

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Regular Board Meeting

October 27, 2010

Closed Session: 5:00 p.m.

Open Session: 5:45 p.m.

Del Mar Hills Academy
14085 Mango Drive, Del Mar, CA 92014

Board President McDowell called the Regular Board Meeting to order at 5:00 p.m.

PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

- There was no input from the public.

Adjourn to Closed Session at 5:01 p.m.

RECONVENE OPEN SESSION

The Board reconvened to Open Session at 5:45 p.m.

Board President McDowell welcomed staff, parents and community members to the Regular Board Meeting of the Board of Trustees.

The Board met in Closed Session from 5:01 - 5:40 p.m. to discuss:

- 1.1 **Conference with Legal Counsel – Anticipated Litigation** (Government Code Section 54956.9(b); Name of Case: One case
- 1.2 **Conference with Real Property Negotiator** (G.C. 54956.8)-
Under Discussion: Purchase of Property: 4106 Sorrento Valley Blvd., San Diego, CA 92121; Jimmy Durante Blvd. & San Dieguito Rd., Del Mar, CA 92014; 11232 El Camino Real, San Diego, CA 92130 — Agency Negotiator: James Peabody, Superintendent
Under Discussion: Possible Lease Extension Between the City of Del Mar and the DMUSD: 225 9th Street, Del Mar, CA, 92014 — Agency Negotiator: James Peabody, Superintendent
- 1.3 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: James Peabody, Superintendent and Tim Asfazadour, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association

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- 1.4 **Consider Personnel Issues**, (Government Code Sections 11126 and 54957); limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session

REPORT OF ACTION TAKEN IN CLOSED SESSION:

Board President McDowell reported the Board will reconvene into Closed Session after the Open Session portion of the meeting.

CALL TO ORDER

Board President McDowell called to order the Open Session of the Regular Board Meeting of the Del Mar Union School District, Board of Trustees at 5:50 p.m.

1. PLEDGE OF ALLEGIANCE

Holly McClurg, Assistant Superintendent, Instructional Services, led Board members and guests in the Pledge of Allegiance.

ROLL CALL

Members Present (5):

Steven McDowell, President of the Board
Doug Perkins, Clerk of the Board
Annette Easton
Comischell Rodriguez
Katherine White

Administrators Present:

James Peabody, Superintendent
Holly McClurg, Assistant Superintendent, Instructional Services
Tim Asfazadour, Assistant Superintendent, Human Resources
Scott Mann, Assistant Superintendent, Business Services
Mike Casey, Director of Technology
Randy Wheaton, Director of Maintenance & Operations
Julie Geisbauer, Director of After School Programs

Principals Present:

Shelley Petersen, Ashley Falls
Peg LaRose, Sage Canyon

DMUSD Staff Present:

Erik Bienke, Wendy Santino, David Skinner, Danielle Roche

Others:

Doug Rafner, Scott Wooden, Christin Caprico, Jennifer McDowell, Clare Lemon, and approximately 20 community members.

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2. STUDENT RECOGNITION – ASHLEY FALLS SCHOOL

Ashley Falls' fourth grade students work on a writing project called 'The Haunted High-rise'. These creative stories take developing young writers through the writing process. The Board heard three students read their original published work. As part of an integrated unit in collaboration, fifth grade students performed the Thriller dance choreographed and taught by Mrs. Katy Chreighton, Adaptive Physical Education teacher.

3. APPROVAL OF AGENDA

Amendments to the Agenda:

Item 5.4 removed from the Consent Agenda and place after Item 5.3

Item 8.2 to follow Item 8.3, Both 8.3 and 8.2 to follow Item 5.8

Remove Items 10.2 and 10.3 from the Consent Agenda and place after Item 10.20

Remove Item 10.7 from the Consent Agenda and place after Item 10.11

Remove Item 10.11 from the Consent Agenda and place after Item 9.3

Remove Item 11.1 from the Consent Agenda

Place Approval of the Minutes at the end of the meeting

Motion to Approve Agenda, as Amended

Motion Easton

Second Perkins

Unanimous

4. CORRESPONDENCE/COMMUNICATION

4.1 Correspondence

None

4.2 Public Comment (for items not on the Agenda)

- There was no input from the public

5. REPORTS, RECOGNITIONS AND HEARINGS

5.1 Staff Recognition

Superintendent Peabody thanked Jakes Del Mar for its continued support of the DMUSD Employees of the Month program by donating gift certificates for the honorees, as follows:

