Del Mar Hills	Carmel Del Mar	Ashley Falls	Del Mar Heights	Sycamore Ridge	Torrey Hills	Ocean Air	Sage Canyon	Total Salaries
<i>Certificated:</i>									
Principal	100%	100%	100%	100%	100%	100%	100%	100%	\$ 965,652.00
Assistant Principal								100%	\$ 98,556.48
Psychologist	40%	60%	80%	60%	80%	60%	50%	60%	\$ 380,861.47
Nurse	20%	20%	20%	20%	40%	20%	20%	40%	\$ 138,073.35
<i>Classified:</i>									
School Administrative Assistant	100%	100%	100%	100%	100%	100%	100%	100%	\$ 408,452.55
School Office Assistant	88%	88%	88%	88%	88%	88%	88%	88%	\$ 279,639.58
Child Nutrition Asst (Fund 13)	12.5%	12.5%	25%	12.5%	25%	12.5%	25%	37.5%	\$ 48,342.92
Health Aide Technician	63%	63%	60%	50%	50%	75%	63%	75%	\$ 157,605.41
LVN- Aide		75%			50%				\$ 63,148.60
Library Media Specialist	78.12%	67.5%	68.75%	66.25%	71.25%	75%	68.75%	81.25%	\$ 215,664.51
School Plant Managers	100%	100%	100%	100%	100%	100%	100%	100%	\$ 370,910.88
Night Custodian*	100%	100%	150%	150%	200%	200%	200%	200%	\$ 471,186.72
Total staffing across all funds									\$ 3,598,094.47

9% of all night custodians are charged directly to the Childcare (Enterprise) Fund

Site:	Del Mar Hills	District Override	Carmel Del Mar	Ashley Falls	Del Mar Heights	Sycamore Ridge	Torrey Hills	Ocean Air	Sage Canyon	
Regular Ed Sections	15		19	21	20	19	29	31	34	188
ESC "District" Sections	1.7		2	2.15	2	1.9	3	2.9	3.4	19.05
ESC "Site" Sections	1.8		2	2.4	2	2.1	1.7	2.6	1.85	16.45
Preschool Sections						4				4
Spec Ed Sections			2		2		2			6
Total Sections	18.5		25	25.55	26	27	35.7	36.5	39.25	
Average Meals Served as of October 19, 2009	66		78	103	70	130	143	189	152	931
Total Sq Ft	43,985		48,650	65,226	52,406	58,465	66,273	87,400	67,314	489,719
Total Classrooms	22		27	28	28	28	37	36	41	247
Total Childcare rooms	2		3	3	2	3	4	2	3	22
										8.907%

Proposed Budget:	Fund	Basis	Allocation Factor									Total Salaries			
Certificated:															
Principal	General	District Standard	100%	100%	100%	100%	100%	100%	100%	100%	100%	\$ 965,652.00	\$	-	
Assistant Principal	General	Enrollment	>700									\$ 98,556.48	\$	-	
Psychologist	General	Spec Ed Population	Caseload	40%	100%	80%	60%	40%	60%	50%	60%	\$ 380,861.47	\$	-	
Nurse	General	Spec Ed Population	Caseload	20%	20%	20%	20%	40%	20%	20%	40%	\$ 138,073.35	\$	-	
Classified:															
School Administrative Asst	General	District Standard	100%	100%	100%	100%	100%	100%	100%	100%	100%	\$ 408,452.55	\$	-	
School Office Asst/Child N	General	Sections	0.020	37%	50%	51%	52%	54%	71%	73%	79%	\$ 185,499.55	\$ 467.00%	\$	142,482.95
	Cafeteria	Average Meals Served	0.0015	10%	12%	15%	11%	20%	21%	28%	23%	\$ 41,545.16	\$ 139.65%		
Total Office/Nutrition				47%	50%	62%	67%	74%	93%	101%	101%				
Health Aide Technician	General	Sections	0.020	37%	50%	50%	51%	52%	71%	73%	79%	\$ 163,782.91	\$ 517.00%	\$	(6,177.50)
Library Media Specialist	General	Sections	0.020	37%	50%	50%	51%	52%	71%	73%	79%	\$ 193,281.94	\$ 517.00%	\$	22,382.57
LVN- Aide	General	Spec Ed Population	Caseload			75%		50%				\$ 63,148.60	\$	-	
School Plant Managers	General	Sections/Classrooms/Sq F	100%	100%	100%	100%	100%	100%	100%	100%	100%	\$ 370,910.88	\$	-	
Night Custodian	General	Sections/Classrooms/Sq F	See Formula	92%	110%	128%	128%	184%	184%	184%	184%	\$ 433,491.78	\$ 1194%	\$	37,694.94
	Childcare	Classrooms used	8%	8%	10%	12%	12%	16%	16%	16%	16%	\$ 37,694.94	\$ 106%	\$	196,382.96
												Total staffing across all funds	\$ 3,480,951.61	9%	

Notes:

- * Comparison for Certificated is on base salary (with Masters/Doctorate Stipend) and does not include labor cost of approximately 14% and District Contrib of \$8048 for Health Care
- * Comparison for Classified is on base salary only and does not include labor cost of approximately 21% and District Contribution of \$8048 for Health Care
- * Proposed School Office Asst. Position will include Child Nutrition and will be paid at the Office Asst rate out of the Cafeteria Fund.
- * Meals served per day will be factored in final staffing calculation for combination Office Asst / Child Nutrition
- * Four Office Assistant Positions will not be eligible for health care benefit. This will be a savings of \$32,192 (4 @ \$8048)
- * In order to reduce the cost of textbook replacement, the Library Media Specialist may be responsible for the inventory of textbooks.
- * To accommodate the additional days the Instructional Materials Realignment Program may be utilized as a source of funding.
- * Categorical funded positions are not included on this spreadsheet.
- * Decrease in cafeteria fund due to drop in participation

Savings to General Fund	\$ 148,040.04
Decrease to Cafeteria Fund	\$ (6,797.76)
Increase in direct costs to Childcare Fund	\$ 37,694.94

Above amounts are annualized and savings in 09-10 will be half this amount if implemented in January 2010

Child Nutrition (Proposed)	13%	19.5%	13%	13%	19.5%	26%	26%	26%	
	5,163.08	7,744.62	5,163.08	5,163.08	7,744.62	10,326.16	10,326.16	10,326.16	61,956.96
Child Nutrition (Current)	12.5%	25%	12.5%	12.5%	25%	12.5%	25%	37.5%	48,342.92
									Increase in CNS
									13,614.04

March 24, 2010

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 8.3: CSBA Nomination Process for Election of 2011
CSBA Vice President and President-elect

The CSBA Nominating Committee urges you to participate, either as a candidate or as a recruiter, in the nominating process for the election of the 2011 CSBA Vice President and President-elect. Candidates shall possess strong leadership skills from within or outside of CSBA and the dedication to perform the duties of these two offices. Candidates shall also be passionate supporters of public education and be strong advocates for all California students.

A potential candidate must:

- Serve on school district or county board that is a member of CSBA
- Receive a minimum of three (3) Officer Nomination forms. Nominations may be made by either a governing board/county board that is a member of CSBA or by an individual board member whose board is a member of CSBA.

Officer Nomination Forms must be received by CSBA by 5:00 p.m., Monday, June 7, 2010. When three (3) Officer Nomination Forms have been received, potential candidates will be mailed a "Declaration of Candidacy" packet.

This is a very important leadership opportunity. Your participation will make a difference in defining CSBA's statewide public education agenda

FISCAL IMPACT: Not applicable.

RECOMMENDATION: The Superintendent recommends the Board discuss the Board member's participation either as a candidate or as a recruiter in the nominating process for the election of the 2011 CSBA Vice President and President-elect.

California School Boards Association

California School Boards Association An Overview of the Executive Committee

The Executive Committee consists of the four elected officers (President, President-elect, Vice President and Immediate Past President) and the Executive Director of the Association. The term of office for each officer shall be one year commencing immediately upon the close of the Annual Education Conference and Trade Show of the Association. Each officer serves one year in each of the four chairs beginning with the Vice President, then President-elect, President and Immediate Past President. The Vice President runs for election to the office of President-elect and after completion of his or her term, the President-elect succeeds to the office of President.

The officers, along with the members of the Board of Directors, establish the vision, mission, goals and strategic priorities for the Association, and ensure that activities and programs remain focused. In addition, they serve as a direct resource to the Executive Director, communicating frequently and acting on behalf of the Board of Directors between Board meetings.

The officers, along with the Board of the Directors and members of the Delegate Assembly, are a vital link in the Association's governance structure. Because they are also members of both the Board of Directors and the Delegate Assembly, the officers' roles and responsibilities are outlined in the brochures: CSBA Delegate Assembly: Providing Leadership for California's School Districts and County Offices of Education and CSBA Board of Directors – Setting Direction, Providing Leadership and Ensuring Accountability. In addition to what is outlined in the brochures, the four elected officers:

- Provide overall, ongoing policy direction to the Association's Executive Director
- Monitor major programs and policy implementation to ensure compliance with the Association's Policy Platform, the vision, mission, goals and strategic priorities
- Authorize programs and activities to implement the vision, mission, goals and strategic priorities
- In order to be responsive between Board of Directors meetings and Delegate Assembly meetings, adopt positions and policies which supplement the Policy Platform
- Annually evaluate the Executive Director
- Serve as spokespersons for the Association's agenda
- Serve as liaisons on behalf of the Association

In addition to the required meetings (listed below), officers are invited to attend and participate in other meetings throughout the year, e.g. California PTA Annual Conference, etc.

- Executive Committee Meetings – Up to ten meetings are held per year at the CSBA office; four of them precede the Board of Directors meetings in Sacramento and one in the city hosting CSBA's Annual Education Conference and Trade Show
- Board of Directors Meetings are held five times per year on weekends except for the first meeting

3100 Beacon Boulevard
P.O. Box 1660
West Sacramento, CA 95691
(916) 371-4691
FAX (916) 371-3407



- Delegate Assembly Meetings are held twice a year in May and late November or early December
- CSBA's Legislative Action Conference held immediately following the May Delegate Assembly
- CSBA's Annual Education Conference and Trade Show held in late November or early December
- National School Boards Association's (NSBA's) Federal Relations Network Lobbying Trip to Washington, NSBA's Pacific Region Summer and Winter meetings, and NSBA's Delegate Assembly and Annual Education Conference
- Celebrating Educational Opportunities for Students of All Cultures Conference is a collaboration of the Arizona, California, New Mexico and Texas School Board Associations
- CSBA, in partnership with the League of California Cities and the County Supervisors Association of California, comprises the Cities, Counties Schools (CCS) Partnership, created to better foster collaboration of services



CSBA

2010 OFFICER NOMINATION FORM

Nominations for CSBA President-elect or Vice President may be submitted by a governing board that is a member of CSBA or an individual board member whose board is a member of CSBA. Either will be considered as one nomination. Three nomination forms are required for candidacy.

