



DEL MAR

UNION SCHOOL DISTRICT

Mission Statement

Supported by an involved community, an outstanding staff, and a shared vision for academic excellence, the Del Mar Union School District is committed to providing a rigorous, inspiring, and nurturing education program that is continually evolving to develop well-rounded individuals who embrace learning for life and who are prepared to meet the challenges of the future.

We believe that...

- Every individual has worth
- Individuals deserve the opportunity to reach their potential
- Learning is a life-long process
- Everyone has the right to be safe
- Everyone can make a difference
- Individuals and communities have responsibilities to each other
- The uniqueness of individuals enriches the community

We believe in...

- Honesty and integrity
 - Treating others with respect
 - The principles of Democracy
- www.dmusd.org

Board of Trustees

Dr. Annette Easton
Steven McDowell
Doug Perkins
Comischell Rodriguez
Katherine White

Superintendent
Dr. Sharon McClain

DEL MAR UNION SCHOOL DISTRICT

Board of Trustees Regular Board Meeting

February 17, 2010
Closed Session: 4:00 p.m.
Open Session: 5:45 p.m.

Del Mar Hills Academy
14085 Mango Drive
Del Mar, CA 92014

**The meeting is being opened in honor of
Charlene Komosinski, Director of After School Programs/
Child Care, Retiring March 16, 2010**

Public Inspection of Documents

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the board meeting are available for inspection at the Del Mar Union School District, 225 9th St. Del Mar, CA 92014.

Hearing of the Public

Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to 3 minutes per person, per topic. If you wish to speak, complete a card (located at the sign-in desk) and present it to the Secretary of the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may (1) acknowledge receipt of the information, (2) refer to staff for further study; or (3) refer the matter to the next agenda.

Consent Calendar

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the consent items.

To address an item on the Consent Calendar, please follow the procedure described under Hearing of the Public.

Closed Session

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations.

Cell Phones/Pagers

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

Assistance With Meeting

In compliance with the Americans With Disabilities Act and AB-3035, if you require special assistance to participate in this meeting, please contact the Superintendent at (858) 755-9301 at least 24 hours prior to the start of the meeting to enable the District to make reasonable arrangements.

ORGANIZATIONAL BUSINESS

CALL TO ORDER

PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

Adjournment into Closed Session

Motion ____ Second ____ Ayes ____ Nays ____
Time

CLOSED SESSION – 4:00 P.M.

- 1.1 **Public Employee Discipline/Dismissal/Release pursuant to Government Code 549577**
- 1.2 **Conference with Legal Counsel – Potential Litigation** (Government Code Section 54956.9(c); Name of Case: Two cases)
- 1.3 **Conference with Real Property Negotiator** (G.C. 54956.8)-Properties: 11250 El Camino Real, San Diego, CA 92130 and 4106 Sorrento Valley Blvd., San Diego, CA 92127; Corner of Jimmy Durante Blvd. & San Dieguito Rd., Del Mar, CA 92014 —Agency Negotiator: Sharon McClain, Superintendent
- 1.4 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: Sharon McClain, Superintendent; Employee Organization: Del Mar California Teachers Association

Adjournment of Closed Session

Motion ____ Second ____ Ayes ____ Nays ____
Time

RECONVENE OPEN SESSION – 5:45 P.M.

REPORT OF ACTION TAKEN IN CLOSED SESSION

CALL TO ORDER CFD – 5:45 P.M.

- CALL TO ORDER, MEETING OF THE LEGISLATIVE BODY OF CFD NO. 95-1

1.0 FLAG SALUTE

2.0 STUDENT RECOGNITION – THERE WILL BE NO STUDENT RECOGNITION

3.0 APPROVAL OF THE AGENDA

Motion ____ Second ____ Ayes ____ Nays ____

4.0 CORRESPONDENCE/COMMUNICATIONS

- 4.1 Correspondence:
- 4.2 Public Input:

5.0 REPORTS, RECOGNITIONS AND HEARINGS

5.1 **Staff Recognition**

Employees of the Month for February 2010:
Ashley Falls – Heather Trust – Child Care
Carmel Del Mar – Lorraine Leftwick – Child Care
Del Mar Heights – Krissi Bittner – Child Care

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Del Mar Hills – Catherine Tann – Child Care
Ocean Air – Kevin Mitchell – Child Care
Sage Canyon – Tam Phan – Child Care
Sycamore Ridge – Kevin Ratliff – Child Care
Torrey Hills – Brandon Grile – Child Care
Child Care Office – Lisa Swann, Office Assistant
Employee Child Care – Kristen Morrison – Child Care

5.2	<u>Report</u> DMCTA Report: Danielle Roche, DMCTA Acting-President, Ocean Air	2
5.3	<u>Report</u> DMSEF Report: Chris Stevenson, DMSEF President	3
5.4	<u>Report</u> PTA Report: Vanessa Black, Del Mar Hills Academy PTA President	4
5.5	<u>Report</u> Monthly Staff Development, Travel & Conference Update	5-8
5.6	<u>Report</u> Board Report/Comments	
5.7	<u>Report</u> Superintendent's Report	

BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

6.0 APPROVAL OF THE MINUTES (THERE ARE NO MINUTES BEING PRESENTED FOR APPROVAL.)

6.1 CONSENT ITEMS

Approval of Consent Items

Agenda items preceded by an asterisk (*) compose the Consent Agenda, and unless removed at the request of a board member, will be approved by the Board as a group

*10.1	Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements	46-53
*10.2	Board Approval of Site Performance Agreements	54
*10.3	Board Approval of Agreement with San Diego Stage & Lighting Supply, Inc. for Stage Lighting at Ashley Falls School	55
*10.4	Board Ratification of Agreement with Janus Corporation for Mold Removal in Rooms P4-P8 at Torrey Hills School	56
*10.5	Board Ratification of Contracts with Janus Corporation for Mold Clean Up and Remediation at Torrey Hills School	57
*10.6	Board Action to Declare District Personal Property Obsolete and Surplus Property and to Dispose of or Donate per Education Code 17546(a)(b)(c)	58-60

7.0 CURRICULUM AND INSTRUCTION

8.0 ADMINISTRATION AND POLICY

8.1	Discussion/Direction, Posting Emails vs. Correspondence on the District Website	9
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8.2 Board Approval, 2010 CSBA Delegate Assembly Nominees 10-42
Motion ____ *Second* ____ *Ayes* ____ *Nays* ____

8.3 Reminder of Upcoming Events 43-44

9.0 OPERATIONS AND FACILITIES

9.1 Facilities Report for February

10.0 BUSINESS AND FINANCE

10.7 Update, Governor's Proposals for the 2010-2011 State Budget 61-66

10.8 2009-2010 San Diego County Office of Education oversight letter regarding 67-71
2009-2010 First Interim.

10.9 Board Acceptance of the Del Mar Schools Education Foundation Donation for 72-74
the 2010-2011 School Year

10.10 Board Approval of the Del Mar Schools Education Foundation Request for 75-76
Second Campaign

10.11 Board Approval of Contract with Dolinka Group 77-88

10.12 Analysis - Electrical Consumption 89-92

10.13 2009-2010 Monthly Budget Update, Legal Fees and Cash Balance Report 93-107

11.0 PERSONNEL

11.1 Second Reading and Approval, Revision of Director, After School 108-114
Programs/Child Care Services Job Description
Motion ____ *Second* ____ *Ayes* ____ *Nays* ____

11.2 Notice to the Governing Board of Recommendation to Reduce and/or 115
Eliminate Services for the 2010-2011 School Year Pursuant to Education Code
Sections 44949 and 44955

11.3 Board Approval of Resolution 2010-02, Reducing and Eliminating Certain 116-118
Certificated Services for the 2009-10 School Year
Motion ____ *Second* ____ *Ayes* ____ *Nays* ____

12.0 ARTICLES OF INTEREST

None.

13.0 ITEMS FOR MARCH 10, 2010 BOARD MEETING

- Library Materials Selection Policy
- Second Reading/Approval, 2010/2011, 2011/2012, 2012/2013 School Calendars
- Minutes of Special Board Meeting of January 7, 2010
- Minutes of Special Board Meeting of January 13, 2010
- Minutes of Special Board Meeting of January 20, 2010
- Minutes of Regular Board Meeting of January 27, 2010
- Minutes of Regular Board Meeting of February 10, 2010
- Minutes of Regular Board Meeting of February 17, 2010
- Student Teacher Agreement Between DMUSD and SDSU
- Other items requested by the Board

ADJOURNMENT OF MEETING..... *Motion* ____ *Second* ____ *Ayes* ____ *Nays* ____

_____ Time

February 12, 2010

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 5.1: Staff Recognition – Employees of the Month

Jake's Del Mar is continuing its support of our educational program by honoring staff members each month who are recognized by their site or department as "Employees of the Month." Jake's provides honorees with a \$40.00 gift certificate.

Employees of the Month for February 2010 are:

Ashley Falls	Heather Trust – Child Care
Carmel Del Mar	Lorraine Leftwick – Child Care
Del Mar Heights	Krissi Bittner – Child Care
Del Mar Hills	Catherine Tann – Child Care
Ocean Air	Kevin Mitchell – Child Care
Sage Canyon	Tam Phan – Child Care
Sycamore Ridge	Kevin Ratliff – Child Care
Torrey Hills	Brandon Grile – Child Care
Child Care Office	Lisa Swann, Office Assistant
Employee Child Care	Kristen Morrison – Child Care

RECOMMENDED: For Information Only; No Action is Required.

February 12, 2010

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 5.2: Report: DMCTA Acting President, Danielle Roche

DMCTA Acting President, Danielle Roche, will be present to give a brief report to the Board.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

February 12, 2010

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 5.3: Report: Del Mar Schools Education Foundation

DMSEF President, Chris Stevenson, will provide a brief report on DMSEF activities during the past month.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

February 12, 2010

To: Board Members
From: Dr. Sharon McClain, Superintendent
Subject: Agenda Item 5.4: Report: PTA

Vanessa Black, Del Mar Hills Academy PTA President, will provide a brief report on the activities of the Del Mar Hills Academy PTA.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

February 12, 2010

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 5.5: Report: Monthly Staff Development,
Travel/Conference Update

This agenda item provides a monthly update of Staff Development and Travel Conference Requests. The spreadsheet indicates the employee who has requested to attend professional training out of the District, the activity or conference title, the estimated expenditure and the funding source for the activity.

An updated report is included in all monthly board packets.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

DEL MAR UNION SCHOOL DISTRICT

Conference/Travel Request Report

Through: Feb 10, 2010

NAME	SITE	ACTIVITY TITLE/DESCRIPTION	PROFESSIONAL SKILLS AND JOB PERFORMANCE IMPROVEMENT JUSTIFICATION	DATE	COST (EST.) w/ SUB EXP.	FUNDING SOURCE
Randy Wheaton	D.O.	CASH Conference	Refine knowledge about key policies & procedures. Update knowledge on new laws & regulations that will have consequences for the school facilities, community, emerging industry trends & other critical industry issues such as the status of M&O funding programs & best practices & planning.	02/22/10	\$1,975.00	NCW-JPA will reimburse
Sarah Graham	SR	Ca/ABA Conference	Learn current research and practices in Applied Behavior Analysis to better serve staff and students.	02/18/10	\$390.00	Special Ed
Kerry Boesch	CDM, Sage, Hills	Sensory Integration Perspective	Will help to better understand Sensory Integration. The first course in a series of four, looking at Sensory Integration and the impact on everyday activities.	1/8/10 1/23/10	\$795.00	Special Ed
Yvonne Roath	D.O Child Care	2010 CAEYC Annual Conference & Expo	Strategies for tapping into a child's sense of wonder by creating spaces that the child can explore & interact with nature, promoting math & science within the pre-school setting; How oral language develops within a child from a dual language family.	04/08/10	\$850.00	Child Care Funds
Sheila Weinberg	D.O.	Sandcase		01/26/10	\$30.00	GF Pupil Services
Paulette Anderson	D.O.	Cash Handling Workshop	Cash handling techniques are necessary to develop adequate internal control procedures in the accounts receivable portion of the business department	02/11/10	\$117.00	GF Business

DEL MAR UNION SCHOOL DISTRICT

Conference/Travel Request Report

Through: Feb 10, 2010

NAME	SITE	ACTIVITY TITLE/DESCRIPTION	PROFESSIONAL SKILLS AND JOB PERFORMANCE IMPROVEMENT JUSTIFICATION	DATE	COST (EST.) w/ SUB EXP.	FUNDING SOURCE
Dena Whittington	D.O	SD City Treasurer Investment Seminar	Further knowledge of investment opportunities for District funds	02/10/10	\$25.00	GF Business
Cathie Hays	CDM	Dyslexia: How to Identify, Address & Treat Learning Problems Hidden in the Brain	To be able to diagnose & develop an intervention plan for students with dyslexia symptoms	03/26/10	\$269.00	SIP
Kay Francis	CDM	Dyslexia: How to Identify, Address & Treat Learning Problems Hidden in the Brain	To be able to diagnose & develop an intervention plan for students with dyslexia symptoms	03/26/10	\$269.00	SIP
Kathryn Sievers	CDM	Language Disorders & Literacy Conference	Carol Westby will be discussing play development as it relates to language & theory of mind. This is relevant to children in the SH classes, as they present with severely to profoundly impaired play & language skills.	02/05/10	\$100.00	GF Special Ed
Beth Gerdes	TH	NCCSE Workshop: IEP 113: Assessment of English Language Learners	The workshop is important for development as a school Psych at Torrey Hills as the population of international students is growing dramatically	02/19/10	\$0.00	GF Special Ed
Beth Gerdes	TH	NCCSE Workshop: AUT106: Behavior Management Skills for the Classroom	To improve consultation and intervention skills for students with autism & other behavioral challenges	03/12/10	\$0.00	GF Special Ed

DEL MAR UNION SCHOOL DISTRICT

Conference/Travel Request Report

Through: Feb 10, 2010

NAME	SITE	ACTIVITY TITLE/DESCRIPTION	PROFESSIONAL SKILLS AND JOB PERFORMANCE IMPROVEMENT JUSTIFICATION	DATE	COST (EST.) w/ SUB EXP.	FUNDING SOURCE
Sandi Martinez	DMHills	ALL119 Scaffolding Written Expression for Struggling Older Writers	Writing is the largest area of my need as is the needs of my students. There is a large number of 6th grade students with writing goals. I also co-teach Language Arts with 4th & 6th grade	03/30/10	\$100.00	GF Special Ed
Jennifer Havlat	CDM	NCC SE Teaching Math & Science for SH	Learining Math/Science strategies for students	03/08/10	\$ 200.00	Special Ed
Dena Whittington, Paulette Anderson, Tammy Loy, Karen Harris	D.O.	22nd Annual Section Conference & Exhibitor Show	Networking experience & to enhance professional skills in the business department	02/19/10	\$ 120.00	GF Business
Jennifer Havlat	CDM	SH Job-A-Like Meeting	Will be presenting on working with students with severe profound disabilities	02/17/10	\$ 50.00	Special Ed

December 9, 2009

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 8.1: Posting Emails vs. Correspondence on the District Website

Pursuant to Board member request this item is placed on the Agenda for discussion. The Board is requested to discuss the communications to be posted on the District's website.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only.

February 12, 2010

To: Members of the Board

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 8.2: Board Approval, 2010 CSBA Delegate Assembly Nominees

San Diego County School Board members are running for election to the California School Board Association Delegate Assembly (which sets CSBA policy).

The Del Mar Board of Trustees may select no more than nine (9) of the nominees to represent Region 17 - San Diego County.

Attached is a sample ballot listing all the candidates along with each candidates biographical sketches and optional resume, if provided, as well as various letters of recommendation.

The Del Mar Union School District Board of Trustees supports the candidacy of the following nominees:

1. _____ 2. _____
3. _____ 4. _____
5. _____ 6. _____
7. _____ 8. _____
9. _____

FISCAL IMPACT: None.

RECOMMENDED: The Superintendent recommends Board approval of no more than nine (9) nominees for the 2009 CSBA Delegate Assembly.

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No Later Than **MONDAY, MARCH 15, 2010**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.
A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 2010 DELEGATE ASSEMBLY BALLOT
 REGION 17
 (San Diego County)

Number of vacancies: 9 (Vote for no more than 9 candidates)

Delegates will serve two-year terms beginning April 1, 2010 – March 31, 2012

**denotes incumbent*

☐	Jane Cruz Alfano (Cajon Valley Union SD)	☐	Barbara Groth (San Dieguito Union HSD)*
☐	Jill D. Barto (Cajon Valley Union SD)	☐	Steve Lilly (Vista USD)*
☐	Comischell Rodriguez (Del Mar Union SD)	☐	Dan Lopez (Ramona USD)*
☐	Zoe Carpenter (Escondido Union SD)	☐	Raqual Marquez Maden (San Ysidro ESD)*
☐	Douglas Dechairo (Valley Center-Pauma USD)*	☐	Steven McDowell (Del Mar Union SD)
☐	Katie Dexter (Lemon Grove SD)*	☐	Pearl Quiñones (Sweetwater Union HSD)*
☐	James Grier, Jr. (National SD)*	☐	Anne Renshaw (Fallbrook Union ESD)*

Provision for Write-in Candidate Name

School District

Provision for Write-in Candidate Name

School District

Provision for Write-in Candidate Name

School District

Signature of Superintendent or Board Clerk

TITLE

School District

See reverse side for a current list of all Delegates in your Region.

Region 17 – Carol Skiljan, Director (Encinitas Union ESD)
23 Delegates (17 elected/6 appointed)

Below is a list of all the current Delegates from this Region.

John de Beck (San Diego USD), appointed term expires 2011
 Doug Dechairo (Valley Center-Pauma USD), term expires 2010
 Katie Dexter (Lemon Grove SD), term expires 2010
 John L. Evans (San Diego USD), appointed term expires 2011
 Twila Godley (Lakeside Union SD), term expires 2011
 James Grier, Jr. (National SD), term expires 2010
 Barbara Groth (San Dieguito Union HSD), term expires 2010
 Penny Halgren (La Mesa-Spring Valley SD), term expires 2011
 Sheila Jackson (San Diego USD), appointed term expires 2010
 Steve Lilly (Vista USD), term expires 2010
 Bertha Lopez (Sweetwater Union HSD), term expires 2010
 Dan Lopez (Ramona USD), term expires 2010
 Raquel Marquez-Maden (San Ysidro ESD), term expires 2010
 Kelli Moors (Carlsbad USD), term expires 2011
 Janet Mulder (Jamul-Dulzura Union ESD), term expires 2011
 Pearl Quinones (Sweetwater Union HSD), appointed term expires 2010
 Penny Ranftle (Poway USD), appointed term expires 2011
 Anne Renshaw (Fallbrook Union ESD), term expires 2010
 Arlie Ricasa (Sweetwater Union HSD), appointed term expires 2011
 Barbara Ryan (Santee ESD), term expires 2011
 Priscilla Schreiber (Grossmont Union HSD), term expires 2011
 Vacancy, term expires 2011

County Delegate

Susan Hartley (San Diego COE), term expires 2011

<u>Counties</u>

San Diego



2010 Delegate Assembly Biographical Sketch Form

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Due: Thursday, January 7, 2010 (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete this **required**, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may also be submitted, both will be copied exactly as received. Please **do not** state "See résumé" and please do not re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted.

Name: <u>Jane Cruz Alfano</u>	Region/Sub-region: <u>No. 17</u>
District or COE: <u>Cajon Valley Union School District</u>	Years on board: <u>9 Years</u> ADA: <u>15,022</u>
Contact Number: <u>(619) 672-2180 mobile; (619) 660-1037 home office</u>	E-mail: <u>janealfano@cox.net</u>
Are you a continuing Delegate? Yes ☐ No ☒	If yes, how long have you served as a Delegate? <u>N/A</u>

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

Immediately following my mid-term appointment to the CVUSD Board in 2001, I began participating in CSBA activities which include Orientation for New Board Trustees, the Board President's Workshop as well as the Board Self-evaluation and Superintendent Evaluation Workshop. I am also attending the Annual CSBA Conferences, Back-to-School and Forecast Webcasts, and CSBA-sponsored events on an ongoing basis. My pursuit of the Masters in Governance Certificate is on track as I have already completed several courses, specifically, Foundations of Effective Governance, Setting Direction, Human Resources, and Policy & Judicial Review. I am looking forward to the next course, Student Learning & Achievement, later this month. I am also committed to attending the local monthly Region 17 Delegate Assembly meetings to get a better understanding of the work involved.

As a longtime resident of El Cajon and active community member, I am very familiar with the diversified cultures and varying needs of the communities I serve. I hold as truth that educating our children and families is essential to building a thriving community. I am proud to serve on a team of trustees and management who work diligently and painstakingly to tackle the conceivably insurmountable educational issues.

As a public official, I have sworn to provide strong leadership and support for quality public education. I believe I do that very well at the local level and as a CSBA member. But I also believe it is time for me to step up to the plate and respond to Scott Plotkin's "...Call to Action for Hard Times". I know that I have the background, experience, and skills to help us meet the challenges that face us today. Scott shared that one of the challenges for CSBA is "Leading the conversation and being influential at the federal level." I wholeheartedly agree and believe that by getting more involved in the process, by being an active voice in the conversation at the state and federal levels, and by serving as a Delegate, I could make a difference.

Please describe your activities/involvement or interests in your local district.

I believe that knowing the communities you serve and understanding their needs is half the battle. In my experience as a parent volunteer in our schools and on district committees, as a community leader, and as a public official, I have gained insightful knowledge of our educational system. From 1993 to 2007 I served as a PTA leader at the unit, district council, and Ninth District levels. I also served on Site Councils, Site Leadership Teams, District Student Attendance Review Boards, and as guest speaker at school-sponsored events. Over the years and prior to being on the board, I actively participated on district committees, such as, the Superintendent's Budget Advisory and Citizen Advisory committees. My board role has also allowed me to serve on the Legislative and Long-range Planning committees, Policy and Wellness committees, Learning Environment and Achievement Gap Task Forces, and District PTA Council of Presidents.

Please describe any other education-related activities/involvement.

My motivation to make a difference in the lives of others is even stronger today than it was twenty years ago. As a leader in the educational field, I find great joy and satisfaction in fulfilling a common mission. Developing relationships and partnerships with businesses, legislative staff, community-oriented groups, and service providers truly energizes me. My leadership on the El Cajon Collaborative Executive Team and the East County Chamber of Commerce Business Education Committee affords me the opportunity to raise the awareness of the challenges in education as well as the opportunity to engage other prominent leaders in our mission. And that is, to affect much needed reform - a more rational, workable system of educating our future citizens.

In my role as a School Board Trustee, I am compelled to assertively seek out ways to eliminate the gaps; not just the achievement gaps, but legislative and communication gaps. I expect to better equip myself professionally. To that end, I will continue to serve my district, my communities - both local and at-large, and hopefully, serve as a member of Region 17 Delegate Assembly.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: _____

Date: _____

Jane Cruz Alfano

11302 Calle Simpson, El Cajon, California 92019-4088
Home Phone: 619/660-1037; Mobile Phone: 619/672-2180
Email Address: janealfano@cox.net

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Trustee – Cajon Valley Union School District (Region 17)

Governing Board Experience

- Currently serve as Board President with 9 years on the CVUSD Board
- Appointed to the Board in 2001; elected in 2002; re-elected in 2006
 - President (3 years), Vice President (2 years), Clerk (2 years); Board Trustee (2 years)
 - Board Representative on the following district and community committees:
 - Chamber of Commerce – Business/Education Committee (current year)
 - Learning Environment Task Force (2 plus current year)
 - PTA Presidents Council (current year)
 - Legislative Committee (3 years)
 - Superintendent's Citizen Advisory Committee (3 years)
 - GATE Advisory Committee (2 years)
 - Policy Committee (2 years)
 - Long-range Planning Committee (1 year)
 - Wellness Committee (1 year)

CSBA Experience

- Masters in Governance; on track to complete two-year program in 2011
- Annual Conference (2001- present)
- Back-to-School & Forecast Webcasts, Board President's Workshop, Board Self-evaluation & Superintendent Evaluation Workshop (2001 - present)

Community Service Experience

- Cajon Valley Education Foundation (6 years)
- El Cajon Collaborative (15 years); on Executive Team (2 years)
- National Catholic Association of Youth Ministry Leaders (5 years)
- PTA Leader (14 years); as Unit President (6 years); as Council President (3 years)
- San Diego Commission on Children, Youth, & Families - Homeless Youth Summit Committee (2003)
- School Site Council Leader; Elementary School level (3 years); Middle School level (2 years); High School level (2 years)
- Boys & Girls Club Soccer (4 years)
- Little League & East County Softball Association (4 years)

Professional Experience

- Diocese of San Diego; Parish Coordinator-Youth/Young Adult Ministry (1994 - present)
- Whispering Winds Conference Center; Kids Camp & Retreat Director (2007 - present)
- Transforming Communities-Domestic Violence Prevention; Instructor and Group Facilitator (2005 - 2006)
- Prevention Research Institute; Prime for Life, a Drug and Alcohol Abuse Program Instructor (1997-1999)
- HomeFed Bank; Human Resources (1974 -1991); Asst. VP & Manager (10 years)

**CSBA****2010 Delegate Assembly Biographical Sketch Form**

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Due: Thursday, January 7, 2010 (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete this **required**, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may also be submitted, both will be copied exactly as received. Please **do not** state "See résumé" and please do not re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted.

