



DEL MAR

UNION SCHOOL DISTRICT

Mission Statement

Supported by an involved community, an outstanding staff, and a shared vision for academic excellence, the Del Mar Union School District is committed to providing a rigorous, inspiring, and nurturing education program that is continually evolving to develop well-rounded individuals who embrace learning for life and who are prepared to meet the challenges of the future.

We believe that...

- Every individual has worth
- Individuals deserve the opportunity to reach their potential
- Learning is a life-long process
- Everyone has the right to be safe
- Everyone can make a difference
- Individuals and communities have responsibilities to each other
- The uniqueness of individuals enriches the community

We believe in...

- Honesty and integrity
 - Treating others with respect
 - The principles of Democracy
- www.dmusd.org

Board of Trustees

Dr. Annette Easton
Steven McDowell
Doug Perkins
Comischell Rodriguez
Katherine White

Superintendent

Dr. Sharon McClain

DEL MAR UNION SCHOOL DISTRICT

Board of Trustees Regular Board Meeting

October 28, 2009
Closed Session: 3:00 p.m.
Open Session: 4:00 p.m.

Del Mar Hills Academy
14085 Mango Drive
Del Mar, CA 92014

*Welcome to the monthly meeting of the
Del Mar Union School District Board of Trustees. . .*

Public Inspection of Documents

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the board meeting are available for inspection at the Del Mar Union School District, 225 9th St. Del Mar, CA 92014.

Hearing of the Public

Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to 3 minutes per person, per topic. If you wish to speak, complete a card (located at the sign-in desk) and present it to the Secretary of the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may (1) acknowledge receipt of the information, (2) refer to staff for further study; or (3) refer the matter to the next agenda.

Consent Calendar

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the consent items.

To address an item on the Consent Calendar, please follow the procedure described under Hearing of the Public.

Closed Session

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations.

Cell Phones/Pagers

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

Assistance With Meeting

In compliance with the Americans With Disabilities Act and AB-3035, if you require special assistance to participate in this meeting, please contact the Superintendent at (858) 755-9301 at least 24 hours prior to the start of the meeting to enable the District to make reasonable arrangements.

ORGANIZATIONAL BUSINESS

CALL TO ORDER

PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

Adjournment into Closed Session

Motion ____ Second ____ Ayes ____ Nays ____
Time

CLOSED SESSION

- 1.1 Conference with Legal Counsel – Existing Litigation (Government Code section 54956.9(a); Name of Case: One case)
- 1.2 Conference with Labor Negotiator (G.C. 54957.6) Agency Designated Representatives: Sharon McClain, Superintendent; Employee Organization: Del Mar California Teachers Association
- 1.3 Conference with Legal Counsel – Potential Litigation (Government Code section 54957) Name of Case: One case

Adjournment of Closed Session

Motion ____ Second ____ Ayes ____ Nays ____
Time

RECONVENE OPEN SESSION (4:00 P.M.)

REPORT OF ACTION TAKEN IN CLOSED SESSION

4:00 p.m.

Timed Item: 9.2 Board Approval, District Office Draft Plan, Frisco White

Motion ____ Second ____ Ayes ____ Nays ____

1.0 FLAG SALUTE

2.0 STUDENT RECOGNITION – DEL MAR HILLS ACADEMY

1

3.0 APPROVAL OF THE AGENDA

Motion ____ Second ____ Ayes ____ Nays ____

4.0 CORRESPONDENCE/COMMUNICATIONS

4.1 Correspondence:

2-6

4.2 Public Input:

5.0 REPORTS, RECOGNITIONS AND HEARINGS

5.1 Staff Recognition

7

Employees of the Month for October 2009:

Ashley Falls – Kris Pike, 3rd Grade Teacher

Carmel Del Mar – Michelle Meckel, Librarian

Del Mar Heights – Rachel Johnson, Speech Pathologist

Del Mar Hills – Katherine Weidmann, 3rd Grade Teacher

Ocean Air – Daniel Rojas, Night Custodian

Sage Canyon – Sarah Raskin, 4th Grade Teacher

Sycamore Ridge – Veronica Jones, Kindergarten Teacher

Torrey Hills – Maren Paster, 2nd Grade Teacher

Official Agenda, Regular Board Meeting of October 28, 2009

5.2	<u>Report</u> DMCTA Report: David Skinner, DMCTA President, Carmel Del Mar Teacher	8
5.3	<u>Report</u> DMSEF Report: Chris Stevenson, DMSEF President	9
5.4	<u>Report</u> PTA Report: Shannon Cary, Sycamore Ridge PTA President	10
5.5	<u>Report</u> Monthly Staff Development, Travel & Conference Update	11-12
5.6	<u>Report</u> Board Report/Comments	
5.7	<u>Report</u> Superintendent's Report ▪ Data Director, Update ▪ Audio, September 30, 2009 Board Meeting	

BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

6.0 APPROVAL OF THE MINUTES

Minutes of Regular Board Meeting of August 26, 2009
Minutes of Special Board Meeting of September 23, 2009
Minutes of Special Board Meeting of September 29, 2009
Minutes of Regular Board Meeting of September 30, 2009
Minutes of Special Board Meeting of October 14, 2009
Minutes of Special Board Meeting of October 19, 2009

Motion ____ *Second* ____ *Ayes* ____ *Nays* ____

6.1 CONSENT ITEMS

Approval of Consent Items

Agenda items preceded by an asterisk (*) compose the Consent Agenda, and unless removed at the request of a board member, will be approved by the Board as a group

*7.1	Board Approval, Getting Ready for Algebra Initiative	13-17
*8.1	Board Approval, Del Mar Union School District's Uniform Complaint Quarterly Report for July 1 – September 30, 2009	18-19
*10.1	Board Approval and Acceptance of Donations to the Del Mar Union School District	81
*10.2	Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements	82-90
*10.3	Board Ratification of Site Performance Agreements	91
*10.5	Ratification of Agreement Between the Del Mar Union School District and Paul Does, M.D.	98
*10.6	Approval of Agreement Between the Del Mar Union School District and Atkinson, Andelson, Loya, Ruud & Romo to Provide Legal Services	99
*10.7	Board Approval, School Web Lockers – Digital Storage for Students and Teachers	100-106
*10.8	Board Approval, 2009/2010 Membership Dues, Urban Superintendent Association of America	107

- *11.1 Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status 130-132
- *11.2 Second Reading & Approval, Revised Job Description for Office/Child Nutrition Services Assistant 133-137
- *11.3 Second Reading/Board Approval, Updated Job Description, Director of Maintenance and Operations 138-141

7.0 CURRICULUM AND INSTRUCTION

8.0 ADMINISTRATION AND POLICY

- 8.2 Board Approval, 2009/2010 Proposed School Site Classified Staffing Allocation 20-23
Motion ____ Second ____ Ayes ____ Nays ____
- 8.3 Board Approval, Revised Proposal for Restructuring of Cabinet Level Positions for 2009/2010 24-25
Motion ____ Second ____ Ayes ____ Nays ____
- 8.4 Report, Current Progress on the District Strategic Plan Report with Recommendations for 2009/2010 School Year based on Data and Evaluation 26-68
- 8.5 Second Reading/Board Approval, New Board Policy 6145.8 Assemblies and Special Events 69-70
Motion ____ Second ____ Ayes ____ Nays ____
- 8.6 Update, 2009/2010 Student Enrollment and Certificated Staffing 71-75
- 8.7 Reminder of Upcoming Events 76-77

9.0 OPERATIONS AND FACILITIES

- 9.1 Board Discussion, DMUSD Facility Overview 78-79
- 9.2 Timed for 4:00 p.m.: Board Approval, District Office Draft Plan, Frisco White 80

10.0 BUSINESS AND FINANCE

- 10.4 Board Approval of Resolution 2009-24, Resolution of the Board of Trustees of the Del Mar Union School District Relative to Conditions For and Receiving Class Size Reduction Program Funds 92-97
Motion ____ Second ____ Ayes ____ Nays ____
- 10.9 Budget Reductions Areas Under Consideration for the 2009/2010 School Year 108-114
- 10.10 Update, Fundraising 2009/2010 ESC Staffing 115-116
- 10.11 Update, 2009/2010 Monthly Budget 117-129

11.0 PERSONNEL

- 11.4 Board Approval, Revised Classified Management Salary Schedule 142-143
Motion ____ Second ____ Ayes ____ Nays ____

12.0 ARTICLES OF INTEREST

None.

13.0 ITEMS FOR NOVEMBER 18, 2009 BOARD MEETING

- First Reading, 2010-2011 School Year Calendar
- Update, Child Care Facility at Ocean Air and District Office Facility
- Board Approval, 2009/2010 School Site Plans
- Board Approval to Hold the Regular Board Meeting and 2009 Organizational Meeting on December 9, 2009
- 1st Reading of Proposed Board Meeting Dates and Locations for 2010

ADJOURNMENT OF MEETING.....

Motion ____ **Second** ____ **Ayes** ____ **Nays** ____

_____ **Time**

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Regular Board Meeting

August 26, 2009

Closed Session: 4:30 p.m.

Open Session: 5:40 p.m.

Del Mar Hills Academy
14085 Mango Drive, Del Mar, CA 92014

Board President White called the Regular Board Meeting to order at 4:30 p.m.

PUBLIC INPUT ON CLOSED SESSION ITEMS:

There was no public comment.

Adjourned to Closed Session at 4:34 p.m.

RECONVENE OPEN SESSION

Board President White welcomed staff, parents and community members to the Regular Board Meeting of the Board of Trustees.

The Board met in Closed Session from 4:34 to 5:40 p.m. to discuss:

- 1.1 **Public Employee Appointment/Employment:** Title: Assistant Superintendent, Instructional Services & Human Resources (G.C. 54957)
- 1.2 **Conference with Legal Counsel – Existing Litigation** (Government Code section 54956.9(a); Name of Case: One case
- 1.3 **Conference with Legal Counsel – Anticipated Litigation** (Government Code section 54956.9(b); Name of Case: One case
- 1.4 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives: Sharon McClain, Superintendent; Employee Organization: Del Mar California Teachers Association

REPORT OF ACTION TAKEN IN CLOSED SESSION:

The Board approved the appointment of Holly McClurg, Assistant Superintendent, Instructional Services.

1. CALL TO ORDER

Board President White called to order the Open Session of the Regular Board Meeting of the Del Mar Union School District, Board of Trustees, at 6:09 p.m.

Official Minutes, Regular Board Meeting • August 26, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

PLEDGE OF ALLEGIANCE

David Skinner, DMCTA President, led Board members and guests in the Pledge of Allegiance.

ROLL CALL

Members Present (5): Katherine White, President of the Board
Steven McDowell, Clerk of the Board
Annette Easton
Doug Perkins
Comischell Rodriguez

Members Absent: None

Administrators Present: Sharon McClain, Superintendent
Dena Whittington, Assistant Superintendent, Business Services
Sheila Weinberg, Director of Pupil Services
Randy Wheaton, Director of Maintenance & Operations
Mike Casey, Director of Technology
Charlene Komosinski, Director of Child Care/After School Programs
Katie Shanahan, Coordinator State & Federal Projects
Darlene Nadlonek, Personnel Technician

Principals Present: Gary Wilson, Ocean Air
Peg LaRose, Sage Canyon
Ryan Stanley, Assistant Principal, Sage Canyon
Emily Disney, Sycamore Ridge

DMUSD Staff Present: Ann Hoffman, Cindy Yamate, Eileen Randall

Others Present: Approximately 96+ community members were present.

2. STUDENT RECOGNITION –

2.1 2009/2010 Schedule of Student Recognition
For information only.

3. APPROVAL OF AGENDA

Amendments to the Agenda:

Move item 7.5 before 7.2

Move Section 10 to before Section 7

Official Minutes, Regular Board Meeting • August 26, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

Motion to Approve Agenda, as amended.

Motion Perkins

Second Easton

Unanimous

4. CORRESPONDENCE/COMMUNICATION

4.1 Correspondence

- None

4.2 Public Comment (for items not on the Agenda)

- None

5. REPORTS, RECOGNITIONS AND HEARINGS

5.1 Public Hearing

Public Hearing To Review Resolution No. 2009-18 Regarding the Sufficiency of Instructional Materials for the 2009/2010 School Year, as Required by Education Code Section 6011

Board President White opened the Public Hearing at 6:16 p.m.

There were no comments from the public.

There being no further discussion, the Public Hearing was closed at 6:17 p.m. by Board President White.

5.1.1 Board Approval, Resolution 2009-18 of the Board of Trustees of the Del Mar Union School District Regarding the Sufficiency of Instructional Materials for the 2009/2010 School Year

Motion to approve Resolution 2009-18 of the Board of Trustees of the Del Mar Union School District Regarding the Sufficiency of Instructional Materials for the 2009/2010 School Year

Motion Easton

Second Rodriguez

Unanimous

5.2 DMCTA Report: David Skinner, DMCTA President, Carmel Del Mar Teacher

DMUSD teachers are looking forward to the new school year. DMCTA looks forward to the leadership of Holly McClurg, Assistant Superintendent, Instructional Services. Mr. Skinner thanked Sheila Weinberg, Director of Pupil Services, for the hard work and dedication in the placement of students in the district. He also thanked

Superintendent McClain for the Welcome Back Coffee Social/Meeting and for taking the time to recognize both classified and certificated employees for their years of service.

5.3 DMSEF Report: Chris Stevenson, DMSEF President

The kickoff for the 2010/2011 fundraising campaigns begins on Monday, August 31 with the back to school brochures going home with students. The Foundation Kickoff Reception will be held on Tuesday, September 1. The DMSEF, with the assistance of the site PTAs, is planning a phone-a-thon in early November. Three new board members, two from Ocean Air and one from Torrey Hills, have been added to the DMSEF Board. The DMSEF Independent audit will begin Friday, August 28, 2009. Ms. Stevenson reported that seven schools have met their goals with the eighth school meeting their goal once all the corporate matches have been received.

5.4 Report – Monthly Staff Development, Travel & Conference Update

(Presented for information only.)

5.5 Report – Board Reports/Comments

Member Perkins:

- attended a meeting with Ocean Air Principal Gary Wilson, and the Ocean Air Park & Rec. Board to discuss Ocean Air's need for after school child care facilities.
- met with the City of San Diego Park & Rec. Department regarding possible agreements that may be entered into.
- attended the Welcome Back Meeting.

Member Rodriguez:

- attended the Welcome Back Meeting and expressed her appreciation to Supt. McClain and staff for the event.

Member Easton:

- attended the Welcome Back Meeting and expressed her appreciation to Supt. McClain and staff for the event.
- attended the monthly DMSEF meeting and encouraged the Board to attend the Kickoff on Tuesday, September 1, 2009.

Member McDowell:

- No August report.

Member White:

- welcomed everyone and expressed appreciation to Supt. McClain and staff for the Welcome Back Meeting.
- attended the 35th Anniversary of the Torrey Pines Association celebration at Del Mar Heights School to celebrate the Torrey Pines Park and the successful resolution of the fence, security and park access issues at Del Mar Heights.
- acknowledged the 2008/2009 retirees Janet Bernard, Assistant Superintendent, Curriculum & Instruction; Ron Mick, School Plant Manager; Sandra Nelson, 5th

grade teacher; Yvonne Sansom, 5th gr. teacher;;Rodger Smith, Director of Human Resources/Facilities Planning for the many years of service to the DMUSD.

5.6 Report – Superintendent’s Report

Superintendent McClain:

- attended the 35th Anniversary of the Torrey Pines Association celebration at Del Mar Heights School.
- presented an update of the H1N1 virus precautions taking place in the district.
- visited the Apple headquarters in Cupertino, along with several others, to learn about the options the district has in educating students in the 21st century. Sage Canyon School Assistant Principal Ryan Stanley reported on his impressions of the visit.
- visited sites on August 25, to share in the Professional Development Day focusing on implementation of the new math adoption materials.
- reported that the 2008/2009 6th grade camp fee exceeded the donations received and that the suggested donation will increase for the 2009/2010 school year.
- invited Director of Technology, Mike Casey, to report on the Institute of Technology offered in the district this summer, which was attended by 15 DMUSD teachers.
- invited Ocean Air Principal, Gary Wilson, to report on the opening of the pathway through the park to provide student access.

6. APPROVAL OF MINUTES

Amendments to Minutes of the Regular Board Meeting of July 22, 2009:

Add DMUSD staff and others present.

Write the Minutes in the same order as the Agenda with the addition of a note in the Minutes at the point when an item was actually discussed stating *Pursuant to amendments to the Agenda, Item___ was discussed at this time.*

Motion to approve the Minutes of the following:

- Minutes of Special Board Meeting of July 22, 2009
- Minutes of Regular Board Meeting of July 22, 2009, as amended.
- Minutes of Special Board Meeting of August 7, 2009
- Minutes of Special Board Meeting of August 14, 2009

Motion Perkins

Second Easton

Unanimous

Official Minutes, Regular Board Meeting • August 26, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

6.1 APPROVAL OF CONSENT ITEMS

Motion to approve Consent Items *7.1, *8.1, *10.1 – *10.5 and *11.1

Motion Rodriguez

Second Easton

Unanimous

Pursuant to amendments to the Agenda, Items 10.6-10.9 were discussed at this point.

Pursuant to amendments to the Agenda, Item 7.5 was discussed at this point.

7. **CURRICULUM & INSTRUCTION**

7.2 Board Approval, Purchase of Data Director, a Student Assessment Management System

Tabled to the Regular Board Meeting of September 30, 2009.

7.3 2008/2009 Annual Wellness Committee Report

Tabled to the Regular Board Meeting of September 30, 2009.

7.4 Recommendation for Support to Sites Implementing SPARK PE Program for 2009/2010 School Year

Tabled to the Regular Board Meeting of September 30, 2009.

7.5 Special Education Preschool Report

PUBLIC COMMENT

- Jennifer Fulston, DMUSD nurse, spoke in favor of the special education preschool.
- Beth Westburg, spoke against the development of a special education preschool at this time.

Dr. Sharon McClain, Superintendent, presented an improved delivery model for a Special Education Preschool to be located at a school site. A discussion on facilities for the preschool will be held at a Special Board Meeting.

The Board members were asked to individually email questions to Supt. McClain for discussion at a future Board meeting.

7.6 Board Approval, Recommendation for Allocation of Categorical Funding

Tabled to a future Board meeting.

8. **ADMINISTRATION AND POLICY**

8.1 Board Approval, Proposal for Restructuring of Cabinet Level Positions for 2009/2010

Tabled to the Regular Board Meeting of September 30, 2009.

8.2 Update, 2009/2010 Student Enrollment and Certificated Staffing

Tabled to the Regular Board Meeting of September 30, 2009.

8.3 Second Reading & Approval, Job Description, Speech and Language Pathologist Assistant

Tabled to the Regular Board Meeting of September 30, 2009.

Timed for 7:30 p.m.

8.4 Update, 7/11 District Advisory Committee

Dr. Sharon McClain, Superintendent, introduced Gayle Wayne, facilitator of the 7/11 Committee. Mrs. Wayne presented an overview of the committee's work and their progress to date. The presentation and discussion by the Board included the criteria to be considered; the process to be used; the consensus findings of the committee; the proposals reviewed to date, which included three options; and the committee's next steps.

Motion to extend the amount of time to accommodate all speakers.

Motion Easton

Second Perkins

Unanimous

PUBLIC COMMENT

- Jennifer Fry, spoke regarding the change in demographics in the Ashley Falls School neighborhood.
- Heidi Niehart, spoke of the legal challenges in closing Ashley Falls.
- David Skinner, DMCTA President, spoke of the impact the reduced budget is having in the classroom.
- Amy Caterina, spoke against closing a school.

Official Minutes, Regular Board Meeting • August 26, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

- Vicki Hutchison, spoke against closing a school east of Interstate 5.
- Kerry Traylor, ~~spoke about~~ **provided suggestions, recommendations, insight regarding** the administrative aspects of the 7/11 Committee.
- Douglas Rafner, spoke against closing Ashley Falls School.
- Jill MacDonald, spoke in favor of keeping open spaces at Del Mar Hills Academy and Del Mar Heights.
- Deanna Rich, spoke in favor of keeping green space available for children.
- Jackie Remick, spoke against closing Ashley Falls School.
- Craig Sherman, spoke against closing Ashley Falls School.
- Tom Kulleher, spoke against closing Ashley Falls School.
- Wendy Maron, spoke against closing Ashley Falls School.

The Board asked clarifying questions regarding the 7/11 Committee information posted on the website. Board directed staff and the 7/11 Committee to audio tape the meetings, to schedule some meetings in the evening, and to post Agendas, Minutes and backup materials on the web.

The Board directed the committee, ~~as follows to include in their report:~~

- ~~to take into consideration the usage of green space in the proposals.~~
 - ~~to move all departments currently located at 225 9th St. together to a new facility.~~
 - ~~finding 22 classrooms for a preschool is not mandatory.~~
1. *Whether any changes will result in a usage of green space*
 2. *The feasibility of moving all 22 departments to a new facility*
 3. *To include recommendations that do not include a 22 classroom preschool.*

The Board asked clarifying questions about the impact of Mello Roos, Community Facility Districts, and the joint usage with the City of San Diego at some of the school sites.

PUBLIC COMMENT

- Deborah ~~Munspark~~ **Muns-Park**, spoke regarding conflicting demographic information.

The Board stated that the first priority is a combination of operational costs based on enrollment and improvement of the District's financial stability as well as the impact on students, families and the community. The Board indicated that it would be beneficial to have two to four proposals to consider.

10:27 p.m.

Motion to extend the meeting to 11:00 p.m.

Motion Rodriguez

Second Perkins

Unanimous

8.5 Information, Visitation Schedule by Board of Trustees, 2009/2010

Tabled to the Regular Board Meeting of September 30, 2009.

8.6 Board Approval, Proposal: District Strategic Plan Report with Recommendations for 2009/2010 School Year based on Data and Evaluation

Tabled to the Regular Board Meeting of September 30, 2009.

8.8 Reminder of Upcoming Events

(Presented for information only.)

