



DEL MAR

UNION SCHOOL DISTRICT

Mission Statement

Supported by an involved community, an outstanding staff, and a shared vision for academic excellence, the Del Mar Union School District is committed to providing a rigorous, inspiring, and nurturing education program that is continually evolving to develop well-rounded individuals who embrace learning for life and who are prepared to meet the challenges of the future.

We believe that...

- Every individual has worth
- Individuals deserve the opportunity to reach their potential
- Learning is a life-long process
- Everyone has the right to be safe
- Everyone can make a difference
- Individuals and communities have responsibilities to each other
- The uniqueness of individuals enriches the community

We believe in...

- Honesty and integrity
- Treating others with respect
- The principles of Democracy

www.dmusd.org

Board of Trustees

Dr. Annette Easton
Steven McDowell
Doug Perkins
Comischell Rodriguez
Katherine White



Superintendent

Dr. Sharon McClain

DEL MAR UNION SCHOOL DISTRICT

Board of Trustees Regular Board Meeting

November 18, 2009
Closed Session: 4:00 p.m.
Open Session: 5:45 p.m.

Del Mar Hills Academy
14085 Mango Drive
Del Mar, CA 92014

*Welcome to the monthly meeting of the
Del Mar Union School District Board of Trustees. . .*

Public Inspection of Documents

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the board meeting are available for inspection at the Del Mar Union School District, 225 9th St. Del Mar, CA 92014.

Hearing of the Public

Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to 3 minutes per person, per topic. If you wish to speak, complete a card (located at the sign-in desk) and present it to the Secretary of the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may (1) acknowledge receipt of the information, (2) refer to staff for further study; or (3) refer the matter to the next agenda.

Consent Calendar

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the consent items.

To address an item on the Consent Calendar, please follow the procedure described under Hearing of the Public.

Closed Session

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations.

Cell Phones/Pagers

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

Assistance With Meeting

In compliance with the Americans With Disabilities Act and AB-3035, if you require special assistance to participate in this meeting, please contact the Superintendent at (858) 755-9301 at least 24 hours prior to the start of the meeting to enable the District to make reasonable arrangements.

ORGANIZATIONAL BUSINESS

CALL TO ORDER

PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

Adjournment into Closed Session

Motion ____ Second ____ Ayes ____ Nays ____
Time

CLOSED SESSION – 4:00 P.M.

- 1.1 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: Sharon McClain, Superintendent; Employee Organization: Del Mar California Teachers Association
- 1.2 **Conference with Legal Counsel – Potential Litigation** (Government Code section 54957) Name of Case: One case
- 1.3 **Public Employment Appointment/Employment**: Title: Principal (G.C. 54957)

Adjournment of Closed Session

Motion ____ Second ____ Ayes ____ Nays ____
Time

RECONVENE OPEN SESSION – 5:45 P.M.

REPORT OF ACTION TAKEN IN CLOSED SESSION

1.0 FLAG SALUTE

2.0 STUDENT RECOGNITION – DEL MAR HEIGHTS

1

3.0 APPROVAL OF THE AGENDA

Motion ____ Second ____ Ayes ____ Nays ____

4.0 CORRESPONDENCE/COMMUNICATIONS

- 4.1 Correspondence:
- 4.2 Public Input:

5.0 REPORTS, RECOGNITIONS AND HEARINGS

5.1 **Staff Recognition**

2

Employees of the Month for November/December 2009:
Ashley Falls – Gerardo Hernandez, Custodian
Carmel Del Mar – Janet Wolfertz, Tech Teacher
Del Mar Heights – Tracy Polivka, Kindergarten Teacher
Del Mar Hills – Sandra Martinez, RSP Teacher
Ocean Air – Meg Jackson, Kindergarten Teacher
Sage Canyon – Jodi Lack, 1st grade Teacher
Sycamore Ridge – Chris Ray, Custodian
Torrey Hills – Jessica Scott, 6th Grade Teacher

5.2 **Report**

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DMCTA Report: David Skinner, DMCTA President, Carmel Del Mar Teacher

5.3	<u>Report</u> DMSEF Report: Chris Stevenson, DMSEF President	4
5.4	<u>Report</u> PTA Report: Brittan Bliss, Ocean Air PTA President	5
5.5	<u>Report</u> Monthly Staff Development, Travel & Conference Update	6-7
5.6	<u>Report</u> Board Report/Comments	
5.7	<u>Report</u> Superintendent's Report	

BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

6.0 APPROVAL OF THE MINUTES

Minutes of Regular Board Meeting of September 30, 2009
 Minutes of Regular Board Meeting of October 28, 2009

Motion ____ *Second* ____ *Ayes* ____ *Nays* ____

6.1 CONSENT ITEMS

Approval of Consent Items

Agenda items preceded by an asterisk (*) compose the Consent Agenda, and unless removed at the request of a board member, will be approved by the Board as a group

*7.1	Board Approval, Curriculum and Instruction Leadership Symposium	8
*10.1	Board Approval and Acceptance of Donations to the Del Mar Union School District	25
*10.2	Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements	26-34
*10.3	Board Ratification of Site Performance Agreements	35
*10.4	Approval of Agreement Between the Del Mar Union School District and Atkinson, Andelson, Loya, Ruud & Romo to Provide Legal Services	36-37
*10.5	Approval of Agreement Between the Del Mar Union School District and Stutz Artiano Shinoff & Holtz for Legal Services	38
*10.6	Approval of Agreement Between the Del Mar Union School District and A+ Educators	39
*10.7	Approval of Agreement Between the Del Mar Union School District and Geocon, Inc.	40
*10.8	Approval of Agreement Between the Del Mar Union School District And Sylvia Mende	41
*10.9	Approval of Agreement Between the Del Mar Union School District and Coyne & Associates-A Psychology Group, Inc.	42
*11.1	Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status	30-33

7.0 CURRICULUM AND INSTRUCTION

8.0 ADMINISTRATION AND POLICY

8.1	Board Approval to Hold the Regular Board Meeting and 2009 Organizational Meeting on December 9, 2009	9
	<i>Motion ____ Second ____ Ayes ____ Nays ____</i>	
8.2	1st Reading of Proposed Board Meeting Dates and Locations for 2010	10
8.3	Recommendation to Consider Nominations for the California School Boards Association (CSBA) Delegate Assembly	11-17
8.4	Update, Strategic Planning Report	18
8.5	Reminder of Upcoming Events	19-20

9.0 OPERATIONS AND FACILITIES

9.1	Update, Demographic Study	21
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Time Item: 6:30 p.m.

9.2	Update, New District Office Space, Timeline for Relocation of District Office	22
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Time Item: 7:30 p.m.

9.3	Update, Health Compliance	23
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9.4	Costs Associated with Preparing Del Mar Hills Academy PAC for Board Meetings	24
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10.0 BUSINESS AND FINANCE

10.10	Fiscal Report – Property Taxes Could Fall in 2010-2011	43-46
10.11	Budget Reduction Areas Under Consideration for the Fiscal Year 2009-2010 and Future Years	47
10.12	2009-2010 San Diego County Office of Education Oversight Letter Regarding 2008-2009 Unaudited Actuals	48-49
10.13	Proposed Budget Workshop	50
10.14	Update, 2009/2010 Monthly Budget	51-67
10.15	Board Approval, Collective Bargaining Disclosure Statement	68-79
	<i>Motion ____ Second ____ Ayes ____ Nays ____</i>	

11.0 PERSONNEL

11.2	Board Approval of Modifications to the Collective Bargaining Agreement Between the Del Mar California Teachers Association and the Del Mar Union School District	84-85
	<i>Motion ____ Second ____ Ayes ____ Nays ____</i>	

12.0 ARTICLES OF INTEREST

None.

13.0 ITEMS FOR DECEMBER 2009 BOARD MEETING

- First Reading, 2010-2011 School Year Calendar
- Update, Child Care Facility at Ocean Air and District Office Facility
- Board Approval, 2009/2010 School Site Plans

- Board Approval, Memo of Understanding with Alpine Union School District and Dehesa Elementary School District to form a Consortium for Title III – Limited English Proficient Funds
- Update, Early Childhood Education Program Business Plan
- H1N1 Update
- Request from community: Strategic Planning Task Force, Financial Planning

ADJOURNMENT OF MEETING.....

Motion ____ *Second* ____ *Ayes* ____ *Nays* ____

_____ **Time**

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Regular Board Meeting

September 30, 2009

Closed Session: 3:30 p.m.

Open Session: 5:40 p.m.

Del Mar Hills Academy
14085 Mango Drive, Del Mar, CA 92014

Board President White called the Regular Board Meeting to order at 3:35 p.m.

PUBLIC INPUT ON CLOSED SESSION ITEMS:

There was no public comment.

Adjourned to Closed Session at 3:40 p.m.

ADJOURNMENT OF CLOSED SESSION

RECONVENE OPEN SESSION

Board President White welcomed staff, parents and community members to the Regular Board Meeting of the Board of Trustees.

The Board met in Closed Session from 3:59 to 5:42 p.m. to discuss:

- 1.1 Conference with Legal Counsel – Existing Litigation (Government Code section 54956.9(a); Name of Case: One case)
- 1.2 Conference with Legal Counsel – Anticipated Litigation (Government Code section 54956.9(b); Name of Case: One case)
- 1.3 Conference with Labor Negotiator (G.C. 54957.6) Agency Designated Representatives: Sharon McClain, Superintendent; Employee Organization: Del Mar California Teachers Association

REPORT OF ACTION TAKEN IN CLOSED SESSION:

Board President White reported the Board took no action in Closed Session.

1. CALL TO ORDER

Board President White called to order the Open Session of the Regular Board Meeting of the Del Mar Union School District, Board of Trustees at 6:04 p.m.

Official Minutes, Regular Board Meeting • September 30, 2009

A detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

PLEDGE OF ALLEGIANCE

Dr. Peg LaRose, Principal, Sage Canyon School, led Board members and guests in the Pledge of Allegiance.

ROLL CALL

Members Present (5): Katherine White, President of the Board
Steven McDowell, Clerk of the Board
Annette Easton
Doug Perkins
Comischell Rodriguez

Members Absent: None

Administrators Present: Sharon McClain, Superintendent
Dena Whittington, Assistant Superintendent, Business Services
Holly McClurg, Assistant Superintendent, Instructional Services
Sheila Weinberg, Director of Pupil Services
Randy Wheaton, Director of Maintenance & Operations
Mike Casey, Director of Technology
Charlene Komosinski, Director of Child Care/After School Programs
Katie Shanahan, Coordinator State & Federal Projects
Darlene Nadlonek, Personnel Technician

Principals Present: Peg LaRose, Principal, Sage Canyon
Ryan Stanley, Assistant Principal, Sage Canyon

DMUSD Staff Present: Sandy Johnson, Michelle Beeson, Bill Porter

Others Present: Approximately 36+ community members were present.

2. **STUDENT RECOGNITION.**— Student Recognition will resume October 2009.

3. **APPROVAL OF AGENDA**

Amendments to the Agenda

Move item 11.3 to follow item 8.5

Move items 9.1 and 9.2 before item 8.3

Motion to Approve Agenda, as amended

Motion Rodriguez

Second Perkins

Unanimous

Official Minutes, Regular Board Meeting • September 30, 2009

A detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

4. CORRESPONDENCE/COMMUNICATION

4.1 Correspondence

- None

4.2 Public Comment (for items not on the Agenda)

- Martha Cox addressed the Board to comment on the Board's lack of focus, unproductive nit-picking, chaotic discussions, lack of decision making, and the assessment of space requirements performed during Dr. Easton's tenure.

5. REPORTS, RECOGNITIONS AND HEARINGS

5.1 Staff Recognition

Employees of the Month for September 2009:
Ashley Falls – Geraldo Hernandez, Night Custodian
Carmel Del Mar – Lorrie Lewis, Instructional Aide
Del Mar Heights – Dana Arnold, Office Assistant
Del Mar Hills – Carlos Ramirez, School Plant Manager
Ocean Air – Lillian Rutledge, Library Specialist
Sage Canyon – Roseann Mirsaidi, Health Tech
Sycamore Ridge – Juan Rios, Night Custodian
Torrey Hills – Terri O'Brien, Library Media Specialist

5.2 Public Hearing

Public Hearing To Review Resolution 2009-22 Authorizing the Use of June 30, 2009 Restricted Ending Balances and 2009-2010 Categorical Funds

Board President White opened the Public Hearing at 6:13 p.m.

There were no comments from the public.

There being no further discussion, the Public Hearing was closed at 6:14 p.m. by Board President White.

5.2.1 Board Approval, Resolution 2009-22 Authorizing the Use of June 30, 2009 Restricted Ending Balances and 2009-2010 Categorical Funds

Motion to split the Categorical Funds 50/50 between the District and school sites.

Motion Easton

Second McDowell

Failed 2-3-0

Ayes (2): Members Easton, McDowell

Noes (3): Members Perkins, Rodriguez, White

BOARD DISCUSSION:

The Board discussed the fact that they had previously approved a 75/25 split of Categorical Funds between the District and school sites. The principals in attendance shared that the sites have been budgeting according to the 75/25 split and changing the split would further delay the availability of funds due to the School Sites Councils needing to reconvene to revise and approved the revised SIP budget.

Motion to approve Resolution 2009-22 Authorizing the Use of June 30, 2009 Restricted Ending Balances and 2009-2010 Categorical Funds, as written.

Motion White

Second Easton

Unanimous

5.3 DMCTA Report: David Skinner, DMCTA President, Carmel Del Mar Teacher

Mr. Skinner thanked Assistant Superintendent, Instructional Services, Holly McClurg, for her assistance, guidance and support with the new math adoption. Mr. Skinner commented on the outstanding API scores in Del Mar, which are a reflection of the outstanding staff in the Del Mar Union School District.

5.4 DMSEF Report: Chris Stevenson, DMSEF President

Ms. Stevenson reported that the community donated \$1.6 million last year and that \$2 million will be need to fund the ESC programs at their current level. To date, 10% of the \$2 million has been raised. The DMSEF needs to receive all donations before February 15, 2010. Upcoming events include the Annual Appeal and phon-a-thons. A check for \$19,000+ will be presented to the Board in October.

5.5 Report – Monthly Staff Development, Travel & Conference Update

(Presented for information only.)

5.6 Report – Opening of School –Site Reports 2009

Superintendent McClain thanked the principals for submitting the reports on the opening of school year at their school site. The Board expressed their appreciation and enjoyment in reading the reports each year.

5.7 Report Results of Spring 2009 Standardized Testing and Accountability Progress Report: Preliminary Academic Performance Index (API) Report • Adequate Yearly Progress (AYP), Katie Shanahan, Coordinator of State & Federal Projects and Holly McClurg, Assistant Superintendent, Instructional Services

Assistant Superintendent, Instructional Services, Holly McClurg, thanked and congratulated all staff and students for their incredible achievements in the DMUSD. Asst. Supt. McClurg and Coordinator of State & Federal Projects, Katie

Shanahan reported that overall, the longitudinal data shows that student achievement continues to be on a steady path of improvement. Performance highlights for 2009 include all sites meeting the NCLB Adequate Yearly Progress goals at all grade levels. The District also met all AYP goals. The District scored higher than the County of San Diego and the State of California in all areas: English Language Arts, Math and Science. The Del Mar Union School District once again exceeded all state and federal accountability requirements in 2009 and the API score at all school sites increased between 7 and 44 points with a District score of 960 which is far above the State API score of 740.

Asst. Supt. McClurg and Ms. Shanahan concluded by reporting:

- District-wide, students are performing proficient or advanced in English Language Art, which increased from 88% in 2008 to 91% in 2009.
- District-wide, students are performing at proficient or advanced in Math, which increased from 89% in 2008 to 91% in 2009.
- The percentage of students performing at the advanced level increased in 9 of 11 areas.

The Board requested more information on students performing below proficient, as well as all subgroups, be included in the report in the future.

5.8 Report – Board Reports/Comments

Member Perkins:

- No September report.

Member Rodriguez:

- acknowledged the role parents play in the high student achievement in the DMUSD.
- attended a meeting at the Solana Beach School District to listen to Dan McAllister, San Diego County Treasurer/Tax Collector

Member Easton:

- thanked the management team and teachers for their hard work in Negotiations.

Member McDowell:

- attended a meeting at the Solana Beach School District to listen to Dan McAllister, San Diego County Treasurer/Tax Collector.

Member White:

- expressed her appreciation to the staff and teachers participating in Negotiations
- expressed her appreciation to the students, parents, teachers, and staff for all the work and dedication put forth in the interest of students.
- attended Masters in Governance on Human Resources.

5.9 **Report – Superintendent’s Report**

Superintendent McClain:

- meets with PTA Presidents next week and will schedule the PTA reports for the Board meetings.
- sent a thank you letter to Jake’s Del Mar expressing appreciation for the many contributions to the DMUSD.
- thanked the DMCTA for their good work with staff in Negotiations.
- expressed how proud she is of the DMUSD API scores.
- State Asst. Supt. McClurg will be visiting all sites during the next couple of week.
- attended Masters in Governance on Human Resources with Members McDowell, Rodriguez and White
- reported the next edition of School News is coming soon with lots of pictures
- attended a meeting at the Solana Beach School District to listen to Dan McAllister, San Diego County Treasurer/Tax Collector.
- Is looking forward to attending “A Salute to Teachers” on Saturday, Oct. 10 to honor Jim Gianola, DMUSD Teacher of the Year.

6. **APPROVAL OF MINUTES**

At Board request, the Minutes of the Regular Board Meeting of August 26, 2009 were pulled from approval.

Motion to approve the Minutes of the following:

- Minutes of Special Board Meeting of August 21, 2009
- Minutes of Special Board Meeting of September 1, 2009
- Minutes of Special Board Meeting of September 10, 2009
- Minutes of Special Board Meeting of September 16, 2009

Motion Rodriguez

Second Perkins

Unanimous

6.1 **APPROVAL OF CONSENT ITEMS**

The Board requested to have items *8.9 and *10.11 pulled from Consent:

Motion to approve Consent Items *7.3, *8.1, *8.2, *8.6, *8.8, *8.10, *8.11, *10.1-10.10 and *11.1, *11.6, *11.7

Motion Rodriguez

Second Perkins

Unanimous

7. CURRICULUM & INSTRUCTION

7.1 Board Approval, Purchase of Data Director, a Student Assessment Management System

Superintendent McClain stated that staff would like an opportunity to present the program and its capabilities. The Board requested to receive information on the hard costs and how the program will benefit students.

7.2 2008/2009 Annual Wellness Committee Report

Director of Pupil Services, Sheila Weinberg reported the purpose of the Wellness Committee is to review policy and provide information to enhance student wellness. The Wellness Committee met during the 2008-2009 school year to review and revise goals and objectives. The committee discussed various ways to disseminate information to parents and staff via the District's website and the "First Day Packet" sent home to parents the first day of the new school year.

7.4 Board Approval, Resolution 2009-22 Authorizing the Use of June 30, 2009 Restricted Ending Balances and 2009-2010 Categorical Funds

See item 5.2.1 above.

Pursuant to amendments to the Agenda, Item 9.1 was discussed at this point.

8. ADMINISTRATION AND POLICY

8.3 Board Approval, Proposal for Restructuring of Cabinet Level Positions for 2009/2010

Superintendent McClain presented a restructured Organizational Chart, which is projected to reduce district expenses. The reorganization is recommended for one year and would result in a savings projection of approximately \$131,000.

The Board expressed its appreciation for the staff's creative ways of thinking to reduce expenses. The Board stated its desire to fill the position of Assistant Superintendent, Human Resources with a fulltime employee. The Board stated that by not filling the position of Assistant Superintendent, Human Resources, the district may be in jeopardy and that they would like the position filled before the end of the school year.

The Board asked clarifying questions regarding the legalities of hiring and posting jobs, competitive salaries and the timeline for filling the position.

Motion to move the position of Director of Maintenance & Operations from Level 3 to Level 2 on the Classified Management Schedule.

Motion Rodriguez

Second White

Failed 2-3-0

Ayes (1): Member Rodriguez, White

Noes (4): Members Easton, McDowell, Perkins

The Board directed staff to bring the Organizational Chart, job descriptions and salary schedules to a future Board meeting as a complete package.

Motion to approve the hire of an Administrative Assistant, Business Services including support for Maintenance & Operations.

Motion Rodriguez

Second White

Carried 3-2-0

Ayes (3): Member McDowell, Rodriguez, White

Noes (2): Members Easton, Perkins

8.4 Update, 2009/2010 Student Enrollment and Certificated Staffing

Darlene Nadlonek, Personnel Technician, presented a comparison of enrollment and staffing projections on March 25, 2009 to the actual numbers on September 18, 2009.

The Board requested a comparison of the projected versus actual sections.

8.5 Update, 2009/2010 Intradistrict Transfer Requests

Director of Pupil Services, Sheila Weinberg presented a report on the 2009/2010 intradistrict transfer requests totaling 220. Director Weinberg will present a detailed breakdown of intradistrict transfers at a future Board meeting

Pursuant to amendments to the Agenda, Item 11.3 was discussed at this point.

8.7 Board Approval, Proposal: District Strategic Plan Report with Recommendations for 2009/2010 School Year based on Data and Evaluation

Superintendent McClain reported on the content to be included in the District Strategic Plan for the 2009/2010 school year, which will be a five-year living document and include the following:

- Enrollment and Demographics
- Evaluation and Achievement
- District resources
- Strategic Plan Report: Beliefs, Appraisals, Goals and Recommended Actions for 2009/2010

The Board asked clarifying questions and directed staff to continue collaborating with staff, parents and community.

Superintendent McClain asked for Board approval to move forward on the document and bringing the final document before the Board in approximately three months for final approval. The Superintendent requested a Board workshop for the Board to review the document and make recommendations.

8.9 First Reading & Approval, Revised Board Policy 0420: School Plans/Site Councils

Motion to approve the revision of Board Policy 0420: School Plans/Site Councils with an amendment to delete 'A' and keep 'C'.