Name: <u>Jill D. Barto</u>	Region/Subregion: <u>San Diego County - Region 17</u>
District or COE: <u>Cajon Valley Union School District</u>	Years on board: <u>15</u> ADA: <u>15,022</u>
Contact Number: <u>619-749-8788 Home</u> or <u>619-972-5455</u>	E-mail: <u>CVUSD@COX.NET</u>
Are you a continuing Delegate? ☐ Yes ☒ No	If yes, how long have you served as a Delegate? <u>n/a</u>

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

Since being elected to serve 15 years ago, I have attended most of the CSBA annual conferences. I will complete the Master of Governance program in May of this year. Knowing first hand the importance of education & networking with other board members, I enjoy having the opportunity to interact with other board members during & after our CSBA programs, workshops & Annual conferences. I also feel that the time spent in the Trade Show is very important in receiving first hand information that can be taken back to the districts. My interest in becoming part of the delegate assembly is to contribute fresh ideas on legislative and policy issues. One of my ideas in these tough economic times include working with the Delegate assembly to make more conferences available on-line, so that we can be involved in the conference via web cast to save California school districts the expense of travel, meals and lodging. I would also like to focus on looking for ways to expand our education/knowledge base for our members to draw upon for new ideas to help our schools thrive during the California's budget crisis. I wanted get a feel for what the Delegate Assembly does so I have spoken with other delegate members & over the last 2 years I have had the opportunity to sit in on sessions with the delegate assembly.

Please describe your activities/involvement or interests in your local district.

Having served for almost 16 years on the Cajon Valley School Board, I have served as Vice-President and Clerk several times. I have been involved in many different committees for the board, district, school and community. Those committees include budget, legislative, policy, El Cajon Collaborative, International Baccalaureate, Curriculum Committee, Technology, School Safety and Arts and Drama. I have made it a priority to attend trainings for our staff, teachers, classified personal and parents. Such topics discussed are Wellness, Curriculum, math, CPR/First Aide and NCLB. I work closely with our state and federal officials to help them understand the needs in education for our local community. I have continued to be very active in our district legislative committee and through CSBA Conferences, in particular, areas of Special Education, Charter Schools, Flexibility in Funding and the issue of un-funded mandates. Again, I believe that we as school board members are vital to the legislative process in regard to education; as 40% of the state's budget is for Education. Especially in these difficult economic times, I'm committed to sound fiscal management, to advocate along with other districts for flexibility of our budget and more local control. It is important to me to use our recourses wisely for added savings through energy and technology efficiencies.

Some of the pleasures of being a board member is visiting the schools and being involved with the kids and parents first hand. This also gives me the opportunity to communicate with the administrators, teachers and staff. Many times during my tenure on the board I have visited all of the schools in our district & other neighboring districts.

Please describe any other education-related activities/involvement.

I served as a Delegate to the Republican Education committee for Congressman Duncan Hunter Sr. for 6 years., serving also as a resource to Assemblyman Steve Baldwin and Assemblyman Jay LaSuer. As a mother, of 3, I have been committed to education for the past 26 years. I started my involvement in education when my kids enrolled in the Head Start program. Through out my years with Head Start I was elected as President, Vice-President and Treasure of the Parent and Policy committees. I was selected as a parent representative for the San Diego Head Start program as a parent to the national conference over the years. I then got involved at our local schools where I was served over the next 18 years in PTA, School Site Council and PTSA. As you can see I am deeply committed to parental involvement. I gained direct knowledge of the special education process through that experience I became a special education Child-Student advocate to help other parents with the Special Education process. I have participate in many community activities including Boy Scouts of America, where I served as the president and treasure of the parent committee; I currently serve as neighborhood watch captain; I work with several Church programs including helping run and organize a church food pantry, Vacation Bible School, Youth Venture & Future Quest; Community sports such as Boys and Girls Softball, T-Ball, little league; High School Programs such as Granite Hills Drama, Cross Country, Track & Field, El Cajon Eagles Youth Pilot Program. In addition one of my greatest joys is helping young parents complete there high school education and be successful in there future..

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Jill D. Barto

Date: Jan 7, 2010

About Jill Barto:

I have resided in El Cajon area most of my life with the exception of couple years when I younger & my dad's job took our family to Indiana for 4 years. I graduated from Grossmont High School in 1984 with special honors. During high school I enrolled into the ROP- Dental Assistant program and graduated in May 1984. I meet my future husband Duane while we both were square dancing, we were married in Sept. 1984 & we were blessed with 3 children. We have now been married for 25 yrs & our children are now adults, Justin- is a Security Officer & lives in Texas; Denise is traveling & Photography student in Norway; Dane is an auto parts manager, Air Plane mechanic & still lives at home. All of our children went thru the Cajon Valley School District & graduated from Granite Hills High School. We also have been very blessed with a grand-daughter who is now 6 years old. We currently own 2 businesses- The Phone Guys specializing in Business phone/data systems, Duane has been a certified technician for 26 years, I'm the office manager & customer service representative. We also have a one-line retail store where we sell several products to our customers.

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SCHOOL BOARD & COMMUNITY SERVICE:

Cajon Valley is a K-8 school district with 29 schools including a Charter school; we serve students thru the 8th grade including our infant-toddler special education program & state/district Pre-School program. We currently have 15,022 ADA & over the last 5 yrs we have lost several thousand students during that time we had to close 2 elementary schools

- * 1994- Elected to the Cajon Valley Union School District Board and was Re-elected in 1998, 2002, and 2006, where served as Clerk & Vice President several times.
- * 1992 Ran for local school board and was only 83 votes shy of winning my first election.
- * Committees: Legislative, Policy, Budget, El Cajon Collaborative, International Baccalaureate, Curriculum, Technology, School Safety and Arts/Drama to name a few. I've continued to be very active in our district legislative committee and through CSBA Conferences, in particular, areas of Special Education, Charter Schools, Flexibility in Funding and the issue of un-funded mandates.
- * I'm enrolled and will complete the Master of Governance program in May 2010.
- * Delegate to Republican Education committee for Congressman Duncan Hunter Sr. for 6 years.
- * 1986-1994 Alpha Kappa Alpha Head Start- Served on the Redwood Site Parent Committee & District Parent Policy Committee where over the years I served as Treasure.
- * 1990-1994 San Diego Head Start parent representative to the national conferences.
- * 1985-2007 PTA, School Site Council and PTSA, I served as Vice-President, Treasure and several committees.
- * 1991 Started Parent Porn Patrol to eliminate Smut vending machines form selling porn magazines to kids in El Cajon & worked with local assembly members to pass law AB17.
- * 1992-2007 Boy Scout Troop 363 Treasure & President; Boys and Girls Softball, T-Ball, Little League.
- * 2004-2005 Fund-raising Chair of Gillespie Field Eagles Youth Aviation Scholarship Organization.
- * 1990-Current I'm active in my Church including helping run and organize a church food pantry, Vacation Bible School, Youth Venture; Future Quest; Sunday School; and youth group leader.
- * 1994-Current I council students that have had babies while in school to complete there high school education and be successful in there future.

PROVIDED EFFECTIVE LEADERSHIP: By working through differences with my adversaries, earning their respect and cooperation to get things done. I consider my school board service a sacred trust. My common sense leadership will continue to build bridges of success. Your vote for me to represent you as a member of the CSBA Delegate Assembly will be an honor. Any questions please feel free to call me at: 619-749-8788 E-Mail: CVUSD@COX.NET

**CSBA****2010 Delegate Assembly Biographical Sketch Form**

17

Due: Thursday, January 7, 2010 (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete this **required**, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may also be submitted, both will be copied exactly as received. Please **do not** state "See résumé" and please do not re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted.

Name: Comischell RodriguezRegion/Subregion: #17 – San Diego CountyDistrict or COE: Del Mar UnionYears on board: One ADA: 4,100Contact Number: 858/205-3113E-mail: crodriguez@dmusd.orgAre you a continuing Delegate? ☐ Yes ☒ No

If yes, how long have you served as a Delegate?

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

I have attended the CSBA Conventions in 2008 and 2009. Currently, I am enrolled in the Masters of Governance Program. I am enrolled to attend the January workshop for Board Presidents and am studying materials from CSBA when needed. I look forward to receiving all the updates from CSBA as I feel it is a must-use source of information to govern efficiently and effectively.

By serving as a CSBA delegate, I hope to learn more first hand, and provide my energy, experience, and support to issues that come across the plate of CSBA. I am committed to serving my district to the best of my ability, and partnering with CSBA will help me accomplish that goal.

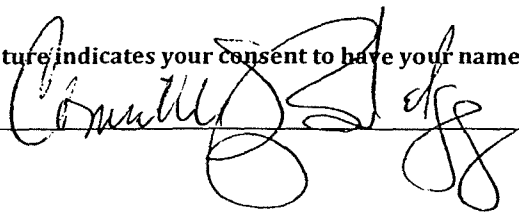
Please describe your activities/involvement or interests in your local district.

As a one-year veteran of the Del Mar Union School Board, I have not become involved in County Office activities, but am interested in doing so. I have called for advice from time to time, but primarily this was prior to my election. I did take the substitute-teaching exam and passed, but as of yet have not used the credential.

Please describe any other education-related activities/involvement.

Since 2000, I have been a PTA leader and have served on numerous committees and education-related Boards in various positions. I was PTA President of Sage Canyon Elementary School, Carmel Valley Middle School, and North Coastal Council. I served on the Legislative Action team for Ninth District PTA just prior to my election to the DMUSD School board in 2008. I also served on the Site Councils of both of the schools mentioned above after my term as President. In addition, I served the DMUSD on the Kindergarten and Equity Task Forces in 2002-2003, doing my best to help guide and support the growth of our district. Also, I have been a Board Member of the Torrey Pines High School Foundation (2 years) and have been a Football Parent Liaison (4 Years). I have organized various fund-raising projects for the schools my children have attended and have also been very active in promoting awareness about legislation that affects all children.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Date: 1-5-10

Favorite Poem: "If" by Rudyard Kipling

Family: Comischell and her husband Roberto Rodriguez have lived in Carmel Valley since 2000 with their three children. They were one of the founding families at Sage Canyon Elementary. Their children currently are enrolled at Carmel Valley Middle School and Torrey Pines High School. They credit their continued educational successes to their extraordinary experiences in the Del Mar Union School District.

Education: Comischell grew up in West Virginia where she attended public and private schools. She graduated from Asbury College in Lexington, KY with a Bachelor of Arts in Music. She later acquired an English As a Second Language Teaching Certification from the Anglo Americano Instituto Superior in Mexico City, Mexico. Comischell is bilingual (Spanish) and has classroom teaching experience. She has owned and operated businesses in the areas of international trade, commerce and transportation. Building on her international and national business experience with people, Comischell became a licensed Real Estate Agent in 2004. She currently has her office at Coldwell Banker in Carmel Valley.

Community Service: Comischell is an active community volunteer who dedicates her time to serve and support the growth and well-being of children. Currently, Comischell works with the Kawasaki Disease (KD) Foundation as a West Coast Fund-Raising Project Leader with the goals of raising awareness about KD and funding an Endowed Chair of KD Research at UCSD. She has served on the Board of Directors of the Torrey Pines Education Foundation and was a Parent Liaison to the TPHS Football team (4 years) and a Business Manager for her son's Torrey Pines Pop Warner football team. She has been a TPPW Board Member and/or Business Manager for her children's football and cheer teams for the past 7 years. She has also served on the Board of the San Diego Youth Rugby Association. Comischell served the PTA for eight years. She was PTA President, Financial Secretary and Parliamentarian at Sage Canyon Elementary as well as Site Council Parent Representative. She also served terms of PTSA President and Executive VP at Carmel Valley Middle School as well as Site Council Parent Representative. Continuing on in PTA, Comischell served on the North Coastal Council PTA Board of Directors as President, Executive VP, and Programs VP. Most recently she served Ninth District PTA on the Legislative Action Committee. Comischell also organized the Annual Carmel Valley Summer Activities and Camp Fair for 6 years that benefits community families and area PTAs.

Comischell has served the district for the past eight years as a parent representative to the Strategic Planning process (2001,02,03,04,05,08), member of the Kindergarten Action Team (2001-02), Equity Task Force committees (2002-03), and took a lead role in the 2002 legislative campaign to save Basic Aid.

Board Responsibilities: Comischell is serving her first term as an elected member on the School Board. Currently she is serving as President of the Board.



CSBA

2010 Delegate Assembly Biographical Sketch Form

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Please complete this **required**, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may also be submitted, both will be copied exactly as received. Please **do not** state "See résumé" and please do not re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted.

Name: <u>Zoe Carpenter</u>	Region/Subregion: <u>17</u>
District or COE: <u>Escondido Union School District</u>	Years on board: <u>9</u> ADA: <u>18,200</u>
Contact Number: <u>760-746-4653</u>	E-mail: <u>zcarpenter@eusd4kids.org</u>
Are you a continuing Delegate? ☐ Yes ☒ No	
If yes, how long have you served as a Delegate?	

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

I have been a School Board Trustee in the Escondido Union School District for 9 years. I have completed the Masters of Governance program and the Board President's workshop. I have held all Board offices: President, Vice President, and Clerk.

I have attended eight of the last nine CSBA conferences; attending workshops and seminars to keep myself up to date and informed in the areas of school finance, boardsmanship, curriculum, and union relationships.

I would like to participate and use my advocacy, knowledge, and experience at the state level to ensure all students acquire 21st century learning skills. I feel I have a lot to bring to the larger group; we are a district that has had multiple schools move out of program improvement into safe harbor, our test scores have increased consistently over the last eight years, and we have received Golden Bell's for our innovative technology and homeless programs, Project Live and McKinney Vento.

Please describe your activities/involvement or interests in your local district.

TIDES --- Transformative Inquiry Design for Effective Schools and Systems A partnership program with Janet Chrispeels and Alan Daly of UCSD as well as 4 other San Diego County School Districts and 3 Michigan School Districts. The focus is on 21st Century learners.

Rebuilding California --- participated in the conference in Sacramento in July as well as in subsequent meeting in San Diego. The focus is on bringing local elected officials from school boards, cities, and counties together to foster ideas that will help each entity and California recover from this economic situation.

I visit schools weekly to see our educational programs in action and to answer questions employees may have about any other item that comes under the board's purview

I've participated in CECHR training with classified, teacher and administration leadership to ensure a common foundation with relation to health insurance issues as well as to facilitate communication amongst all stakeholders.

Have read and participated in discussions on the following current education literature:

Global Achievement Gap—Tony Wagner

Disrupting Class—Clayton M. Christensen

Strategies that Work—Stephanie Harvey and Anne Gouduis

Learning by Doing—Richard DuFour, Rebecca DuFour, Robert Eaker, Thomas Many

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Zoe Carpenter

Date: 12-10-2009

Zoe A. Carpenter

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3127 Via Loma Vista Escondido, CA 92029 dcarpenter14@cox.net 760-746-4653

CREDENTIALS, CERTIFICATIONS

2008	Great Books — Getting Started Core Sequence
2006	Administrative Credential
2004	CLAD Certificate
1998	Multiple Subjects Teaching Credential
1983	Single Subject Teaching Credential, Industrial Arts

EDUCATION

1988	MA, San Diego State University, Industrial Arts Education
1983	BA, San Diego State University, Industrial Studies

EDUCATIONAL OPPORTUNITIES

2000-present	<i>School Board Trustee; Escondido Union School District</i> As part of a five member board focus on policy making, planning, monitoring, and evaluation to support the districts mission, core values and strategic objectives; ensure that a high quality education is provided to each student and to direct, evaluate, and set clear goals for the Superintendent.
1997-present	<i>Volunteer Science Teacher; Escondido Union School District</i> Teach district science curriculum for 3 rd through 5 th grade classes. Responsibilities include lesson plans, labs, standards based instruction, effective behavior management.
1996 – 2000	<i>Substitute Teacher; Escondido Union School District</i> Kindergarten through Grade 8; “Opened” two classrooms, responsible for classroom environment, effective behavior management, developing lesson plans, parental interaction.
1990 – 1991	<i>Instructor, San Diego State University: Mechanical Engineering Department</i> Developed and implemented course work including daily lesson plans, exams, and a supplemental section on Computer Aided Drafting for Mechanical Drawing courses.

INDUSTRIAL OPPORTUNITIES

1985 – 1989	<i>Senior Training Engineer, Eastman Kodak, Motion Analysis Division</i> Managed Technical Training Department; Led development and implementation of customer support training programs for high speed motion analysis products. In charge of formal classroom instruction for customers and technicians on the operation, preventive maintenance and troubleshooting of the SP2000 Motion Analysis System and the Ektapro 1000 Motion Analyzer. Developed training curriculum for Ektapro 1000 Motion Analyzer operator and technician courses.
1984 - 1985	<i>Manufacturing Engineer, ACDC Electronics</i> Developed with Quality Engineering a training class for assemblers; Manufacturing liaison between production and design engineering. In charge of new process development for the final assembly of power supplies.



2010 Delegate Assembly Biographical Sketch Form

21

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Name: <u>Douglas Dechairo</u>	Region/Subregion: <u>17 – County of San Diego</u>
District or COE: <u>Valley Center Pauma Unified</u>	Years on board: <u>4th</u> ADA: <u>4255</u>
Contact Number: <u>(760) 271-6090</u>	E-mail: <u>dechairo@sbcglobal.net</u>
Are you a continuing Delegate? ☒ Yes ☐ No	If yes, how long have you served as a Delegate? <u>Two (2) Years</u>

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

I have been active in CSBA since my election to the Board in 2006. I have attended four CSBA Annual Conferences, completed the CSBA Master's of Governance Program, as well as attending other CSBA programs such as The Brown Act and Governance workshop.

Since being elected to the Delegate Assembly, I have attended the last two years Legislative Conference in Sacramento and have attended all sessions of the Delegate Assembly. I am active in our San Diego County School Boards Association monthly meetings. I have found this network of fellow Board members to be invaluable. This forum allows for effective communication between fellow delegates, facilitates networking, allows for sharing ideas of common problems, and a means to continue the education process.

I feel I can continue to contribute to policy development by bringing a perspective from hats I wear as a community leader, Pediatrician, and civil servant. I am eager and enthusiastic about continuing to serve CSBA, as I truly value the services provided by CSBA. As a present delegate, I see first hand what CSBA's vision is for the future of education in California. I want to be a part of this effort and vision.

Please describe your activities/involvement or interests in your local district.

I am an active advocate for advancing local Board Policy, particularly as it relates to enhancing student achievement, improving communication with all levels of our community, providing programs that will benefit all students, not only those planning to attend college, and monitoring the fiscal solvency of our District. I am committed to advancing my District's goals and see my role as helping to broaden community understanding of the fiscal situation facing districts in California.

Prior to being elected, I have been active in local educational activities at all levels. I have supported high school athletics not only financially, but by serving as Team Physician and volunteering time to conduct student physicals. I have also been an active participant in our high school's Foundation fund raising activities. I also frequently attend student performances at the elementary, middle and high school levels. I have volunteered to be a reader for our second grade students that are in need of assistance with their reading skills, through the Everyone a Reader Program.

Please describe any other education-related activities/involvement.

I have been active member of our local chapter of Kiwanis International and am currently serving as our financial director. Our goals are to serve the children of Valley Center through evaluations of children's issues and community needs. Once needs are identified, club members conduct service projects. In addition, we provide scholarships for high school students, leadership awards for middle school graduates and support the Key Club and other local programs that benefit children.

As a long standing Pediatrician in this community, I have supported the school districts in the boundaries of my practice by providing health education, speaking in individual classrooms, speaking at community forums on childhood and adolescent issues, and supporting teachers by providing health related materials and being available.

See attached Curriculum Vitae.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: _____

Date: _____

12/16/09

CURRICULUM VITAE

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NAME: Douglas C. Dechairo, M.D., F.A.A.P., A.B.M.M.

EDUCATION:

Medical Management:

1. Certificate of Completion of Physician Leadership Institute in Health Administration and Policy, Arizona State University, Tempe, AZ, 1989-1990
2. Managerial Finance, San Diego State University, San Diego, CA, 1990
3. Physicians in Management Series, American College of Physician, Executives, 1985-1987

Fellowship:

1. Infectious Disease-Virology, Yale University School of Medicine, New Haven Conn., 1972-1973
2. Infectious Disease-Bacteriology, University of Southern California Medical Center, Los Angeles, CA, 1969.

HONORS:

Chief of Staff, Palomar Medical Center, Escondido, CA, 1984-1987

MILITARY:

Lieutenant Commander, United States Navy, 1964-1972

APPOINTMENTS:

1. Clinical Professor, Infectious Disease and Pediatrics, University of California Medical Centre, San Diego, CA, 1996- Present
2. Associate Clinical Professor, Infectious Disease and Pediatrics, UCSD, 1981-1996
3. Assistant Clinical Professor, Infectious Disease and Pediatrics, UCSD, 1973-1981
4. Practice of Pediatrics, Escondido/Valley Center, CA, 1973-Present



2010 Delegate Assembly Biographical Sketch Form

23

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Name: <u>Katie Dexter</u>	Region/Subregion: <u>17</u>
District or COE: <u>Lemon Grove School District</u>	Years on board: <u>7</u> ADA: <u>3729</u>
Contact Number: <u>(619) 463-1395</u>	E-mail: <u>kdexter@lgsd.k12.ca.us</u>
Are you a continuing Delegate? ☒ Yes ☐ No	
If yes, how long have you served as a Delegate? <u>8 months</u>	

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

- Current CSBA Delegate Assembly member
- Completed the Masters in Governance program
- Attended the Annual CSBA Conference for five years
- I am interested in continuing my service as a CSBA Delegate in order to support the vision and policies of CSBA and to champion the whole child, particularly as it pertains to maximizing achievement for every student, accelerating the use of 21st century skills, and preparing students to contribute positively to society.

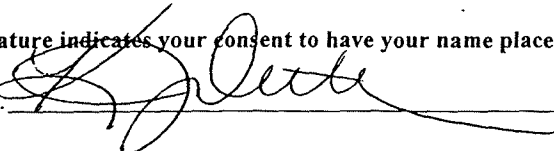
Please describe your activities/involvement or interests in your local district.

- Current Governing Board Clerk
- Previously president of the
 - Governing Board
 - PTA
 - Music Parents Association
- Committee participation includes
 - School Site Council
 - District Wellness Committee
 - Negotiations Team
 - District Budget Advisory Committee
 - City-School District Collaboration Committee
 - District Music and Arts Committee
 - Extended Day Program Committee
- Participation in Beyond Diversity training
- I supported full-day kindergarten and Preschool For All within the district

Please describe any other education-related activities/involvement.

- I have attended state and local budget workshops and California Finance and Management Conferences
- My Lemon Grove community involvement includes
 - Relay for Life
 - Little League
 - Library Committee
 - Friends of the Library
 - Lemon Grove Historical Society

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: 

Date: 11-16-09



2010 Delegate Assembly Biographical Sketch Form

25

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Name: <u>James Grier, Jr.</u>	Region/Subregion: <u>Region 17 – County, San Diego</u>
District or COE: <u>National School District</u>	Years on board: <u>9</u> ADA: <u>5560</u>
Contact Number: <u>619-977-9746</u>	E-mail: <u>jgrier@sdcoe.k12.ca.us</u>
Are you a continuing Delegate? ☒ Yes ☐ No	
If yes, how long have you served as a Delegate? <u>Seven Years</u>	

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

In my nine-plus years on the Governing Board, I have been involved in the selection committees for the superintendent, assistant superintendent and principal searches. I have served as Governing Board President this past year. I have also served on our city's Safe Routes to School Committee, and have been instrumental in the return of the Swim and Track Programs. I have attended many functions representing the National School District and Governing Board in the community, as well as having attended programs, assemblies, open houses and Parent Night at the school sites. Furthermore, I have visited each classroom in our school district a minimum of four times each year. As a retired teacher, I have always been committed to educating the whole child and promoting the arts across the curriculum. I presently serve on the National City Police Chief Advisory Committee, as well as chairperson on the National City Community Services (former Park and Recreation).

Please describe your activities/involvement or interests in your local district.

I am our Governing Board's liaison to the Delegate Assembly where I have served several times on the validation committee for the Golden Bell Award. Also, I have participated as Principal for a Day for the Sweetwater Union High School District nine years running. Moreover, as the Board President, I represented our district on the South County Region Committee with the challenge of developing a Common Calendar.

Please describe any other education-related activities/involvement.

I have completed the Masters in Governance Program, as well as attended and participated in the annual conferences, which have strengthened my abilities and understanding of the role of a District and Delegate Assemblymember. I know that progress is best achieved through hard work and a clear perspective, based on balanced points of view and experiences. When re-elected I shall continue to serve the diverse population society in this region, as well as the State that advocates for this region.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: James Grier, Jr.Date: 11/19/09



2010 Delegate Assembly Biographical Sketch Form

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Name: <u>Barbara Groth</u>	Region/Subregion: <u>17</u>
District or COE: <u>San Dieguito Union High School District</u>	Years on board: <u>11</u> ADA: <u>12,300</u>
Contact Number: <u>858.775.4645</u>	E-mail: <u>barbara.groth@sduhsd.net</u>
Are you a continuing Delegate? ☒ Yes ☐ No	
If yes, how long have you served as a Delegate? <u>11</u>	

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

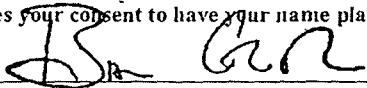
Please describe your activities/involvement or interests in your local district.