9. OPERATIONS AND FACILITIES

10. BUSINESS AND FINANCE

10.6 List of Potential Budget Reductions under Consideration for the 2009/2010 School Year

Assistant Superintendent, Business Services, Dena Whittington, presented the updated list of potential budget reductions. The classified staffing ratios will be presented for Board action in September.

The Board directed staff to highlight revisions and date updated documents.

10.7 Update, 2009/2010 Monthly Budget

(For information only.)

Assistant Superintendent, Business Services, Dena Whittington, reported on the budget update reflecting transactions through the month of July. The first interim report, which will be as of October 31, 2009, will be presented to the Board in December.

10.8 Update on Fundraising for 2009-2010 ESC Staffing

Official Minutes, Regular Board Meeting • August 26, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

Assistant Superintendent, Business Services, Dena Whittington, presented a detailed list of fundraising by school site. Assist. Supt. Whittington responded to clarifying questions by the Board. The Board requested information on corporate matches, any need for changes to the overall structure, and recommendations on staffing with the goal of hiring based on dollars received not dollars anticipated. The Board requested an updated report at the September 30, 2009 Regular Board Meeting showing which schools had funds still outstanding.

10.9 Board Approval, 2008-2009 Unaudited Actuals

Assistant Superintendent, Business Services, Dena Whittington presented an overview of the Unaudited Actuals Financial Reports and responded to clarifying questions from the Board.

Motion to approve 2008-2009 Unaudited Actuals

Motion McDowell

Second Easton

Unanimous

11. PERSONNEL

11.2 Board Approval, Recommendation for employment: Assistant Superintendent, Instructional Services/Assistant Superintendent Human Resources

In Closed Session the Board approved the appointment of Holly McClurg, Assistant Superintendent, Instructional Services, in Closed Session.

11.3 Board Approval, Recruit & Hire a Computer Repair Technician

Tabled to the Regular Board Meeting of September 30, 2009.

11.4 First Reading, New Job Description, Coordinator of Human Resources

Tabled to the Regular Board Meeting of September 30, 2009.

11.5 First Reading, Updated Job Description, Director of Maintenance and Operations

Tabled to the Regular Board Meeting of September 30, 2009.

11.6 First Reading, Updated Job Description, Personnel Technician

Tabled to the Regular Board Meeting of September 30, 2009.

11.7 Second Reading and Approval, Administrative Assistant, Business Services, Maintenance & Operations and Child Nutrition

Tabled to the Regular Board Meeting of September 30, 2009.

11.8 Board Approval, Resolution 2009-20 of the Board of Trustees of the Del Mar Union School District to Utilize Temporary Assignment Options for Departmentalized Classes

Darlene Nadlonek, Personnel Technician, presented Resolution 2009-20 for its annual approval. By resolution of the governing board, Education Code Section 44256 (b) allows a teacher with a Multiple Subject or Standard Elementary Teaching Credential to teach a subject in departmentalized classes if the teacher has completed the required units of course work in the subject that the teacher will be assigned to teach.

Motion to approve Resolution 2009-20 of the Board of Trustees of the Del Mar Union School District to Utilize Temporary Assignment Options for Departmentalized Classes

Motion Easton

Second McDowell

Unanimous

12. ARTICLES OF INTEREST

There were no articles of interest.

13. ITEMS FOR THE SEPTEMBER 30, 2009 BOARD MEETING

- Board Approval, Resolution 2009-__ of the Board of Trustees of the Del Mar Union School District Proclamation Supporting International Walk to School Day on October 7, 2009
- Board Approval, Resolution 2009-__ of the Board of Trustees of the Del Mar Union School District Proclamation Endorsing Red Ribbon Week, October 12-16, 2009
- Report: Opening of School –Site Reports 2009
- Report: Opening of School Enrollment Report 2009
- Update, 09-10 Strategic Planning
- Report on Results of Spring 2009 Standardized Testing
- Update, Frisco White, Child Care Facility at Ocean Air
- Board Approval of the North Coastal Consortium for Special Education (NCCSE) Community Advisory Committee Representatives

Official Minutes, Regular Board Meeting • August 26, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

- Second Reading & Approval, Revised Job Description for Office/Child Nutrition Services Assistant
- Second Reading & Approval, New Board Policy/Administrative Regulations 7160: Charter School Facilities and Updated Board Policy/Administrative Regulations: 0420.4: Charter Schools
- Board Approval, Resolution No. 2009-14, Senate Constitutional Amendment 6
- Tabled items 7.2, 7.3, 7.4, 7.6, 8.1, 8.2, 8.3, 8.5, 8.6, 11.3, 11.4, 11.5, 11.6, 11.7 from the August 26, 2009 Regular Board Meeting Agenda

ADJOURNMENT

There being no further business to come before the Board, there was a Motion to Adjourn at 11:06 p.m.

Motion Easton
Second Perkins
Unanimous

Steven McDowell, Clerk

Sharon McClain, Superintendent

Date

Date

Official Minutes, Regular Board Meeting • August 26, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Special Board Meeting

September 29, 2009
8:00 a.m.

Del Mar Union School District
225 9th Street, Del Mar, CA 92014

Members Present: Katherine White, President of the Board
Steven McDowell, Clerk of the Board
Annette Easton (departed at 9:00 a.m.)
Doug Perkins
Comischell Rodriguez (arrived at 8:15 a.m./departed at 9:26 a.m.)

DMUSD Staff: Dr. Sharon McClain, Superintendent
Dena Whittington, Asst. Supt., Business Services
Holly McClurg, Asst. Supt., Instructional Services
Darlene Nadlonek, Personnel Technician
Wendy Wardlow, Principal, Del Mar Heights
Gary Wilson, Principal, Ocean Air

BUSINESS TRANSACTED WAS LIMITED TO THE FOLLOWING:

1. Board President White, called the meeting to order at 8:04 a.m.

Motion to Approve the Agenda

Motion Easton

Second McDowell

Unanimous (4-0. Member Rodriguez was not yet in attendance)

2. **PUBLIC COMMENT:** There was no public comment.

The Board adjourned to Closed Session at 8:05 a.m. to discuss the following:

- 1.1 **CONFERENCE WITH LABOR NEGOTIATOR** (G.C. 54957.6) Agency Designated Representatives: Sharon McClain, Superintendent; Employee Organization: Del Mar California Teachers Association

The Board reconvened into Open Session at 9:50 a.m.

3. REPORT OUT OF CLOSED SESSION

Board President White reported no action was taken in Closed Session.

4. ADJOURNMENT

There being no further business to come before the Board, there was a
Motion to Adjourn at 9:51 a.m.

Motion Perkins

Second White

Unanimous (3-0, Members Easton & Rodriguez were not present)

Steven McDowell, Clerk

Sharon L. McClain, Superintendent

Date

Date

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Special Board Meeting

October 14, 2009
9:30 a.m.

Del Mar Union School District
225 9th Street, Del Mar, CA 92014

Members Present: Katherine White, President of the Board
Steven McDowell, Clerk of the Board
Annette Easton, Doug Perkins, Comischell Rodriguez

DMUSD Staff: Dr. Sharon McClain, Superintendent
Dena Whittington, Asst. Supt., Business Services
Holly McClurg, Asst. Supt., Instructional Services

Others Present: Ms. Lauri LaFoe, Sansom Willis LaFoe, LLP
Ms. Genevieve Thunder
Mr. Steve Thunder
Mrs. Hadley

BUSINESS TRANSACTED WAS LIMITED TO THE FOLLOWING:

Board President White, called the meeting to order at 9:35 a.m.

1. Motion to Approve the Agenda

Motion Easton

Second Perkins

Unanimous

2. BOARD APPROVAL, 2009/2010 SCHOOL IMPROVEMENT PLAN (SIP) BUDGETS

Member McDowell confirmed with Assistant Superintendent Whittington that approval of the SIP budgets would increase the deficit for the 2009/2010 school year.

Motion to Approve the 2009/2010 School Improvement Plan Budgets

Motion Rodriguez

Second Perkins

Carried

Ayes 4 Members Easton, Perkins, Rodriguez, White

Noes 1 Member McDowell

3. PUBLIC COMMENT: There was no public comment.

The Board adjourned to Closed Session at 10:13 a.m. to discuss the following:

1.1 APPEAL OF STUDENT RECORDS pursuant to Education Code 49070 (c)

1.2 CONFERENCE WITH LABOR NEGOTIATOR (G.C. 54957.6) Agency Designated Representatives: Sharon McClain, Superintendent; Employee Organization: Del Mar California Teachers Association

The Board reconvened into Open Session at 11:36 a.m.

4. REPORT OUT OF CLOSED SESSION

Board President White reported that the Board heard Agenda Item 1.1, Appeal of Student Records. On motion by Member Perkins and seconded by Member Easton, the Board voted 4-1 to continue Item 1.1 at a Special Board Meeting to be held on October 19, 2009. President White also reported there would be no discussion of Agenda Item 1.1 amongst themselves, with district staff or any other parties involved. (Ayes: Members Easton, Perkins, Rodriguez, White; Noes: Member McDowell)

On a motion by Member Perkins, seconded by Member Easton, the Board voted 5-0 to table Item 1.2, Conference with Labor Negotiator, to the October 28, 2009 Regular Board Meeting.

5. ADJOURNMENT

There being no further business to come before the Board, there was a Motion to Adjourn at 11:38 a.m.

Motion Rodriguez

Second Easton

Unanimous

Steven McDowell, Clerk

Sharon L. McClain, Superintendent

Date

Date

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Special Board Meeting

October 19, 2009
8:30 a.m.

Del Mar Union School District
225 9th Street, Del Mar, CA 92014

Members Present: Katherine White, President of the Board
Steven McDowell, Clerk of the Board
Annette Easton, Doug Perkins, Comischell Rodriguez

DMUSD Staff: Dr. Sharon McClain, Superintendent

BUSINESS TRANSACTED WAS LIMITED TO THE FOLLOWING:

Board President White, called the meeting to order at 8:41 a.m.

1. Motion to Approve the Agenda

Motion Easton

Second Perkins

Unanimous

2. PUBLIC COMMENT: There was no public comment.

The Board adjourned to Closed Session at 8:42 a.m. to discuss the following:

1.1 APPEAL OF STUDENT RECORDS pursuant to Education Code 49070 (c)

1.2 PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Superintendent/Board of Trustees
(G.C.
54957)

The Board reconvened into Open Session at 1:01 p.m.

3. REPORT OUT OF CLOSED SESSION

Board President White reported that the Board voted 5-0 to approve the immediate removal of the record of suspension, and all related documents, from the student's cumulative file pursuant to Agenda Item 1.1, Appeal of Student Records.

4. ADJOURNMENT

There being no further business to come before the Board, there was a
Motion to Adjourn at 1:02 p.m.

Motion Perkins

Second White

Unanimous

Steven McDowell, Clerk

Sharon L. McClain, Superintendent

Date

Date

Unapproved

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Special Board Meeting

September 23, 2009
6:00 p.m.

Del Mar Hills Academy
14085 Mango Drive, Del Mar, CA 92014

Members Present (5): Katherine White, President of the Board
Steven McDowell, Clerk of the Board
Annette Easton, Doug Perkins, Comischell Rodriguez

Administrators Present: Sharon McClain, Superintendent
Holly McClurg, Assistant Superintendent Instructional Services
Sheila Weinberg, Director of Pupil Services
Randy Wheaton, Director of Maintenance & Operations
Mike Casey, Director of Technology
Charlene Komosinski, Director of Child Care/After School Programs

DMUSD Staff Present: Nan Aposhian, David Skinner, Jennifer Fulston, Cinda Peck, Susan Fitzpatrick, Susan Paul, Adrienne Crabtree, Lea Gottlieb

Others Present: Approximately 62 community members.

BUSINESS TRANSACTED WAS LIMITED TO THE FOLLOWING:

Board President White called the meeting to order at 5:30 p.m.

PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

There was no public input.

The Board adjourned to Closed Session at 5:32 p.m. to discuss the following:

- 1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:** Title: Superintendent/Board of Trustees (G.C. 54957)

The Board reconvened into Open Session at 5:50 p.m.

Official Minutes, Special Board Meeting • September 23, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

2. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President White reported the Board took no action in Closed Session.

3. APPROVAL OF AGENDA

Motion to Approve Agenda

Motion Rodriguez

Second Perkins

Unanimous

4. UPDATE, DISTRICT OFFICE FACILITY NEEDS, OPTION 1A REVISED

Superintendent McClain presented the revised Project Spatial Program Summary Option 1A for a new District Administration Center, which reflects a total net square footage area of 14,828.

The Board asked clarifying questions regarding the revisions in Option 1A and the space requirements outlined in the plan.

PUBLIC COMMENT

- Beth Westburg, DMUSD parent, spoke in favor of the District working with a certified space planner.
- Steve Chinowsky, Del Mar Hills neighbor, spoke against the District maintenance facility being located in a neighborhood.
- Linda Crawford, former Board member, spoke in favor of the District resuming its work with real estate agents to identify properties for a new District Office. Mrs. Crawford requested that an item be placed on the September 30, 2009 Regular Board Meeting agenda to discuss this topic.

BOARD DISCUSSION

The Board requested staff to invite Frisco White, architect, to the next Board meeting to discuss space requirements, construction costs, etc. in the relocation of the District Office. The Board also requested information on areas within the existing facilities being used for storage and comparables of other districts with the same enrollment, number of employees including the square footage of the District Office.

Official Minutes, Special Board Meeting • September 23, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

5. DISCUSSION/BOARD APPROVAL, THE EARLY CHILDHOOD EDUCATION PROGRAM PROPOSAL

Assistant Superintendent, Instructional Services, Holly McClurg and Director of Pupil Services, Sheila Weinberg, presented the Early Childhood Education Program Proposal, Sheila Weinberg the current Special Education Preschool. Director of After School Programs, Charlene Komosinski, presented information on the current Employee Child Care Program.

In addition to asking clarifying questions, the Board asked staff to bring back a plan for relocating the Employee Child Care and District Preschool currently housed on the Shores property, for the period of time when the programs move from the Shores site to the opening of the Early Childhood Program.

PUBLIC COMMENT

- Kerry Traylor: DMUSD parent, spoke in favor of producing a marketing and business plan before moving forward.
- Vanessa Black: DMUSD parent spoke about the risk of opening a preschool during these difficult economic times.
- Estela de Llanos, DMUSD parent, spoke in opposition to the preschool proposal at this time.
- Becky Deller, DMUSD parent, read a letter on behalf of Rosanne Holliday urging the Board to study the preschool proposal carefully.
- Becky Deller, DMUSD parent, spoke in opposition to the preschool proposal.
- Clay Melugin, DMUSD parent, spoke in support of producing a business plan and including more information in the proposal.
- Jennifer Fulston, DMUSD nurse, spoke in favor of moving forward with the preschool proposal.

BOARD DISCUSSION:

Board asked clarifying questions on the impact moving forward would have on the staff and the General Fund; the certificates needed to move forward, if any; staffing, and the feasibility of combining the current District Preschool and Special Ed Preschool.

Motion to Approve moving forward with the Early Childhood Education Program Proposal and to direct the 7/11 Committee to consider the possible consolidation of the existing preschool, special ed preschool and employee child care in a space of ten classrooms.

Motion Rodriguez

Second _____
Motion died.

Official Minutes, Special Board Meeting • September 23, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

Motion to procure a business and marketing plan for a program with no impact on the General Fund, which will be presented to the Board in two to three months.

Motion White

Second Rodriguez

The Board asked clarifying questions on what specifically is being asked for in the motion.

Amended: Motion to develop the marketing plan, the preliminary budget, the preliminary business plan and the licensing plan, to be presented to the Board in two to three months.

Motion White

Second Rodriguez

Carried 4-1

Ayes: Members McDowell, Perkins, Rodriguez, White

Noes: Member Easton

Motion to direct the 7/11 committee to produce two proposals, one that replicates the space requirements of the existing special education preschool and employee childcare program requirement of 10 rooms and another that would accommodate a preschool requirement of 14 rooms.

Motion White

Second Rodriguez

The Board discussed the motion on the table.

Amended: Motion to direct the 7/11 Committee to produce three proposals, one that replicates the space requirements of the existing special education preschool and employee childcare program requirement of 10 rooms, a second that would accommodate a preschool requirement of 14 rooms, and a third that includes relocating only the employee childcare program with a space requirements of three rooms.

Motion White

Second Rodriguez

Carried 4-0-1

Ayes: Members Easton Perkins, Rodriguez, White

Noes: -0-

Abstain: Member McDowell

Motion by McDowell to have staff provide a timeline required to maintain an employee childcare program within the district.

Motion McDowell

Second White

Unanimous

Official Minutes, Special Board Meeting • September 23, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

6. UPDATE, 7/11 DISTRICT ADVISORY COMMITTEE

7/11 Committee Chairperson Bob Shopes requested that the following new criteria be eliminated from the last update presented by the 7/11 Committee.

- to take into consideration the usage of green space in the proposals.
- to move all departments currently located at 225 9th St. together to a new facility.
- finding 22 classrooms for a preschool is not mandatory.

Motion to limit time for each speaker to 2 minutes to allow all speakers to address the Board.

Motion White

Second _____
 Motion died.

Motion to extend the time to allow all speakers 3 minutes each to address the Board.

Motion White

Second Perkins
 Unanimous

PUBLIC COMMENT:

- Clay Melugin, DMUSD parent: spoke about the criteria to be considered by the 7/11 Committee.
- Gavin Hurst, DMUSD parent, spoke in opposition to closing Ashley Falls School.
- Heidi Niehart, DMUSD parent, spoke in opposition to the formation of the 7/11 Committee prior to establishing the Board's criteria.
- Melanie Carmosimo, DMUSD parent, spoke about the strong reactions to the update on the work of the 7/11 Committee.
- Beth Westburg, DMUSD parent, spoke regarding the costs of remodeling a school to accommodate a District Office.
- Ellen Thomas, DMUSD parent, spoke regarding the space requirements of a new District Office facility.
- Doug Rafner, DMUSD parent, spoke about the lack of or inaccurate information provided to the 7/11 Committee.
- Wendi Santine Ramseyer, DMUSD parent, spoke in opposition of closing Ashley Falls School.
- Arlene Duthit, DMUSD parent, spoke about her observations regarding the lack of Board action and the excessive hours spent in Closed Session Board meetings.

Official Minutes, Special Board Meeting • September 23, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

The Board directed staff to report on the current enrollment and intradistrict transfers at the September 30, 2009 Regular Board Meeting.

7. ADJOURNMENT OF SPECIAL BOARD MEETING OF SEPTEMBER 23, 2009

There being no further business to come before the Board, there was a
Motion to Adjourn at 9:10 p.m.

Motion Easton
Second White
 Unanimous

Steven McDowell, Clerk

Sharon L. McClain, Superintendent

Date

Date

Official Minutes, Special Board Meeting • September 23, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

October 19, 2009

To: Board Members

From: Susan Fitzpatrick, Principal, Del Mar Hills Academy

Through: Sharon McClain, Superintendent

Subject: *Agenda Item 2.0*: Student Recognition – Del Mar Hills Academy

The Del Mar Hills Academy 1st graders have been studying the weather in their classrooms, in music, in art, in technology, and in science. At the Academy, our students integrate what they are learning in the classroom with their learning in the specialists' classes, covering multiple standards across the curriculum. Students have made anemometers in science to measure rainfall. Students made weather reports in front of a green screen for technology podcasts. In music, students have learned about the sun and will perform two songs about the weather with Orff instrument accompaniment. Students have studied snow, rain, and sun through art using a variety of media including watercolor, tempera paint, and collage.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

October 21, 2009

To: Board Members

From: Sharon McClain, Superintendent

Subject: *Agenda Item 4.1: Correspondence*

Staff is pleased to share correspondence received at the District Office and addressed to Superintendent McClain and/or the Board of Trustees.

- Thank you note from Sandy Johnson, Ashley Falls 5th grade teacher
- Thank you note from Becky Ross, Sage Canyon Administrative Assistant
- Thank you note from Donna Kuriyama, School Psychologist, Del Mar Heights and Del Mar Hills Academy
- Thank you note from Torrey Pines Association

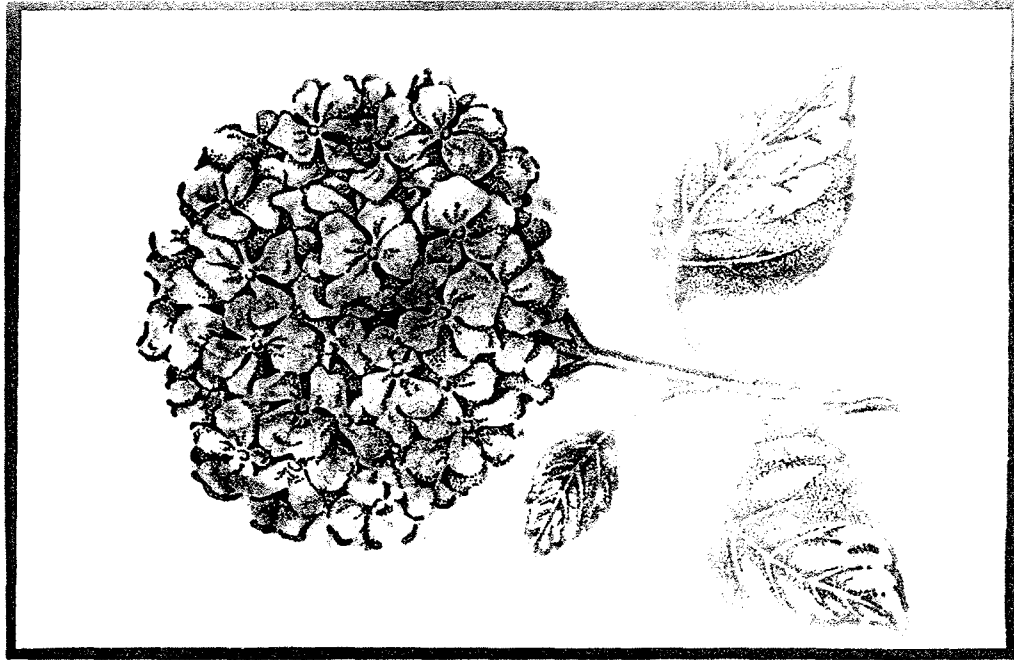
FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

Dear Sharon & Board of
Trustees -

Thank you so much
for the recognition of
my 10 years of service.
It's a pleasure to work
in this district. Thank
you for the Starbucks
gift card - it ^{was} made my
breakfast this morning!

