

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
Del Mar Hills School – Multipurpose Room
14085 Mango Drive
Del Mar, CA 92014**

**MEETING OF THE LEGISLATIVE BODY OF CFD NO. 99-1
5:40 P.M. (Immediately Following the Meeting of
the Legislative Body of CFD 95-1)**

**OFFICIAL AGENDA
February 10, 2010**

Written notice is hereby given in accordance with Education Code Section 35144, Government Code 54956, and other applicable law that the following Meeting of the Legislative Body of CFD 99-1 will be held on Wednesday, February 10, 2010, at the Del Mar Hills School Multipurpose Building, 14085 Mango Drive, Del Mar, CA 92014. The meeting will begin at 5:40 P.M.

PLEASE NOTE: Any member of the public who wishes to address the Board on an item on the agenda or on another topic which lies within the Governing Board's jurisdiction may do so, but must present a written request on the form provided before the meeting is called to order. A member of the public who wishes to address the Board on such item is limited to three minutes unless such time limit is waived by a majority vote of the Board. The total amount of time to be allowed on any item is twenty minutes unless the time limit is waived by a majority vote of the Board.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, 3) refer the matter to the next agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meetings of the District's Governing Board, please contact the office of the District Superintendent at (858) 523-6198. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

BUSINESS TO BE TRANSACTED WILL BE LIMITED TO THE FOLLOWING:

1. CALL TO ORDER time: _____

2. Approval of Agenda _____ motion _____ second

3. Board Approval of Meeting Minutes _____ motion _____ second

Minutes of the December 9, 2009 Meeting

4. Approval of Consent Items

Agenda items preceded by an asterisk () comprise the Consent Agenda and, unless removed at the request of a Board Member, will be approved by the Board as a group.*

*4.2 Board Ratification of CFD 99-1 Purchase Orders and Commercial Warrants

_____ motion _____ second

5. Information Items

None at this time

6. Approval of Items Requiring Board Action

None at this time

7. Communications from the Public

This section of the agenda is provided for the public to address any item which lies within the Governing Board's jurisdiction that is not on the agenda.

8. Adjournment of Meeting _____ motion _____ second

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
Del Mar Hills School Multipurpose Room
14085 Mango Drive
Del Mar, CA 92014**

**MEETING MINUTES OF THE LEGISLATIVE BODY OF CFD NO. 99-1
December 9, 2009**

Board Members Present: Annette Easton, Comischell Rodriguez,
Steven McDowell, Katherine White, Doug Perkins

Members Absent: None

Staff: Sharon McClain, Superintendent
Dena Whittington, Assistant Superintendent Business
Services

- 1. Call to Order** President White called the meeting to order at 5:59 P.M.
- 2. Approval of Agenda** On a motion by Member Perkins, seconded by Member Easton, and carried unanimously, the Board approved the agenda as shown.
- 3. Approval of Minutes** On a motion by Member McDowell, seconded by Member Perkins, and carried unanimously, the Board approved the agenda as shown.

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| 4. Approval of Consent Items | None at this time. |
| 5. Approval of Items Requiring Board Action | None at this time. |
| 6. Communications from the Public | There were no communications from the public. |
| 7. Adjournment of Meeting | On a motion by Member Easton, seconded by Member Rodriguez and carried unanimously, the meeting of the Legislative Body of CFD 99-1 was adjourned at 6:00 P.M. |

Steven McDowell, Clerk of the Board of Trustees

Date

Sharon McClain, Secretary

Date

January 14, 2010

To: Board Members
From: Dena Whittington, Assistant Superintendent Business Services
Through: Dr. Sharon McClain, Superintendent
Subject: Agenda Item 4.2: Board Ratification of CFD 99-1 Purchase Orders and Commercial Warrants

Ratification of purchase orders and commercial warrants are in order at this time. It is recommended that the Board of Trustees ratify the purchase orders in the amount of \$10,860.00 and commercial warrants in the amount of \$2,910.00.

An encumbrance and payment was made to Willdan Financial for the administration of the special taxes. Union Bank's annual administration fee was also processed.

FISCAL IMPACT: Supported by CFD 99-1

RECOMMENDED: The Superintendent recommends the Board approve to ratify the CFD 99-1 purchase orders in the amount of \$10,860.00 and commercial warrants in the amount of \$2,910.00.

**Communities Facilities District 99-1
Purchase Orders**

P/O Number	Date Issued	Vendor Name	Description	Amount
90013	12/08/09	Willdan Financial Services	Special Tax Administration	\$ 9,200.00
90015	12/08/09	Union Bank of CA	Annual Administration Fee	1,660.00
Total Purchase Orders				<u>\$ 10,860.00</u>

**Community Facilities District 99-1
Commercial Warrants**

Date	Warrant Number	Vendor Name	Description	Amount
12/09/09	12-715412	Union Bank of CA	Administration Fee	\$ 1,660.00
12/09/09	12-715413	Willdan Financial Services	Special Tax Administration Fee	1,250.00
Total Commercial Warrants				\$ 2,910.00