Motion Easton

Second Rodriguez

Carried 4-0-1

Ayes (4): Member Easton, McDowell, Rodriguez, White

Noes (0):

Abstain: (1): Member Perkins

8.12 Board Approval, Resolution No. 2009-14, Senate Constitutional Amendment 6

The Board discussed the current status of Senate Constitutional Amendment 6.

8.13 Discussion, California School Boards Association Annual Conference, December 3-5, 2009, San Diego Convention Center

The Board discussed the benefits of attending the CSBA Annual Conference and Board members were asked to notify Superintendent McClain prior to the early registration date of November 6, 2009 if they plan to attend.

8.14 First Reading, New Board Policy 6145.8 Assemblies and Special Events

Superintendent McClain presented new Board Policy 6145.8 Assemblies and Special Events for a first reading.

The Board asked clarifying questions on current policy referred to when deciding to show or not to show an event such as President Obama's address to students.

Motion to extend the Regular Board Meeting of September 30, 2009 for an additional thirty minute period, not to extend beyond 11:00 p.m.

Motion White

Second Rodriguez

Carried 4-1-0

Ayes (4): Members McDowell, Perkins, Rodriguez, White

Noes (1): Member Easton

Abstain (0)

8.15 Reminder of Upcoming Events

(Presented for information only.)

9. OPERATIONS AND FACILITIES

9.1 Update, Child Care Facility at Ocean Air and District Office Facility, Frisco White

Frisco White Architect, Westburg + White reported on the progress of the Ocean Air Childcare facilities and District Office facilities. The facility is 3,000 square feet. Mr. White anticipates that the plan will go to the Department of State Architect in early December. Assuming timely approvals, construction on the facility could start during the summer 2010 with an estimated construction time of 7-8 months.

9.2 Board Approval, Space Requirements for District Office Facility

Frisco White Architect, Westburg + White recommended a generic floor plan be produced indicating the square footage requirement for each, which will be molded to accommodate the location selected.

The Board requested information regarding the ownership of all the DMUSD school sites.

PUBLIC COMMENT

- *Marybeth Norgren*, DMUSD parent, spoke in favor of all school sites be considered, whether or not there is a joint usage agreement, when determining a location for a new District Office and/or school closure.

9.3 Discussion/Board Approval, New District Office Facility, Purchase /Lease/Build

PUBLIC COMMENT

- *Beth Westburg*, DMUSD parent, spoke in favor of pursuing the purchase/lease/build of a new district office facility.

Motion to continue to pursue the option of purchasing or building of a new district office.

Motion Rodriguez

Second _____

Motion withdrawn.

The Board confirmed that the option to purchase and/or build a new District Office facility has remained an option. Continued work with the realtors is pending proposals by the 7/11 District Advisory Committee.

Superintendent McClain will arrange a meeting with the realtors currently working with the District on the relocation of the District Office.

9.4 Report, Update of Summer Work – 2009

(Presented for information only.)

9.5 Board Discussion/Direction, Joint Use Ownership & Provisions, Construction Funds, Funds Currently Collected

Superintendent McClain and staff are currently gathering information to include the following:

- property size of the school
- property size of fields and/or parks
- ownership of fields and/or parks
- areas of joint usage
- agreement describing joint use provisions
- what funds were used to construct the school
- funds currently being collected for the purpose construction (if any)
- agency in charge of the funds collection (if any)

The Board directed staff to include information on the parking ingress and egress; the square footage of the Encinitas and Solana Beach school district facilities; the number of portables including the age, and whether the DMUSD leases or owns the portables and at what cost; the construction funding, i.e. Mello Roos or CFDs.

10. BUSINESS AND FINANCE

10.11 Board Approval of Association Memberships and Dues for 2009-2010

Pulled from the Consent Agenda. There was no discussion.

10.12 2009/2010 San Diego County Office of Education Oversight Letter Regarding the 2009/2010 Adopted Budget

(Presented for information only.)

10.13 Update on Fundraising for 2009-2010 ESC Staffing

(Presented for information only.)

10.14 Update, Federal Stimulus Funds

(Presented for information only.)

10.15 Update, 2009/2010 Monthly Budget

(Presented for information only.)

PUBLIC COMMENT

Alice Schlesher, DMUSD parent, spoke in opposition to the teachers' 3% salary increase and any further increases.

10.16 List of Potential Budget Reductions under Consideration for the 2009/2010 School Year

(Presented for information only.)

PUBLIC COMMENT

- *Glenda Dean*, DMUUSD parent, spoke in opposition to closing a school and in favor of finding other cost savings measures.
- *Heidi Niehart*, DMUSD parent, spoke in favor of cost cutting measures that will not impact students.
- *Beth Westburg*, DMUSD parent, spoke in favor of cost cutting measures that will not impact students.

11. PERSONNEL

11.2 Board Approval, Recruit & Hire a Computer Repair Technician

Superintendent McClain stated that Director of Technology, Mike Casey, will postpone the request for approval of hiring a Computer Repair Technician in hopes that existing staff has the time and expertise to cover the responsibilities of a Computer Repair Technician.

11.3 Board Approval, K/1 Combination Class Support

Superintendent McClain recommended support for the K/1 combination class. Principals and teachers will be involved in a discussion on the kind of support that will best serve students.

PUBLIC COMMENT

- *Steve Rosenbaum*, DMUSD parent, spoke in favor of support for the K/1 classroom.
- *Julie Jacobs*: DMUSD parent, spoke in favor of support for the K/1 classroom.
- *Michelle Makosky*: DMUSD parent, spoke in favor of support for the K/1 classroom.
- *Nan Aposhian*: DMUSD teacher, expressed the need for support in her K/1 classroom.
- *Matt Zevin*: DMUSD parent, spoke in favor of support for the K/1 classroom.
- *Ed Rodriguez*: DMUSD parent, spoke in favor of support for the K/1 classroom.

Motion to approve K/1 Combination Class Support

Motion Rodriguez

Second Perkins

Unanimous

11.4 First Reading/Board Approval, New Job Description, Coordinator of Human Resources

No discussion.

11.5 First Reading/Board Approval, Updated Job Description, Director of Maintenance and Operations

No discussion.

12. ARTICLES OF INTEREST

There were no articles of interest.

13. ITEMS FOR THE OCTOBER 28, 2009 BOARD MEETING

- Board Approval, Del Mar Union School District's Uniform Complaint Quarterly Report for July 1 – September 30, 2009
- Board Approval, 2009/2010 Proposed School Site Classified Staffing Allocation
- Second Reading & Approval, Revised Job Description for Office/Child Nutrition Services Assistant
- Second Reading/Board Approval, Updated Job Description, Director of Maintenance and Operations

ADJOURNMENT

There being no further business to come before the Board, there was a Motion to Adjourn at 11:00 p.m.

Motion Rodriguez

Second Perkins

Unanimous

Steven McDowell, Clerk

Sharon McClain, Superintendent

Date

Date

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Regular Board Meeting

October 28, 2009

Closed Session: 3:00 p.m.

Open Session: 5:45 p.m.

Del Mar Hills Academy
14085 Mango Drive, Del Mar, CA 92014

Board President White called the Regular Board Meeting to order at 3:00 p.m.

PUBLIC INPUT ON THE CLOSED SESSION AGENDA

There was no input from the public.

Adjourned to Closed Session at 3:02 p.m.

RECONVENE OPEN SESSION

Board President White welcomed staff, parents and community members to the Regular Board Meeting of the Board of Trustees.

The Board met in Closed Session from 3:02 – 5:25 p.m. to discuss:

- 1.1 **Conference with Legal Counsel – Existing Litigation** (Government Code section 54956.9(a); Name of Case: One case)
- 1.2 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: Sharon McClain, Superintendent; Employee Organization: Del Mar California Teachers Association
- 1.3 **Conference with Legal Counsel – Potential Litigation** (Government Code section 54957) Name of Case: One case

REPORT OF ACTION TAKEN IN CLOSED SESSION:

In Closed Session at the October 28, 2009 Regular Board Meeting, the Board approved by a vote of 5-0 to settle case #60209 under state and federal special education laws.

CALL TO ORDER

Board President White called to order the Open Session of the Regular Board Meeting of the Del Mar Union School District, Board of Trustees, at 5:45p.m.

Official Minutes, Regular Board Meeting • October 28, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

1. PLEDGE OF ALLEGIANCE

Susan Fitzpatrick, Principal, Del Mar Hills Academy led Board members and guests in the Pledge of Allegiance.

ROLL CALL

Members Present (5): Katherine White, President of the Board
Steven McDowell, Clerk of the Board
Annette Easton
Doug Perkins
Comischell Rodriguez

Members Absent: None

Administrators Present: Sharon McClain, Superintendent
Dena Whittington, Assistant Superintendent, Business Services
Mike Casey, Director of Technology
Charlene Komosinski, Director of Child Care/After School Programs
Katie Shanahan, Coordinator State & Federal Projects
Darlene Nadlonek, Personnel Technician

Principals Present: Gary Wilson, Ocean Air
David Jones, Carmel Del Mar
Emily Disney, Sycamore Ridge
Wendy Wardlow, Del Mar Heights

DMUSD Staff Present: Lesa House, Abby Farricker, Heidi Niehart, Erik Bienke, Andrea Sleet, David Skinner, Sandy Johnson, Linda Tucker, Kathy Pechtimaldjian, Karina Greenway, Arah Allard, Eileen Randall, Becky Ross, Terri Alper, Leslie Johnson, Nancy Swanberg, Kathy Zack, Carol Braga, Patty Tyson, Karen Holty, Debbie Hanna, Bill Porter, Tanya Lubomudrov, Jodi Neilson, Ann Hoffman, Cindy Yamate, Marina Russo, Vicky Beauchane, Dana Arnold

Others Present: Approximately 43+ community members were present.

2. STUDENT RECOGNITION –

Del Mar Hills Academy 1st graders have been studying the weather in their classrooms, in music, in art, in technology, and in science. They performed two songs about the weather with Orff instrument accompaniment.

3. APPROVAL OF AGENDA

Motion to Approve Agenda

Motion Easton

Second Perkins

Unanimous

4. CORRESPONDENCE/COMMUNICATION

4.1 Correspondence

- The Board received letters from staff expressing appreciation for the Years of Service Awards presented at the DMUSD Welcome Back Meeting.

4.2 Public Comment (for items not on the Agenda)

- *Kelli Politoski*, DMUSD parent, addressed the Board regarding the lack of leadership and decision-making she has observed by the Board.

5. REPORTS, RECOGNITIONS AND HEARINGS

5.1 Staff Recognition – Employees of the Month for October 2009

Board President White thanked Jakes Del Mar for its continued support of the DMUSD Employees of the Month program by donating gift certificates for the honorees, as follows:

Employees of the Month for October 2009:

Ashley Falls – Kris Pike, 3rd Grade Teacher

Carmel Del Mar – Michelle Meckel, Librarian

Del Mar Heights – Rachel Johnson, Speech Pathologist

Del Mar Hills – Katherine Weidmann, 3rd Grade Teacher

Ocean Air – Daniel Rojas, Night Custodian

Sage Canyon – Sarah Raskin, 4th Grade Teacher

Sycamore Ridge – Veronica Jones, Kindergarten Teacher

Torrey Hills – Maren Paster, 2nd Grade Teacher

5.2 DMCTA Report: David Skinner, DMCTA President, Carmel Del Mar Teacher

Mr. Skinner stated there is a large, growing sense of disconnection and uneasiness between the staff and the School Board. He encouraged the Board to develop methods of being visible in the district to listen to the thoughts and concerns of staff.

5.3 DMSEF Report: Chris Stevenson, DMSEF President

Ms. Stevenson reported that the majority of schools have experienced a positive year-to-year growth rate in donations. The change to districtwide fundraising has not affected donations. The participation rate at all eight schools is less than 16%. The goal of the DMSEF is to achieve 100% participation rate before February 15, 2010, which is the fundraising deadline. The DMSEF is asking each family to donate \$800 per student, if possible. On Monday, November 16, 2009, the DMSEF is sponsoring the first annual districtwide phone-a-thon.

5.4 PTA Report: Shannon Cary, Sycamore Ridge PTA President

Ms. Cary thanked Principal Emily Disney for supporting the PTA. The PTA held the annual Stallion Stampede to celebrate back-to-school. The PTA has hosted Coffee with the Principal, participated in International Walk to School Day and Red Ribbon Week, which included a Parent Education Night. Approximately 125 entries have been received for the PTA's Reflections Program, and the PTA Book Fair raised \$6,000-7,000 for the library. The PTA also sponsored Dads and Donuts and a Radical Reptile Night for family fun. Everyone a Reader training sessions have been held, the Jog-a-thon is scheduled in January and the PTA's big fundraising event for the year will be held in March. All PTA Presidents met on October 6 with Superintendent McClain and discussed PTAs contributing towards scholarships for 6th grade camp.

5.5 Report – Monthly Staff Development, Travel & Conference Update

(Presented for information only.)

5.6 Report – Board Reports/Comments

Member Perkins:

- Did not have an October report.

Member Rodriguez:

- was not able to attend the Masters in Governance training due to illness.

Member Easton:

- attended the DMSEF Board Meeting.

Member McDowell:

- attended the Masters in Governance training.
- attended "A Salute to Teachers" honoring Jim Gianola, DMUSD Teacher of the Year.
- attended Ashley falls "Scare Night."
- attended the San Diego City Schools Budget Workshop.
- wished Nancy Jowell a Happy Retirement.

Member White:

- attended the Masters in Governance training.
- thanked teachers for parent/teacher conference week On behalf of entire board.

5.7 **Report – Superintendent’s Report**

Superintendent McClain:

- thanked Del Mar Hills Academy for the wonderful presentation of the 1st grade study of weather.
- thanked DMSEF for the work they are doing to support the DMUSD.
- recognized Katherine Weidmann, 3rd grade teacher, and Richard Conforme, Health Tech, Del Mar Hills Academy, for responding and administering CPR to aide an SDG&E employee who had collapsed.
- attended “A Salute to Teachers” to honor Jim Gianola, DMUSD Teacher of the Year.
- attended the Urban Superintendent Association of America Conference.
- staff is gathering information on Data Director, which is currently being used by the San Dieguito Union High School District and the neighboring feeder districts.
- announced the audio of the September 30, 2009 Board Meeting was inaudible due to technical problems.

6. **APPROVAL OF MINUTES**

Amendments to Minutes:

- Pull Minutes of Regular Board Meeting of September 30, 2009.

Motion to approve Minutes of the following Board Meetings:

- Minutes of Regular Board Meeting of August 26, 2009
- Minutes of Special Board Meeting of September 23, 2009
- Minutes of Special Board Meeting of September 29, 2009
- Minutes of Special Board Meeting of October 14, 2009
- Minutes of Special Board Meeting of October 19, 2009

Motion White

Second McDowell

Unanimous

6.1 **APPROVAL OF CONSENT ITEMS**

Amendment to the Consent Agenda:

Items 10.6, 10.7, 10.8 and 11.2 were pulled from the Consent Agenda.

Motion to approve Consent Items *7.1, *8.1, *10.1 - &10.5 , *11.1 and *11.3

Motion McDowell

Second Rodriguez

Unanimous

7. **CURRICULUM & INSTRUCTION**

Official Minutes, Regular Board Meeting • October 28, 2009

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8. ADMINISTRATION AND POLICY

8.2 Board Approval, 2009/2010 Proposed School Site Classified Staffing Allocation

Assistant Superintendent, Business Services, Dena Whittington, reviewed the revisions made to the Classified Staffing Allocation, consisting primarily of the number of sections, number of lunches served, rounding up of allocation factors for the health tech and library media specialist, and the inclusion of a district override column

Superintendent McClain shared input from the principals relative to the proposed classified staffing allocation, which included:

- safety & support for students is the highest priority.
- delaying the decision until after the work of the 7/11 Committee is complete and the Board has decided whether or not to close a school.
- giving principals flexibility in determining the number of hours distributed to classified office staff allocations.

Motion to waive the 20-minute time limit for public input on Item 8.2.

Motion Easton

Second Perkins

Unanimous

PUBLIC COMMENT

- *Karina Greenway*, DMUSD library media specialist, spoke on behalf of all librarians in opposition to reducing classified staff hours.
- *Michelle Meikel*, DMUSD library media specialist, spoke in opposition to reducing classified staff hours.
- *Maia Carlson*, Del Mar Hills Academy student, spoke about the classified staff at their school and how they help the students.
- *Riley Aiden*, Del Mar Hills Academy student, spoke about the classified staff at their school and how they help the students.
- *Melanie Carmosino*, DMUSD parent, presented a petition with 91 signatures and spoke in opposition to reducing the classified staff hours.
- *Mara Bickett*, DMUSD parent, spoke in opposition to reducing the classified staff hours.
- *Veronica Jones*, DMUSD teacher, spoke in opposition to reducing the classified staff hours.
- *Lesa House*, DMUSD Administrative Assistant, spoke in opposition to reducing the classified staff hours.
- *Debbie Hanna*, DMUSD teacher, praised the work of the Office Assistant at Sycamore Ridge and presented a letter in opposition to reducing the classified staff hours.

- *Ann Hoffman*, DMUSD Office Assistant, spoke in opposition to reducing the classified staff hours.
- *Carolyn Nydahn*, DMUSD parent, presented a petition with 141 signatures and spoke in opposition to reducing the classified staff hours.
- *Elizabeth Pragg*, DMUSD parent, spoke on behalf of Marybeth Norgren in opposition to reducing the classified staff hours.
- *Vanessa Black*, DMUSD parent, spoke in opposition to reducing the classified staff hours.
- *Julie Oh*, DMUSD parent, spoke in opposition to the current proposal for reducing classified staff hours.
- *Karen Holty*, DMUSD Administrative Assistant, spoke in opposition to reducing the classified staff hours.

Assistant Superintendent Whittington, shared input from classified staff regarding the proposed classified staffing allocation, including the responsibilities of a Health Tech and the number of office staff needed during school hours.

The Board asked for clarification on staffing playground supervision. The Principals in attendance explained that the playground supervision at each site varies, but is generally performed by certificated and classified staff along with noon-duty only employees, and childcare staff.

The Board directed staff to delay changes in the classified staffing allocations until the 2010/2011 school year, to have minimum staffing allocations determined for each school site, but affording principals the flexibility to assign over the minimum, and based on a criteria to be determined.

The Board directed staff to bring the Classified Staffing Allocation for the 2010/2011 school year back as part of the proposed budget and not as a "stand-alone" item.

8.3 Board Approval, Revised Proposal for Restructuring of Cabinet Level Positions for 2009/2010

Superintendent McClain reviewed the revised Organizational Chart and requested input from the Board regarding the hiring of an Assistant Superintendent, Human Resources.

PUBLIC COMMENT

- *David Skinner*, DMCTA President, on behalf of teachers, Mr. Skinner spoke in support of staff's recommendation to not hire an Assistant Superintendent, Human Resources, for the 2009/2010 school year.

After Board discussion, the Board directed staff to begin the search for an Assistant Superintendent, Human Resources, immediately, with a projected start date in early Spring.

8.4 Report, Current Progress on the District Strategic Plan Report with Recommendations for 2009/2010 School Year based on Data and Evaluation

Superintendent McClain presented an update on the District Strategic Plan, which currently includes enrollment and demographics; evaluation and achievement indicators; and district resources. The final section of the plan includes beliefs, appraisals, goals and recommended actions for 2009/2010. Principals will work with certificated and classified staff and parents at their individual sites to gather input for the final section. Superintendent McClain reported that the District is experiencing a savings by not holding two-days of Strategic Planning, as in the past.

The Board thanked staff for their work on the Strategic Planning Plan.

8.5 Second Reading/Board Approval, New Board Policy 6145.8 Assemblies and Special Events

Superintendent McClain presented Board Policy 6145.8, which addresses assemblies and special events.

After Board discussion, the policy was amended to include "*civic responsibility and/or*" in the first sentence after ". . . and special events should promote. . . .".

Motion to approve new Board Policy 6145.8 Assemblies and Special Events, as amended.

Motion Perkins

Second Rodriguez

Carried 3-2-0

Ayes 3: Members McDowell, Perkins, Rodriguez

Noes 2: Members Easton, White

Abstain 0

8.6 Update, 2009/2010 Student Enrollment and Certificated Staffing

Darlene Nadlonek, Human Resources Technician, presented an updated report on student enrollment and certificated staffing, showing a comparison of projected and actual enrollment and staffing numbers.

The Board asked clarifying questions and thanked staff for producing the information.

PUBLIC INPUT

- *Deborah Muns-Park*, DMUSD parent, feels the information being presented at this time is valuable but any updates to the forecast to the demographics data using the September actuals would probably not be usable to the 7/11 Committee due to the deadlines they are trying to make.

The Board discussed the past history and timing for performing a demographic study. The Board directed staff to present a recommendation for when the next demographic study should be performed and/or if current demographics statistics should be used for one more year.

8.7 Reminder of Upcoming Events

(Presented for information only.)

The Board directed staff to post the Board Visitation Schedule on the website.

9. OPERATIONS AND FACILITIES

9.1 Board Discussion, DMUSD Facility Overview

Assistant Superintendent, Business Services, Dena Whittington, presented property information on each school site including the square footage, acreage, number of rooms, student capacity, number of relocatables, joint use acreage (if applicable), number of parking stalls, construction financing, etc. Additional information is being gathered and will be presented to the Board at a future Board meeting.

The Board asked clarifying questions regarding Mello Roos, and restrictions, if any, on a Mello Roos site.

Timed Item 6:30 p.m.

9.2 Board Approval, District Office Draft Plan, Frisco White

Architect, Frisco White, Westberg + White, presented a footprint of space requirements for a new district office facility. Mr. White presented both a one-story and two-story plan with a total square footage of 20,000 square feet. The plan includes approximately 1,500 sq. ft. for future growth. The Maintenance & Operations Department is not included in the 20,000 square footage. The Maintenance & Operations Department would be a separate 4,300 square foot facility.