Sincerely,
Sandy Hinson
AP - 5th grade



Sharon McClain
 &
 Board of Trustees

Dear Sharon,

Thank you again for honoring me
 for my 33 years in the District. I was
 very surprised & a little embarrassed!
 Now everyone knows how old I am.

I used the gift card to Joplin last
 weekend & did some shopping @ Nordstrom.
 I love the De Mar photos, my oldest son,
 Rick, might steal it. I appreciate the
 thoughtfulness of all involved. Love,
 Betty

Superintendent
McClain

Dear Superintendent McClain,
Members of the School Board &
Administrators,

I want to express my gratitude for
the 20 year gift of recognition. It is
my pleasure to work in this wonderful
district. Your support is appreciated.
Thank you. Donna Kuriyama



Dear Sharon,

Thank you for celebrating
the Extension anniversary with
us on the 22nd. The venue was
perfect & we were thrilled with
the turnout.

Warmly,

Pat

October 19, 2009

To: Board Members

From: Sharon McClain, Superintendent

Subject: *Agenda Item 5.1*: Staff Recognition – Employees of the Month

Jake's Del Mar is continuing its support of our educational program by honoring staff members each month who are recognized by their site or department as "Employees of the Month." Jake's provides honorees with a \$40.00 gift certificate.

Employees of the Month for October are:

Ashley Falls	Kris Pike, 3 rd Grade Teacher
Carmel Del Mar	Michelle Meckel, Librarian
Del Mar Heights	Rachel Johnson, Speech Pathologist
Del Mar Hills	Katherine Weidmann, 3 rd Grade Teacher
Ocean Air	Daniel Rojas, Night Custodian
Sage Canyon	Sarah Raskin, 4 th Grade Teacher
Sycamore Ridge	Veronica Jones, Kindergarten Teacher
Torrey Hills	Maren Paster, 2nd Grade Teacher

FISCAL IMPACT: Not applicable.

RECOMMENDED: For Information Only; No Action is Required.

October 14, 2009

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 5.2: Report: DMCTA President, David Skinner

DMCTA President, David Skinner, will be present to give a brief report to the Board.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

October 14, 2009

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 5.3: Report: Del Mar Schools Education Foundation

DMSEF President, Chris Stevenson, will provide a brief report on DMSEF activities during the past month.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

October 14, 2009

To: Board Members
From: Sharon McClain, Superintendent
Subject: Agenda Item 5.4: Report: PTA

Shannon Cary, Sycamore Ridge PTA President, will provide a brief report on the activities of the Sycamore Ridge PTA.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

October 14, 2009

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 5.5: Report: Monthly Staff Development,
Travel/Conference Update

This agenda item provides a monthly update of Staff Development and Travel Conference Requests. The spreadsheet indicates the employee who has requested to attend professional training out of the District, the activity or conference title, the estimated expenditure and the funding source for the activity.

An updated report is included in all monthly board packets.

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

DEL MAR UNION SCHOOL DISTRICT
Conference/Travel Request Report
Through: October 20, 2009

NAME	SITE	ACTIVITY TITLE/DESCRIPTION	DATE	COST (EST.) w/ SUB EXP.	FUNDING SOURCE
Tracy Garber	Carmel Del Mar	4th Grade Summary	Oct. 7-8, 2009	\$350.00	General Fund, Site Discretionary
Tracy Garber	Carmel Del Mar	4th Grade Response to Literature	Nov. 4-5, 2009	\$350.00	General Fund, Site Discretionary
Anne Leek	Carmel Del Mar	4th Grade Summary	Oct. 7-8, 2009	\$350.00	General Fund, Site Discretionary
Anne Leek	Carmel Del Mar	4th Grade Response to Literature	Nov. 4-5, 2009	\$350.00	General Fund, Site Discretionary
Margaret Mendenhall	DO	CASBO Fall Classic Workshop	Oct. 23, 2009	\$35.00	General Fund, Business
Dena Whittington	DO	CASBO Fall Classic Workshop, CBO Meeting	Oct. 23, 2009	\$35.00	General Fund, Business
Sheila Weinberg	DO	2009-10 Special Education Symposium	Oct 9, 2009 and April 16, 2010	\$180.00	General Fund, Pupil Services
Kelli Hillerud	Ocean Air	Insider's Perspective on Autism and Asperger's Syndrome	Oct. 29, 2009	\$269.00	Special Education
Lauri Carpenter	Ocean Air	Insider's Perspective on Autism and Asperger's Syndrome	Oct. 29, 2009	\$269.00	Special Education
Janet Leutel	DO	Insider's Perspective on Autism and Asperger's Syndrome	Oct. 29, 2009	\$169.00	Special Education
Patty Johnson	Ocean Air	Everyone a Reader Training	Oct. 20, 2009	\$150.00	General Fund, Site Discretionary
Diana Witte	Ocean Air	Everyone a Reader Training	Oct. 20, 2009	\$50.00	General Fund, Site Discretionary
Christina Mendelsohn	Ocean Air	Everyone a Reader Training	Oct. 20, 2009	\$50.00	General Fund, Site Discretionary
Joni DeGroot	DO	Play Therapy and Beyond: Treatment Techniques and Strategies with Children and Pre-Adolescent	Nov. 4, 2009	\$159.00	General Fund, Guidance
Cathy Scheg	Torrey Hills	Everyone a Reader Training	Sept. 16, 2009	\$150.00	General Fund, Site Discretionary

October 20, 2009

To: Board Members

From: Holly McClurg, Assistant Superintendent of Instructional Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *7.1: Getting Ready for Algebra Initiative

Our district is part of the countywide algebra initiative, which consists of important work dedicated to the effective teaching and learning of algebra in every grade – from Pre-K through Algebra I. This work is very relevant in our district due to the need to fully maximize and extend all of our students' mathematical thinking, specifically, in algebra. As part of this initiative, the San Diego County Office of Education staff and countywide curriculum and instruction leadership are developing a new online *Getting Ready for Algebra* professional development resource that addresses the following goals:

- 1) Create curriculum maps to address algebra standards from Pre-K through Algebra I.
- 2) Develop an online math professional development resource for teachers in grades Pre-K - 3.
- 3) Create an online professional development resource for teachers teaching algebra.

Each district in San Diego County is contributing a one-time payment based on the number of students in the district. In exchange for funding, the districts will receive all of the standards maps (Pre-K - Algebra) and access to the new online *Getting Ready for Algebra* professional development resource for all teachers and administrators. The vertical alignment of algebra throughout the grades from Pre-K through Algebra I will be extremely valuable and will affect the work done by every teacher in our district.

FISCAL IMPACT: **Cost – \$2,709.00**
 Program or Department – Instructional Services/
 Curriculum Development (Unrestricted General Fund)
 Is this a Restricted Program? No
 Was this expenditure anticipated in the adopted
 budget? Yes
 Will this Program or Department be over budget after
 this expenditure? No

RECOMMENDED: Superintendent recommends the Board approve the
 funding of San Diego County Office of Education Getting
 Ready for Algebra Initiative.



SAN DIEGO COUNTY OFFICE OF EDUCATION¹⁵

6401 LINDA VISTA ROAD SAN DIEGO, CALIFORNIA 92111-7399 (858) 292-3500

Superintendent of Schools

September 29, 2009

To: Lead Curriculum and Instruction Administrators

From: C&I Countywide Algebra Initiative Subcommittee

Re: Superintendents' Achievement Gap Task Force *Getting Ready for Algebra* Initiative

As many of you know, the Superintendents' Achievement Gap Task Force (AGTF) has asked the countywide curriculum and instruction leadership and the San Diego County Office of Education staff to develop a new online *Getting Ready for Algebra* professional development resource that addresses the following goals:

- Create "Getting Ready for Algebra: Backwards Mapping Algebra I Standards to Pre-K Foundations"
- Develop an online mathematics professional development resource for teachers in grades Pre-K-3
- Enhance the current *Getting Ready for Algebra* online professional development resource for grades 4-7
- Create an online professional development resource for teachers teaching Algebra

The development, production, countywide dissemination and training of this program will require approximately \$275,000. We are asking all San Diego County school districts, the San Diego County Office of Education and universities to partner in funding this project. Attachment A shows your district's total partnership contribution, which may be paid over a two-year period.

Attachment B is a summary of the online professional development tool that we have proposed in response to the AGTF request. This tool is designed to deepen mathematics content and pedagogical knowledge 24/7, and provide classroom strategies to help teachers and administrators prepare students for Algebra at all grade levels (PreK through Algebra).

In exchange for funding, partner districts will receive all of the standards maps (PreK-Algebra), access to the new online *Getting Ready for Algebra* professional development resource for all teachers and administrators. During the production phase, partner districts will have open access to *Getting Ready for Algebra*.

There are great efforts taking place in many of your districts related to Algebra readiness and we're excited to bring them together to create a cohesive program for the entire county. Please return Attachment A, the enclosed district partnership commitment form by **December 4, 2009**. If you have any questions or need further information, please do not hesitate to contact Leslie Hays lhays@sdcoe.net or (858) 292-3758 or Nancy Giberson at giberson@sdcoe.net or (858) 292-3645.

NG:jb

Cc: San Diego County District Superintendents

Attachments:

- A) District commitment form
- B) Summary of *Getting Ready for Algebra* online resource

Board of Education

Mark C. Anderson Susan Hartley Sharon C. Jones Jerry R. Rindone John Wirt



***Superintendents' Achievement Gap Task Force
Getting Ready for Algebra Initiative
District Commitment Form***

Del Mar Union School District
225 Ninth Street
Del Mar, CA 92014

Numbers of students are based on CDE 2008 data. Please make appropriate adjustments to student numbers and adjust the totals as needed. **There is a one- time \$1,000 partnership cost included in your total.**

☐ **Option 1:** One payment due by December 4, 2009
 $4,169 \text{ students at } \$0.41 \text{ per student} = \$1,709 + \$1,000 = \mathbf{\$2,709}$

☐ **Option 2:**
 One half payment due by December 4, 2009 - **\$1,355**
 Final half payment due by December 3, 2010 - **\$1,355**

☐ **Option 3:**
 Please contact Leslie Hays, (858) 292-3758, lhays@sdcoe.net about participation options.

Superintendent

Superintendent Signature

Date

By December 4, 2009, please mail or FAX (858) 571-5943 to Leslie Hays, San Diego County Office of Education, 6401 Linda Vista Road, Room 321S, San Diego, CA 92111.

Your district will be invoiced upon receipt of this commitment form.



Superintendents' Achievement Gap Task Force Algebra Initiative Online Professional Development Summary

17

Algebra Initiative – Pre-K through Algebra

An expansion of *Getting Ready for Algebra Online*

Standards Map: The resource will include a standards map, containing California Mathematics content standards from Pre-K through Algebra I organized by the Algebra I California Standards Test (CST) reporting clusters, which are the national clusters. The standards have been mapped backwards from Algebra I through the grade levels to show teachers where their standards fit in the progression of learning that students encounter on their way to Algebra. Also included in the standards map are benchmarks for each standard demonstrating what students should know and be able to do at each grade level. Examples and common student misconceptions are included for each benchmark. The standards that have been identified as CST and/or CAHSEE standards are highlighted as well.

Foundational Videos: A set of introductory videos and online resources will be developed for teachers with contextual information focused on: What is Algebra?, Algebraic Thinking, Balanced Instruction, and Multiple Representations. This information will be presented by university professors and/or content experts.

Cluster Videos (Algebra content – the big picture): Algebraic thinking and number sense are formed early in a child's education and build through the grade levels. It is important for teachers to understand that content progression so they can build on their students' prior knowledge and effectively prepare them for the next stages. These videos and online materials will be an overview of each Algebra I CST reporting cluster with an explanation of how the big ideas and content progress from Pre-K through Algebra I.

Grade Level Resources (Algebra content at each level): In order for teachers to help their students get ready for Algebra, they need to have deep knowledge of the content and effective teaching strategies. For each grade level, this resource will list the grade level expectations that have the strongest connection to and greatest leverage for Algebra success. For each expectation, there will be short video segments that explain the mathematical concepts and Algebra connections. Also included will be video segments with suggestions for ways to enhance instruction to include the connections to Algebra (virtual fieldtrip into classrooms of experts). Each of these suggestions will be correlated to the California Mathematics content standards and the most common county adopted instructional materials. This resource will also support administrators as they lead the improvement of mathematics teaching and learning in their schools and districts.

Backwards Map Professional Development: This section will be a series of short clips explaining the process of creating the standards map component above. Administrators and/or math leaders could utilize this process to support teacher planning and the identification of needed support for students.

October 14, 2009

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *8.1: Board Approval, Del Mar Union School District's Uniform Complaint Quarterly Report for July 1 – September 30, 2009

As the Board is aware, the governing boards of school districts in California are required to review and approve the District's quarterly report of complaints regarding instructional materials, facilities and teacher staffing.

Attached for your approval is the 2009/2010 1st quarterly report prepared for the period of July 1 through September 30, 2009. No complaints have been received for this period.

The San Diego County Office of Education has created a link on their website for school districts to electronically report the required information and the Del Mar School District has completed the reporting process for the quarter specified above.

FISCAL IMPACT: Not applicable.

RECOMMENDED: The Superintendent recommends approval of the Del Mar Union School District's Uniform Complaint Quarterly Report for July 1 – September 30, 2009

SDCOE Williams Settlement
Quarterly Complaint Summary
ADD a new summary record

District Number : 68056

Quarter to Add: 2009-10 1st Qtr Jul-Sep ▾

Please fill in the following table. Enter 0 in any cell that does not apply.

	Number of Complaints for Quarter		
	Received	Resolved	Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignment	0	0	0

Submitted By: Sherry Forte

Title: Executive Assistant to the Superintendent

Add Record

October 19, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent of Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: *Agenda Item 8.2: Proposed School Site Certificated and Classified Staffing Allocation*

The goal of this item originally was to apply staffing formulas to school sites based on size and usage. This is a principle the Maintenance Department has been following since 1999 in order to optimize district resources. In addition, the district is facing serious funding shortages and will soon be forced to analyze classified staffing in order to offset deficit spending.

Classified staff reduction requires a 45-day notice per Education Code 45117. Education Code 45308 addresses reemployment rights. Once a reduction has been identified and approved by the Board of Trustees, whether it is an elimination of a position or a reduction in hours, a seniority list will be created. Legal counsel will check the list to insure that employee rights are being protected and that bumping rights are being properly applied. The affected employees will receive a layoff notice as will any employee that may be affected by the bumping procedure.

A meeting with staff representing classified employees was held on October 22, 2009. Input gathered at the meeting will be shared and/or classified staff will address the Board at the October 28, 2009 Regular Board Meeting.

FISCAL IMPACT: **Cost** – If approved tonight, the restructuring could potentially save \$74,020 in the 2009-10 Unrestricted General Fund budget.

Program or Department – School Sites, Child Nutrition, Maintenance, Childcare.

Is this a Restricted Program? Yes or ☐ No

Was this expenditure anticipated in the adopted budget? ☐ Yes or No

Will this Program or Department be over budget after this expenditure? Yes or ☐ No

RECOMMENDED: The Superintendent recommends approval of the proposed school site certificated and classified staffing allocation.

Del Mar Union School District
2009-2010 Certificated and Classified Administrative Staff by Site
Salaries Expensed in the Unrestricted General Fund, Cafeteria Fund, and Childcare Fund

2009-2010 Adopted Budget:

Site:	Del Mar Hills	Carmel Del Mar	Ashley Falls	Del Mar Heights	Sycamore Ridge	Torrey Hills	Ocean Air	Sage Canyon	Total Salaries	
<i>Certificated:</i>										
Principal	100%	100%	100%	100%	100%	100%	100%	100%	\$	965,652.00
Assistant Principal								100%	\$	98,556.48
Psychologist	40%	60%	80%	60%	80%	60%	50%	60%	\$	380,861.47
Nurse	20%	20%	20%	20%	40%	20%	20%	40%	\$	138,073.35
<i>Classified:</i>										
School Administrative Assistant	100%	100%	100%	100%	100%	100%	100%	100%	\$	408,452.55
School Office Assistant	88%	88%	88%	88%	88%	88%	88%	88%	\$	279,639.58
Child Nutrition Asst (Fund 13)	12.5%	12.5%	25%	12.5%	25%	12.5%	25%	37.5%	\$	48,342.92
Health Aide Technician	63%	63%	60%	50%	50%	75%	63%	75%	\$	157,605.41
LVN- Aide		75%			50%				\$	63,148.60
Library Media Specialist	78.12%	67.5%	68.75%	66.25%	71.25%	75%	68.75%	81.25%	\$	215,664.51
School Plant Managers	100%	100%	100%	100%	100%	100%	100%	100%	\$	370,910.88
Night Custodian	100%	100%	150%	150%	200%	200%	200%	200%	\$	471,186.72
Total staffing across all funds									\$	3,598,094.47

Del Mar Union School District
2009-2010 Certificated and Classified Administrative Staff by Site
Salaries Expensed in the Unrestricted General Fund, Cafeteria Fund, and Childcare Fund

Site:	Del Mar Hills	District Override	Carmel Del Mar	Ashley Falls	Del Mar Heights	Sycamore Ridge	Torrey Hills	Ocean Air	Sage Canyon
Regular Ed Sections	15		19	21	20	19	29	31	34
ESC "District" Sections	1.7		2	2.15	2	1.9	3	2.9	3.4
ESC "Site" Sections	1.8		2	2.4	2	2.1	1.7	2.6	1.85
Preschool Sections						4			
Spec Ed Sections			2		2		2		
Total Sections	18.5		25	25.55	26	27	35.7	36.5	39.25
Average Meals Served as of October 19, 2009	66		78	103	70	130	143	189	152
Total Sq Ft	43,985		48,650	65,226	52,406	58,465	66,273	87,400	67,314
Total Classrooms	22		27	28	28	28	37	36	41
Total Childcare rooms	2		3	3	2	3	4	2	3

Proposed Budget:	Fund	Basis	Allocation Factor									Total Salaries		
Certificated:														
Principal	General	District Standard	100%	100%		100%	100%	100%	100%	100%	100%	\$	965,652.00	
Assistant Principal	General	Enrollment	>700								100%	\$	98,556.48	
Psychologist	General	Spec Ed Population	Caseload	40%		100%	80%	60%	40%	60%	50%	60%	\$	380,861.47
Nurse	General	Spec Ed Population	Caseload	20%		20%	20%	20%	40%	20%	20%	40%	\$	138,073.35
Classified:														
School Administrative A	General	District Standard	100%	100%		100%	100%	100%	100%	100%	100%	100%	\$	408,452.55
School Office Asst/Child	General	Sections	0.020	37%		50%	51%	52%	54%	71%	73%	79%	\$	185,499.55
	Cafeteria	Average Meals Served	0.0015	10%		12%	15%	11%	20%	21%	28%	23%	\$	41,545.16
Total Office/Nutrition				47%	50%	62%	67%	63%	74%	93%	101%	101%		
Health Aide Technician	General	Sections	0.020	37%	50%	50%	51%	52%	54%	71%	73%	79%	\$	163,782.91
Library Media Specialist	General	Sections	0.020	37%	50%	50%	51%	52%	54%	71%	73%	79%	\$	193,281.94
LVN- Aide	General	Speci Ed Population	Caseload			75%			50%				\$	63,148.60
School Plant Managers	General	Sections/Classrooms/Sq F	100%	100%		100%	100%	100%	100%	100%	100%	100%	\$	370,910.88
Night Custodian	General	Sections/Classrooms/Sq F	See Formula	92%		110%	128%	128%	184%	184%	184%	184%	\$	433,491.78
	Childcare	Classrooms used	8%	8%		10%	12%	12%	16%	16%	16%	16%	\$	37,694.94
Total staffing across all funds												\$	3,480,951.61	

Notes:

Reduction in staffing across all funds \$ 117,142.86

* Comparison for Certificated is on base salary (with Masters/Doctorate Stipend) and does not include labor cost of approximately 14% and District Contrib of \$8048 for Health Care

Savings to General Fund \$ 148,040.04

* Comparison for Classified is on base salary only and does not include labor cost of approximately 21% and District Contribution of \$8048 for Health Care

* Proposed School Office Asst. Position will include Child Nutrition and will be paid at the Office Asst rate out of the Cafeteria Fund.

Decrease to Cafeteria Fund \$ (6,797.76)

* Meals served per day will be factored in final staffing calculation for combination Office Asst / Child Nutrition

* Four Office Assistant Positions will not be eligible for health care benefit. This will be a savings of \$32,192 (4 @ \$8048)

Increase in direct costs to Childcare Fund \$ 37,694.94

* In order to reduce the cost of textbook replacement, the Library Media Specialist may be responsible for the inventory of textbooks.

To accommodate the additional days the Instructional Materials Realignment Program may be utilized as a source of funding.

* Categorical funded positions are not included on this spreadsheet.

