

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Regular Board Meeting

August 26, 2009

Closed Session: 4:30 p.m.

Open Session: 5:40 p.m.

Del Mar Hills Academy
14085 Mango Drive, Del Mar, CA 92014

Board President White called the Regular Board Meeting to order at 4:30 p.m.

PUBLIC INPUT ON CLOSED SESSION ITEMS:

There was no public comment.

Adjourned to Closed Session at 4:34 p.m.

RECONVENE OPEN SESSION

Board President White welcomed staff, parents and community members to the Regular Board Meeting of the Board of Trustees.

The Board met in Closed Session from 4:34 to 5:40 p.m. to discuss:

- 1.1 **Public Employee Appointment/Employment:** Title: Assistant Superintendent, Instructional Services & Human Resources (G.C. 54957)
- 1.2 **Conference with Legal Counsel – Existing Litigation** (Government Code section 54956.9(a); Name of Case: One case
- 1.3 **Conference with Legal Counsel – Anticipated Litigation** (Government Code section 54956.9(b); Name of Case: One case
- 1.4 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: Sharon McClain, Superintendent; Employee Organization: Del Mar California Teachers Association

REPORT OF ACTION TAKEN IN CLOSED SESSION:

The Board approved the appointment of Holly McClurg, Assistant Superintendent, Instructional Services.

1. CALL TO ORDER

Board President White called to order the Open Session of the Regular Board Meeting of the Del Mar Union School District, Board of Trustees, at 6:09 p.m.

Official Minutes, Regular Board Meeting • August 26, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

PLEDGE OF ALLEGIANCE

David Skinner, DMCTA President, led Board members and guests in the Pledge of Allegiance.

ROLL CALL

Members Present (5): Katherine White, President of the Board
Steven McDowell, Clerk of the Board
Annette Easton
Doug Perkins
Comischell Rodriguez

Members Absent: None

Administrators Present: Sharon McClain, Superintendent
Dena Whittington, Assistant Superintendent, Business Services
Sheila Weinberg, Director of Pupil Services
Randy Wheaton, Director of Maintenance & Operations
Mike Casey, Director of Technology
Charlene Komosinski, Director of Child Care/After School Programs
Katie Shanahan, Coordinator State & Federal Projects
Darlene Nadlonek, Personnel Technician

Principals Present: Gary Wilson, Ocean Air
Peg LaRose, Sage Canyon
Ryan Stanley, Assistant Principal, Sage Canyon
Emily Disney, Sycamore Ridge

DMUSD Staff Present: Ann Hoffman, Cindy Yamate, Eileen Randall

Others Present: Approximately 96+ community members were present.

2. STUDENT RECOGNITION –

2.1 **2009/2010 Schedule of Student Recognition**
For information only.

3. APPROVAL OF AGENDA

Amendments to the Agenda:

Move item 7.5 before 7.2

Move Section 10 to before Section 7

Official Minutes, Regular Board Meeting • August 26, 2009

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Motion to Approve Agenda, as amended.

Motion Perkins
Second Easton
Unanimous

4. CORRESPONDENCE/COMMUNICATION

4.1 Correspondence

- None

4.2 Public Comment (for items not on the Agenda)

- None

5. REPORTS, RECOGNITIONS AND HEARINGS

5.1 Public Hearing

Public Hearing To Review Resolution No. 2009-18 Regarding the Sufficiency of Instructional Materials for the 2009/2010 School Year, as Required by Education Code Section 6011

Board President White opened the Public Hearing at 6:16 p.m.

There were no comments from the public.

There being no further discussion, the Public Hearing was closed at 6:17 p.m. by Board President White.

5.1.1 Board Approval, Resolution 2009-18 of the Board of Trustees of the Del Mar Union School District Regarding the Sufficiency of Instructional Materials for the 2009/2010 School Year

Motion to approve Resolution 2009-18 of the Board of Trustees of the Del Mar Union School District Regarding the Sufficiency of Instructional Materials for the 2009/2010 School Year

Motion Easton
Second Rodriguez
Unanimous

5.2 DMCTA Report: David Skinner, DMCTA President, Carmel Del Mar Teacher

DMUSD teachers are looking forward to the new school year. DMCTA looks forward to the leadership of Holly McClurg, Assistant Superintendent, Instructional Services. Mr. Skinner thanked Sheila Weinberg, Director of Pupil Services, for the hard work and dedication in the placement of students in the district. He also thanked

Superintendent McClain for the Welcome Back Coffee Social/Meeting and for taking the time to recognize both classified and certificated employees for their years of service.