The Board asked clarifying questions relative to construction costs, square footage, existing building availability, tenant improvement costs, etc.

PUBLIC COMMENT

- *Heidi Niehart*, DMUSD parent, spoke in favor of purchasing land or an existing building for a new district office.
- *Gavin Hiest*, DMUSD parent, spoke on behalf of neighbors Molly & John Schneider, with concerns about the direction of the school district.
- *Melanie Carmosino*, DMUSD parent.
- *Martha Cox*, former DMUSD employee, spoke in support of a new District Office to support the needs of the District.
- *Doug Rafner*, DMUSD parent, spoke regarding the lack of and misinformation provided to the 7/11 Committee.
- *Vicki Huthison*, DMUSD parent, spoke in support of purchasing property for a new district office.
- *Linda Crawford*, former DMUSD Board member, spoke in support of purchasing property or an existing building for a new district facility.

The Board restated its desire to work with realtors to identify a piece of land or an existing building to relocate the District Office. The Board also requested staff pursue using a space planner to design a new district facility. Mr. White confirmed that as an architect he is also a space planner and that the square footage needs for the new district office have been researched and calculated.

Board Member Rodriguez volunteered to continue working with realtors and Mr. White to identify property or an existing building within the DMUSD for a new District Office facility.

The Board requested staff to bring more information to the November Board meeting regarding the need for the new District Office to include space that will accommodate Board meetings, staff development, etc.

Move to consider options for a new District facility ranging in size between 15,000 - 25,000 sq. ft. and also to work directly with the realtors, Frisco White, Dena Whittington and Randy Wheaton to identify property that will fit the District needs within the boundaries of the Del Mar Union School District.

Motion Rodriguez

Second Easton

Unanimous

Motion to direct the 7/11 Committee to consider a range of 15,000 - 25,000 sq. ft. when looking at existing facilities for a new District Office.

Motion Easton

Second Perkins

Unanimous

10. BUSINESS AND FINANCE

10.4 Board Approval of Resolution 2009-24, Resolution of the Board of Trustees of the Del Mar Union School District Relative to Conditions For and Receiving Class Size Reduction Program Funds

Assistant Superintendent, Business Services, Dena Whittington presented the annual resolution to receive class size reduction program funds and summarized the revision in class size reduction funding. The estimated funding for 2009-2010 is \$2,300,508.00. The actual funding will be determined by the number of students enrolled in grades K-3 when the second period enrollment is recorded in the spring of 2010. In the 2009/2010 fiscal year it is estimated that class size reduction funding from the state will be reduced by \$257,040.

Motion to approve Resolution 2009-24, Resolution of the Board of Trustees of the Del Mar Union School District

Motion Rodriguez

Second McDowell

Unanimous

10.6 Approval of Agreement Between the Del Mar Union School District and Atkinson, Andelson, Loya, Ruud & Romo to Provide Legal Services

The Board asked clarifying questions regarding the 3% increase in the hourly rate of the firm. Staff will confirm information regarding the firm's participation in the San Diego County Office of Education consortium and the fees associated with it. The Board directed staff to bring this back to the Board at a future Board meeting.

10.7 Board Approval, School Web Lockers – Digital Storage for Students and Teachers

Director of Technology, Mike Casey, summarized the benefits of web lockers. School Web Lockers will provide unlimited digital storage for students and teachers at the most cost effective price (\$1.00/year/student), in a secure environment. The Board directed staff to amend the contract to state that there will be no charge for a non-student user (teachers, administrative staff).

Motion to approve School Web Lockers – Digital Storage for Students and Teachers with the modification to the contract that non-students will be provided the service at no charge

Motion McDowell

Second White

Unanimous

10:27 p.m.

Motion to extend the meeting for a 30-minute period.

Motion McDowell

Second White

Unanimous

10.8 Board Approval, 2009/2010 Membership Dues, Urban Superintendent Association of America

Superintendent McClain presented a brief overview of the Urban Superintendent Association of America, representing six million students across the nation.

Motion to approve 2009/2010 Membership Dues, Urban Superintendent Association of America

Motion Rodriguez

Second McDowell

Carried 3-1-1

Ayes 3: Members McDowell, Perkins, Rodriguez

Noes 1: Member White

Abstain 1: Member Easton

10.9 Budget Reductions Areas Under Consideration for the 2009/2010 School Year

Assistant Superintendent, Business Services, Dena Whittington, reported that as new information is available the list would be updated. Staff is currently working on a new that will be presented to the Board at a future Board meeting.

10.10 Update, Fundraising 2009/2010 ESC Staffing

Assistant Superintendent, Business Services, Dena Whittington, reported 100% of corporate matches have been received and all contributions raised by the Del Mar Schools Education Foundation have been received by the Del Mar Union School District.

The Board asked clarifying questions regarding the receipt of corporate matches this year compared to last year and the receipt of funds after the deadline.

10.11 Update, 2009/2010 Monthly Budget

(Presented for information only.)

Assistant Superintendent, Business Services, Dena Whittington reported that the First Interim Report will be presented to the Board at the December 9, 2009 Board meeting.

11. PERSONNEL

11.2 Second Reading & Approval, Revised Job Description for Office/Child Nutrition Services Assistant

Due to the action taken on item 8.2, Classified Staffing Allocation, item 11.2 was pulled.

11.4 Board Approval, Revised Classified Management Salary Schedule

Assistant Superintendent, Business Services, Dena Whittington, explained that in revising the Organizational Chart it was discovered that the Director of Maintenance and Operations was placed on the incorrect range of the Classified Management Schedule.

The Board asked clarifying questions and Asst. Supt. Whittington confirmed the salary range is within the range of other districts for this position.

Motion to approve revised Classified Management Salary Schedule.

Motion Rodriguez

Second White

Unanimous

12. ARTICLES OF INTEREST

There were no articles of interest.

13. ITEMS FOR THE DECEMBER 9, 2009 BOARD MEETING

- First Reading, 2010-2011 School Year Calendar Report: Opening of School –Site
- Update, Child Care Facility at Ocean Air and District Office Facility
- Board Approval, 2009/2010 School Site Plans
- Update, Early Childhood Education Program Business Plan

ADJOURNMENT

There being no further business to come before the Board, there was a

Motion to Adjourn at 10:57 p.m.

Motion Easton

Second Rodriguez

Unanimous

Steven McDowell, Clerk

Sharon McClain, Superintendent

Date

Date

Official Minutes, Regular Board Meeting • October 28, 2009

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November 10, 2009

To: Board Members

From: Wendy Wardlow, Principal, Del Mar Heights School

Through: Dr. Sharon McClain, Superintendent

Subject: *Agenda Item 2.0*: Student Recognition – Del Mar Heights

All of the Extended Studies Programs at Del Mar Heights provide lessons to enhance student learning. At tonight's Board Meeting we will highlight Technology, Science, Library, Physical Education, Art, Music, and Spanish classes as they use enriched standards-based lessons to help to prepare students for learning and citizenship in the 21st Century.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

November 12, 2009

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 5.1: Staff Recognition – Employees of the Month

Jake's Del Mar is continuing its support of our educational program by honoring staff members each month who are recognized by their site or department as "Employees of the Month." Jake's provides honorees with a \$40.00 gift certificate.

Employees of the Month for November/December are:

Ashley Falls	Gerardo Hernandez, Custodian
Carmel Del Mar	Janet Wolfertz, Tech Teacher
Del Mar Heights	Tracy Polivka, Kindergarten Teacher
Del Mar Hills	Sandra Martinez, RSP Teacher
Ocean Air	Meg Jackson, Kindergarten Teacher
Sage Canyon	Jodi Lack, 1 st grade Teacher
Sycamore Ridge	Chris Ray, Custodian
Torrey Hills	Jessica Scott, 6 th Grade Teacher

RECOMMENDED: For information only. No action is required.

November 10, 2009

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 5.2: Report: DMCTA President, David Skinner

DMCTA President, David Skinner, will be present to give a brief report to the Board.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

November 10, 2009

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 5.3: Report: Del Mar Schools Education Foundation

DMSEF President, Chris Stevenson, will provide a brief report on DMSEF activities during the past month.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

November 10, 2009

To: Board Members
From: Sharon McClain, Superintendent
Subject: Agenda Item 5.4: Report: PTA

Britton Bliss, Ocean Air PTA President, will provide a brief report on the activities of the Ocean Air PTA.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

November 10, 2009

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 5.5: Report: Monthly Staff Development,
Travel/Conference Update

This agenda item provides a monthly update of Staff Development and Travel Conference Requests. The spreadsheet indicates the employee who has requested to attend professional training out of the District, the activity or conference title, the estimated expenditure and the funding source for the activity.

An updated report is included in all monthly board packets.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

DEL MAR UNION SCHOOL DISTRICT
Conference/Travel Request Report
Through: November 10, 2009

NAME	SITE	ACTIVITY TITLE/DESCRIPTION	DATE	COST (EST.) w/ SUB EXP.	FUNDING SOURCE
Holly McClurg	DO	Reading/Language Arts Adoption Tool Kit	11/17/09	\$95.00	GF, Curriculum
Charley Jacob	Child Care	Positive Discipline in After School: Better Behavior for Better Programs	10/28/09	\$35.00	Child Care Fund
Lauren Brown	Child Care	Positive Discipline in After School: Better Behavior for Better Programs	10/28/09	\$35.00	Child Care Fund
Brenna O'Callaghan	Child Care	Positive Discipline in After School: Better Behavior for Better Programs	10/28/09	\$35.00	Child Care Fund
Kevin Mitchell	Child Care	Positive Discipline in After School: Better Behavior for Better Programs	10/28/09	\$35.00	Child Care Fund
Heather Trust	Child Care	Positive Discipline in After School: Better Behavior for Better Programs	10/28/09	\$35.00	Child Care Fund
Christinia Ellett	Child Care	Positive Discipline in After School: Better Behavior for Better Programs	10/28/09	\$35.00	Child Care Fund
Allie True	Child Care	Positive Discipline in After School: Better Behavior for Better Programs	10/28/09	\$35.00	Child Care Fund
Syd Williams	Child Care	Positive Discipline in After School: Better Behavior for Better Programs	10/28/09	\$35.00	Child Care Fund
Roseann Reyes	Child Care	Positive Discipline in After School: Better Behavior for Better Programs	10/28/09	\$35.00	Child Care Fund
Amelia Hirsch	Child Care	Positive Discipline in After School: Better Behavior for Better Programs	10/28/09	\$35.00	Child Care Fund
Tamara Hanlon	Child Care	Positive Discipline in After School: Better Behavior for Better Programs	10/28/09	\$35.00	Child Care Fund
Janan Taovil	Child Care	Positive Discipline in After School: Better Behavior for Better Programs	10/28/09	\$35.00	Child Care Fund
Veronica Ramirez	Child Care	Positive Discipline in After School: Better Behavior for Better Programs	10/28/09	\$35.00	Child Care Fund
Eddie Moon	Child Care	Positive Discipline in After School: Better Behavior for Better Programs	10/28/09	\$35.00	Child Care Fund
Elizabeth Stanley	Child Care	Positive Discipline in After School: Better Behavior for Better Programs	10/28/09	\$35.00	Child Care Fund
Nadia Guvlekjian	Child Care	Positive Discipline in After School: Better Behavior for Better Programs	10/28/09	\$35.00	Child Care Fund
John So	Child Care	Positive Discipline in After School: Better Behavior for Better Programs	10/28/09	\$35.00	Child Care Fund
Leslie Yanagihara	Child Care	Positive Discipline in After School: Better Behavior for Better Programs	10/28/09	\$35.00	Child Care Fund
Kelsey Dumoff	Sycamore Ridge	Family Sciencwe Night Workshop	11/17/09	\$ 40.00	SIP

November 18, 2009

To: Board Members

From: Holly McClurg, Assistant Superintendent of Instructional Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *7.1: Board Approval, Curriculum and Instruction Leadership Symposium

The San Diego County Office of Education (SDCOE) has organized a region 9 team of administrators to attend the Curriculum and Instruction Leadership Symposium. A group of assistant superintendents and area administrators, led by Nancy Giberson, SDCOE assistant superintendent, is attending the Leadership Symposium and Holly McClurg has been invited to attend. The theme for the conference is “Dynamic Leadership for Sustainable Improvement: Building on our Assets.” This Leadership Symposium will support the work of the Instructional Services Department and the forward movement in DMUSD.

FISCAL IMPACT: **Cost:** \$995.00
Program or Department: School Improvement Block Grant
Is this a Restricted Program? Unrestricted (Flexible Categorical)
Was this expenditure anticipated in the adopted budget? Yes
Will this Program or Department be over budget after this expenditure? No

RECOMMENDED: The Superintendent recommends Board approval for Holly McClurg, Assistant Superintendent of Instructional Services, to attend the Curriculum and Instruction Leadership Symposium.

November 10, 2009

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Approval to Hold the Regular Board Meeting and 2008
Organizational Meeting on December 10, 2008

State Education Code requires that the Board adopt the date of the Annual Organizational Meeting at the Regular Board Meeting prior to the Organizational Meeting, which must be held between December 4 and December 18, 2009.

The date for the Organizational Meeting of the Board of Trustees of the Del Mar Union School District is proposed for December 9, 2009.

FISCAL IMPACT: None.

RECOMMENDED: The Superintendent recommends approval to hold the Regular Board Meeting and the 2010 Organizational Meeting on December 9, 2009.

November 10, 2009

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 8.2: 1st Reading of Proposed Board Meeting Dates and Location for 2010

The Administration has drafted a proposed calendar of Board Meeting dates for the year 2010. Adoption of the 2010 Board Meeting dates is scheduled for the Board's Annual Organizational Meeting, which is proposed for December 9, 2009 (Item 8.1). Whenever possible, the Administration recommends meeting on the fourth Wednesday of the month, which aligns with state and county fiscal reporting deadline requirements.

Proposed Board Meeting Dates For The Year 2010

Date	Day	Location
January 27, 2010	4 th Wednesday	Del Mar Hills Academy, PAC
February 24, 2010	4 th Wednesday	Del Mar Hills Academy, PAC
March 24, 2010	4 th Wednesday	Del Mar Hills Academy, PAC
April 28, 2010	4 th Wednesday	Del Mar Hills Academy, PAC
May 26, 2010	4 th Wednesday	Del Mar Hills Academy, PAC
June 23, 2010	4 th Wednesday	Del Mar Hills Academy, PAC
July 28, 2010	4 th Wednesday	Del Mar Hills Academy, PAC
August 25, 2010	4 th Wednesday	Del Mar Hills Academy, PAC
September 22, 2010	4 th Wednesday	Del Mar Hills Academy, PAC
October 27, 2010	4 th Wednesday	Del Mar Hills Academy, PAC
November 17, 2010	3 rd Wednesday	Del Mar Hills Academy, PAC
*December 15, 2010	3 rd Wednesday	Del Mar Hills Academy, PAC

*The official approval of this date occurs at the November 2010 Board Meeting in preparation for the Organizational Meeting in December.

The administration also recommends that the Board hold the meetings of the 2010 calendar year in the Performing Arts Center (PAC) at the Del Mar Hills Academy. The administration also recommends continuation of the 5:45 p.m. start time for regular Board meetings the 5:40 p.m. start time for the monthly CFD meetings. This item will return next month for final Board approval of these meeting dates.

RECOMMENDED: For information only. No action required.

November 10, 2009

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 8.3: Recommendation to Consider Nominations for the California School Boards Association (CSBA) Delegate Assembly

Each year the California School Boards Association (CSBA) conducts nomination procedures for representatives to CSBA's Delegate Assembly.

The DMUSD pays dues to belong to the California School Board Association, which is governed by an Executive Director and the CSBA Delegate Assembly, which is composed of approximately 270 delegates who are elected by local school board members in 21 geographic regions throughout California.

Each board may nominate as many individuals as it chooses. Nominations are accepted until January 7, 2010.

If a member of the DMSUD Board of Trustees wishes to seek election to the CSBA Delegate Assembly, that Board Member must be formally nominated by the DMUSD Board (which requires action by the Board at a regular Board meeting). CSBA Delegates serve a two-year term.

If any members of the DMSUD Board wish to be nominated by the DMSUD Board of Trustees on December 9th, please notify the Superintendent by December 1st.

Attachment: Delegate and Nomination Information

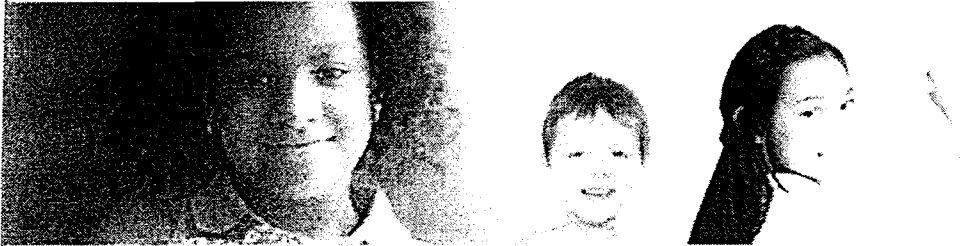
FISCAL IMPACT: None.

RECOMMENDED: For information only.

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California School Boards Association

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October 29, 2009

Call for nominations for elected members of the Delegate Assembly

This e-mail is being sent to all executive assistants.

Please help CSBA pass the word along regarding Delegate Assembly nominations.

DEADLINE DATE: Nominations and biographical sketch forms for CSBA's Delegate Assembly will be accepted until Thursday, January 7, 2010. Any CSBA member board is eligible to nominate board members within their geographical region or sub-region. Each board may nominate as many individuals as it chooses by using the nomination form or submitting a letter of nomination.

In addition to the nomination, nominees must complete and submit a biographical sketch form. An optional one-page, one-sided résumé may also be submitted, but cannot substitute the biographical sketch. All nomination materials must be postmarked no later than Thursday, January 7, 2010. Faxes are also acceptable, but they must be received by January 7, 2010. Please note: mailed copies are preferable to faxes.

Board members elected to the Delegate Assembly serve a two-year term beginning April 1, 2010. There are two Delegate Assembly meetings each year, one in May prior to CSBA's Legislative Action Conference in Sacramento and one preceding CSBA's Annual Education Conference and Trade Show in November/December.

In an effort to cut costs, nomination and biographical sketch forms **will not be mailed**. Download official forms and find more information [here](#).

For more information or if you have questions, contact [Michelle Neto](#) in the Administration Department at (800) 266-3382.

California School Boards Association

3100 Beacon Blvd, West Sacramento, CA 95691

Phone - 800.266.3382 | Fax - 916.371.3407

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CSBA

2010 Delegate Assembly Nomination Form

Due: Thursday, January 7, 2010 (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

CSBA Region/subregion # ____ / ____

The Board of Education of the _____
(Nominating School District or COE)

wishes to nominate: _____
(Nominee)

The nominee is a member of the _____
(Nominee's School District or COE)

and is a member of the California School Boards Association.

- ☐ Attached is the nominee's required completed one-page biographical sketch and optional one-page, single-sided, résumé.

Board Clerk or Board Secretary (signed)

Date

Board Clerk or Board Secretary (printed)

PLEASE NOTE:

The nomination and biographical sketch form must be faxed or U.S. postmarked no later than **Thursday, January 7, 2010**. *Nominations U.S. postmarked or faxed after January 7 cannot be accepted.* Any questions, please contact Michelle Neto at (800) 266-3382.

Return nomination to:

California School Boards Association
3100 Beacon Blvd., P.O. Box 1660 | West Sacramento, CA 95691-1660
(916) 371-4691 (800) 266-3382 | Fax: (916) 371-3407 or (916) 669-3305 | www.csba.org

**CSBA****2010 Delegate Assembly Biographical Sketch Form**

15

Due: Thursday, January 7, 2010 (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete this **required**, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may also be submitted, both will be copied exactly as received. Please **do not** state "See résumé" and please do not re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted.

Name: _____ _____	Region/Subregion: _____
District or COE: _____	Years on board: _____ ADA: _____
Contact Number: _____	E-mail: _____
Are you a continuing Delegate? ☐ Yes ☐ No	
If yes, how long have you served as a Delegate? _____	

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

Please describe your activities/involvement or interests in your local district.