Current and former SDUHSD Board President; Current or past Board representative to the following committees and organizations: North Coastal Consortium for Special Education; City/School Liaison for the cities of Encinitas, Solana Beach and Carlsbad; District Legislative Action Network; Strategic Planning Team; CSBA Delegate

Please describe any other education-related activities/involvement.

Former Board President and Vice President of San Diego County School Boards Association; Former trustee of Rancho Santa Fe School District; Former member, Board of Directors of Rancho Santa Fe School PTO; Member of San Diego County Office of Education / County Mental Health Workgroup; San Dieguito Academy Visual and Performing Arts Committee Member; Career Technology Education Task Force; past chairperson of annual SDCSBA / ACSA "Honoring Our Own" recognition ceremony events.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: 

Date: 1-05-10

BARBARA GROTH

San Dieguito Union High School District
Board of Trustees
710 Encinitas Blvd., Encinitas, CA 92024

Education: San Dieguito High School - graduated 1970
Loma Linda University - A.A. degree in Radiological Technology
UCLA - B.A. degree in Anthropology

Experience:

1973 - 2003	X-Ray Technologist Loma Linda University Hospital Encinitas Hospital Medical Office
1980 - Present	Office Manager for private medical practice
1982 - Present	Local Parent and Community Member
1987 - 2002	Parent volunteer in various schools (Room parent, gardening teacher, attendance office parent)
1991 - 1992	Member - Rancho Santa Fe School District PTO Board of Directors
1992 - 1996	Member - Rancho Santa Fe School District Board of Trustees
1996 - 1998	Community Representative to SDUHSD Strategic Planning Team Chairperson - SDUHSD Junior High Task Force Formulated recommendations for utilization of district facilities for the delivery of educational services to junior high students and developed attendance boundary options
1998 - Present	Board Member / Former President - SDUHSD Board of Trustees Former Board Rep - San Dieguito Transportation Cooperative Chairperson (1998-2002) - SDUHSD Legislative Action Network Board Rep - Solana Beach City / School Liaison Committee Current Encinitas City / School Liaison Committee Board Rep Board Rep - North Coastal Consortium for Special Education Career Technology Education Task Force Strategic Planning Team
2000 - 2002	Parent Association Board Member - Torrey Pines High School
2002 - Present	CSBA Delegate Assembly Member (Region 17)
2004 - 2006	Vice President - San Diego County School Boards Association
2006 - Present	President - San Diego County School Boards Association
2005 - Present	Member - SDCOE/County Mental Health Workgroup
Present	CSBA GRC for Assembly Member Martin Garrick



2010 Delegate Assembly Biographical Sketch Form

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Due: Thursday, January 7, 2010 (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete this **required**, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may also be submitted, both will be copied exactly as received. Please **do not** state "See résumé" and please do not re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted.

Name: <u>Steve Lilly</u>	Region/Subregion: <u>17</u>
District or COE: <u>Vista Unified School District</u>	Years on board: <u>5</u> ADA: <u>23,000</u>
Contact Number: <u>(760) 726-2170 x2219</u>	E-mail: <u>stevelilly@cox.net</u>
Are you a continuing Delegate? ☒ Yes ☐ No	If yes, how long have you served as a Delegate? <u>2 years 4 months</u>

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

As an elected Trustee, I have taken advantage of several professional development opportunities offered through CSBA. Since being elected to the CSBA Delegate Assembly, I have been an active participant in on-going meetings of the Region 17 Executive Committee/Delegate Assembly Members. Prior to my election as a Trustee, in my position as Dean of Education at Cal State San Marcos, I worked collaboratively with school board members from throughout San Diego County on school/university partnerships to benefit students. As a member of the CSBA Delegate Assembly, my primary focus will remain on student learning and closing the achievement gap. We must address policy and funding issues that prevent us from making the dramatic strides needed in some of our schools. In addition to funding, though, we must seek clarity as to the proper and effective role of board members as agents for instructional accountability change in our schools.

Please describe your activities/involvement or interests in your local district.

I have been actively involved with Vista Unified School District since 1990. From 1990 to 2004, I was Founding Dean of the College of Education at Cal State San Marcos, and in that position I worked closely with school districts throughout San Diego and Southwest Riverside Counties. Prior to being elected as a Trustee, I served Vista as a member of planning groups at both the school and district levels, and I was instrumental in ensuring that Vista was a "charter district" in both the Cal State San Marcos Distinguished Teacher in Residence Program and the North County Professional Development Federation. As a Board member I have worked to sharpen the Board goals so that they deal directly with issues pertaining to high levels of learning for all students, and to ensure that Board goals are reflected in reform efforts at the school level. Closing the achievement gap has been my primary objective as a Board member, and we have made dramatic progress in that regard over the last several years.

Please describe any other education-related activities/involvement.

I have spent my life as an educator and as an advocate for education reform aimed at ensuring that all students reach their full potential in our schools. Closing the achievement gap for students of color, students from economically challenged families, students who are English learners, and students with disabilities has been my personal and professional passion for the past 40 years. I spent much of my career working in special education and advocating for students with disabilities to be accorded the dignity associated with high expectations and integrated learning environments. Since arriving in California in 1990, I have advocated for higher learning expectations and strong English language development programs for English learners. I have served on the California Commission on Teacher Credentialing and the Founding Board of the Center for the Future of Teaching and Learning as vehicles for pursuing state policy changes to increase student learning.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Steve Lilly

Date: 12/10/09

**Steve Lilly, Dean Emeritus
College of Education
California State University San Marcos**

2087 Oakcreek Court
Vista, CA 92081
(760) 598-3304 (home)
(760) 310-2019 (cell)
stevelilly@cox.net

Degrees:

<u>Level</u>	<u>Institution</u>	<u>Granted</u>	<u>Major Area</u>
Ed.D.	Peabody College, Nashville	1969	Spec Educ/Psy
M.A.	Peabody College, Nashville	1967	Spec Educ/Psy
B.S.	Bellarmino College, Louisville	1966	Sec Educ/Math

Recent Professional Experience:

<u>Position</u>	<u>Organization</u>	<u>Dates</u>
Elected Trustee	Vista Unified School District	2004-Present
Dean	College of Education, California State University, San Marcos	1990-2004
Dean	College of Education, Washington State University, Pullman	1984-1990

Selected Professional/Career Activities:

Delegate Assembly, California School Boards Association
Board of Directors, Center for the Future of Teaching and Learning
Board of Directors, San Diego County Children's Initiative
Executive Committee, San Diego County Principal Development Partnership
State Partnership Board, National Council for Accreditation of Teacher Education
California Commission on Teacher Credentialing
Board of Directors, American Association of Colleges for Teacher Education
Special Education Standards Development Committee, Interstate New Teacher Assessment and Support Consortium (INTASC)
Chair, Committee on Accreditation, American Association of Colleges for Teacher Education, 1994-96
Executive Board, National Council for Accreditation of Teacher Education, 1986-88, 1993-96
Unit Accreditation Board, National Council for Accreditation of Teacher Education, 1986-89
Board of Examiners, National Council for Accreditation of Teacher Education

Selected Publications:

- Lilly, M.S. (2001). A dean's perspective on service-learning in teacher education. In Anderson, J.B., Swick, K.J., & Yff, J. (Eds.), Service-Learning in Teacher Education: Enhancing the Growth of New Teachers, Their Students, and Communities (pp. 212-219). Washington, D.C.: American Association of Colleges for Teacher Education.
- Lilly, M.S. (1996). A look back at the first five years in a new College of Education: The CSU San Marcos story. Teacher Education Quarterly, 23, 35-39.
- Lilly, M.S. (1992). Research on teacher licensure and state approval of teacher education programs. Teacher Education and Special Education, 15, 1-13.
- Lilly, M.S. (1983). Redesign of the national accreditation system in teacher education. Exceptional Children, 50, 219-225.
- Blankenship, C.S., & Lilly, M.S. (1981). Mainstreaming Students with Learning and Behavior Problems. New York: Holt, Rinehart & Winston, Inc.
- Lilly, M.S. (Ed.). (1979). Children with Exceptional Needs: A Survey of Special Education. New York: Holt, Rinehart & Winston, Inc.

External evaluator/consultant/speaker at over 60 colleges/universities/school districts

**CSBA****2010 Delegate Assembly Biographical Sketch Form**

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Due: Thursday, January 7, 2010 (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete this required, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may also be submitted, both will be copied exactly as received. Please **do not** state "See résumé" and please do not re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will not be accepted.

Name: <u>Dan Lopez, Ed.D.</u>	Region/Subregion: <u>17</u>
District or COE: <u>Ramona Unified School District</u>	Years on board: <u>1</u> ADA: <u>6500</u>
Contact Number: <u>760.788.8625</u>	E-mail: <u>Dan@TurnAroundSchools.com</u>
Are you a continuing Delegate? ☒ Yes ☐ No	
If yes, how long have you served as a Delegate? <u>1 year</u>	

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

- Incumbent Delegate – Region 17
- Currently enrolled in Masters in Governance
- Active participant at the CSBA Annual Conference for the last two years
- Participant in the CSBA First Time Board Member Day

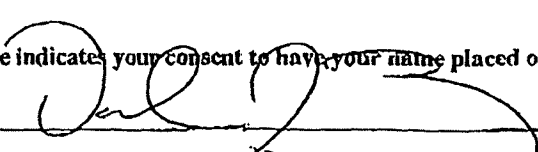
Please describe your activities/involvement or interests in your local district.

- Volunteer at PTA functions
- Parent representative on district hiring committee
- Volunteer trainer for professional growth
- Site reading test volunteer (DIBELS)

Please describe any other education-related activities/involvement.

- Former Teacher/Principal (14 years)
- Adjunct Professor of Education – Point Loma Nazarene University & Alliant International University
- Former President of the California League of Middle Schools
- Currently the President of TurnAround Schools, a national educational consulting company. We provide conferences and consulting on school culture and a K-8 college readiness initiative. I currently plan eight conferences across and manage 15 associates that work with schools and districts across the nation. We are working with high poverty, highly diverse populations to assist in preparing these students for college beginning in elementary.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: 

Date: 1/7/10

DANIEL J. LOPEZ, Ed.D

17265 Prairie Mile Road
Ramona, California 92065

760.788.8625

EDUCATION

Bachelor of Arts, Business Admin, Point Loma Nazarene University, San Diego, June 1992.
Teaching Credential, Single Subject, Business, PLNU, June 1993.
Master of Arts, Education and Administrative Credential, PLNU, August 1996.
Doctor of Education, Alliant International University, September 2005

EXPERIENCE

PRESIDENT, TurnAround Consulting, LLC November 2006 - Present
Responsible for the organization of all aspects of professional development institutes for educators on the topic of school reform and college readiness. Manage a group of national consultants.

PRINCIPAL, Abraxas High School September 2003 – November 2006
Responsible for management of all aspects of the school's operation, including approval of curriculum/instruction, supervision and evaluation of certificated and classified employees, administering program budgets and ensuring effective communication with the school community.

ASSISTANT PRINCIPAL, Meadowbrook Middle School August 1999 - September 2003
Responsible for school safety and supervision, attendance and discipline for students M-Z.
Administrative liaison to the Math, Physical Education, Sixth Grade, and Special Education Departments, ASB and Athletics. Organize District and State testing.

TITLE I RESOURCE TEACHER, Marston Middle School October 1998 - September 1994
Responsible for Title I budget and all Technology on site. Implemented on site training. Computer teacher and ASB Advisor.

STAFF TRAINER, San Diego September 1994 - Present.
Developed and implemented technology training for numerous groups including, Marston Middle School, ASDEG, the Triton Project, CLMS, PLNU, and as a facilitator for the SDUSD Dana Center.

ACHIEVEMENTS

GOVERNING SCHOOL BOARD MEMBER, Ramona USD, CA December 2008 – Present
Elected in November of 2008 to serve on the school board for the Ramona Unified School District.

ADJUNCT PROFESSOR, Alliant International University September 2004 – Present
Instructor of Psychology of American Schooling for the Education Doctoral Program. Fieldwork supervisor for the administrative credential program.

INSTRUCTOR, Cal State University San Marcos May 1999 – May 2003
Instructor of Technology in Education for the College of Education.

PRESIDENT, CALIFORNIA LEAGUE OF MIDDLE SCHOOLS, Region 9. 1996 - 2006
Leading educators state wide in middle level reform and the advocacy for middle level students and educators. Past Region 9 State Trustee managing Advisory Panel. Annual Conference and Digital Literacy Technology Conference Presenter 1998.

BASEBALL COACH, Point Loma Nazarene College. June 1996 - June 1997.
Assistant coach for the varsity team.

**CSBA****2010 Delegate Assembly Biographical Sketch Form**

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Due: Thursday, January 7, 2010 (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete this **required**, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may also be submitted, both will be copied exactly as received. Please **do not** state "See résumé" and please do not re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted.

Name: <u>Raquel Marquez Maden</u>	Region/Subregion: <u>17</u>
District or COE: <u>San Ysidro Elementary School District</u>	Years on board: <u>5</u> ADA: <u>5,000</u>
Contact Number: <u>(619) 841-4007</u>	E-mail: <u>raquelmarquez@msn.com</u>
Are you a continuing Delegate? ☒ Yes ☐ No	
If yes, how long have you served as a Delegate? <u>11 months</u>	

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

I am currently a member of the delegate assembly for Region 17. I wish to continue my service on CSBA Delegate assembly because of the wealth of information I have been able to receive and, in turn, share with board members and elected representatives from San Diego. The delegate assembly has provided a venue for board members to become true advocates for education at the legislative level. Being that I currently work as a Senior Policy Analyst for the City of San Diego, I feel I have the experience to communicate effectively with legislative representatives and their staff in order to make sure the needs of our districts are heard and taken into account when making important decisions on the state budget. I am also currently participating in the Masters in Governance program and have attended every annual conference since my election in 2004.

Please describe your activities/involvement or interests in your local district.

I am a big advocate for student health and wellness. Therefore, I am involved with our districts Wellness Committee. Our district has been instrumental in pushing the boundaries of technology within our district and I have been an advocate for exposing our children to this technology. I am also proud to say that I was instrumental in making San Ysidro the first school district in the state to generate the majority of its power from green energy.

Please describe any other education-related activities/involvement.

I have served on numerous organizations and committees dedicated to education. I recently became a member of our county's Achievement Gap Task Force. In addition, I have been a member of the San Ysidro Women's Club dedicated to providing scholarships and incentive awards to children making great strides to improve their own individual academic achievements. I have served as a mentor for the Montgomery High School Media Institute. I was also Operations Manager/Editor for the Sweetwater School district's student magazine.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Raquel Marquez Maden

Date: 12-07-09

Bio- Raquel Marquez Maden

Raquel was born in San Diego and raised in the community of San Ysidro where she still resides with her husband, Gareth Maden. She attended San Ysidro schools from preschool through 8th grade. Being that San Ysidro did not have a high school at the time, Raquel received her high school diploma from Montgomery High School and was a California Scholarship Federation seal bearer.

After high school, Raquel was admitted to several top universities. Her first choice was the University of Southern California where she planned to study Journalism. Raquel decided, instead, to stay at home and attend Southwestern Community College where she not only continued her study of journalism, but also developed a love for human psychology.

Raquel transferred to San Diego State University and in 2004 received her bachelors degree in Psychology and minor in Journalism. Upon her graduation from SDSU, Raquel immediately ran for public office. She received 50% more votes than any other previous candidate in San Ysidro. In winning her race for the San Ysidro School Board, she became, at the time, the youngest school board trustee in the State, and subsequently the youngest school board president. Raquel was re-elected in 2008 and in 2009 was appointed to the California School Boards Association Region 17 Delegate Assembly. She is also proud to have received her 5 year conference attendee ribbon at CSBA's Annual Conference and is currently participating in CSBA's Masters in Governance program.

Prior to serving as a trustee, Raquel was employed as a classified employee at the San Ysidro School District. There she worked as a community health worker and liaison; connecting the school district, students and parents to health care resources throughout the state. She also taught computers and coached the San Ysidro Middle School Drill Team.

Previously, Raquel was the Operations Manager for Blurb Magazine published by the Sweetwater Union High School District, and, in addition, wrote her own column for the San Diego Union Tribune's Spanish language publication, Enlace.

Today, Raquel serves as Chief Policy Advisor to City of San Diego Council President Ben Hueso, District 8. In the District 8 office, Raquel is responsible for Spanish media relations and currently represents the Councilmember in the policy matters involving the budget, education, health, public safety and neighborhood services.

In addition to her full-time job, Raquel is a consultant to Expert Internet Systems, a full service Internet Marketing Agency, advising on Latino Marketing.

Raquel is bilingual and an avid community volunteer. She has served as the President of the San Ysidro Women's Club, on the Board of Directors for the Borderview YMCA, as a Mentor for Montgomery High School's Media Institute, director for the Miss San Ysidro Pageant and as a Sunday School teacher at Coronado Community Church. Most recently Raquel became a first-time mom, welcoming Enrique Casey John Maden to the world on July 30th 2009.



2010 Delegate Assembly Biographical Sketch Form

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Due: Thursday, January 7, 2010 (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete this **required**, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may also be submitted, both will be copied exactly as received. Please **do not** state "See résumé" and please do not re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted.

Name: <u>Steven McDowell</u>	Region/Subregion: <u>17 San Diego County</u>
District or COE: <u>Del Mar Union School District</u>	Years on board: <u>4</u> ADA: <u>4,100</u>
Contact Number: <u>(858) 354-5569</u>	E-mail: <u>smcdowell@dmusd.org</u>
Are you a continuing Delegate? ☐ Yes ☒ No	If yes, how long have you served as a Delegate?

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

I have attended the CSBA conference every year since elected. I am currently participating in the Masters in Governance Program.

I have seen what the collective power our local delegate assembly has been able to achieve in advocating student issues locally and state wide. I would like to be part of the future of ensuring that strong tradition continues.

I believe all children want to learn and in the importance of having public education opportunities available so that all children can learn. It would be a privilege to be one of the delegates that continue to make that vision a reality.

Please describe your activities/involvement or interests in your local district.

Since my election in 2006 I have served as the Ex-Officio Representative to the Del Mar School's Education Foundation and as the board representative to the North City West School Facilities Finance Authority (NCW/JPA). I have been involved in a Superintendent search process, Principal selection committee and on budget committees. In 2009, I was and will be continuing as the Clerk to the Board and a representative to the Local Legislative Action Network (LAN).

As a board member I am active in supporting our school sites by attending programs, assemblies and open houses.

Within the community the district serves I am involved or have been involved with: Little League Baseball-as the Player Agent, and manager of teams; Recreational Soccer-board member one year, and Manager or Coach for over 3 years; Del Mar City Traffic and Safety Advisory Committee-Chairman or member for almost 5 years.

Please describe any other education-related activities/involvement.

I am participated on the San Diego County Office of Education's Strategic Plan action team that was focused on eliminating the achievement gap.

I have been involved in the Parent Teacher Association, serving two terms as the Treasurer and on the PTA North Coastal Council as its Auditor. In the past, I have taught Basic Accounting Principals as an Instructor for the San Diego Community College District.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Steven McDowell

Date: 1/5/2010

2010 Delegate Assembly Biographical Sketch Form

Due: Thursday, January 7, 2010 (US. Postmark or fax - 916.669.3305 or 916.371.3407)

Please complete this required, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page resume may also be submitted, both will be copied exactly as received. Please **do not** state "See resume" and please do not re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted.

Name:	Pearl Quiñones	Region/Subregion:	17
District or COE:	Sweetwater Union High School District 619-206-9162	Years on board:	9
Contact Number:		ADA:	42,804
	E-mail: pearl.quinones@suhsd.k12.ca.us		
Are you a continuing Delegate? Yes ☒ No		If yes, how long have you served as a Delegate? 9	

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate. CSBA's role as an advocate for public education is more important than ever. School districts throughout the state are doing more with less. We all need to share what we are doing to provide a quality education and to continue the work of meeting state and federal mandates. As we move to implement Race to the Top initiatives, CSBA will play a critical role in guiding school districts.

Please describe your activities/involvement or interests in your local district. Please describe any other education-related activities/involvement. I have helped provide leadership in the Sweetwater District's efforts for reform in education, health and wellness initiatives and teenage pregnancy prevention. Through the Compact for Success—a guaranteed admissions program through San Diego State University—we have increased the number of students eligible for admission to the four-year university, without remediation, by 120%. We are the only school district in San Diego County that requires physical education for every ninth grader and we have revamped our cafeteria offerings to provide more nutritious meals. My work on this initiative earned me an appointment to the National Association of Latino Elected and Appointed Officials (NALEO) California Health Leadership Program on Obesity. This panel provided us the tools to create local policies that reduce childhood obesity and to address the disparities facing Latinos in accessing healthy food and activities in their neighborhoods. Sweetwater's efforts were featured in a national research magazine. We have implemented peer education programs so that our teens understand how to make better life and social choices. The program was the recipient of a CSBA Golden Bell Award in 2004 and have been appointed to serve on the CSBA English Language Learner task force and the Policy Review Committee. I also serve on the boards for the California Latino Board Members Association and the National Association for Latino Elected and Appointed Officials (NALEO).

Pearl Quiñones

1/7/10

Pearl Quiñones has made a career of helping South Bay's neediest students. As a Dropout Prevention Specialist with the San Ysidro School District, Pearl has made a difference in the lives of thousands of students. She now brings that experience to the Sweetwater Union High District Board of Trustees, a post she won in 2000, becoming the first Latina to serve on the Sweetwater Board. And to one which she was overwhelmingly re-elected in 2004 and 2008.

During her tenure on the board, Pearl has been named Board President twice.

She is a fellow of the HOPE Leadership Institute and past vice president of California Latino School Board Members Association—advocacy groups for Latinas in education. And was one of 22 women selected nationwide to participate the National Hispana Leadership Institute.

Ms. Quiñones serves on the Executive Board of Directors for the National Association of Latino Elected and Appointed Officials, is a delegate to the California School Boards Association.

Ms. Quiñones is the recipient of a Congressional award from Congressman Bob Filner, the Tribute to Women in Industry from the YWCA, and she serves on the executive boards of the Border View YMCA and Community Youth Athletic Center, the first woman to ever serve on the board.

She recently completed the Executive Education Leadership program through Harvard University School of Government.

Ms. Quiñones has a bachelor's degree in political science from San Diego State University and a master's degree in public administration from San Diego State University.

Her son, Eric, is a graduate of Bonita Vista High School.



Date: 1/7/10

**2010 Delegate Assembly Biographical Sketch Form****Due: Thursday, January 7, 2010** (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

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Name: <u>Anne Renshaw</u>	Region/Subregion: <u>17</u>
District or COE: <u>Fallbrook Union Elementary School District</u>	Years on board: <u>15</u> ADA: <u>5600</u>
Contact Number: <u>760 728 3989</u>	E-mail: <u>renchfam@sdcoe.k12.ca.us</u>
Are you a continuing Delegate? <u>Yes</u> If yes, how long have you served as a Delegate? <u>11 years</u>	

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

I have participated in CSBA in many areas. I have served on the nominating committee to insure that we have good leadership and Region 17 representation. I served on the 2004 Annual Conference Committee. In 2006/2007, I was on the Construction Management Task Force. I have enjoyed all of the assignments and look forward to more service in the future. I think my favorite assignment is being a Golden Bell Validator and going to San Diego County Districts to see their award winning programs. I have attended the CSBA Annual Conference for 15 years and the Legislative Action Conference for 11 years. I am a graduate of both the Masters of Boardmanship and Masters In Governance programs.

I have participated with the San Diego County School Board Association for the last 11 years and was the treasurer for 4 years. I have also been on the Annual dinner committee for many years.

Please describe your activities/involvement or interests in your local district.

I believe strongly in public education. My five children attended schools in Fallbrook. I volunteered in their classrooms and served on School Site Councils. I was PTA President and held other offices in those organizations. I have also served on many District committees including the budget committee, selecting a site for a new campus and designing that campus. I have also been on committees in our high school district. I have attended First Five meetings for FUESD which resulted in our applying for and receiving a grant to build a new early childhood education facility. I have been an advocate for fine arts education and technology.

Please describe any other education-related activities/involvement.

FUESD receives Impact Aid for our federally connected schools and land we have in our district. I have been an active participant in the National Association for Federally Impacted Schools conferences. I have traveled to Washington DC to lobby for these funds that impact the education of our military connected children. I regularly lobby in Sacramento for education and have been a CSBA Governmental Relations Chair for both my state and federal legislators. I visit them in Sacramento, Washington DC and their home offices. I have attended the NSBA Federal Relations Network to lobby for change in the reauthorization of NCLB. I am currently pleased to serve on the San Diego County Preschool for All advisory committee.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Anne Renshaw

Date: 1-5-2010



ADMINISTRATION

February 1, 2010

Dear Members of the Governing Board:

The National School District Governing Board unanimously nominated James Grier, Jr., as a candidate for the California School Boards Association Delegate Assembly from Region 17. It is my pleasure to endorse his candidacy and to encourage your support for James Grier, Jr., in the upcoming CSBA Delegate Assembly election.

Mr. Grier has a 28-year record of impressive service in public education, including nine years as a Board Member. He is a well-known and respected leader in the community and, as a former teacher, cognizant of the challenges facing public education. He is motivated to use this knowledge to advocate on behalf of California schools and its students. His 11 years as a member of the California Teachers Association Delegation has also provided him an opportunity to form supportive coalitions throughout the State.

He has also sought to expand his knowledge of school board roles, functions, and issues by completing the Masters in Governance Program and has served at a Delegate Assembly Member for the past seven years.

