

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
*Minutes of Regular Board Meeting***

November 18, 2009

Closed Session: 4:00 p.m.

Open Session: 5:45 p.m.

Del Mar Hills Academy
14085 Mango Drive, Del Mar, CA 92014

Board President White called the Regular Board Meeting to order at 4:03 p.m.

PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

PUBLIC COMMENT

There was no input from the public.

Motion to adjourn to Closed Session at 4:04 p.m.

Motion Easton

Second McDowell

Unanimous (3-0-0)

(Board Members Perkins & Rodriguez were not present.)

RECONVENE OPEN SESSION

Motion to reconvene to Open Session at 5:40 p.m.

Motion Easton

Second Perkins

Unanimous (5-0-0)

Board President White welcomed staff, parents and community members to the Regular Board Meeting of the Board of Trustees.

The Board met in Closed Session from 4:03 – 5:40 p.m. to discuss:

- 1.1 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: Sharon McClain, Superintendent; Employee Organization: Del Mar California Teachers Association
- 1.2 **Conference with Legal Counsel – Potential Litigation** (Government Code section 54957) Name of Case: One case
- 1.3 **Public Employment Appointment/Employment:** Title: Principal (G.C. 54957)

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REPORT OF ACTION TAKEN IN CLOSED SESSION:

Board President White expressed the Board's appreciation for Gary Wilson's long-term commitment to the District and, while sad to see him go, congratulated Mr. Wilson on his promotion to superintendent.

The Board directed staff to meet with Ocean Air parents, staff and community, including PTA leadership, to gather input on the characteristics and qualities desired in the next Ocean Air principal. The Board is confident that district staff will use this input to provide a recommendation on how to proceed no later than at the December 9, 2009 regular Board meeting.

CALL TO ORDER

Board President White called to order the Open Session of the Regular Board Meeting of the Del Mar Union School District, Board of Trustees, at 5:59 p.m.

1. PLEDGE OF ALLEGIANCE

Wendy Wardlow, Principal of Del Mar Heights School, led Board members and guests in the Pledge of Allegiance.

ROLL CALL

Members Present (5): Katherine White, President of the Board
Steven McDowell, Clerk of the Board
Annette Easton
Doug Perkins (Arrived at 4:06 p.m.)
Comischell Rodriguez (Arrived at 4:35 p.m.)

Members Absent: None

Administrators Present: Dena Whittington, Assistant Superintendent, Business Services
Holly McClurg, Assistant Superintendent, Instructional Services
Mike Casey, Director of Technology
Randy Wheaton, Director of Maintenance & Operations
Charlene Komosinski, Director of Child Care/After School Programs
Katie Shanahan, Coordinator State & Federal Projects
Darlene Nadlonek, Personnel Technician

Principals Present: Susan Paul, Torrey Hills
Wendy Wardlow, Del Mar Heights
Susan Fitzpatrick, Del Mar Hills Academy

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DMUSD Staff Present: Karen Holty, Amy Caterina, Marina Russo, Pamela Baldwin, A.J. Pearce, Gail Moran, Bill Porter, Wendy Wardlow, Meg Jackson, Karyn Conner, Erik Bienke, Hilary Wilson, Ian Phillip, Renee Kalt, Carol Sharpe, Deena Engler, Debbie Hanna, Mark Paster, Amy Lasher, Katherine Weidmann, Felicia Weinbaum, Kathy Zack, Tracy Garber, Michelle Beeson, Andrea Sleet, Jessica Morales, Hayley Kantner, Jodi Neilson, Sophia DeSantos, Eric Bell, Cathie Hays, Shannon Parson, Adrienne Crabtree, Nancy Swanberg, Paula Intravaia, Genna Chapluk, Marisa Amarillo, Darlene Klugher, Sandy Johnson, MaryAnn Loes, Jerome Pierce, Jenny Luce, Mary ZoBell, Patty Tyson, Christine Williams, Cinda Peck, Fred Bettig, Katrina Graupmann

Others Present: Approximately 89+ community members were present.