Please describe any other education-related activities/involvement.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: _____

Date: _____

CSBA DELEGATES WHOSE ELECTED TERM EXPIRES IN 2010

Below are the names of Delegates in each region/subregion whose term expires in 2010 and are up for re-election, if they choose to run. Delegates must be nominated by a CSBA member board that is located within the region or subregion. If a subregion is not listed, it is because the Delegate's term has not expired. *Nomination and Biographical Sketch forms are due by Thursday, January 7, 2010.*

REGION 1 - Counties: Del Norte, Humboldt, Lake, Mendocino

Subregion 1-A (Del Norte, Humboldt)

Sarie Toste (Northern Humboldt Union HSD)

REGION 2 - Counties: Lassen, Modoc, Plumas, Shasta, Siskiyou, Trinity

Subregion 2-C (Lassen, Plumas)

Janet B. Starcevich (Janesville Union ESD)

REGION 3 - Counties: Marin, Napa, Solano, Sonoma

Subregion 3-A (Sonoma)

Ron Abler (Forestville Union ESD)

Subregion 3-C (Solano)

Charles B. Wood (Fairfield-Suisun USD)

Subregion 3-D (Marin)

Cindi Clinton (Novato USD)

REGION 4 - Counties: Butte, Colusa, Glenn, Nevada, Placer, Sierra, Sutter, Tehama, Yuba

Subregion 4-A (Glenn, Tehama)

Rhonda J. Johnson (Red Bluff Joint Union HSD)

Subregion 4-C (Colusa, Sutter, Yuba)

Vacant (Two-Year Term)

Subregion 4-D (Nevada, Placer, Sierra)

Lynn MacDonald (Placer Union HSD)

REGION 5 - Counties: San Francisco, San Mateo

Subregion 5-B (San Mateo)

Karen L. Clancy (Belmont-Redwood Shores ESD)

Peter H. Hanley (San Mateo Union HSD)

REGION 6 - Counties: Alpine, Amador, El Dorado, Mono, Sacramento, Yolo

Subregion 6-A (Yolo)

Mary Leland (Washington USD)

Subregion 6-B (Sacramento)

Janis Green (Twin Rivers USD)

Bruce Roberts (Natomas USD)

Teresa Stanley (Folsom-Cordova USD)

Subregion 6-C (Alpine, Amador, El Dorado, Mono)

Ellen Driscoll (Rescue Union ESD)

REGION 7 - Counties: Alameda, Contra Costa

Subregion 7-A (Contra Costa)

Laura Canciamilla (Pittsburg USD)

Kathi McLaughlin (Martinez USD)

Raymond Valverde (Liberty Union HSD)

Subregion 7-B (Alameda)

Gwen Estes (New Haven USD)

George Granger (Castro Valley USD)

Michael McMahon (Alameda City USD)

Anne White (Livermore Valley Joint USD)

REGION 8 - Counties: Calaveras, Mariposa, Merced, San Joaquin, Stanislaus, Tuolumne

Subregion 8-A (San Joaquin)

Richard J. Jones (Lodi USD)

Diana Machado (Linden USD)

Evelyn Moore (Manteca USD)

Subregion 8-C (Stanislaus)

Faye Lane (Ceres USD)

Subregion 8-D (Merced)

Ida M. Johnson (Merced Union HSD)

Vacant (One-Year Term)

REGION 9 - Counties: Monterey, San Benito, San Luis Obispo, Santa Cruz

Subregion 9-A (San Benito, Santa Cruz)

Bernard Bricmont (Live Oak ESD)

Vacant (Two-Year Term)

Subregion 9-B (Monterey)

Bettye L. Lusk (Monterey Peninsula USD)

Subregion 9-C (San Luis Obispo)

Mark Buchman (San Luis Coastal USD)

REGION 10 - Counties: Fresno, Kings, Madera

Subregion 10-B (Fresno)

Darrell Carter (West Fresno ESD)

Gilbert F. Coelho (Firebaugh-Las Deltas USD)

Betsy J. Sandoval (Clovis USD)

Subregion 10-C (Kings)

Vacant (Two-Year Term)



REGION 11 - Counties: Santa Barbara, Ventura & Las Virgenes USD

Subregion 11-A (Santa Barbara)

Karen Anderson (Montecito Union ESD)

Subregion 11-B (Ventura County and Las Virgenes USD)

Darlene A. Bruno (Hueneme ESD)

Rob Collins (Simi Valley USD)

Deborah D. DeVries (Oxnard ESD)

Jan Iceland (Oak Park USD)

REGION 12 - Counties: Kern, Tulare

Subregion 12-A (Tulare)

Donna S. Martin (Visalia USD)

Richard Morris (Porterville USD)

Vacant (One-Year Term)

Subregion 12-B (Kern)

William H. Farris (Sierra Sands USD)

Ralph Nelson (Southern Kern USD)

REGION 15 - Counties: Orange County and Lowell Jt. USD

Tammie Bullard (Tustin USD)

Shirley Carey (Huntington Beach City ESD)

Meg Cutuli (Los Alamitos USD)

Judy Franco (Newport-Mesa USD)

Susan Henry (Huntington Beach Union HSD)

Donna McDougall (Cypress ESD)

Esther H. Wallace (Magnolia ESD)

Sharon Wallin (Irvine USD)

Vacant (One-Year Term)

REGION 16 - Counties: Inyo, San Bernardino

Subregion 16-B (San Bernardino)

Holly Eckes (Adelanto ESD)

Cathline Fort (Etiwanda ESD)

Judy M. Munoz (Victor Valley Union HSD)

Caryn Payzant (Alta Loma ESD)

Wilson So (Apple Valley USD)

Donna West (Redlands USD)

Vacant (Two-Year Term)

REGION 17 - County: San Diego

Doug Dechairo (Valley Center-Pauma USD)

Katie Dexter (Lemon Grove SD)

James Grier, Jr. (National SD)

Barbara Groth (San Dieguito Union HSD)

Steve Lilly (Vista USD)

Bertha J. Lopez (Sweetwater Union HSD)

Dan Lopez (Ramona USD)

Raquel Marquez-Maden (San Ysidro ESD)

Anne Renshaw (Fallbrook Union ESD)

REGION 18 - Counties: Imperial, Riverside

Subregion 18-A (Riverside)

Jesue M. Holguin (Moreno Valley USD)

Marla Kirkland (Val Verde USD)

Matteo Monica (Desert Sands USD)

Tom Thomas (Lake Elsinore USD)

Vacant (Two-Year Term)

Vacant (Two-Year Term)

Subregion 18-B (Imperial)

Salvador Pacheco (Calexico USD)

Vacant (One-Year Term)

REGION 20 - County: Santa Clara

Frank Biehl (East Side Union HSD)

Cynthia Chang (Los Gatos-Saratoga Jt. Union HSD)

Judy Hannemann (Mountain View-Los Altos Un. HSD)

Kathleen Sullivan (Morgan Hill USD)

Dana Tom (Palto Alto USD)

Vacant (One-Year Term)

REGION 22 - Los Angeles County: North Los Angeles

Albert S. Beattie, Sr. (Antelope Valley Union HSD)

Gwendolyn Farrell (Westside Union ESD)

John Altin Ginn (Eastside Union SD)

REGION 23 - Los Angeles County: San Gabriel Valley and East Los Angeles

Subregion 23-A

Bob Bruesch (Garvey ESD)

Ed Honowitz (Pasadena USD)

Gregory Krikorian (Glendale USD)

Subregion 23-B

Gilbert G. Garcia (Rowland USD)

Subregion 23-C

Rosemary Garcia (Azusa USD)

Camie Poulos (West Covina USD)

Joseph Probst (Charter Oak USD)

REGION 24 - Los Angeles County: Southwest Crescent

Leighton Anderson (Whittier Union HSD)

Dora M. De La Rosa (Palos Verdes Peninsula USD)

Vivian Hansen (Paramount USD)

Donald E. LaPlante (Downey USD)

Barbara Lucky (Palos Verdes Peninsula USD)

Sylvia V. Macias (South Whittier ESD)

Ann M. Phillips (Lawndale ESD)

Mark Steffen (Torrance USD)

10/7/09



November 13, 2009

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 8.4: Update, Strategic Planning Report

On October 24 and 27, 2008, District staff, parents, teachers and members of the Board of Trustees participated in Strategic Planning for the 2008/2009 school year. The direction from Strategic Planning set in place goals and objectives for the work of District staff last year. School Sites have reported to their communities through their Site Plans about progress toward site goals and in this report, District Office staff will present their individual department progress toward the goals established during Strategic Planning. At the December 9, 2009 Board meeting, staff will present an updated Strategic Plan for the Board's review.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only.

November 10, 2009

To: Board Members
From: Dr. Sharon McClain, Superintendent
Subject: Agenda Item 8.5: Reminder of Upcoming Events and Schedules

Wednesday, November 18, 2009

Board Visit – Special Education Department, 8:15 a.m., Sycamore Ridge

Wednesday, November 18, 2009

Regular Board Meeting, 5:45 p.m., Del Mar Hills Academy

November 23-27, 2009

No School. Thanksgiving Week.

Thursday & Friday, November 26 & 27, 2009

Thanksgiving Holidays.

Wednesday, December 9, 2009

Organizational/Regular Board Meeting, 5:45 p.m., Del Mar Hills Academy

Wednesday, December 16, 2009

Board visit with M&O Department, 1:00 p.m.

December 21, 2009 – January 1, 2010

Winter Break, No School.

Thursday & Friday, December 24 & 25, 2009

Christmas Holidays.

Thursday, December 31, 2009 & Friday, January 1, 2010

New Year's Holidays.

Monday, January 18, 2010

Holiday. Martin Luther King, Jr. Day

Wednesday, January 20, 2010

DMUSD Blood Drive

Wednesday, January 20, 2010

Board visit to Child Care, Time: TBD

Friday, January 22, 2010

Legislative Action Network Meeting, 10:30 a.m. – 12:00 p.m., Solana Beach

Wednesday, February 17, 2010

Board visit to Technology; Time: TBD

Wednesday, April 21, 2010

Board visit to Student Leadership Meeting; Time & Location: TBD

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

November 9, 2009

To: Board Members

From: Darlene Nadlonek, Human Resources Technician

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 9.1: Update, Demographic Study

The Board asked district staff to present a recommendation for when the next demographic study should be done. Due to research not being completed at this time, the recommendation will be postponed until the December or January Board meeting.

FISCAL IMPACT: **Cost** – Cost will be ascertained when recommendation is made.

Program or Department –

Is this a Restricted Program?

Was this expenditure anticipated in the adopted budget?

Will this Program or Department be over budget after this expenditure?

RECOMMENDED: For information only. No action required.

November 13, 2009

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 9.2: Update, New District Office Space, Timeline for Relocation of District Office

Board Member Comischell Rodriguez and the District's real estate brokers, Chuck Wasker and Mark Kagan, will give an update about their work in looking for possible locations for a District Office. Staff will present a proposed timeline for relocation of the District Office.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only.

November 13, 2009

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 9.3: Update, Health Compliance

District staff will report on its progress working with the San Diego County Office of Education and the County Department of Health about guidelines for dealing with H1N1 cases in the District.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only.

November 13, 2009

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 9.4: Costs Associated with Preparing Del Mar Hills Academy PAC for Board Meetings

At the October 28, 2009 Board meeting the Board requested information on the amount of time staff spends preparing the Del Mar Hills Academy PAC for each Board meeting held at that location. Below is a summary of staff time and the associated costs.

The Technology Department spends approximately 5.5 hours to set-up, breakdown and process audio files for an estimated cost of \$240.00.

The Maintenance & Operations Department spends approximately 3.5 hours preparing the PAC and setting up for each Board meeting for an estimated cost of \$100.00, which includes one hour of overtime pay.

The estimated cost to prepare the Del Mar Hills Academy PAC for each Board meeting is \$340.00.

FISCAL IMPACT: For information only.

RECOMMENDED: For information only. No action required.

November 9, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent, Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *10.1: Board Approval and Acceptance of Donations to the Del Mar Union School District

Items	School Site	Donor
\$3,363.59 for school supplies	Carmel Del Mar	PTA
\$500.00 for field trips	Carmel Del Mar	PTA

FISCAL IMPACT: **Cost** – The above donations generate revenue in the amount of \$3,863.59.
 Program or Department – Other Local Revenue.
 Is this a Restricted Program – No
 Was this expenditure anticipated in the adopted budget? No
 Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends approval and acceptance of donations to the Del Mar Union School District.

November 9, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent, Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *10.2: Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements

It is recommended that the Board of Trustees approves the purchase orders listed in the amount of \$837,080.13. It is also recommended that the Board of Trustees ratifies the commercial warrants listed in the amount of \$1,024,195.08 and ratifies the revolving cash disbursements listed in the amount of \$2,462.25.

The purchase order amounts and revolving cash disbursements listed have been verified for accuracy and sufficient account balances by the Business Department.


Signed

11/10/09
Date

FISCAL IMPACT: The purchase order amounts listed have been verified by the Business Department. There are sufficient account balances to cover these expenditures. Remaining account balances after processing the purchase orders, commercial warrants and revolving cash expenditures are sufficient to pay expected expenses for the remainder of the year.

RECOMMENDED: The Superintendent recommends that the Board of Trustees approves the purchase orders, ratifies the commercial warrant payments and ratifies the revolving cash disbursements as listed.

PO NBR		DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
210849	10/01/09	13	SAN DIEGUITO USD NUTRITION	001	FOOD		\$550,000.00
210850	10/01/09	13	SAN DIEGUITO USD NUTRITION	001	FOOD		\$55,000.00
210851	10/01/09	03	DEPARTMENT OF JUSTICE	001	FINGERPRINTING		\$3,000.00
210852	10/01/09	63	DEPARTMENT OF JUSTICE	001	FINGERPRINTING		\$4,500.00
210853	10/01/09	03	SAN DIEGO UNIFIED SCHOOL DIST.	001	FINGERPRINTING		\$1,800.00
210854	10/01/09	63	SAN DIEGO UNIFIED SCHOOL DIST.	001	FINGERPRINTING		\$2,600.00
210855	10/01/09	03	HELEN WOODWARD CENTER	010	FIELD TRIP		\$1,000.00
210856	10/01/09	03	COACH USA	010	FIELD TRIP		\$4,909.41
210857	10/01/09	03	CARLSBAD FLOWER FIELDS	010	FIELD TRIP		\$1,050.00
210858	10/01/09	03	LEGOLAND	010	FIELD TRIP		\$1,069.00
210859	10/01/09	03	COACH USA	010	FIELD TRIP		\$1,223.70
210860	10/01/09	03	THEATREWORKS/USA	010	FIELD TRIP		\$1,056.00
210861	10/01/09	03	LEANDRA KALT	010	\$100 TEACHER STIPEND		\$81.00
210862	10/02/09	03	SDCOE	005	TRAVEL AND CONFERENCES		\$600.00
210863	10/02/09	03	COACH USA	007	FIELD TRIP		\$815.80
210864	10/02/09	03	BERTRAND'S MUSIC MART	004	MUSIC SUPPLIES		\$195.10
210865	10/02/09	03	LAWRENCE FAMILY JCC	004	FIELD TRIP		\$420.00
210866	10/02/09	03	JUNIOR ACHIEVEMENT	004	FIELD TRIP		\$954.00
210867	10/02/09	03	NATIONAL SCIENCE LEAGUE	006	PTA DONATIONS		\$230.00
210868	10/02/09	03	HELEN WOODWARD CENTER	007	FIELD TRIP		\$824.00
210869	10/02/09	03	SHADLEY PASTOR	008	\$100 TEACHER STIPEND		\$81.00
210870	10/02/09	03	OFFICE DEPOT, B.S.D.	008	INST MAT/SUP GEN PURPOSE		\$310.79
210871	10/02/09	03	UPSTART	008	BOOKS OTHER THAN TEXTBOOKS		\$143.62
210872	10/02/09	03	HELEN WOODWARD CENTER	008	FIELD TRIP		\$896.00
210873	10/02/09	03	COACH USA	008	FIELD TRIP		\$1,223.70
210874	10/02/09	03	PARISSA ESMALI	008	INST MAT/SUP GEN PURPOSE		\$33.00
210875	10/02/09	03	MARY ANN LOES	006	\$100 TEACHER STIPEND		\$81.00
210876	10/02/09	06	FREEFORM CLAY	001	REPAIRS BLDGS/GRNDS		\$745.13
210877	10/02/09	03	APPLE COMPUTER, INC.	001	COMPUTER SUPPLIES		\$973.20
210878	10/02/09	03	CINDY CREW	006	\$100 TEACHER STIPEND		\$81.00
210879	10/02/09	03	STEPHANIE SMITH	006	\$100 TEACHER STIPEND		\$81.00
210880	10/02/09	03	BECKY ZEBOLD	006	\$100 TEACHER STIPEND		\$81.00
210881	10/02/09	03	BECKY ZEBOLD	006	INSTR SUPPLIES-SCIENCE		\$154.48
210882	10/02/09	63	UNITED HEALTH SUPPLIES	060	GEN SUPPLIES CHILD DEV		\$80.20
210883	10/02/09	63	CHARLENE KOMOSINSKI	060	OFFICE SUPPLIES		\$168.28
210884	10/02/09	03	BERTRAND'S MUSIC MART	007	MUSIC SUPPLIES		\$799.31
210885	10/05/09	06	A O REED & CO.	001	REPAIRS BLDGS/GRNDS		\$10,000.00
210886	10/05/09	03	LAURIE O'FARRELL	005	\$100 TEACHER STIPEND		\$81.00
210887	10/06/09	03	CALIF FUTURE PROBLEM SOLVING	007	INST MAT/SUP GEN PURPOSE		\$625.00
210888	10/06/09	03	FUTURE PROBLEM SOLVING PROGRAM	007	INST MAT/SUP GEN PURPOSE		\$75.49
210889	10/06/09	03	CONTINENTAL MATHEMATICS LEAGUE	007	INST MAT/SUP GEN PURPOSE		\$375.00
210890	10/07/09	13	ARENSON OFFICE FURNITURE	001	MATERIALS AND SUPPLIES		\$263.18
210891	10/07/09	03	XEROX CORPORATION	001	SERVICE AGREEMENTS		\$2,693.62
210892	10/08/09	03	SANDRA JOHNSON	006	\$100 TEACHER STIPEND		\$81.00
210893	10/08/09	63	SPORTS ILLUSTRATED FOR KIDS	060	PERIODICALS/ADMINISTRATIVE		\$120.00
210894	10/08/09	03	EMBROID ME	005	ESC/PE MATERIALS AND SUPPLI		\$372.71
210895	10/08/09	03	SOUTHWEST SCHOOL SUPPLY	005	INST MAT/SUP GEN PURPOSE		\$122.58
210896	10/08/09	03	OFFICE DEPOT, B.S.D.	005	INST MAT/SUP GEN PURPOSE		\$127.59
210897	10/08/09	03	SCHOOLMASTERS	005	DISASTER PREP SUPPLIES		\$74.47
210898	10/08/09	06	HOUGHTON MIFFLIN HARCOURT	003	TEXTBOOKS		\$454.05
210899	10/08/09	03	MAILE D'ARCY	003	INST MAT/SUP GEN PURPOSE		\$30.00
210900	10/08/09	03	LIGHTSPEED TECHNOLOGIES	003	INST MAT/SUP GEN PURPOSE		\$7,274.29

DEL MAR UNION		FROM 10/01/09 THRU 10/31/09					
PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT	
210901	10/08/09	03	HELEN WOODWARD CENTER	003	FIELD TRIP	\$480.00	
210902	10/08/09	03	COACH USA	003	FIELD TRIP	\$815.80	
210903	10/08/09	06	FOLLETT EDUCATIONAL SERVICES	007	TEXTBOOKS	\$110.03	
210904	10/08/09	03	MACMILLAN/MCGRAW HILL	012	TEXTBOOKS	\$426.76	
210905	10/08/09	03	GLENCOE MCGRAW/HILL	012	TEXTBOOKS	\$375.30	
210906	10/08/09	03	LISA WILKEN	007	\$100 TEACHER STIPEND	\$81.00	
210907	10/08/09	03	CONTINENTAL MATHEMATICS LEAGUE	010	INST MAT/SUP GEN PURPOSE	\$225.00	
210908	10/08/09	03	NATIONAL GEOGRAPHIC BEE	010	INST MAT/SUP GEN PURPOSE	\$70.00	
210909	10/08/09	03	ARIELLA LEEDER	010	INST MAT/SUP GEN PURPOSE	\$60.31	
210910	10/08/09	03	HERITAGE TOURS	001	FIELD TRIP	\$150.00	
210911	10/08/09	03	HERITAGE TOURS	001	FIELD TRIP	\$150.00	
210912	10/08/09	03	SOOKYOUNG ELIZABETH CHUNG	001	OTHER CONTRACTS	\$1,200.00	
210913	10/08/09	03	SANSOM WILLIS LAFOE LLP	001	LEGAL FEES	\$129.50	
210914	10/09/09	03	CULVER NEWLIN	001	MISC. SUPPLIES	\$259.64	
210915	10/09/09	03	GOLDEN STAR TECHNOLOGY	012	MISC. SUPPLIES	\$417.14	
210916	10/09/09	03	OFFICE DEPOT, B.S.D.	012	OFFICE SUPPLIES	\$1,305.00	
210917	10/09/09	03	STAPLES	006	PTA DONATIONS	\$247.93	
210918	10/09/09	06	HOUGHTON MIFFLIN HARCOURT	012	TEXTBOOKS	\$386.53	
210919	10/09/09	03	MACMILLAN/MCGRAW HILL	012	TEXTBOOKS	\$1,222.43	
210920	10/09/09	03	KRISTINE PIKE	006	\$100 TEACHER STIPEND	\$81.00	
210921	10/09/09	03	CHRISTINE MAZONE	006	\$100 TEACHER STIPEND	\$81.00	
210922	10/09/09	03	BETSY SCHULZ	003	GARDENING SUPPLIES	\$196.33	
210923	10/09/09	03	CURRICULUM ASSOCIATES, INC.	003	INST MAT/SUP GEN PURPOSE	\$3,573.01	
210924	10/09/09	03	LIBERTY PAPER	003	INST MAT/SUP GEN PURPOSE	\$105.35	
210925	10/09/09	03	GAIL MORAN	003	\$100 TEACHER STIPEND	\$81.00	
210926	10/12/09	03	LOUWANA P. SPETTER	003	\$100 TEACHER STIPEND	\$81.00	
210927	10/12/09	03	JEFF MOORE, SOLANA SUCCULENTS	003	GARDENING SUPPLIES	\$300.00	
210928	10/12/09	03	NATIONAL GEOGRAPHIC BEE	007	INST MAT/SUP GEN PURPOSE	\$70.00	
210929	10/12/09	03	CARVIN	004	2007/2008 DMSEF WISHLIST	\$510.08	
210930	10/12/09	03	COACH USA	004	FIELD TRIP	\$1,427.12	
210931	10/12/09	03	SAN DIEGO MARITIME MUSEUM	004	FIELD TRIP	\$3,836.00	
210932	10/12/09	03	COACH USA	004	FIELD TRIP	\$1,486.74	
210933	10/12/09	03	ERICA BELL	010	\$100 TEACHER STIPEND	\$81.00	
210934	10/12/09	06	PEARSON ASSESSMENTS	022	INST MAT/SUP GEN PURPOSE	\$640.94	
210935	10/12/09	03	ACADEMIC SUPPLIER	006	PTA DONATIONS	\$499.36	
210936	10/12/09	03	OFFICE DEPOT, B.S.D.	007	INST MAT/SUP GEN PURPOSE	\$88.87	
210937	10/12/09	03	DISNEYLAND/CALIF ADVENTURE	004	FIELD TRIP	\$2,726.00	
210938	10/12/09	03	ACADEMIC SUPPLIER	007	INST MAT/SUP GEN PURPOSE	\$77.21	
210939	10/12/09	06	CALIFORNIA DEPT. OF INDUSTRIAL	001	OTHER EXPENSES	\$840.00	
210940	10/12/09	06	PACIFIC PLUMBING SPECIALTIES	001	MAINT SUPPLIES	\$300.00	
210941	10/12/09	03	MACMILLAN/MCGRAW HILL	012	TEXTBOOKS	\$1,694.54	
210942	10/12/09	03	GOLDEN STAR TECHNOLOGY	012	MISC. SUPPLIES	\$417.14	
210943	10/12/09	03	JIM GIANOLA	010	INST MAT/SUP GEN PURPOSE	\$545.02	
210944	10/12/09	03	HELEN WOODWARD CENTER	005	FIELD TRIP	\$488.00	
210945	10/12/09	03	NEW TEACHER CENTER	012	INST MAT/SUP GEN PURPOSE	\$80.25	
210946	10/12/09	03	IDENTITY MARKETING	004	MUSIC SUPPLIES	\$1,031.40	
210947	10/12/09	03	SCHOLASTIC BOOK CLUBS, INC.	004	BOOKS OTHER THAN TEXTBOOKS	\$187.00	
210948	10/12/09	03	SCHOOL SPECIALTY	008	INST MAT/SUP GEN PURPOSE	\$96.46	
210949	10/12/09	03	PARISSA ESMAILI	008	INST MAT/SUP GEN PURPOSE	\$30.37	
210950	10/12/09	03	SCIENCE OLYMPIAD	007	INST MAT/SUP GEN PURPOSE	\$250.00	
210951	10/12/09	03	AMERICAN HERITAGE EDUCATION	007	INST MAT/SUP GEN PURPOSE	\$100.00	
210952	10/12/09	03	LIBERTY PAPER	007	INST MAT/SUP GEN PURPOSE	\$1,185.38	