Officer Nomination Forms must be RECEIVED by CSBA by: 5:00 p.m. on Monday, June 7, 2010.

Has the following nominee agreed to be nominated and serves on a school district or county board that is a member of CSBA? ☐ Yes ☐ No

Nominee for the office of: (Please check one) ☐ President-elect ☐ Vice President

NOMINEE: _____

Address: _____

Primary phone: (_____) _____

E-mail address: _____

School district or county board: _____

SUBMITTED BY: _____

Name: _____ Title: _____

Signature: _____

Address: _____

Primary phone: (_____) _____

E-mail address: _____

School district or county board: _____

Recommendation of Nomination Forms must be **RECEIVED** by CSBA by 5:00 p.m. on
Monday, June 7, 2010

Mail, fax, or e-mail completed forms to:

Shelley Cody | c/o CSBA Nominating Committee | 3100 Beacon Blvd. | West Sacramento, CA 95691
scody@csba.org | Phone: (916) 371-4691 | Fax: (916) 371-3407

2010 Nominating Committee Candidate Timeline

June 7 (Monday)	Postmark, fax, or e-mail deadline for nomination forms to be received by CSBA.
July 12 (Monday)	Postmark, fax, or e-mail deadline for declaration of candidacy packet to be received by CSBA, including candidates four (4) letters of recommendation.
July 23 (Friday)	Completed Declaration of Candidacy Packets received by committee.
August 22 (Sunday)	Chair to notify candidates (successful and unsuccessful) regarding results of paper screening.
*September 25 (Saturday)	Interview selected candidates and select carry over member. *Location to be determined.
September 26 (Sunday)	Chair to notify candidates and the association president regarding nomination status.

NOTIFICATION:

October 19 (Tuesday)	"Make public" the nominations pursuant to CSBA Bylaws, Article V, Section 4(a), (requires notification 45 days prior to election) – October 19, 2010 is the official 45-day notification deadline.
December 2 (Thursday)	Election at Delegate Assembly



March 17, 2010

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 8.4: Second Reading and Approval, Revised Administrative Regulation 3580: District Records

The Board directed staff to review and revise Board Policy/Administrative Regulations to reflect the length of time public comment to the Board must be preserved. A first reading of the revised policy was presented to the Board at the March 10, 2010 Board Meeting.

Based on Board discussion at the March 10, 2010 Board meeting, staff has made additional revisions to BP/AR 3580: District Records, and is presenting it this evening for a second reading and approval.

The revisions to BP/AR 3580 are noted in ***bold italics*** under *Class 3 – Disposable Records* in the attached policy.

FISCAL IMPACT: Not applicable

RECOMMENDED: The Superintendent recommends the Board approve the revised BP/AR 3580: District Records.

**DEL MAR UNION SCHOOL DISTRICT
BUSINESS AND NON-INSTRUCTIONAL OPERATIONS**

BOARD POLICY 3580: DISTRICT RECORDS

District records shall be developed, maintained and disposed of in accordance with law and California Department of Education regulations.

The Superintendent or designee shall establish regulations that define records, which are permanent, optional and disposable and specify how each type of record is to be maintained or destroyed. Any microfilm or electronic copies of original records shall be permanently retained.

The Superintendent or designee shall ensure the confidentiality of records as required by law and shall establish regulations to safeguard data against damage or loss.

Safe at Home Program

District public records shall not include the actual addresses of students, parents/guardians or employees when a substitute address is designated by the Secretary of State for victims of domestic violence or stalking. (Government Code 6207)

Legal Reference:

EDUCATION CODE

35145 Public meetings

35163 Official actions, minutes and journal

35250-35255 Records and reports

44031 Personnel file contents and inspection

49065 Reasonable charge for transcripts

GOVERNMENT CODE

6205-6211 Confidentiality of addresses for victims of domestic violence

6252-6265 Inspection of public records

12946 Retention of employment applications and records for two years

CODE OF REGULATIONS, TITLE 5

432 Varieties of pupil records

16020-16022 Records-general provisions

16023-16027 Retention of records

Management Resources:

SECRETARY OF STATE

Letter re: California Confidential Address Program Implementation (SB 489), August 27, 1999

WEB SITES

California Secretary of State: <http://www.ss.ca.gov>

**DEL MAR UNION SCHOOL DISTRICT
BUSINESS AND NON-INSTRUCTIONAL OPERATIONS**

**ADMINISTRATIVE REGULATION TO BOARD POLICY 3580:
DISTRICT RECORDS**

The Superintendent or designee shall ensure that appropriate computer software is used to safeguard any data stored on computers, including computers connected to networks. To further prevent the damage or theft of data, computers and related equipment, he/she shall maintain complete and accurate inventories, specify user responsibilities for damages, and provide appropriate supervision in areas where computers are used.

Classification of Records

Before January 1, the Superintendent or designee shall review documents and papers originating during the prior school year and classify them as Class 1 (Permanent), Class 2 (Optional), or Class 3 (Disposable). Records of continuing nature (active and useful for administrative, legal, fiscal or other purposes over a period of years) shall not be classified until such usefulness has ceased. A student's cumulative record is a continuing record until the student ceases to be enrolled in the district. (5 CCR 16022)

Class 1 - Permanent Record (5 CCR 16023)

The original of each of the following records, or one exact copy of it when the original is required by law to be filed with another agency, is a Class 1 (Permanent) Record and shall be retained indefinitely unless microfilmed in accordance with 5 CCR 16022:

1. Annual Reports
 - a. Official budget
 - b. Financial reports of all funds, including cafeteria and student body funds
 - c. Audit of all funds
 - d. Average daily attendance, including Period 1 and Period 2 reports
 - e. Other major annual reports, including:
 - (1) Those containing information relating to property, activities, financial condition or transactions
 - (2) Those declared by Governing Board minutes to be permanent

2. Official Actions

- a. Minutes of the Board or Board committees, including the text of rules, regulations, policies or resolutions included by reference only
- b. The call for and the result of any elections called, conducted or canvassed by the Board
- c. Records transmitted by another agency pertaining to its action with respect to district reorganization

3. Personnel Records

a. Employees

All detailed records relating to employment, assignment, amounts and dates of service rendered, termination or dismissal of an employee in any position, sick leave record, rate of compensation, salaries or wages paid, deductions or withholdings made and the person or agency to whom such amounts were paid. In lieu of the detailed records, a complete proven summary payroll record for each employee containing the same data may be classified as Class 1 (Permanent), and the detailed records may then be classified as Class 3 (Disposable).

Information of a derogatory nature as defined in Education Code 44031 shall be Class 1 (Permanent) only when the time for filing a grievance has passed or the document has been sustained by the grievance process.

b. Students

The records of enrollment and scholarship for each student required by 5 CCR 432, and all records pertaining to any accident or injury involving a minor for which a claim for damages had been filed as required by law. This includes any related policy of liability insurance except that these records cease to be Class 1 (Permanent) one year after the claim has been settled or the statute of limitations has run.

4. Property Records

All detailed records relating to land, buildings, and equipment. In lieu of detailed records, a complete property ledger may be classified as Class 1 (Permanent). The detailed records may then be classified as Class 3 (Disposable) if the property ledger includes all fixed assets, an equipment inventory and, for each piece of property, the date of acquisition, name of previous owner, a legal description, the amount paid, and comparable data if the unit is disposed of.

Class 2 - Optional Records (5 CCR 16024)

Any record considered worth keeping, but which is not a Class 1 record, may be classified as Class 2 (Optional) and shall be retained until it is reclassified as Class 3 (Disposable). If by agreement of the Board and Superintendent or designee, classification of the prior year records has not been made before January 1, all records of the prior year may be classified Class 2 (Optional) until they are classified as required by 5 CCR 16022. Such classification must occur within one year.

Class 3 - Disposable Records (5 CCR 16025, 16026, 16027)

All records not classified as Class 1 (Permanent) or as Class 2 (Optional) shall be classified as Class 3 (Disposable). These include but are not limited to: detailed records basic to audit, including those relating to attendance, average daily attendance, or business or financial transactions; detailed records used in preparing another report; ~~public comment to the Board~~; teachers' registers if all information required by 5 CCR 432 is retained in other records or if the General Records pages are removed from the register and classified as Class 1 (Permanent); and periodic reports, including daily, weekly and monthly reports, bulletins and instructions.

Class 3 (Disposable) records shall be destroyed during the third school year after the later of the following:

1. The completion of any legally required audit
2. The retention period required by any agency other than the State of California
3. The school year in which the records originated

Other Records

Public communication to the Board, other than written or verbal communications during a Board meeting shall be classified as Class 3 – Disposable Records. Such communication shall be retained in a file folder or electronic mail folder by each member of the Board and sent to the District by the 1st of every month for retention in a publicly accessible folder available on the District's website.

March 19, 2010

To: Board Members

From: Comiscehl Rodriguez, President, Board of Trustees

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 8.5: Development of Protocol and Timeline for Important, Time Sensitive Decisions

In my brief tenure as a member of the Board of Trustees, I have had many opportunities to meet with various district stakeholders to hear their concerns and their ideas. I have received numerous e-mails and phone calls, and like my colleagues, have heard numerous public comments concerning District business. As President of the Board of Trustees, I do not have any additional power or voice, but I do have the opportunity to help facilitate discussions and preside over board meetings.

To that end, I would like to invite my fellow Board members to a candid and open discussion regarding our objectives and vision of timeline for completion of some of the Districts' most pressing issues.

To begin the discussion, I would like to ask that we identify our top three issues and rank them to establish a priority. Many of our issues dovetail into the other, so it might be difficult to decide what comes first – “the chicken or the egg!”

I would submit to the Board that we are guilty of consistently asking ourselves “What does the public want?” to the detriment of progress. I feel that we have become somewhat like deer in headlights, unable to move in fear of the unknown. Unfortunately, this unknown will kill us if we don't decide to move!

Please don't misunderstand my point. The idea of getting input is absolutely a sign of responsible leadership, but when I hear public speakers and members of committees express concern about how they are going to solve the issues, I get worried. I get worried because no community member should EVER feel the

responsibility of solving the district's problems. This is our responsibility as elected officials. Providing input is MUCH different than feeling the burden of providing the solution. As a Board, we should be seeking INPUT, not free legal or financial advice.