Mr. Grier has contributed to the improvement of schools in National City and seeks to share his synergy and support of public education as a member of the Delegate Assembly.

Please join our Governing Board in supporting James Grier, Jr., for Delegate Assembly.

Sincerely,

Christopher Oram, Ed.D.
District Superintendent

CO:yo

NATIONAL SCHOOL DISTRICT

1500 'N' Avenue • National City, CA 91950 • (619) 336-7500 • Fax (619) 336-7505 • <http://nsd.us>

Creating Successful Learners... Now



Robert W. Graeff, Ed.D.
 Superintendent
 720 Ninth Street, Ramona, CA 92065

February 3, 2010

Dear Members of the Governing Board,

It is with absolute pleasure that I inform you that the Governing Board of the Ramona Unified School District has unanimously nominated Daniel Lopez, Ed.D., as a candidate for the Delegate Assembly of the California School Board Association.

In his second year as a member of our local Governing Board, Dr. Lopez has distinguished himself as an excellent participant in a profound position of educational leadership. Since Fall 2009, he has been serving in CSBA's Delegate Assembly. In that role, he attended the Delegate Assembly in December 2009, he has attended several SDCSBA Meetings, and he has contributed to the current policies and positions of your statewide organization. Additionally, he is enrolled in the CSBA Masters in Governance program and is due to complete the entire series of training in the next several months. In serving in his local role as school board member, Dr. Lopez has already distinguished himself as a keen student of local and statewide policy issues, as someone who regularly visits the schools of our local district, as a frequent classroom volunteer, and as a genuine supporter of teachers, administrators, and programs which lead to higher expectations and increased achievement for all students.

Unique for board members, Dr. Lopez participated in an educational career in two other school districts in San Diego County as a teacher and administrator. As an outstanding middle school and continuation high school administrator, Dr. Lopez served ten years in a leadership capacity at the state level with the California League of Middle Schools, including six years as that organization's president. Following his fourteen years of service as a public school employee, Dr. Lopez demonstrated his entrepreneurial spirit and formed an educational consulting firm called *TurnAround Schools*. Today, he is president of his own company which provides leadership and guidance to public schools all across the nation in strengthening their educational programs. In his role as part-time university professor, his influence on practicing teachers goes far beyond the walls of the classroom.

With the support of his wife and his two children enrolled in our local public schools, Dr. Lopez is an excellent candidate for CSBA Delegate Assembly. Please consider supporting him in his candidacy – knowing that his contributions to this important statewide organization would help promote the interests of parents, children, and school board members all across the state.

Sincerely,

Robert W. Graeff, Ed.D.
 Superintendent

February 12, 2010

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 8.3: Reminder of Upcoming Events and Schedules

Wednesday, February 24, 2010

Special Board Meeting, Time & Location: TBD

Thursday, March 4, 2010

District Invention Showcase, Torrey Hills MUR, 6:30 p.m.

Wednesday, March 10, 2010

Regular Board Meeting, Del Mar Hills Academy PAC

Wednesday, March 24, 2010

Regular Board Meeting, Del Mar Hills Academy PAC

Friday, March 26, 2010

Legislative Action Network (LAN) Meeting, 10:30 a.m., Solana Beach SD

Monday-Friday, April 5-9, 2010

Spring Break. No school.

Wednesday, April 14, 2010

Regular Board Meeting, Del Mar Hills Academy PAC

Wednesday, April 21, 2010

Board visit to Student Leadership Meeting; Time & Location: TBD

Wednesday, April 28, 2010

Regular Board Meeting, Del Mar Hills Academy PAC

Wednesday, April 28, 2010

"Honoring Our Own", Sheraton Harbor Island, 7:00-8:00 p.m.

May 3-7, 2010

STAR Testing Week

Wednesday, May 12, 2010

Regular Board Meeting, Del Mar Hills Academy PAC

Tuesday, May 18, 2010

Student Standout Celebration, 4:00-5:00 p.m., Poinsettia Elementary

Friday, May 21, 2010

Legislative Action Network (LAN) Meeting, 10:30 a.m., Solana Beach SD

Wednesday, May 26, 2010

Regular Board Meeting, Del Mar Hills Academy PAC

Monday, May 31, 2010

Memorial Day Holiday. No school.

Wednesday, June 9, 2010

Regular Board Meeting, Del Mar Hills Academy PAC

Thursday, June 17, 2010

6th grade Promotions and last day of school. Dismissal: 12:30 p.m.

Wednesday, June 23, 2010

Regular Board Meeting, Del Mar Hills Academy PAC

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

February 11, 2010

To: Board Members

From: Randy Wheaton, Director of Maintenance & Operations

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 9.1: Facilities Report for February

On January 21, 2010 the District received a Notice of Progress on the Ocean Air Childcare project from the Division of State Architect. The Ocean Air Childcare was considered a complete submittal and project review will begin March 29, 2010. Plan review will consist of Access Compliance, Fire and Life Safety and Structural Safety.

The Ocean Air park access drawings have been received. Maintenance and Operations has met with the City of San Diego to review the park access project. The City of San Diego will review the drawings and start the right of entry process for project completion. A request to advertise for bid to complete the access project has been submitted on the CFD agenda.

FISCAL IMPACT: Cost – \$0, all contracts will be brought to the Board under separate agenda item for approval

Program or Department – Business Services/
Maintenance and Operations

Is this a Restricted Program? Yes

Was this expenditure anticipated in the adopted budget? Please see individual agenda items.

Will this Program or Department be over budget after this expenditure? Please see individual agenda items

RECOMMENDED: For information only. No action required.

February 9, 2010

To: Board Members

From: Dena Whittington, Assistant Superintendent, Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *10.1: Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements

It is recommended that the Board of Trustees approves the purchase orders listed in the amount of \$296,194.37. It is also recommended that the Board of Trustees ratifies the commercial warrants listed in the amount of \$483,904.99 and ratifies the revolving cash disbursements listed in the amount of \$2,647.43.

The purchase order amounts and revolving cash disbursements listed have been verified for accuracy and sufficient account balances by the Business Department.


Signed

2-9-10
Date

FISCAL IMPACT: The purchase order amounts listed have been verified by the Business Department. There are sufficient account balances to cover these expenditures. Remaining account balances after processing the purchase orders, commercial warrants and revolving cash expenditures are sufficient to pay expected expenses for the remainder of the year.

RECOMMENDED: The Superintendent recommends that the Board of Trustees approves the purchase orders, ratifies the commercial warrant payments and ratifies the revolving cash disbursements as listed.

PO NBR		DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
211555		01/04/10	03	GEORGE'S LAWN EQUIPMENT	001	REPAIRS TO MACHINES	\$354.44
211556		01/04/10	03	LIBERTY PAPER	008	INST MAT/SUP GEN PURPOSE	\$3,335.36
211557		01/04/10	03	SDCOE	001	OFFICE SUPPLIES	\$126.66
211558		01/04/10	03	SPARKLETT'S DRINKING WATER	001	INST MAT/SUP GEN PURPOSE	\$274.05
211559		01/04/10	06	JDL DEVELOPMENT INC	001	REPAIRS BLDGS/GRNDS-OA	\$2,200.00
211560		01/04/10	06	T P ACOUSTICS, INC.	001	REPAIRS BLDG/GRND-TH	\$1,520.00
211561		01/04/10	03	OFFICE DEPOT, B.S.D.	007	INST MAT/SUP GEN PURPOSE	\$68.90
211562		01/04/10	03/06	PITNEY BOWES SUPPLIES	001	OFFICE SUPPLIES	\$171.91
211563		01/05/10	03	XEROX CORPORATION	006	INST MAT/SUP GEN PURPOSE	\$349.09
211564		01/05/10	03	SOUTHWEST SCHOOL SUPPLY	006	ART SUPPLIES	\$104.01
211565		01/05/10	03	NASCO MODESTO	006	ART SUPPLIES	\$146.39
211566		01/05/10	03	LIBERTY PAPER	004	INST MAT/SUP GEN PURPOSE	\$153.34
211567		01/05/10	03	SUSAN FITZPATRICK	004	INST MAT/SUP GEN PURPOSE	\$55.26
211568		01/05/10	03	BUDGETEXT	006	INST MAT/SUP GEN PURPOSE	\$64.17
211569		01/05/10	06	JANUS CORPORATION	001	REPAIRS BLDG/GRND-TH	\$4,166.00
211570		01/05/10	06	ENERGY RESOURCES CONSERVATION	001	DEBT SERVICE - PRINCIPLE	\$88,175.10
211571		01/06/10	03	CSBA	013	TRAVEL AND CONFERENCES	\$195.00
211572		01/06/10	03	SOCRATIC SEMINARS INTL.	009	INST MAT/SUP GEN PURPOSE	\$195.00
211573		01/06/10	03	WALSORTH PUBLISHING CO.	004	YEARBOOK	\$5,000.00
211574		01/06/10	06	APPLE COMPUTER, INC.	011	NON-CAPITALIZED EQUIPMENT	\$7,077.21
211575		01/06/10	06	THERAPRO	011	OTHER SUPPLIES	\$503.50
211576		01/06/10	63	STAPLES	060	OFFICE SUPPLIES	\$82.85
211577		01/06/10	06	TALK TOOLS	011	INST MAT/SUP GEN PURPOSE	\$18.98
211578		01/06/10	03	SUSAN GARFEIN	008	INST MAT/SUP GEN PURPOSE	\$112.08
211579		01/06/10	03	MARGARET LAROSE	008	INST MAT/SUP GEN PURPOSE	\$112.20
211580		01/06/10	03	MARGARET LAROSE	008	INST MAT/SUP GEN PURPOSE	\$116.50
211581		01/06/10	03	SCHOLASTIC CLASSROOM MAGAZINES	008	INST MAT/SUP GEN PURPOSE	\$35.11
211582		01/06/10	03	SCHOOL ADMINISTRATOR'S	013	MISC. SUPPLIES	\$247.50
211583		01/07/10	03/06	BEST BEST & KRIEGER ATTORNEYS	001	LEGAL FEES	\$2,545.49
211584		01/07/10	03	STUTZ, ARTIANO, SHINOFF &	001	LEGAL FEES	\$2,926.82
211585		01/07/10	03	TORREY HILLS PTA	001	MATCHING GRANT REFUND	\$500.00
211586		01/07/10	03	WESTBURG & WHITE, INC.	001	CHILD CARE BLDG/BLDG IMPR	\$34,250.00
211587		01/07/10	03	BETH WALSH	011	OFFICE SUPPLIES	\$71.30
211588		01/08/10	03	FOLLETT LIBRARY RESOURCES	010	BOOKS OTHER THAN TEXTBOOKS	\$2,999.44
211589		01/08/10	03	BRIGHT HOSPITALITY, INC	004	INST MAT/SUP GEN PURPOSE	\$125.92
211590		01/08/10	03	TURNER MEDICAL CO.	011	HEALTH SUPPLIES	\$385.94
211591		01/08/10	03	THE FLAG POLE COMPANY	003	FUNDRAISER	\$38.01
211592		01/08/10	03	MARK RILEY	003	\$100 TEACHER STIPEND	\$81.00
211593		01/08/10	03	DOROTHY WAITE	003	INST MAT/SUP GEN PURPOSE	\$143.19
211594		01/08/10	03	APPLE COMPUTER, INC.	001	MISC. SUPPLIES	\$85.91
211595		01/08/10	03	SAN DIEGUITO TROPHY	013	MISC. SUPPLIES	\$202.26
211596		01/08/10	06	READ NATURALLY	011	INST MAT/SUP GEN PURPOSE	\$188.81
211597		01/11/10	63	BECKER INSTITUTE	001	OTHER EXPENSES	\$750.00
211598		01/11/10	03	HERITAGE TOURS	001	FIELD TRIP	\$150.00
211599		01/13/10	03	JOIE ADDENBROOKE	009	\$100 TEACHER STIPEND	\$81.00
211600		01/13/10	03	ANDREA MORRIS	009	INST MAT/SUP GEN PURPOSE	\$81.00
211601		01/13/10	03	CINDY JOHNSON	009	INST MAT/SUP GEN PURPOSE	\$280.00
211602		01/13/10	03	VERONICA JONES	009	\$100 TEACHER STIPEND	\$75.07
211603		01/13/10	03	OFFICE DEPOT, B.S.D.	004	INST MAT/SUP GEN PURPOSE	\$500.00
211604		01/13/10	06	APPLE COMPUTER, INC.	011	NON-CAPITALIZED EQUIPMENT	\$1,388.19
211605		01/13/10	06	BRIANA DAMBACHER	011	MILEAGE REIMBURSEMENT	\$27.50
211606		01/13/10	06	KERRY BOESCH	011	MILEAGE REIMBURSEMENT	\$68.81

PURCHASE ORDER LISTING, JANUARY 1 - 31, 2010					PAGE	2
DEL MAR UNION						
FROM 01/01/10 THRU 01/31/10						
PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
211607	01/13/10	06	KYLIE HOPWOOD	011	TRAVEL AND CONFERENCES	\$218.00
211608	01/13/10	06	SHIHONG MA	011	MILEAGE REIMBURSEMENT	\$118.80
211609	01/13/10	06	SAMMONS & PRESTON	011	INST MAT/SUP GEN PURPOSE	\$24.07
211610	01/13/10	03	LISA SHEPHERD	008	\$100 TEACHER STIPEND	\$81.00
211611	01/13/10	03	JENNIFER MC CLELLAN	008	\$100 TEACHER STIPEND	\$81.00
211612	01/13/10	03	COACH USA	010	FIELD TRIP	\$1,499.25
211613	01/13/10	03	DECKER EQUIPMENT	006	INST MAT/SUP GEN PURPOSE	\$145.57
211614	01/13/10	03	ACADEMIC SUPPLIER	013	OFFICE SUPPLIES	\$84.66
211615	01/13/10	03	FEDERAL EXPRESS	001	PRINTING EXPENSE	\$1,701.74
211616	01/13/10	03	SDCOE	001	OFFICE SUPPLIES	\$113.37
211617	01/13/10	03	ORIENTAL TRADING CO.	005	INST MAT/SUP GEN PURPOSE	\$765.65
211618	01/14/10	03/06	OFFICE DEPOT, B.S.D.	001	MISC. SUPPLIES	\$1,141.84
211619	01/15/10	03	SOUTHLAND TECHNOLOGY	008	INST MAT/SUP GEN PURPOSE	\$1,070.10
211620	01/15/10	03	APPLE COMPUTER, INC.	008	NON-CAPITALIZED EQUIPMENT	\$986.36
211621	01/15/10	03	SOPRIS WEST, INC	008	INST MAT/SUP GEN PURPOSE	\$1,935.33
211622	01/15/10	03	SOPRIS WEST, INC	008	INST MAT/SUP GEN PURPOSE	\$1,935.33
211623	01/15/10	03	AMAZON.COM CREDIT	008	INST MAT/SUP GEN PURPOSE	\$481.55
211624	01/19/10	03	ALEKS CORPORATION	005	INST MAT/SUP GEN PURPOSE	\$600.00
211625	01/19/10	03	AMAZON.COM CREDIT	008	INST MAT/SUP GEN PURPOSE	\$78.63
211626	01/19/10	03	REUBEN H. FLEET SCIENCE CENTER	008	FIELD TRIP	\$1,580.55
211627	01/19/10	03	COACH USA	008	FIELD TRIP	\$2,219.48
211628	01/19/10	03	LESLIE PUTNAM	008	BOOKS OTHER THAN TEXTBOOKS	\$117.40
211629	01/19/10	03	BROAD REACH	006	BOOKS OTHER THAN TEXTBOOKS	\$404.33
211630	01/19/10	06	LIGHTING CONTROL & DESIGN	001	REPAIRS BLDGS/GRNDS-OA	\$500.00
211631	01/19/10	06	ZASUETA CONTRACTING, INC.	001	REPAIRS BLDG/GRND-CDM	\$2,365.00
211632	01/19/10	03	THOMSON-WEST/BARCLAYS	012	DIST. PROF. LIBRARY	\$283.00
211633	01/19/10	03	ABBOTTS BUSINESS MACHINES	001	OTHER REPAIRS	\$74.50
211634	01/19/10	06	HAMPTON-BROWN/NATIONAL	012	MATERIALS AND SUPPLIES	\$286.94
211635	01/19/10	06	HAMPTON-BROWN/NATIONAL	012	MATERIALS AND SUPPLIES	\$430.77
211636	01/19/10	63	UNITED HEALTH SUPPLIES	060	GEN SUPPLIES CHILD DEV	\$13.92
211637	01/19/10	03	GOPHER SPORT	010	INST MAT/SUP GEN PURPOSE	\$1,073.06
211638	01/19/10	03	SIGNS DIRECT	007	INST MAT/SUP GEN PURPOSE	\$77.71
211639	01/19/10	03	APPLE COMPUTER, INC.	005	NON-CAPITALIZED EQUIPMENT	\$2,531.08
211640	01/19/10	03	LIBERTY PAPER	003	SUPPLY PACKETS	\$526.73
211641	01/19/10	03	LINDA TUCKER	003	BOOKS OTHER THAN TEXTBOOKS	\$85.92
211642	01/19/10	03	EILEEN GRADY	003	\$100 TEACHER STIPEND	\$81.00
211643	01/19/10	03	SON YOUNG KAHNG	003	INST MAT/SUP GEN PURPOSE	\$90.00
211644	01/19/10	03	COACH USA	007	FIELD TRIP	\$713.56
211645	01/19/10	03	REUBEN H. FLEET SCIENCE CENTER	005	FIELD TRIP	\$456.00
211646	01/19/10	03	OFFICE DEPOT, B.S.D.	004	INST MAT/SUP GEN PURPOSE	\$81.18
211647	01/19/10	03	UNITED PARCEL SERVICE	004	INST MAT/SUP GEN PURPOSE	\$34.21
211648	01/19/10	03	BECKY ZEBOLD	006	INSTR SUPPLIES-SCIENCE	\$110.22
211649	01/19/10	03	APPLE COMPUTER, INC.	006	BOOKS OTHER THAN TEXTBOOKS	\$108.74
211650	01/19/10	03	FOLLETT LIBRARY RESOURCES	008	BOOKS OTHER THAN TEXTBOOKS	\$1,175.70
211651	01/19/10	63	PRO SPECIALTIES GROUP, INC	060	GEN SUPPLIES CHILD DEV	\$520.70
211652	01/19/10	03	SOUTHWEST SCHOOL SUPPLY	003	\$100 TEACHER STIPEND	\$26.01
211653	01/19/10	03	AMANDA BARMAN	003	\$100 TEACHER STIPEND	\$81.00
211654	01/19/10	03	HIGHSMITH LIBRARY, FURNITURE	003	BOOKS OTHER THAN TEXTBOOKS	\$160.11
211655	01/19/10	03	TERESA SOLIS	003	\$100 TEACHER STIPEND	\$81.00
211656	01/20/10	03	C A S H	001	TRAVEL AND CONFERENCES	\$827.00
211657	01/20/10	03	SHERATON GRAND SACRAMENTO	001	TRAVEL AND CONFERENCES	\$652.00
211658	01/20/10	03	APPLE COMPUTER, INC.	011	NON-CAPITALIZED EQUIPMENT	\$1,314.79

DEL MAR UNION FROM 01/01/10 THRU 01/31/10						PAGE 3
PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
211659	01/20/10	13	AMAZON.COM CREDIT	001	MATERIALS AND SUPPLIES	\$682.21
211660	01/20/10	03	SOUTHWEST SCHOOL SUPPLY	006	INST MAT/SUP GEN PURPOSE	\$403.73
211661	01/20/10	03	STAPLES	005	INST MAT/SUP GEN PURPOSE	\$195.72
211662	01/21/10	03	EDUCATIONAL PRODUCTS INC	003	INST MAT/SUP GEN PURPOSE	\$498.08
211663	01/21/10	03	JONES SCHOOL SUPPLY CO., INC.	003	INST MAT/SUP GEN PURPOSE	\$80.88
211664	01/21/10	03	CAROLINA BIOLOGICAL SUPPLY CO.	003	INST MAT/SUP GEN PURPOSE	\$746.77
211665	01/21/10	06	CA ASSOC FOR BEHAVIOR ANALYSIS	011	TRAVEL AND CONFERENCES	\$190.00
211666	01/22/10	63	CAEYC	060	TRAVEL AND CONFERENCES	\$315.00
211667	01/25/10	03	UNITED STATES POSTAL SERVICE	001	POSTAGE	\$6,000.00
211668	01/25/10	03	SHARON MC CLAIN	001	OTHER EXPENSES	\$400.00
211669	01/25/10	03	BEST BEST & KRIEGER ATTORNEYS	001	LEGAL FEES	\$70.52
211670	01/25/10	03	FAGEN FRIEDMAN & FULFROST, LLP	001	LEGAL FEES	\$564.50
211671	01/25/10	03	EVE VANCE	011	TRAVEL AND CONFERENCES	\$30.00
211672	01/25/10	03	LIBRARY VIDEO COMPANY	005	INST SUPP-LIBRARY A.V.	\$180.17
211673	01/25/10	63	PURE FLO WATER CO.	060	OFFICE SUPPLIES	\$59.05
211674	01/25/10	03	THEATREWORKS/USA	005	FIELD TRIP	\$480.00
211675	01/25/10	03	ORIENTAL TRADING CO.	006	BOOKS OTHER THAN TEXTBOOKS	\$100.58
211676	01/25/10	03	APPLE COMPUTER, INC.	011	OFFICE SUPPLIES	\$126.15
211677	01/25/10	06	KAREN ULRICH	011	MILEAGE REIMBURSEMENT	\$181.67
211678	01/25/10	03	OFFICE DEPOT, B.S.D.	010	INST MAT/SUP GEN PURPOSE	\$1,322.32
211679	01/25/10	03	KELLY PAPER	007	INST MAT/SUP GEN PURPOSE	\$188.14
211680	01/25/10	03	RACHEL JOHNSON	003	\$100 TEACHER STIPEND	\$78.46
211681	01/25/10	06	AIR AMERICA TESTING	045	OTHER CONTRACTS	\$5,000.00
211682	01/25/10	03	BARNES & NOBLE.COM	004	INST MAT/SUP GEN PURPOSE	\$389.33
211683	01/25/10	03	ACADEMIC SUPPLIER	008	INST MAT/SUP GEN PURPOSE	\$1,215.24
211684	01/25/10	03	CDW-G	045	COMPUTER SUPPLIES	\$54.83
211685	01/25/10	03	LINDA TUCKER	003	BOOKS OTHER THAN TEXTBOOKS	\$22.04
211686	01/25/10	03	BANGKIT	003	SUPPLY PACKETS	\$407.81
211687	01/26/10	03	SANSOM WILLIS LAFOE LLP	001	LEGAL FEES	\$74.00
211688	01/26/10	03	BOWIE ARNESON WILES & GIANNONE	001	LEGAL FEES	\$483.00
211689	01/26/10	06	EVE VANCE	011	INST MAT/SUP GEN PURPOSE	\$497.68
211690	01/26/10	03	BERTRAND'S MUSIC MART	003	INST MAT/SUP GEN PURPOSE	\$85.91
211691	01/26/10	03	COACH USA	003	FIELD TRIP	\$1,109.76
211692	01/26/10	03	WILD ANIMAL PARK ED DEPT	003	FIELD TRIP	\$445.00
211693	01/26/10	03	ELECTRO MEDICAL	011	EQUIP REPAIR	\$185.00
211694	01/26/10	03	SAN DIEGO MEDICAL SERVICES	011	EQUIP REPAIR	\$50.00
211695	01/26/10	03	XEROX OMNIFAX	001	SERVICE AGREEMENTS	\$288.00
211696	01/26/10	03	APPLE COMPUTER, INC.	005	BOOKS OTHER THAN TEXTBOOKS	\$1,987.33
211697	01/26/10	63	S&S WORLD WIDE	060	INST SUPPLIES CHILD DEV	\$153.97
211698	01/26/10	63	ORIENTAL TRADING CO.	060	INST SUPPLIES CHILD DEV	\$153.78
211699	01/26/10	03	BANGKIT	010	INST MAT/SUP GEN PURPOSE	\$1,065.75
211700	01/26/10	06	STAPLES	011	INST MAT/SUP GEN PURPOSE	\$293.56
211701	01/26/10	06	OFFICE DEPOT, B.S.D.	011	INST MAT/SUP GEN PURPOSE	\$234.87
211702	01/26/10	03	OFFICE DEPOT, B.S.D.	003	INST MAT/SUP GEN PURPOSE	\$95.98
211703	01/26/10	03	CALIFORNIA DEPT OF ED	011	OFFICE SUPPLIES	\$260.57
211704	01/26/10	03	SUSAN FITZPATRICK	004	INST MAT/SUP GEN PURPOSE	\$38.22
211705	01/26/10	03	BANGKIT	005	INST MAT/SUP GEN PURPOSE	\$1,065.75
211706	01/26/10	03	PEARSON LEARNING GROUP	008	INST MAT/SUP GEN PURPOSE	\$6,750.94
211707	01/26/10	03	ACADEMIC SUPPLIER	007	INST MAT/SUP GEN PURPOSE	\$72.19
211708	01/26/10	03	CSBA	013	TRAVEL AND CONFERENCES	\$195.00
211709	01/26/10	03	SDCOE	013	OFFICE SUPPLIES	\$76.13
211710	01/26/10	03	NAGC	012	DUES AND MEMBERSHIPS	\$80.00