DEL MAR UNION FROM 10/01/09 THRU 10/31/09							PAGE 3
PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT	
210953	10/13/09	06	CHRIS RUBIO PRODUCTIONS	001	OTHER CONTRACTS		
210954	10/13/09	13	COSTCO BUSINESS DELIVERY	001	MATERIALS AND SUPPLIES	\$5,000.00	
210955	10/13/09	03	SDCOE	001	OFFICE SUPPLIES	\$89.09	
210956	10/13/09	03	SAN DIEGO COUNTY VECTOR	001	OTHER CONTRACTS	\$160.65	
210957	10/13/09	03	TRICIA HUPPERT	006	OTHER EXPENSES	\$42.92	
210958	10/13/09	03	COACH USA	004	FIELD TRIP	\$73.13	
210959	10/13/09	03	COACH USA	004	FIELD TRIP	\$815.80	
210960	10/13/09	03	SHEILA WEINBERG	022	TRAVEL AND CONFERENCES	\$518.12	
210961	10/13/09	03	SOUTHWEST TROPHY	007	INST MAT/SUP GEN PURPOSE	\$180.00	
210962	10/13/09	03	ELENA FRESQUEZ	007	\$100 TEACHER STIPEND	\$9.24	
210963	10/13/09	03	ELENA FRESQUEZ	005	\$100 TEACHER STIPEND	\$41.00	
210964	10/13/09	03	WEEKLY READER	005	INST MAT/SUP GEN PURPOSE	\$40.00	
210965	10/13/09	03	THOMSON-WEST/BARCLAYS	001	OFFICE SUPPLIES	\$276.51	
210966	10/13/09	03	SPORT SUPPLY GROUP	009	INST MAT/SUP GEN PURPOSE	\$283.00	
210967	10/13/09	03	LIBERTY PAPER	006	INST MAT/SUP GEN PURPOSE	\$75.09	
210968	10/13/09	03	STUDENT SUPPLY COMPANY	006	BOOKS OTHER THAN TEXTBOOKS	\$203.91	
210969	10/13/09	03	UNITED PARCEL SERVICE	008	INST MAT/SUP GEN PURPOSE	\$351.41	
210970	10/13/09	03	NICOLE BRITTON	008	\$100 TEACHER STIPEND	\$145.69	
210971	10/13/09	03	COACH USA	004	FIELD TRIP	\$81.00	
210972	10/13/09	03	ZOOLOGICAL SOCIETY-SAN DIEGO	004	FIELD TRIP	\$1,072.98	
210973	10/13/09	03	TAMARA RADFORD	004	BOOKS OTHER THAN TEXTBOOKS	\$400.00	
210974	10/13/09	03	COACH USA	004	TRANS SPEC TRIPS	\$45.00	
210975	10/13/09	03	ORIENTAL TRADING CO.	006	BOOKS OTHER THAN TEXTBOOKS	\$2,140.68	
210976	10/13/09	03	CATHY SCHEG	007	INST MAT/SUP GEN PURPOSE	\$309.38	
210977	10/13/09	06	HEALTH ED	011	TRAVEL AND CONFERENCES	\$50.00	
210978	10/14/09	03	FAGEN FRIEDMAN & FULFROST, LLP	001	LEGAL FEES	\$507.00	
210979	10/14/09	03	SDCOE	013	OFFICE SUPPLIES	\$197.50	
210980	10/14/09	03	JONI DEGROOT	006	\$100 TEACHER STIPEND	\$26.86	
210981	10/14/09	03	SUPERINTENDENT OF SCHOOLS	006	PTA DONATIONS	\$60.80	
210982	10/14/09	03	BARNES & NOBLE, INC	004	BOOKS OTHER THAN TEXTBOOKS	\$200.00	
210983	10/14/09	06	W.E. C.A.R.E. ASSEMBLY PRGMS	001	OTHER CONTRACTS	\$451.97	
210984	10/14/09	03	CHRISTOPHER W. CROUCHER	001	OTHER CONTRACTS	\$1,000.00	
210985	10/14/09	03	CALIFORNIA WEEKLY EXPLORER INC	001	FIELD TRIP	\$1,440.00	
210986	10/14/09	06	SAN DIEGO CENTER FOR CHILDREN	001	OTHER CONTRACTS	\$1,160.00	
210987	10/14/09	06	DR. GREGORY OSTROW	001	VISION THERAPY-S/E	\$47,311.00	
210988	10/15/09	03	MAGDALENA ECKE FAMILY YMCA	001	OTHER CONTRACTS	\$10,000.00	
210989	10/16/09	03	SDCOE	010	TRAVEL AND CONFERENCES	\$8,092.00	
210990	10/16/09	03	SHAWNA MURPHY	007	\$100 TEACHER STIPEND	\$150.00	
210991	10/16/09	03	MARE PEDDIE	010	\$100 TEACHER STIPEND	\$81.00	
210992	10/16/09	03	PAM MARTIN	010	\$100 TEACHER STIPEND	\$78.89	
210993	10/16/09	03	GARY WILSON	010	TRAVEL AND CONFERENCES	\$77.77	
210994	10/16/09	06	PEARSON LEARNING GROUP	012	TEXTBOOKS	\$62.00	
210995	10/16/09	03	NEW TEACHER CENTER	012	INST MAT/SUP GEN PURPOSE	\$369.26	
210996	10/16/09	03	SOUTHWEST SCHOOL SUPPLY	006	OFFICE SUPPLIES	\$21.75	
210997	10/16/09	63	SCHOLASTIC CLASSROOM MAGAZINES	060	INST SUPPLIES CHILD DEV	\$120.05	
210998	10/16/09	63	DICK BLICK ART MATERIALS	060	INST SUPPLIES CHILD DEV	\$105.34	
210999	10/16/09	03	MOORE MEDICAL CORPORATION	001	CUSTODIAL SUPPLIES	\$63.69	
211000	10/19/09	03	LIBERTY PAPER	005	INST MAT/SUP GEN PURPOSE	\$1,766.45	
211001	10/19/09	03	CROSS COUNTRY EDUCATION	011	TRAVEL AND CONFERENCES	\$1,185.38	
211002	10/19/09	03	BOUND TO STAY BOUND BOOKS INC	005	OTHER SUPPLIES	\$159.00	
211003	10/21/09	03	OFFICE DEPOT, B.S.D.	001	OFFICE SUPPLIES	\$300.92	
211004	10/21/09	03	ACADEMIC SUPPLIER	022	OFFICE SUPPLIES	\$180.43	
						\$231.63	

PO NBR		DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
211005		10/22/09	63	ORIENTAL TRADING CO.	060	INST SUPPLIES CHILD DEV	\$37.78
211006		10/22/09	63	S&S WORLD WIDE	060	INST SUPPLIES CHILD DEV	\$300.63
211007		10/22/09	03	RACHELLE ARMSTRONG	007	TRAVEL AND CONFERENCES	\$250.00
211008		10/22/09	63	CONSTRUCTIVE PLAYTHINGS	060	GEN SUPPLIES CHILD DEV	\$329.60
211009		10/22/09	63	BOOST COLLABORATIVE	060	TRAVEL AND CONFERENCES	\$560.00
211010		10/22/09	03	SEAWORLD	005	FIELD TRIP	\$80.50
211011		10/22/09	03	UNITED PARCEL SERVICE	007	INST MAT/SUP GEN PURPOSE	\$5.01
211012		10/22/09	03	OFFICE DEPOT, B.S.D.	007	INST MAT/SUP GEN PURPOSE	\$196.71
211013		10/22/09	03	U.S. SCHOOL SUPPLY	005	FUNDRAISER	\$50.60
211014		10/22/09	03	RAYMOND GEDDES & CO.	005	FUNDRAISER	\$188.77
211015		10/22/09	03	BARNES & NOBLE, INC	004	BOOKS OTHER THAN TEXTBOOKS	\$44.24
211016		10/22/09	03	LIBERTY PAPER	004	INST MAT/SUP GEN PURPOSE	\$191.67
211017		10/22/09	03	SOUTHWEST SCHOOL SUPPLY	004	INST MAT/SUP GEN PURPOSE	\$82.65
211018		10/22/09	03	MICHELLE BEESON	006	\$100 TEACHER STIPEND	\$65.73
211019		10/22/09	03	COMPETITIVE EDGE LCD PROJECTOR	006	INST MAT/SUP GEN PURPOSE	\$550.33
211020		10/22/09	03	PAM MARTIN	010	INST MAT/SUP GEN PURPOSE	\$68.26
211021		10/22/09	03	SOPHIA DESANTIS	010	\$100 TEACHER STIPEND	\$81.00
211022		10/22/09	03	HAYLEY KANTNER	010	\$100 TEACHER STIPEND	\$81.00
211023		10/22/09	03	DEMCO, INC.	008	BOOKS OTHER THAN TEXTBOOKS	\$75.47
211024		10/22/09	03	100% EDUCATIONAL VIDEOS INC	008	INST SUPP-LIBRARY A.V.	\$231.49
211025		10/22/09	03	LIBRARY VIDEO COMPANY	008	INST SUPP-LIBRARY A.V.	\$568.64
211026		10/22/09	03	LINDA TUCKER	003	DOLPHIN LEADERSHIP	\$56.27
211027		10/22/09	03	YVONNE VINCENT	003	IRON DOLPHIN RUN CLUB	\$45.00
211028		10/22/09	03	IAN PHILLIP	003	IRON DOLPHIN RUN CLUB	\$56.00
211029		10/22/09	03	SHEILA WEINBERG	011	TRAVEL AND CONFERENCES	\$180.00
211030		10/22/09	06	PEARSON ASSESSMENTS	011	OTHER SUPPLIES	\$1,062.81
211031		10/22/09	03	LRP PUBLICATIONS	011	PERIODICALS/INSTRUCTIONAL	\$333.13
211032		10/22/09	03/06	W.E. C.A.R.E. ASSEMBLY PRGMS	004	INST MAT/SUP GEN PURPOSE	\$3,299.69
211033		10/22/09	03	DICK BLICK ART MATERIALS	009	ART SUPPLIES	\$273.55
211034		10/23/09	03	TECH FAIR 09	001	TRAVEL AND CONFERENCES	\$540.00
211035		10/23/09	03	PAM KYLE	006	\$100 TEACHER STIPEND	\$81.00
211036		10/23/09	06	APPLE COMPUTER, INC.	011	OTHER SUPPLIES	\$85.25
211037		10/23/09	03	SCHOOLMASTERS	006	INST MAT/SUP GEN PURPOSE	\$360.53
211038		10/23/09	03	WITT COMPANY SUPPLIES	010	INST MAT/SUP GEN PURPOSE	\$1,252.79
211039		10/23/09	03	DEBRA COLE	007	\$100 TEACHER STIPEND	\$81.00
211040		10/23/09	03	DEMCO, INC.	007	INST SUPP-LIBRARY A.V.	\$215.97
211041		10/27/09	03	LIBERTY PAPER	006	INST MAT/SUP GEN PURPOSE	\$1,185.38
211042		10/27/09	03	AMY GRAHAM	006	\$100 TEACHER STIPEND	\$81.00
211043		10/27/09	03	ALEKS CORPORATION	005	INST MAT/SUP GEN PURPOSE	\$2,200.00
211044		10/27/09	06	HOUGHTON MIFFLIN COMPANY	008	TEXTBOOKS	\$1,100.08
211045		10/27/09	06	FOLLETT EDUCATIONAL SERVICES	008	TEXTBOOKS	\$551.44
211046		10/27/09	63	TAUNA LY	060	CHILD CARE REFUND	\$150.00
211047		10/27/09	06	ELENA FRESQUEZ	011	MILEAGE REIMBURSEMENT	\$9.68
211048		10/27/09	06	BARBARA (PENNY) BOERNER	011	MILEAGE REIMBURSEMENT	\$20.57
211049		10/27/09	06	KATHERINE CREIGHTON	011	MILEAGE REIMBURSEMENT	\$33.00
211050		10/27/09	06	BRIANA DAMBACHER	011	MILEAGE REIMBURSEMENT	\$183.40
211051		10/27/09	06	KERRY BOESCH	011	MILEAGE REIMBURSEMENT	\$35.37
211052		10/27/09	06	SPORTIME	011	INST MAT/SUP GEN PURPOSE	\$49.84
211053		10/27/09	06	THERAPRO	011	INST MAT/SUP GEN PURPOSE	\$152.95
211054		10/27/09	06	APPLE COMPUTER, INC.	011	NON-CAPITALIZED EQUIPMENT	\$1,349.00
211055		10/27/09	03	TUNED IN TO LEARNING	011	DIST. PROF. LIBRARY	\$71.20
211056		10/27/09	03	CARDIAC SCIENCE CORPORATION	011	HEALTH SUPPLIES	\$576.80

DEL MAR UNION		FROM 10/01/09 THRU 10/31/09		VENDOR		LOC	DESCRIPTION	AMOUNT
PO NBR	DATE	FUND						
211057	10/27/09	06	ABILITATIONS		011	INST MAT/SUP GEN PURPOSE		\$52.56
211058	10/27/09	03	THOMSON-WEST/BARCLAYS		011	PERIODICALS/INSTRUCTIONAL		\$159.86
211059	10/27/09	06	PRO-ED, INC.		011	INST MAT/SUP GEN PURPOSE		\$180.50
211060	10/27/09	06	HANDWRITING WITHOUT TEARS		011	INST MAT/SUP GEN PURPOSE		\$51.89
211061	10/27/09	06	NEW MONIC BOOKS, INC		011	INST MAT/SUP GEN PURPOSE		\$15.38
211062	10/27/09	06	THERAPRO		011	INST MAT/SUP GEN PURPOSE		\$58.73
211063	10/27/09	06	OFFICE DEPOT, B.S.D.		011	INST MAT/SUP GEN PURPOSE		\$130.61
211064	10/27/09	06	WESTERN PSYCHOLOGICAL SERVICES		011	INST MAT/SUP GEN PURPOSE		\$201.88
211065	10/27/09	06	THERAPY SHOPPE, INC.		011	INST MAT/SUP GEN PURPOSE		\$67.61
211066	10/27/09	06	THERAPRO		011	INST MAT/SUP GEN PURPOSE		\$86.33
211067	10/27/09	06	KAREN ULRICH		011	MILEAGE REIMBURSEMENT		\$94.60
211068	10/27/09	06	ORIENTAL TRADING CO.		011	INST MAT/SUP GEN PURPOSE		\$108.01
211069	10/27/09	03	COACH USA		005	FIELD TRIP		\$1,631.60
211070	10/27/09	63	FAMILY FUN MAGAZINE		060	PERIODICALS/ADMINISTRATIVE		\$14.95
211071	10/27/09	03	BETSY SCHULZ		003	GARDENING SUPPLIES		\$298.90
211072	10/27/09	03	CINDY RALSTON		003	\$100 TEACHER STIPEND		\$81.00
211073	10/27/09	03	MICHELLE BEESON		003	BAN SUPPLIES		\$194.59
211074	10/27/09	03	JENNIFER FLETCHER		003	INST MAT/SUP GEN PURPOSE		\$212.67
211075	10/27/09	03	CEDROS GARDENS		003	GARDENING SUPPLIES		\$284.86
211076	10/27/09	03	COACH USA		003	FIELD TRIP		\$815.80
211077	10/27/09	63	BOOST COLLABORATIVE		060	TRAVEL AND CONFERENCES		\$70.00
211078	10/27/09	03	CHRISTINE RINALDI-WILLIAMS		010	\$100 TEACHER STIPEND		\$78.18
211079	10/27/09	06	THE STUTTERING FOUNDATION		011	INST MAT/SUP GEN PURPOSE		\$51.06
211080	10/27/09	06	BARBARA (PENNY) BOERNER		011	INST MAT/SUP GEN PURPOSE		\$132.46
211081	10/27/09	06	INTEGRATIONS		011	INST MAT/SUP GEN PURPOSE		\$148.34
211082	10/28/09	06	ACP DIRECT		007	INST MAT/SUP GEN PURPOSE		\$18.99
211083	10/28/09	06	OFFICE DEPOT, B.S.D.		007	INST MAT/SUP GEN PURPOSE		\$50.00
211084	10/28/09	06	SDCOE		007	INST MAT/SUP GEN PURPOSE		\$400.00
211085	10/28/09	03	SDCOE		010	INST MAT/SUP GEN PURPOSE		\$400.00
211086	10/28/09	63	PRO SPECIALTIES GROUP, INC		060	GEN SUPPLIES CHILD DEV		\$318.41
211087	10/28/09	03	THEATREWORKS/USA		007	FIELD TRIP		\$40.00
211088	10/28/09	03	SDCOE		012	TRAVEL AND CONFERENCES		\$95.00
211089	10/28/09	03	LIBRARYSPARKS		007	BOOKS OTHER THAN TEXTBOOKS		\$59.95
211090	10/28/09	03	GLENCOE MCGRAW/HILL		012	TEXTBOOKS		\$502.49
211091	10/28/09	06	ERIK BIENKE		004	INST MAT/SUP GEN PURPOSE		\$150.00
211092	10/28/09	03/06	THE SHORT BOOKS		004	BOOKS OTHER THAN TEXTBOOKS		\$607.59
211093	10/28/09	03	OFFICE DEPOT, B.S.D.		008	INST MAT/SUP GEN PURPOSE		\$2,000.00
211094	10/28/09	03	ARENSON OFFICE FURNITURE		022	MISC. SUPPLIES		\$297.52
211095	10/28/09	03	BARNES & NOBLE, INC		004	BOOKS OTHER THAN TEXTBOOKS		\$412.58
211096	10/28/09	06	ALPINE UNION SCHOOL DISTRICT		001	2008-09 TITLE III-LEP DISTR		\$8,740.00
211097	10/28/09	03	ATKINSON, ANDELSON, LOYA, RUUD		001	LEGAL FEES		\$87.50
211098	10/29/09	03/06	BEST BEST & KRIEGER ATTORNEYS		001	LEGAL FEES		\$14,246.31
211099	10/29/09	03	CAROLINA BIOLOGICAL SUPPLY CO.		003	INST MAT/SUP GEN PURPOSE		\$143.24
211100	10/29/09	06	HEATHER SULLIVAN		004	INST MAT/SUP GEN PURPOSE		\$150.00
211101	10/29/09	06	LAKESHORE LEARNING MATERIALS		004	INST MAT/SUP GEN PURPOSE		\$149.43
211102	10/29/09	03/06	LAKESHORE LEARNING MATERIALS		004	INST MAT/SUP GEN PURPOSE		\$171.89
211103	10/29/09	03/06	ERIK BIENKE		004	INST MAT/SUP GEN PURPOSE		\$92.87
211104	10/29/09	03	AREY JONES EDUCATIONAL		001	NON-CAPITALIZED EQUIPMENT		\$1,045.18
211105	10/29/09	03	CDW-G		001	COMPUTER SUPPLIES		\$35.12
211106	10/30/09	03	STAPLES		022	OFFICE SUPPLIES		\$80.46
211107	10/30/09	03	LEE'S LOCK & SAFE		001	NON-CAPITALIZED EQUIPMENT		\$1,123.31
211108	10/30/09	03	NEXUS INTEGRATION SERVICES		001	TELEPHONE EXPENSE		\$90.00

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
211109	10/30/09	03	KIM CUNNINGHAM	004	\$100 TEACHER STIPEND	\$80.10
211110	10/30/09	03	SCHOOL SPECIALTY	008	INST MAT/SUP GEN PURPOSE	\$84.44
211111	10/30/09	03	SPORT SUPPLY GROUP	008	INST MAT/SUP GEN PURPOSE	\$677.69
211112	10/30/09	06	DELTA EDUCATION, INC.	008	TEXTBOOKS	\$436.23
211113	10/30/09	03	ASCD	010	INST MAT/SUP GEN PURPOSE	\$49.00
211114	10/30/09	03	RAYMOND GEDDES & CO.	010	INST MAT/SUP GEN PURPOSE	\$437.62
211115	10/30/09	03	PELLETS, INC,	010	INST MAT/SUP GEN PURPOSE	\$136.13
REPORT TOTAL						\$837,080.13