I would like to remind us that we have hired professionals – administrative staff, principals, and teachers – who share our mission and who are paid to make sure we continue in the direction we set and accomplish the goals we adopt annually. I believe it is fiscally prudent to take advantage of our resources.

Our mission is to provide a world-class education for our students. With that in mind, every decision we make should be weighed against that mission. So, I would suggest that during discussion we consistently ask ourselves “What is best for our kids?”

So, I have outlined the intent and thought behind this agenda item. Now I would like to invite us all to identify issues that are important to us to solve in the next month, two months, or before the end of school and perhaps identify issues we would like staff to focus on for a year from now.

Issues to get us started:

- 1- Balancing our Budget by Cutting Expenses
- 2- Balancing our Budget by Raising Revenues
- 3- District Office Location
- 4- ESC Program Funding
- 5- Equitable Administration Cost
- 6- Best use of District Property

These issues are not all-inclusive, and are submitted for purpose of discussion only.

If we were to describe ourselves to a new parent moving into the district, what would we say are our strengths? We have MANY! So let's preserve them.

No one has a crystal ball to know what our future holds, but using the knowledge and evidence that has been presented and collected from staff, all of our stakeholders, hired legal opinions, 7-11 Committee, and currently from our Financial Task Force, I submit we have or will have enough information to make

an informed decision on at least three of our most pressing issues in the coming weeks. Let's identify what those are and hold ourselves to a deadline to help ensure stability, growth, and the continued success of our students' academic achievement in these unprecedented times.

FISCAL IMPACT: Not applicable.

RECOMMENDED: The Superintendent recommends the Board develop protocol and a timeline for important, time sensitive decisions.

March 17, 2010

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 8.6: Reminder of Upcoming Events and Schedules

Friday, March 26, 2010

Legislative Action Network (LAN) Meeting, 10:30 a.m., Solana Beach SD

Monday-Friday, April 5-9, 2010

Spring Break. No school.

Wednesday, April 14, 2010

Regular Board Meeting, Del Mar Hills Academy PAC

Thursday, April 15, 2010

JPA Meeting, Solana Beach School District, Conference Room at 3:30 p.m.

Wednesday, April 21, 2010

Board visit to Student Leadership Meeting; Time & Location: TBD

Tuesday, April 27, 2010

Meeting with the County of San Diego Treasurer/Tax Collector, 3:30-4:30 p.m., Solana Beach School District Board Room, 309 N. Rios Avenue, Solana Beach

Wednesday, April 28, 2010

Regular Board Meeting, Del Mar Hills Academy PAC

Wednesday, April 28, 2010

“Honoring Our Own”, Sheraton Harbor Island, 7:00-8:00 p.m.

Friday, April 30, 2010

Masters in Governance (Collective Bargaining), 8:30 a.m. – 4:00 p.m., SDCOE

Wednesday, May 12, 2010

Regular Board Meeting, Del Mar Hills Academy PAC

Tuesday, May 18, 2010

Student Standout Celebration, 4:00-5:00 p.m., Poinsettia Elementary

Friday, May 21, 2010

Legislative Action Network (LAN) Meeting, 10:30 a.m., Solana Beach SD

Wednesday, May 26, 2010

Regular Board Meeting, Del Mar Hills Academy PAC

Monday, May 31, 2010

Memorial Day Holiday. No school.

Wednesday, June 9, 2010

Regular Board Meeting, Del Mar Hills Academy PAC

Friday, June 11, 2010

Masters in Governance (School Finance), 8:30 a.m. – 4:00 p.m., SDCOE

Thursday, June 17, 2010

6th grade Promotions and last day of school. Dismissal: 12:30 p.m.

Wednesday, June 23, 2010

Regular Board Meeting, Del Mar Hills Academy PAC

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

March 16, 2010

To: Board Members

From: Randy Wheaton, Director of Maintenance & Operations

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 9.1: Facilities Report for March

Maintenance and Operations has completed its annual school facility conditions evaluation. The inspection is designed to identify areas of a school site that are in need of repair based upon a visual inspection. As part of the school accountability report card we are required to make specified assessments of school conditions including the safety, cleanliness and adequacy of our schools and needed maintenance to ensure good repair.

The DSA project certification continues with Eric Hall & Associates. Several missing documents have been received and identified for District projects. Eric Hall & Associates will continue to work with architects, contractors, engineers and inspectors to obtain missing documentation. When all missing documents for a project have been identified it will be resubmitted to DSA for certification.

FISCAL IMPACT: Cost – \$0, all contracts will be brought to the Board under separate agenda item for approval

**Program or Department – Business Services/
Maintenance and Operations**

Is this a Restricted Program? Yes

**Was this expenditure anticipated in the adopted
budget? Please see individual agenda items.**

**Will this Program or Department be over budget after
this expenditure? Please see individual agenda items**

RECOMMENDED: For information only. No action required.

March 18, 2010

To: Board Members

From: Randy Wheaton, Director of Maintenance and Operations

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 9.2: Board Approval to Advertise RFQ for Construction Management and Lease/Lease-Back Services to Build Child Care Facility at Ocean Air School

The Child Care Facility at Ocean Air School is currently in the process of being reviewed by DSA. It is recommended that a construction management firm be chosen at this time to provide for the completion of this project by the start of the 2010/2011 school year. Randy Wheaton, Director of Maintenance and Operations, recommends hiring a construction management firm that is qualified in the Lease/Lease-Back delivery method of construction management. In order to secure the services of a qualified construction management firm, Mr. Wheaton is requesting Board approval to advertise for a "Request For Qualifications" (RFQ).

Attached for Board review is a description of the benefits of the Lease/Lease-Back delivery method as authorized by Educational Code 17406.

FISCAL IMPACT: **Cost** – The projected cost for legal advertising for an RFQ is \$200.00.
Program or Department - Child Care Fund
Is this a Restricted Program – No
Was this expenditure anticipated in the adopted budget? Yes
Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends Board approval to advertise RFQ for Construction Management and Lease/Lease-Back Services to build Child Care Facility at Ocean Air School.

BENEFITS OF LEASE LEASEBACK

LEASE-LEASE/BACK

The lease-lease/back (LLB) delivery method, authorized by Educational Code 17406, provides the District with a number of benefits not possible within other alternate delivery options. Similar to that of a design/build scenario, LLB allows the District to select a general contractor during the design/preconstruction phase through a qualification based selection process. Once selected, the general contractor fulfills the services of a preconstruction contract during the design phase. During the preconstruction phase, the general contractor has the opportunity to select subcontractors to bid on the project. Award of subcontractors is not based on low price only. Qualifications of the subcontractor are taken into consideration. Once bids have been received and awarded, the District is provided a Guaranteed Maximum Price for the project. This collaborative delivery provides the district the most qualified and competitive project team, as well as the added benefit of preconstruction services.

The Lease-Leaseback delivery system, which is unique in California, and unique to K12 construction, offers Owners a very proven and effective delivery alternative for new facilities and modernization projects. The delivery system is very popular throughout the state.

1. Ability to select your builder based on qualifications, experience, and reputation.
2. Ability to bring your builder into the preconstruction phase for assistance in value engineering, cost estimating, constructability, and teaming for a successful project.
3. Ability to prequalify subcontractors and vendors, inviting only competent, proven, reputable firms to be involved in the project.
4. Ability to still be competitive, by soliciting 3-5 quotes for each scope of work, after pre-qualifying firms as noted in item #3 above.
5. Ability to self perform work, such as framing, structural concrete, site concrete, etc. You can still get competitive quotes from other vendors, but the Builder usually has an edge with in-house crews, both in managing schedule and quality.
6. Ability to develop a GMP (Guaranteed Maximum Price) before you commence the work on site.
7. Ability to utilize state-of-the-art technology, such as BIM (Building Information Modeling) to find problems and fix them during design, and during construction, before work is installed incorrectly, thus avoiding costly and time consuming re-work.
8. Very flexible delivery system, with ability to establish Preliminary GMPs for various phases, allowing you to construct phase I while designing phase II.
9. Ability for an open-book accounting system, with incentives for efficiency. For instance, the contractor will normally have "contractor's contingency." When the project is complete, the remaining contingency will be split.
10. Ability to reduce significantly, if not entirely, change orders and claims. Most changes to the GMP are enhancements or credits.

11. Ability to promote and incorporate minorities and local businesses into the process.
12. All of the work is still subject to Prevailing Wage law, so there is no shortchanging the workers.

SAFEGUARDS:

1. Contractor is not authorized to begin work (and District is under no obligation to begin) until specific contractual requirements are met. Requirements can include such things as:
 - a. DSA approval of plans.
 - b. Finalization of funding.
 - c. Approval of final GMP by Board.
 - d. Issuance of Notice to Proceed

DISTRICTS USING LEASE-LEASEBACK:

- Poway Unified School District (including on the \$105 million Del Norte High School)
- Solana Beach School District
- Santee School District
- Hemet Unified School District
- Carlsbad Unified School District
- Cardiff Elementary School District
- La Mesa/Spring Valley Unified School District
- Ramona Unified School District
- Fallbrook Unified School District
- South Bay School District
- Sweetwater Union High School District
- Escondido Union High School District
- Saddleback Valley Unified School District
- Redondo Beach Unified School District
- Sierra Sands Unified School District

March 18, 2010

To: Board Members

From: Dena Whittington, Assistant Superintendent, Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *10.1: Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements

It is recommended that the Board of Trustees approves the purchase orders listed in the amount of \$195,231.04. It is also recommended that the Board of Trustees ratifies the commercial warrants listed in the amount of \$344,231.93 and ratifies the revolving cash disbursements listed in the amount of \$1,850.16.

The purchase order amounts and revolving cash disbursements listed have been verified for accuracy and sufficient account balances by the Business Department.


Signed

3/18/10
Date

FISCAL IMPACT: The purchase order amounts listed have been verified by the Business Department. There are sufficient account balances to cover these expenditures. Remaining account balances after processing the purchase orders, commercial warrants and revolving cash expenditures are sufficient to pay expected expenses for the remainder of the year.

RECOMMENDED: The Superintendent recommends that the Board of Trustees approves the purchase orders, ratifies the commercial warrant payments and ratifies the revolving cash disbursements as listed.