Above amounts are annualized and savings in 09-10 will be half this amount if implemented in January 2010

* Decrease in cafeteria fund due to drop in participation

Del Mar Union School District
Plant Manager and Night Custodian Time Standards
2009-2010

1. One Plant Manager/Night Custodian for every 13 teachers.....
 plus
2. One Plant Manager/Night Custodian for every 325 students.....
 plus
3. One Plant Manager/Night Custodian for every 13 classrooms....
 plus
4. One Plant Manager/Night Custodian for every 18000 sq. ft.....
 total divided by 4

23

			Allocation Per Formula	Staffing Assigned	Variance
Ashley Falls:	27	Teachers divided by 13	2.08		
	474	Students divided by 325	1.46		
	27	Classrooms divided by 13	2.08		
	65226	Sq. Ft. divided by 18000	3.62		
		Total divided by 4	9.24	2.31	
		Community usage	0.06		
		(FTE) Total Custodians needed	2.37	2.40	0.03
Sage Canyon	42	Teachers divided by 13	3.23		
	763	Students divided by 325	2.35		
	42	Classrooms divided by 13	3.23		
	67314	Sq. Ft. divided by 18000	3.74		
		Total divided by 4	12.55	3.14	
		Community usage	0.06		
		(FTE) Total Custodians needed	3.20	3.00	-0.20
Torrey Hills	37	Teachers divided by 13	2.85		
	656	Students divided by 325	2.02		
	37	Classrooms divided by 13	2.85		
	66273	Sq. Ft. divided by 18000	3.68		
		Total divided by 4	11.39	2.85	
		Community usage	0.06		
		(FTE) Total Custodians needed	2.91	3.00	0.09
Ocean Air	38	Teachers divided by 13	2.92		
	683	Students divided by 325	2.10		
	38	Classrooms divided by 13	2.92		
	87400	Sq. Ft. divided by 18000	4.86		
		Total divided by 4	12.80	3.20	
		Community usage	0.06		
		(FTE) Total Custodians needed	3.26	3.00	-0.26
C.D.M.	27	Teachers divided by 13	2.08		
	436	Students divided by 325	1.34		
	27	Classrooms divided by 13	2.08		
	48650	Sq. Ft. divided by 18000	2.70		
		Total divided by 4	8.20	2.05	
		Less than 450 allowance	0.30		
		Community usage	0.06		
		(FTE) Total Custodians needed	2.41	2.20	-0.21
Sycamore	29	Teachers divided by 13	2.23		
	447	Students divided by 325	1.38		
	29	Classrooms divided by 13	2.23		
	63600	Sq. Ft. divided by 18000	3.53		
		Total divided by 4	9.37	2.34	
		Less than 450 allowance	0.30		
		Community usage	0.06		
		Preschool cleaning	0.40		
		(FTE) Total Custodians needed	3.10	3.00	-0.10
D.M.Heights	29	Teachers divided by 13	2.23		
	443	Students divided by 325	1.36		
	29	Classrooms divided by 13	2.23		
	52406	Sq. Ft. divided by 18000	2.91		
		Total divided by 4	8.74	2.18	
		Less than 450 allowance	0.30		
		Community usage	0.06		
		(FTE) Total Custodians needed	2.54	2.40	-0.14
D.M.Hills	21	Teachers divided by 13	1.62		
	332	Students divided by 325	1.021538462		
	21	Classrooms divided by 13	1.62		
	43985	Sq. Ft. divided by 18000	2.44		
		Total divided by 4	6.70	1.67	
		Less than 450 allowance	0.30		
		Community usage	0.06		
		(FTE) Total Custodians needed	2.03	2.00	-0.03
ECC,D.O.	39	Teachers divided by 13	3.00		
	47	Students divided by 325	0.14		
	10	Classrooms divided by 13	0.77		
	6750	Sq. Ft. divided by 18000	0.38		
		Total divided by 4	4.29	1.07	
		Community usage	0.06		
		(FTE) Total Custodians needed	1.13	1.00	-0.13
District Totals			22.96	22.00	-0.96

For 09-10 the District will have 8 Plant Managers and 14 Night Custodians
 On June 24, 2009 the "Floater" position which also provided substitute coverage was eliminated
 Night Custodians are managed by the Maintenance Department and may be allocated to alternate sites as needed

October 20, 2009

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 8.3: Board Approval, Revised Proposal for Restructuring of Cabinet Level Positions for 2009/2010

On 9/30/09, the Board of Trustees directed the Superintendent to revise the proposed Superintendent's Cabinet organizational structure. The new organizational chart reflects the Board's revisions. The Administrative Assistant to the Business Services department is recommended to be filled. The Coordinator of Human Resources position has been removed from the Organizational Chart. The Human Resources Technician will be paid overtime for her work since the school year began.

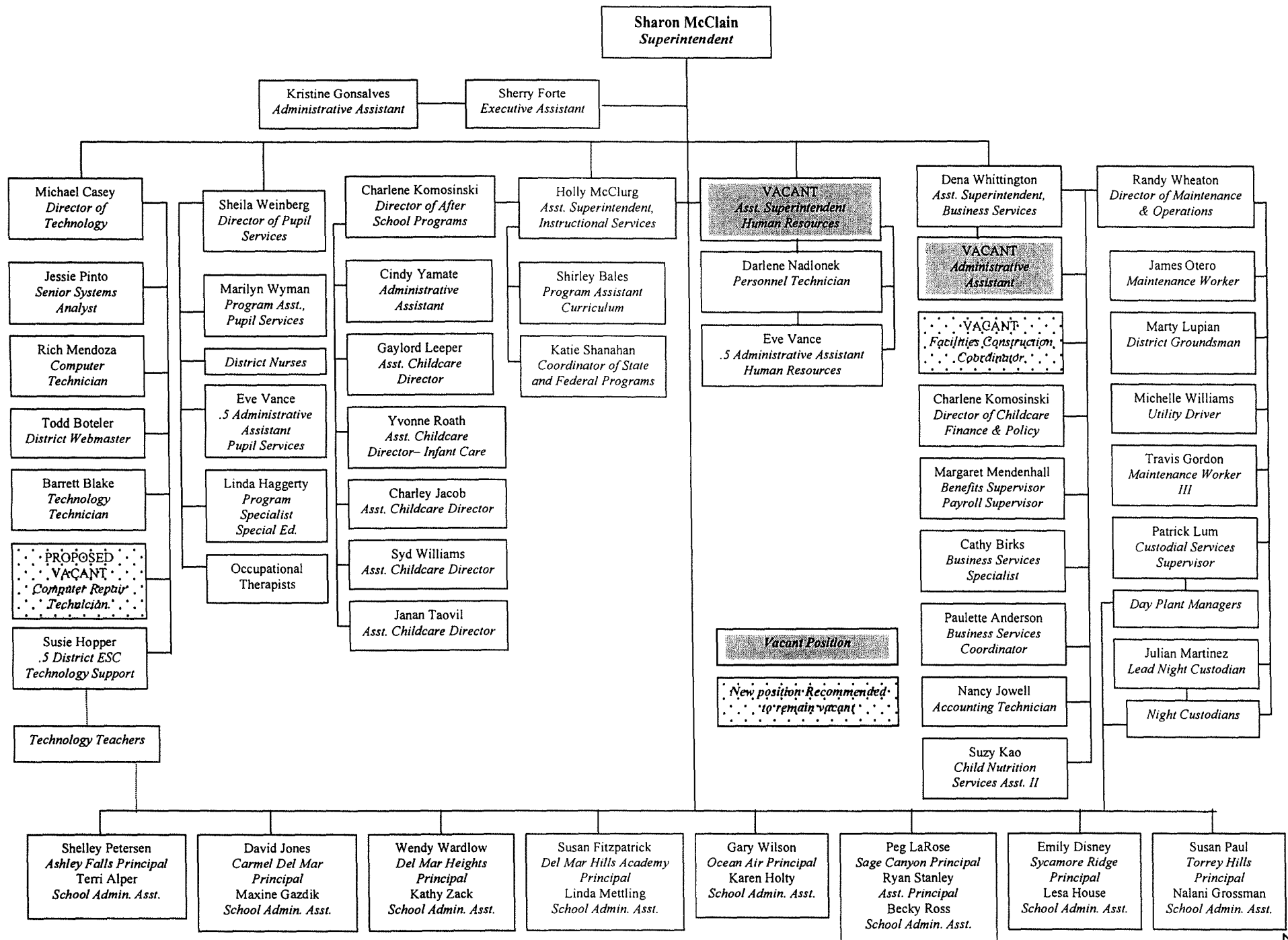
The Computer Repair Technician position, previously recommended for hire, will remain vacant until such time as the Director of Technology, Mike Casey, determines the impact on the existing staff in the Technology Department, which will assume the responsibilities of a Computer Repair Technician.

The Superintendent seeks direction from the Board to develop a timeline for hiring an Assistant Superintendent of Human Resources.

FISCAL IMPACT: **Cost** – As of 10/9/09: \$9,587.07 for Human Resources Technician overtime (includes 21% for labor costs).
Program or Department – Human Resources
Is this a Restricted Program? 80% Unrestricted General Fund and 20% Enterprise Fund
Was this expenditure anticipated in the adopted budget? No
Will this Program or Department be over budget after this expenditure? Department is not over budget because the Assistant Superintendent of Human Resources has not been filled.

RECOMMENDED: The Superintendent recommends approval of the proposal for restructuring the Cabinet Level Positions for 2009/2010.

DEL MAR UNION SCHOOL DISTRICT
PROPOSED ORGANIZATIONAL CHART 2009/2010



October 20, 2009

To: Board Members

From: Dr. Sharon McClain, Superintendent

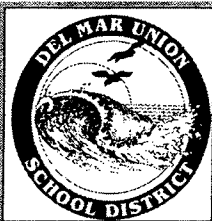
Subject: Agenda Item 8.4: Report, Current Progress on the District Strategic Plan Report with Recommendations for 2009/2010 School Year based on Data and Evaluation

At the September 30, 2009 Board meeting, the Board of Trustees approved the staff's proposal for the Del Mar Union School District's Strategic Planning for the 2009/2010 school year.

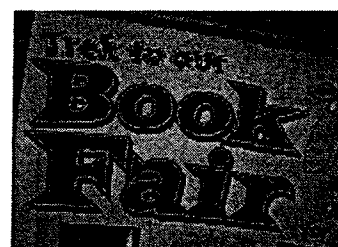
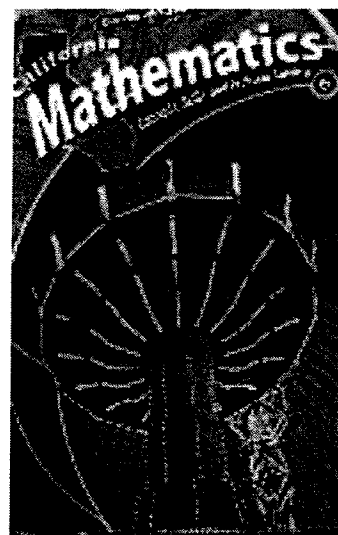
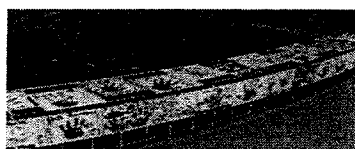
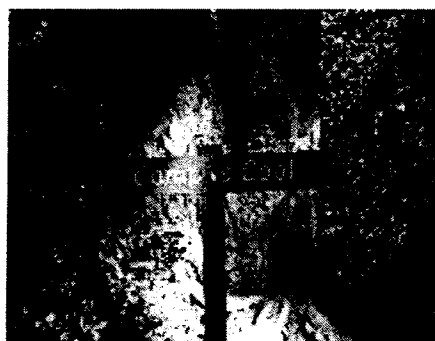
District administration submits this report to the Board on the progress of Strategic Planning. A detailed timeline is included in the report. Staff has completed the first part of the report, the report of Data as well as the Beliefs in Section IV of the Plan: Beliefs, Appraisals and Recommendations.

FISCAL IMPACT: Cost – Plan developed in-house by existing staff
Program or Department – Cabinet
Is this a Restricted Program? No
Was this expenditure anticipated in the adopted budget? No
Will this Program or Department be over budget after this expenditure? No

RECOMMENDED: For information only. No action required.



STRATEGIC PLAN 2009 - 2010



District Strategic Plan

2009/2010 School Year

*with Recommended Actions
based on Data and Evaluation
with Staff and Community Input
2008/2009 Strategic Planning*

**Prepared by
Del Mar Union School District Administration, Staff, and Community**

Table of Contents

Introduction	6
Mission Statement	6
Core Beliefs	6
District Strategic Plan Goals 2008-2009	7
Preface	8
Purpose of Data Evaluation	8
Section I - Enrollment and Demographics	
Enrollment	10
District Enrollment	10
Table 1a - Five Year and Historical Enrollment Report	10
Class Size Averages	10
Intradistrict Transfers	11
Table 1b – Intradistrict Transfers 2004/2005 – 2008/2009	11
Interdistrict Transfers	11
Table 1c - Inter-district Transfers 2004/2005 – 2008/2009	11
Categorical Programs	12
English Language Development Program	12
Table 1d - EL Enrollment & Transition Rates	12
Special Education	13
Table 1e – Special Education Program	13
Extended School Year	14
Table 1f – ESY Enrollment 2005-2009	14
Demographics	15
National School Lunch Program	15
Ethnic Distribution	15
Table 1g – Ethnic Distribution	15
Section II - Evaluation and Achievement Indicators	16
Achievement in Basic Skills	16
API Report	16
Table 2a – API Scores and Growth by Student Subgroup	17
Table 2b – API by School	17

Adequate Yearly Progress	18
Table 2c – AYP 2008-2009 School Year	18
Table 2d – AYP by School Site	18
California Standards Test in Language Arts	19
Table 2e – CST in English Language Arts	19
Table 2f – CST in Mathematics	20
Table 2g – CST Grade 5 Science	20
Table 2h – CST by Student Subgroup	21
Table 2i – CST State/County/District	21
School Attendance Rates	21
Section III - District Resources	22
Financial Information	22
Budget Considerations	22
Figure 1 – Revenue Limit and Property Taxes	22
Figure 2 – 2008/2009 Expenditures by Object	23
Figure 3 – 2008/2009 Expenditures by Function	24
Facilities	25
7/11 District Advisory Committee	26
District Services	28
Instructional Services	28
K-6 Curriculum and Instruction	28
Grant Writing	28
Del Mar Schools Education Foundation	28
Professional Development	28
Funding Sources for Professional Development	29
Degrees and Advanced Degrees	29
Special Certifications	29
Certificated and Classified Personnel	30
Certificated Staff	30
Classified Staff	30
Administration	30
Recruitment Selection of Certificated and Classified Personnel	30
Student Services	31
Health Services	31

Business Services	31
Facilities, Maintenance and Operations	31
Food Services	31
After School Programs	32
After School Child Care	32
Summer Camp	32
After School Enrichment	33
Children's Creative Workshops	33
Employee Child Care/Preschool	33
District and Community Organizational Support	34
School Site-Sponsored Opportunities	34
District-Sponsored Opportunities	34
Community-Sponsored Opportunities	34
 Section IV – Strategic Plan Report: Beliefs, Appraisals, Goals and Recommended Actions for 2009/2010	 35
Curriculum, Instruction and Assessment	35
A. Technology and Media Center Resources	37
B. Professional Development	38
School Climate	38
Effective Relationships with School Partners	39
Alignment of Facilities Plans with Instructional Goals	40
 Appendix I – Definitions	 41
Appendix II – Acronyms	43

Introduction

Del Mar Union School District**Mission Statement**

Supported by an involved community, an outstanding staff, and a shared vision for academic excellence, the Del Mar Union School District is committed to providing a rigorous, inspiring, and nurturing education program that is continually evolving to develop well-rounded individuals who embrace learning for life and who are prepared to meet the challenges of the future.

Core Beliefs

We believe that:

- Every individual has worth
- Individuals deserve the opportunity to reach their potential
- Learning is a life-long process
- Everyone has the right to be safe
- Everyone can make a difference
- Individuals and communities have responsibilities to each other
- The uniqueness of individuals enriches the community

We believe in:

- Honesty and integrity
- Treating others with respect
- The principles of Democracy

District Strategic Plan Goals 2008-2009

In Support of Continuous Improvement

Facilities

We will implement a plan for our facilities, which optimizes the learning environment for all students.

Funding

We will actively pursue the funding and resources necessary to fulfill our mission.

Staff Development

We will establish a staff development program, including time for planning, collaboration, and in-service, to support an evolving instructional program.

Program Development

We will implement a comprehensive education program, which addresses academics, including foreign language, arts, health, physical education, and character education.

Technology

We will integrate technology throughout the District.

Communication

We will implement effective communication that fosters and supports the Del Mar Union School District Mission Statement.

Government Relations

We will develop and implement a government relations program to increase our influence with government agencies that impact our mission and its funding.

Preface

Every school district collects, analyzes, and disseminates information on their own data from assorted reports, assessment, and state sources. This report is an attempt to consolidate our diverse data sources and present them in an understandable and usable format. The report should serve as a guideline for future data collection with the goal of improving the District's instructional objectives and the total academic program so that student achievement is continuously improved. Please note that the data contained in this document was gathered at different times during the 2008-2009 school year, according to its availability at the time the Report was written.

Purpose of Data Evaluation

The purpose of this document is to provide current data on student enrollment and student achievement. It is a series of "snapshots" of the school district that try to answer the following basic questions:

1. What are the characteristics of the students enrolled in Del Mar Union School District?
2. How do these students perform on various achievement measures throughout grades K-6th?
3. What resources does the District provide to accomplish its mission and objectives?
4. After analysis of the data, what trends emerge?
5. What recommendations can be made to meet the district's long and short-term goals?

This report is in four sections:

- Section I reports the enrollment and demographics of the district.
- Section II includes student achievement indicators from the state assessment programs.
- Section III details the district's resources that affect student learning.

- Section IV provides beliefs, appraisals, goals and proposed recommended actions for consideration in the following four areas:
 - i. Curriculum, Instruction and assessment (including Technology and Media center Resources and Professional Development)
 - ii. School Climate
 - iii. Effective Relationships with School Partners

Section I Enrollment and Demographics
--

Enrollment

The Del Mar Union School District collects K-6 enrollment data which is used to establish our state income, thus guiding planning for staff, facilities, and materials. Two enrollment measures guide projections and determine funding.

District Enrollment

The district has averaged approximately 13% growth over the past five years. Total enrollment is 4,169 as reflected on the official California Basic Educational Data System (CBEDS) October 2008.

Table 1a presents a five-year historical enrollment report from 2004-2005 through 2008-2009.

Table 1a
Five Year and Historical Enrollment Report
2004-2005 through 2008-2009

Year	K-6 th	% Growth
2004-2005	3,675	4.82%
2005-2006	3,734	1.61%
2006-2007	3,845	2.97%
2007-2008	4,057	5.51%
2008-2009	4,169	2.76%

Source: CBEDS, 2004/05 – 2008/09

Class Size Averages

The staffing ratio for K-3 is 20:1 and the class size average is 19.03. The staffing ratio for 4-6 is 27:1 and the class size average is 25. All data is relevant to the 2008-2009 school year.

Intradistrict Transfers

Del Mar serves students living within the District's boundaries. When students move within the District on an approved intra-district transfer, they must meet the criteria found in Board Policy 5116.1. **Table 1b reflects the number of approved intra-district transfers from the 2004-2005 school year to the 2008-2009 school year.**

Table 1b
Intradistrict Transfers 2004-2005 to 2008-2009

	Total Approved	% of K-6 Enrollment	K-6 Total Enrollment
2004-2005	56	1.52%	3675
2005-2006	217	5.81%	3734
2006-2007	159	4.14%	3845
2007-2008	219	5.40%	4057
2008-2009	195	4.68%	4169

Interdistrict Transfers

Students from outside the attendance areas of the Del Mar Union School District on a space available basis may be granted an interdistrict transfer. These students must meet the criteria in Board Policy 5116 and 5116.1. **Table 1c reflects the number of approved inter-district transfers from the 2004-2005 school year to the 2008-2009 school year.**

Table 1c
Interdistrict Transfers 2004-2005 to 2008-2009

	Total Approved	% of K-6 Enrollment	K-6 Total Enrollment
2004-2005	27	0.73%	3675
2005-2006	25	0.65%	3734
2006-2007	27	0.70%	3845
2007-2008	17	0.42%	4057
2008-2009	23	0.55%	4169

Categorical Programs

Categorical programs are specially funded programs issued from the state or federal government to provide services to identified students. These students are identified by certain criteria established at the state or national level. Federal programs for which funding is received include Title II – Teacher Quality, Title III – English Learner Students and Immigrant Students. State-funded programs include Gifted and Talented Education (GATE), School and Library Improvement Program (SLIP), Economic Impact Aid (EIA), Special Education, and Beginning Teacher Support and Assessment (BTSA).

English Language Development Program

The English Language Development (ELD) program provides support for students who have a primary language other than English. English learners (EL) are pupils who have not yet developed the English language skills necessary to receive instruction in English at the same level as pupils whose primary language is English. (EC 52162).

The table below shows EL enrollment figures and redesignation rates for each year. A student is redesignated to English proficient upon meeting criteria set by the district.

Table 1d
EL Enrollment and Redesignation Rates
2005-2009

Year	# District EL Enrollment	% Redesignation Rate
2005	175	13.1
2006	187	16
2007	316	8.6
2008	463	1.9
2009	487	3.9

Source: Language Census (R-30), Spring 2005 - 2009

Special Education

In accordance with federal and state laws, the Del Mar Union School District supports special education services to children from ages 3 until they leave the 6th grade. The District also provides some services through the San Diego County Office of Education for children from birth through age three who have been identified as having severe and low incidence disabilities. The district where the student attends 7th grade serves Del Mar students in grades 7 – 12 and up to age 22. Special education programs are based on state and federal statutes (IDEA; 20 U.S.C. Sec. 1400 and EC 56000) and enrollment is based on the determination of an identified disability and a decision by an Individual Education Program (IEP) Team regarding the need for services.

The District has 404 school-aged children and 94 preschool children who receive some type of special education service for academic/pre-academic needs. Many students receive multiple services. Two hundred and eighty-two students receive specialized academic instruction from either a resource specialist or credentialed teacher for students with mild to moderate or moderate to severe disabilities. Two hundred and sixteen students receive speech and language services. These students may also be receiving other related services such as occupational therapy, adapted physical education and physical therapy. Of these 216 students, three elementary-age students receive consultation services from an itinerant teacher for the visually impaired and seven elementary-age students receive consultation services from an itinerant teacher for the hearing impaired. These itinerant services are provided through the North Coastal Consortium for Special Education (NCCSE).