DEL MAR UNION SCHOOL DISTRICT
COMMERCIAL WARRANT LISTING
October 1 - 31, 2009

FUND	DATE	WARRANT #	AMOUNT
FUND 03 & 06	10/7/2009	687951-688039	\$ 162,808.57
	10/14/2009	692065-692107	\$ 329,942.67
	10/15/2009	692873-692883	\$ 73,465.89
	10/16/2009	693672-693698	\$ 33,998.02
	10/19/2009	694158-694167	\$ 54,673.06
	10/21/2009	695374	\$ 5,000.00
	10/23/2009	696919-696997	\$ 24,490.00
	10/28/2009	698471-698529	\$ 34,885.09
	10/30/2009	699751-699798	\$ 253,523.49
GENERAL FUND TOTAL			\$ 972,786.79
FUND 13	10/7/2009	688040	\$ 1,081.60
Cafeteria	10/14/2009	692108	\$ 2,798.60
	10/16/2009	693699	\$ 538.65
	10/28/2009	698530-698531	\$ 367.54
	10/30/2009	699799	\$ 39,314.50
FUND 14			
Deferred Maintenance			
FUND 25-19			
Developer Fees			
FUND 35-00			
State School Building Project			
FUND 40			
Special Reserve-Capital			
FUND 63	10/7/2009	688041-688050	\$ 3,566.65
Other Enterprise - Child Development	10/14/2009	692109-692113	\$ 1,500.38
	10/16/2009	693700-693702	\$ 436.74
	10/19/2009	694168	\$ 16.74
	10/20/2009	694815	\$ 195.21
	10/28/2009	698532-698534	262.95
	10/30/2009	699800-699805	\$ 1,328.73
FUND 73-20			
Foundation Trust			
OTHER FUND TOTAL			\$ 51,408.29
GRAND TOTAL			\$ 1,024,195.08

DEL MAR UNION SCHOOL DISTRICT
Revolving Cash Fund October 1 - 31, 2009

Date	Check No	Payee	Purpose	Amount	Account #
	8725	VOID		(40.00)	13-00 5310-000 0000 0000 8634-000 000
10/7/09	8820	Einstein Bagels	negotiations 10/7/09	36.08	03-00 0000-503 0000 7200 4300-089 040
10/9/09	8821	Susy Kao	mileage	64.90	13-00 5310-000 0000 3700 5200-025 045
10/9/09	8821	Susy Kao	food service supplies	19.56	13-00 5310-000 0000 3700 4300-000 045
10/9/09	8822	Micahel Casey	computer supplies	56.05	03-00 0000-000 0000 2420 4300-088 030
10/9/09	8823	Brandon J. Grilc	child care supplies	27.73	63-00 0000-000 0000 6000 4300-066 066
10/9/09	8824	Charley Jacob	child care supplies	7.60	63-00 0000-000 0000 6000 4300-067 066
10/9/09	8825	Benjamin Gladston	child care tuition refund	108.50	63-00 0000-000 0000 0000 8699-076 000
10/9/09	8826	Gus Kriege	child care tuition refund	24.60	63-00 0000-000 0000 0000 8699-076 000
10/9/09	8827	Edwin Schweiger	child care tuition refund	15.30	63-00 0000-000 0000 0000 8699-066 000
10/9/09	8828	Jason Miramontes	child care tuition refund	10.00	63-00 0000-000 0000 0000 8699-066 000
10/9/09	8829	Victor Hamue	child care tuition refund	87.50	63-00 0000-000 0000 0000 8699-066 000
10/13/09	8830	CASBO	travel conference	35.00	03-00 0000-504 0000 7200 5200-000 045
10/13/09	8831	CASBO	travel conference	35.00	03-00 0000-504 0000 7200 5200-000 045
10/23/09	8832	Barrett Blake	gasoline	154.61	03-00 0000-000 0000 2420 4300-085 030
10/23/09	8833	Micahel Casey	workshop supplies	73.34	03-00 0000-000 0000 2420 4300-089 030
10/23/09	8834	Sherry Forte	meeting supplies	78.18	03-00 0000-501 0000 7100 4300-089 040
10/23/09	8834	Sherry Forte	mileage	35.53	03-00 0000-501 0000 7100 5200-025 040
10/23/09	8835	Dede Williams	lunch refund	726.75	13-00 5310-000 0000 0000 8634-000 000
10/23/09	8836	Phuong Tran	milk refund	45.00	13-00 5310-000 0000 0000 8634-002 000
10/23/09	8837	Lisa Schaerer	milk refund	90.00	13-00 5310-000 0000 0000 8634-002 000
10/28/09	8838	Richard Norton	milk refund	41.00	13-00 5310-000 0000 0000 8634-002 000
10/28/09	8839	Micahel Casey	computer supplies	30.00	03-00 0000-000 0000 2420 4300-088 030
10/28/09	8840	ElyseHwang	lunch refund	80.75	13-00 5310-000 0000 0000 8634-000 000
10/28/09	8841	Vi Lee	lunch refund	42.50	13-00 5310-000 0000 0000 8634-000 000
10/28/09	8842	Lisa Wilson-Shaff	milk refund	32.50	13-00 5310-000 0000 0000 8634-002 000
10/28/09	8843	Shahriar Ravari	child care tuition refund	69.90	63-00 0000-000 0000 0000 8699-066 000
10/28/09	8844	Jaspal Singh Mahal	child care tuition refund	3.75	63-00 0000-000 0000 0000 8699-066 000
10/28/09	8845	Rob Jenkins	child care tuition refund	78.70	63-00 0000-000 0000 0000 8699-066 000
10/28/09	8846	Tom Varga	child care tuition refund	109.20	63-00 0000-000 0000 0000 8699-066 000
10/28/09	8847	Corner House Café	board meeting supplies	75.00	03-00 0000-500 0000 7100 4300-089 040
10/30/09	8848	Corner House Café	negotiations 11/2/09	176.30	03-00 0000-503 0000 7200 4300-089 040
10/26/09		Union Bank	analysis deficit	32.16	03-00 0000-504 0000 7200 5800-080 045
10/31/09		Union Bank	interest earned	(0.74)	03-00 0000-504 0000 7200 5800-080 045

\$ 2,462.25

Paulette Anderson
Custodian, Revolving Cash

Date

11/10/09

November 9, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent, Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *10.3: Board Approval of Site Performance Agreements

SCHOOL	CONTRACTOR	SERVICE	AMOUNT	FUNDING
Carmel Del Mar	Pacific Animal Productions	Learning Safari Assembly on May 21, 2010 for 3 rd – 6 th grade students	315.00	Site Fundraising
Sycamore Ridge	Heritage Tours	History in a Trunk “Kumeyaay Neighbor” on November 10, 2009	150.00	Site Fundraising
Del Mar Hills Academy	Christina Burress	20 California Poets in the Schools poetry workshops for 6 th grade between October 30, 2009 and March 25, 2010	1775.00	Site General Fund discretionary budget

FISCAL IMPACT: Cost – \$2,240.00 as listed above.

Program or Department - As listed above.

Is this a Restricted Program –No

Was this expenditure anticipated in the adopted budget? No

Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends approval of site performance agreements.

November 9, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent, Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *10.4: Attorney Contract, Rate and Expenditure Information for Board Consideration and Approval of Agreement Between the Del Mar Union School District and Atkinson, Andelson, Loya, Ruud & Romo to Provide Legal Services

The current agreement with Atkinson, Andelson, Loya, Ruud & Romo expired on October 31, 2009. The District has received a new agreement for the period November 1, 2009 through October 31, 2010 which includes a 3% increase. This agreement was presented to the Board for approval at the October 28, 2009 regular board meeting, but was tabled for more information. Before approving the new contract, the Board requested a comparison of rates and expenditures of all legal firms used by the District. The attached spreadsheet lists the rates, effective dates and expenditures for District used attorneys. This information is being provided for the Board's use while considering approval of the Atkinson, Andelson, Loya, Ruud & Romo agreement.

*The agreement for this work is available for review at the
Del Mar Union School District Office.*

FISCAL IMPACT: **Cost** – Invoiced as used based on hourly rates.
Program or Department – Unrestricted and Restricted General Fund
Is this a Restricted Program – Unrestricted and Restricted General Fund
Was this expenditure anticipated in the adopted budget? Yes
Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends approval of the agreement between the Del Mar Union School District and Atkinson, Andelson, Loya, Ruud & Romo to Provide Legal Services.

**DEL MAR UNION SCHOOL DISTRICT
2009/2010**

Attorney Hourly Rates

	Effective Dates	Partner	Senior Attorney	Senior Associate	Associate	Associate 10+ years	Associate 5-9 years	Associate 2-4 years	Education Consultant	Associate under 2 years	Clerk	Paralegal	Research Analyst
Best Best & Krieger (rates per San Diego Legal Services Consortium)	July 1, 2006	179.00				179.00	173.00	160.00		147.00	114.00	114.00	114.00
Bowie Arneson Wiles & Giannone	July 1, 2006 - June 30, 2011	230.00		200.00	195.00							75.00	
Fagen Friedman & Fulfroost	July 1, 2008	175.00	170.00	165.00	190.00				150.00		125.00	100.00	
Sansom Willis Lafoe (2009-2010 increased by approx. 4%)	July 1, 2009 - June 30, 2010		185.00									90.00	
Atkinson, Andelson, Loya, Ruud (includes 3% increase)	Nov. 1, 2008 - Oct. 31, 2009	190.00		180.00								120.00	
Stutz, Artiano, Shinoff & Holtz	April 1, 2006	170.00			160.00							72.00	

Expenditures:

current as of 10/30/09
2009/2010

past fiscal year
2008/2009

Best Best & Krieger	\$ 52,111.17	\$ 112,086.28
Bowie Arneson Wiles & Giannone	\$ 3,531.32	\$ 6,553.00
Fagen Friedman & Fulfroost	\$ 1,846.25	\$ 6,121.88
Sansom Willis Lafoe	\$ 148.84	\$ 1,369.00
Atkinson, Andelson, Loya, Ruud	\$ 626.46	\$ -
Stutz, Artiano, Shinoff & Holtz	\$ -	\$ -

November 9, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent, Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *10.5: Approval of Agreement Between the Del Mar Union School District and Stutz Artiano Shinoff & Holtz for Legal Services

A current agreement between the District and Stutz Artiano Shinoff & Holtz needs to be Board approved at this time to continue services by the legal corporation. Stutz Artiano Shinoff & Holtz are part of the legal service comparison spreadsheet included with agenda item *10.4. The rates on the comparison spreadsheet were increased in 2006 and are remaining the same for the new agreement. The new agreement does not have an expiration date, but shall continue unless terminated by either party. District staff recommends approval of the attorney-client retainer agreement presented by Stutz Artiano Shinoff & Holtz.

*The agreement for this work is available for review at the
Del Mar Union School District Office.*

FISCAL IMPACT: **Cost** – Invoiced as used based hourly rates.
Program or Department – Unrestricted and Restricted General Fund
Is this a Restricted Program – Unrestricted and Restricted General Fund
Was this expenditure anticipated in the adopted budget? Yes
Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends approval of the agreement between the Del Mar Union School District and Stutz Artiano Shinoff & Holtz for Legal Services.

November 9, 2009

To: Board Members

From: Holly McClurg, Assistant Superintendent, Instructional Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *10.6: Approval of Agreement Between the Del Mar Union School District and A+ Educators

LaRae Kentrick from A+ Educators will provide two, half day Six Traits Writing Workshops with visual aid handouts; one on January 6, 2010 and one on January 20, 2010 in Ocean Air's MUR. Ms. Kentrick will facilitate the inservice for K-3 teachers from Del Mar Heights, Ocean Air, Sycamore Ridge and Torrey Hills Schools between 12:45 and 2:45 on January 6. Then on January 20, Ms. Kentrick will come back to meet with 4-6 grade teachers from the same school sites for the two hour inservice. La Rae Kentrick is highly recommended by Del Mar teachers who heard her speak at a local conference two years ago. Ms. Kentrick will tailor her presentation to meet District needs in terms of the six traits writing process.

*The agreement for this work is available for review at the
Del Mar Union School District Office.*

FISCAL IMPACT: Cost – Not to exceed \$6,400.00
Program or Department - SIP
Is this a Restricted Program – Yes
Was this expenditure anticipated in the adopted budget? Yes
Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends approval of the agreement between the Del Mar Union School District and A+ Educators.

November 9, 2009

To: Board Members

From: Randy Wheaton, Director of Maintenance and Operations

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *10.7: Approval of Agreement Between the Del Mar Union School District and Geocon, Inc.

Geocon Incorporated will provide an updated geotechnical report for soil testing at the site of the proposed, new Childcare facility at Ocean Air School. Services will be provided on a "time and materials" basis in accordance with the terms set forth in their original Ocean Air School site proposal and contract for testing and observation services dated June 30, 2006. The updated report is a DSA requirement before the District can proceed with any construction. Anticipated cost for the updated report is estimated to be less than \$1,000.00.

*The agreement for this work is available for review at the
Del Mar Union School District Office.*

FISCAL IMPACT: Cost – Not to exceed \$1,000.00
Program or Department - Childcare Enterprise Fund
Is this a Restricted Program – No
Was this expenditure anticipated in the adopted budget? Yes
Will this Program or Department be over budget after this expenditure: - No

RECOMMENDED: The Superintendent recommends approval of the agreement between the Del Mar Union School District and Geocon, Inc.

November 10, 2009

To: Board Members

From: Sheila Weinberg, Director of Pupil Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *10.8: Approval of Agreement Between the Del Mar Union School District And Sylvia Mende

Sylvia Mende is a licensed clinical psychologist specializing in developmental disabilities including autism. District staff is recommending approval of a contract between the District and Sylvia Mende for special education department consultant services regarding working with students, including, but not limited to, students with autism and behavioral issues in preschool and K-6. The consultant services are for the 2009 – 2010 school year in an amount not to exceed \$25,000.00.

*The contract for this work is available for review at the
Del Mar Union School District Office.*

Fiscal Impact: **Cost** – Not to exceed \$25,000.00.
Program or Department - Special Education
Is this a Restricted Program – Yes
Was this expenditure anticipated in the adopted budget? Yes
Will this Program or Department be over budget after this expenditure: No

Recommends: The Superintendent recommends approval of the agreement between the Del Mar Union School District and Sylvia Mende.

November 12, 2009

To: Board Members

From: Sheila Weinberg, Director of Pupil Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *10.9: Approval of Agreement Between the Del Mar Union School District and Coyne & Associates-A Psychology Group, Inc.

District staff is recommending approval of a non public agency master contract with Coyne & Associates-A Psychology Group, Inc. to provide behavior intervention including development and modification, and behavior intervention implementation of behavior modification plans as stated in student Individualized Education Plans, IEPs. Services for Del Mar children during the 2009 – 2010 school year will be scheduled as needed and stated in IEPs in an amount not to exceed \$25,000.00.

*The contract for this work is available for review at the
Del Mar Union School District Office.*

Fiscal Impact: Cost – \$25,000.00.
Program or Department - Special Education
Is this a Restricted Program – Yes
Was this expenditure anticipated in the adopted budget? Yes
Will this Program or Department be over budget after this expenditure: No

Recommends: The Superintendent recommends approval of the agreement between the Del Mar Union School District and San Diego Center for Children.

November 9, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 10.10: Fiscal Report – Property Taxes Could Fall in 2010-2011

Attached please find a Fiscal Report article from School Services of California, Inc. The article describes Proposition 13 and the relation of the California Consumer Price Index to property tax increases. The Business Services Department is currently working with the San Diego County Tax Assessors Office, San Diego County Office of Education, along with area Basic Aid Districts to quantify the financial impact to the Del Mar Union School District.

FISCAL IMPACT: **Cost** – Revised estimate of property tax revenue will be available December 9, 2009
 Program or Department – All
 Is this a Restricted Program? Both Restricted and Unrestricted
 Was this expenditure anticipated in the adopted budget? Please see detail
 Will this Program or Department be over budget after this expenditure? Please see detail

RECOMMENDED: For information only.

The FISCAL REPORT *an informational update*

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Volume 29

For Publication Date: November 13, 2009

No. 23

Property Taxes Could Fall in 2010-11

Based on data that determines the change in base property tax values from one year to the next, property tax collections in 2010-11 could drop below current-year levels. As a result, a little known provision of Proposition 13 may come into play in the next few months, which could place significant pressure on the budgets of basic aid districts and the state General Fund in 2010-11 as property is assessed for tax purposes under the constitutional provision.

Given the developing news on the California Consumer Price Index (CPI), basic aid districts are encouraged to reexamine their projections of property tax revenues for the budget year. Should the CPI come in either flat or negative and reassessments and new construction fall below local projections, basic aid districts could experience a shortfall in revenues. This may in turn either reduce a district's ending fund balance or prompt the need for changes to the district's expenditure plan.

Background

Proposition 13, the landmark property tax limitation initiative of 1978, set the property tax rate at 1% of assessed value and limited the growth in assessed values from one year to the next to 2% annually. The constitutional amendment further specified that the full cash value base for purposes of taxation could be reduced "as shown in the consumer price index or comparable data for the area under taxing jurisdiction . . ."

To give meaning to this provision, the Legislature enacted Section 51 of the Revenue and Taxation Code and the Board of Equalization (BOE) promulgated Rule 460. Together, these measures specify that the consumer price index would be the California Consumer Price Index for All Urban Consumers, comparing the change in this index from the month of October of the prior fiscal year to October of the current fiscal year. The CPI is determined by the state's Department of Industrial Relations (DIR), based on data compiled by the U.S. Bureau of Labor Statistics. The state index is a weighted average for the southern California region (Los Angeles, Anaheim, and Riverside) and the northern California region (San Francisco, Oakland, and San Jose).

According to the BOE, since the passage of Proposition 13, there have been only five years in which the CPI has been less than 2%, and it has never been less than zero. The most recent data for the ten-month period from October 2008 to August 2009 shows a change of -0.501%. The October 2009 data is expected to be available at the end of this month or early December.

Why is This an Issue?

It is important to note that, while Proposition 13 and Revenue and Taxation Code Section 51 prohibit year-to-year increases in base-year property values from exceeding 2% annually, these provisions are silent on decreases. The BOE has, therefore, concluded that reductions in base-year values will be determined by the change in the CPI, regardless of how low this index should fall.

A negative CPI could, therefore, have a significant impact on the funding of basic aid districts whose general purpose funding is derived solely from the property tax and for the state General Fund under Proposition 98 and revenue limit statutes. For the state, a shortfall in the property tax would require a dollar-for-dollar increase from the General Fund. For basic aid districts, a shortfall would require them to draw down their

reserves or reduce operational expenditures.

It is important to note that the change in a school district's property tax income will be influenced by the CPI for purposes of determining base year values, but will also be influenced by reassessments and new additions to the property tax roll. Reassessments occur when a property is sold—setting the new base value at the sales price of the property. In most cases, these reassessments could significantly increase property tax revenues, depending upon the difference between the sale price of the property and its base value prior to the sale. Similarly, new construction adds significant value to a parcel, thus increasing property tax revenues associated with that parcel. These two factors can mitigate the negative effects of a flat or negative CPI.

Within approximately the next six weeks, we will know if the CPI is negative for the October 2008 to October 2009 period, thus setting the change in base values for 2010-11. Anything less than 2% growth puts pressure on the state and basic aid districts, but a negative CPI will be charting new territory. We will report on this little known, but important, index as soon as the data are available.

—Robert Miyashiro and Michele Huntoon, CPA

posted 11/02/2009

The FISCAL REPORT *an informational update*

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Volume 29

For Publication Date: November 13, 2009

No. 23

Governor Signals \$7 Billion Current-Year Shortfall

Governor Schwarzenegger indicated that the State Budget may be out of balance by \$5 billion to \$7 billion in the current-year, as a result of weaker-than-expected revenue collections and unrealized-but-budgeted savings. The *Sacramento Bee* reports that the Governor acknowledged the mounting Budget problem in an interview with the *Fresno Bee* editorial board on Monday, November 9, 2009.

Revenue collections are already \$2.1 billion short of expected levels, with about half of this shortfall attributed to the prior fiscal year. In addition, the Administration has acknowledged a \$7.4 billion structural budget gap for 2010-11 as a result of the expiration of one-time Budget solutions contained in the current-year spending plan. If the Governor's estimate of the current-year shortfall is accurate, then the Budget gap over the two-year period is already reaching \$15 billion, and this is before any reassessment of 2010-11 revenues. A downward adjustment to 2010-11 revenues could be expected, based on the weaker-than-expected performance of revenues in the current year.

In the interview, the Governor stated, "We are not out of the woods yet. The key thing is we have to go and still make cuts and still rein in the spending."

The Legislative Analyst's Office is expected to release its *November Report*, sometime next week, which will provide the first detailed assessment of the current-year Budget and projections of revenues and expenditures through 2013-14. We will summarize this report as soon as it becomes available.

—Robert Miyashiro

posted 11/10/2009

November 9, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 10.11: Budget Reduction Areas Under Consideration for the Fiscal Year 2009-2010 and Future Years

The Business Department is currently working on an alternative format that will be more user friendly. The list will be divided in to five sections:

- Potential budgetary savings not subject to the collective bargaining process
- Potential budgetary savings subject to the collective bargaining process
- Areas that were investigated that did not result in budgetary savings
- Areas that were investigated which the district was unable to implement due to compliance issues
- Budget savings implemented indicating if they were a one-time or ongoing savings

During the process of dividing the report, the Business Services Department will update potential costs savings to reflect current 2009-10 information.

FISCAL IMPACT: **Cost** – Available December 9, 2009
 Program or Department – All
 Is this a Restricted Program? Both Restricted and Unrestricted
 Was this expenditure anticipated in the adopted budget? Available December 9, 2009
 Will this Program or Department be over budget after this expenditure? Available December 9, 2009

RECOMMENDED: For information only.

November 3, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent of Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 10.12: 2009-2010 San Diego County Office of Education Oversight Letter Regarding 2008-2009 Unaudited Actuals.