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
211776	02/01/10	03	ERIC HALL	001	OTHER CONTRACTS	\$10,000.00
211777	02/02/10	03	NEXUS INTEGRATION SERVICES	001	OTHER EXPENSES	\$200.00
211778	02/02/10	03	OFFICE DEPOT, B.S.D.	007	INST MAT/SUP GEN PURPOSE	\$161.28
211779	02/02/10	03	AMAZON.COM CREDIT	007	INST MAT/SUP GEN PURPOSE	\$10.93
211780	02/02/10	03	AMAZON.COM CREDIT	007	INST MAT/SUP GEN PURPOSE	\$11.83
211781	02/02/10	03	BELLWORK EDUCATIONAL MATERIALS	005	INST MAT/SUP GEN PURPOSE	\$41.24
211782	02/02/10	06	HAMPTON-BROWN/NATIONAL	012	MATERIALS AND SUPPLIES	\$1,481.98
211783	02/02/10	06	HAMPTON-BROWN/NATIONAL	012	MATERIALS AND SUPPLIES	\$1,481.98
211784	02/02/10	06	HAMPTON-BROWN/NATIONAL	012	MATERIALS AND SUPPLIES	\$1,481.98
211785	02/02/10	06	HAMPTON-BROWN/NATIONAL	012	MATERIALS AND SUPPLIES	\$1,481.98
211786	02/02/10	06	HAMPTON-BROWN/NATIONAL	012	MATERIALS AND SUPPLIES	\$1,481.98
211787	02/02/10	06	HAMPTON-BROWN/NATIONAL	012	MATERIALS AND SUPPLIES	\$1,481.98
211788	02/02/10	06	HAMPTON-BROWN/NATIONAL	012	MATERIALS AND SUPPLIES	\$1,481.98
211789	02/02/10	06	SDCOE	012	MATERIALS AND SUPPLIES	\$1,310.44
211790	02/02/10	03	CURRICULUM ASSOCIATES, INC.	004	INST MAT/SUP GEN PURPOSE	\$2,324.79
211791	02/02/10	03	PATHWAY COMMUNICATIONS LTD.	003	INST MAT/SUP GEN PURPOSE	\$1,809.26
211792	02/02/10	03	JONES SCHOOL SUPPLY CO., INC.	009	INST MAT/SUP GEN PURPOSE	\$39.15
211793	02/02/10	03	MATHCOUNTS FOUNDATION	009	INST MAT/SUP GEN PURPOSE	\$90.00
211794	02/02/10	03	NATALIE CHILES	007	INST MAT/SUP GEN PURPOSE	\$87.59
211795	02/02/10	03	OFFICE DEPOT, B.S.D.	007	INST MAT/SUP GEN PURPOSE	\$58.51
211796	02/02/10	03	ANDREA APPEL	005	INST MAT/SUP GEN PURPOSE	\$126.69
211797	02/02/10	03	SCHOOL OUTFITTERS	010	INST MAT/SUP GEN PURPOSE	\$653.01
211798	02/02/10	03	MINDWARE	005	INST MAT/SUP GEN PURPOSE	\$55.15
211799	02/03/10	03	SOLUTION TREE, LLC	012	DIST. PROF. LIBRARY	\$391.88
211800	02/04/10	03	FAGEN FRIEDMAN & FULFROST, LLP	001	LEGAL FEES	\$911.25
211801	02/04/10	25-19	SAN DIEGUITO UNION HIGH SCHOOL	045	OTHER CONTRACTS	\$154.50
211802	02/04/10	03	SCHOLASTIC BOOK CLUBS, INC.	004	BOOKS OTHER THAN TEXTBOOKS	\$79.39
211803	02/04/10	03	AT A GLANCE	004	INST MAT/SUP GEN PURPOSE	\$28.46
211804	02/04/10	03	DEMCO, INC.	004	OTHER BOOKS-PROF. LIB.	\$81.73
211805	02/04/10	03	CAROLINA BIOLOGICAL SUPPLY CO.	004	INST MAT/SUP GEN PURPOSE	\$51.57
211806	02/04/10	03	SOUTHWEST SCHOOL SUPPLY	009	INST MAT/SUP GEN PURPOSE	\$657.72
211807	02/04/10	03	ACADEMIC SUPPLIER	007	OFFICE SUPPLIES	\$195.68
211808	02/04/10	03	JANET WOLFERTZ	005	INST MAT/SUP GEN PURPOSE	\$75.00
211809	02/04/10	03	SCHOOL WEB LOCKERS	045	OTHER CONTRACTS	\$458.33
211810	02/04/10	03	KEARNY PEARSON FORD	045	REPAIRS TO VEHICLES	\$1,400.14
211811	02/04/10	06	THYSSENKRUPP ELEVATOR INC	045	REPAIRS BLDGS/GRNDS-OA	\$375.00
211812	02/04/10	06	DEL MAR HIGHLANDS LUBE CENTER	045	REPAIRS TO VEHICLES	\$123.34
211813	02/04/10	06	US AIR CONDITIONING DIST.	045	MAINT SUPPLIES/CDM	\$517.75
211814	02/04/10	03	SCHOLASTIC BOOK CLUBS, INC.	004	BOOKS OTHER THAN TEXTBOOKS	\$42.17
211815	02/04/10	03	OFFICE DEPOT, B.S.D.	003	INST MAT/SUP GEN PURPOSE	\$1,000.00
211816	02/05/10	03	JANET ORR	008	\$100 TEACHER STIPEND	\$81.00
211817	02/05/10	03	FOLLETT LIBRARY RESOURCES	008	BOOKS OTHER THAN TEXTBOOKS	\$285.22
211818	02/05/10	03	FOLLETT LIBRARY RESOURCES	008	BOOKS OTHER THAN TEXTBOOKS	\$669.51
211819	02/05/10	03	SDCOE	013	OFFICE SUPPLIES	\$97.88
211820	02/05/10	03	OFFICE DEPOT, B.S.D.	004	INST MAT/SUP GEN PURPOSE	\$274.01
211821	02/05/10	03	TERRI O'BRIEN	007	BOOKS OTHER THAN TEXTBOOKS	\$177.94
211822	02/05/10	06	THE WRITER LEARNING SYSTEMS	011	INST MAT/SUP GEN PURPOSE	\$595.32
211823	02/05/10	06	OFFICE DEPOT, B.S.D.	011	INST MAT/SUP GEN PURPOSE	\$639.36
211824	02/05/10	06	THE STUTTERING FOUNDATION	011	INST MAT/SUP GEN PURPOSE	\$23.00
211825	02/05/10	06	ADAPTIVEMALL.COM	011	INST MAT/SUP GEN PURPOSE	\$200.90
211826	02/05/10	03	MOORE MEDICAL CORPORATION	011	HEALTH SUPPLIES	\$81.17
211827	02/05/10	06	SCHOOL SPECIALTY ART SUPPLY	011	INST MAT/SUP GEN PURPOSE	\$115.19

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
211828	02/05/10	06	THE WARE GROUP	011	INST MAT/SUP GEN PURPOSE	\$1,300.00
211829	02/05/10	06	SCHOOL SPECIALTY ART SUPPLY	011	INST MAT/SUP GEN PURPOSE	\$216.39
211830	02/05/10	03	MICHELLE BEESON	006	\$100 TEACHER STIPEND	\$14.17
211831	02/05/10	03	CROWN AWARDS	003	BOOKS OTHER THAN TEXTBOOKS	\$202.49
211832	02/05/10	03	CITY OF SAN DIEGO TREASURER	001	SD JOINT MAINT	\$19,293.36
211833	02/05/10	03	ASCD	004	INST MAT/SUP GEN PURPOSE	\$39.00
211834	02/05/10	06	JANUS CORPORATION	001	REPAIRS BLDG/GRND-TH	\$13,000.00
211835	02/08/10	03	THE CHIP MERCHANT	001	COMPUTER SUPPLIES	\$240.24
211836	02/08/10	03	LUX ART INSTITUTE	005	OTHER CONTRACTS	\$1,200.00
211837	02/08/10	03	SAN DIEGO MEDICAL SERVICES	001	OTHER CONTRACTS	\$275.00
211838	02/08/10	03	SARAH SUTTON	001	6TH GRADE PLAY	\$2,500.00
211839	02/08/10	03	ROSALIND RICHARDS	001	OTHER CONTRACTS	\$450.00
211840	02/09/10	03	INSECT LORE PRODUCTS	008	INST MAT/SUP GEN PURPOSE	\$494.77
211841	02/09/10	03	CURRICULUM ASSOCIATES, INC.	008	INST MAT/SUP GEN PURPOSE	\$5,456.33
211842	02/10/10	03	SECURE CONTENT SOLUTIONS	001	SERVICE AGREEMENTS	\$4,860.00
211843	02/10/10	63	STAPLES	060	OFFICE SUPPLIES	\$200.85
211844	02/10/10	03	NASCO MODESTO	006	INST MAT/SUP GEN PURPOSE	\$117.83
211845	02/10/10	63	DEPARTMENT OF SOCIAL SERVICES	060	TRAVEL AND CONFERENCES	\$50.00
211846	02/10/10	03	DEMCO, INC.	004	BOOKS OTHER THAN TEXTBOOKS	\$51.60
211847	02/10/10	03	UPSTART	004	BOOKS OTHER THAN TEXTBOOKS	\$118.25
211848	02/10/10	06	HOUGHTON MIFFLIN COMPANY	006	TEXTBOOKS	\$367.25
211849	02/10/10	03	BOUND TO STAY BOUND BOOKS INC	007	BOOKS OTHER THAN TEXTBOOKS	\$2,573.87
211850	02/10/10	63	SOUTHWEST SCHOOL SUPPLY	060	INST SUPPLIES CHILD DEV	\$2,000.00
211851	02/10/10	63	NATIONAL GEOGRAPHIC KIDS	060	PERIODICALS/ADMINISTRATIVE	\$159.60
211852	02/10/10	03	LISA WILKEN	007	INST MAT/SUP GEN PURPOSE	\$79.50
211853	02/10/10	03	MEMORY JOGGERS	006	INST MAT/SUP GEN PURPOSE	\$67.65
211854	02/10/10	03	CINDA PECK	006	INST MAT/SUP GEN PURPOSE	\$394.71
211855	02/10/10	03	OFFICE DEPOT, B.S.D.	010	INST MAT/SUP GEN PURPOSE	\$3,000.00
211856	02/10/10	03	WENDY WOJTKOWSKI	008	\$100 TEACHER STIPEND	\$81.00
211857	02/10/10	03	NASCO MODESTO	004	INST MAT/SUP GEN PURPOSE	\$107.04
211858	02/10/10	03	DATTEL SYSTEMS, INC.	004	NON-CAPITALIZED EQUIPMENT	\$850.43
211859	02/10/10	03	SCHOLASTIC BOOK CLUBS, INC.	004	INST MAT/SUP GEN PURPOSE	\$186.06
211860	02/10/10	63	DIGITAL ONE PRINTING, INC.	060	PRINTING EXPENSE	\$587.25
211861	02/10/10	03	FOLLETT LIBRARY RESOURCES	008	BOOKS OTHER THAN TEXTBOOKS	\$4,264.39
211862	02/10/10	03	SCHOOL SPECIALTY	004	INST MAT/SUP GEN PURPOSE	\$27.51
211863	02/10/10	03	COACH USA	004	FIELD TRIP	\$518.12
211864	02/10/10	03	SEAWORLD	004	FIELD TRIP	\$304.75
211865	02/10/10	03	STEPHANIE SULLINS	004	\$100 TEACHER STIPEND	\$81.00
211866	02/10/10	03	PROJECTOR DOCTOR	006	EQUIP REPAIR	\$65.00
211867	02/10/10	03	COACH USA	006	FIELD TRIP	\$407.90
211868	02/10/10	03	BIRCH AQUARIUM AT SCRIPPS	006	FIELD TRIP	\$416.25
211869	02/10/10	03	ACADEMIC SUPPLIER	006	INST MAT/SUP GEN PURPOSE	\$244.02
211870	02/10/10	03/06	BEARCOM, INC.	045	NON-CAPITALIZED EQUIPMENT	\$3,132.26
211871	02/10/10	03	ELLISON EDUCATIONAL EQUIPMENT	005	INST MAT/SUP GEN PURPOSE	\$41.07
211872	02/10/10	03	COACH USA	006	FIELD TRIP	\$926.02
211873	02/10/10	03	COACH USA	006	FIELD TRIP	\$815.80
211874	02/10/10	03	COACH USA	006	FIELD TRIP	\$700.00
211875	02/10/10	03	CARLSBAD FLOWER FIELDS	006	FIELD TRIP	\$617.70
211876	02/16/10	13	SAN DIEGO RESTAURANT SUPPLY	001	MATERIALS AND SUPPLIES	\$444.74
211877	02/16/10	13	COSTCO BUSINESS DELIVERY	001	MATERIALS AND SUPPLIES	\$286.63
211878	02/16/10	03	KATHLEEN MINARIK	003	INST MAT/SUP GEN PURPOSE	\$120.49
211879	02/16/10	03	HODGES BADGE COMPANY	004	INST MAT/SUP GEN PURPOSE	