2. STUDENT RECOGNITION – DEL MAR HEIGHTS SCHOOL

Through the use of technology, Del Mar Heights School highlighted Technology, Science, Library, Physical Education, Art, Music, and Spanish classes that enrich standards-based lessons to help prepare students for learning and citizenship in the 21st Century.

3. APPROVAL OF AGENDA

Amendments to the Agenda

Pull item 11.1 off of the Consent Agenda

Move item 11.1 to come before item 7.1

Pull item 10.4 off of the Consent Agenda

Motion to Approve Agenda, as amended.

Motion Rodriguez

Second McDowell

Unanimous

4. CORRESPONDENCE/COMMUNICATION

4.1 Correspondence

Motion to extend the time for public comment on item 4.2

Motion Easton

Second Perkins

Unanimous

4.2 Public Comment (for items not on the Agenda)

- *Samantha Ho*, 5th gr. student at Del Mar Hills spoke in support of keeping Del Mar Hills Academy open.
- *Sara McMenamin*, DMUSD parent, spoke in support of parity in schools within the DMUSD.
- *Joel Kosahoff*, DMUSD parent, spoke in support of keeping Del Mar Hills Academy open.
- *Yair Aizenman*, DMUSD parent, spoke in support of keeping Del Mar Hills Academy open.
- *Vicki Mirandon*, former DMUSD parent, spoke in support of keeping Del Mar Hills Academy open.
- *Karen Stangland*, DMUSD parent, spoke in support of keeping Del Mar Hills Academy open.
- *Randy Hoyle*, DMUSD parent, spoke in support of keeping Del Mar Hills Academy open.
- *Felicia Weinbaum*, DMUSD parent, spoke in support of keeping Del Mar Hills Academy open.
- *Hindy Bare*, DMUSD parent, spoke in support of keeping Del Mar Hills Academy open.

Item 9.2 timed for 6:30 p.m. occurred at this point in the meeting.

5. **REPORTS, RECOGNITIONS AND HEARINGS**

5.1 Staff Recognition – Employees of the Month for November/December 2009

Board President White thanked Jakes Del Mar for its continued support of the DMUSD Employees of the Month program by donating gift certificates for the honorees, as follows:

Employees of the Month for November/December 2009:

Ashley Falls – Gerardo Hernandez, Custodian

Carmel Del Mar – Janet Wolfertz, Tech Teacher

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Del Mar Heights – Tracy Polivka, Kindergarten Teacher
Del Mar Hills – Sandra Martinez, RSP Teacher
Ocean Air – Meg Jackson, Kindergarten Teacher
Sage Canyon – Jodi Lack, 1st grade Teacher
Sycamore Ridge – Chris Ray, Custodian
Torrey Hills – Jessica Scott, 6th Grade Teacher

5.2 DMCTA Report: David Skinner, DMCTA President, Carmel Del Mar Teacher

Mr. Skinner introduced Tanya Lubomudrov, DMUSD teacher, who spoke to the Board on behalf of the DMUSD teachers. Ms. Lubomudrov outlined the many events and projects that occur at all school sites because teachers volunteer time. She described the dedication of the DMUSD teachers and the many activities they coordinate during their volunteer time. Ms. Lubomudrov stated that in October 2009 alone, the DMUSD teachers volunteered 3,000 hours of their time. A binder outlining volunteer hours was presented to the Board and District.

5.3 DMSEF Report: Chris Stevenson, DMSEF President

Ms. Stevenson thanked Del Mar Heights School and Del Mar Hills Academy for highlighting the ESC programs during Student Recognition at the Board meetings. The DMSEF's First Annual Districtwide Phone-a-thon resulted in pledges across the district totaling \$175,000. She thanked all the parent volunteers, principals, teachers, and the Board for manning the phones and assisting. She also thanked the 2,500 families who are considering making a donation. Currently the 2010/2011 campaign totals \$425,000. The DMSEF is giving parents an opportunity to learn more about the budget crisis by scheduling forums at each of the schools with Supt. McClain as the featured speaker. Ms. Stevenson thanked Supt. McClain for scheduling the time to attend. The DMSEF met with the principals to discuss communication and fundraising plans. A personalized teacher Newsletter outlining the benefits of the Extended Studies Curriculum and what it means to the students education.