Per Education Code, the Del Mar Union School District submits all financial reports to the San Diego County Office of Education (SDCOE) for review. Linda Visnick, Executive Director of District Financial issues a review letter for each report. Attached is the letter regarding the 2008-2009 Unaudited Actuals.

FISCAL IMPACT: Cost – SDCOE performs review as part of oversight at no charge to the district.
Program or Department – Government Wide
Is this a Restricted Program? Restricted and Unrestricted funds included.
Was this expenditure anticipated in the adopted budget? No expense related to oversight.
Will this Program or Department be over budget after this expenditure? Not applicable.

RECOMMENDED: This item is for information only.



SAN DIEGO COUNTY OFFICE OF EDUCATION

6401 LINDA VISTA ROAD, SAN DIEGO, CALIFORNIA 92111-7399 (858) 292-3500

Superintendent of Schools
Randolph E. Ward, Ed.D.

November 6, 2009

Revised

Dr. Sharon McClain
District Superintendent
Del Mar Union School District
225 Ninth Street
Del Mar, CA 92014-2716

Dear Dr. McClain:

Re: 2008-09 Unaudited Actuals Financial Report

Our office has completed its review of the 2008-09 Unaudited Actuals Financial Report for the Del Mar Union School District and has verified it for accuracy pursuant to Education Code Section 42100. A copy of the report was provided to the district's Chief Financial Officer, as certified by the San Diego County Office of Education.

During our review, we noted the following items for the district's review and/or action:

1. In our review, we noted that the district met the 3% Reserve for Economic Uncertainties requirement in 2008-09. The district was also able to meet 2008-09 operating expenses with current year revenue in the Unrestricted General Fund.
2. The actual 2008-09 ending balance for the Cafeteria Special Revenue Fund was less than projected in the 2008-09 estimated actuals. Please review to ensure that there isn't impact on the 2009-10 budget.

Should you have any questions concerning this review, please feel free to call me at (858) 292-3537 or Dr. Carole Parks, consultant, Business Advisory Services at (858) 292-3810.

Sincerely,

Linda Visnick
Executive Director
District Financial Services

LV: CDP: SR

cc: Chief Financial Officer

Board of Education

Mark C. Anderson Susan Hartley Sharon C. Jones Jerry R. Rindone John Witt

SERVICE AND LEADERSHIP

November 13, 2009

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 10.13: Proposed Budget Workshop

Because of California's financial crisis and a loss of revenue to the District of \$2,500,000, staff is proposing a special Board Budget Workshop to take place in January. The Workshop will focus on developing financial solutions for the District to consider in order to deal with the uncertainties of California's budget crisis.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only.

November 9, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent of Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 10.14: 2009-2010 Monthly Budget Update, Legal Fees and Cash Balance Report

The attached sheets represent each district fund individually. The actual revenues and expenditures are as of October 31, 2009. Budget amounts are those reflected in the 2009-2010 Adopted Budget which was presented to the board on June 24, 2009.

FISCAL IMPACT: **Cost** – Presentation of this report is for information only and does not affect revenues, expenses or projected ending fund balance in the 2009-2010 Budget.

Program or Department – Government Wide

Is this a Restricted Program? Restricted and Unrestricted Funds

Was this expenditure anticipated in the adopted budget? Adopted Budget is reflected in the first column

Will this Program or Department be over budget after this expenditure? If an increase in budget is necessary it will be taken as a separate agenda item

RECOMMENDED: For information only. No action required.

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
General Fund - Unrestricted
October 31, 2009**

	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ 31,936,826	\$ 1,112,023	97%
Federal Revenue	-	-	-
Other State Revenue	3,766,320	17,080	100%
Other Local Revenue	1,906,261	1,755,570	8%
Total Revenues	\$ 37,609,407	\$ 2,884,673	92%
Expenditures			
Certificated Salaries	\$ 19,696,060	\$ 5,113,275	74%
Classified Salaries	3,222,960	958,448	70%
Employee Benefits	5,255,051	1,443,074	73%
Books and Supplies	1,973,819	868,724	56%
Services and Other Operating	2,416,067	693,763	71%
Capital Outlay	248,022	198,317	20%
Other Outgo	23,674	116	100%
Transfers of Indirect/Direct Support	(22,121.00)	-	-
Total Expenditures	\$ 32,813,532	\$ 9,275,718	72%
Excess (Deficiency) Revenues and Expenditures	\$ 4,795,875	\$ (6,391,045)	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ (4,804,044)	\$ -	
Other Financing Sources and Uses	\$ (4,804,044)	\$ -	
Net Increase (Decrease) In Fund Balance	\$ (8,169)	\$ (6,391,045)	
Beginning Fund Balance (unaudited)	\$ 9,540,390		
Ending Fund Balance**	\$ 9,532,221		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for

These components are not addressed on this spreadsheet

Services and Other Operating Expense reduced by an overstatement of the settlement agreement reflected in the adopted budget at the June 24, 2009 board meeting

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
General Fund - Restricted
October 31, 2009**

	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ 354,310	\$ -	100%
Federal Revenue	672,802	358,984	47%
Other State Revenue	301,607	16,826	94%
Other Local Revenue	1,493,516	324,436	78%
Total Revenues	\$ 2,822,235	\$ 700,246	75%
Expenditures			
Certificated Salaries	\$ 2,479,749	\$ 1,114,921	55%
Classified Salaries	2,213,069	586,542	73%
Employee Benefits	981,794	134,240	86%
Books and Supplies	1,054,198	44,936	96%
Services and Other Operating	809,294	402,599	50%
Capital Outlay	-	-	-
Other Outgo	88,175	-	100%
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 7,626,279	\$ 2,283,238	70%
Excess (Deficiency) Revenues and Expenditures	\$ (4,804,044)	\$ (1,582,992)	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ 4,804,044	\$ -	
Other Financing Sources and Uses	\$ 4,804,044	\$ -	
Net Increase (Decrease) In Fund Balance	\$ -	\$ (1,582,992)	
Beginning Fund Balance (unaudited)	\$ 168,180		
Ending Fund Balance**	\$ 168,180		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
General Fund - Combined
October 31, 2009**

	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ 32,291,136	\$ 1,112,023	97%
Federal Revenue	672,802	358,984	47%
Other State Revenue	4,067,927	33,906	99%
Other Local Revenue	3,399,777	2,080,006	39%
Total Revenues	\$ 40,431,642	\$ 3,584,919	91%
Expenditures			
Certificated Salaries	\$ 22,175,809	\$ 6,228,196	72%
Classified Salaries	5,436,029	1,544,991	72%
Employee Benefits	6,236,845	1,577,315	75%
Books and Supplies	3,028,017	913,661	70%
Services and Other Operating	3,225,361	1,096,361	66%
Capital Outlay	248,022	198,317	20%
Other Outgo	111,849	116	100%
Transfers of Indirect/Direct Support	(22,121)	-	-
Total Expenditures	\$ 40,439,811	\$ 11,558,956	71%
Excess (Deficiency) Revenues and Expenditures	\$ (8,169)	\$ (7,974,037)	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ (8,169)	\$ (7,974,037)	
Beginning Fund Balance (unaudited)	\$ 9,708,569		
Ending Fund Balance**	\$ 9,700,400		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Cafeteria Fund
October 31, 2009**

	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	103,373		100%
Other State Revenue	5,057	523	90%
Other Local Revenue	953,132	213,911	78%
Total Revenues	\$ 1,061,562	\$ 214,434	80%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	148,407	35,957	76%
Employee Benefits	39,231	12,400	68%
Books and Supplies (food)	743,901	108,973	85%
Services and Other Operating	19,079	3,870	80%
Capital Outlay	-	-	-
Other Outgo	22,121	-	100%
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 972,739	\$ 161,200	83%
Excess (Deficiency) Revenues and Expenditures	\$ 88,823	\$ 53,234	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 88,823	\$ 53,234	
Beginning Fund Balance (unaudited)	\$ 22,031		
Ending Fund Balance**	\$ 110,854		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Deferred Maintenance
October 31, 2009

	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	8,000	2,191	73%
Total Revenues	\$ 8,000	\$ 2,191	73%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	71,461	245,829	-244%
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 71,461	\$ 245,829	-244%
Excess (Deficiency) Revenues and Expenditures	\$ (63,461)	\$ (243,638)	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) in Fund Balance	\$ (63,461)	\$ (243,638)	
Beginning Fund Balance (unaudited)	\$ 905,757		
Ending Fund Balance**	\$ 842,296		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Special Reserve for other than Capital Outlay
October 31, 2009**

	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	38,000	4,556	88%
Total Revenues	\$ 38,000	\$ 4,556	88%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	-	-	-
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ -	\$ -	-
Excess (Deficiency) Revenues and Expenditures	\$ 38,000	\$ 4,556	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 38,000	\$ 4,556	
Beginning Fund Balance (unaudited)	\$ 1,345,746		
Ending Fund Balance**	\$ 1,383,746		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Capital Facilities
October 31, 2009**

	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	93,400	13,635	85%
Total Revenues	\$ 93,400	\$ 13,635	85%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	10,000	-	100%
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 10,000	\$ -	100%
Excess (Deficiency) Revenues and Expenditures	\$ 83,400	\$ 13,635	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 83,400	\$ 13,635	
Beginning Fund Balance (unaudited)	\$ 181,478		
Ending Fund Balance**	\$ 264,878		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Special Reserve Fund for Capital Outlay Projects
October 31, 2009**

	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	275,000	33,001	88%
Total Revenues	\$ 275,000	\$ 33,001	88%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	-	-	-
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ -	\$ -	
Excess (Deficiency) Revenues and Expenditures	\$ 275,000	\$ 33,001	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 275,000	\$ 33,001	
Beginning Fund Balance (unaudited)	\$ 8,108,784		
Ending Fund Balance**	\$ 8,383,784		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Capital Project Fund for Blended Component Units
(CFD 95-1 and CFD 99-1)
October 31, 2009

	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	2,556,385	56,867	98%
Total Revenues	\$ 2,556,385	\$ 56,867	98%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies (Non Cap F & E)	-	9,116	-
Services and Other Operating	95,902	11,027	89%
Capital Outlay	1,770,706	15,857	99%
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 1,866,608	\$ 36,000	98%
Excess (Deficiency) Revenues and Expenditures	\$ 689,777	\$ 20,867	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ (2,014,094)	\$ (1,279,781)	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ (2,014,094)	\$ (1,279,781)	
Net Increase (Decrease) In Fund Balance	\$ (1,324,317)	\$ (1,258,914)	
Beginning Fund Balance (unaudited)	\$ 5,633,339		
Ending Fund Balance**	\$ 4,309,022		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Debt Service Fund for Blended Component Units (CFD)
October 31, 2009**

	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	-	-
Total Revenues	\$ -	\$ -	-
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	-	-	-
Capital Outlay	-	-	-
Other Outgo	2,014,094	\$ 1,279,781	36%
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 2,014,094	\$ 1,279,781	36%
Excess (Deficiency) Revenues and Expenditures	\$ (2,014,094)	\$ (1,279,781)	
Other Financing Sources and Uses			
Transfers In	\$ 2,014,094	\$ 1,279,781	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ 2,014,094	\$ 1,279,781	
Net Increase (Decrease) In Fund Balance	\$ -	\$ -	
Beginning Fund Balance (unaudited)	\$ -		
Ending Fund Balance**	\$ -		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Other Enterprise Fund - Childcare
October 31, 2009**

	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	2,873,582	789,045	73%
Total Revenues	\$ 2,873,582	\$ 789,045	73%
Expenditures			
Certificated Salaries	\$ 65,383	\$ 8,752	87%
Classified Salaries	1,893,923	562,717	70%
Employee Benefits	381,524	115,697	70%
Books and Supplies	202,795	62,454	69%
Services and Other Operating	170,967	27,143	84%
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 2,714,592	\$ 776,763	71%
Excess (Deficiency) Revenues and Expenditures	\$ 158,990	\$ 12,282	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 158,990	\$ 12,282	
Beginning Fund Balance (unaudited)	\$ 1,279,180		
Ending Fund Balance**	\$ 1,438,170		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Foundation Trust Fund
October 31, 2009**

	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	1,400	147	90%
Total Revenues	\$ 1,400	\$ 147	90%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	-	-	-
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ -	\$ -	
Excess (Deficiency) Revenues and Expenditures	\$ 1,400	\$ 147	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) in Fund Balance	\$ 1,400	\$ 147	
Beginning Fund Balance (unaudited)	\$ 45,771		
Ending Fund Balance**	\$ 47,171		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
General Fund Attorney Fees
October 31, 2009

Resource No.	Department	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
0000-420	Pupil Services	\$ 7,837	\$ 1,900	76%
0000-503	Personnel	15,000	626	96%
0000-504	Business (District General Counsel)	60,000	9,014	85%
0000-772	Facilities	20,000	84	100%
		\$ 102,837	\$ 11,625	89%

DEL MAR UNION SCHOOL DISTRICT
County Treasury, General Ledger Balances
FISCAL YEAR 2009-2010

DISTRICT 11

GOVERNMENTAL FUNDS - SPECIAL RESERVE & CAPITAL PROJECTS

Cty Tres. Fund #	F/Y 08/09 6/30/2009	F/Y 09/10 7/31/2009	F/Y 09/10 8/31/2009	F/Y 09/10 9/30/2009	increase (decrease)	SACS Fund #	Fund Description
412101 / 55695	\$ 13,461,681	\$ 17,596,394	\$ 15,111,188	\$ 12,193,175	\$ (2,918,013)	03 & 06	Res / Unres General Fund
412104 / 55701	\$ 44,492	\$ 38,208	\$ 38,678	\$ 129,700	\$ 91,022	13-00	Cafeteria Fund
412112 / 55710	\$ 794,180	\$ 615,941	\$ 550,876	\$ 550,876	\$ -	14-00	Deferred Maintenance
412142 / 55725	\$ 1,333,937	\$ 1,338,789	\$ 1,338,789	\$ 1,338,789	\$ -	17-42	Endowment - Special Res
412119 / 55716	\$ 192,309	\$ 194,035	\$ 204,753	\$ 205,643	\$ 890	25-19	Developer Fees
412146 / 55731	\$ -	\$ -	\$ -	\$ -	\$ -	35-00	State School Facility Fund
412102 / 55698	\$ 8,081,889	\$ 8,116,660	\$ 8,116,660	\$ 8,116,660	\$ -	40-00	Special Res Capital Outlay
Subtotal	\$ 23,908,488	\$ 27,900,026	\$ 25,360,944	\$ 22,534,843	\$ (2,826,102)		

PROPRIETARY & FIDUCIARY FUNDS - INTERNAL SERVICE, EXPENDIBLE TRUST & ENTERPRISE

412122 / 55720	\$ 1,558,258	\$ 1,498,945	\$ 1,362,069	\$ 1,424,731	\$ 62,662	63-00	Enterprise - Childcare
412120 / 55719	\$ 42,990	\$ 43,151	\$ 43,151	\$ 43,151	\$ -	73-20	Foundation Trust Funds
Subtotal	\$ 1,601,248	\$ 1,542,096	\$ 1,405,220	\$ 1,467,882	\$ 62,662		

DIST. 11 TOTAL \$ 25,509,735 \$ 29,442,122 \$ 26,766,165 \$ 24,002,725 \$ (2,763,440)

DISTRICT 72

FUND BALANCES - GOVERNMENTAL & CAPITAL PROJECTS

	F/Y 08/09 6/30/2009	F/Y 09/10 7/31/2009	F/Y 09/10 8/31/2009	F/Y 09/10 9/30/2009	increase/ (decrease)	SACS Fund #	Fund Description
Community Facilities District No. 95-1							
458001 / 54976	\$ 2,961,283	\$ 2,964,504	\$ 2,098,836	\$ 2,091,393	\$ (7,443)	49-01	CFD 95-1 General Fund
TOTAL CFD 95-1	\$ 2,961,283	\$ 2,964,504	\$ 2,098,836	\$ 2,091,393	\$ (7,443)		
Community Facilities District No. 99-1							
458002 / 54977	\$ 3,782,097	\$ 3,797,850	\$ 3,366,512	\$ 3,369,081	\$ 2,569	49-02	CFD 99-1 General Fund
TOTAL CFD 99-1	\$ 3,782,097	\$ 3,797,850	\$ 3,366,512	\$ 3,369,081	\$ 2,569		
DIST. 72 TOTAL	\$ 6,743,380	\$ 6,762,355	\$ 5,465,347	\$ 5,460,474	\$ (4,873)		

**Del Mar Union School District
 2009-2010 Budget Update - Estimated Actuals
 General Fund Attorney Fees
 October 31, 2009**

Resource No.	Department	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
0000-420	Pupil Services	\$ 7,837	\$ 1,900	76%
0000-503	Personnel	15,000	626	96%
0000-504	Business (District General Counsel)	60,000	9,014	85%
0000-772	Facilities	20,000	84	100%
		\$ 102,837	\$ 11,625	89%

DEL MAR UNION SCHOOL DISTRICT
County Treasury, General Ledger Balances
FISCAL YEAR 2009-2010

DISTRICT 11

GOVERNMENTAL FUNDS - SPECIAL RESERVE & CAPITAL PROJECTS

Cty Tres. Fund #	F/Y 08/09 6/30/2009	F/Y 09/10 7/31/2009	F/Y 09/10 8/31/2009	F/Y 09/10 9/30/2009	increase (decrease)	SACS Fund #	Fund Description
412101 / 55695	\$ 13,461,681	\$ 17,596,394	\$ 15,111,188	\$ 12,193,175	\$ (2,918,013)	03 & 06	Res / Unres General Fund
412104 / 55701	\$ 44,492	\$ 38,208	\$ 38,678	\$ 129,700	\$ 91,022	13-00	Cafeteria Fund
412112 / 55710	\$ 794,180	\$ 615,941	\$ 550,876	\$ 550,876	\$ -	14-00	Deferred Maintenance
412142 / 55725	\$ 1,333,937	\$ 1,338,789	\$ 1,338,789	\$ 1,338,789	\$ -	17-42	Endowment - Special Res
412119 / 55716	\$ 192,309	\$ 194,035	\$ 204,753	\$ 205,643	\$ 890	25-19	Developer Fees
412146 / 55731	\$ -	\$ -	\$ -	\$ -	\$ -	35-00	State School Facility Fund
412102 / 55698	\$ 8,081,889	\$ 8,116,660	\$ 8,116,660	\$ 8,116,660	\$ -	40-00	Special Res Capital Outlay
Subtotal	\$ 23,908,488	\$ 27,900,026	\$ 25,360,944	\$ 22,534,843	\$ (2,826,102)		

PROPRIETARY & FIDUCIARY FUNDS - INTERNAL SERVICE, EXPENDIBLE TRUST & ENTERPRISE

412122 / 55720	\$ 1,558,258	\$ 1,498,945	\$ 1,362,069	\$ 1,424,731	\$ 62,662	63-00	Enterprise - Childcare
412120 / 55719	\$ 42,990	\$ 43,151	\$ 43,151	\$ 43,151	\$ -	73-20	Foundation Trust Funds
Subtotal	\$ 1,601,248	\$ 1,542,096	\$ 1,405,220	\$ 1,467,882	\$ 62,662		

DIST. 11 TOTAL \$ 25,509,735 \$ 29,442,122 \$ 26,766,165 \$ 24,002,725 \$ (2,763,440)

DISTRICT 72

FUND BALANCES - GOVERNMENTAL & CAPITAL PROJECTS

	F/Y 08/09 6/30/2009	F/Y 09/10 7/31/2009	F/Y 09/10 8/31/2009	F/Y 09/10 9/30/2009	increase/ (decrease)	SACS Fund #	Fund Description
Community Facilities District No. 95-1							
458001 / 54976	\$ 2,961,283	\$ 2,964,504	\$ 2,098,836	\$ 2,091,393	\$ (7,443)	49-01	CFD 95-1 General Fund
TOTAL CFD 95-1	\$ 2,961,283	\$ 2,964,504	\$ 2,098,836	\$ 2,091,393	\$ (7,443)		
Community Facilities District No. 99-1							
458002 / 54977	\$ 3,782,097	\$ 3,797,850	\$ 3,366,512	\$ 3,369,081	\$ 2,569	49-02	CFD 99-1 General Fund
TOTAL CFD 99-1	\$ 3,782,097	\$ 3,797,850	\$ 3,366,512	\$ 3,369,081	\$ 2,569		
DIST. 72 TOTAL	\$ 6,743,380	\$ 6,762,355	\$ 5,465,347	\$ 5,460,474	\$ (4,873)		

November 6, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 10.15: Approval of Disclosure of Collective Bargaining Agreement for Fiscal Year 2009-2010

Assembly Bill 1200 established three categories of disclosure of school district fiscal obligations. One of those categories is collective bargaining agreements. Pre-disclosure of the major provisions of the proposed written agreement including costs and itemized budget revisions necessary to meet the costs of the agreement in each year of its term must be disclosed. The disclosure requires written certification from the Superintendent and Chief Business Official the costs incurred by the school district can be met by the district during the term of the agreement.

This disclosure reflects a \$770 increase to the health and welfare benefit cap effective December 2009. The December 2009 payroll will be processed for the January 2010 premiums at the new rates.

Please see enclosed Disclosure of Collective Bargaining Agreement for both certificated, classified, and management employees. Previous employees eligible for retiree benefits will also receive the \$770 increase for their health and welfare benefit cap. Budget adjustments pertaining to this agreement will be reflected in the Second Interim Report as of January 31, 2010. The current estimate totals \$183,869. Estimates were made using 2009 employee plan enrollments. Estimates will be revised when open enrollment documents have been processed.

The contract language change regarding professional development days for certificated staff does not require a budget adjustment at this time. Shared assignment contract changes do not take effect until 2010-2011.