DEL MAR UNION		FROM 02/01/10 THRU 02/28/10					
PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT	
211880	02/16/10	03	BRIGHT HOSPITALITY, INC	004	INST MAT/SUP GEN PURPOSE	\$41.11	
211881	02/16/10	03	CLONE PRINTING	004	INST MAT/SUP GEN PURPOSE	\$21.75	
211882	02/16/10	03	LINDA TUCKER	003	BOOKS OTHER THAN TEXTBOOKS	\$23.90	
211883	02/16/10	03	DOROTHY WAITE	003	4TH GR - FUNDRAISING	\$112.44	
211884	02/16/10	03	ONE DAY SIGNS	003	INST MAT/SUP GEN PURPOSE	\$76.13	
211885	02/16/10	03	UMA (LAKSHMY) KRISHNAN	007	INST MAT/SUP GEN PURPOSE	\$505.45	
211886	02/16/10	03	APPLE COMPUTER, INC.	005	NON-CAPITALIZED EQUIPMENT	\$1,872.36	
211887	02/16/10	03	BELLWORK EDUCATIONAL MATERIALS	005	INST MAT/SUP GEN PURPOSE	\$41.24	
211888	02/16/10	03	GOPHER SPORT	005	INST MAT/SUP GEN PURPOSE	\$477.30	
211889	02/16/10	03	COACH USA	005	FIELD TRIP	\$815.80	
211890	02/16/10	03	BANGKIT	007	INST MAT/SUP GEN PURPOSE	\$1,065.75	
211891	02/16/10	03	LINDA TUCKER	003	BOOKS OTHER THAN TEXTBOOKS	\$24.98	
211892	02/16/10	03	BANGKIT	003	INST MAT/SUP GEN PURPOSE	\$217.50	
211893	02/16/10	03	COACH USA	006	FIELD TRIP	\$426.27	
211894	02/16/10	06	WESTERN PSYCHOLOGICAL SERVICES	013	INST MAT/SUP GEN PURPOSE	\$91.35	
211895	02/16/10	03	STAPLES	013	COMPUTER SUPPLIES	\$313.18	
211896	02/16/10	03	APPLE COMPUTER, INC.	001	COMPUTER SUPPLIES	\$325.16	
211897	02/18/10	03	PARISSA ESMAILI	008	\$100 TEACHER STIPEND	\$81.00	
211898	02/18/10	03	DINA IRWIN	008	\$100 TEACHER STIPEND	\$81.00	
211899	02/18/10	03	STAPLES	008	SUPPLY PACKETS	\$184.86	
211900	02/18/10	03	ANDREA PEDDYCORD	006	\$100 TEACHER STIPEND	\$81.00	
211901	02/18/10	03	JODI NEILSON	010	\$100 TEACHER STIPEND	\$81.00	
211902	02/18/10	03	JULIE CUNNINGHAM	010	\$100 TEACHER STIPEND	\$81.00	
211903	02/18/10	03	SDCOE	013	MISC. SUPPLIES	\$65.03	
211904	02/18/10	03	DICK BLICK ART MATERIALS	005	2006/07 DMSEF WISHLIST	\$506.25	
211905	02/18/10	03	PHI DELTA KAPPAN	012	DUES AND MEMBERSHIPS	\$88.00	
211906	02/18/10	03	SCHOOL SPECIALTY	008	INST MAT/SUP GEN PURPOSE	\$231.94	
211907	02/18/10	03	OFFICE DEPOT, B.S.D.	012	OFFICE SUPPLIES	\$340.00	
211908	02/18/10	03	JONI DEGROOT	006	OFFICE SUPPLIES	\$114.41	
211909	02/18/10	63	ORIENTAL TRADING CO.	060	INST SUPPLIES CHILD DEV	\$28.71	
211910	02/18/10	63	S&S WORLD WIDE	060	INST SUPPLIES CHILD DEV	\$158.09	
211911	02/18/10	63	KIDS INCLUDED TOGETHER	060	TRAVEL AND CONFERENCES	\$260.00	
211912	02/18/10	03	PROJECTOR DOCTOR	008	EQUIP REPAIR	\$569.44	
211913	02/18/10	03	COACH USA	005	FIELD TRIP	\$713.56	
211914	02/18/10	06	DEL MAR HIGHLANDS LUBE CENTER	045	REPAIRS TO VEHICLES	\$74.79	
211915	02/18/10	03	THOMPSON-WEST CORPORATE	045	PERIODICALS/ADMINISTRATIVE	\$226.20	
211916	02/18/10	03	CAMEO PAPER & JANITOR SUPPLY	045	CUSTODIAL SUPPLIES	\$3,000.00	
211917	02/18/10	06	VITAL LINKS	011	TRAVEL AND CONFERENCES	\$435.00	
211918	02/18/10	03	AREY JONES EDUCATIONAL	001	NON-CAPITALIZED EQUIPMENT	\$1,045.18	
211919	02/23/10	03	CSBA	013	TRAVEL AND CONFERENCES	\$390.00	
211920	02/23/10	03	ACADEMIC SUPPLIER	013	OFFICE SUPPLIES	\$1,206.08	
211921	02/24/10	03	MIMI JUN KIM	001	OTHER CONTRACTS	\$640.00	
211922	02/24/10	03	OFFICE DEPOT, B.S.D.	006	INST MAT/SUP GEN PURPOSE	\$750.00	
211923	02/25/10	06	SAN DIEGO UNIFIED SCHOOL DIST.	011	TRAVEL AND CONFERENCES	\$100.00	
211924	02/25/10	03	RAYMOND GEDDES & CO.	005	FUNDRAISER	\$170.45	
211925	02/25/10	03	U.S. SCHOOL SUPPLY	005	FUNDRAISER	\$156.95	
211926	02/25/10	03	APPLE COMPUTER, INC.	011	OFFICE SUPPLIES	\$31.54	
211927	02/25/10	03	NATIONAL STAFF DEV. CENTER	012	PERIODICALS/ADMINISTRATIVE	\$119.00	
211928	02/25/10	03	ACADEMIC SUPPLIER	012	OFFICE SUPPLIES	\$577.82	
211929	02/25/10	03	COACH USA	006	FIELD TRIP	\$815.80	
211930	02/25/10	03	REUBEN H. FLEET SCIENCE CENTER	009	FIELD TRIP	\$150.00	
211931	02/25/10	03	COACH USA	009	FIELD TRIP	\$1,109.34	

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
211932	02/25/10	03	THE NEW CHILDREN'S MUSEUM	008	FIELD TRIP	\$690.00
211933	02/25/10	03	COACH USA	008	FIELD TRIP	\$1,223.70
211934	02/25/10	03	HEATHER KOWIESKI	004	\$100 TEACHER STIPEND	\$81.00
211935	02/25/10	03	COACH USA	004	FIELD TRIP	\$407.89
211936	02/25/10	03	BERTRAND'S MUSIC MART	004	MUSIC SUPPLIES	\$126.13
211937	02/25/10	03	ENDEAVOR PUBLISHING	004	BOOKS OTHER THAN TEXTBOOKS	\$20.00
211938	02/25/10	03	SUSAN HOPPER	004	\$100 TEACHER STIPEND	\$81.00
211939	02/25/10	03	ARIELLA LEEDER	010	\$100 TEACHER STIPEND	\$81.00
211940	02/25/10	03	LAURA MC CARTHY	010	\$100 TEACHER STIPEND	\$81.00
211941	02/25/10	03	COACH USA	007	FIELD TRIP	\$926.00
211942	02/25/10	03	DATTEL SYSTEMS, INC.	004	INST MAT/SUP GEN PURPOSE	\$57.47
211943	02/25/10	03	PATHWAY COMMUNICATIONS LTD	004	INST MAT/SUP GEN PURPOSE	\$1,778.06
211944	02/25/10	03	NASCO MODESTO	010	INST MAT/SUP GEN PURPOSE	\$345.38
211945	02/25/10	06	HAMPTON-BROWN/NATIONAL	012	MATERIALS AND SUPPLIES	\$61.08
211946	02/25/10	03	ATKINSON, ANDELSON, LOYA, RUUD	001	LEGAL FEES	\$5,492.50
211947	02/25/10	03	STUTZ, ARTIANO, SHINOFF &	001	LEGAL FEES	\$5,220.19
211948	02/25/10	03	CITY TREASURER	001	OTHER CONTRACTS	\$16,137.90
211949	02/26/10	06	SAN DIEGO STAGE & LIGHTING	001	REPAIRS BLDG/GRND-AF	\$6,053.40
211950	02/26/10	06	JANUS CORPORATION	001	REPAIRS BLDG/GRND-TH	\$12,000.00
211951	02/26/10	06	ELIZABETH CHRISTENSEN, O.D.	001	VISION THERAPY-S/E	\$10,000.00
211952	02/26/10	03	SAN DIEGO OCEANS FOUNDATION	001	FIELD TRIP	\$1,350.00