From the 2004-2005 school year through the 2008-2009 school year, the number of Special Education students has increased by 14.25%.

Table 1e, Special Education
Number of Students from 2004-2005 to 2008-2009

Year	RSP/SDC	Speech*	Total
2004-2005	201	226*	427
2005-2006	202	215*	417
2006-2007	200	203*	403
2007-2008	232	226*	458
2008-2009	282	216*	498

*Students may be overlapped with other special education related services.

Extended School Year

Students receiving special education services may also be eligible for receiving services during the Special Education Extended School Year (ESY) Program during the summer months. The number of students who have attended ESY for the past five years is shown in Table 1e.

**Table 1f, Special Education ESY Program
Number of Students from 2004-2005 to 2008-2009**

2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
50	66	63	86	102

From the 2004-2005 school year through the 2008-2009 school year, the number of Special Education students who have attended ESY has increased by 51%.

Demographics

National School Lunch Program

Del Mar Union School District joined the National School Lunch Program in the 2006-2007 school year. Currently almost 30% of our students participate in the program on any given day. Participating students are either "Free", "Reduced" or "Paid" status following the National School Lunch criteria. In the 2008-09 school year, 3% of the students qualified for "Free" or "Reduced" status.

Ethnic Distribution

Approximately 64% of the district's students are white, 6% are Hispanic, 27% are Asian, 1% is Filipino, 1% is African American, and 2% are other ethnic groups. Table 1f displays the totals of all ethnic groups in the district for the past five years.

Table 1g
Ethnic Distribution 2004/2005 – 2008/2009

Source: CBEDS	2004-2005		2005-2006		2006-2007		2007-2008		2008-2009	
Ethnicity	# of Students	% in District	# of Students	% in District	# of Students	% in District	# of Students	% in District	# of Students	% in District
American Indian or Alaska Native	2	0.1%	4	0.1%	6	0.2%	5	0.1%	5	0.1%
Asian	763	20.8%	829	22.2%	887	23.1%	989	24.4%	1,105	26.5%
Pacific Islander	6	0.2%	5	0.1%	6	0.2%	10	0.2%	11	0.3%
Filipino	44	1.2%	49	1.3%	61	1.6%	58	1.4%	56	1.3%
Hispanic or Latino	187	5.1%	190	5.1%	223	5.8%	246	6.1%	230	5.5%
African American	57	1.6%	60	1.6%	67	1.7%	63	1.6%	55	1.3%
White (not Hispanic)	2,615	71.2%	2,595	69.5%	2,580	67.1%	2,660	65.6%	2,646	63.5%
Multiple or No Response	1	0.0%	2	0.1%	15	0.4%	26	0.6%	61	1.5%
Totals	3,675	100.0%	3,734	100.0%	3,845	100.0%	4,057	100.0%	4,169	100.0%

Section II
Evaluation and Achievement Indicators

Achievement in Basic Skills

Del Mar Union School District, along with every other public school district in the state, is required to participate in California's Accountability Progress Reporting System, which measures and reports the academic achievement of California's public school students. This system includes three major components: 1) The Academic Performance Index (API) Report, 2) The Adequate Yearly Progress (AYP) Report, and 3) the Program Improvement (PI) Report.

API Report

The state's Public Schools Accountability Act (PSAA) of 1999 requires the API Report. The API measures the academic performance and growth of schools against a state benchmark score of 800 points on a 1000 point scale. Schools that meet or exceed an 800 API are expected to maintain that level of achievement and to continue working to improve academic performance of all students. There are two API reports: 1) the Base API that is released to schools in the spring and 2) the Growth API that is released in August. These two reports show results from two different school years. The Growth API is compared to the prior year Base API to show how much a school improved from one year to the next. Schools must meet API growth targets for the whole school as well as for all numerically significant groups of students in the school. To be considered as numerically significant, a student subgroup must include at least 100 students.

The Del Mar Union School District and all district schools far exceed the statewide benchmark of 800, with all scores significantly above 900 across the district.

Table 2a illustrates the Del Mar Union School District's API scores from the 2004-2005 school year through the 2008-2009 school year. Table 2b illustrates each school's API scores from the 2004-2005 school year through the 2008-2009 school year.

Table 2a
Academic Performance Index by Student Subgroup
2005-2009

Student Group	Base API 2005	Growth API 2006	Base API 2006	Growth API 2007	Base API 2007	Growth API 2008	Base API 2008	Growth API 2009
DMUSD	936	941	939	947	946	948	944	960
White	934	941	939	945	943	943	939	954
Hispanic	811	797	795	839	853	873	874	881
Asian	981	982	982	989	988	985	981	994
English Learner	*	*	*	*	852	880	880	924
Special Ed	815	761	759	824	818	837	819	855

**Not reported*

Table 2b
Academic Performance Index by School Site
2005-2009

	Base API 2005	Growth API 2006	Base API 2006	Growth API 2007	Base API 2007	Growth API 2008	Base API 2008	Growth API 2009
Ashley Falls	943	958	956	953	949	946		
Carmel Del Mar	917	916	913	923	925	937	934	948
Del Mar Heights	929	947	946	966	964	955	948	952
Del Mar Hills	899	895	893	917	921	915	914	924
Ocean Air	*	*	*	*	*	956	953	976
Sage Canyon	963	966	965	970	967	968	964	976
Sycamore Ridge	*	921	921	930	937	928	926	959
Torrey Hills	950	952	950	953	950	959	953	963

**No data due to new school*

Adequate Yearly Progress (AYP)

The Accountability Progress Reports indicate whether schools and districts meet the AYP requirements of the No Child Left Behind (NCLB) Act of 2001. This report shows how well schools and school districts are meeting common standards of academic performance, as measured by whether the school or school district makes AYP. Required AYP targets increase yearly until 2013-14, when all schools must have 100 percent of their students performing at or above the proficient level on the California Standards Test (CST). Each year, schools and school districts must meet four sets of requirements to make AYP (three pertain to DMUSD). The requirements include: 1) student participation rate on statewide tests; 2) percentage of students scoring at the proficient level or above in English language arts and mathematics on the CST; 3) API Growth; and 4) high school graduation rate (not applicable to DMUSD).

Table 2c illustrates how the DMUSD met the AYP statewide requirements.

Table 2c
AYP 2008-09 School Year

	Participation Rate	Percent Proficient in English Language Arts	Percent Proficient in Mathematics	API Growth
Statewide AYP Requirements	95%	46%	47.5	650 or 1 point growth
Del Mar	100%	93%	87%	960 (+16)
Met AYP	Yes	Yes	Yes	Yes

Table 2d illustrates that each school site in the DMUSD exceeded the requirements to meet AYP.

Table 2d
AYP by School Site

School	2009	2008	Met Growth Target	2008-2009 Growth	Met School-wide Growth Target	Met Growth Target for All Subgroups
Ashley Falls	955	943	*NA	12	Yes	Yes
Carmel Del Mar	948	934	*NA	14	Yes	Yes
Del Mar Heights	952	948	*NA	4	Yes	Yes
Del Mar Hills	924	914	*NA	10	Yes	Yes
Ocean Air	976	953	*NA	23	Yes	Yes
Sage Canyon	976	964	*NA	12	Yes	Yes
Sycamore Ridge	959	926	*NA	33	Yes	Yes
Torrey Hills	963	953	*NA	10	Yes	Yes
District Overall	960	944	*NA	16	Yes	Yes

*Not applicable for schools and districts above 800 API.

California Standards Test (CST)

The California Standards Tests are designed to inform us how students perform relative to the California State Standards in Language Arts, Mathematics, and Science (5th grade only). Scores are reported in five performance levels: Far Below Basic; Below Basic; Basic; Proficient and Advanced. CST data is disaggregated by percentage of students at each performance level by grade, subject, and subgroups.

The 2008-2009 CST results illustrated that DMUSD had a higher percentage of students performing at proficient or advanced levels in English language arts, mathematics, and science than the county and the state. District-wide, 91% of students scored proficient or advanced in English language arts and mathematics. District-wide, DMUSD increased the percentage of students scoring at the proficient or advanced levels in 6 of 12 performance areas. The district stayed the same in one area and decreased in 4 areas. Of those four areas, only one area (Grade 2 English Language Arts) had a significant change of 5% or more. The percentages of students performing at advanced levels increased in 9 of 11 areas, with significant increases of 5% or more in 8 of those areas.

Tables 2e, 2f, 2g, 2h and 2i illustrate the percentage of students in each performance level for English Language Arts, Mathematics and Science.

Table 2e
California Standards Test
English Language Arts
Spring 2007 to Spring 2009

	% Far Below Basic			% Below Basic			% Basic			% Proficient			% Advanced		
	2007	2008	2009	2007	2008	2009	2007	2008	2009	2007	2008	2009	2007	2008	2009
Grade 2	2	1	1	2	2	1	10	9	8	29	31	30	56	56	61
Grade 3	2	1	1	6	5	3	14	17	12	40	35	29	37	42	55
Grade 4	1	1	0	2	2	1	6	9	5	20	17	14	72	71	79
Grade 5	0	0	0	2	2	1	7	7	8	26	29	22	64	63	68
Grade 6	1	1	0	2	1	1	9	8	6	27	21	24	61	70	69

Table 2f
California Standards Test
Mathematics
Spring 2007 to Spring 2009

	% Far Below Basic			% Below Basic			% Basic			% Proficient			% Advanced		
	20 07	20 08	20 09	20 07	20 08	20 09	20 07	20 08	20 09	20 07	20 08	20 09	20 07	20 08	20 09
Grade 2	1	0	0	3	3	1	6	6	6	18	20	14	72	70	79
Grade 3	0	1	0	4	4	2	8	7	6	25	20	17	63	69	75
Grade 4	0	0	0	2	2	2	10	7	5	18	20	13	70	70	81
Grade 5	1	0	1	3	2	3	6	10	8	23	27	25	68	61	63
Grade 6	1	0	0	3	3	2	7	10	10	34	27	26	54	61	61

Table 2g
California Standards Test
Grade 5 Science
Spring 2007 to Spring 2009

	% Far Below Basic			% Below Basic			% Basic		% Proficient				% Advanced		
	20 07	20 08	20 09	20 07	20 08	20 09	20 07	20 08	20 09	20 07	20 08	20 09	20 07	20 08	20 09
Grade 5	1	0	1	2	2	1	13	8	10	43	38	27	42	52	62

Table 2h
California Standards Test by Student Subgroup
Percent Proficient and Advanced

	English Language Arts			Mathematics			Science		
	2007	2008	2009	2007	2008	2009	2007	2008	2009
DMUSD	87.5	87.8	91	89.3	88.9	90.8	85	90	89
Asian	93.8	94.3	96.2	97.3	96.4	98.2	90	95	93
Hispanic	62.2	70.6	71.8	66.9	72.5	76.9	47	70	54
White	88.2	87.3	91	89.1	88.1	89.7	87	90	91
English Learner	60.9	71.1	80.4	73.1	80.3	84.6	43	74	72
Special Ed	62.6	67.7	74.9	66.7	69.9	75.8	74	69	71

Table 2i illustrates how DMUSD students compare to students statewide on the California Standards Test in English Language Arts, Mathematics and Science.

Table 2i
California Standards Test
State/County/District
Spring 2007 to Spring 2009
Percent Advanced and Proficient

	English Language Arts			Mathematics			Science		
	2007	2008	2009	2007	2008	2009	2007	2008	2009
DMUSD	87.5	87.8	91	89.3	88.9	90.8	85	90	89
State	45.5	48.2	52.4	48.5	51	54.5	37	46	49

School Attendance Rates

Del Mar makes an effort to encourage regular school attendance, which is reflected in the high attendance rate. In the school year 2008-09 the attendance rate was 98.04%.

Section III District Resources

Financial Information

The Del Mar Union School District receives 80% of its funding from local property taxes. In 2008-09 Del Mar Union School District's property tax income was \$32.5 million dollars.

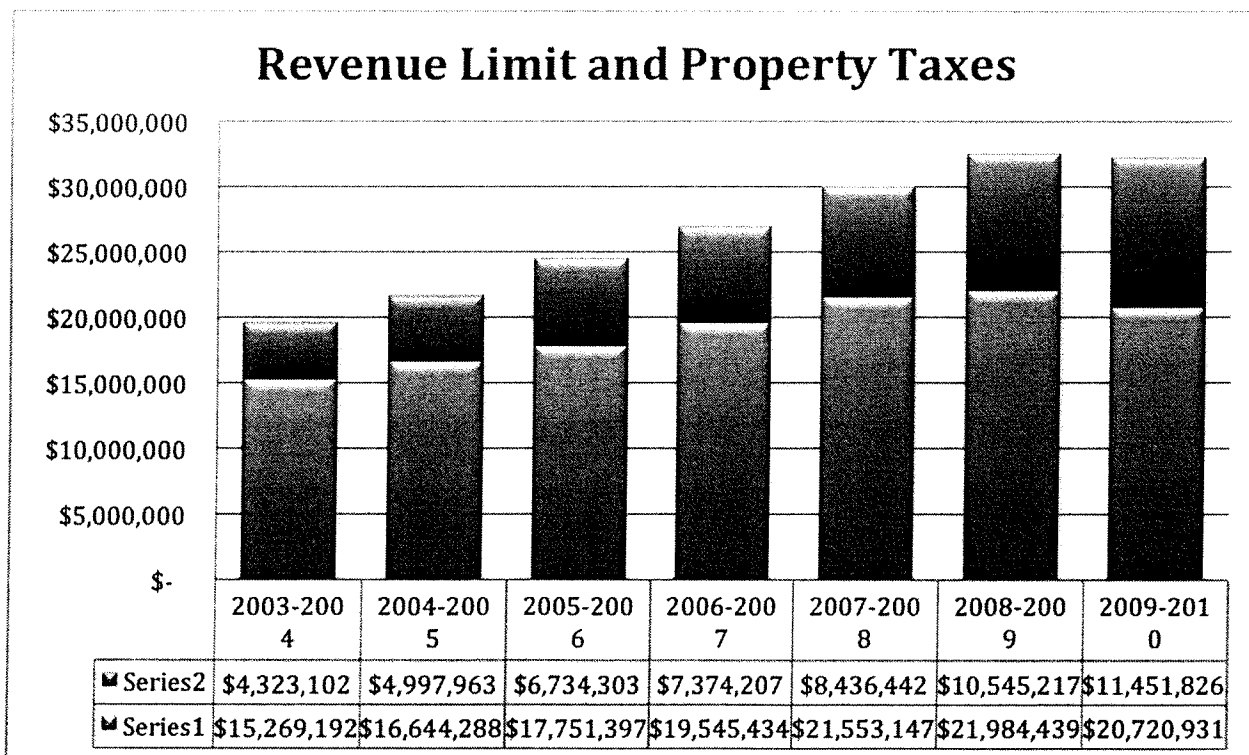
The District also receives monies from the State Government. In 2008-09, the district received \$4.2 million dollars from the State. The largest State funded program is K-3 Class Size Reduction.

The Del Mar Schools Education Foundation (DMSEF) is an integral part of the District and our programs. In the 2008-09 school year, DMSEF contributed \$494,500 towards the Extended Studies Program staffing.

Budget Considerations

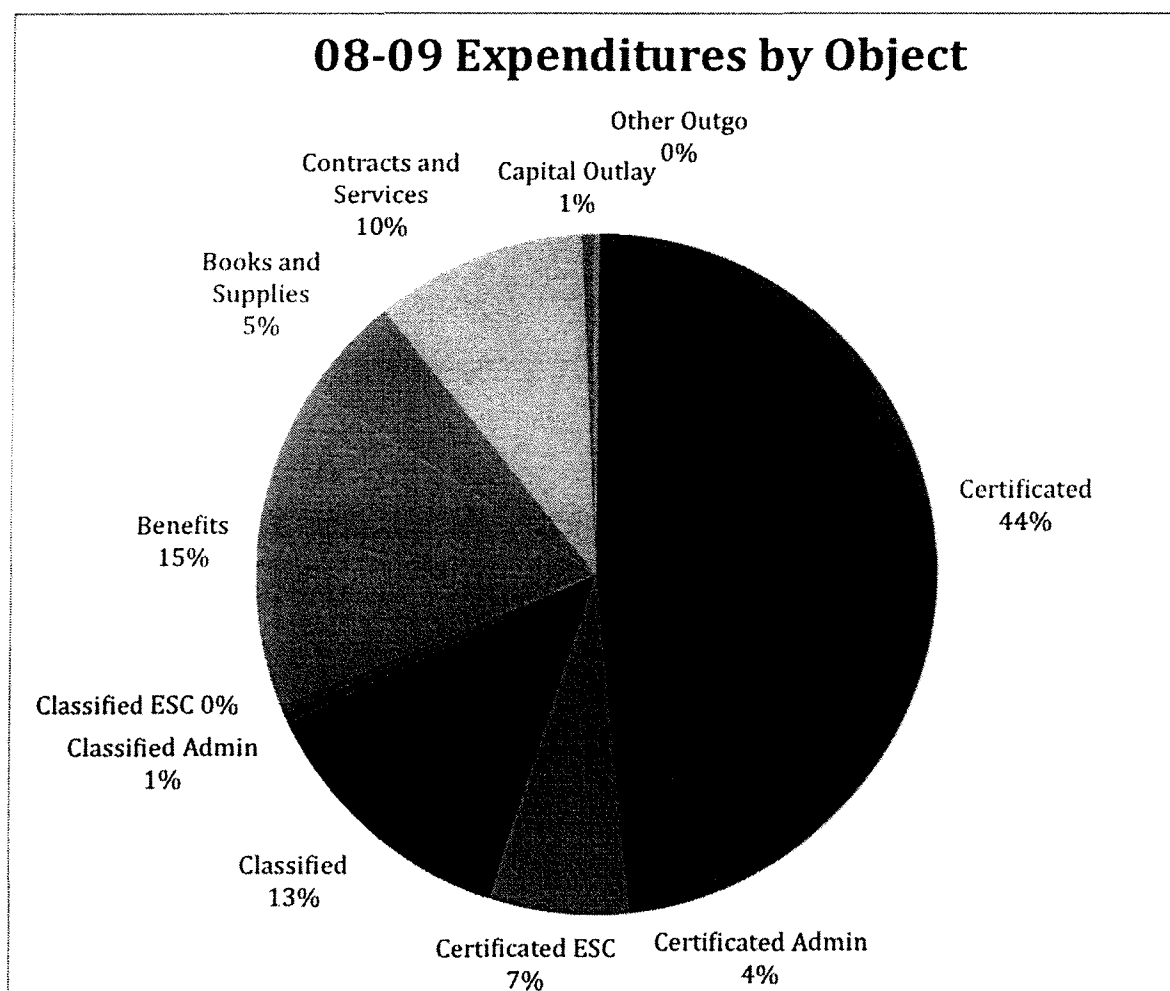
The Del Mar Union School District enjoyed many years of rapidly increasing property taxes. As new home construction has diminished, our property taxes have increased at a slower rate. Below is a chart of our gains.

Figure 1



The Del Mar Union School District total operating budget for the 2008-2009 school year was \$39.5 million dollars. Of this amount, when considered by object (area of expenditure), \$33.3 million was spent on certificated and classified salaries and benefits; \$1.9 million was spent on books and supplies; \$3.9 million was spent on services and operating expenses such as the Business Services, weekly landscaping, nightly custodial services (cleaning), attorney fees, insurances, utilities, etc.

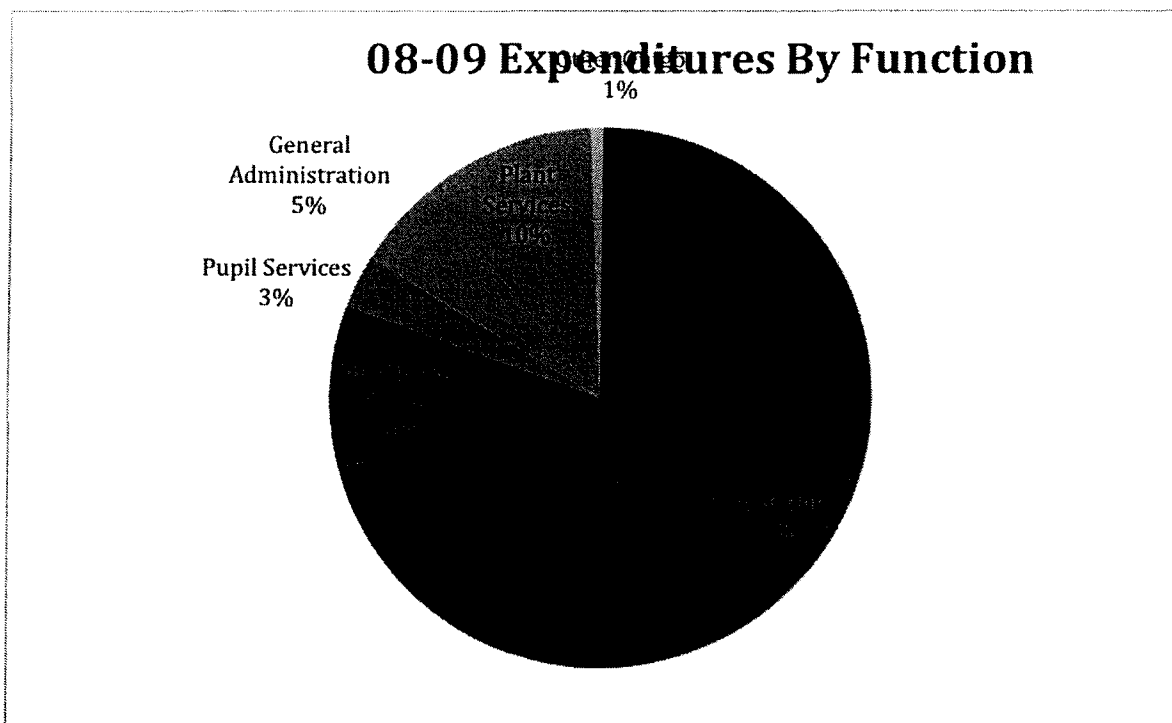
Figure 2
Distribution of Del Mar Union School District Budget – by Object
2008-2009



A different way to look at the budget is to consider the *functions* on which the monies are spent. Taken from that perspective, in 2008-2009, Del Mar Union School District spent \$28 million dollars on instruction (salaries, supplies, etc. for activities dealing directly with interaction between teachers and students.); \$3.8 million dollars on instruction-related services (instruction-related administrative and technical services such as administrative supervision, library and technology activities and staff development); \$1.2 million dollars on Pupil Services (activities outside the classroom proper for the direct benefit of students such as nursing services, after school care, noon duty supervision, etc.); \$2 million dollars on General Administration (district level administrative activities including Board and superintendent costs, public information, business services, data processing, credential services, etc.); \$4.1 million dollars on Plant Services (activities concerned with maintaining the physical plant – maintenance and operations); and \$276,670 on Other Outgo (SDCOE excess special education program costs).