Employees of the Month for October 2010:

Ashley Falls – Ashleigh Jennings, Special Ed Aide

Carmel Del Mar – Paula Intravaia, Kindergarten Teacher

Del Mar Heights – Rubabi Bashir, Noon Duty Aide

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Del Mar Hills – Nicki Peter, RSP Aide
Ocean Air – Chris Jewell, Special Ed Aide
Sage Canyon – Isauro Lopez, Night Custodian
Sycamore Ridge – Nellie Wheat, Instructional Aide ELL
Torrey Hills – Cathy Brizes, Office Assistant

5.2 DMCTA Report: David Skinner, DMCTA President, Carmel Del Mar Teacher

On behalf of all teachers in the DMUSD, Mr. Skinner expressed their pride in Cathie Hays, honored as the DMUSD Teacher of the Year. Mrs. Hays has always been a great example of someone completely committed to students and families. He thanked Holly McClurg, Assistant Superintendent, Instructional Services, for her leadership in curriculum in language arts and math. Teachers are pleased to have a long term plan with language arts and math and appreciate the opportunity to provide teacher input. Teachers are also grateful for the productive beginning of collective bargaining. The DMCTA members have approved the Memorandum of Understanding. Mr. Skinner thanked the Board for the fair manner the MOU addresses all employees.

5.3 DMSEF Report: Drew Isaacman, DMSEF President

Ms. Claire Lemon, DMSEF secretary, reported on behalf of Drew Isaacman who was out of town. Ms. Lemon reported the DMSEF annual appeal fundraising is currently just under \$250,000, which is 14% ahead of last year. The DMSEF has set a fundraising goal of \$2 million and hopes for 100% participation. The DMSEF redesigned its website which now allows for a monthly payment option to make it easier for families to support ESC. The DMSEF continues to focus on corporate matches and corporate sponsorships. The DMSEF is holding a Principal's Coffee at all sites to answer ESC and related questions. The Annual Kickoff celebration was a great success and the DMSEF will be conducting a districtwide phone-a-thon on Monday, November 8 from 6-8 pm. Parents will be calling parents reminding them to send their donations to the DMSEF. Challenge Week will take place January 24-28, 2011, when each school site will choose their fundraising event. A beach walk/run on Torrey Pines State Beach has been proposed for the spring.

5.4 *Pulled from Consent*

Monthly Staff Development, Travel & Conference Update

(For information only.)

5.5 Monthly Enrollment Report

Superintendent Peabody reported the enrollment has not changed from last month.

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5.6 Results of Spring 2010 Standardized Testing and Accountability Progress Report: Preliminary Academic Performance Index (API) Report • Adequate Yearly Progress (AYP), Holly McClurg, Assistant Superintendent, Instructional Services

Superintendent Peabody complimented Holly McClurg, Assistant Superintendent, Instructional Services, for her work focusing on the California State Standards. The District continues to have exemplary scores, while improving scores in subgroups.

Holly McClurg, Assistant Superintendent, Instructional Services, presented the results of the Spring 2010 Standard Testing, which includes California Standards Test (CST), a California requirement with a target of all students being proficient or advanced in English/language arts, math and science; Accountability Performance Index (API), a State accountability index with a target of 800 for all schools; and Adequate Yearly Progress (AYP), a Federal Accountability System with a target of 100% proficient by 2013-2014. Dr. McClurg reported the DMUSD is currently the highest ranked elementary school district in San Diego County with an API score of 961, well above the target of 800; 90.3% of the students are proficient or advanced in English/language arts and 91.3% are proficient or advanced in Math. At the conclusion of the presentation, Superintendent Peabody and Assistant Superintendent McClurg fielded questions from the Board.

The Board requested updates on the achievements of the curriculum committees and to be included in curriculum committee emails.

5.7 Report – Board Reports/Comments

Member Rodriguez:

- Expressed pride in students and teachers for exemplary STAR test scores
- Attended Masters in Governance training, Community Relations & Advocacy module

Member Perkins:

- Attended DMSEF meeting
- Attended meeting with Board members from Solana beach to discuss ways to offer healthy meal choices to students.