REPORT TOTAL

\$195,231.04

DEL MAR UNION SCHOOL DISTRICT
COMMERCIAL WARRANT LISTING
February 1 - 28, 2010

FUND	DATE	WARRANT #	AMOUNT
FUND 03 & 06			
	2/5/2010	734062-734104	\$ 80,206.99
	2/8/2010	735839	\$ 19,293.36
	2/10/2010	737294-737331	\$ 58,946.30
	2/17/2010	739602-739632	\$ 30,739.61
	2/18/2010	740259-740262	\$ 5,198.57
	2/19/2010	740769-740771	\$ 17,295.14
	2/24/2010	742589-742637	\$ 4,154.00
	2/26/2010	744045-744088	\$ 63,977.83
GENERAL FUND TOTAL			\$ 279,811.80
FUND 13	2/10/2010	737332	\$ 4,957.73
Cafeteria	2/17/2010	739633	\$ 507.72
	2/18/2010	740263	\$ 139.14
	2/26/2010	744089-744090	\$ 53,597.84
FUND 14			
Deferred Maintenance			
FUND 25-19	2/5/2010	734105	\$ 154.50
Developer Fees			
FUND 35-00			
State School Building Project			
FUND 40			
Special Reserve-Capital			
FUND 63	2/5/2010	734106-734108	\$ 1,446.91
Other Enterprise - Child Development	2/10/2010	737333-737339	\$ 1,618.02
	2/17/2010	739634-739641	\$ 1,465.75
	2/18/2010	740264-740265	\$ 202.89
	2/24/2010	742638-742639	\$ 199.12
	2/1/2029	744091-744093	\$ 130.51
FUND 73-20			
Foundation Trust			
OTHER FUND TOTAL			\$ 64,420.13
GRAND TOTAL			\$ 344,231.93

Revolving Cash Fund February 1 - 28, 2010

Date	Check No	Payee	Purpose	Amount	Account #
2/4/10	1020	CASBO	travel/conference	120.00	03-00 0000-504 0000 7200 5200-000 045
2/4/10	1021	Sharon McClain	other expense	70.00	03-00 0000-500 0000 7100 5800-080 040
2/4/10	1021	Sharon McClain	travel/conference	184.40	03-00 0000-501 0000 7100 5200-000 040
2/4/10	1022	Dustin Webster	child care supplies	36.24	63-00 0000-000 0000 6000 4300-066 066
2/4/10	1023	Christinia Ellett	child care supplies	22.55	63-00 0000-000 0000 6000 4300-066 066
2/4/10	1024	Shannon Jordan	refund lunch balance	29.75	13-00 5310-000 0000 0000 8634-000 000
2/4/10	1025	Kelly Panzer	refund lunch balance	4.40	13-00 5310-000 0000 0000 8634-000 000
2/4/10	1026	Saeed Salimian	child care tuition refund	155.10	63-00 0000-000 0000 0000 8699-066 000
2/4/10	1027	Norman Greenberg	child care tuition refund	61.25	63-00 0000-000 0000 0000 8699-066 000
2/4/10	1028	Jian Wang	child care tuition refund	52.50	63-00 0000-000 0000 0000 8699-066 000
2/4/10	1029	Greg Kostello	child care tuition refund	139.45	63-00 0000-000 0000 0000 8699-066 000
	8889	VOID check	child care tuition refund	(35.00)	63-00 0000-000 0000 0000 8699-066 000
2/9/10	1030	Tio Leo's	other expense	59.56	03-00 0000-504 0000 7200 5800-080 045
2/10/10	1031	Vons	misc. expense	37.07	03-00 0000-500 0000 7100 4300-089 040
2/10/10	1032	Dena Whittington	mileage	121.89	03-00 0000-504 0000 7200 5200-025 045
2/10/10	1032	Dena Whittington	other expense	89.40	03-00 0000-504 0000 7200 5800-080 045
2/10/10	1032	Dena Whittington	office supplies	44.57	03-00 0000-504 0000 7200 4300-046 045
2/16/10	1033	Marian Rubino	child care supplies	19.98	13-00 5310-000 0000 3700 4300-000 045
2/16/10	1034	Kristine Gonsalves	misc. expense	24.81	03-00 0000-501 0000 7100 4300-089 040
2/16/10	1035	A. J. Pearce	communications supplies	65.24	03-00 0000-510 0000 8200 5900-000 045
2/16/10	1036	Paulette Anderson	mileage	56.68	03-00 0000-504 0000 7200 5200-025 045
2/23/10	1037	Bolton & Company Insurance	6th grade camp insurance	41.50	03-00 0000-755 1110 1000 5800-010 045
2/23/10	1038	O'Briens	other expense	52.90	03-00 0000-018 0000 2130 5800-080 040
2/23/10	1039	Dena Whittington	travel/conference	158.40	03-00 0000-504 0000 7200 5200-000 045
2/23/10	1039	Dena Whittington	misc. expense	21.25	03-00 0000-504 0000 7200 4300-089 045
2/23/10	1040	Michael Casey	computer supplies	30.00	03-00 0000-000 0000 2420 4300-088 030
2/23/10	1041	Barrett Blake	van gasoline	85.00	03-00 0000-000 0000 2420 4300-085 030
2/23/10	1041	Barrett Blake	communications supplies	15.86	03-00 0000-510 0000 8200 5900-000 045
2/23/10	1042	Kevin Mitchell	child care supplies	10.88	63-00 0000-000 0000 6000 4300-066 066
2/23/10	1043	George Aguilar	refund unused milk balance	45.00	13-00 5310-000 0000 0000 8634-002 000
2/25/10		Union Bank	analysis deficit	29.75	03-00 0000-504 0000 7200 5800-080 045
2/26/10		Union Bank	interest earned	(0.22)	03-00 0000-504 0000 7200 5800-080 045

\$ 1,850.16

Paulette Anderson
Custodian, Revolving Cash

Date _____

3/18/10

March 17, 2010

To: Board Members

From: Dena Whittington, Assistant Superintendent, Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *10.2: Board Approval of Site Performance Agreements

SCHOOL	CONTRACTOR	SERVICE	AMOUNT	FUNDING
DO Maintenance Department	Management and Communication Consultants	Cleaning Seminar on April 7, 2010	\$750.00	General Fund, Custodial Budget

FISCAL IMPACT: Cost – \$750.00 as listed above.
Program or Department - As listed above.
Is this a Restricted Program - No
Was this expenditure anticipated in the adopted budget? No
Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends Board approval of site performance agreements.

March 17, 2010

To: Board Members

From: Dena Whittington, Assistant Superintendent, Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *10.3: Board Approval and Acceptance of Donations to the Del Mar Union School District

Items	School Site	Donor
\$456.75 for Office Supplies	Ashley Falls	PTA
\$214.00 for instructional supplies	Ashley Falls	PTA
\$210.00 1 st Grade Mini Grant	Carmel Del Mar	PTA
\$930.00 for 6 th Grade Camp	Carmel Del Mar	PTA
\$300.00 2 nd Grade Mini Grant	Carmel Del Mar	PTA

FISCAL IMPACT: **Cost** – The above donations generate revenue in the amount of \$2,110.75.
 Program or Department – Other Local Revenue
 Is this a Restricted Program – No
 Was this expenditure anticipated in the adopted budget? No
 Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends Board approval and acceptance of donations to the Del Mar Union School District.

March 17, 2010

To: Board Members

From: Randy Wheaton, Director of Maintenance and Operations

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *10.4: Schedule of Projected Summer Work and 2010/2011 Annual Inspections, Maintenance and Service Agreements and Request Bids

Randy Wheaton, Director of Maintenance and Operations, has been reviewing, inspecting and planning District needs for summer work and 2010/2011 annual inspections, maintenance and service agreements. At this time, District staff is moving forward on the following proposed work and agreements.

1. Exterior painting at Del Mar Hills
2. Roof repair at Del Mar Hills
3. Carpet replacement in the lounge at Ashley Falls and Del Mar Heights
4. Cabinet molding repair at Torrey Hills
5. HVAC repair and upgrade at Del Mar Heights and Sage Canyon
6. Slurry seal at Ocean Air
7. Tree trimming as needed at all District sites
8. Playground maintenance at Carmel Del Mar, Sage Canyon and Torrey Hills, Del Mar Heights, Del Mar Hills and Ashley Falls
9. Roof coating on portable classrooms at Sage Canyon
10. PRV (pressure reducing valve) maintenance at Ashley Falls and Sage Canyon
11. Mold remediation at Torrey Hills
12. Engineered Ceiling Modification at Torrey Hills
13. Ceiling tile installation per modification at Torrey Hills
14. Roof coating on five (5) portable classrooms at Ashley Falls School
15. Fire sprinkler inspection and maintenance at all sites
16. Fire alarm inspection and maintenance at all sites
17. Fire extinguisher inspection and maintenance at all sites
18. Electrical inspection and maintenance at all sites
19. Intercom inspection and maintenance at all sites
20. Backflow testing and certification at all sites
21. Pump inspection, service and maintenance
22. Wheelchair lift inspection, service and maintenance at all sites

23. Pest control at all sites
24. Elevator maintenance and service at Ashley Falls, Sage Canyon and Ocean Air
25. Consulting and Inspection Services

All public works construction contracts over \$15,000 must be bid per Public Contract Code Section 22002(c). Item numbers 1 – 5 listed above are estimated to be over the \$15,000 threshold requiring Board approval to advertise for bids. It is recommended that the Board approve District staff to proceed with the bid process at this time and advertise for bid to ensure that the work will be completed before students return to school in September.

All contracts will be presented to the Board for approval as they are finalized.

FISCAL IMPACT: **Cost** – Unknown at this time. Individual contracts will be presented to the Board for approval as they are finalized.
Program or Department - 2010/2011 Proposed Restricted Maintenance and 2010/2011 Proposed General Fund Grounds and Custodial Budgets.
Is this a Restricted Program – Restricted Maintenance, Yes; Grounds and Custodial, No
Was this expenditure anticipated in the adopted budget?
Will be part of the 2010/2011 proposed budget.
Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends Board approval of bid advertising for proposed summer maintenance work as listed in items 1 -5 above.