Ms. Stevenson extended a heart-felt "thank you" to the Girl Scout troop from Carmel Del Mar for donating \$500 to the DMSEF for the ESC programs. She also thanked Sage Canyon PTA for voting to donate the funds raised from the upcoming jog-a-thon to the DMSEF. Board Present White asked Ms. Stevenson for the schedule DMSEF Forums, so staff may send a representative for Supt. McClain, should she not be available to attend.

5.4 PTA Report: PTA Report: Brittan Bliss, Ocean Air PTA President

Ms. Bliss shared that the news of Mr. Wilson's departure has created a difficult week at Ocean Air. Ms. Bliss thanked Mr. Wilson for providing an exceptional learning environment for students and parents. She also thanked the many PTA

volunteers for their countless hours of work, time and energy. During the 2009/2010 membership drive 503 people joined the Ocean Air PTA. At International Night students learned about countries around the world and during the Scholastic Book Fair children ran around the world. The students are active during lunch in the PTA's Road Runner Club. Red ribbons around the campus reminded students to make healthy choices during Red Ribbon Week. The students jumped rope to raised over \$3,000 for the American Heart Association. Ocean Air has an active Dads' Club and the PTA's Mini Grant Program supporting teachers with funds to purchase classroom supplies has started. PTA Association will have its last meeting of 2009 with Gary Wilson, and the DMSEF representatives. PTA presidents from all school sites met with Sharon McClain and Assistant

Superintendent, Business Services, Dena Whittington gave an update on the budget and the nutrition program. Ms. Bliss thanked the Board for the opportunity to present all the activities of the Ocean Air PTA.

Item 9.3 timed for 7:30 p.m. occurred at this point in the meeting.

5.5 Report – Monthly Staff Development, Travel & Conference Update

(Presented for information only.)

5.6 Report – Board Reports/Comments

Member Easton:

- expressed sadness in Gary Wilson's resignation and acknowledged the wonderful staff at Ocean Air.
- thanked Director of Pupil Services, Sheila Weinberg, for the tour of the Special Ed Program at Sycamore Ridge.
- attended the DMSEF meeting.
- wished everyone a Happy Thanksgiving.

Member Perkins:

- had a Dept. of Health & Human Services briefing about the H1N1 flu and vaccine availability.

Member McDowell:

- acknowledged the wonderful visit to the Special Ed. Program at Sycamore Ridge.
- attended a meeting with Councilmember Sherri Lightner
- attended the Legislative Action Network meeting.
- thanked Asst. Supt., Business Services, Dena Whittington, for the October Budget Meeting.
- expressed how much Gary Wilson will be missed.

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Member Rodriguez:

- met with realtors re property within the DMUSD.
- attended the Board visit to the Special Ed Program at Sycamore Ridge.
- attended a PTA Meeting at Sage Canyon, which included the DMSEF Forum
- acknowledged the calls and emails from the community on issues facing the DMUSD.
- expressed sadness in Gary Wilson leaving the DMUSD.

Member White:

- acknowledged Sheila Weinberg and the excellent Special Ed Preschool at Sycamore Ridge.
- thanked Supt. McClain and DMSEF for their Q&A meetings with parents at each school site.
- attended a Curriculum Meeting in the San Dieguito Union High School District.
- thanked Asst. Supt., Instructional Services, Holly McClurg, for meeting with her.
- stated she is available to meet with anyone who is interested and to please call.
- wished Gary Wilson well as he moves into his superintendency and expressed how much the DMUSD will miss him.

5.7 **Report – Superintendent’s Report**

Supt. McClain was not able to attend the November 18, 2009 Board meeting.

6. **APPROVAL OF MINUTES**

Motion to approve Minutes of the following Board Meeting:

- Minutes of Regular Board Meeting of September 30, 2009
- Minutes of Regular Board Meeting of November 18, 2009

Motion Rodriguez

Second McDowell

Unanimous

6.1 **APPROVAL OF CONSENT ITEMS**

Amendment to the Consent Agenda:

Items 10.4 and 11.1 were pulled from the Consent Agenda.