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
211711	01/26/10	03	COMMUNICATIONS USA	009	INST MAT/SUP GEN PURPOSE	\$473.06
211712	01/26/10	63	DIGITALPRO, INC.	060	OFFICE SUPPLIES	\$592.73
211713	01/26/10	03	HERITAGE TOURS	008	FIELD TRIP	\$250.00
211714	01/26/10	06	KERRY BOESCH	011	TRAVEL AND CONFERENCES	\$695.00
211715	01/26/10	03	SDCOE	013	INST MAT/SUP GEN PURPOSE	\$32.52
211716	01/26/10	03	LRP PUBLICATIONS	013	PERIODICALS/ADMINISTRATIVE	\$43.45
211717	01/26/10	03	MEDS-PDN	005	INST MAT/SUP GEN PURPOSE	\$338.00
211718	01/27/10	03	SDCOE	012	TRAVEL AND CONFERENCES	\$125.00
211719	01/27/10	06	LAURI CARPENTER	011	INST MAT/SUP GEN PURPOSE	\$179.19
211720	01/27/10	06	HIGHNOON BOOKS	011	INST MAT/SUP GEN PURPOSE	\$62.21
211721	01/27/10	03	MUSIC IN THE PARKS	004	FIELD TRIP	\$583.00
211722	01/27/10	03	AMAZON.COM CREDIT	004	INST MAT/SUP GEN PURPOSE	\$36.37
211723	01/27/10	03	OFFICE DEPOT, B.S.D.	001	OFFICE SUPPLIES	\$376.25
211724	01/27/10	03	APPLE COMPUTER, INC.	001	NON-CAPITALIZED EQUIPMENT	\$3,572.90
211725	01/28/10	06	SAN DIEGO UNIFIED SCHOOL DIST.	011	TRAVEL AND CONFERENCES	\$100.00
211726	01/28/10	06	HOUGHTON MIFFLIN COMPANY	010	TEXTBOOKS	\$133.04
211727	01/28/10	03	SCHOOL SERVICES OF CALIF., INC	045	PERIODICALS/ADMINISTRATIVE	\$90.91
211728	01/28/10	03	COMISCHELL RODRIGUEZ	001	TRAVEL AND CONFERENCES	\$336.33
211729	01/28/10	03	CCS PRESENTATION SYSTEMS	007	INST MAT/SUP GEN PURPOSE	\$9,150.23
211730	01/28/10	13	KEARNY MESA TRUCK CENTER	045	REPAIRS TO VEHICLES	\$1,781.73
211731	01/28/10	06	DEL MAR HEIGHTS ROAD SHELL	045	REPAIRS TO VEHICLES	\$2,000.00
211732	01/28/10	03	WAXIE	045	CUSTODIAL SUPPLIES	\$3,083.17
211733	01/28/10	03	SCHOOL SERVICES OF CALIF., INC	045	PERIODICALS/ADMINISTRATIVE	\$600.00
211734	01/28/10	03	UNITED HEALTH SUPPLIES	011	HEALTH SUPPLIES	\$190.55
211735	01/28/10	03	MOORE MEDICAL CORPORATION	011	HEALTH SUPPLIES	\$79.08
211736	01/28/10	06	LANDMARK MECHANICAL	045	REPAIRS BLDG/GRND-HGTS	\$1,036.80
211737	01/28/10	06	RB INDUSTRIES INC.	045	MAINT SUPPLIES/OCEAN AIR	\$511.13
211738	01/28/10	06	FIRE ETC	045	MAINT SUPPLIES	\$190.80
211739	01/28/10	06	SAN DIEGO REFRIGERATION	045	REPAIRS BLDG/GRND SYCAMORE	\$180.00
211740	01/28/10	06	BOB STALL CHEVROLET	045	REPAIRS TO VEHICLES	\$808.56
211741	01/28/10	06	ZASUETA CONTRACTING, INC.	045	REPAIRS BLDG/GRND-CDM	\$1,789.00
211742	01/28/10	06	CONSTRUCTION ELECTRONICS, INC.	045	REPAIRS BLDG/GRND-CDM	\$348.86
211743	01/28/10	03	FANON COURIER	006	EQUIP REPAIR	\$180.00
211744	01/28/10	03/06	BANGKIT	013	OFFICE SUPPLIES	\$1,065.75
211745	01/28/10	03	AD IMPACT	009	MUSIC SUPPLIES	\$403.00
211746	01/28/10	03	FOLLETT LIBRARY RESOURCES	009	BOOKS OTHER THAN TEXTBOOKS	\$1,400.00
211747	01/28/10	03	SOUTHWEST SCHOOL SUPPLY	013	OFFICE SUPPLIES	\$51.59
211748	01/28/10	06	AMAZON.COM CREDIT	012	MATERIALS AND SUPPLIES	\$148.19
211749	01/28/10	03/06	BEST BEST & KRIEGER ATTORNEYS	001	LEGAL FEES	\$519.51
211750	01/28/10	03	ETS EDUCATIONAL TESTING	012	TESTING SUPPLIES	\$2,070.60
211751	01/28/10	03	NEXUS INTEGRATION SERVICES	001	OTHER CONTRACTS	\$4,425.00
211752	01/29/10	03	BANGKIT	009	INST MAT/SUP GEN PURPOSE	\$1,359.38
211753	01/29/10	03	OUTSIDE THE LENS	003	3RD GR - FUNDRAISING	\$10,000.00
211754	01/29/10	03	SOUTHWEST SCHOOL SUPPLY	009	INST MAT/SUP GEN PURPOSE	\$280.02
211755	01/29/10	03	COACH USA	007	FIELD TRIP	\$815.80
211756	01/29/10	03	CARLSBAD FLOWER FIELDS	007	FIELD TRIP	\$1,050.00
211757	01/29/10	03	WESTERN PSYCHOLOGICAL SERVICES	011	TESTING SUPPLIES	\$718.84
211758	01/29/10	03	PEARSON ASSESSMENTS	011	TESTING SUPPLIES	\$65.25
211759	01/29/10	03	AMAZON.COM CREDIT	008	SUPPLY PACKETS	\$224.01
211760	01/29/10	03	BANGKIT	006	INST MAT/SUP GEN PURPOSE	\$1,065.75
211761	01/29/10	03	SAN BERNADINO COUNTY	011	PERIODICALS/INSTRUCTIONAL	\$223.50
211762	01/29/10	03	LRP PUBLICATIONS	011	PERIODICALS/INSTRUCTIONAL	\$73.00

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
211763	01/29/10	06	BRIANA DAMBACHER	011	INST MAT/SUP GEN PURPOSE	\$65.23
211764	01/29/10	06	AMAZON.COM CREDIT	007	TEXTBOOKS	\$7.24
211765	01/29/10	03	BIRCH AQUARIUM AT SCRIPPS	010	FIELD TRIP	\$1,165.50
211766	01/29/10	03	COACH USA	010	FIELD TRIP	\$2,253.82
211767	01/29/10	03	EMBROID ME	007	FUNDRAISER	\$147.35
211768	01/29/10	63	CARUS PUBLISHING COMPANY	060	PERIODICALS/ADMINISTRATIVE	\$1,539.00
211769	01/29/10	03	APPLE COMPUTER, INC.	011	NON-CAPITALIZED EQUIPMENT	\$1,872.36
211770	01/29/10	03	COACH USA	005	FIELD TRIP	\$1,852.04
211771	01/29/10	03	BIO CORPORATION	005	2006/07 DMSEF WISHLIST	\$359.31
211772	01/29/10	03	NASCO MODESTO	005	2006/07 DMSEF WISHLIST	\$115.80
211773	01/29/10	03	SUMMIT LEARNING	005	2006/07 DMSEF WISHLIST	\$19.25
211774	01/29/10	03	ETA/CUISENAIRE	005	2006/07 DMSEF WISHLIST	\$89.12
211775	01/29/10	03	UNITED PARCEL SERVICE	006	EQUIP REPAIR	\$21.57

REPORT TOTAL

\$296,194.37

DEL MAR UNION SCHOOL DISTRICT
COMMERCIAL WARRANT LISTING
January 1 - 31, 2010

FUND	DATE	WARRANT #	AMOUNT
FUND 03 & 06	1/8/2010	722000-722084	\$ 204,272.18
	1/15/2010	727032-727071	\$ 76,578.36
	1/20/2010	728262-728291	\$ 30,938.93
	1/22/2010	729958-729959	\$ 543.44
	1/27/2010	731664-731737	\$ 74,370.39
	1/29/2010	733167-733206	\$ 41,748.60
GENERAL FUND TOTAL			\$ 428,451.90
FUND 13	1/8/2010	722085	\$ 409.18
Cafeteria	1/15/2010	727072-727073	\$ 2,563.30
	1/20/2010	728292	\$ 39,688.50
	1/27/2010	731738	\$ 2,306.48
	1/29/2010	733207-733208	\$ 2,003.93
FUND 14			
Deferred Maintenance			
FUND 25-19			
Developer Fees			
FUND 35-00			
State School Building Project			
FUND 40			
Special Reserve-Capital			
FUND 63	1/8/2010	722086-722099	\$ 2,102.66
Other Enterprise - Child Development	1/15/2010	727074-727078	\$ 760.90
	1/20/2010	728293-728294	\$ 109.22
	1/27/2010	731739-731746	\$ 2,049.86
	1/29/2010	733209-733211	\$ 3,459.06
FUND 73-20			
Foundation Trust			
OTHER FUND TOTAL			\$ 55,453.09
GRAND TOTAL			\$ 483,904.99

Revolving Cash Fund January 1 - 31, 2010

\$ 2,647.43

Date _____

2-4-10

February 9, 2010

To: Board Members

From: Dena Whittington, Assistant Superintendent, Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *10.2: Board Approval of Site Performance Agreements

SCHOOL	CONTRACTOR	SERVICE	AMOUNT	FUNDING
Carmel Del Mar	San Diego Oceans Foundation	12 Ocean in Motion Program presentations for 1 st grade (4, 60 minute classes per class)	\$1,350.00	Site Fundraising

FISCAL IMPACT: Cost – \$1,350.00 as listed above.
Program or Department - As listed above.
Is this a Restricted Program –No
Was this expenditure anticipated in the adopted budget? No
Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends approval of site performance agreements.

February 9, 2010

To: Board Members

From: Randy Wheaton, Director of Maintenance and Operations

Through: Dr. Sharon McClain, Superintendent

Subject Agenda Item No. *10.3: Board Approval of Agreement with San Diego Stage & Lighting Supply, Inc. for Stage Lighting at Ashley Falls School

San Diego Stage & Lighting will provide and install new stage lighting and control console at Ashley Falls School in the amount of \$6,053.49. New lighting will enhance performances and allow Ashley Falls to produce performances that parallel other sites in the District.

*The Agreement for this work is available for review at the
Del Mar Union School District.*

FISCAL IMPACT: **Cost – \$6,053.49**
Program or Department - General Fund, Restricted Maintenance
Is this a Restricted Program –Yes
Was this expenditure anticipated in the adopted budget? No
Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends approval of the agreement with San Diego Stage & Lighting Supply, Inc. for stage lighting at Ashley Falls School.

February 9, 2010

To: Board Members

From: Randy Wheaton, Director Maintenance and Operations

Through: Dr. Sharon McClain, Superintendent

Subject Agenda Item *10.4: Board Ratification of Agreement with Janus Corporation for Mold Removal in Rooms P4-P8 at Torrey Hills School

Janus Corporation provided clean up for mold remediation per standards based on Air America Testing recommendations in the amount of \$13,000.00. This work was required to maintain a safe and healthy instructional environment for students and staff. Therefore, the work was scheduled and completed prior to Board approval at a scheduled regular Board meeting. District staff recommends Board ratification of this agreement.

*The Agreement for this work is available for review at the
Del Mar Union School District.*

FISCAL IMPACT: **Cost – \$13,000.00**
Program or Department - General Fund, Restricted Maintenance
Is this a Restricted Program –Yes
Was this expenditure anticipated in the adopted budget? No
Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The **Superintendent** recommends ratification of the agreement with Janus Corporation for mold removal in rooms P4-P8 at Torrey Hills School.

February 9, 2010

To: Board Members

From: Randy Wheaton, Director Maintenance and Operations

Through: Dr. Sharon McClain, Superintendent

Subject Agenda Item No. *10.5: Board Ratification of Contracts with Janus Corporation for Mold Clean Up and Remediation at Torrey Hills School

Janus Corporation provided clean up for mold remediation per standards based on Air America Testing recommendations in the amount of \$13,000.00 at Torrey Hills School the weekend of February 5, 2010. This contract ended up covering only the first phase of the work as it was discovered that additional work was necessary. A second contract for work in additional rooms in the amount of \$12,000.00 provided clean up and mold remediation over the weekend of February 11, 2010. The work provided under both contracts was required to maintain a safe and healthy instructional environment for students and staff. Therefore, the work was scheduled and completed prior to board approval at a scheduled, regular board meeting. District staff recommends Board ratification of both contracts for mold clean up and remediation at Torrey Hills School.

*The Agreement for this work is available for review at the
Del Mar Union School District.*

FISCAL IMPACT: **Cost – \$25,000.00**
Program or Department - General Fund, Restricted Maintenance
Is this a Restricted Program –Yes
Was this expenditure anticipated in the adopted budget? No
Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends ratification of contracts with Janus Corporation for mold clean up and remediation at Torrey Hills School.

February 9, 2010

To: Board Members

From: Mike Casey, Director of Technology

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *10.6: Board Action to Declare District Personal Property Obsolete and Surplus Property and to Dispose of or Donate per Education Code 17546(a)(b)(c)

The District periodically has inventory items that become obsolete and are recommended for disposal, donation or sale. At this time, the items listed on the attached schedule are no longer usable due to age and disrepair. District staff has determined that these items have no value and should be disposed of.

The District will use approved agreements with surplus companies who will assist in disposing of the items in compliance with California Education Code. Obsolete computer and AV equipment will be disposed of using approved e-waste guidelines.

Fiscal Impact: **Cost** – Unknown at this time. Expected to generate revenue for recycling of computer parts.
Program or Department - General Fund.
Is this a Restricted Program – No
Was this expenditure anticipated in the adopted budget? Yes
Will this Program or Department be over budget after this expenditure: No

Recommends: The Superintendent recommends that the Board declare district personal property obsolete and surplus to be disposed of or donated per Education Code 17546(a)(b)(c).

DEL MAR UNION SCHOOL DISTRICT
Obsolete and Surplus Equipment
17-Feb-10

Site	Description	Serial #	Inventory Control Tag #
Carmel Del Mar	Philips Magnavox VCRplus		002700
Sycamore Ridge	iMac		
Sycamore Ridge	iMac		007577
Sycamore Ridge	iMac		007110
Sycamore Ridge	iMac		007056
Sycamore Ridge	iMac		007098
Sycamore Ridge	iMac		007091
Sycamore Ridge	4 keyboards		
Sycamore Ridge	Toshiba Projector TDP-T91A		
Sycamore Ridge	Toshiba Projector TDP-T91A		
Technology Department	HP4600 LaserJet Printer		006160
Technology Department	HP4050 LaserJet Printer		004285
Technology Department	HP4100 LaserJet Printer		005569
Technology Department	Dell Dimension 9100		007180
Technology Department	N2 NEC LT10 Projector		002798
Technology Department	Toshiba Projector		005972
Technology Department	K5 Toshiba Doc Cam		002830
Technology Department	iBook E3 Laptop		005973
Technology Department	iBook E3 Laptop		005947
Technology Department	iBook E3 Laptop		006024
Technology Department	HP4000		005899
Technology Department	HP4000		005956
Technology Department	HP4000		005984
Technology Department	HP4000		006056
Technology Department	HP4000		006066
Technology Department	HP4000		005948
Technology Department	G4 iMac		006014
Technology Department	16 keyboards		
Technology Department	Ethernet Hub	61-101-75-00	
Technology Department	Cables		
Technology Department	iMac		005517
Technology Department	iMac		004105
Technology Department	iMac		005503
Technology Department	iMac		005502
Technology Department	iMac		005504
Technology Department	iMac		005523
Technology Department	iMac		005843
Technology Department	iMac		
Technology Department	Toshiba TLPL V2 Bulb	66639727	
Technology Department	Panasonic Video Camera		001062
Technology Department	Panasonic Video Camera	L8HB02403	
Technology Department	Mitsubishi VHS	056287M	
Technology Department	Toshiba DVS/VHS Player	AD149232294A	
Technology Department	3M Overhead Projector		002085
Technology Department	Toshiba Doc Cam	259900414	
Technology Department	Toshiba Doc Cam	25990073	
Technology Department	Toshiba Doc Cam	25990071	

Technology Department	Toshiba Doc Cam	25990066	
Technology Department	eMac		006697
Technology Department	eMac		005846
Technology Department	eMac		005837
Technology Department	Airport	PW039AH6H93	
Technology Department	Zip Drive	PSAW4340X	
Technology Department	Zip Drive	PSBL5-0F7AG	
Technology Department	Monitor		005820
Technology Department	Toshiba TLPL55 Bulb	65637950	
Technology Department	Toshiba Projector	98554326	
Technology Department	Toshiba Doc Cam	25990571	

February 12, 2010

To: Board Members

From: Dena Whittington, Assistant Superintendent of Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 10.7: Governor's Proposals for the 2010-2011 State Budget

Del Mar Union School District will continue our Basic Aid status. This will result in retaining property tax funds here in our district. The Federal Special Education programs will not receive any negative or positive adjustments. Child Nutrition Program will receive slight increases in funding for the 2010-2011 school year. There is some one-time funding for fresh fruit and vegetables, which our district does not qualify for. State programs for the 2010-2011 school year will receive a .38% reduction, which is less than the current year's 4.45% reduction. At this time there are no mid-year reductions to State programs including Class-Size Reduction for the current 2009-2010 school year. All of this information is subject to change once the Governor's Budget is adopted by this fall.

The State did impose a one-time Revenue Limit adjustment for the 2009-10 school year of \$252. The Del Mar Union School District participated in a "Fair Share" reduction in State funding of the same amount. The one-time Revenue Limit adjustment will now be continued for another year. It is anticipated that Basic Aid districts will also be experiencing a comparable reduction in State funding.

FISCAL IMPACT: **Cost** – The Business Department with input from Cabinet will be quantifying the fiscal impact of the Governor's Proposed Budget to Del Mar Union School District.

Program or Department – Government Wide

Is this a Restricted Program? Restricted and Unrestricted funds

Was this expenditure anticipated in the adopted budget? At this time there is no anticipated impact to the 09-10 budget

Will this Program or Department be over budget after this expenditure? No

RECOMMENDED: For information only. The board will adopt the DMUSD 2010-2011 budget at a regularly scheduled meeting in June of 2010.



President

Richard Douglas, Montecito Union ESD

Northern California Vice President

Christine Carter, Reed Union SD

Central California Vice President

Dr. Kevin Skelly, Palo Alto USD

Southern California Vice President

Leslie Fausset, Solana Beach SD

Board of Directors

CARLSBAD USD

Dr. John Roach

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Anthony Ranii

LOS GATOS UNION SD

Richard Whitmore

MOUNTAIN VIEW-LOS ALTOS UHSD

Dr. Barry Groves

NEWPORT MESA USD

Dr. Jeffrey Hubbard

SAN LUIS COASTAL USD

Ed Valentine

SAN MATEO UNION HSD

Scott Laurence

SEQUOIA UNION HSD

Pat Gemma

ST. HELENA USD

Dr. Robert Haley

TAMALPAIS USD

Dr. Laurie Kimbrel

Consultants

SCHOOL SERVICES OF CALIFORNIA

Schools For Sound Finance

25 Churchill Avenue • Palo Alto, CA 94306 • (650) 329-3700

Schools For Sound Finance Talking Points—2010

The following talking points are at the heart of our organization:

1. The state must preserve local control.
2. Education funding should be leveled up, not down.
3. We must stand with our revenue limit neighbors—A threat to one is a threat to all.
4. We must demonstrate a willingness to share in a revenue reduction in line with the reduction imposed on other publicly funded school districts.
5. Any “Fair Share” reduction must come from state-funded categoricals and, **most importantly**, that “fair share” reduction cannot, under any circumstances, extend into the local property tax revenues.
6. Under no circumstances shall a basic aid district be forced to suffer a deeper reduction than their revenue limit counterparts.

Del Mar Union School District
General Fund - Combined
Multiyear Projection

Revised January 25, 2010

	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
Revenues	\$ 40,718,299	\$ 40,434,418	\$ 40,203,389		
One-time ARRA Funds	\$ 838,214	\$ -	\$ -		
"Fair Share" - Legislated	\$ (1,038,452) (A)	\$ (1,472,941) (B)			
"Fair Share" - Not Legislated			\$ (1,472,941) (B)	\$ (1,472,941)	\$ (1,472,941)
"Fair Share" - Not Legislated		\$ (787,080) (A)	\$ (787,080) (A)	\$ (787,080)	\$ (787,080)
Revised Revenues	\$ 40,518,061	\$ 38,174,397	\$ 37,943,368		
Expenses	\$ 41,425,778	\$ 41,815,709	\$ 41,808,541		
Net Increase/(Decrease) in Fund Balance	\$ (907,717)	\$ (3,641,312)	\$ (3,865,173)		
Additional Property Taxes Needed	2.7%	10.9%	11.5%		
Cumulative Percent			25.1%		

Available Reserves 6/30/09	\$ 11,233,945
09/10 Deficit Spending	\$ (907,717)
10/11 Deficit Spending	\$ (3,641,312)
11/12 Deficit Spending	\$ (3,865,173)
Possible Ending Balance 6/30/12	\$ 2,819,743
3% Minimum Requirement	\$ 1,254,256
	\$ 1,565,487

(A) \$252 per Average Daily Attendance in 2009-10
\$191 per Average Daily Attendance in 2010-11
(B) 5.81% of Revenue Limit Calculation

Del Mar Union School District
2009-2010 Estimated Property Tax
From San Diego County Tax Assessor

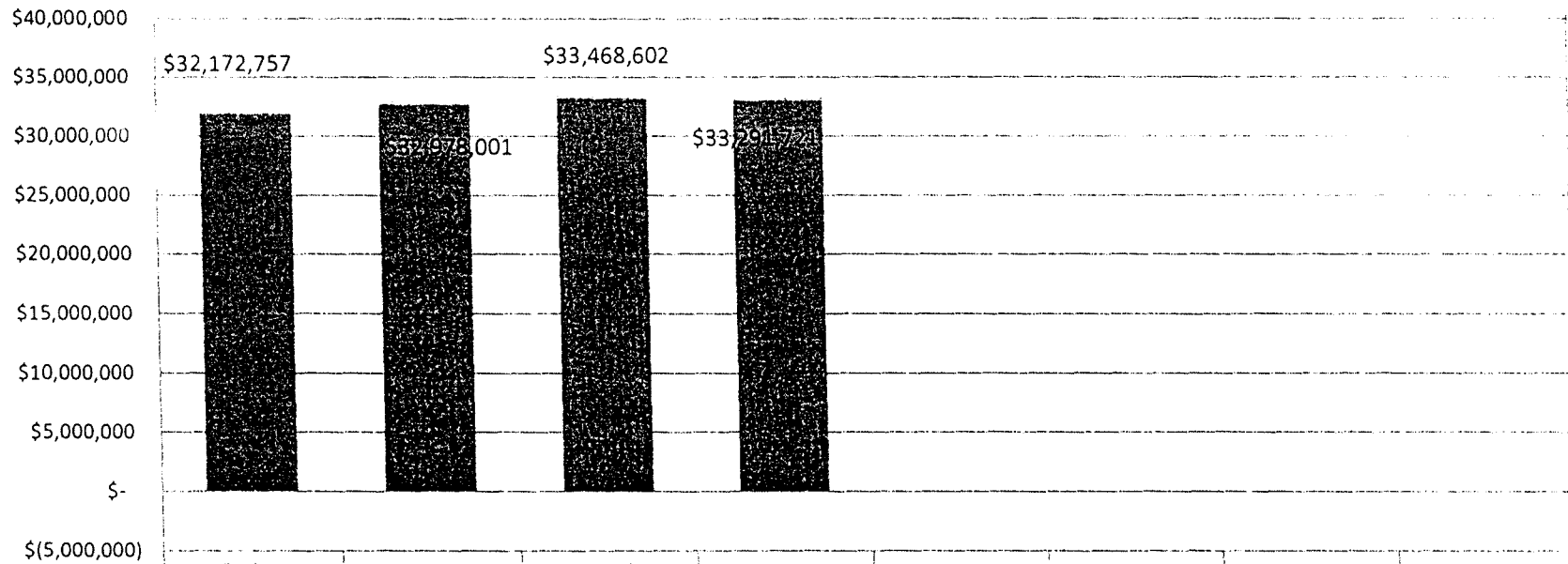
08-09 Final \$ 31,177,394 \$ 1,078,468 \$ 307,556 (33,761) \$ 32,529,657

Date of Estimate	Secured	Unsecured	Homeowner's Exemptions	Prior Years	Grand Total	Increase from 08-09
<i>Budget</i>	\$ 30,818,609	\$ 1,085,040	\$ 307,537	(38,429)	\$ 32,172,757	-1%
May	\$ 31,590,254	\$ 1,075,176	\$ 312,571	-	\$ 32,978,001	1%
November	\$ 31,984,512	\$ 1,199,859	\$ 323,341	(39,110)	\$ 33,468,602	3%
January	\$ 31,803,274	\$ 1,196,720	\$ 323,361	(31,634)	\$ 33,291,721	2%

Estimated but unreceived Property Tax Revenue \$ 1,118,964

* Estimated property taxes in the financial system remain at the budgeted amount

09-10 Estimated Property Taxes SD County Tax Assessor



	Budget	May	November	January				
■ Prior Years' Taxes	(38,429)	-	(39,110)	(31,634)			-	
■ Homeowner's Exemption	\$307,537	\$312,571	\$323,341	\$323,361				
■ Unsecured Taxes	\$1,085,040	\$1,075,176	\$1,199,859	\$1,196,720				
■ Secured Property Taxes	\$30,818,609	\$31,590,254	\$31,984,512	\$31,803,274				

Basic Aid Districts' Revenue Estimates as of January 2010 (Apportionment 6)
Summary

FUND #	DISTRICT NAME	SECURED A-1	UNSECURED A-2	PRIOR YEAR A-6	HOE A-3	TOTAL	AB1389 RDA PAYMENTS (PROPERTY TAX PORTION) A-12
School Districts							
411501	Cardiff General	5,196,566	195,041	(5,246)	52,654	5,439,015	
412101	Del Mar Union	31,803,274	1,196,720	(31,634)	323,361	33,291,721	
412601	Encinitas Union	31,886,696	1,197,895	(32,651)	323,153	33,375,093	
417601	Rancho Santa Fe	7,849,507	295,467	(7,972)	79,703	8,216,705	
418101	Solana Beach	27,400,047	1,029,932	(27,726)	278,024	28,680,277	16,319
425501 (1)	San Dieguito Union High	76,224,481	2,865,122	(77,073)	773,409	79,785,939	
431201	Carlsbad Unified	58,410,469	4,648,347	40,076	584,624	63,683,516	
Total		238,771,040	11,428,524	(142,226)	2,414,928	252,472,266	16,319

February 12, 2010

To: Board Members

From: Dena Whittington, Assistant Superintendent of Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 10.8: 2009-2010 San Diego County Office of Education Oversight Letter Regarding 2009-2010 First Interim.