FISCAL IMPACT: **Cost** – \$150,183 increased benefit costs to certificated staff and management. \$33,685 increased benefit costs to classified staff and management.
 Program or Department – All sites and departments
 Is this a Restricted Program? Both Restricted and Unrestricted
 Was this expenditure anticipated in the adopted budget? No
 Will this Program or Department be over budget after this expenditure? Yes

RECOMMENDED: Superintendent recommends Board approval.



SAN DIEGO COUNTY OFFICE OF EDUCATION

6401 LINDA VISTA ROAD, SAN DIEGO, CALIFORNIA 92111-7399 (858) 292-3500

Superintendent of Schools

Randolph E. Ward, Ed.D.

November 9, 2009

Dr. Sharon McClain
District Superintendent
Del Mar Union School District
225 Ninth Street
Del Mar CA 92014-2716

Re: Disclosure of Collective Bargaining Agreement

Dear Dr. McClain:

The San Diego County Office of Education received the school district's November 9, 2009, disclosure of collective bargaining agreement for fiscal year 2009-10 for the Del Mar Certificated Teachers Association bargaining unit in accordance with Government Code section 3547.5. Narrative in the combined report that includes certificated, classified, and management employees for 2009-10 discloses no proposed increase on the salary schedules at this time, with step and column and health and welfare benefits cap increases, for a total average compensation cost of 2.58%. This salary increase is funded from General Fund undesignated reserves for 2009-10, with potential savings from program modifications to offset future cost.

Your report regarding the impact of the salary settlements is acceptable. Review of the impact of the settlement on the district's unrestricted reserves in the 2009-10 adopted budget reveals that available reserves are sufficient to exceed the minimum recommended level for economic uncertainties after consideration of the estimated implementation costs of these agreements. Be advised that the undesignated reserves are one-time funds and the county discourages the use of one-time funds for ongoing expenditures.

We strongly recommend future salary settlement costs be equal to or below any funded cost-of-living increase received by a school district in this time of great budget and economic uncertainty for support of education for the foreseeable future by the state and federal governments. As a basic aid district, any ongoing salary settlements exceeding the amount of property tax increase may need to be funded with reserves or by future expenditure reductions. Careful financial monitoring and planning should be followed to ensure continued fiscal stability.

Board of Education

Mark C. Anderson Susan Hartley Sharon C. Jones Jerry R. Rindone John Witt

SERVICE AND LEADERSHIP

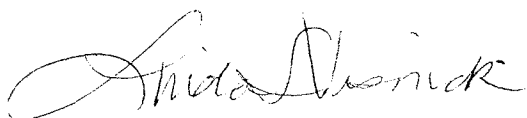
Dr. Sharon McClain
November 9, 2009
Page 2 of 2

The district has complied with Education Code section 42142 and Government Code section 3547.5 by disclosing the budget revisions required to implement the provisions of the certificated bargaining unit and classified employee settlements. Please send our office a copy of the governing board excerpt approving these settlements. Districts must make any budget revisions within 45 days of approval of a collective bargaining agreement. Please send an expenditure report by major object that has been generated by your financial system showing the budget before the changes and a second expenditure report showing the budget after the changes.

Please provide an updated Supplement page of the disclosure form if additional revisions to the school district's 2009-10 operating budget are necessary to fulfill the terms of the approved agreement. Any additional costs to the school district that may result from the terms of the collective bargaining agreement also shall be reflected in future interim fiscal reports or multiyear fiscal projections.

Any questions or concerns may be directed to your business consultant Dr. Carole Parks at (858) 292-3810.

Sincerely,



Linda Visnick
Executive Director
District Financial Services

LV: CDP: SR

Attachment

cc: Dena Whittington, Assistant Superintendent
Dr. Carole Parks

Disclosure of Collective Bargaining Agreement

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213);
GC § 3547.5 (Statutes of 2004, Chapter 52)

72

Del Mar Union School District

ALL FORMS WERE COMPLETED USING ESTIMATES

ACTUAL CALCULATIONS FROM PAYROLL SYSTEM WILL BE INCLUDED IN 09-10 SECOND INTERIM

Name of Bargaining Unit: Del Mar Certificated Teachers Association Certificated: X Classified: _____

The proposed agreement covers the period: Beginning: 7/1/2009 Ending: 6/30/2010

This agreement will be acted upon by the Governing Board at its meeting on: 18-Nov-09

A. Proposed Change in Compensation

Compensation	Cost Prior to Proposed Agreement (a) \$	Fiscal Impact of Proposed Agreement					
		Current Year 2009-2010		Year 2 2010-2011		Year 3 2011-2012	
		(b) \$	(c) %	(b) \$	(c) %	(b) \$	(c) %
1. Step & Column as included in the 09-10 Adopted Budget	\$26,940,947	\$670,891	2.49%	\$563,281	2.04%	\$574,772	2.04%
2. Salary Schedule - No change	\$27,611,838	No change at this time	0.00%	No change at this time	0.00%	No change at this time	0.00%
3. Other Compensation - Increase (Decrease) in Stipends, Bonuses, etc.	Existing expense of all stipends and bonuses included above	No change at this time	0.00%	No change at this time	0.00%	No change at this time	0.00%
4. Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	\$3,682,462	No change at this time	0.00%	No change at this time	0.00%	No change at this time	0.00%
5. Health/Welfare Benefits - Increase (Decrease)	\$2,554,383	\$183,869	7.20%	not known at this time	0.00%	not known at this time	0.00%
6. Proposed Total Compensation	\$33,177,792	\$854,760	2.58%	\$563,281	1.66%	\$574,772	1.66%
7. Total Number of Represented Employees (not FTE)	580	580		580		580	
8. Total Compensation Cost for Average Employee - Increase (Decrease)	\$57,203	\$1,474	2.58%	\$971	1.66%	\$991	1.66%

Figures above include all certificated, classified, management active employees.

321 Benefit Eligible Certificated employees, 72 Benefit Eligible Classified employees

Step and Column Assumption: 2.04% for two future years

Health Benefit Cap increased to \$8,818 and premium increase on employees who have not used 100% of Health Benefit Cap.

- A. **Provide a brief narrative of the proposed change in compensation, including percentage change(s), effective date(s), and comments and explanations are necessary:**

Increase the district's health and welfare benefit cap from \$8,048 to \$8,818.

- B. **Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development days, teacher prep time, etc.):**

Article 13.6.1 changes to staff development days, please see agreement. Article 22.8 changes to shared assignment, please see agreement.

Changes to the listed articles do not require a budget adjustment in 2009-2010.

- C. **What are the specific impacts on instructional/support programs that accommodate the settlement? Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations:**

There will be no impacts on the instructional program to accommodate this agreement.

- D. **What contingency language is included in the proposed agreement? Include specific areas identified for reopeners, applicable fiscal years, and specific contingency language:**

There is no contingency language included in the agreement.

- E. **Source of Funding for Proposed Agreement:**

The source of funding in the current year will be the General Fund Undesignated Reserves. Program modifications are being analyzed to offset future cost.

F. Impact of Proposed Agreement on Current Year Unrestricted Reserves

74

1. State Reserve Standard

a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$40,757,680
b. State Standard Minimum Reserve Percentage for this District	3.00%
c. Projected P-2 ADA	4,240
d. State Standard Minimum Reserve Amount for this District (Line 1a times Line 1b, or \$50,000, whichever is greater, for a district with less than 1,001 ADA)	1,222,730

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a. General Fund Budgeted Unrestricted Designated for Economic Uncertainties	\$1,222,730.40
b. General Fund Budgeted Unrestricted Unappropriated Amount	\$3,337,719.60
c. Special Reserve Fund 17-Budgeted Designated for Economic Uncertainties	\$0.00
d. Special Reserve Fund 17-Budgeted Unappropriated Amount	\$1,338,789.00
e. Total District Budgeted Unrestricted Reserves	\$5,899,239.00

3. Do unrestricted reserves meet the state standard minimum reserve amount?

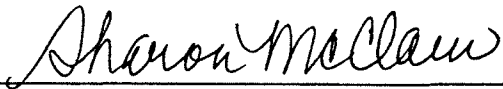
☒ Yes

☐ No

G. Certification

The information provided in this document summarized the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and Government Code § 3547.5.

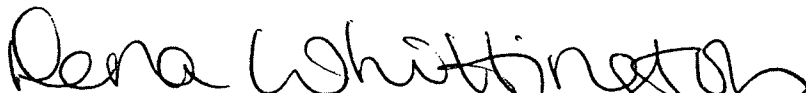
We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.



Dr. Sharon McClain, Superintendent

11-9-09

Date



Dena Whittington, Asst. Superintendent of Business

11-9-09

Date

Contact Person: Dena Whittington

Telephone No.: 858-523-6195

Supplement

75

H. Impact of Proposed Agreement on Current Year Operating Budget*

Date of governing board approval of budget revisions in Col. 2 18-Nov-09
in accordance with Education Code § 42142 and Government Code § 3547.5

Provide a copy of board-approved budget revisions and board minutes. In addition, provide two expenditure reports generated by the district's financial system: one showing the budget by major object before the changes and a second showing the budget by major object after the changes.

If the board-approved revisions are different from the proposed budget adjustments in Col. 2, provide a revised report upon approval of the district governing board.

	(Col. 1) Latest Board- Approved Adopted 2009-10 Budget 24-Jun-09	(Col. 2) Adjustments as a Result of Settlement	(Col. 3) Other Revisions	(Col. 4) (Cols. 1 + 2 + 3) Total Impact on Budget
REVENUES				
Revenue Limit Sources (8010-8099)	32,291,136	0	0	32,291,136
Remaining Revenues (8100-8799)	8,140,506	0	0	8,140,506
TOTAL REVENUES	40,431,642	0	0	40,431,642
EXPENDITURES				
1000 Certificated Salaries				
Certificated Teacher Salaries	19,827,360		0	19,827,360
Certificated Pupil Support Salaries	518,935		0	518,935
Certificated Supervisors and Administrative	1,703,257		0	1,703,257
Other Classified Salaries	126,257		0	126,257
2000 Classified Salaries				
Classified Instructional Salaries	1,893,332		0	1,893,332
Classified Support Salaries	1,670,950		0	1,670,950
Classified Supervisors and Administrative S	219,265		0	219,265
Clerical, Technical and Office Salaries	1,295,027		0	1,295,027
Other Classified Salaries	357,455		0	357,455
3000 Employee Benefits				
STRS	1,847,618		0	1,847,618
PERS	526,406		0	526,406
OASDI/Medicare/Alternative	736,969		0	736,969
Health and Welfare Benefits	2,554,383	183,869	0	2,738,252
Unemployment Insurance	83,733		0	83,733
Workers' Compensation	329,713		0	329,713
OPEB Allocated	141,968		0	141,968
OPEB Active Employees	0		0	0
PERS Reduction	0	0	0	0
Other Employee Benefits	16,055	0	0	16,055
4000 Books and Supplies	3,028,017			3,028,017
5000 Services and Operating Expenses	3,359,361			3,359,361
6000 Capital Outlay	248,022			248,022
7000 Other	89,728			89,728
TOTAL EXPENDITURES	40,573,811	183,869	0	40,757,680
OPERATING SURPLUS (DEFICIT)	(142,169)	(183,869)	0	(326,038)
OTHER SOURCES AND TRANSFERS IN				0
OTHER USES AND TRANSFERS OUT				0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	(142,169)	(183,869)	0	(326,038)
BEGINNING BALANCE	9,708,569			9,708,569
CURRENT YEAR-ENDING BALANCE	9,566,400			9,382,531
COMPONENTS OF ENDING BALANCE:				0
Reserved Amounts (9700-9759)	188,179			188,179
Economic Uncertainties (9770)	1,217,214			1,222,730
Board Designated (9780)	4,633,902			4,633,902
Unappropriated Amounts (9790)	3,527,105			3,337,720

Reconciliation**2009-2010 Collective Bargaining**

2010 Starting Point (2009 rates and cap)	\$ 2,885,452.00	<i>Attachment A</i>
2010 Rate Increase No Cap Change	\$ 2,967,346.56	<i>Attachment B</i>
Cost to District of Rate Increase	\$ 81,894.56	
2010 Rate Increase No Cap Change	\$ 2,967,346.56	<i>Attachment B</i>
2010 Rate Increase with Cap Change	\$ 3,200,656.56	<i>Attachment C</i>
	\$ 233,310.00	
Combined cost to District for 2010 Calendar Year	\$ 315,204.56	
Increase realized in 2009-2010 fiscal year	\$ 183,869.33	

Cap of \$8,048 with no increase
Using 2009 Employee Plan Enrollment

no premium increase and no cap increase

	Cert	Class	Total	2009 Calendar year premiums	2009 Calendar Year Benefit Cap	2010 Calendar Year District Cost
Kaiser HMO						
Employee Only	43	11	54	\$ 5,034	\$ 8,048	\$ 271,836
Employee plus 1	30	17	47	\$ 8,708	\$ 8,048	\$ 378,256
Employee plus 2	26	13	39	\$ 11,648	\$ 8,048	\$ 313,872
Blue Cross HMO						
Employee Only	29	7	36	\$ 5,838	\$ 8,048	\$ 210,159
Employee plus 1	13	1	14	\$ 10,316	\$ 8,048	\$ 112,672
Employee plus 2	23	7	30	\$ 13,899	\$ 8,048	\$ 241,440
Blue Cross PPO						
Employee Only	141	13	154	\$ 7,820	\$ 8,048	\$ 1,204,305
Employee plus 1	8	2	10	\$ 14,282	\$ 8,048	\$ 80,480
Employee plus 2	8	1	9	\$ 19,450	\$ 8,048	\$ 72,432
Employee Totals	321	72	393			

\$ 2,885,452

* Premiums include medical, dental, vision, life

Attachment A

Cap of \$8,048 with no increase
Using 2009 Employee Plan Enrollment

With premium increase, no cap increase

	Cert	Class	Total	2010 Calendar year premiums	2010 Calendar Year Benefit Cap	2010 Calendar Year District Cost
Kaiser HMO						
Employee Only	43	11	54	\$ 5,393	\$ 8,048	\$ 291,237
Employee plus 1	30	17	47	\$ 9,427	\$ 8,048	\$ 378,256
Employee plus 2	26	13	39	\$ 12,654	\$ 8,048	\$ 313,872
Blue Cross HMO						
Employee Only	29	7	36	\$ 6,599	\$ 8,048	\$ 237,565
Employee plus 1	13	1	14	\$ 11,838	\$ 8,048	\$ 112,672
Employee plus 2	23	7	30	\$ 16,030	\$ 8,048	\$ 241,440
Blue Cross PPO						
Employee Only	141	13	154	\$ 10,275	\$ 8,048	\$ 1,239,392
Employee plus 1	8	2	10	\$ 19,192	\$ 8,048	\$ 80,480
Employee plus 2	8	1	9	\$ 26,324	\$ 8,048	\$ 72,432
Employee Totals	321	72	393			
						\$ 2,967,347

* Premiums include medical, dental, vision, life

Attachment B

Cap of \$8,048 increase by \$770 to \$8,818

Effective January 1, 2010

Using 2009 Employee Plan Enrollment

With premium increase and cap increase

	Cert	Class	Total	2010 Calendar year premiums	2010 Calendar Year Benefit Cap	2010 Calendar Year District Cost
Kaiser HMO						
Employee Only	43	11	54	\$ 5,393	\$ 8,818	\$ 291,237
Employee plus 1	30	17	47	\$ 9,427	\$ 8,818	\$ 414,446
Employee plus 2	26	13	39	\$ 12,654	\$ 8,818	\$ 343,902
Blue Cross HMO						
Employee Only	29	7	36	\$ 6,599	\$ 8,818	\$ 237,565
Employee plus 1	13	1	14	\$ 11,838	\$ 8,818	\$ 123,452
Employee plus 2	23	7	30	\$ 16,030	\$ 8,818	\$ 264,540
Blue Cross PPO						
Employee Only	141	13	154	\$ 10,275	\$ 8,818	\$ 1,357,972
Employee plus 1	8	2	10	\$ 19,192	\$ 8,818	\$ 88,180
Employee plus 2	8	1	9	\$ 26,324	\$ 8,818	\$ 79,362
Employee Totals	321	72	393			
						\$ 3,200,657

* Premiums include medical, dental, vision, life

Attachment C

Date: November 9, 2009
 To: Board Members
 From: Darlene Nadlonek
 Through: Sharon McClain
 Subject: Approval of Recommended Personnel Actions: Employment, Resignations, Dismissals, Leaves of Absences and Change of Status

CLASSIFIED

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Baldwin, Pamela	Instructional Aide II	0.375	Ocean Air	Approve Assignment Effective 10/22/09	Replacement
Brockhaus, Amy	Child Care Preschool Teacher	0.80	Child Care	Approve Resignation 10/23/09	
Cabrera, Jacob	Child Care Worker I	0.30	Child Care	Approve Reduction in Hours from 30 Hours per Week to 12 Hours per Week Effective 10/26/09	
Conforme, Richard	Health Care Technician	0.625	Del Mar Hills	Approve Assignment Effective 10/23/09	Replacement
Crilly, Claire	Special Education Aide II	0.59375	Sycamore Ridge	Approve Reduction in Hours from 30 Hours per Week to 23.75 Hours per Week Effective 11/9/09	
DeStefano, Gina	Child Care Worker I	0.188	Child Care	Approve Assignment Effective 9/22/09	Replacement

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Gauthier, Michelle	Special Education Aide II	0.75	Carmel Del Mar	Approve Assignment Effective 11/3/09	Replacement
Harris, Karen	Account Technician	1.00	District Office	Approve Assignment Effective 10/26/09	Replacement
Johnson, Kelsey	Instructional Assistant - Preschool	0.80	Child Care	Approve Assignment Effective 10/26/09	Replacement
Loy, Tammy	Administrative Assistant - Business Services	1.00	District Office	Approve Assignment Effective 11/17/09	Expansion
Moon, Edward	Child Care Worker I	0.938	Child Care	Approve Increase in Hours from 37 Hours per Week to 37.5 Hours per Week Effective 8/31/09	Replacement
Moses, Lauren	Child Care Worker I	0.475	Child Care	Approve Assignment Effective 10/6/09	Replacement
O'Connell, Sharron	Child Care Worker I	0.125	Child Care	Approve Assignment Effective 9/16/09	Replacement
Pinkel, Linda	Instructional Aide I	0.71875	Ashley Falls	Approve Assignment Effective 10/20/09	Replacement
Rusconi, Cristina	Instructional Aide II	0.188	Torrey Hills	Approve Assignment Effective 10/26/09	Replacement

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Slayter, Lauren	Noon Duty Aide	0.075	Del Mar Hills	Approve Assignment Effective 10/27/09	Replacement
So, John	Child Care Worker I	0.75	Child Care	Approve Increase in Hours from 24 Hours per Week to 30 Hours per Week Effective 8/31/09	Replacement
Turner, Melissa	Instructional Aide I	0.53125	Carmel Del Mar	Approve Assignment Effective 10/30/09	Replacement
Wilson, Tina	Child Care Worker I	0.613	Child Care	Approve Increase in Hours from 24 Hours per Week to 24.5 Hours per Week Effective 8/31/09	Replacement
Wyman, Marilyn	Pupil Services Program Assistant	1.00	District Office	Approve Retirement Effective 12/31/09	

Regular Board Meeting of November 18, 2009

Date:	November 12, 2009
To:	Board Members
From:	Darlene Nadlonek
Through:	Sharon McClain
Subject:	Approval of Recommended Personnel Actions: Employment, Resignations, Dismissals, Leaves of Absences and Change of Status

CERTIFICATED

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Wilson, Gary	Principal	1.00	Ocean Air	Approve Resignation Effective 11/30/09	

November 9, 2009

To: Board Members

From: Darlene Nadlonek, Human Resources Technician

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 11.2: Approval, Modifications to the Collective Bargaining Contract between the Del Mar California Teachers Association and the Del Mar Union School District

Representatives of the Del Mar California Teachers Association and the Del Mar Union School District reached a tentative collective bargaining agreement during negotiations on November 2, 2009. The terms of the agreement are recorded on the document that follows this narrative.

FISCAL IMPACT: Cost – The fiscal impact of the collective bargaining agreement is reported on Agenda Item 10.15
Program or Department –
Is this a Restricted Program?
Was this expenditure anticipated in the adopted budget?
Will this Program or Department be over budget after this expenditure?

RECOMMENDED: The Superintendent recommends Board Approval of Modifications to the Collective Bargaining Contract between the Del Mar California Teachers Association and the Del Mar Union School District.

**TENTATIVE AGREEMENT FOR
SETTLEMENT OF 2009-2010 COLLECTIVE BARGAINING
BETWEEN THE DEL MAR CALIFORNIA TEACHERS
ASSOCIATION AND THE DEL MAR UNION SCHOOL DISTRICT**

The Del Mar California Teachers Association and the Del Mar Union School District have arrived at a tentative agreement for collective bargaining for 2009-2010. The elements described below represent the entirety of the tentative agreement between the parties. **Bold print represents change in language.**

The tentative agreement consists of the following:

- Increase the district's health & welfare benefits cap from \$8,048.00 to \$8,818.00.

Contract Article 19.3 shall read: "*Bargaining unit members shall be provided with medical, dental, vision, and life insurance benefits. The maximum district contribution for all premiums for health/welfare benefits shall be **\$8,818.00** (the district "cap") annually. Any premium costs for health and welfare benefits that exceed **\$8,818.00** will be the responsibility of the employee.*"

- Clarify and add language for article 13.6.

Contract Article 13.6 shall read: "*The work year for bargaining unit members shall be one hundred eighty four (184) days consisting of one hundred eighty (180) student attendance days and four (4) days for teacher preparation. A minimum of two (2) full days of the four (4) teacher preparation days shall be provided at the beginning of the school year without administration or faculty meetings.*" (same language, just rearranged sentences for clarity)

Added language & a new sub article: **13.6.1 shall read: "The district shall provide bargaining unit members with up to the equivalent of two (2) optional paid work days for staff development at the per diem rate for each school year when the California Department of Education (CDE) awards funding that is specific and restricted for staff development."**