Motion to approve Consent Items *7.1, *10.1 - *10.3 and *10.5 - *10.9

Motion Rodriguez

Second Perkins

Unanimous

Pursuant to amendments to the Agenda, Item 11.1 occurred at this time.

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7. CURRICULUM & INSTRUCTION

8. ADMINISTRATION AND POLICY

8.1 **Board Approval to Hold the Regular Board Meeting and 2009 Organizational Meeting on December 9, 2009**

Motion to Hold the Regular Board Meeting and 2009 Organizational Meeting on December 9, 2009.

Motion Rodriguez

Second Easton

Unanimous

8.2 **1st Reading of Proposed Board Meeting Dates and Locations for 2010**

The Board asked staff to confirm that the meetings do not occur during Parent/Teacher Conference Week.

8.3 **Recommendation to Consider Nominations for the California School Boards Association (CSBA) Delegate Assembly**

Public Input

- *Paula Intravaia*, DMUSD teacher, on behalf of the art and music teacher she recommended a Board Member listen to Dan Pink, author of *A Whole New Mind*, talk at the CSBA Conference.

Board members are to contact Superintendent McClain if they are interested in being nominated as a delegate to the CSBA.

8.4 **Update, Strategic Planning Report**

Assistant Superintendent, Instructional Services, Holly McClurg, reported that the staff, teachers, and community have been given the opportunity to provide input on curriculum, instruction, assessment, special education, technology, media, school climate and parent & community involvement. Presentation of the Strategic Plan is scheduled for the December 9, 2009 Board meeting.

8.5 **Reminder of Upcoming Events**

(Presented for information only.)

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9. OPERATIONS AND FACILITIES

9.1 Update, Demographic Study

Darleen Nadlonek, Human Resources Technician, stated that due to research not being completed at this time, the recommendation from staff will be presented at the December 9, 2009 Board meeting.

Timed Item: 6:30 p.m.

9.2 Update, New District Office Space, Timeline for Relocation of District Office

Director of Maintenance & Operations, Randy Wheaton, reported that to accommodate certain needs of the District, the goal for moving the District Office from it's current location is December 2010.

Member Rodriguez introduced commercial real estate brokers, Chuck Wasker and Mark Kagan, with whom she is working to identify existing properties for a new District Office facility. Mr. Wasker and Mr. Kagan expressed willingness to work parallel to the 7/11 Committee to explore potential properties for a new District Office. Upon direction by the Board and with a Letter of Intent from the Board, Mr. Kagan and Mr. Wasker will solicit owners in an effort to identify a property that will meet the requirements for a new District Office.

Mr. Kagan and Mr. Wasker reported that, except for new foreclosures and owners being ready to entertain a sincere offer, the real estate market has not changed significantly in the last six months.

Public Comment

- *Renee Kalt*, DMUSD parent, spoke in support of the 7/11 Committee's, Proposal B.

Board Discussion

Board President White read an email from the 7/11 Committee notifying the Board that the 7/11 Committee will not be ready to present final proposals to the Board on December 9, 2009 and will present the final proposals at the January 2010 meeting.

The Board asked clarifying questions and directed realtors to move forward in identifying properties that meet the needs of the District and look forward to hearing about potential properties at the January Board meeting.

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The Board requested the facilities timeline include moving over break, the amount of time needed to plan, and to investigate and report on the potential of sharing maintenance and operations with other government entities, i.e. The City of Del Mar.

Timed Item: 7:30 p.m.

9.3 Update, Health Compliance

District Nurses Lori Smiley and Jennifer Fulston provided an update on the monitoring and communication with the Public Health Department about possible H1N1 in the schools. The District is following the guidelines provided by the Public Health Department. The DMUSD Health Techs are monitoring symptoms of ill students. The absentee phone line is asking parents to give the specific symptoms when their child is out ill. The District has additional resource information on the website. A procedure is in place for prompt reporting of a classroom that needs additional cleaning and sanitizing. Director of Maintenance & Operations, Randy Wheaton, reported on M&O procedures for disinfecting classrooms. DMUSD has verified only two schools with clusters (5 students or 20% of a classroom), which necessitated sending a parent letter. There are currently no plans in place to provide a flu vaccine clinic.