Contributions from the General Fund to mandated programs are a budget concern. There is one area in which program needs are greater than state or federal or local funding for the program: Special Education. In 2008-2009, general fund contribution in this area was \$2.6 million. The SELPA (Special Education Local Plan Area) distributes Special Education funding to its member districts.

Figure 3
Distribution of Del Mar Union School District Budget – by Function
2008-2009



Facilities

The primary objective of the Maintenance and Operations Department (M&O) is to provide an acceptable environment in which the District can accomplish its mission. The M&O department provides timely, problem free services to ensure the sites continued operation in a safe, secure and healthful environment. M&O believes a well-maintained school facility promotes a favorable community attitude and helps develop respect for school property and provides a comfortable working environment for staff. In addition, a well-maintained school contributes to the health, happiness and character of students.

The specific objectives of the M&O department in support of the strategic plan are:

- Extend the life and improve the capability of facilities to perform at their maximum potential.
- Continue to reduce equipment and structural failures.
- Continue to improve work methods and procedures.
- Continue to reduce and eliminate fire and safety issues.
- Continue to select the most cost effective methods of maintenance and operations.

The department is structured in two branches. Under Maintenance there is one maintenance worker III, one maintenance worker, one utility worker, one grounds worker and two food service drivers. Under Operations there is one custodial support supervisor, one custodial night lead, eight school plant managers and fourteen night custodians.

The department uses a work request system to track and accomplish routine maintenance and repair and preventative maintenance on its facilities. School sites and the maintenance supervisor generate a work request for routine work. Preventative maintenance work is scheduled and generated automatically by the work request system.

The maintenance department completed its five-year plan in June 2008. The plan identified projects requiring repair or replacement of existing school facility components. These projects included flooring, HVAC, painting, roofing and paving. A new plan is currently being developed.

Yearly, the department completes a school facility conditions evaluation. This inspection is required as part of the school accountability report card. The report identifies safety, cleanliness, and adequacy of school facilities. The inspection was completed on March 2009. The inspection provides valuable information for the upkeep of district facilities.

The District is currently engaged in exploring new district office options. The current district office is leased and the lease will expire in April 2011. Also under way is the design and building of a childcare center at Ocean Air Elementary.

7/11 District Advisory Committee

On March 25, 2009 the Del Mar Union Board of Trustees approved the formation of a 7/11 District Advisory Committee. The selected committee was charged with the following:

Data Required for Decision and Evaluation as Requested in Board Action

1. Review the capacity and the condition of the various school buildings by visiting the school sites.
2. Examine the effect of the size of a school's enrollment upon per pupil operational costs.
3. Consider the influence of a school's enrollment upon its education program offerings.
4. Consider demographic information such as birthrate, housing increases, and historical data about changes in enrollment.
5. Consider the needs of special education students residing in the District.
6. Consider the needs of the District Office Staff/Programs, including Maintenance and Operations, Technology, Special Education Preschool, Employee Childcare, After School Programs/Childcare.
7. Establish criteria for closing any school.
8. Evaluate each facility on the basis of criteria developed.

In addition the 7/11 Committee will review the following criteria to evaluate options regarding any school closure/reconfiguration:

1.
 - a. Operational cost based on enrollment.
 - b. Improvement of District's financial stability.
 - c. Minimize the number of students and families impacted.
 - d. Impact on community.

2.
 - a. Age of school facility.
 - b. Condition of school facility
 - c. Is it relatively new?
 - d. Has it been recently modernized?
 - e. Is it slated for modernization?
 - f. Students needing special support will be assured of services.
 - g. Special Education programs can be developed or duplicated.
 - h. Enrollment trends impacted site.
 - i. Impact of new/additional use of facility or reconfiguration.
 - j. Capacity, convenience, safety and suitability for preschool program consolidation.
 - k. Space, convenience and suitability for district offices and maintenance facilities.

3.
 - a. Impact on green space within the District.
 - b. Keep together all departments currently located at 225 9th Street, which are:
 - Superintendent's Office
 - Business Services
 - Instructional Services
 - Human Resources
 - Pupil Services
 - c. Preschool options with proposals for three separate configurations:
 - i. Replicate the space requirement of the existing special ed preschool and employee child care program (consisting of 7 + 3 rooms),
 - ii. Accommodate a combined preschool requiring 14 rooms, and
 - iii. Relocate only the current employee childcare program with a space requirement of three rooms.

NOTE: Other than criteria 1 a-d above, criteria is not listed in any particular order of importance.

The 7/11 District Advisory Committee will make its recommendation for school closure or realignment at the December 9, 2009 Board Meeting.

District Services

Instructional Services

Instructional Services include implementation of the following programs: K-6 curriculum and instruction, recruitment, grant writing, and professional development, categorical programs, and Standardized Testing and Reporting (STAR). Services are outlined as follows:

K-6 Curriculum and Instruction

Del Mar Union School District plans its curriculum and instruction in alignment with the California State Standards. Students' individual needs are accommodated through various instructional techniques, strategies, and activities. Revision of student expectancies and core textbook adoptions are conducted on a regular cycle by subject area, as outlined by the Department of Education. Textbooks are selected from a state approved list after teachers have piloted the books and materials. Adoptions of textbooks and materials are recommended, following a review by teachers, administrators, and community members with final approval by the Board of Education.

Grant Writing

The Del Mar Union School District seeks supplemental financial support for its curricular programs and equipment purchases throughout the school district, as available.

Del Mar Schools Education Foundation (DMSEF)

The Del Mar Schools Education Foundation is a not-for-profit 501(c)(3) charitable organization. The Foundation was founded to raise the necessary funds to provide Del Mar Union School District students with enrichment programs such as science, music, art, technology, and physical education. During the 2008-2009 school year, the DMSEF raised \$1,700,000 to support these programs. The DMSEF is governed by a Board of Directors that is comprised of parent volunteers from each of the District elementary schools and community members.

Professional Development:

Professional development time is designed to support the ongoing growth of the district's personnel. It is provided through staff release time (with classroom substitute teachers), professional learning community (PLC) time on two Wednesday afternoons per month, staff

meetings, after school sessions, and summer academies. Professional development programs are designed to coincide with the curriculum and textbook adoption cycle outlined by the State of California, current needs, the Single Plan for Student Achievement developed by staff and parents and the federally required Local Education Area Plan. Professional development programs are provided by qualified district staff, and, at times, by outside educational consultants. In addition to in-services provided within the district, teachers and classified staff attend in-service programs conducted by the San Diego County Office of Education and professional seminars/conferences, when appropriate.

Funding Sources for Professional Development

Funding sources include the Peer Assistance and Review Program, Title IV (Drug, Alcohol, and Tobacco Prevention), Special Education, AB1115 Professional Development, SB1193 (Professional Development Block Grant), and other grant programs such as those from the Del Mar Schools Education Foundation and the Parent Teacher Associations. Professional development programs are designed to coincide with the curriculum and textbook adoption cycle outlined by the State of California, current needs, the Single Plan for Student Achievement developed by staff and parents and the federally required Local Education Area Plan.

Degrees and Advance Degrees

The CBEDS data show that on October 1, 2008 there were 130 Masters degrees and 2 doctorates in the district. This data includes classroom teachers, certificated support staff and administrators. Another 127 certificated staff has at least 30 semester units beyond their bachelor's degrees.

Special Certifications

Our staff is properly credentialed and many hold additional credentials beyond their current placements. Although the CBEDS data does not show statistics on extra credentials, the district has, as of the writing of this document, 99 certificated staff that hold 2 or more credentials. All of our certificated staff is No Child Left Behind Compliant and hold English language authorizations if their positions require it.

Certificated and Classified Personnel

Certificated Staff

The California Basic Educational Data Systems (CBEDS) Report on October 1, 2009 showed 268 (FTE) certificated staff. Included in this number are teachers (classroom, enrichment, and special education), administrators, and pupil services support staff (speech therapists, adapted physical education, autism/behavior specialist, nurses, and psychologists).

Classified Staff

October 1, 2008 CBEDS data shows that the district had 89 part time paraprofessionals, 18 full time clerical staff, 16 part time clerical staff, and 39 "other" staff, which includes employees such as custodial workers, child nutrition workers, and technology workers. In addition, we have an after school program that CBEDS does not track. As of the writing of this document, we have 68 childcare workers.

Administration

The district employs eighteen full time administrators: fifteen certificated and three classified. Certificated administrators include eight principals, one assistant principal and six district office administrators. Classified administrators include one each in business services, maintenance and operations, and after school programs.

Recruitment, Selection of Certificated and Classified Personnel

Certificated and classified personnel are recruited and selected from a qualified applicant pool. Certificated Personnel are teachers, administrators, and pupil services support staff (such as psychologists, speech language pathologists, school nurses, etc). Classified personnel are all other district employees. When openings occur, the district advertises through appropriate professional journals, local newspapers, on the web using both the district website and Ed-Join, a statewide "job board", and word of mouth. Appropriate representative committees interview candidates. Teachers have a 2-year probationary period before they are awarded tenure. Classified employees have a 1-year probationary period.

Student Services

The 2008-2009 State budget has had a significant fiscal impact on the district. Even though changes have occurred in the funding for some of the programs, DMUSD continues to provide support to students in their areas of need. These programs include Gifted and Talented Education (GATE), the Academic Learning Program (for students academically at risk), and other site-specific intervention programs.

Health Services

The District provides vision and hearing screenings on an annual basis for students at specific grade levels. The District funds eight part time health technicians and three part time credentialed school nurses.

Business Services

An Assistant Superintendent of Business Services, full time Payroll/Benefits Supervisor, Business Services Specialist, Business Coordinator and Accounting Technician provide business services. The business office responsibilities consists of budgeting and projections, payroll and benefits for classified and certificated personnel, purchasing, insurance, risk management, accounts payable and receivable, district student attendance records, supervision of District food services, maintenance and operations, facility management and community facility district.

Facilities Maintenance and Operations

The District has a Director of Maintenance and Operations, one Custodial Services Supervisor, one Night Lead Custodian, one Utility Worker/Driver, eight full time School Site Plant Managers, fourteen Night Custodians, one District Landscaper, and two Maintenance Workers. This group is responsible for the maintenance, repair, and preservation of all District facilities.

Food Services

School lunch program is affiliated with the National School Lunch Program. The District has a contract with San Dieguito Union High School District to provide the food for the program. One full time district office child nutrition worker and eight part time school site child nutrition servers and two drivers operate the program.

After-School Programs

The DMUSD offers a variety of programs before school, after school and summer vacation. These programs are fee-based and are directed to be self-sufficient, therefore, they do not encroach on the district's General Fund.

After-School Child Care

Child Care is offered at each of the eight district campuses. Age-appropriate programs are available for kindergarten through sixth grade students.

The after-school child care staff is carefully screened by the Del Mar Union School District and are hired based on a combination of education and experience, which demonstrates a strong understanding and sensitivity to the educational and social needs of school-age children. The after-school child care staff are responsible for creating and implementing age appropriate activities for the children in their care.

The activities planned are under the direct supervision of the Del Mar Union School District and include but are not limited to: arts and crafts, drama, singing, physical education activities, study time, and multicultural experiences. A curriculum is developed by the child care staff that encourages children to:

- Discover who they are and to appreciate their own unique gifts and talents
- Choose and participate in healthy relationships with friends
- Develop a deepening sensitivity towards all people, regardless of differences in life style, creed or color; and
- Choose and complete activities, which reflect both familiar and unfamiliar areas of interest.

The Del Mar Union School District is non-discriminatory and provides equal care and attention for all children enrolled in the program without regard to color, creed, religion, or

national origin. The Del Mar Union School District after-school child care program is open to any child attending a public school that is part of the Del Mar Union School District.

Summer Camp

A full day fee-based summer camp program is offered from 7:30 a.m. to 6:00 p.m. at a designated school site during summer vacation. All District students are invited to attend. The program is offered in four sessions. Students are not required to enroll in a full session, only days as needed. Campers enjoy field trips every Tuesday and Thursday. Monday, Wednesday and Thursday are devoted to visits from a diverse group of entertainers, and many other camp activities.

After School Enrichment

Specialized after school enrichment fee-based classes such as drama, engineering, foreign languages, art, chess, martial arts, soccer, clay, and hoops are offered at all District campuses throughout the year. Children are invited to attend these enriching one-hour to one and a half hour classes directly after school. Classes are limited to a three-grade age range with a low teacher to student ratio.

Children Creative Workshops

Children's Creative Workshop, also a fee-based program, is offered during the month of July. Children may choose from many classes with an emphasis in fine art. Incoming kindergartners may enjoy a preview of a kindergarten day in classes designed for that purpose.

Employee Child Care/Preschool

The District offers a licensed child care/preschool program for children ages 5 weeks to 5 years of age for Del Mar Union School District staff.

District and Community Organizational Support

The Del Mar Union School District welcomes community participation. The school principals consistently report strong parent and community support for local schools, activities, and for educational programs. The district has several committees that support curricular, categorical, and student service programs. The following is a list of opportunities for parents and community members to become involved in school activities.

School Site-Sponsored Opportunities:

- Parent Teacher Association (PTA)
- School Site Council (SSC)
- Classroom Volunteers
- Technology Committee
- Textbook Adoption Committee

District-Sponsored Opportunities:

- District Advisory Committee
- District Technology Advisory Committee
- School Attendance Review Board (SARB)
- District Technology Committee
- Budget Committee
- Facilities Committee
- Superintendent's PTA Presidents' Council
- Budget Committee
- DMCTA/DMUSD Professional Relations Committee

Community-Sponsored Opportunities:

- Del Mar Schools Education Foundation (DMSEF)
- Individual, company, or corporate sponsors
- Special Education Community Advisory Committee

Section IV
Beliefs, Appraisals and Recommended Actions

CURRICULUM, INSTRUCTION, AND ASSESSMENT

GOAL: THE DISTRICT MAINTAINS PRACTICES IN CURRICULUM, INSTRUCTION, AND ASSESSMENT THAT SUPPORT MAXIMUM ACHIEVEMENT OF ALL STUDENTS.

We believe that curriculum should be standards aligned, rigorous, relevant, and engaging to students. The core curriculum should be articulated across grade levels and should integrate skills and knowledge across subject matter. The entire school community should understand the purpose and use of content standards.

Appraisal:

Recommended Actions:

We believe that classroom instruction should include multiple strategies tailored to the needs of individual students. Classroom lessons should provide opportunities to learn using depth and complexity and should be designed to engage students in purposeful work that has a clear objective. Instruction should provide support for students who are not meeting district standards and should challenge those students who exceed them. The school program should provide opportunities for all members of the school community to help support the instruction of their students.

Appraisal:

Recommended Actions:

We believe that the school community should be results focused, with assessment guiding instructional decision-making. Classroom, school-wide, and district data should be used to measure the performance of all student groups. Student achievement data should include multiple measures and regular, periodic, examination of student work. Customized assessment tools and timelines should be used to monitor progress and plan instruction based on students' individual needs. All teachers should use a variety of assessment strategies and data to monitor and adjust curriculum and instruction as needed to improve student achievement. Descriptive feedback to students should be used to communicate progress, and students should be involved in their own continual growth through goal setting and progress monitoring.

Appraisal:

Recommended Actions:

EDUCATION FOR STUDENTS WITH SPECIAL NEEDS

GOAL: THE DISTRICT WILL CONTINUE TO PROVIDE QUALITY COORDINATED SPECIAL EDUCATION SERVICES IN THE LEAST RESTRICTIVE ENVIRONMENT.

We believe the District's special needs populations (Special Education, English Language Learners, students identified as at risk for retention and students identified as gifted or high achieving) should have full access to the core curriculum and appropriate accelerated interventions aimed at helping them meet content standards. We should provide active and early assessment with rapid identification and intervention. The entire school community should work together to reduce the response time between assessment and intervention and to design and provide successful interventions.

Appraisal:

Recommended Actions:

We believe that all students should be educated in the least restrictive environment with a program that provides educational benefit to meet their unique needs.

Appraisal:

Recommended Actions:

We believe that preschoolers with special needs should be provided with the school readiness skills needed to assist them in reaching their ultimate potential when they begin school. Early intervention services are a valuable tool in alleviating future academic delays.

Appraisal:

Recommended Actions:

We believe that the most effective program for children with special needs requires coordination of services. District staff members should have the opportunity to consult with each other and with outside agency personnel, as appropriate, on a regular basis to coordinate services and provide an effective program for children with special needs.

Appraisal:

Recommended Actions:

TECHNOLOGY AND MEDIA CENTERS

TECHNOLOGY

GOAL: USING THE LATEST TECHNOLOGY AND MEDIA CENTER RESOURCES, DEL MAR UNION SCHOOL DISTRICT WILL PRODUCE STUDENTS WITH HIGHLY DEVELOPED RESEARCH AND TECHNOLOGY EDUCATION SKILLS.

We believe that technology is a powerful tool for learning, communicating and retrieving information, and improving student achievement. Technology should be integrated into all aspects of student and teacher work. To the extent possible, schools should be equipped with the most appropriate technology. We believe systems must be in place to ensure repair and replacement, as needed. The district's staff development must include ongoing training to promote continuous professional growth in the use of technology to improve student achievement.

Appraisal:

Recommended Actions:

MEDIA RESOURCE CENTERS

GOAL: USING THE LATEST TECHNOLOGY AND MEDIA CENTER RESOURCES, DEL MAR UNION SCHOOL DISTRICT WILL PRODUCE STUDENTS WITH HIGHLY DEVELOPED RESEARCH AND TECHNOLOGY EDUCATION SKILLS.

We believe that effective school media center resources are critical to student achievement. The school media program should provide up-to-date relevant resources in a variety of formats and technologies to meet the diverse needs of all learners. It should involve parents and community members in support of student learning.

Appraisal:

Recommended Actions:

PROFESSIONAL DEVELOPMENT

GOAL: THE DISTRICT PROVIDES PROFESSIONAL DEVELOPMENT ACTIVITIES THAT ENHANCE AND INCREASE STAFF EXPERTISE TO HELP STUDENTS ACHIEVE HIGH ACADEMIC STANDARDS.

We believe that professional development is essential to continuously improve student achievement. Professional development fosters collective responsibility for improved student performance and must be comprised of professional learning that is aligned with rigorous academic standards and district/school improvement goals. We must provide quality, learner-centered professional development that is job-embedded and meets the needs of our instructional staff in their continuous professional growth.

Appraisal:

Recommended Actions:

SCHOOL CLIMATE

GOAL: THE DISTRICT PROVIDES A SAFE AND ORDERLY ENVIRONMENT IN WHICH ALL STUDENTS ARE ACADEMICALLY CHALLENGED.

We believe every school must be a safe place for students to learn and grow. Teachers, support staff, administration, parents, and students share the responsibility for student success. An effective learning environment should support and encourage students in learning how to negotiate and mediate peer conflicts, exhibit cooperative and respectful behavior, and demonstrate good citizenship. We believe teachers have the responsibility to establish a classroom structure and routine that provides an optimal learning environment. Teachers must define and expect appropriate student behavior and encourage the positive social and educational development of the child.

Appraisal:

Recommended Actions:

EFFECTIVE RELATIONSHIPS WITH SCHOOL PARTNERS

GOAL: THE DISTRICT CONTINUES TO DEVELOP AND SUPPORT EFFECTIVE RELATIONSHIPS WITH SCHOOL PARTNERS.

We believe that it is essential to develop and maintain effective relationships with school partners. In a world of growing complexity and rapid change, we must forge strong, open, and interactive connections with our school parent community and the surrounding community in order to improve the quality of our students' learning. Both parents and members of the wider community must be educated about what new learning skills students need and what new teaching methods are necessary to deepen students' understanding and their ability to use knowledge. All stakeholders (staff, parents, students, and community) should support the vision of Del Mar as an educational venue for everyone. Both the school community of parents and the wider community must know how and where they can become part of the education of Del Mar's students.

Appraisal:

Recommended Actions:

ALIGNMENT OF FACILITIES PLAN WITH INSTRUCTIONAL GOALS

GOAL: THE DISTRICT COMPLETES ITS NEW CONSTRUCTION IN ORDER TO MEET THE INSTRUCTIONAL NEEDS, ENROLLMENT, AND HEALTH AND SAFETY NEEDS OF STUDENTS.

We believe that the capacity, design and maintenance of school facilities should optimize teaching and learning, and that a dynamic forward-looking development plan should exist to provide for continuous improvement and/or expansion of the physical learning environment.

Appraisal:

Recommended Actions:

Appendix I - Definitions

Listed below are some terms that will help the reader in understanding these and other data and evaluation reports.

Data analysis: The process of summarizing and inspecting data to arrive at a description of the conditions in question.

Evaluation: Ascertaining if the programs/activities we have instituted are giving the desired results.

Formative: Refers to the results that a program is obtaining, usually in the form of knowledge, skills, and attitudes of the clients.
Formative evaluations are administered for the purpose of improving programs while they are being conducted.

Summative: Appraisals of quality focused upon completed instructional programs. Evaluation conducted at the end of a program to provide potential consumers with judgments about the program's worth or merit.

Normal Curve Equivalents: These scores are similar to percentile ranks with a range from 1 to 99, but with equivalent intervals between scores. NCE scores can be added together and averaged.