March 17, 2010

To: Board Members

From: Sheila Weinberg, Director of Pupil Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *10.5: Approval of Agreement Between the Del Mar Union School District and Dr. Howard Taras

District staff recommends approval of a contract with Dr. Howard Taras to provide pediatric medical consultation services for health techs, school nurses, school site administrators and Director of Pupil Services in assisting with student health and safety requirements. This contract, in the amount not to exceed \$5,000.00, will provide services through June 30, 2010.

*The contract for this work is available for review at the
Del Mar Union School District Office.*

FISCAL IMPACT: Cost – Not to exceed \$5,000.00
Program or Department - General Fund Health Budget
Is this a Restricted Program – No
Was this expenditure anticipated in the adopted budget? No
Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends Board approval of the agreement between the Del Mar Union School District and Dr. Howard Taras.

March 18, 2010

To: Board Members

From: Dena Whittington, Assistant Superintendent of Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 10.6: Board Acceptance of the Del Mar Schools Education Foundation Donation for the 2010-2011 School Year

The Administration is pleased to announce to the Board that the Del Mar School Education Foundation, will present a check to the Del Mar Union School District to help support enrichment programs at all schools in the district. The amount of this check is \$90,000.

Today's check, combined with the carryover, totals \$990,133. Using the 2009-2010 cost per FTE for the ESC program equates to 11 FTE. DMSEF is restricting the donation to be used for teacher salaries for the Extended Studies Curriculum programs at all DMUSD school sites and shall be allocated equitably among all schools based on ESC teaching periods.

FISCAL IMPACT: Cost – \$90,000 of donated revenue
Program or Department – Unrestricted General Fund
Is this a Restricted Program? The donated revenues are restricted
Was this expenditure anticipated in the adopted budget? 2010-2011 Budget will be adopted in June 2010
Will this Program or Department be over budget after this expenditure? No

RECOMMENDED: The Superintendent recommends approval.

March 18, 2010

To: Board Members

From: Dena Whittington, Assistant Superintendent of Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 10.7: Discussion, Lunch Tables, Stage Lighting and Stage Sound System for Del Mar Heights Elementary

Staff has been directed to work with Wendy Wardlow, Principal of Del Mar Heights Elementary School, regarding lunch tables, stage lighting and stage sound system. Once equipment installation and cost have been identified, a subsequent Board Agenda item will be issued and brought to the Board.

FISCAL IMPACT: Cost – \$10,000 to \$20,000
Program or Department – Capital Facilities, Restricted Maintenance and other local funding
Is this a Restricted Program? Yes
Was this expenditure anticipated in the adopted budget? No
Will this Program or Department be over budget after this expenditure? No

RECOMMENDED: Information only

March 17, 2010

To: Board Members

From: Dena Whittington, Assistant Superintendent of Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 10.8: 2009-2010 Monthly Budget Update, Legal Fees and Cash Balance Report

The attached sheets represent each district fund individually. The actual revenues and expenditures are as of February 28, 2010. Budget amounts are those reflected in the 2009-2010 Second Interim Budget which was presented to the Board on March 10, 2010.

FISCAL IMPACT: **Cost** – Presentation of this report is for information only and does not affect revenues, expenses or projected ending fund balance in the 2009-2010 Budget

Program or Department – Government Wide

Is this a Restricted Program? Restricted and Unrestricted Funds

Was this expenditure anticipated in the adopted budget? Second Interim Budget is reflected in the first column

Will this Program or Department be over budget after this expenditure? If an increase in budget is necessary it will be taken as a separate agenda item

RECOMMENDED: For information only. No action required.

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
General Fund - Unrestricted
February 28, 2010**

	2009-10 Second Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ 31,936,826	\$ 18,815,183	41%
Federal Revenue	-	-	-
Other State Revenue	2,833,313	2,193,385	23%
Other Local Revenue	2,159,136	2,077,709	4%
Total Revenues	\$ 36,929,275	\$ 23,086,277	37%
Expenditures			
Certificated Salaries	\$ 19,152,994	\$ 11,929,022	38%
Classified Salaries	3,291,542	2,130,764	35%
Employee Benefits	5,055,785	3,289,793	35%
Books and Supplies	2,105,650	1,196,952	43%
Services and Other Operating	2,563,987	1,567,035	39%
Capital Outlay	256,318	249,694	3%
Other Outgo	23,674	174	99%
Transfers of Indirect/Direct Support	(22,121.00)	-	-
Total Expenditures	\$ 32,427,829	\$ 20,363,434	37%
Excess (Deficiency) Revenues and Expenditures	\$ 4,501,446	\$ 2,722,843	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ 668,938	
Contributions	\$ (5,008,226)	\$ (668,938)	
Other Financing Sources and Uses	\$ (5,008,226)	\$ -	
Net Increase (Decrease) in Fund Balance	\$ (506,780)	\$ 2,722,843	
Beginning Fund Balance (audited)	\$ 12,192,980		
Ending Fund Balance**	\$ 11,686,200		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

Services and Other Operating Expense reduced by an overstatement of the settlement agreement
reflected in the adopted budget at the June 24, 2009 board meeting

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
General Fund - Restricted
February 28, 2010**

	2009-10 Second Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ 365,458	\$ 47,583	87%
Federal Revenue	1,871,504	875,698	53%
Other State Revenue	291,278	156,023	46%
Other Local Revenue	1,473,570	772,317	48%
Total Revenues	\$ 4,001,810	\$ 1,851,620	54%
Expenditures			
Certificated Salaries	\$ 2,864,331	\$ 1,986,658	31%
Classified Salaries	2,366,196	1,476,602	38%
Employee Benefits	974,411	583,918	40%
Books and Supplies	765,616	140,927	82%
Services and Other Operating	2,326,315	776,278	67%
Capital Outlay	-	-	-
Other Outgo	88,175	44,088	50%
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 9,385,044	\$ 5,008,471	47%
Excess (Deficiency) Revenues and Expenditures	\$ (5,383,234)	\$ (3,156,850)	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ 5,008,226	\$ -	
Other Financing Sources and Uses	\$ 5,008,226	\$ -	
Net Increase (Decrease) In Fund Balance	\$ (375,008)	\$ (3,156,850)	
Beginning Fund Balance (audited)	\$ 465,000		
Ending Fund Balance**	\$ 89,992		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
General Fund - Combined
February 28, 2010**

	2009-10 Second Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ 32,302,284	\$ 18,862,766	42%
Federal Revenue	1,871,504	875,698	53%
Other State Revenue	3,124,591	2,349,408	25%
Other Local Revenue	3,632,706	2,850,026	22%
Total Revenues	\$ 40,931,085	\$ 24,937,897	39%
Expenditures			
Certificated Salaries	\$ 22,017,325	\$ 13,915,680	37%
Classified Salaries	5,657,738	3,607,366	36%
Employee Benefits	6,030,196	3,873,711	36%
Books and Supplies	2,871,266	1,337,879	53%
Services and Other Operating	4,890,302	2,343,313	52%
Capital Outlay	256,318	249,694	3%
Other Outgo	111,849	44,262	60%
Transfers of Indirect/Direct Support	(22,121)	-	-
Total Expenditures	\$ 41,812,873	\$ 25,371,904	39%
Excess (Deficiency) Revenues and Expenditures	\$ (881,788)	\$ (434,007)	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ 668,938	
Contributions	\$ -	\$ (668,938)	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ (881,788)	\$ (434,007)	
Beginning Fund Balance (unaudited)	\$ 12,657,980		
Ending Fund Balance**	\$ 11,776,192		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Cafeteria Fund
February 28, 2010

	2009-10 Second Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	109,452	47,483	57%
Other State Revenue	6,598	2,705	59%
Other Local Revenue	701,621	447,998	36%
Total Revenues	\$ 817,671	\$ 498,186	39%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	150,556	80,283	47%
Employee Benefits	42,588	27,323	36%
Books and Supplies (food)	537,894	267,668	50%
Services and Other Operating	17,386	8,319	52%
Capital Outlay	-	-	-
Other Outgo	22,121	-	100%
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 770,545	\$ 383,592	50%
Excess (Deficiency) Revenues and Expenditures	\$ 47,126	\$ 114,594	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 47,126	\$ 114,594	
Beginning Fund Balance (audited)	\$ 5,762		
Ending Fund Balance**	\$ 52,888		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Deferred Maintenance
February 28, 2010

	2009-10 Second Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	8,000	3,661	54%
Total Revenues	\$ 8,000	\$ 3,661	54%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	245,830	245,829	0%
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 245,830	\$ 245,829	0%
Excess (Deficiency) Revenues and Expenditures	\$ (237,830)	\$ (242,168)	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ 668,938	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ (668,938)	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ (237,830)	\$ (242,168)	
Beginning Fund Balance (audited)	\$ 796,706		
Ending Fund Balance**	\$ 558,876		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Special Reserve for other than Capital Outlay
February 28, 2010**

	2009-10 Second Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	38,000	8,127	79%
Total Revenues	\$ 38,000	\$ 8,127	79%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	-	-	-
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ -	\$ -	-
Excess (Deficiency) Revenues and Expenditures	\$ 38,000	\$ 8,127	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 38,000	\$ 8,127	
Beginning Fund Balance (audited)	\$ 1,338,789		
Ending Fund Balance**	\$ 1,376,789		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Capital Facilities
February 28, 2010

	2009-10 Second Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	93,400	24,143	74%
Total Revenues	\$ 93,400	\$ 24,143	74%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	10,000	154	98%
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 10,000	\$ 154	98%
Excess (Deficiency) Revenues and Expenditures	\$ 83,400	\$ 23,989	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) in Fund Balance	\$ 83,400	\$ 23,989	
Beginning Fund Balance (audited)	\$ 192,685		
Ending Fund Balance**	\$ 276,085		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Special Reserve Fund for Capital Outlay Projects
February 28, 2010**

	2009-10 Second Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	275,000	54,648	80%
Total Revenues	\$ 275,000	\$ 54,648	80%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	-	-	-
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ -	\$ -	
Excess (Deficiency) Revenues and Expenditures	\$ 275,000	\$ 54,648	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 275,000	\$ 54,648	
Beginning Fund Balance (audited)	\$ 8,111,282		
Ending Fund Balance**	\$ 8,386,282		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Capital Project Fund for Blended Component Units
(CFD 95-1 and CFD 99-1)
February 28, 2010