The Board asked clarifying questions and expressed interest in receiving more information on providing a vaccination clinic and how it is administered.

9.4 Costs Associated with Preparing Del Mar Hills Academy PAC for Board Meetings

(Presented for information only.)

To assist in planning the new District Office the Board was provided with information on the costs associated with preparing the PAC at Del Mar Hills Academy for a Board meeting

10. BUSINESS AND FINANCE

10.4 Approval of Agreement Between the Del Mar Union School District and Atkinson, Andelson, Loya, Ruud & Romo to Provide Legal Services

The Board asked staff to consider using legal services of firms with the lowest fee schedule, while still receiving the expertise needed for a particular subject area.

Motion to approve the Agreement Between the Del Mar Union School District and Atkinson, Andelson, Loya, Ruud & Romo to Provide Legal Services.

Motion White

Second Perkins

Unanimous

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10.10 Fiscal Report – Property Taxes Could Fall in 2010-2011

Assistant Superintendent, Business Services, Dena Whittington, provided the Board with a Fiscal Report with information regarding the possible fall in property taxes. The district may begin to see a drop in taxes in the 2009/2010 school year.

The Board and Asst. Supt. Whittington reminded everyone that the current budget has 0% increase in property taxes and there is a possibility the property taxes could actually drop.

10.11 Budget Reduction Areas Under Consideration for the Fiscal Year 2009-2010 and Future Years

Assistant Superintendent, Business Services, Dena Whittington, is currently in the process of reformatting the document outlining the budget reduction areas. Presentation of the document is scheduled for the December 9, 2009 Board meeting.

The Board requested staff to bring back an update on the estimated cost savings in closing a school. The Board also asked for confirmation on whether or not the district increased spending by \$1 million.

Public Input

- *Heidi Niehart*, DMUSD parent, urged the Board to make a long-term fiscal plan.
- *Beth Westberg*, DMUSD parent, addressed the Board in exploring cost savings and requested the Board form a Strategic Planning Task Force for financial planning.

10.12 2009-2010 San Diego County Office of Education Oversight Letter Regarding 2008-2009 Unaudited Actuals

(Presented for information only.)

The Board asked clarifying questions which were responded to by Assistant Superintendent, Business Services, Dena Whittington.

10.13 Proposed Budget Workshop

In light of the uncertainties of California's budget crisis, staff asked for the Board's interest in scheduling a Board workshop to focus on developing financial solutions for the District. The Board agreed to hold a workshop in January 2010.

The Board and staff agreed to bring this item back in December to get feedback from the Board on items needed to be prepared for the January workshop.

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10.14 **Update, 2009/2010 Monthly Budget**

(Presented for information only.)

Assistant Superintendent, Business Services, Dena Whittington, updated the Board on the revenue in property taxes and responded to Board questions.

At Board President White's request item 11.2 was discussed at this point in the meeting.

10.15 **Board Approval, Collective Bargaining Disclosure Statement**

The Board expressed their appreciation to the DMCTA for negotiating cooperatively with the District in these challenging economic times.

Motion to approve Collective Bargaining Disclosure Statement

Motion Easton

Second McDowell

Unanimous

11. PERSONNEL

Motion to extend the time for public comment on item 11.1

Motion McDowell

Second Perkins

Unanimous

11.1 **Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status**

Public Input

- *Karen Holty*, Administrative Assistant, Ocean Air, expressed the sentiments of the Ocean Air staff in the departure of Gary Wilson.
- *Jeff Bales*, DMUSD teacher, expressed concerns on the number of and the reasons why experienced administrators are leaving the DMUSD.
- *Betsy Mackey*, DMUSD parent, expressed concerns on the number of and the reasons why experienced administrators are leaving the DMUSD and the Board being held accountable.
- *Evan Sorem*, DMUSD parent, expressed concerns on the number of and the reasons why experienced administrators are leaving the DMUSD and the future of the district.
- *Noelle Gately*, DMUSD parent, addressed the Board about accusations made against the Board; Board Bylaw 9005, Governance Standards, and the plan for a new principal at Ocean Air.