5.3 DMSEF Report: Chris Stevenson, DMSEF President

The kickoff for the 2010/2011 fundraising campaigns begins on Monday, August 31 with the back to school brochures going home with students. The Foundation Kickoff Reception will be held on Tuesday, September 1. The DMSEF, with the assistance of the site PTAs, is planning a phone-a-thon in early November. Three new board members, two from Ocean Air and one from Torrey Hills, have been added to the DMSEF Board. The DMSEF Independent audit will begin Friday, August 28, 2009. Ms. Stevenson reported that seven schools have met their goals with the eighth school meeting their goal once all the corporate matches have been received.

5.4 Report – Monthly Staff Development, Travel & Conference Update

(Presented for information only.)

5.5 Report – Board Reports/Comments

Member Perkins:

- attended a meeting with Ocean Air Principal Gary Wilson, and the Ocean Air Park & Rec. Board to discuss Ocean Air's need for after school child care facilities.
- met with the City of San Diego Park & Rec. Department regarding possible agreements that may be entered into.
- attended the Welcome Back Meeting.

Member Rodriguez:

- attended the Welcome Back Meeting and expressed her appreciation to Supt. McClain and staff for the event.

Member Easton:

- attended the Welcome Back Meeting and expressed her appreciation to Supt. McClain and staff for the event.
- attended the monthly DMSEF meeting and encouraged the Board to attend the Kickoff on Tuesday, September 1, 2009.

Member McDowell:

- No August report.

Member White:

- welcomed everyone and expressed appreciation to Supt. McClain and staff for the Welcome Back Meeting.
- attended the 35th Anniversary of the Torrey Pines Association celebration at Del Mar Heights School to celebrate the Torrey Pines Park and the successful resolution of the fence, security and park access issues at Del Mar Heights.

- acknowledged the 2008/2009 retirees Janet Bernard, Assistant Superintendent, Curriculum & Instruction; Ron Mick, School Plant Manager; Sandra Nelson, 5th grade teacher; Yvonne Sansom, 5th gr. teacher,;Rodger Smith, Director of Human Resources/Facilities Planning for the many years of service to the DMUSD.

5.6 **Report – Superintendent’s Report**

Superintendent McClain:

- attended the 35th Anniversary of the Torrey Pines Association celebration at Del Mar Heights School.
- presented an update of the H1N1 virus precautions taking place in the district.
- visited the Apple headquarters in Cupertino, along with several others, to learn about the options the district has in educating students in the 21st century. Sage Canyon School Assistant Principal Ryan Stanley reported on his impressions of the visit.
- visited sites on August 25, to share in the Professional Development Day focusing on implementation of the new math adoption materials.
- reported that the 2008/2009 6th grade camp fee exceeded the donations received and that the suggested donation will increase for the 2009/2010 school year.
- invited Director of Technology, Mike Casey, to report on the Institute of Technology offered in the district this summer , which was attended by 15 DMUSD teachers.
- invited Ocean Air Principal, Gary Wilson, to report on the opening of the pathway through the park to provide student access.

6. **APPROVAL OF MINUTES**

Amendments to Minutes of the Regular Board Meeting of July 22, 2009:

Add DMUSD staff and others present.

Write the Minutes in the same order as the Agenda with the addition of a note in the Minutes at the point when an item was actually discussed stating *Pursuant to amendments to the Agenda, Item ___ was discussed at this time.*

Motion to approve the Minutes of the following:

- Minutes of Special Board Meeting of July 22, 2009
- Minutes of Regular Board Meeting of July 22, 2009, as amended.
- Minutes of Special Board Meeting of August 7, 2009
- Minutes of Special Board Meeting of August 14, 2009

Motion Perkins

Second Easton

Unanimous

Official Minutes, Regular Board Meeting • August 26, 2009

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6.1 **APPROVAL OF CONSENT ITEMS**

Motion to approve Consent Items *7.1, *8.1, *10.1 – *10.5 and *11.1

Motion Rodriguez

Second Easton

Unanimous

Pursuant to amendments to the Agenda, Items 10.6-10.9 were discussed at this point.

Pursuant to amendments to the Agenda, Item 7.5 was discussed at this point.

7. **CURRICULUM & INSTRUCTION**

7.2 **Board Approval, Purchase of Data Director, a Student Assessment Management System**

Tabled to the Regular Board Meeting of September 30, 2009.

7.3 **2008/2009 Annual Wellness Committee Report**

Tabled to the Regular Board Meeting of September 30, 2009.

7.4 **Recommendation for Support to Sites Implementing SPARK PE Program for 2009/2010 School Year**

Tabled to the Regular Board Meeting of September 30, 2009.

7.5 **Special Education Preschool Report**

PUBLIC COMMENT

- Jennifer Fulston, DMUSD nurse, spoke in favor of the special education preschool.
- Beth Westburg, spoke against the development of a special education preschool at this time.