Per Education Code, the Del Mar Union School District submits all financial reports to the San Diego County Office of Education (SDCOE) for review. Linda Visnick, Executive Director of District Financial issues a review letter for each report. Attached is the letter regarding the 2009-2010 First Interim.

FISCAL IMPACT: Cost – SDCOE performs review as part of oversight at no charge to the district.
Program or Department – Government Wide
Is this a Restricted Program? Restricted and Unrestricted funds included.
Was this expenditure anticipated in the adopted budget? No expense related to oversight.
Will this Program or Department be over budget after this expenditure? Not applicable.

RECOMMENDED: This item is for information only.



SAN DIEGO COUNTY OFFICE OF EDUCATION⁶⁸

6401 LINDA VISTA ROAD, SAN DIEGO, CALIFORNIA 92111-7399 (858) 292-3500

Superintendent of Schools

Randolph E. Ward, Ed.D.

January 15, 2010

Dr. Sharon McClain
Superintendent
Del Mar Union School District
225 Ninth Street
Del Mar, CA 92014-2716

Dear Dr. McClain:

Re: 2009-10 First Interim Report

Our office has completed its review of your First Interim Report (SACS Form 01I) in compliance with the provisions of Education Code Section 42130 et seq. The district has submitted a positive certification, which means that the district certifies that it will meet its financial obligations for the current fiscal year and subsequent two years.

The district's First Interim Report has been analyzed in the context of the 2009-10 Revised State Budget Act and the School Services of California COLA projections for 2010-11 and 2011-12. All of the data submitted by the district has been analyzed and appears to adequately reflect the financial status of your district as of October 31, 2009. In accordance with the provisions of Education Code Section 42131, the County Superintendent of Schools will inform the California Department of Education that your district submitted a positive certification in a timely fashion and we concur with this certification at this time. This letter discusses actions by our office and the district to date and the fiscal challenges facing the Del Mar Union School District.

Actions by SDCOE and District to Date

To respond to the 2009-10 state budget reductions, the Del Mar Union School District governing board took proactive steps to maintain fiscal solvency by reducing 6.62 certificated FTEs. The district's Adopted Budget showed that this level of cuts was sufficient for the district to maintain a positive financial status in 2009-10. The district projected deficit spending in 2010-11 and 2011-12 but estimated that it would still be able to meet the 3% reserve requirement over the projection period. Based on this information, our office approved the district's adopted budget.

Financial Analysis

The First Interim Report submitted by the Del Mar Union School District shows that the district can meet its financial obligations in 2009-10. However, the district faces several financial challenges in the current and two subsequent years as discussed below:

1. **Property Tax Projections:** As a Basic Aid district, the primary source of funding for the Del Mar Union School District is property taxes. Because of uncertainty in the housing market, the district has chosen to be conservative in its property tax projections. For

Board of Education

Mark C. Anderson Susan Hartley Sharon C. Jones Jerry R. Rindone John Witt

SERVICE AND LEADERSHIP

2009-10, the district's estimate is about \$1.3 million less than the San Diego County P-1 Projection. The district also projects decreases in secured property taxes of 1% in 2010-11 and 1.5% in 2011-12. We recommend that the district continue to monitor monthly tax collections and trends and make adjustments as appropriate.

2. **Basic Aid Reductions:** Since the time the district developed its adopted budget, the state approved budget reductions for Basic Aid school districts. Basic Aid school districts are subject to the one-time revenue limit cut of \$252.83 per ADA in 2009-10. This reduction is estimated at \$1 million and the district has included it as negative adjustment to Other State Revenue. Basic Aid districts are also subject to a 5.81% Basic Aid fair share cut in 2010-11. The district's multi-year projection includes a reduction of approximately \$1.5 million in 2010-11. The district should develop contingency plans in case the fair share reduction continues as long as revenue limit districts face a deficit.
3. **Deficit Spending:** The district is projecting deficit spending in the Unrestricted General Fund of \$907,717 in 2009-10. The district projects deficit spending in the Unrestricted General Fund of \$2.4 million in 2010-11 and \$1.6 million in 2011-12. Deficit spending permanently reduces the fund balance and can create future financial difficulties.
4. **Use of One-time Federal Funds:** The district has received two sources of federal American Recovery and Reinvestment Act (ARRA) funds: State Fiscal Stabilization Fund and IDEA. The SFSF funds are the most flexible and can be used for general expenditures. The district has spent all of the SFSF funds in 2009-10 on ongoing salaries. Because the SFSF funds are being used for ongoing salary costs, the Multi-Year Projection shows an increase in the contribution from the Unrestricted General Fund to the Restricted General Fund in 2010-11 to cover the costs. The district is also planning to use a portion of the IDEA funds for ongoing expenditures in 2009-10. This reduces the encroachment in 2009-10 but will increase encroachment in 2010-11.
5. **Encroachment:** The district's contribution from unrestricted funds to restricted funds is projected to increase by \$629,163 due to special education and transportation costs. As stated above, encroachment will increase further in 2010-11 once the ARRA IDEA funds are no longer available. We recommend that the district monitor this encroachment and explore ways to contain costs to preclude further adverse impact on the Unrestricted General Fund.
6. **Fund Balance and Reserve for Economic Uncertainties:** The state requires the district to maintain a Reserve for Economic Uncertainties equal to 3% of expenditures. We believe that this level represents the minimum reserve level that a school district should maintain. School Services of California, Inc., advises that basic aid districts should maintain a much larger reserve (20-30% of expenditures) in recognition of the volatility of local property tax revenues for the support of schools. However, EC § 33128.3 allows school districts to reduce the reserve to one-third of this requirement for 2009-10, which is 1%. A school district must make progress in 2010-11 toward returning to the original reserve requirement. In 2011-12, the full reserve requirement of 3% must be met.

The district projects a positive ending fund balance of \$11.3 million in 2009-10 and will be able to meet the 3% reserve for economic uncertainties. While the district projects

deficit spending in 2010-11 and 2011-12, the district anticipates that it will have sufficient funds to meet the 3% reserve.

7. **Multi-Year Projection and Budget Reductions:** We have reviewed the district's assumptions for the multi-year projection and they appear to be reasonable. The multi-year projection shows a pattern of substantial deficit spending. The high level of deficit spending will permanently reduce the fund balance and will limit the district's flexibility to respond to future fiscal challenges such as state budget reductions and cash deferrals. The district should consider making budget reductions to address the structural shortfall between revenues and expenditures. We recommend that the district reevaluate the need for budget reductions once the Governor's proposed budget for 2010-11 is released in January 2010. As the district makes budget reductions, we recommend that the district identify ongoing cuts as opposed to one-time cuts to reduce the budget's structural imbalance.
8. **Cash Flow:** The district issued Tax and Revenue Anticipation Notes (TRANS) in 2009-10 of \$3.9 million. The district projects that it will have a positive cash balance in each month in 2009-10. Because of cash deferrals of the state principal apportionment and class size reduction, we recommend that the district continue to closely monitor its cash in the General Fund. If the district anticipates a cash shortfall, it can borrow money from other funds, institute a spending freeze, work with vendors on the timing of revenues and payments, or borrow from the County Treasury.
9. **Enrollment:** The Del Mar Union School District has historically experienced enrollment growth due to housing construction. Based on recent data, enrollment fell from 4,245 to 4,188 in 2009-10. Enrollment is projected to remain flat in 2010-11 and 2011-12. During a time of weak property tax growth, declining or steady enrollment will help the district contain costs. However, this loss in enrollment will affect funding sources that are based on enrollment or ADA such as Class Size Reduction and lottery funding.
10. **Future Salary and Expenditure Increases:** The district has completed negotiations for 2009-10, which resulted in an increase in the health benefit cap. Before granting any future salary increases or making any other new ongoing expenditures, the district should take into account that the Legislative Analyst's Office projects a state budget shortfall of \$20 billion through 2010-11. Property tax growth is also projected to be weak. This creates uncertainty about future cost of living increases for school districts. We also recommend that the district protect its future financial integrity by assuring a minimum of reserves (including adequate reserves for contingencies) for at least the following two years of operation.

Conclusion

Should any adverse circumstances arise which would negatively impact the financial condition of the district, please notify this office as soon as possible. Please review this document carefully for any changes in data submitted.

Should you have any questions concerning this review, please feel free to call me at (858) 292-3537 or Victoria Carreón, Consultant, Business Advisory Services at (858) 292-3660.

Sincerely,

A handwritten signature in black ink, appearing to read "Linda Visnick". The signature is fluid and cursive, with the first name "Linda" written in a larger, more prominent script than the last name "Visnick".

Linda Visnick
Executive Director
District Financial Services

LV: VC: SR

cc: Board President
Chief Financial Officer

February 11, 2010

To: Board Members

From: Dena Whittington, Assistant Superintendent of Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 10.9: Board Acceptance of the Del Mar Schools Education Foundation Donation for the 2010-2011 School Year

The administration is pleased to announce to the Board that the Del Mar School Education Foundation, will present a check to the Del Mar Union School District to help support enrichment programs at all schools in the district. The amount of the check is \$726,000. The district currently has \$84,133 remaining from the 2009-2010 school year which will be applied to the district wide program in the 2010-2011 school year.

Today's check, combined with the carryover, totals \$810,133. Using the 2009-2010 cost per FTE for the ESC program equates to 9 FTE. DMSEF is restricting the donation to be used for teacher salaries for the Extended Studies Curriculum programs at all DMUSD school sites and shall be allocated equitably among all schools based on ESC teaching periods.

FISCAL IMPACT: Cost – \$726,000 of donated revenue combined with the \$84,133 of carryover is to offset the 2010-2011 expense of the district wide ESC Program

Program or Department – Unrestricted General Fund

Is this a Restricted Program? The donated revenues are restricted

Was this expenditure anticipated in the adopted budget? 2010-2011 Budget will be adopted in June 2010

Will this Program or Department be over budget after this expenditure? No

RECOMMENDED: The Superintendent recommends approval.

Del Mar Schools Education Foundation

February 17th, 2010

BY EMAIL

Dr. Sharon McClain, District Superintendent
Del Mar Union School District
225 9th Street
Del Mar, CA 92014

Dear Sharon:

On behalf of the Board of the Del Mar Schools Education Foundation (DMSEF), we would like to present the Del Mar Union School District (DMUSD) with a check in the amount of \$726,000. This check combined with an additional \$84,000 in carryover ESC funds at the district will total \$810,000 that shall be used to fund ESC teacher salaries for the 2010/2011 school year. The \$810,000 will equate to the funding of 9 FTEs based on the \$90,000 average expense per FTE.

In addition, we expect to receive and forward additional funds to DMUSD from outstanding corporate matches as soon as possible, but not later than June 15, 2010.

DMSEF is restricting this donation to be used for teacher salaries for the Extended Studies Curriculum (ESC) programs at all DMUSD school sites and shall be allocated equitably among all schools based on ESC teaching periods.

DMSEF would like to take this moment to thank the Board of Trustees, District Staff, Principals, Teachers, PTAs, and the thousands of donors who have made this check possible.

Sincerely,

Chris Stevenson
DMSEF President

cc: DMUSD Board of Trustees
DMUSD School Principals
DMSEF Board Members

Del Mar Union School District
09-10 ESC Site Funding

Reconciliation of Positions Filled

October 13, 2009

Site	Hired Certificated FTE	Hired Classified FTE	Certificated Dollar Value	Classified Dollar Value	Combined Purchased Staff
Ashley Falls	2.40	0.00	\$ 216,000	\$ -	\$ 216,000
Carmel Del Mar	2.00	0.00	\$ 180,000	\$ -	\$ 180,000
Del Mar Heights	2.00	0.00	\$ 180,000	\$ -	\$ 180,000
Del Mar Hills	1.80	0.00	\$ 162,000	\$ -	\$ 162,000
Ocean Air	2.60	0.00	\$ 234,000	\$ -	\$ 234,000
Sage Canyon	1.85	0.50	\$ 166,500	\$ 15,000	\$ 181,500
Sycamore Ridge	2.10	0.00	\$ 189,000	\$ -	\$ 189,000
Torrey Hills	2.00	0.00	\$ 180,000	\$ -	\$ 180,000
	16.75	0.50	\$ 1,507,500	\$ 15,000	\$ 1,522,500

Site	DMSEF Deferred from 2008-09	DMSEF Check dated 4/29/2009	DMSEF Check dated 6/15/2009	DMSEF Check dated 10/13/2009	Total DMSEF Donations
Ashley Falls	\$ 72,568.80	\$ 143,431	\$ -		\$ 216,000
Carmel Del Mar	\$ 10,987.00	\$ 168,918	\$ 95		\$ 180,000
Del Mar Heights	\$ 6,575.00	\$ 173,425	\$ -		\$ 180,000
Del Mar Hills	\$ 2,600.00	\$ 143,582	\$ 1,477	\$ 14,341	\$ 162,000
Ocean Air	\$ 9,269.32	\$ 242,021	\$ 710		\$ 252,000
Sage Canyon	\$ 25,020.50	\$ 222,612	\$ 3,045	\$ (3,045)	\$ 247,633
Sycamore Ridge	\$ 49,325.00	\$ 139,675	\$ -		\$ 189,000
Torrey Hills	\$ 29,641.14	\$ 115,879	\$ 26,388	\$ 8,092	\$ 180,000
	\$ 205,986.76	\$ 1,349,543	\$ 31,715	\$ 19,388	\$ 1,606,633

Site	Balance
Ashley Falls	\$ -
Carmel Del Mar	\$ -
Del Mar Heights	\$ -
Del Mar Hills	\$ -
Ocean Air	\$ 18,000
Sage Canyon	\$ 66,133
Sycamore Ridge	\$ -
Torrey Hills	\$ 0
	\$ 84,133

February 11, 2010

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 10.10: Board Approval of the Del Mar Schools Education Foundation Request for Second Campaign

The Del Mar Schools Education Foundation would like to request permission from the Del Mar Union School District to conduct a second campaign to raise additional funds for the 2010-2011 school year ESC Program. The campaign will end no later than April 30, 2010.

FISCAL IMPACT: Cost donated revenue will offset the 2010-2011 expense of the district wide ESC Program
Program or Department – Unrestricted General Fund
Is this a Restricted Program? The donated revenues are restricted
Was this expenditure anticipated in the adopted budget? 2010-2011 Budget will be adopted in June 2010
Will this Program or Department be over budget after this expenditure? No

RECOMMENDED: The Superintendent recommends approval.

Del Mar Schools Education Foundation

February 17th, 2010

BY EMAIL

Dr. Sharon McClain

District Superintendent

Del Mar Union School District

225 9th Street

Del Mar, CA 92014

Dear Sharon:

On behalf of the Board of the Del Mar Schools Education Foundation (DMSEF), we would like to request permission from the Del Mar Union School District (DMUSD) to approve a new fundraising campaign for the 2010/2011 school year beginning immediately and ending no later than April 30th, 2010. It is the intent of DMSEF to campaign for additional funding for the staffing of our Extended Studies Curriculum (ESC).

Sincerely,

Chris Stevenson

DMSEF President

cc:

DMUSD Board of Trustees

DMUSD School Principals

DMUSD Board Members

February 11, 2010

To: Board Members

From: Dena Whittington, Assistant Superintendent of Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 10.11: Board Approval of Contract with Dolinka Group

At the January 27, 2010 Regular Board Meeting, a member of the community inquired about the District's Facilities Master Plan. The most recent plan that staff could locate was completed in 1999, with an update in 2002.

The Dolinka Group is affiliated with DecisionInsite, which the district is contracted with for our demographic study. Due to the affiliation, Dolinka group has access to our demographic information. This will expedite the process of compiling the report. In addition to using demographic data, Dolinka Group will be hosting two forums for the community to give input that will be used in the report.

Attached is the proposal with the scope of work. Larry Ferchaw will also be available for questions at the Board meeting.

FISCAL IMPACT: Cost – \$28,000
Program or Department – Unrestricted General Fund
Is this a Restricted Program? No
Was this expenditure anticipated in the adopted budget? No
Will this Program or Department be over budget after this expenditure? Yes

RECOMMENDED: The Superintendent recommends approval.

**Proposal to Provide
School Facilities Master Plan**

Del Mar Union School District

February 8, 2010

Prepared For:
Del Mar Union School District
225 Ninth Street
Del Mar, CA 92014
T 858.755.9301

Prepared By:
Dolinka Group, LLC
20 Pacifica, Suite 900
Irvine, CA 92618
T 949.250.8300
F 949.250.8301

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I. Overview of Firm

In the planning and financing of school facilities, no other single consulting firm offers the breadth of services Dolinka Group, LLC provides. Known as the leader in developing cutting-edge solutions, Dolinka Group sets the standard within the industry.

As a consultant to school districts in the State of California, Dolinka Group has helped more than 200 school districts plan and finance school facilities. Dolinka Group prides itself on focused expertise while maintaining the ability to offer a broad spectrum of customized services tailored to meet our clients' needs. This ensures we can provide our clients with the most thorough and accurate solutions available. Where other consulting firms try to fit a school district into their standard templates, Dolinka Group constantly innovates its methods to provide fresh solutions that fit the needs of its clients.

Dolinka Group's strengths are best illustrated when all components of the services we provide work in concert to assist a school district in planning for its future. Whether this occurs in school districts that are growing or declining, Dolinka Group can provide the tools to help a school district craft a facilities plan to identify the need for facilities and then create a customized funding program to ensure these facilities can be provided.

Various consultants within Dolinka Group work together to blend their skills in such items as enrollment projections, development impact fees, the State School Building Program, developer negotiations, community facilities district formations, and the issuance of general obligation bonds. For instance in one Southern California school district, Dolinka Group provided the foundation to identify the timing for the construction of four elementary schools, one middle school, and two high schools within the last five years. On the financing side, Dolinka Group formed a dozen community facilities district, issued special tax bonds, assisted in the voter approval of \$1.5 billion in general obligation bonds, and advanced construction proceeds through the issuance of certificates of participation.

Of course, Dolinka Group understands that not every school district needs this full scope of services. We do believe, however, that any single service we provide in the planning and financing area can stand on its own and provide significant benefits to a school district.

Above all, Dolinka Group seeks to partner with each of its school district clients to help solve the planning and financial challenges they face; thereby allowing each school district to focus on their core mission of educating students.

II. Qualifications

Dolinka Group's services for school districts have focused on evaluating school facility needs and designing programs for financing the costs of required school facilities. Specifically, Dolinka Group's services for school districts include the following areas of expertise:

School Facilities Planning

- » School Facilities Needs Analyses
- » Development School Fee Justification Studies/Impact Mitigation Plans
- » Monteith Studies
- » Facility Master Planning
- » Geographic Information System Projects
- » Attendance Boundary Analysis/Adjustment Services
- » Asset Management

School Facilities Financing

- » Developer Negotiations
- » Financial Consulting Services
- » General Obligation Bonds
- » Special Financing District Formations
- » Special Financing District Administration
- » Funding Programs
- » State Funding Assistance
- » Facilities Usage Fee Justification Studies
- » Redevelopment Advisory Services

Facility Master Planning

In evaluating the timing of bond proceeds and fee revenues for use in certain financing plans, Dolinka Group developed a formidable expertise in facilities planning. Specifically, Dolinka Group's facilities planning services include projections of short and long-range student enrollment, calculations of student generation and cohort survival factors, and determinations of the optimum configuration, size, grade grouping, and location of future school sites.

In addition to having years of facilities planning experience as a result of our financing work, Dolinka Group also employs the most advanced technological and quantitative methods available for facilities planning. Dolinka Group has Geographic Information System capability for assessing school sites, studying boundary configurations, and analyzing demographic data by area of the school district, thereby maximizing the accuracy of student enrollment projections and other projected data.

Along with these technical skills, Dolinka Group has demonstrated its ability to work with staff, governing board members and community members to develop a vision for the future of school facilities. Dolinka Group has developed processes to solicit community input and craft plans that take into account various dynamics across a community. Dolinka Group also has significant experience in presenting master plans to members of governing boards and working with staff of school districts to ensure all perspectives are studied.

III. Professional Team

A. Location of Office

Project work will be performed at Dolinka Group's office in Irvine, California.

B. Resumes

BENJAMIN DOLINKA, President/CEO, has been focused on the financial and demographic needs of school districts for nearly two decades. His efforts have resulted in the timely funding and construction of scores of facilities for school districts across the State of California. He has been an advocate for adequate funding of school facilities at both the State level and in negotiations with individual developers and has provided strategic planning assistance to help school districts identify their needs.

In addition to his expertise in the financing of capital needs for school districts, Mr. Dolinka has expanded the services of Dolinka Group to provide demographic services that bring the same level of thoroughness and resourcefulness as the financial analyses he has prepared. Mr. Dolinka has prepared numerous school fee justification studies, residential development mitigation plans, and school facilities master plans, and School Facilities Needs Analyses. These studies involve the collection and analysis of large volumes of data, as well as the development of student generation rates, cohort survival factors, enrollment projections, and school costs. Mr. Dolinka is well-versed in presenting these complicated matters to staff members, board members and members of the public.

Mr. Dolinka holds a B.A. degree in Economics from the University of California, San Diego.

R. Darrin Watters, Executive Director, brings 16 years of school district experience to Dolinka Group's clients, including his tenure as chief business official for a high-growth suburban district.

Mr. Watters has served as a classroom teacher, coach, site administrator, and district-level administrator. Most recently, as the Assistant Superintendent of Business Services for Lake Elsinore Unified School District, he was responsible for overseeing a \$173 million budget and managed a number of department including fiscal services, facilities, food services, and maintenance and operations. During his tenure, Mr. Watters managed the construction and funding of four new schools and numerous growth and modernization projects. While working in a growth district, Mr. Watters successfully led several boundary adjustment committees and enrollment projection teams. He also led the negotiations with developers for the mitigation of impacts, formation of community facilities districts and identification of school sites.

Mr. Watters holds a Bachelor of Arts in Industrial and Technology Education from California State University, Long Beach and a Master of Arts in Education for School Administration from Azusa Pacific University. Additionally, he holds valid California teaching and administrative credentials.

LARRY FERCHAW, Director, has assisted a wide range of school districts throughout the State of California identify the impact of new development, levy fees against such development, and plan for future school facilities. Since joining the Dolinka Group in 2003, Mr. Ferchaw has prepared or overseen the preparation of various demographic and financial analyses and has assisted school districts that range in size from small, rural elementary school districts to the largest urban and suburban school districts in the State.

Mr. Ferchaw has prepared enrollment projections for schools seeing both increases and decreases in enrollment and has created new methodologies for projecting enrollment in large school districts comprised of diverse communities. Mr. Ferchaw has also assisted in the acquisition of school sites, the preparation of funding applications to the State Allocation Board, and the asset management of surplus property. Mr. Ferchaw will be the main contact person for the School District for the School Facilities Needs Analysis and will be available to meet with staff as needed.

Mr. Ferchaw holds a B.A. in History from the University of California, Los Angeles and an M.S. in Journalism from Columbia University.

Support Staff

A support staff of thirty (30) professionals is available to assist with research, quantitative analysis, and document preparation.