	2009-10 Second Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	2,581,715	1,518,020	41%
Total Revenues	\$ 2,581,715	\$ 1,518,020	41%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies (Non Cap F & E)	12,880	12,890	-
Services and Other Operating	106,874	22,613	79%
Capital Outlay	1,801,394	55,788	97%
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 1,921,148	\$ 91,290	95%
Excess (Deficiency) Revenues and Expenditures	\$ 660,567	\$ 1,426,729	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ (2,014,094)	\$ (2,014,007)	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ (2,014,094)	\$ (2,014,007)	
Net Increase (Decrease) In Fund Balance	\$ (1,353,527)	\$ (587,278)	
Beginning Fund Balance (audited)	\$ 7,466,813		
Ending Fund Balance**	\$ 6,113,286		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Debt Service Fund for Blended Component Units (CFD)
February 28, 2010**

	2009-10 Second Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	-	-
Total Revenues	\$ -	\$ -	-
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	-	-	-
Capital Outlay	-	-	-
Other Outgo	2,014,094	\$ 2,014,007	0%
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 2,014,094	\$ 2,014,007	0%
Excess (Deficiency) Revenues and Expenditures	\$ (2,014,094)	\$ (2,014,007)	
Other Financing Sources and Uses			
Transfers In	\$ 2,014,094	\$ 2,014,007	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ 2,014,094	\$ 2,014,007	
Net Increase (Decrease) In Fund Balance	\$ -	\$ -	
Beginning Fund Balance (audited)	\$ -		
Ending Fund Balance**	\$ -		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Other Enterprise Fund - Childcare
February 28, 2010

	2009-10 Second Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	2,704,000	1,688,739	38%
Total Revenues	\$ 2,704,000	\$ 1,688,739	38%
Expenditures			
Certificated Salaries	\$ 70,187	\$ 23,229	67%
Classified Salaries	1,695,731	1,120,440	34%
Employee Benefits	386,291	243,652	37%
Books and Supplies	201,364	76,116	62%
Services and Other Operating	95,720	43,353	55%
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 2,449,293	\$ 1,506,790	38%
Excess (Deficiency) Revenues and Expenditures	\$ 254,707	\$ 181,949	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 254,707	\$ 181,949	
Beginning Fund Balance (audited)	\$ 1,530,520		
Ending Fund Balance**	\$ 1,785,227		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Foundation Trust Fund
February 28, 2010**

	2009-10 Second Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	1,400	262	81%
Total Revenues	\$ 1,400	\$ 262	81%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	-	-	-
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ -	\$ -	
Excess (Deficiency) Revenues and Expenditures	\$ 1,400	\$ 262	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 1,400	\$ 262	
Beginning Fund Balance (audited)	\$ 43,151		
Ending Fund Balance**	\$ 44,551		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
General Fund Attorney Fees
February 28, 2010

Resource No.	Department	2009-10 Second Interim	Actuals to Date	% of Budget Remaining
0000-420	Pupil Services	\$ 6,398	\$ 4,108	36%
0000-503	Personnel	17,801	22,021	-24%
0000-504	Business (District General Counsel)	60,000	21,654	64%
0000-772	Facilities	20,000	289	99%
		\$ 104,199	\$ 48,072	54%

DEL MAR UNION SCHOOL DISTRICT
County Treasury, General Ledger Balances
FISCAL YEAR 2009-2010

DISTRICT 11

GOVERNMENTAL FUNDS - SPECIAL RESERVE & CAPITAL PROJECTS

Cty Tres. Fund #	F/Y 08/09 6/30/2009	F/Y 09/10 7/31/2009	F/Y 09/10 8/31/2009	F/Y 09/10 9/30/2009	F/Y 09/10 10/31/2009	F/Y 09/10 11/30/2009	F/Y 09/10 12/31/2009	F/Y 09/10 1/31/2010	F/Y 09/10 2/28/2010	increase (decrease)	SACS Fund #	Fund Description
412101 / 55695	\$ 13,461,681	\$ 17,596,394	\$ 15,111,188	\$ 12,193,175	\$ 9,270,798	\$ 7,438,802	\$ 16,091,027	\$ 13,458,761	\$ 13,523,781	\$ 65,020	03 & 06	Res / Unres General Fund
412104 / 55701	\$ 44,492	\$ 38,208	\$ 38,678	\$ 129,700	\$ 145,285	\$ 119,064	\$ 115,692	\$ 77,848	\$ 61,342	\$ (16,506)	13-00	Cafeteria Fund
412112 / 55710	\$ 794,180	\$ 615,941	\$ 550,876	\$ 550,876	\$ 553,068	\$ 553,068	\$ 553,068	\$ 1,223,475	\$ 554,538	\$ (668,938)	14-00	Deferred Maintenance
412142 / 55725	\$ 1,333,937	\$ 1,338,789	\$ 1,338,789	\$ 1,338,789	\$ 1,343,345	\$ 1,343,345	\$ 1,343,345	\$ 1,346,916	\$ 1,346,916	\$ -	17-42	Endowment - Special Res
412119 / 55716	\$ 192,309	\$ 194,035	\$ 204,753	\$ 205,643	\$ 206,320	\$ 208,685	\$ 209,475	\$ 210,026	\$ 213,931	\$ 3,905	25-19	Developer Fees
412146 / 55731	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	35-00	State School Facility Fund
412102 / 55698	\$ 8,081,889	\$ 8,116,660	\$ 8,116,660	\$ 8,116,660	\$ 8,144,282	\$ 8,144,282	\$ 8,144,282	\$ 8,165,930	\$ 8,165,930	\$ -	40-00	Special Res Capital Outlay
Subtotal	\$ 23,908,488	\$ 27,900,026	\$ 25,360,944	\$ 22,534,843	\$ 19,663,099	\$ 17,807,247	\$ 26,456,888	\$ 24,482,955	\$ 23,866,436	\$ (616,518)		

PROPRIETARY & FIDUCIARY FUNDS - INTERNAL SERVICE, EXPENDIBLE TRUST & ENTERPRISE

412122 / 55720	\$ 1,558,258	\$ 1,498,945	\$ 1,362,069	\$ 1,424,731	\$ 1,501,085	\$ 1,535,948	\$ 1,532,461	\$ 1,560,661	\$ 1,598,452	\$ 37,792	63-00	Enterprise - Childcare
412120 / 55719	\$ 42,990	\$ 43,151	\$ 43,151	\$ 43,151	\$ 43,298	\$ 43,298	\$ 43,298	\$ 43,413	\$ 43,413	\$ -	73-20	Foundation Trust Funds
Subtotal	\$ 1,601,248	\$ 1,542,096	\$ 1,405,220	\$ 1,467,882	\$ 1,544,383	\$ 1,579,246	\$ 1,575,759	\$ 1,604,073	\$ 1,641,865	\$ 37,792		

DIST. 11 TOTAL \$ 25,509,735 \$ 29,442,122 \$ 26,766,165 \$ 24,002,725 \$ 21,207,481 \$ 19,386,493 \$ 28,032,647 \$ 26,087,028 \$ 25,508,302 \$ (578,727)

DISTRICT 72

FUND BALANCES - GOVERNMENTAL & CAPITAL PROJECTS

	F/Y 08/09 6/30/2009	F/Y 09/10 7/31/2009	F/Y 09/10 8/31/2009	F/Y 09/10 9/30/2009	F/Y 09/10 10/31/2009	F/Y 09/10 11/30/2009	F/Y 09/10 12/31/2009	F/Y 09/10 1/31/2010	F/Y 09/10 2/28/2010	increase/ (decrease)	SACS Fund #	Fund Description
Community Facilities District No. 95-1												
458001 / 54976	\$ 2,961,283	\$ 2,964,504	\$ 2,098,836	\$ 2,091,393	\$ 2,116,188	\$ 2,165,431	\$ 2,356,575	\$ 2,862,933	\$ 2,453,026	\$ (409,907)	49-01	CFD 95-1 General Fund
TOTAL CFD 95-1	\$ 2,961,283	\$ 2,964,504	\$ 2,098,836	\$ 2,091,393	\$ 2,116,188	\$ 2,165,431	\$ 2,356,575	\$ 2,862,933	\$ 2,453,026	\$ (409,907)		
Community Facilities District No. 99-1												
458002 / 54977	\$ 3,782,097	\$ 3,797,850	\$ 3,366,512	\$ 3,369,081	\$ 3,382,632	\$ 3,413,674	\$ 3,534,051	\$ 3,824,970	\$ 3,562,882	\$ (262,087)	49-02	CFD 99-1 General Fund
TOTAL CFD 99-1	\$ 3,782,097	\$ 3,797,850	\$ 3,366,512	\$ 3,369,081	\$ 3,382,632	\$ 3,413,674	\$ 3,534,051	\$ 3,824,970	\$ 3,562,882	\$ (262,087)		
DIST. 72 TOTAL	\$ 6,743,380	\$ 6,762,355	\$ 5,465,347	\$ 5,460,474	\$ 5,498,820	\$ 5,579,105	\$ 5,890,626	\$ 6,687,903	\$ 6,015,908	\$ (671,994)		

Date: March 17, 2010
To: Board Members
From: Darlene Nadlonek
Through: Sharon McClain
Subject: Approval of Recommended Personnel Actions: Employment, Resignations, Dismissals, Leaves of Absences and Change of Status

CLASSIFIED

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Chastain, Tara	Special Education Aide II	0.75	Sycamore Ridge	Approve Assignment Effective 3/11/10	Replacement
Dixon, Raquel	Health Care Technician	0.50	Sycamore Ridge	Approve Assignment Effective 3/16/10	Replacement
Katz, Deborah	Special Education Aide II	0.75	Sycamore Ridge	Approve Assignment Effective 3/15/10	Expansion

March 19, 2010

To: Board Members

From: Darlene Nadlonek, Human Resources Technician

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 11.2: Board Approval, Recommendation for
Employment: Director, After School Programs/Child Care
Services

The District engaged in a thorough search for a Director, After School Programs/Child Care Services utilizing our website, Ed-Join, Ed-Cal and the California School Age Consortium receiving 28 applications.

After paper screening with a district committee of five, six candidates were chosen to interview. A District committee of nine individuals composed of a Board member, the Superintendent, administration, and classified staff interviewed with a recommendation to complete background reference verification and to give a second interview to one candidate. The second interview was conducted by the Superintendent and the Assistant Superintendent, Instructional Services. The interview teams' recommendation for the position of Director, After School Programs/Child Care Services will be presented to the Board of Trustees in Closed Session on March 24, 2010.

FISCAL IMPACT: Salary range: \$92,356.94 - \$117,212.19 (depending on experience) includes salary and labor costs.

RECOMMENDED: The Superintendent recommends approval of the recommendation for Employment: Director, After School Programs/Child Care Services.