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- *Meg Jackson*, DMUSD teacher, expressed concerns on the number of and the reasons why experienced administrators are leaving the DMUSD and the lack of respect shown by the Board.
- *Enrique Lopez Calva*, DMUSD parent, expressed the feeling of uncertainty and anxiety in the District.
- *Scott Wooden*, DMUSD parent, expressed disappointment in the actions by the Board of Trustees.

Board President White outlined the process for hiring a new principal, including receiving input from staff, parents and community, forming an Interview Committee for first round interviews, conducting second round interviews with administrators and a Board member to be followed by a recommendation being made to the Board of Trustees.

Public Input

- *April Barduson*, former DMUSD parent, addressed the Board regarding the dedication and leadership shown by Gary Wilson.

Motion to approve Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status

Motion White

Second Easton

Carried

Ayes 4 (Members Easton, McDowell, Perkins, White)

Noes 1 (Member Rodriguez)

Board President White reminded the audience that the Board and staff valued the input of the community and would continue to support this historic practice of reaching out to the community for their input in selecting the new principal for Ocean Air School.

11.2 Board Approval of Modifications to the Collective Bargaining Agreement Between the Del Mar California Teachers Association and the Del Mar Union School District

Public Input

- *David Skinner*, DMCTA President, reported that all sites voted and the membership passed the Agreement with the modifications agreed upon. Mr. Skinner will deliver the letter of ratification to the District Office no later than Friday, November 20, 2009.

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Assistant Superintendent, Business Services, Dena Whittington confirmed that the modification in District's health and welfare benefits applies to all DMUSD benefited employees.

On behalf of the entire Board, Board President White thanked the DMCTA for their efforts on behalf of all students in the District.

Motion to approve Modifications to the Collective Bargaining Agreement Between the Del Mar California Teachers Association and the Del Mar Union School District

Motion Easton
Second McDowell
Unanimous

12. ARTICLES OF INTEREST

There were no articles of interest presented.

13. ITEMS FOR THE DECEMBER 9, 2009 BOARD MEETING

- Organizational Meeting
- First Reading, 2010-2011 School Year Calendar Report
- Board Approval, 2009/2010 School Site Plans
- Board Approval, Memo of Understanding with Alpine Union School District and Dehesa Elementary School District to form a Consortium for Title III – Limited English Proficient Funds 1st Reading of Proposed Board Meeting Dates and Locations for 2010
- Public Request: Strategic Planning Task Force, Financial Plan
- Recommendation to Consider Nominations for the California School Boards Association (CSBA) Delegate Assembly
- New District Office Space, Timeline for Relocation of District Office
- Possibility of sharing M&O facilities with the City of Del Mar
- Feasibility of providing a vaccination clinic and administration (H1N1 Update)
- Update on staff's educational achievements
- Timeline for moving childcare facilities
- Recognition of Marilyn Wyman's retirement
- Posting emails vs. correspondence on the website
- Report, CSBA Conference
- Update, Child Care Facility at Ocean Air and District Officer Facility
- Update, Early Childhood
- Property Tax Update
- Revisit ESC funding for prep time (January Regular Meeting)

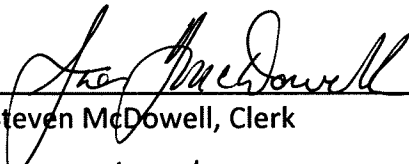
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ADJOURNMENT

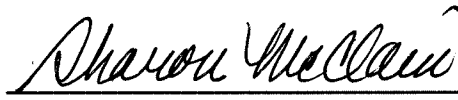
There being no further business to come before the Board, there was a
Motion to Adjourn at 9:28 p.m.

Motion Rodriguez
Second Perkins
Unanimous



Steven McDowell, Clerk
12/14/2009

Date



Sharon McClain, Superintendent
12/14/09

Date