IV. School District References

Steve Ma
San Dieguito Union High School District
710 Encinitas Boulevard
Encinitas, CA 92024
760.753.6491

Sandi Burgoyne
Poway Unified School District
13626 Twin Peaks Road
Poway, CA 92064
858.679.2570

Gary Hamels
San Marcos Unified School District
255 Pico Avenue, Suite 250
San Marcos, CA 92069
760.752.1299

Steve Halfaker
Lakeside Union School District
12335 Woodside Avenue
Lakeside, CA 92040
619.390.2606

Ed Nelson
Escondido Union High School District
302 North Midway Drive
Escondido, CA 92027
760.291.3200

Jennifer Walters
Escondido Union School District
2310 Aldergrove Avenue
Escondido, CA 92029
760.432.2127

Jaime Castellanos
William S. Hart Union High School District
21515 Centre Pointe Parkway
Santa Clarita, CA 91350
661.259.0033

Wally McCormick
Norris School District
6940 Calloway Drive
Bakersfield, CA 93312
661.387.7000

Bill Olien
Murrieta Valley Unified School District
41870 McAlby Court
Murrieta, CA 92562
951.696.1600

Wendel Tucker
Alvord Unified School District
10365 Keller Avenue
Riverside, CA 92505
951.509.5000

Sheri Loewenstein
Cypress School District
9470 Moody Street
Cypress, CA 90630
714.220.6900

V. Scope of Work

Dolinka Group, Inc. shall provide consulting services to assist Del Mar School District ("DMUSD" or "School District") in preparing an updated School Facilities Master Plan ("Master Plan"). The Plan will focus on identifying how the School District will (i) adequately house student enrollment into the future (ii) provide for the necessary support facilities to accommodate that enrollment, and (iii) provide funding for those necessary capital facilities.

The specific activities and tasks to be performed under this Scope of Work include the following:

Activity I. Review Historical and Current Data/Information

Task 1. Review Enrollment History and Projections

This task involves reviewing data, information, and documents of the School District related to existing and future student enrollment, as well as existing and future school facilities needs. Such information shall include past projections prepared by Davis Demographics and Planning and recent projections prepared by DecisionInsite. These projections will include information on future residential development and identify areas of student enrollment growth and decline in the future.

Task 2. Review Existing/Optimum Capacity

This task involves reviewing existing capacities of all schools in the School District as identified by the School District. The capacities utilized shall be based on school capacities identified by the School District based on facility design capacity or optimum capacities.

Task 3. Review Maintenance and Modernization Needs of Existing Facilities

This task involves reviewing the maintenance and modernization needs of all existing schools in the School District. These needs shall be based on information provided by the School District and include the potential costs of such facilities improvements.

Task 4. Review Documents from 7/11 Committee

This task involves reviewing minutes and recommendations from the 7/11 Committee of the School District. The purpose of such review is to understand recommendations and options considered by School District.

Task 5. Review Policies of the School District

This task involves reviewing policies of the School District and, where appropriate, making policy recommendations that impact the number of students that can adequately be housed at any given school facility. Policies to be reviewed may include:

- » School District policies regarding school facility capacity (number of students per school facility)

- » School District policies regarding site size requirements
- » School District policies on attendance boundaries

Task 6 Meet with Governing Board

This task involves meeting with the Governing Board of the School District, or a sub-committee of the Governing Board, to discuss the concept of creating a plan that takes into consideration programs, facilities, and funding. During this meeting, the Team shall facilitate a "Brainstorming Session" for the Governing Board.

Activity II. Develop Preliminary Master Plan

Task 7. Compare Existing School Facilities Capacity to Projected Student Enrollment

This task involves comparing existing school facilities capacity identified in Task 2 to the student enrollment projections described in Task 1. The comparison will be made for the entire School District, as well as each attendance boundary.

Task 8. Identify School Facility Needs

This task involves identifying the location and timing of any school facilities expansion or construction needs in the School District. Such identification will include a determination by attendance boundary of any capacity needs and identify whether boundary shifts could be utilized in the place of facilities construction to alleviate any housing needs. This task will also involve developing any recommendations on re-tasking existing school facilities

Task 9. Assess Central Administration and Support Facilities Needs

This task involves identifying the needs for central administration and support facilities and evaluating potential locations for accommodating such needs.

Task 10. Prepare Findings of Preliminary Master Plan

This task involves drafting the findings of the Preliminary Master Plan for School District staff to review and provide comments. Dolinka Group shall incorporate staff comments into such document.

Activity III. Community Outreach

Task 11. Preparation for Community Meetings

This task involves Dolinka Group preparing the necessary maps and documents to provide members of the community with background information as well as the recommendations that are included in the Preliminary Master Plan.

Task 12. Community Meetings

This task involves Dolinka Group coordinating two (2) community input meetings in the School District (one meeting would occur in the eastern portion of the School District and one would occur in the western portion). At such meetings, the findings of the Preliminary Master Plan would be presented to members of the community through an interactive open house style format. Community members would learn about the data and process used to arrive at the Preliminary Master Plan and be encouraged to provide feedback and opinions.

Task 13. Incorporate Community Feedback

This task involves Dolinka Group reviewing community input to the Preliminary Master Plan and adjusting the findings as appropriate to respond to the input received from members of the School District community.

Activity IV. Report Preparation and Attendance at Meetings**Task 14. Report Preparation**

This task involves the preparation of draft and final written reports presenting the findings of the Master Plan.

Task 15. Attendance at Formal Meetings

This task involves participating in the following five (5) meetings:

- » Kick-off meeting with staff of the School District
- » Preliminary meeting with Governing Board of the School District
- » Two (2) Community Meetings
- » Final Presentation to the Governing Board

Activity V. Additional Services**Task 16. Additional Services**

This task involves providing additional services requested by the School District related to the School Facilities Master Plan, including the preparation for and attendance at additional meetings.

VI. Proposed Budget

The proposed fee for Dolinka Group to provide a Master Plan for the School District is a flat fee of \$28,000 (plus expenses). This fee of \$28,000 (plus expenses) shall be payable in two (2) equal installments. The first installment of \$14,000 shall be payable to Dolinka Group at the time the agreement is executed by both parties and the second installment of \$14,000 shall be payable to Dolinka Group upon delivery of the final Master Plan to the School District.

Additionally, the School District shall reimburse the Dolinka Group for travel, photocopying, courier, facsimile, clerical, telephone expenses, data services, materials, lodging, and other out-of-pocket expenses and administrative charges.

If School District requests additional consulting services (Activity V of the Scope of Work), fees for such services shall be billed on a time and materials basis using the following professional services fee schedule:

President	\$250/Hour
Vice President	\$225/Hour
Director	\$200/Hour
Senior Associate	\$150/Hour
Associate	\$125/Hour
Senior Analyst	\$110/Hour
Analyst	\$100/Hour
Research Assistant	\$ 85/Hour

S:\Proposals\Working Documents\Demographics\Master Plans\SY0910\DelMarUSD\DMUSD_MasterPlan_20100210.docx

February 12, 2010

To: Board Members

From: Dena Whittington, Assistant Superintendent of Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 10.12: Analysis - Electrical Consumption

The Business Office staff has conducted a review of the SDG&E invoices for both KWH usage and cost. The detailed information for both calendar years 2008 and 2009 are listed on the attached spreadsheets. The attached spreadsheets are listed by school site. Below is the district-wide summary.

2008	
2,614,007	TOTAL KWH
\$510,326.79	TOTAL PAID
0.195227782	AVG KWH
2009	
2,545,693	TOTAL KWH
\$552,448.34	TOTAL PAID
0.217012947	AVG KWH

District wide expenses for the 2009 calendar year have increased by \$41,000 or 8% over the 2008 calendar year. During the same time frame, KWH usage has decreased by 66,000 KWH or 2.5%. This reduction in usage is the result of a collaborative effort between students, staff, and the Maintenance Department. These reductions were gained without any capital outlay investment of district funds.

A meeting is scheduled with our SDG&E representative for ideas on further reducing our usage and expenses.

FISCAL IMPACT: Cost – \$635,478 budget for the 09-10 fiscal year
Program or Department – Unrestricted General Fund
Is this a Restricted Program? Unrestricted General
Was this expenditure anticipated in the adopted budget? Yes
Will this Program or Department be over budget after this expenditure? No

RECOMMENDED: For information only.

SDGE ELECTRICITY CONSUMPTION COMPARISON REPORT

	2008	2009		2008	2009	
ASHLEY FALLS	KWH	KWH	VARIANCE:	TOTAL COST	TOTAL COST	VARIANCE:
JANUARY	28,640	27,680	(960)	\$4,428.46	\$5,292.35	\$863.89
FEBRUARY	29,440	23,360	(6,080)	\$4,531.54	\$4,796.88	\$265.34
MARCH	34,880	38,880	4,000	\$5,219.35	\$6,694.83	\$1,475.48
APRIL	27,200	29,760	2,560	\$4,555.14	\$6,344.39	\$1,789.25
MAY	33,760	33,760	-	\$7,441.61	\$8,042.13	\$600.52
JUNE	28,320	27,520	(800)	\$6,403.34	\$7,109.23	\$705.89
JULY	36,960	17,600	(19,360)	\$7,634.80	\$4,484.27	-\$3,150.53
AUGUST	35,840	20,000	(15,840)	\$7,105.21	\$5,815.69	-\$1,289.52
SEPTEMBER	44,160	42,080	(2,080)	\$9,537.17	\$11,022.19	\$1,485.02
OCTOBER	40,320	33,920	(6,400)	\$8,206.66	\$4,507.21	-\$3,699.45
NOVEMBER	23,040	33,440	10,400	\$4,876.55	\$6,246.24	\$1,369.69
DECEMBER	42,400	39,360	(3,040)	\$7,228.43	\$7,209.97	-\$18.46
			(37,600)			\$397.12

	2008	2009		2008	2009	
CARMEL DEL MAR	KWH	KWH	VARIANCE:	TOTAL COST	TOTAL COST	VARIANCE:
JANUARY	14,240	14,720	480	\$2,497.72	\$2,936.80	\$439.08
FEBRUARY	17,440	20,000	2,560	\$2,808.70	\$3,749.96	\$941.26
MARCH	20,000	19,360	(640)	\$3,115.56	\$3,711.94	\$596.38
APRIL	15,840	18,080	2,240	\$2,834.70	\$4,166.30	\$1,331.60
MAY	20,000	21,600	1,600	\$4,901.36	\$5,176.59	\$275.23
JUNE	18,400	17,760	(640)	\$4,350.04	\$4,682.78	\$332.74
JULY	16,320	8,800	(7,520)	\$3,987.45	\$2,720.54	-\$1,266.91
AUGUST	12,960	9,280	(3,680)	\$3,615.54	\$2,766.36	-\$849.18
SEPTEMBER	30,560	28,480	(2,080)	\$6,953.08	\$7,733.88	\$780.80
OCTOBER	29,440	21,600	(7,840)	\$5,932.43	\$3,429.46	-\$2,502.97
NOVEMBER	22,080	18,080	(4,000)	\$4,269.12	\$3,764.09	-\$505.03
DECEMBER	16,960	17,120	160	\$3,092.07	\$3,240.28	\$148.21
			(19,360)			-\$278.79

	2008	2009		2008	2009	
DEL MAR HEIGHTS	KWH	KWH	VARIANCE:	TOTAL COST	TOTAL COST	VARIANCE:
JANUARY	17,600	16,800	(800)	\$3,271.57	\$3,963.00	\$691.43
FEBRUARY	20,800	19,200	(1,600)	\$3,591.81	\$4,383.04	\$791.23
MARCH	21,600	19,200	(2,400)	\$3,672.33	\$4,104.79	\$432.46
APRIL	16,000	16,800	800	\$3,565.68	\$4,263.25	\$697.57
MAY	20,000	20,000	-	\$4,581.77	\$4,853.61	\$271.84
JUNE	14,400	12,800	(1,600)	\$3,260.56	\$3,491.00	\$230.44
JULY	8,000	8,000	-	\$1,452.86	\$2,032.16	\$579.30
AUGUST	14,400	13,600	(800)	\$3,816.70	\$4,866.08	\$1,049.38
SEPTEMBER	24,800	24,800	-	\$5,462.59	\$6,415.68	\$953.09
OCTOBER	22,400	22,400	-	\$4,998.25	\$3,414.09	-\$1,584.16
NOVEMBER	18,400	20,000	1,600	\$4,058.30	\$4,245.41	\$187.11
DECEMBER	16,000	17,600	1,600	\$3,791.73	\$4,103.17	\$311.44
			(3,200)			\$4,611.13

SDGE ELECTRICITY CONSUMPTION COMPARISON REPORT

	2008	2009		2008	2009	
DEL MAR HILLS	KWH	KWH	VARIANCE:	TOTAL COST	TOTAL COST	VARIANCE:
JANUARY*	20,480	19,520	(960)	\$3,492.51	\$3,833.31	\$340.80
FEBRUARY	22,240	20,800	(1,440)	\$3,622.41	\$4,094.22	\$471.81
MARCH	22,080	20,320	(1,760)	\$3,674.99	\$3,927.95	\$252.96
APRIL	19,520	19,520	-	\$3,892.69	\$4,365.83	\$473.14
MAY	23,360	23,200	(160)	\$5,197.55	\$5,361.18	\$163.63
JUNE	15,200	19,040	3,840	\$3,736.59	\$4,708.29	\$971.70
JULY	10,240	22,560	12,320	\$2,419.40	\$4,554.05	\$2,134.65
AUGUST	21,280	30,080	8,800	\$4,727.25	\$6,572.04	\$1,844.79
SEPTEMBER	26,720	26,720	-	\$5,894.64	\$4,394.39	-\$1,500.25
OCTOBER	23,360	23,360	-	\$4,784.07	\$4,796.95	\$12.88
NOVEMBER	19,680	19,040	(640)	\$3,904.53	\$3,862.79	-\$41.74
DECEMBER	16,640	16,960	320	\$3,338.24	\$3,392.24	\$54.00
			21,280			\$4,837.57

	2008	2009		2008	2009	
OCEAN AIR	KWH	KWH	VARIANCE:	TOTAL COST	TOTAL COST	VARIANCE:
JANUARY	33,300	38,100	4,800	\$5,006.13	\$7,022.42	\$2,016.29
FEBRUARY	35,400	43,800	8,400	\$5,240.44	\$8,321.66	\$3,081.22
MARCH	37,800	37,800	-	\$5,436.12	\$7,425.40	\$1,989.28
APRIL	31,200	36,900	5,700	\$5,147.15	\$7,795.67	\$2,648.52
MAY	37,800	38,100	300	\$7,581.33	\$8,442.25	\$860.92
JUNE	36,900	33,900	(3,000)	\$7,641.78	\$7,860.90	\$219.12
JULY	26,700	23,100	(3,600)	\$5,732.06	\$6,873.73	\$1,141.67
AUGUST	24,600	26,400	1,800	\$6,406.41	\$7,459.10	-\$163.56
SEPTEMBER	46,800	51,300	4,500	\$9,866.94	\$12,603.75	\$2,736.81
OCTOBER	47,400	41,100	(6,300)	\$9,488.72	\$5,420.98	-\$4,067.74
NOVEMBER	44,100	37,800	(6,300)	\$7,931.29	\$7,609.72	-\$321.57
DECEMBER	41,700	30,000	(11,700)	\$6,862.42	\$5,892.94	-\$969.48
			(5,400)			\$9,171.48

	2008	2009		2008	2009	
SAGE CANYON	KWH	KWH	VARIANCE:	TOTAL COST	TOTAL COST	VARIANCE:
JANUARY	24,320	26,240	1,920	\$3,948.58	\$5,205.58	\$1,257.00
FEBRUARY	29,760	32,480	2,720	\$4,613.89	\$5,811.32	\$1,197.43
MARCH	31,520	30,720	(800)	\$4,844.99	\$5,646.82	\$801.83
APRIL	27,520	29,600	2,080	\$4,475.46	\$6,475.26	\$1,999.80
MAY	33,920	34,720	800	\$6,955.65	\$7,890.98	\$935.33
JUNE	30,240	28,320	(1,920)	\$6,277.15	\$6,934.86	\$657.71
JULY	20,640	15,680	(4,960)	\$4,164.19	\$4,201.13	\$36.94
AUGUST	24,800	17,760	(7,040)	\$5,397.49	\$4,484.93	-\$163.56
SEPTEMBER	47,360	48,320	960	\$9,707.19	\$11,537.54	\$1,830.35
OCTOBER	47,520	40,160	(7,360)	\$9,188.06	\$5,583.94	-\$3,604.12
NOVEMBER	37,760	32,800	(4,960)	\$6,908.07	\$6,109.40	-\$798.67
DECEMBER	27,840	27,200	(640)	\$4,887.67	\$5,033.44	\$145.77
			(19,200)			\$4,295.81

SDGE ELECTRICITY CONSUMPTION COMPARISON REPORT

	2008	2009		2008	2009	
SYCAMORE	KWH	KWH	VARIANCE:	TOTAL COST	TOTAL COST	VARIANCE:
JANUARY	25,120	28,486	3,366	\$4,224.78	\$5,782.42	\$1,557.64
FEBRUARY	32,160	32,479	319	\$5,035.94	\$6,214.04	\$1,178.10
MARCH	33,120	33,693	573	\$5,204.87	\$6,640.90	\$1,436.03
APRIL	26,635	32,366	5,731	\$4,565.96	\$6,904.74	\$2,338.78
MAY	34,551	35,322	771	\$7,656.72	\$8,685.94	\$1,029.22
JUNE	31,576	28,871	(2,705)	\$7,416.16	\$7,963.13	\$546.97
JULY	19,981	25,293	5,312	\$4,446.98	\$7,561.54	\$3,114.56
AUGUST	26,267	21,139	(5,128)	\$6,500.25	\$6,294.29	-\$205.96
SEPTEMBER	42,066	42,170	104	\$9,327.89	\$11,560.61	\$2,232.72
OCTOBER	39,792	37,094	(2,698)	\$8,019.62	\$5,275.69	-\$2,743.93
NOVEMBER	35,472	34,741	(731)	\$6,523.06	\$6,928.54	\$405.48
DECEMBER	27,887	27,099	(788)	\$5,192.52	\$5,089.98	-\$102.54
			4,126			\$10,787.07

	2008	2009		2008	2009	
TORREY HILLS	KWH	KWH	VARIANCE:	TOTAL COST	TOTAL COST	VARIANCE:
JANUARY	20,480	20,720	240	\$3,341.33	\$4,341.70	\$1,000.37
FEBRUARY	24,320	25,600	1,280	\$3,739.83	\$4,861.40	\$1,121.57
MARCH	27,760	25,600	(2,160)	\$4,243.55	\$5,089.39	\$845.84
APRIL	25,440	24,240	(1,200)	\$4,206.87	\$5,521.48	\$1,314.61
MAY	31,600	25,520	(6,080)	\$6,749.49	\$6,883.54	\$134.05
JUNE	24,800	25,520	720	\$6,102.06	\$6,418.11	\$316.05
JULY	12,960	21,920	8,960	\$2,775.61	\$6,512.42	\$3,736.81
AUGUST	23,840	19,760	(4,080)	\$5,172.46	\$5,969.60	\$797.14
SEPTEMBER	37,520	37,760	240	\$8,753.21	\$9,898.03	\$1,144.82
OCTOBER	36,080	31,920	(4,160)	\$7,698.89	\$4,642.25	-\$3,056.64
NOVEMBER	29,360	28,080	(1,280)	\$5,616.69	\$5,787.75	\$171.06
DECEMBER	23,920	23,440	(480)	\$4,367.82	\$4,334.25	-\$33.57
			(8,000)			\$7,492.11

	<u>KWH SAVINGS</u>	<u>COST INCREASE</u>
DISTRICT TOTAL:	(66,080)	\$41,313.50
	2.5% Reduction in Usage	

2008

2,614,007 TOTAL KWH
\$510,326.79 TOTAL PAID
0.195227782 AVG KWH

2009

2,545,693 TOTAL KWH
\$552,448.34 TOTAL PAID
0.217012947 AVG KWH

February 11, 2010

To: Board Members

From: Dena Whittington, Assistant Superintendent of Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 10.13: 2009-2010 Monthly Budget Update, Legal Fees and Cash Balance Report

The attached sheets represent each district fund individually. The actual revenues and expenditures are as of January 31, 2010. Budget amounts are those reflected in the 2009-2010 First Interim Budget which was presented to the board on December 9, 2009.

FISCAL IMPACT: **Cost** – Presentation of this report is for information only and does not affect revenues, expenses or projected ending fund balance in the 2009-2010 Budget
 Program or Department – Government Wide
 Is this a Restricted Program? Restricted and Unrestricted Funds
 Was this expenditure anticipated in the adopted budget? First Interim Budget is reflected in the first column
 Will this Program or Department be over budget after this expenditure? If an increase in budget is necessary it will be taken as a separate agenda item

RECOMMENDED: For information only. No action required.

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
General Fund - Unrestricted
January 31, 2010**

	2009-10 First Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ 31,936,826	\$ 17,416,183	45%
Federal Revenue	-	-	-
Other State Revenue	2,665,375	1,560,503	41%
Other Local Revenue	2,034,974	2,010,061	1%
Total Revenues	\$ 36,637,175	\$ 20,986,747	43%
Expenditures			
Certificated Salaries	\$ 19,112,267	\$ 10,228,162	46%
Classified Salaries	3,290,467	1,836,406	44%
Employee Benefits	5,232,914	2,847,423	46%
Books and Supplies	1,734,077	1,099,728	37%
Services and Other Operating	2,542,089	1,408,926	45%
Capital Outlay	198,318	248,687	-25%
Other Outgo	23,674	174	99%
Transfers of Indirect/Direct Support	(22,121.00)	-	-
Total Expenditures	\$ 32,111,685	\$ 17,669,506	45%
Excess (Deficiency) Revenues and Expenditures	\$ 4,525,490	\$ 3,317,240	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ (5,433,207)	\$ (4,989)	
Other Financing Sources and Uses	\$ (5,433,207)	\$ (4,989)	
Net Increase (Decrease) In Fund Balance	\$ (907,717)	\$ 3,312,251	
Beginning Fund Balance (audited)	\$ 12,192,980		
Ending Fund Balance**	\$ 11,285,263		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

Services and Other Operating Expense reduced by an overstatement of the settlement agreement
reflected in the adopted budget at the June 24, 2009 board meeting

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
General Fund - Restricted
January 31, 2010**

	2009-10 First Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ 365,458	\$ 47,583	87%
Federal Revenue	1,784,645	489,535	73%
Other State Revenue	250,984	151,248	40%
Other Local Revenue	1,479,799	768,138	48%
Total Revenues	\$ 3,880,886	\$ 1,456,504	62%
Expenditures			
Certificated Salaries	\$ 3,275,810	\$ 1,747,967	47%
Classified Salaries	2,377,340	1,257,211	47%
Employee Benefits	955,906	495,012	48%
Books and Supplies	339,239	109,648	68%
Services and Other Operating	2,277,623	660,546	71%
Capital Outlay	-	-	-
Other Outgo	88,175	44,088	50%
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 9,314,093	\$ 4,314,472	54%
Excess (Deficiency) Revenues and Expenditures	\$ (5,433,207)	\$ (2,857,968)	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ 5,433,207	\$ 4,989	
Other Financing Sources and Uses	\$ 5,433,207	\$ 4,989	
Net Increase (Decrease) In Fund Balance	\$ -	\$ (2,852,979)	
Beginning Fund Balance (audited)	\$ 465,000		
Ending Fund Balance**	\$ 465,000		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
General Fund - Combined
January 31, 2010**

	2009-10 First Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ 32,302,284	\$ 17,463,766	46%
Federal Revenue	1,784,645	489,535	73%
Other State Revenue	2,916,359	1,711,751	41%
Other Local Revenue	3,514,773	2,778,199	21%
Total Revenues	\$ 40,518,061	\$ 22,443,251	45%
Expenditures			
Certificated Salaries	\$ 22,388,077	\$ 11,976,129	47%
Classified Salaries	5,667,807	3,093,617	45%
Employee Benefits	6,188,820	3,342,436	46%
Books and Supplies	2,073,316	1,209,377	42%
Services and Other Operating	4,819,712	2,069,472	57%
Capital Outlay	198,318	248,687	-25%
Other Outgo	111,849	44,262	60%
Transfers of Indirect/Direct Support	(22,121)	-	-
Total Expenditures	\$ 41,425,778	\$ 21,983,979	47%
Excess (Deficiency) Revenues and Expenditures	\$ (907,717)	\$ 459,272	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ (907,717)	\$ 459,272	
Beginning Fund Balance (unaudited)	\$ 12,657,980		
Ending Fund Balance**	\$ 11,750,263		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Cafeteria Fund
January 31, 2010

	2009-10 First Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	103,968	21,500	79%
Other State Revenue	6,638	1,281	81%
Other Local Revenue	674,432	329,756	51%
Total Revenues	\$ 785,038	\$ 352,537	55%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	148,407	69,682	53%
Employee Benefits	39,231	24,042	39%
Books and Supplies (food)	520,178	209,320	60%
Services and Other Operating	17,386	8,239	53%
Capital Outlay	-	-	-
Other Outgo	22,121	-	100%
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 747,323	\$ 311,283	58%
Excess (Deficiency) Revenues and Expenditures	\$ 37,715	\$ 41,254	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 37,715	\$ 41,254	
Beginning Fund Balance (audited)	\$ 22,031		
Ending Fund Balance**	\$ 59,746		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Deferred Maintenance
January 31, 2010

	2009-10 First Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	8,000	3,661	54%
Total Revenues	\$ 8,000	\$ 3,661	54%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	245,830	245,829	0%
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 245,830	\$ 245,829	0%
Excess (Deficiency) Revenues and Expenditures	\$ (237,830)	\$ (242,168)	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ (237,830)	\$ (242,168)	
Beginning Fund Balance (audited)	\$ 796,706		
Ending Fund Balance**	\$ 558,876		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Special Reserve for other than Capital Outlay
January 31, 2010