Member White:

- Thanked Torrey Hills for the site visit, which focused on writing.
- Attended Masters in Governance training, Community Relations & Advocacy module.
- Thanked DMSEF for their work.
- Expressed appreciation to Director of After School Programs/Child Care, Julie Geisbauer, and staff for their flexibility and being child-focused.
- Expressed pride in the DMUSD API scores.
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Member Easton:

- Congratulated all staff on the test scores and expressed appreciation to Holly McClurg for her leadership.
- Thanked Susan Paul, Principal, and staff for the visit to Torrey Hills.
- Thanked DMSEF for the successful Kickoff event.
- Expressed appreciation to all DMUSD staff for teaching students the skills they will need to continue to move forward to higher education.

Member McDowell:

- Attended Masters in Governance training, Community Relations & Advocacy module.
- Attended the Del Mar City Council meeting; DMUSD students were present to recognize Red Ribbon Week.
- Thanked Susan Fitzpatrick for the opportunity to attend Del Mar Hills Academy's student election presentation.
- Attended School Innovation and Advocacy Workshop.
- Attended "A Salute to Teachers" honoring Cathie Hays, DMUSD Teacher of the Year.
- Thanked Torrey Hills for the site visit, which focused on writing.

5.8 Report – Superintendent's Report

- Attended the ACSA Human Resources Conference on new legislation.
- Attended the Board visitation to Torrey Hills.
- Met with principals and DMSEF to discuss fundraising events at the sites and the expenditure of funds.
- Attended budget update meetings.
- Met with the PTA Presidents Advisory Committee.
- Is scheduled to speak at a PTA function in December.
- Visited Del Mar Heights to see the new lunch tables.
- Announced parents Internet Safety Night on Oct. 28 at Del Mar Heights School giving parents an opportunity to learn how to keep their child safe on the Internet.

****Item 8.3 was discussed at this time.**

****Item 8.2 was discussed after 8.3.**

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6. APPROVAL OF MINUTES

Motion to approve Minutes of the following Board Meeting, as amended.

- Minutes of Special Board Meeting of September 8, 2010
- Minutes of Regular Board Meeting of September 22, 2010
- Minutes of Special Board Meeting of September 27, 2010
- Minutes of Special Board Meeting/Visitation of October 6, 2010
- Minutes of Special Board Meeting of October 19, 2010

Motion White

Second Rodriguez

Unanimous

6.1 APPROVAL OF CONSENT ITEMS

*5.4 *Pulled from Consent*

~~Monthly Staff Development, Travel & Conference Update~~

*8.1 Board Approval, Del Mar Union School District's Uniform Complaint Quarterly Report for July 1 – September 30, 2010

*10.1 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements

*10.2 *Pulled from Consent*

~~Board Approval and Acceptance of Donations to the Del Mar Union School District~~

*10.3 *Pulled from Consent*

~~Board Approval of Site and Department Performance Agreements and Memorandums of Understanding~~

*10.4 Board Approval and Acceptance of Notice of Completion for Child Care Facility at Ocean Air School

*10.5 Board Approval and Acceptance of Notice of Completion for Summer Maintenance Work Successfully Completed

*10.6 Board Approval of Amendment to the Approved Agreement Between Care-A-Van Transportation and the Del Mar Union School District for Special Education Transportation for the 2010/2011 Fiscal Year

*10.7 *Pulled from Consent*

~~Board Approval of Agreement Between the Del Mar Union School District and Blackboard Connect for District All-Call System~~

*10.8 Board Approval of Agreement Between Banyan Tree Foundations Academy Foundations Academy and the Del Mar Union School District

*10.9 Board Approval of Addendum to Agreement Between Interpreters Unlimited and the Del Mar Union School District

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- *10.10 Board Approval of Agreement Between Air America Testing and the Del Mar Union School District
- *10.11 *Pulled from Consent*
~~Board Approval of Advertising for Bids for Security Fencing~~
- *10.12 Board Approval of Contract Between the Del Mar Union School District and J.D.L. Development, Inc., for Tile Work at Torrey Hills
- *10.13 Board Approval of Renewal Agreement Between the Del Mar Union School District and San Diego Medical Services Enterprise for Project Heart Beat
- *10.14 Board Approval of Agreement Between Lightspeed Systems and the Del Mar Union School District for Internet Filtering Solution
- *10.15 Board Approval of Memo of Understanding Between the Del Mar Union School District and Solana Beach School District
- *10.16 Board Approval of Agreement Between Vector Resources Inc. and the Del Mar Union School District for Switch Installation and Fiber Testing
- *10.17 Board Approval of Memo of Understanding Between the Del Mar Union School District and North Coastal Consortium for Special Education
- *10.18 Board Adoption of Resolution No. 2010-25 and Resolution No. 2010-26 Authorizing Designated Representatives to San Diego County Schools Risk Management Joint Powers Authority and to San Diego County Schools Fringe Benefits Consortium
- *10.19 Board Adoption of Resolution No. 2010-27 Designating Personnel Who May Authorize the Replacement of Lost or Damaged Warrants
- *11.1 *Pulled from Consent*
~~Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status~~
- *11.2 Board Approval of Speech-Language Pathology Assistant Field Experience Agreement with Grossmont-Cuyamaca Community College District
- *11.3 Board Approval, Extension Agreement for Interim Director Pupil Services between the Del Mar Union School District and Denise Levine