Norms: Norms simply report "what is," not "what should be." What should be is a local determination. By definition, one-half of the students in the norm group score below grade level.

Percentile ranks: Percentile ranks are scores from 1 to 99, which indicate the percentage of students scoring below any particular score.

Quartiles: A way of looking at a range of scores that falls from 0 to 25%, 26% to 50%, 51% to 75%, and 76% to 100%.

<u>Raw score:</u>	The first score that results from any test.
<u>Scale score:</u>	The primary unit from which other transformed scores are generated. The statistical qualities of the scale score enables working with scores in ways that other transformed scores will not allow.
<u>Stanines:</u>	Scores from 1 (the lowest) to 9 (the highest) and related to percentiles, in that each stanine includes specific percentages of students from a group.
<u>Power Standards:</u>	Power standards are identified by their endurance – value beyond a single test date, leverage – knowledge and skills that will be of value in multiple disciplines, and readiness for the next level of learning – essential knowledge and skills that are necessary for success in the next grade or the next level of instruction.

Appendix II –Acronyms

Listed below some acronyms are amplified in order to help the reader in understanding these and other data and evaluation reports.

ADA	Average Daily Enrollment
API	Academic Performance Index
BCC	Bilingual Certificate of Competence
CBEDS	California Basic Educational Data System
CELDT	California English Language Development Test
CLAD	Cross-Cultural Language and Academic Development certificate
CSR	Class Size Reduction
CST	California Standards Test
EIA	Economic Impact Aide
ELL	English Language Learner
ESL	English as a Second Language
FEP	Fluent English Proficient
FTE	Full Time Equivalent
DMUSD	Del Mar Union School District
DMSEF	Del Mar Schools Education Foundation
LDS	Language Development Specialist
LEAP	Local Education Agency Plan
PAR	Peer Assistance and Review Program
PTA	Parent Teacher Association
RSP	Resource Specialist Program
RTI	Response to Intervention
SARB	School Attendance Review Board
SDCOE	San Diego County Office of Education
SEIS	Special Education Information System
SELPA	Special Education Local Plan Area
SPSA	Single Plan for Student Achievement
SSC	School Site Council
SST	Student Study Team
STAR	Standardized Testing and Reporting

October 28, 2009

To: Board Members

From: Holly McClurg, Assistant Superintendent of Instructional Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 8.5: Board Approval, New Board Policy 6145.8:
Assemblies and Special Events

The new Board Policy on assemblies is brought to the Board in response to a request from Trustee Easton regarding the District's policy on the President Obama speech. The Del Mar Union School District does not currently have a Board policy regarding assemblies and special events. Administration recommends a policy to provide guidance regarding assemblies and special events.

FISCAL IMPACT: Cost – Board Policy will not result in cost to district.
Program or Department – Instructional Services
Is this a Restricted Program? ☐ No
Was this expenditure anticipated in the adopted budget? ☐ No
Will this Program or Department be over budget after this expenditure? ☐ No

RECOMMENDED: The Superintendent recommends approval of Board Policy 6145.8: Assemblies and Special Events.

**DEL MAR UNION SCHOOL DISTRICT
INSTRUCTION**

BOARD POLICY 6145.8: ASSEMBLIES AND SPECIAL EVENTS

The Governing Board believes that assemblies and special events should promote a positive school climate. Assemblies may provide information that supplements the district's curriculum or may showcase student achievement in academics, athletics, music, art, drama or other extracurricular or co-curricular activities.

The principal or designee shall ensure that the speakers and community resources featured in school assemblies and special events are carefully selected and represent a balanced viewpoint. Prospective speakers shall agree to present material of educational relevance that is appropriate to the maturity of the audience, with no statements that are obscene, vulgar, or that incite violence.

The principal or designee shall schedule assemblies and special events so as to maximize the effectiveness of instructional time and to satisfy the requirements of law and negotiated agreements. The principal or designee may limit the number of such events whenever they encroach upon or do not support the instructional program.

Legal Reference:

EDUCATION CODE

37200-37202 School Calendar

37220-37223 Holidays

46010 Total Days of Attendance

46100 Length of School Day

48980 Notice at Beginning of Term

51202 Instruction in Personal and Public Health and Safety

51240 Excuse from Instruction Due to Religious Beliefs

51513 Materials Containing Questions About Beliefs or Practices

51930-51939 Comprehensive Sexual Health and HIV/AIDS Prevention Education Act

October 19, 2009

To: Board Members

From: Darlene Nadlonek, Human Resources Technician

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 8.6: Update, 2009/10 Student Enrollment and
Certificated Staffing

The attached document shows the difference in enrollment and staffing from the actual enrollment/staffing in June 2009 compared to actual enrollment/staffing in September 2009.

FISCAL IMPACT: Cost – Updated costs will be presented at the first interim for 2009/10.
Program or Department – Unrestricted general fund.
Is this a Restricted Program? No
Was this expenditure anticipated in the adopted budget? Yes
Will this Program or Department be over budget after this expenditure? No, this will be reflected in first interim 2009/10.

RECOMMENDED: For information only. No action required.

**DEL MAR UNION SCHOOL DISTRICT
2009-2010 CERTIFICATED STAFFING**

The following information shows the change in enrollment and sections AS OF 9/18/09 as compared to the actual enrollment and sections at the end of 2008/09.

Ashley Falls

Grade	Enrollment 6/2009	2008-2009 Sections	Enrollment on 9/18/09	2009-2010 Sections	Difference in Enrollment	Net Difference in Sections
K	47	2.5	51	2.5	4	0
1	66	3.5	47	2.5	-19	-1
2	60	3	63	3.5	3	0.5
3	78	4	69	3.5	-9	-0.5
4	78	3	81	3	3	0
5	83	3	76	3	-7	0
6	100	4	85	3	-15	-1
Totals	512	23	472	21	-40	-2

Allocation of Enrichment Positions: 2.1

Total Enrichment Positions Including Fundraised Positions: 4.55

Carmel Del Mar

Grade	Enrollment 6/2009	2008-2009 Sections	Enrollment on 9/18/09	2009-2010 Sections	Difference in Enrollment	Net Difference in Sections
K	61	3.5	61	3	0	-0.5
1	55	2.5	59	3	4	0.5
2	59	3	53	3	-6	0
3	55	3	60	3	5	0
4	78	3	56	2	-22	-1
5	60	2.5	74	3	14	0.5
6	70	2.5	56	2	-14	-0.5
Totals	438	20	419	19	-19	-1

Allocation of Enrichment Positions: 2.0

Total Enrichment Positions Including Fundraised Positions: 4.0

Del Mar Heights

Grade	Enrollment 6/2009	2008-2009 Sections	Enrollment on 9/18/09	2009-2010 Sections	Difference in Enrollment	Net Difference in Sections
K	60	3	59	3	-1	0
1	69	3.5	53	3	-16	-0.5
2	64	3.5	77	4	13	0.5
3	58	3	60	3	2	0
4	58	2.5	55	2	-3	-0.5
5	60	2.5	62	2.5	2	0
6	63	3	62	2.5	-1	-0.5
Totals	432	21	428	20	-4	-1

Allocation of Enrichment Positions: 1.9

Total Enrichment Positions Including Fundraised Positions: 4.0

Del Mar Hills

Grade	Enrollment 6/2009	2008-2009 Sections	Enrollment on 9/18/09	2009-2010 Sections	Difference in Enrollment	Net Difference in Sections
K	36	2	41	2	5	0
1	48	3	38	2	-10	-1
2	43	2.5	48	2.5	5	0
3	49	2.5	47	2.5	-2	0
4	49	2	53	2	4	0
5	57	2.5	49	2	-8	-0.5
6	61	2.5	56	2	-5	-0.5
Totals	343	17	332	15	-11	-2

Allocation of Enrichment Positions: 1.6

Total Enrichment Positions Including Fundraised Positions: 3.5

Ocean Air

Grade	Enrollment 6/2009	2008-2009 Sections	Enrollment on 9/18/09	2009-2010 Sections	Difference in Enrollment	Net Difference in Sections
K	118	6	105	5	-13	-1
1	87	4.5	121	6	34	1.5
2	104	5.5	99	5	-5	-0.5
3	78	4	105	5	27	1
4	81	3	82	3	1	0
5	86	3.5	85	3.5	-1	0
6	84	3.5	85	3.5	1	0
Totals	638	30	682	31	44	1

Allocation of Enrichment Positions: 2.9

Total Enrichment Positions Including Fundraised Positions: 5.5

Sage Canyon

Grade	Enrollment 6/2009	2008-2009 Sections	Enrollment on 9/18/09	2009-2010 Sections	Difference in Enrollment	Net Difference in Sections
K	92	5	112	6	20	1
1	98	5	102	5	4	0
2	97	5	101	5	4	0
3	119	6	104	5	-15	-1
4	123	5	122	4.5	-1	-0.5
5	98	4	123	4.5	25	0.5
6	106	4	99	4	-7	0
Totals	733	34	763	34	30	0

Allocation of Enrichment Positions: 3.4

Total Enrichment Positions Including Fundraised Positions: 5.25

Sycamore Ridge

Grade	Enrollment 6/2009	2008-2009 Sections	Enrollment on 9/18/09	2009-2010 Sections	Difference in Enrollment	Net Difference in Sections
K	70	4	56	3	-14	-1
1	57	3	68	4	11	1
2	44	2.5	56	3	12	0.5
3	66	3.5	42	2	-24	-1.5
4	64	3	67	3	3	0
5	54	2	54	2	0	0
6	54	2	53	2	-1	0
Totals	409	20	396	19	-13	-1

Allocation of Enrichment Positions: 1.9

Total Enrichment Positions Including Fundraised Positions: 4.0

Torrey Hills

Grade	Enrollment 6/2009	2008-2009 Sections	Enrollment on 9/18/09	2009-2010 Sections	Difference in Enrollment	Net Difference in Sections
K	97	5	101	5	4	0
1	95	5	92	5	-3	0
2	99	5	82	4	-17	-1
3	96	5	104	5	8	0
4	104	4	94	3.5	-10	-0.5
5	75	3	102	3.5	27	0.5
6	76	3	71	3	-5	0
Totals	642	30	646	29	4	-1

Allocation of Enrichment Positions: 3.0

Total Enrichment Positions Including Fundraised Positions: 4.8

Grand Totals	4147	195	4138	188	-9	-7
---------------------	-------------	------------	-------------	------------	-----------	-----------

October 14, 2009

To: Board Members
From: Dr. Sharon McClain, Superintendent
Subject: Agenda Item 8.7: Reminder of Upcoming Events and Schedules

Wednesday, November 4, 2009

7/11 Committee Meeting, 5:30 p.m., Del Mar Hills Academy PAC

Friday, November 6, 2009

Legislative Action Network Meeting, 10:30 a.m. – 12:00 p.m., Solana Beach

Wednesday, November 11, 2009

Holiday. Veterans' Day

Wednesday, November 18, 2009

Board Visit – Special Education Department, Time: In a.m. to be determined.

Wednesday, November 18, 2009

Regular Board Meeting, 5:45 p.m., Del Mar Hills Academy

November 23-27, 2009

No School. Thanksgiving Week.

Thursday & Friday, November 26 & 27, 2009

Thanksgiving Holidays.

Wednesday, December 9, 2009

Organizational/Regular Board Meeting, 5:45 p.m., Del Mar Hills Academy

December 21, 2009 – January 1, 2010

Winter Break, No School.

Thursday & Friday, December 24 & 25, 2009

Christmas Holidays.

Thursday, December 31, 2009 & Friday, January 1, 2010

New Year's Holidays.

Monday, January 18, 210

Holiday. Martin Luther King, Jr. Day

Wednesday, January 20, 2010

DMUSD Blood Drive

Friday, January 22, 2010

Legislative Action Network Meeting, 10:30 a.m. – 12:00 p.m., Solana Beach

FISCAL IMPACT: Not applicable.

RECOMMENDED: For information only. No action required.

October 19, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 9.1: DMUSD Facility Overview

Attached please find a brief overview of the District sites and related information.

FISCAL IMPACT: **Cost** – Costs associated with listed sites are historical and not related to this item.
Program or Department – All sites
Is this a Restricted Program? Unrestricted and Restricted
Was this expenditure anticipated in the adopted budget? No facilities were constructed in 2009-10.
Will this Program or Department be over budget after this expenditure? No

RECOMMENDED: For information only. No action required.

DMUSD
School Site Property Information

School	Year Open	Square Footage	Acreage	Room Count	Load Stds	Relos #	Joint Use	Joint use Acreage	Parking Stalls*	CFD	Nxt Mod. Date
Ashley Falls	1998	65155	4.18	41	840	3	Yes	3.5	98	NCWJPA	2023
Carmel Del Mar	1991	48644	3.02	33	690	6	Yes	8.8	63	NCWJPA	2017
Del Mar Hills	1969	45485	8.92	28	590	6	No		46		2025
Del Mar Heights	1959	52406	10.85	35	775	13	No		48		2026
Ocean Air School	2007	77700	6.07	38	737	0	Yes	6.25	102	CFD 95-1	2032
Sage Canyon	2000	71927	5.3	36	855	8	Yes	4.7	63	NCWJPA	2025
Sycamore Ridge	2005	76290	11.33	44	878	0	No		82	CFD 99-1	2030
Torrey Hills	2002	66273	14.41	49	975	8	No		83	CFD 95-1	2027
District Office	1948	10300	0	0	0	0	No		25		

* Parking stalls are current but do not accurately reflect parking needs.

October 20, 2009

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 9.2: Board Approval, District Office Draft Plan

Architect Frisco White of Westberg + White will present a plan for providing space for the District Office staff. The plan has been developed using an updated Option 1A, originally presented to the Board in September 2009. Option 1A has been modified with input from District Office staff, Mr. White, and comments from the Board of Trustees.

FISCAL IMPACT: **Cost** – Existing contract with Westburg + White approved January 2008
Program or Department – Facilities
Is this a Restricted Program? No
Was this expenditure anticipated in the adopted budget? Yes
Will this Program or Department be over budget after this expenditure? No

RECOMMENDED: The Superintendent recommends approval of the District Office draft plan.

October 13, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent, Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *10.1: Board Approval and Acceptance of Donations to the Del Mar Union School District

Items	School Site	Donor
\$14,341.44 for ESC	Del Mar Hills School	Del Mar Schools Foundation
\$8,091.67 for ESC	Torrey Hills School	Del Mar Schools Foundation
\$309.20 for 3 rd grade classroom	Ashley Falls School	Anonymous
\$500.00 for instructional supplies	Carmel Del Mar School	Kyangham Shin
\$335.14 for instructional supplies	Carmel Del Mar School	PTA

FISCAL IMPACT: **Cost** – The above donations generate revenue in the amount of \$23,577.45.
 Program or Department – Other Local Revenue.
 Is this a Restricted Program – No
 Was this expenditure anticipated in the adopted budget?
 Yes
 Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends approval and acceptance of donations to the Del Mar Union School District.

October 13, 2009

To: Board Members

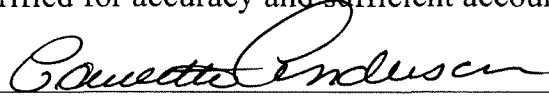
From: Dena Whittington, Assistant Superintendent, Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *10.2: Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements

It is recommended that the Board of Trustees approves the purchase orders listed in the amount of \$226,753.21. It is also recommended that the Board of Trustees ratifies the commercial warrants listed in the amount of \$630,751.63 and ratifies the revolving cash disbursements listed in the amount of \$2,056.63.

The purchase order amounts and revolving cash disbursements listed have been verified for accuracy and sufficient account balances by the Business Department.


Signed

10/16/09
Date

FISCAL IMPACT: The purchase order amounts listed have been verified by the Business Department. There are sufficient account balances to cover these expenditures. Remaining account balances after processing the purchase orders, commercial warrants and revolving cash expenditures are sufficient to pay expected expenses for the remainder of the year.

RECOMMENDED: The Superintendent recommends that the Board of Trustees approves the purchase orders, ratifies the commercial warrant payments and ratifies the revolving cash disbursements as listed.

DEL MAR UNION		FROM 09/01/09 THRU 09/30/09					
PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT	
210580	09/01/09	03	AREY JONES EDUCATIONAL	001	NON CAPITALIZED COMP EQUIP	\$2,141.83	
210581	09/01/09	06	HANDWRITING WITHOUT TEARS	011	INST MAT/SUP GEN PURPOSE	\$108.64	
210582	09/01/09	03	SMILEMAKERS	011	OFFICE SUPPLIES	\$144.70	
210583	09/01/09	06	ABILITATIONS	011	INST MAT/SUP GEN PURPOSE	\$41.52	
210584	09/01/09	06	ACHIEVEMENT PRODUCTS	011	INST MAT/SUP GEN PURPOSE	\$45.01	
210585	09/01/09	06	FLAGLINE.COM	011	INST MAT/SUP GEN PURPOSE	\$47.45	
210586	09/01/09	06	THERAPY SHOPPE, INC.	011	INST MAT/SUP GEN PURPOSE	\$485.58	
210587	09/02/09	03	DVR CONSULTING INC	001	MISC. SUPPLIES	\$1,112.73	
210588	09/02/09	03	IDEAS	006	TEXTBOOKS	\$250.95	
210589	09/02/09	03	SCHOLASTIC CLASSROOM MAGAZINES	009	INST MAT/SUP GEN PURPOSE	\$93.81	
210590	09/02/09	03	POPLERS MUSIC, INC.	009	MUSIC SUPPLIES	\$94.95	
210591	09/02/09	63	PRO SPECIALTIES GROUP, INC	060	GEN SUPPLIES CHILD DEV	\$364.10	
210592	09/02/09	63	COMMUNICATIONS USA	060	GEN SUPPLIES CHILD DEV	\$3,425.63	
210593	09/02/09	03	ACADEMIC SUPPLIER	007	INST MAT/SUP GEN PURPOSE	\$282.79	
210594	09/02/09	03	LIBERTY PAPER	005	INST MAT/SUP GEN PURPOSE	\$268.34	
210595	09/02/09	03	FREEFORM CLAY	007	INST MAT/SUP GEN PURPOSE	\$119.43	
210596	09/02/09	03	DEMCO, INC.	012	OTHER EXPENSES	\$506.94	
210597	09/02/09	03	SDCOE	012	INST MAT/SUP GEN PURPOSE	\$117.45	
210598	09/02/09	03	DELTA EDUCATION, INC.	009	TEXTBOOKS	\$112.69	
210599	09/02/09	03	OFFICE DEPOT, B.S.D.	001	OFFICE SUPPLIES	\$75.03	
210600	09/04/09	03	SDCOE	013	OFFICE SUPPLIES	\$39.59	
210601	09/04/09	03	LIBERTY PAPER	013	OFFICE SUPPLIES	\$498.35	
210602	09/04/09	03	REUBEN H. FLEET SCIENCE CENTER	006	FIELD TRIP	\$1,185.00	
210603	09/04/09	03	RILEY'S FARM	006	FIELD TRIP	\$1,330.00	
210604	09/04/09	03	COACH USA	006	FIELD TRIP	\$1,444.14	
210605	09/04/09	06	CONSTRUCTION ELECTRONICS, INC.	001	REPAIRS BLDGS/GRNDS	\$1,500.00	
210606	09/04/09	03	HOUGHTON MIFFLIN COMPANY	006	TEXTBOOKS	\$3,956.16	
210607	09/04/09	03	SCHOLASTIC CLASSROOM MAGAZINES	006	CLASSROOM DONATIONS	\$263.34	
210608	09/04/09	06	DOOR-MAN	001	REPAIRS BLDGS/GRNDS	\$2,500.00	
210609	09/04/09	03	EVERGREEN NURSERY	001	GARDENING SUPPLIES	\$800.00	
210610	09/04/09	06	FRAZEE PAINT & WALLCOVERINGS	001	MAINT SUPPLIES	\$1,500.00	
210611	09/04/09	03	WAXIE	001	CUSTODIAL SUPPLIES	\$3,503.27	
210612	09/04/09	03	JANET WOLFERTZ	005	INST MAT/SUP GEN PURPOSE	\$409.84	
210613	09/04/09	03	UNITED PARCEL SERVICE	001	TEXTBOOKS	\$77.40	
210614	09/04/09	13	SMART CARD SUPPLY	001	MATERIALS AND SUPPLIES	\$380.35	
210615	09/08/09	03	COMPANION CORPORATION	007	BOOKS OTHER THAN TEXTBOOKS	\$100.00	
210616	09/08/09	03	UNITED PARCEL SERVICE	007	INST MAT/SUP GEN PURPOSE	\$45.06	
210617	09/08/09	03	DEENA ENGLER	007	\$100 TEACHER STIPEND	\$81.00	
210618	09/08/09	03	ANGELA ROSE	007	\$100 TEACHER STIPEND	\$81.00	
210619	09/09/09	06	ZASUETA CONTRACTING, INC.	001	REPAIRS BLDG/GRND-HILLS	\$1,057.00	
210620	09/10/09	03	NASCO MODESTO	010	INST MAT/SUP GEN PURPOSE	\$41.58	
210621	09/10/09	03	SCHOOLMATE	004	INST MAT/SUP GEN PURPOSE	\$48.74	
210622	09/10/09	03	SPORTIME	004	2007/2008 DMSEF WISHLIST	\$29.86	
210623	09/10/09	03	FITNESS FINDERS, INC	004	2006/07 DMSEF WISHLIST	\$116.43	
210624	09/10/09	03	NATIONAL GEOGRAPHIC SCHOOL	004	INST MAT/SUP GEN PURPOSE	\$548.03	
210625	09/10/09	03	TIME FOR KIDS	004	INST MAT/SUP GEN PURPOSE	\$514.69	
210626	09/10/09	03	SCHOLASTIC CLASSROOM MAGAZINES	004	INST MAT/SUP GEN PURPOSE	\$284.29	
210627	09/10/09	06	SOUTHPAW ENTERPRISES	011	INST MAT/SUP GEN PURPOSE	\$307.33	
210628	09/10/09	06	FLAGHOUSE	011	INST MAT/SUP GEN PURPOSE	\$47.45	
210629	09/10/09	03	SDCOE	013	OFFICE SUPPLIES	\$80.58	
210630	09/10/09	63	EDWARD MOON	060	MILEAGE REIMBURSEMENT	\$175.00	
210631	09/10/09	63	ROSEANN REYES	060	MILEAGE REIMBURSEMENT	\$225.00	