		2009-10 First	Actuals to	% of Budget
		Interim	Date	Remaining
Revenues				
	Revenue Limit Sources*	\$ -	\$ -	-
	Federal Revenue	-	-	-
	Other State Revenue	-	-	-
	Other Local Revenue	38,000	8,127	79%
Total Revenues		\$ 38,000	\$ 8,127	79%
Expenditures				
	Certificated Salaries	\$ -	\$ -	-
	Classified Salaries	-	-	-
	Employee Benefits	-	-	-
	Books and Supplies	-	-	-
	Services and Other Operating	-	-	-
	Capital Outlay	-	-	-
	Other Outgo	-	-	-
	Transfers of Indirect/Direct Support	-	-	-
Total Expenditures		\$ -	\$ -	-
Excess (Deficiency) Revenues and Expenditures		\$ 38,000	\$ 8,127	
Other Financing Sources and Uses				
	Transfers In	\$ -	\$ -	
	Transfers Out	\$ -	\$ -	
	Contributions	\$ -	\$ -	
Other Financing Sources and Uses		\$ -	\$ -	
Net Increase (Decrease) In Fund Balance		\$ 38,000	\$ 8,127	
Beginning Fund Balance (audited)		\$ 1,338,789		
Ending Fund Balance**		\$ 1,376,789		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Capital Facilities
January 31, 2010

	2009-10 First	Actuals to	% of Budget
Revenues	Interim	Date	Remaining
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	93,400	17,341	81%
Total Revenues	\$ 93,400	\$ 17,341	81%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	10,000	154	98%
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 10,000	\$ 154	98%
Excess (Deficiency) Revenues and Expenditures	\$ 83,400	\$ 17,187	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	-	-	
Contributions	-	-	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 83,400	\$ 17,187	
Beginning Fund Balance (audited)	\$ 192,685		
Ending Fund Balance**	\$ 276,085		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Special Reserve Fund for Capital Outlay Projects
January 31, 2010**

Revenues	2009-10 First Interim	Actuals to Date	% of Budget Remaining
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	275,000	54,648	80%
Total Revenues	\$ 275,000	\$ 54,648	80%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	-	-	-
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ -	\$ -	
Excess (Deficiency) Revenues and Expenditures	\$ 275,000	\$ 54,648	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 275,000	\$ 54,648	
Beginning Fund Balance (audited)	\$ 8,111,282		
Ending Fund Balance**	\$ 8,386,282		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Capital Project Fund for Blended Component Units
(CFD 95-1 and CFD 99-1)
January 31, 2010

Revenues	2009-10 Interim	First Actuals to Date	% of Budget Remaining
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	2,573,043	1,357,547	47%
Total Revenues	\$ 2,573,043	\$ 1,357,547	47%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies (Non Cap F & E)	12,880	10,173	-
Services and Other Operating	106,874	22,613	79%
Capital Outlay	1,801,394	55,788	97%
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 1,921,148	\$ 88,574	95%
Excess (Deficiency) Revenues and Expenditures	\$ 651,895	\$ 1,268,973	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ (2,014,094)	\$ (2,014,007)	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ (2,014,094)	\$ (2,014,007)	
Net Increase (Decrease) In Fund Balance	\$ (1,362,199)	\$ (745,035)	
Beginning Fund Balance (audited)	\$ 7,466,813		
Ending Fund Balance**	\$ 6,104,614		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Debt Service Fund for Blended Component Units (CFD)
January 31, 2010**

	2009-10 Interim	First Date	Actuals to Date	% of Budget Remaining
Revenues				
Revenue Limit Sources*	\$ -	\$ -	-	-
Federal Revenue	-	-	-	-
Other State Revenue	-	-	-	-
Other Local Revenue	-	-	-	-
Total Revenues	\$ -	\$ -		
Expenditures				
Certificated Salaries	\$ -	\$ -	-	-
Classified Salaries	-	-	-	-
Employee Benefits	-	-	-	-
Books and Supplies	-	-	-	-
Services and Other Operating	-	-	-	-
Capital Outlay	-	-	-	-
Other Outgo	2,014,094	\$ 2,014,007	0%	
Transfers of Indirect/Direct Support	-	-	-	-
Total Expenditures	\$ 2,014,094	\$ 2,014,007		0%
Excess (Deficiency) Revenues and Expenditures	\$ (2,014,094)	\$ (2,014,007)		
Other Financing Sources and Uses				
Transfers In	\$ 2,014,094	\$ 2,014,007		
Transfers Out	\$ -	\$ -		
Contributions	\$ -	\$ -		
Other Financing Sources and Uses	\$ 2,014,094	\$ 2,014,007		
Net Increase (Decrease) In Fund Balance	\$ -	\$ -		
Beginning Fund Balance (audited)	\$ -			
Ending Fund Balance**	\$ -			

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Other Enterprise Fund - Childcare
January 31, 2010

	2009-10 First Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	2,873,582	1,322,632	54%
Total Revenues	\$ 2,873,582	\$ 1,322,632	54%
Expenditures			
Certificated Salaries	\$ 70,187	\$ 19,610	72%
Classified Salaries	1,883,731	973,893	48%
Employee Benefits	386,291	210,437	46%
Books and Supplies	202,589	73,173	64%
Services and Other Operating	94,495	40,802	57%
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 2,637,293	\$ 1,317,916	50%
Excess (Deficiency) Revenues and Expenditures	\$ 236,289	\$ 4,717	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 236,289	\$ 4,717	
Beginning Fund Balance (audited)	\$ 1,530,520		
Ending Fund Balance**	\$ 1,766,809		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Foundation Trust Fund
January 31, 2010**

	2009-10 First Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	1,400	262	81%
Total Revenues	\$ 1,400	\$ 262	81%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	-	-	-
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ -	\$ -	
Excess (Deficiency) Revenues and Expenditures	\$ 1,400	\$ 262	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	-
Transfers Out	\$ -	\$ -	-
Contributions	\$ -	\$ -	-
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 1,400	\$ 262	
Beginning Fund Balance (audited)	\$ 43,151		
Ending Fund Balance**	\$ 44,551		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
General Fund Attorney Fees
January 31, 2010**

Resource No.	Department	2009-10 First Interim	Actuals to Date	% of Budget Remaining
0000-420	Pupil Services	\$ 7,837	\$ 4,081	48%
0000-503	Personnel	15,000	16,800	-12%
0000-504	Business (District General Counsel)	60,000	16,161	73%
0000-772	Facilities	20,000	289	99%
		\$ 102,837	\$ 37,332	64%

DEL MAR UNION SCHOOL DISTRICT
County Treasury, General Ledger Balances
FISCAL YEAR 2009-2010

DISTRICT 11

GOVERNMENTAL FUNDS - SPECIAL RESERVE & CAPITAL PROJECTS

Cty Tres. Fund #	F/Y 08/09 6/30/2009	F/Y 09/10 7/31/2009	F/Y 09/10 8/31/2009	F/Y 09/10 9/30/2009	F/Y 09/10 10/31/2009	F/Y 09/10 11/30/2009	F/Y 09/10 12/31/2009	F/Y 09/10 1/31/2010	increase (decrease)	SACS Fund #	Fund Description
412101 / 55695	\$ 13,461,681	\$ 17,596,394	\$ 15,111,188	\$ 12,193,175	\$ 9,270,798	\$ 7,438,802	\$ 16,091,027	\$ 13,458,761	\$ (2,632,266)	03 & 06	Res / Unres General Fund
412104 / 55701	\$ 44,492	\$ 38,208	\$ 38,678	\$ 129,700	\$ 145,285	\$ 119,064	\$ 115,692	\$ 77,848	\$ (37,844)	13-00	Cafeteria Fund
412112 / 55710	\$ 794,180	\$ 615,941	\$ 550,876	\$ 550,876	\$ 553,068	\$ 553,068	\$ 553,068	\$ 1,223,475	\$ 670,407	14-00	Deferred Maintenance
412142 / 55725	\$ 1,333,937	\$ 1,338,789	\$ 1,338,789	\$ 1,338,789	\$ 1,343,345	\$ 1,343,345	\$ 1,343,345	\$ 1,346,916	\$ 3,571	17-42	Endowment - Special Res
412119 / 55716	\$ 192,309	\$ 194,035	\$ 204,753	\$ 205,643	\$ 206,320	\$ 208,685	\$ 209,475	\$ 210,026	\$ 551	25-19	Developer Fees
412146 / 55731	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	35-00	State School Facility Fund
412102 / 55698	\$ 8,081,889	\$ 8,116,660	\$ 8,116,660	\$ 8,116,660	\$ 8,144,282	\$ 8,144,282	\$ 8,144,282	\$ 8,165,930	\$ 21,648	40-00	Special Res Capital Outlay
Subtotal	\$ 23,908,488	\$ 27,900,026	\$ 25,360,944	\$ 22,534,843	\$ 19,663,099	\$ 17,807,247	\$ 26,456,888	\$ 24,482,955	\$ (1,973,933)		

PROPRIETARY & FIDUCIARY FUNDS - INTERNAL SERVICE, EXPENDIBLE TRUST & ENTERPRISE

412122 / 55720	\$ 1,558,258	\$ 1,498,945	\$ 1,362,069	\$ 1,424,731	\$ 1,501,085	\$ 1,535,948	\$ 1,532,461	\$ 1,560,661	\$ 28,200	63-00	Enterprise - Childcare
412120 / 55719	\$ 42,990	\$ 43,151	\$ 43,151	\$ 43,151	\$ 43,298	\$ 43,298	\$ 43,298	\$ 43,413	\$ 115	73-20	Foundation Trust Funds
Subtotal	\$ 1,601,248	\$ 1,542,096	\$ 1,405,220	\$ 1,467,882	\$ 1,544,383	\$ 1,579,246	\$ 1,575,759	\$ 1,604,073	\$ 28,315		

DIST. 11 TOTAL \$ 25,509,735 \$ 29,442,122 \$ 26,766,165 \$ 24,002,725 \$ 21,207,481 \$ 19,386,493 \$ 28,032,647 \$ 26,087,028 \$ (1,945,619)

DISTRICT 72

FUND BALANCES - GOVERNMENTAL & CAPITAL PROJECTS

	F/Y 08/09 6/30/2009	F/Y 09/10 7/31/2009	F/Y 09/10 8/31/2009	F/Y 09/10 9/30/2009	F/Y 09/10 10/31/2009	F/Y 09/10 11/30/2009	F/Y 09/10 12/31/2009	F/Y 09/10 1/31/2010	increase/ (decrease)	SACS Fund #	Fund Description
Community Facilities District No. 95-1											
458001 / 54976	\$ 2,961,283	\$ 2,964,504	\$ 2,098,836	\$ 2,091,393	\$ 2,116,188	\$ 2,165,431	\$ 2,356,575	\$ 2,862,933	\$ 506,358	49-01	CFD 95-1 General Fund
TOTAL CFD 95-1	\$ 2,961,283	\$ 2,964,504	\$ 2,098,836	\$ 2,091,393	\$ 2,116,188	\$ 2,165,431	\$ 2,356,575	\$ 2,862,933	\$ 506,358		
Community Facilities District No. 99-1											
458002 / 54977	\$ 3,782,097	\$ 3,797,850	\$ 3,366,512	\$ 3,369,081	\$ 3,382,632	\$ 3,413,674	\$ 3,534,051	\$ 3,824,970	\$ 290,919	49-02	CFD 99-1 General Fund
TOTAL CFD 99-1	\$ 3,782,097	\$ 3,797,850	\$ 3,366,512	\$ 3,369,081	\$ 3,382,632	\$ 3,413,674	\$ 3,534,051	\$ 3,824,970	\$ 290,919		
DIST. 72 TOTAL	\$ 6,743,380	\$ 6,762,355	\$ 5,465,347	\$ 5,460,474	\$ 5,498,820	\$ 5,579,105	\$ 5,890,626	\$ 6,687,903	\$ 797,277		

February 12, 2010

To: Board Members

From: Darlene Nadlonek, Personnel Technician

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 11.1: Second Read/Approval: Revision of Director, After School Programs/Child Care Services Job Description

The job description of Director, After School Programs/Child Care Services is being revised to match the current duties of the position. The previous job description was done by the Ewing Company in 1998. There is no evidence that there were any Board approved revisions since that time. Attached are the draft of the revised job description and a copy of the original Ewing Company description.

There have been no revisions to the job description since the first reading was presented at the February 10, 2010 regular Board meeting.

FISCAL IMPACT: There is no cost associated with the revision of this job description.

RECOMMENDED: The Superintendent recommends approval of the revision of Director, After School Programs/Child Care Services job description.

DEL MAR UNION SCHOOL DISTRICT**CLASS TITLE: DIRECTOR, AFTER SCHOOL PROGRAMS/CHILD CARE SERVICES****BASIC FUNCTION:**

Under the direction of the Assistant Superintendent of Instructional Services, plan, coordinate, and direct the day-to-day activities related to the District School Age Child Care Programs and the Employee Child Care and Preschool; ensure compliance with state and federal regulations and district policies; train, supervise, and evaluate the performance of assigned staff.

RESPONSIBILITIES:

- Establish a positive environment for all children attending child care and/or after school programs.
- Coordinate the development and implementation of goals established by the District Strategic Plan.
- Recruit, select, supervise, and evaluate staff for the child care programs; schedule appropriate staffing to meet state guidelines; supervise personnel to assure effective and smooth operation at program sites.
- Supervise the development of program sites; conduct regular staff meetings with all personnel; provide staff development throughout the year.
- Work cooperatively with district and site personnel.
- Access district resources such as nurses, psychologists, and speech therapists when children or families need special help.
- Work with site staff to ensure a smooth transition from school to child care in support of the academic program.
- Practice sound budgetary management. Prepare annual budget for programs in coordination with district administrative personnel; monitor expenditures, receipts, fiscal reports and contract agreements.
- Supervise program accountant and assume budgetary responsibilities for an expanding enterprise fund.
- Maintain records of compliance for independent contractors hired to provide services for the after-school enrichment program.
- Coordinate and implement ongoing registration for all programs designated under the direct responsibility of the Director of After-School Programs/Child Care Services.
- Design, produce, and distribute brochures, newsletters, flyers, and calendars for all programs under the auspices of the Director of After-School Programs/Child Care Services.
- Represent the school district child care program at community, regional, and state meetings as appropriate; maintain a positive and supportive relationship by articulating programs to the community while promoting the district's image as a provider of quality child care for children.
- Communicate district/site program information to parents, staff, and students.

- Publish quarterly news updates to parents.
- Ensure that facilities for after-school programs and child care are safe, clean, attractive, and conducive to a high quality program.
- In conjunction with the Director of Maintenance and Operations, effectively manage the site's custodial/maintenance program as it applies to the after-school and child care programs.
- In conjunction with the Director of Maintenance and Operations, effectively manage the site's safety program.
- Support and carry out Board/Superintendent directives and policies.
- Attend Board meetings and prepare Board agenda items.
- Function as member of the District Leadership Team and Superintendent's Cabinet.
- Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:**KNOWLEDGE OF:**

- Planning, organization and direction of a child care center.
- Theories, research, and contemporary issues regarding child care and associated programs.
- Principles and methods of child development.
- Applicable laws, codes, regulations, policies and procedures.
- District policies.
- Budget preparation and control.
- Principles and practices of management.
- Proper evaluation methods.
- Oral and written communication skills.

ABILITY TO:

- Plan, organize and administer the operation of a child care center.
- Interpret, apply and explain rules, regulations, policies and procedures.
- Analyze situations accurately and adopt an effective course of action.
- Meet schedules and time lines.
- Prepare comprehensive narrative and statistical reports.
- Conduct effective program evaluations.
- Use interpersonal skills with tact, patience and courtesy.
- Direct, manage and evaluate personnel.
- Apply pertinent laws, regulations and principles in reaching conclusions and making decisions.
- Accept direction and follow instructions
- Share and delegate responsibilities.
- Communicate effectively both orally and in writing.
- Establish and maintain highly effective working relationships with the public and fellow employees.
- Respect and maintain professional confidences.

QUALIFICATIONS:

- Bachelor's degree in child development or closely related field.
- Valid First Aid and CPR certifications within 3 months of employment and maintain certification for duration of employment.
- Valid California driver's license.
- California credential in Administrative Services (*Only applicable to individuals who participate in California's State Teachers' Retirement System.*)

EXPERIENCE:

- Three to five years experience working with children to grade 6 in an organized setting.
- Minimum of five years of management level experience.

WORKING CONDITIONS:**ENVIRONMENT:**

- Child Care Center environment.
- Driving a vehicle to conduct work.

PHYSICAL DEMANDS:

- Lifting children and moderately heavy objects.
- Bending at the waist, kneeling, crouching and crawling.
- Seeing, including close, distance, and peripheral vision, to ensure proper supervision of students and to facilitate communication with students, staff, parents and community.
- Standing and/or sitting for extended periods of time.
- Dexterity of hands and fingers to operate a computer keyboard and other office equipment.
- Reaching overhead, above the shoulders and horizontally to retrieve and store files.
- Hearing and speaking to exchange information in person or on the telephone and to make presentations.

TERMS OF EMPLOYMENT:

Twelve month work year; Valid Driver's License, Criminal Justice Department Fingerprint Clearance, Physical and TB Clearance. Fingerprints and physical will be at district expense and must be obtained at district contracted facility.

SALARY:

Placement on the Classified and/or Certificated Management Salary Schedule.

CLASS TITLE: CHILD CARE DIRECTOR

BASIC FUNCTION:

Under the direction of the Child Care Supervisor, plan, coordinate and direct the day-to-day activities related to the District School Age Child Care Programs and the Employer Sponsored Child Care Center; assure compliance with State and federal regulations and District policies; train, supervise and evaluate the performance of assigned staff.

REPRESENTATIVE DUTIES:

Prepare forms for enrolling children in the child care programs; present program information at kindergarten orientation and child care registrations; enroll families according to State guidelines and school district policies. *E*

Supervise the set-up of program sites; conduct regular staff meetings with staff; provide in-service and workshops to staff as needed throughout the year; communicate with staff individually, in groups or teams to discuss program and children=s needs; prepare monthly staff calendar and staff handbook. *E*

Prepare annual child care budget in coordination with District administrative personnel; monitor expenditures, receipts, fiscal reports and contract agreements. *E*

Train, supervise and evaluate assigned staff; recruit, select and evaluate personnel for the child care programs; schedule appropriate staffing to meet State guidelines; supervise personnel to assure effective and smooth operation of program sites. *E*

Establish eligibility, obtain health records and review center policies and procedures with new enrollees; provide and maintain records and reports as required by State guidelines and school district policy. *E*

Prepare grant applications, preparation of fiscal reports and fiscal management; prepare scholarship applications and conduct reviews of completed applications with scholarship committee. *E*

Assure child care curriculum is age-appropriate and assure programs provided are in compliance with licensing and school District regulations; balance programs to assure structured and unstructured activities, and teacher directed and child initiated experiences; assure that activities capitalize on the interests of the children, build on the talents of the staff and utilize the community as much as possible. *E*

Prepare written maintenance requests for maintenance needs; maintain a record of completed jobs and jobs which are still open; contact custodian for emergency needs such as toilet or sink overflowing and broken heaters or air conditioners; prepare monthly custodial calendars. *E*

Assure parent or child problems are handled efficiently and fairly; work with other school District staff to assure success of the child care programs. *E*

Represent the School District Child Development Program at community, regional and State meetings as appropriate; maintain a positive and supportive relationship by articulating programs to the community; promote the agency's image as a provider of quality child care for children. *E*

Observe, document, suggest and direct staff to achieve the objectives of the child care program. *E*

Use District resources such as nurses, psychologist and Speech Therapist when children or families need special help. *E*

Assure that snacks are age-appropriate, well balanced and nutritious. *E*

Maintain current information on new rules and regulations; inform parents and staff of pending legislation that relates to child care issues.

Confer with District administrators on issues related to program needs; prepare annual child care plan and summer child care plan for principals and Superintendent; present annual report for school board.

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

Planning, organization and direction of a Child Care Center.
Budget preparation and control.
Oral and written communication skills.
Principles and practices of management.
Applicable laws, codes, regulations, policies and procedures.
Computer software applications for child development reporting.
Principles and methods of child development.
Proper evaluation methods.

ABILITY TO:

- Plan, organize and administer the operation of a Child Care Center.
- Communicate effectively both orally and in writing.
- Interpret, apply and explain rules, regulations, policies and procedures.
- Analyze situations accurately and adopt an effective course of action.
- Meet schedules and time lines.
- Work independently with little direction.
- Plan and organize work.
- Prepare comprehensive narrative and statistical reports.
- Train and evaluate the performance of assigned staff.
- Establish and maintain working relationships with faculty, staff, parents, community members and others.
- Conduct effective program evaluations.
- Secure successful grants.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: bachelor=s degree in child development or closely related field and five years experience working with infants, toddlers and children to grade 6 in an organized setting.

LICENSES AND OTHER REQUIREMENTS:

- Children=s Center Director=s Permit.
- Valid California driver=s license.
- Valid First Aid and CPR certifications.

WORKING CONDITIONS:

ENVIRONMENT:

- Child Care Center environment.
- Outdoor play area with climbing structures, sand, and riding toys.
- Driving a vehicle to conduct work.

PHYSICAL DEMANDS:

- Lifting children and moderately heavy objects.
- Bending at the waist, kneeling or crouching.
- Crawling.
- Standing for extended periods of time.
- Seeing to monitor children.

February 12, 2010

To: Board Members

From: Darlene Nadlonek, Personnel Technician

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 11.2: Notice to the Governing Board of Recommendation to Reduce and/or Eliminate Services for the 2010-2011 School Year Pursuant to Education Code Sections 44949 and 44955

The notice that follows this narrative is a mandatory communication regarding the reduction and/or elimination of services provided by certificated employees in the district. The Board must receive this notice prior to the time that a resolution to reduce and/or eliminate particular kinds of services is acted upon by the Board. The recommended services that are to be reduced and/or eliminated are listed in Exhibit "A" which will be made available at the Board meeting.

FISCAL IMPACT: Cost – No cost attached to this notice.

RECOMMENDED: Information only.

**NOTICE TO THE GOVERNING BOARD OF
RECOMMENDATION TO REDUCE AND/OR ELIMINATE SERVICES FOR
THE 2010-2011 SCHOOL YEAR PURSUANT TO EDUCATION CODE
SECTIONS 44949 AND 44955**

TO: GOVERNING BOARD, DEL MAR UNION SCHOOL DISTRICT

The undersigned, Dr. Sharon McClain, Superintendent of the Del Mar Union School District, hereby gives notice to the Governing Board pursuant to subdivision (a) of section 44949 of the Education Code and recommends that the Governing Board reduce and/or eliminate the programs set forth in Exhibit "A" attached hereto and incorporated herein by this reference.

It is necessary to decrease the number of employees of the District for the 2010-2011 school year consistent with the recommended reduction and/or elimination of the described particular kinds of service. The Governing Board should send a notice to the affected employees pursuant to Education Code sections 44949 and 44955 that their services will be reduced and/or eliminated effective at the end of the 2009-2010 school year.

Respectfully submitted,

Sharon L. McClain, Superintendent

Sharon McClain

February 12, 2010

To: Board Members

From: Darlene Nadlonek, Human Resources Technician

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 11.3: Board Approval of Resolution 2010-02, Reducing and Eliminating Certain Certificated Services for the 2009-10 School Year

Following this narrative is Resolution 2010-02 regarding the reduction and/or elimination of certain certificated services for the 2010-2011 school year. This resolution must be approved before any layoff notices can be delivered to affected certificated employees.

The recommended services that are to be reduced and/or eliminated are listed in Exhibit "A" which will be made available at the Board meeting.

FISCAL IMPACT: Cost – No cost attached to this notice. The fiscal impact (savings) of the reduction and/or elimination of certificated services will be unknown until a decision on the actual reductions and/or eliminations of certificated services is determined.

RECOMMENDED: The Superintendent recommends Board approval of Resolution 2010-02, reducing and eliminating certain certificated services for the 2009-2010 school year.

**BEFORE THE GOVERNING BOARD OF THE
DEL MAR UNION SCHOOL DISTRICT
COUNTY OF SAN DIEGO, STATE OF CALIFORNIA**

Reducing and Eliminating Certain Certificated)

Services for the 2010-2011 school year.)

_____) Resolution No. 2010-02

- A.** The District Superintendent has recommended to this Board that those programs and services performed by certificated employees and shown in Exhibit "A" attached hereto and incorporated herein by reference be reduced and eliminated, effective at the end of the 2009-2010 school year.
- B.** The Board finds it is in the best interests of the District to reduce and eliminate the programs and services shown in Exhibit "A", effective at the end of the 2009-2010 school year.
- NOW, THEREFORE, THE BOARD RESOLVES THAT:**
1. The above recitals are true and correct.
 2. The programs and services described in Exhibit "A" attached to this Resolution are reduced and eliminated, starting with the 2010-2011 school year in accordance with the recommendations of the Superintendent.
 3. The Superintendent is directed to determine which employees' services will not be required for the 2010-2011 school year as a result of this reduction and elimination in programs and services and to take all steps necessary under the law not to employ those certificated employees of the District because of the reduction and elimination of these programs and services.

I CERTIFY that the above resolution was duly passed and adopted by the Governing Board of the Del Mar Union School District of San Diego County, California, at an official and public meeting thereof held on February 17, 2010, by the following vote:

AYES: _____

NOES: _____

ABSTENTIONS: _____

ABSENT: _____

DATED: February 17, 2010

**GOVERNING BOARD OF THE
DEL MAR UNION SCHOOL
DISTRICT**

By _____

Comischell Rodriquez, President

By _____

Steven McDowell, Clerk of the Board