Motion to approve Consent Items 8.1, 10.1, 10.4-10.6, 10.8-10.10, 10.12-10.19, 11.2 and 11.3

Motion White
Second Perkins
Unanimous

7. CURRICULUM & INSTRUCTION

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8. ADMINISTRATION AND POLICY

8.2 Report on the Relocation of the District Office

Superintendent Jim Peabody summarized the steps that have been taken to find a new location for the District Office, including moving forward with due diligence on a property at 11232 El Camino Real, meeting with San Diego Interiors to determine the space requirements for a District Office, discussions with the City of Del Mar regarding the extension of the District's existing Lease of 225 9th Street, Del Mar. Staff will continue to look for a separate facility for Maintenance & Operations.

8.3 Presentation of District Office Program Study by San Diego Interiors

Superintendent Peabody reported on his meeting with San Diego Interiors for the purpose of determining the space requirements for a new District Office. Vince Mudd and Brian Giguere outlined the process used to determine the space requirements for all departments, including meeting rooms, storage and common areas, which totaled approximately 20,000 sq. ft. to accommodate all district departments and approximately 10,000 sq. ft. not including Maintenance & Operations, Technology and After School Programs/child care. At the conclusion of the presentation Mr. Mudd and Mr. Giguere fielded clarifying questions from the Board.

8.4 Board Approval, North Coastal Consortium for Special Education (NCCSE) Community Advisory Committee Representatives

The Board thanked parents for volunteering to serve on the NCCSE Community Advisory Committee Representatives.

Motion to approve North Coastal Consortium for Special Education (NCCSE) Community Advisory Committee Representatives

Motion Rodriguez

Second Easton

Unanimous

8.5 Reminder of Upcoming Events

(For information only.)

9. OPERATIONS AND FACILITIES

9.1. Facilities Report for October

Randy Wheaton, Director of Maintenance & Operations, summarized the October report, which includes the trial of waterless urinals, submitting three projects for closure, coordinating safety drills with the child care staff and students after school. Mr. Wheaton fielded clarifying questions from the Board at the conclusion of his report.

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9.2. Storm Water Management Annual Update

Randy Wheaton, Director of Maintenance & Operations, updated the Board on the progress being made identifying storm drainage inlets, labeling drainage inlets, the use of environmentally friendly products and reducing non-storm runoff.

9.3. Update, Security Fencing

Randy Wheaton, Director of Maintenance & Operations, reported that plans for security fencing at six DMUSD school sites are being submitted to DSA for approval. Staff anticipates having all plans approved by mid-December 2010. Mr. Wheaton fielded clarifying questions from the Board. The Board suggested that plans be posted on the District website.

**Item 10.11 was discussed after 9.3

**Item 10.7 was discussed after 10.11

10. BUSINESS AND FINANCE

10.2 Board Approval and Acceptance of Donations to the Del Mar Union School District

Motion to Approve and Acceptance of Donations to the Del Mar Union School District.

Motion Rodriguez
Second Easton
 Unanimous

10.3 Board Approval of Site and Department Performance Agreements and Memorandums of Understanding

The Board requested two performance agreements relative to music instruction at Del Mar Heights be included in the motion to approve, however, due to the agreements not having been included in the agenda, the Board agreed to include them on the agenda for the November Regular Board Meeting.

Motion to Approve of Site and Department Performance Agreements and Memorandums of Understanding.

Motion Rodriguez
Second Perkins
 Unanimous

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10.7 **Board Approval of Agreement Between the Del Mar Union School District and Blackboard Connect for District All-Call System**

Mike Casey, Director of Technology, clarified that prior to recommending the renewal contract with Blackboard Connect, the district received competitive bids from three firms. This resulted in a decrease of the fee being charged to the district from the existing provider, Blackboard Connect.