Dr. Sharon McClain, Superintendent, presented an improved delivery model for a Special Education Preschool to be located at a school site. A discussion on facilities for the preschool will be held at a Special Board Meeting.

The Board members were asked to individually email questions to Supt. McClain for discussion at a future Board meeting.

Official Minutes, Regular Board Meeting • August 26, 2009

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7.6 **Board Approval, Recommendation for Allocation of Categorical Funding**

Tabled to a future Board meeting.

8. **ADMINISTRATION AND POLICY**

8.1 **Board Approval, Proposal for Restructuring of Cabinet Level Positions for 2009/2010**

Tabled to the Regular Board Meeting of September 30, 2009.

8.2 **Update, 2009/2010 Student Enrollment and Certificated Staffing**

Tabled to the Regular Board Meeting of September 30, 2009.

8.3 **Second Reading & Approval, Job Description, Speech and Language Pathologist Assistant**

Tabled to the Regular Board Meeting of September 30, 2009.

Timed for 7:30 p.m.

8.4 **Update, 7/11 District Advisory Committee**

Dr. Sharon McClain, Superintendent, introduced Gayle Wayne, facilitator of the 7/11 Committee. Mrs. Wayne presented an overview of the committee's work and their progress to date. The presentation and discussion by the Board included the criteria to be considered; the process to be used; the consensus findings of the committee; the proposals reviewed to date, which included three options; and the committee's next steps.

Motion to extend the amount of time to accommodate all speakers.

Motion Easton

Second Perkins

Unanimous

PUBLIC COMMENT

- Jennifer Fry, spoke regarding the change in demographics in the Ashley Falls School neighborhood.
- Heidi Niehart, spoke of the legal challenges in closing Ashley Falls.
- David Skinner, DMCTA President, spoke of the impact the reduced budget is having in the classroom.
- Amy Caterina, spoke against closing a school.

Official Minutes, Regular Board Meeting • August 26, 2009

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- Vicki Hutchison, spoke against closing a school east of Interstate 5.
- Kerry Traylor, provided suggestions, recommendations, insight regarding the administrative aspects of the 7/11 Committee.
- Douglas Rafner, spoke against closing Ashley Falls School.
- Jill MacDonald, spoke in favor of keeping open spaces at Del Mar Hills Academy and Del Mar Heights.
- Deanna Rich, spoke in favor of keeping green space available for children.
- Jackie Remick, spoke against closing Ashley Falls School.
- Craig Sherman, spoke against closing Ashley Falls School.
- Tom Kulleher, spoke against closing Ashley Falls School.
- Wendy Maron, spoke against closing Ashley Falls School.

The Board asked clarifying questions regarding the 7/11 Committee information posted on the website. Board directed staff and the 7/11 Committee to audio tape the meetings, to schedule some meetings in the evening, and to post Agendas, Minutes and backup materials on the web.

The Board directed the committee to include in their report:

1. Whether any changes will result in a usage of green space
2. The feasibility of moving all 22 departments to a new facility
3. To include recommendations that do not include a 22 classroom preschool.

The Board asked clarifying questions about the impact of Mello Roos, Community Facility Districts, and the joint usage with the City of San Diego at some of the school sites.

PUBLIC COMMENT

- *Deborah Muns-Park*, spoke regarding conflicting demographic information.

The Board stated that the first priority is a combination of operational costs based on enrollment and improvement of the District's financial stability as well as the impact on students, families and the community. The Board indicated that it would be beneficial to have two to four proposals to consider.

10:27 p.m.

Motion to extend the meeting to 11:00 p.m.

Motion Rodriguez

Second Perkins

Unanimous

8.5 Information, Visitation Schedule by Board of Trustees, 2009/2010

Tabled to the Regular Board Meeting of September 30, 2009.

8.6 Board Approval, Proposal: District Strategic Plan Report with Recommendations for 2009/2010 School Year based on Data and Evaluation

Tabled to the Regular Board Meeting of September 30, 2009.

8.8 Reminder of Upcoming Events

(Presented for information only.)

9. OPERATIONS AND FACILITIES

10. BUSINESS AND FINANCE

10.6 List of Potential Budget Reductions under Consideration for the 2009/2010 School Year

Assistant Superintendent, Business Services, Dena Whittington, presented the updated list of potential budget reductions. The classified staffing ratios will be presented for Board action in September.

The Board directed staff to highlight revisions and date updated documents.

10.7 Update, 2009/2010 Monthly Budget

(For information only.)

Assistant Superintendent, Business Services, Dena Whittington, reported on the budget update reflecting transactions through the month of July. The first interim report, which will be as of October 31, 2009, will be presented to the Board in December.