Motion to approve Agreement Between the Del Mar Union School District and Blackboard Connect for District All-Call System

Motion Perkins
Second White
Unanimous

10.11 **Board Approval of Advertising for Bids for Security Fencing**

Motion to approve Advertising for Bids for Security Fencing

Motion Easton
Second White
Unanimous

10.20. **Clarification of DMUSD Board Policy 3290: Gifts, Grants and Bequests**

Scott Mann, Assistant Superintendent, Business Services, provided confirmation that per current policy, the Board may accept any gift of money or property on behalf of the district. Staff will review the Administrative Regulations to Board Policy 3290.

**Item 10.2 was discussed at this time.

**Item 10.3 was discussed after 10.2.

10.21. **Board Approval, Attendance at Sensory Integration Certification Program**

Superintendent Peabody recommended approval of the Sensory Integration Certification Program for Occupational Therapist, Briana Dambacher. The certification will provide a cost savings to the district due eliminating the need to contract from the outside for these services.

Motion to Approve Attendance at Sensory Integration Certification Program.

Motion Rodriguez
Second White
Unanimous

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10.22. Board Approval, Resolution No. 2010-28 to Approve Amendment No. 2 to the Fringe Benefits Consortium Agreement

Scott Mann, Assistant Superintendent, Business Services, reported the JPA amended the San Diego Schools Fringe Benefits Consortium Agreement relative to the number of members and as a member of the FBC the Governing Board of the DMUSD must agree to the amendment.

Motion to approve Resolution No. 2010-28 to Approve Amendment No. 2 to the Fringe Benefits Consortium Agreement

Motion White
Second Perkins
Unanimous

10.23. Update, State Budget

Scott Mann, Assistant Superintendent, Business Services, presented an update on the State budget approved on October 5, 2010, including the changes from the May revision that effects education. Mr. Mann reported that, as the DMUSD is a Basic Aid district the changes did not have a substantial impact. Mr. Mann fielded clarifying questions from the Board.

10.24. 2009-2010 Monthly Budget Update, Legal Fees and Cash Balance Report

Scott Mann, Assistant Superintendent, Business Services, reported there is no significant change, but pointed out an increase in one-time Federal Revenues from the prior report in Fund 6, Restricted General Fund.

11. PERSONNEL

11.1 Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status

Tim Azfasadour, Assistant Superintendent, Human Resources, responded to clarifying questions from the Board.

Motion to approve Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status

Motion Rodriguez
Second Easton
Unanimous

12. ARTICLES OF INTEREST

None.

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13. ITEMS FOR NOVEMBER 2010 BOARD MEETING

- Minutes of Regular Board Meeting of October 27, 2010
- Minutes of Special Board Meeting/Visitation of November 3, 2010
- Resolution redistricting voting
- Employee Incentives
- Election results
- Expense related to portables

RECONVENE CLOSED SESSION

The Board reconvened to Closed Session at 9:07p.m.

RECONVENE OPEN SESSION

The Board reconvened to Open Session at 9:44 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

The Board gave direction to staff to place \$50,000 into an escrow account for the potential purchase of an office building located at 11232 El Camino Real, San Diego, CA 92124

There being no further business to come before the Board, there was a Motion to Adjourn at 9:46 p.m.

Motion Easton

Second Rodriguez

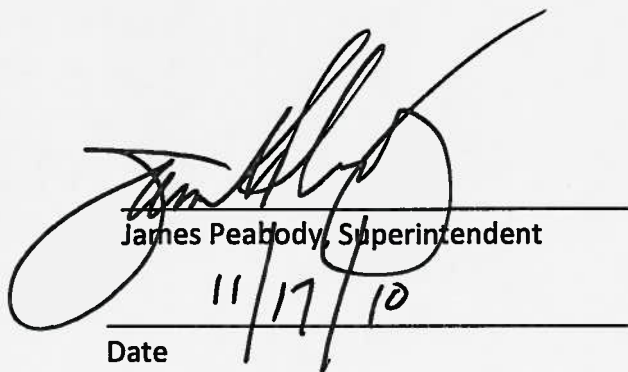
Unanimous



Douglas Perkins, Clerk

11/17/10

Date



James Peabody, Superintendent

11/17/10
Date

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