10.8 Update on Fundraising for 2009-2010 ESC Staffing

Assistant Superintendent, Business Services, Dena Whittington, presented a detailed list of fundraising by school site. Assist. Supt. Whittington responded to clarifying questions by the Board. The Board requested information on corporate matches, any need for changes to the overall structure, and recommendations on staffing with the goal of hiring based on dollars received not dollars anticipated. The Board requested an updated report at the September 30, 2009 Regular Board Meeting showing which schools had funds still outstanding.

10.9 **Board Approval, 2008-2009 Unaudited Actuals**

Assistant Superintendent, Business Services, Dena Whittington presented an overview of the Unaudited Actuals Financial Reports and responded to clarifying questions from the Board.

Motion to approve 2008-2009 Unaudited Actuals

Motion McDowell

Second Easton

Unanimous

11. PERSONNEL

11.2 **Board Approval, Recommendation for employment: Assistant Superintendent, Instructional Services/Assistant Superintendent Human Resources**

In Closed Session the Board approved the appointment of Holly McClurg, Assistant Superintendent, Instructional Services, in Closed Session.

11.3 **Board Approval, Recruit & Hire a Computer Repair Technician**

Tabled to the Regular Board Meeting of September 30, 2009.

11.4 **First Reading, New Job Description, Coordinator of Human Resources**

Tabled to the Regular Board Meeting of September 30, 2009.

11.5 **First Reading, Updated Job Description, Director of Maintenance and Operations**

Tabled to the Regular Board Meeting of September 30, 2009.

11.6 **First Reading, Updated Job Description, Personnel Technician**

Tabled to the Regular Board Meeting of September 30, 2009.

11.7 **Second Reading and Approval, Administrative Assistant, Business Services, Maintenance & Operations and Child Nutrition**

Tabled to the Regular Board Meeting of September 30, 2009.

11.8 Board Approval, Resolution 2009-20 of the Board of Trustees of the Del Mar Union School District to Utilize Temporary Assignment Options for Departmentalized Classes

Darlene Nadlonek, Personnel Technician, presented Resolution 2009-20 for its annual approval. By resolution of the governing board, Education Code Section 44256 (b) allows a teacher with a Multiple Subject or Standard Elementary Teaching Credential to teach a subject in departmentalized classes if the teacher has completed the required units of course work in the subject that the teacher will be assigned to teach.

Motion to approve Resolution 2009-20 of the Board of Trustees of the Del Mar Union School District to Utilize Temporary Assignment Options for Departmentalized Classes

Motion Easton
Second McDowell
Unanimous

12. ARTICLES OF INTEREST

There were no articles of interest.

13. ITEMS FOR THE SEPTEMBER 30, 2009 BOARD MEETING

- Board Approval, Resolution 2009-__ of the Board of Trustees of the Del Mar Union School District Proclamation Supporting International Walk to School Day on October 7, 2009
- Board Approval, Resolution 2009-__ of the Board of Trustees of the Del Mar Union School District Proclamation Endorsing Red Ribbon Week, October 12-16, 2009
- Report: Opening of School –Site Reports 2009
- Report: Opening of School Enrollment Report 2009
- Update, 09-10 Strategic Planning
- Report on Results of Spring 2009 Standardized Testing
- Update, Frisco White, Child Care Facility at Ocean Air
- Board Approval of the North Coastal Consortium for Special Education (NCCSE) Community Advisory Committee Representatives
- Second Reading & Approval, Revised Job Description for Office/Child Nutrition Services Assistant
- Second Reading & Approval, New Board Policy/Administrative Regulations 7160: Charter School Facilities and Updated Board Policy/Administrative Regulations: 0420.4: Charter Schools
- Board Approval, Resolution No. 2009-14, Senate Constitutional Amendment 6

Official Minutes, Regular Board Meeting • August 26, 2009

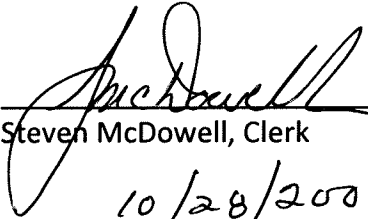
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- Tabled items 7.2, 7.3, 7.4, 7.6, 8.1, 8.2, 8.3, 8.5, 8.6, 11.3, 11.4, 11.5, 11.6, 11.7 from the August 26, 2009 Regular Board Meeting Agenda

ADJOURNMENT

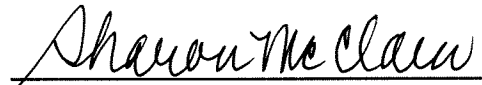
There being no further business to come before the Board, there was a Motion to Adjourn at 11:06 p.m.

Motion Easton
Second Perkins
Unanimous



Steven McDowell, Clerk
10/28/2009

Date



Sharon McClain, Superintendent
10/28/09

Date