DEL MAR UNION		FROM 09/01/09 THRU 09/30/09					
PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT	
210632	09/10/09	63	ALLIE TRUE	060	MILEAGE REIMBURSEMENT	\$250.00	
210633	09/10/09	63	TAMARA HANLON	060	MILEAGE REIMBURSEMENT	\$325.00	
210634	09/10/09	63	DUSTIN WEBSTER	060	MILEAGE REIMBURSEMENT	\$400.00	
210635	09/10/09	63	CHARLEY JACOB	060	MILEAGE REIMBURSEMENT	\$650.00	
210636	09/10/09	63	GAYLORD LEEPER	060	MILEAGE REIMBURSEMENT	\$900.00	
210637	09/10/09	63	SYDNEY WILLIAMS	060	MILEAGE REIMBURSEMENT	\$650.00	
210638	09/10/09	63	JANAN TAOVIL	060	MILEAGE REIMBURSEMENT	\$1,175.00	
210639	09/10/09	63	SYDNEY WILLIAMS	060	GEN SUPPLIES CHILD DEV	\$895.25	
210640	09/10/09	63	DIGITAL ONE PRINTING, INC.	060	PRINTING EXPENSE	\$3,039.54	
210641	09/10/09	63	CHRISTIANA ELLERT	060	MILEAGE REIMBURSEMENT	\$50.00	
210642	09/10/09	03	SLOSSON	011	TESTING SUPPLIES	\$130.63	
210643	09/10/09	06	LAKESHORE LEARNING MATERIALS	011	INST MAT/SUP GEN PURPOSE	\$237.45	
210644	09/10/09	06	ZOO PHONICS	011	INST MAT/SUP GEN PURPOSE	\$356.20	
210645	09/10/09	06	PLAYCO TOY COMPANY	011	NON-CAPITALIZED EQUIPMENT	\$83.13	
210646	09/10/09	03	MOORE MEDICAL CORPORATION	011	HEALTH SUPPLIES	\$33.35	
210647	09/10/09	03	MOORE MEDICAL CORPORATION	011	HEALTH SUPPLIES	\$142.50	
210648	09/10/09	03	RAYMOND GEDDES & CO.	011	OFFICE SUPPLIES	\$47.81	
210649	09/10/09	03	CONTINENTAL MATHEMATICS LEAGUE	006	PTA DONATIONS	\$150.00	
210650	09/10/09	03	SCRIPPS NATIONAL SPELLING BEE	006	PTA DONATIONS	\$106.50	
210651	09/10/09	03	FOLLETT LIBRARY RESOURCES	008	BOOKS OTHER THAN TEXTBOOKS	\$5,639.64	
210652	09/10/09	03	FOLLETT LIBRARY RESOURCES	008	BOOKS OTHER THAN TEXTBOOKS	\$2,271.36	
210653	09/10/09	03	DAVID JONES	005	MISC. SUPPLIES	\$373.43	
210654	09/10/09	03	EDUCATIONAL DATA SYSTEMS	012	TESTING SUPPLIES	\$442.75	
210655	09/10/09	03	SANSOM WILLIS LAFOE LLP	001	LEGAL FEES	\$19.34	
210656	09/10/09	03	FAGEN FRIEDMAN & FULFROST, LLP	001	RENTAL OF EQUIPMENT	\$75.75	
210657	09/11/09	03	BARBER & GONZALES	001	OTHER CONTRACTS	\$2,814.39	
210658	09/11/09	03	JODI LACK	008	\$100 TEACHER STIPEND	\$81.00	
210659	09/11/09	03	LISA PATHMAN	008	\$100 TEACHER STIPEND	\$81.00	
210660	09/11/09	03	MARIAN RUBINO	008	INST MAT/SUP GEN PURPOSE	\$78.95	
210661	09/11/09	03	CHRIS RAPPA	008	\$100 TEACHER STIPEND	\$81.00	
210662	09/11/09	03	JESSICA JACKSON	008	\$100 TEACHER STIPEND	\$81.00	
210663	09/11/09	03	CHRISTIE VINCENT	008	\$100 TEACHER STIPEND	\$81.00	
210664	09/11/09	03	LAKESHORE LEARNING MATERIALS	010	INST MAT/SUP GEN PURPOSE	\$73.51	
210665	09/11/09	03	SUSAN FITZPATRICK	004	INST MAT/SUP GEN PURPOSE	\$166.56	
210666	09/11/09	03	HOUGHTON MIFFLIN HARCOURT	004	TEXTBOOKS	\$412.30	
210667	09/11/09	03	DATTEL SYSTEMS, INC.	004	INST MAT/SUP GEN PURPOSE	\$705.79	
210668	09/11/09	03	COSTCO BUSINESS DELIVERY	006	PTA DONATIONS	\$591.93	
210669	09/11/09	03	OFFICE DEPOT, B.S.D.	003	INST MAT/SUP GEN PURPOSE	\$1,155.45	
210670	09/11/09	03	SPORTIME	003	INST MAT/SUP GEN PURPOSE	\$171.99	
210671	09/11/09	03	GOPHER SPORT	003	INST MAT/SUP GEN PURPOSE	\$84.01	
210672	09/11/09	03	NICKI WALDAL	003	\$100 TEACHER STIPEND	\$82.00	
210673	09/11/09	03	ANDREW SMITH	003	\$100 TEACHER STIPEND	\$79.77	
210674	09/11/09	03	LINDA TUCKER	003	6TH GRADE PLAY	\$6.00	
210675	09/11/09	03	TIFFANY KINNEY	003	\$100 TEACHER STIPEND	\$81.00	
210676	09/11/09	03	REGINA WILLIAMS	003	\$100 TEACHER STIPEND	\$81.00	
210677	09/11/09	03	KELLY JOHNSON	003	\$100 TEACHER STIPEND	\$81.00	
210678	09/11/09	03	BELLWORK EDUCATIONAL MATERIALS	003	INST MAT/SUP GEN PURPOSE	\$403.99	
210679	09/11/09	03	CONTINENTAL MATHEMATICS LEAGUE	009	INST MAT/SUP GEN PURPOSE	\$375.00	
210680	09/11/09	03	CALIF FUTURE PROBLEM SOLVING	009	INST MAT/SUP GEN PURPOSE	\$805.00	
210681	09/11/09	03	PEARSON LEARNING GROUP	012	TEXTBOOKS	\$1,250.08	
210682	09/14/09	03	OFFICE DEPOT, B.S.D.	007	INST MAT/SUP GEN PURPOSE	\$566.12	
210683	09/14/09	03	COMPANION CORPORATION	006	OTHER SUPPLIES	\$499.00	

DEL MAR UNION		FROM 09/01/09 THRU 09/30/09				
PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
210684	09/14/09	03	WORDMASTERS	009	INST MAT/SUP GEN PURPOSE	\$277.40
210685	09/14/09	03	DAVE BANG ASSOICATES, INC.	006	PTA DONATIONS	\$1,594.13
210686	09/14/09	03	ZANER-BLOSER INC	006	TEXTBOOKS	\$141.18
210687	09/14/09	03	VICTOR CHAO	003	BOOKS OTHER THAN TEXTBOOKS	\$23.00
210688	09/14/09	13	OFFICE DEPOT, B.S.D.	013	MATERIALS AND SUPPLIES	\$26.96
210689	09/14/09	03	COUNSELING RESOURCES	011	OFFICE SUPPLIES	\$135.00
210690	09/14/09	06	EDUCATIONAL RESOURCES	011	INST MAT/SUP GEN PURPOSE	\$120.13
210691	09/14/09	06	GOLDEN STAR TECHNOLOGY	011	NON-CAPITALIZED EQUIPMENT	\$417.14
210692	09/14/09	06	STEPHANIE DRUMMOND	011	NON-CAPITALIZED EQUIPMENT	\$45.76
210693	09/14/09	06	ABILITATIONS	011	INST MAT/SUP GEN PURPOSE	\$66.49
210694	09/14/09	03	JONI DEGROOT	011	OFFICE SUPPLIES	\$47.08
210695	09/14/09	06	SUPER DUPER PUBLICATIONS	011	INST MAT/SUP GEN PURPOSE	\$255.51
210696	09/14/09	06	PSYCHTEST.COM	011	OTHER SUPPLIES	\$100.88
210697	09/14/09	06	KATHERINE CREIGHTON	011	INST MAT/SUP GEN PURPOSE	\$53.25
210698	09/14/09	06	SARAH GRAHAM	011	INST MAT/SUP GEN PURPOSE	\$99.90
210699	09/14/09	06	CURRICULUM ASSOCIATES, INC.	011	INST MAT/SUP GEN PURPOSE	\$41.56
210700	09/14/09	03	ELECTRO MEDICAL	011	NON-CAPITALIZED EQUIPMENT	\$1,305.00
210701	09/14/09	03	CALIFORNIA DEPT OF ED	011	PERIODICALS/INSTRUCTIONAL	\$72.09
210702	09/14/09	06	INSPIRATION SOFTWARE, INC.	011	INST MAT/SUP GEN PURPOSE	\$81.94
210703	09/14/09	03	OFFICE DEPOT, B.S.D.	011	OFFICE SUPPLIES	\$71.57
210704	09/15/09	03	RED RIBBON WORKS	009	INST MAT/SUP GEN PURPOSE	\$42.58
210705	09/15/09	03	AREY JONES EDUCATIONAL	001	EQUIPMENT REPLACEMENT	\$44,371.45
210706	09/15/09	03	KATHRYN SYMINGTON	005	\$100 TEACHER STIPEND	\$95.26
210707	09/15/09	03	OFFICE DEPOT, B.S.D.	022	OFFICE SUPPLIES	\$143.12
210708	09/15/09	03	ACADEMIC SUPPLIER	022	OFFICE SUPPLIES	\$1,094.47
210709	09/15/09	03	COACH USA	004	FIELD TRIP	\$962.76
210710	09/15/09	03	AMY TAN-ZAMORA	007	1ST GR - FUNDRAISING	\$140.00
210711	09/15/09	03	THE CHIP MERCHANT	005	INST MAT/SUP GEN PURPOSE	\$562.02
210712	09/15/09	03	REALLY GOOD STUFF	013	INST MAT/SUP GEN PURPOSE	\$273.21
210713	09/15/09	03	BRAINPOP LLC	009	INST MAT/SUP GEN PURPOSE	\$995.00
210714	09/15/09	03	EDUCATORS PUBLISHING SERVICE	009	INST MAT/SUP GEN PURPOSE	\$355.36
210715	09/15/09	03	SCHOLASTIC BOOK CLUBS, INC.	004	BOOKS OTHER THAN TEXTBOOKS	\$398.00
210716	09/15/09	03	AMAZON.COM CREDIT	004	BOOKS OTHER THAN TEXTBOOKS	\$122.77
210717	09/15/09	03	LEGOLAND	004	FIELD TRIP	\$533.00
210718	09/15/09	03	UPSTART	004	BOOKS OTHER THAN TEXTBOOKS	\$233.48
210719	09/15/09	03	ACADEMIC SUPPLIER	004	INST MAT/SUP GEN PURPOSE	\$580.73
210720	09/15/09	03	EDUCATORS PUBLISHING SERVICE	006	INST MAT/SUP GEN PURPOSE	\$112.81
210721	09/15/09	06	OFFICE DEPOT, B.S.D.	011	INST MAT/SUP GEN PURPOSE	\$21.70
210722	09/15/09	06	PRENTKE ROMICH COMPANY	011	INST MAT/SUP GEN PURPOSE	\$3,025.19
210723	09/15/09	06	MARBLE SOFT	011	INST MAT/SUP GEN PURPOSE	\$248.19
210724	09/15/09	03/06	BEST BEST & KRIEGER ATTORNEYS	001	LEGAL FEES	\$9,900.92
210725	09/16/09	06	OFFICE DEPOT, B.S.D.	011	INST MAT/SUP GEN PURPOSE	\$639.36
210726	09/16/09	03	CURRICULUM ASSOCIATES, INC.	004	INST MAT/SUP GEN PURPOSE	\$66.09
210727	09/16/09	03	APPLE COMPUTER, INC.	006	INST MAT/SUP GEN PURPOSE	\$213.15
210728	09/16/09	03	NORTH COUNTY TIMES	001	PERIODICALS/ADMINISTRATIVE	\$174.00
210729	09/16/09	03	UNION TRIBUNE PUBLISHING CO.	001	PERIODICALS/ADMINISTRATIVE	\$161.48
210730	09/16/09	03	COACH USA	006	FIELD TRIP	\$1,249.00
210731	09/16/09	03	XEROX OMNIFAX	001	OFFICE SUPPLIES	\$226.20
210732	09/17/09	03	MACMILLAN/MCGRAW HILL	008	TEXTBOOKS	\$864.58
210733	09/17/09	03	ELLISON EDUCATIONAL EQUIPMENT	008	BOOKS OTHER THAN TEXTBOOKS	\$54.94
210734	09/17/09	03	EDUCATIONAL PRODUCTS INC	008	SUPPLY PACKETS	\$17,631.10
210735	09/17/09	03	HOUGHTON MIFFLIN COMPANY	008	TEXTBOOKS	\$2,374.74

DEL MAR UNION		FROM 09/01/09 THRU 09/30/09					
PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT	
210736	09/17/09	03	SHANNON MC AFEE	007	\$100 TEACHER STIPEND	\$81.00	
210737	09/17/09	03	SARAH GROSSO	007	1ST GR - FUNDRAISING	\$140.00	
210738	09/17/09	03	SHAWNA MURPHY	007	INST MAT/SUP GEN PURPOSE	\$183.61	
210739	09/17/09	06	ARENSON OFFICE FURNITURE	001	MAINT SUPPLIES	\$293.79	
210740	09/17/09	03	SDCOE	012	TRAVEL AND CONFERENCES	\$390.00	
210741	09/17/09	03	GREAT SOURCE ED GROUP	012	TEXTBOOKS	\$366.05	
210742	09/18/09	03	OFFICE DEPOT, B.S.D.	007	INST MAT/SUP GEN PURPOSE	\$254.79	
210743	09/18/09	03	NEW TEACHER CENTER	012	INST MAT/SUP GEN PURPOSE	\$296.88	
210744	09/18/09	03	OFFICE DEPOT, B.S.D.	007	INST MAT/SUP GEN PURPOSE	\$127.74	
210745	09/18/09	03	THE CONTAINER STORE	007	INST MAT/SUP GEN PURPOSE	\$64.44	
210746	09/18/09	03	EDUCATORS PUBLISHING SERVICE	007	INST MAT/SUP GEN PURPOSE	\$55.75	
210747	09/18/09	03	PLANK ROAD PUBLISHING	006	INST MAT/SUP GEN PURPOSE	\$124.70	
210748	09/18/09	03	MACMILLAN/MCGRAW HILL	012	TEXTBOOKS	\$635.43	
210749	09/18/09	63	YVONNE ROATH	060	INST SUPPLIES CHILD DEV	\$75.41	
210750	09/18/09	63	GAYLORD LEEPER	060	GEN SUPPLIES CHILD DEV	\$47.53	
210751	09/18/09	63	MOUNT TAYLOR PROGRAMS	060	SERVICE AGREEMENTS	\$295.00	
210752	09/18/09	06	SANDRA BOCANEGRA	011	INST MAT/SUP GEN PURPOSE	\$164.16	
210753	09/18/09	06	SRA/MCGRAW HILL	011	INST MAT/SUP GEN PURPOSE	\$245.18	
210754	09/18/09	06	ABILITATIONS	011	INST MAT/SUP GEN PURPOSE	\$155.85	
210755	09/18/09	06	ABILITATIONS	011	INST MAT/SUP GEN PURPOSE	\$215.28	
210756	09/18/09	06	TECHNOLOGY FOR EDUCATION	011	INST MAT/SUP GEN PURPOSE	\$216.41	
210757	09/18/09	03	FAGEN FRIEDMAN & FULFROST, LLP	011	LEGAL FEES	\$1,429.00	
210758	09/21/09	03	MACMILLAN/MCGRAW HILL	012	TEXTBOOKS	\$640.32	
210759	09/21/09	03	MACMILLAN/MCGRAW HILL	012	TEXTBOOKS	\$631.76	
210760	09/21/09	03	MACMILLAN/MCGRAW HILL	012	TEXTBOOKS	\$962.51	
210761	09/21/09	03	MACMILLAN/MCGRAW HILL	012	TEXTBOOKS	\$2,269.12	
210762	09/21/09	03	THEATREWORKS/USA	005	FIELD TRIP	\$528.00	
210763	09/21/09	03	REUBEN H. FLEET SCIENCE CENTER	006	FIELD TRIP	\$552.00	
210764	09/21/09	03	ARENSON OFFICE FURNITURE	010	OFFICE SUPPLIES	\$193.03	
210765	09/21/09	03	COACH USA	010	FIELD TRIP	\$1,885.05	
210766	09/21/09	03	COACH USA	010	TRANS SPEC TRIPS	\$1,631.60	
210767	09/21/09	03	RANCHO BUENA VISTA ADOBE	010	FIELD TRIP	\$692.00	
210768	09/21/09	03	OFFICE DEPOT, B.S.D.	011	HEALTH SUPPLIES	\$10.51	
210769	09/21/09	06	SALT OF THE EARTH	011	INST MAT/SUP GEN PURPOSE	\$149.63	
210770	09/21/09	06	OFFICE DEPOT, B.S.D.	011	INST MAT/SUP GEN PURPOSE	\$130.46	
210771	09/21/09	06	BRIANA DAMBACHER	011	INST MAT/SUP GEN PURPOSE	\$22.82	
210772	09/21/09	06	INTEGRATIONS	011	INST MAT/SUP GEN PURPOSE	\$83.04	
210773	09/21/09	03	LIBERTY FLAGS	010	INST MAT/SUP GEN PURPOSE	\$113.71	
210774	09/21/09	03	MINNIE DEVICO	010	\$100 TEACHER STIPEND	\$81.00	
210775	09/21/09	03	COACH USA	006	FIELD TRIP	\$815.80	
210776	09/21/09	63	KEVIN MITCHELL	060	MILEAGE REIMBURSEMENT	\$250.00	
210777	09/21/09	63	ANDREA SLEET	060	CHILD CARE TUITION REFUND	\$75.00	
210778	09/21/09	63	JERRY ZHAO	060	CHILD CARE TUITION REFUND	\$364.80	
210779	09/21/09	63	SYDNEY WILLIAMS	060	GEN SUPPLIES CHILD DEV	\$87.91	
210780	09/21/09	63	WILLIAM RUFF	060	CHILD CARE TUITION REFUND	\$113.75	
210781	09/21/09	03	LIBERTY PAPER	007	INST MAT/SUP GEN PURPOSE	\$1,500.75	
210782	09/21/09	06	ECS ENVIRONMENTAL CLEANING	001	MAINT SUPPLIES	\$30.54	
210783	09/22/09	06	PACIFIC PLUMBING SPECIALTIES	001	MAINT SUPPLIES	\$300.00	
210784	09/22/09	03	MAINTEX, INC.	001	CUSTODIAL SUPPLIES	\$1,000.00	
210785	09/22/09	06	LANDMARK MECHANICAL	001	REPAIRS BLDG/GRND-CDM	\$1,568.00	
210786	09/22/09	06	FIRE ETC	001	MAINT SUPPLIES	\$30.99	
210787	09/22/09	03	PINERY CHRISTMAS TREE CO.	004	FIELD TRIP	\$336.00	

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
210788	09/22/09	03	EDUCATORS PUBLISHING SERVICE	010	INST MAT/SUP GEN PURPOSE	\$253.83
210789	09/22/09	03	CITY OF VISTA	006	FIELD TRIP	\$648.00
210790	09/22/09	03	MAD SCIENCE OF SAN DIEGO	008	FIELD TRIP	\$730.00
210791	09/22/09	03	FOLLETT EDUCATIONAL SERVICES	008	TEXTBOOKS	\$1,887.90
210792	09/22/09	03	HOUGHTON MIFFLIN COMPANY	008	TEXTBOOKS	\$186.69
210793	09/22/09	03	SPORT SUPPLY GROUP	007	INST MAT/SUP GEN PURPOSE	\$201.84
210794	09/22/09	03	OFFICE DEPOT, B.S.D.	007	INST MAT/SUP GEN PURPOSE	\$132.11
210795	09/22/09	03	SOUTHWEST SCHOOL SUPPLY	009	INST MAT/SUP GEN PURPOSE	\$250.00
210796	09/22/09	03	ACP DIRECT	009	INST MAT/SUP GEN PURPOSE	\$271.94
210797	09/22/09	03	BOUND TO STAY BOUND BOOKS INC	009	BOOKS OTHER THAN TEXTBOOKS	\$1,100.00
210798	09/22/09	03	FOLLETT LIBRARY RESOURCES	009	BOOKS OTHER THAN TEXTBOOKS	\$200.00
210799	09/22/09	03	JUNIOR ACHIEVEMENT	009	FIELD TRIP	\$1,008.00
210800	09/22/09	03	BOWIE ARNESON WILES & GIANNONE	001	LEGAL FEES	\$3,219.50
210801	09/22/09	03	DISCOVERY EDUCATION	001	OTHER CONTRACTS	\$6,410.83
210802	09/22/09	63	ORIENTAL TRADING CO.	060	INST SUPPLIES CHILD DEV	\$103.00
210803	09/22/09	63	S&S WORLD WIDE	060	INST SUPPLIES CHILD DEV	\$244.89
210804	09/23/09	03	COACH USA	003	FIELD TRIP	\$1,852.04
210805	09/23/09	03	MISSION OF SAN JUAN CAPISTRANO	003	FIELD TRIP	\$544.00
210806	09/23/09	03	MARY ZO BELL	003	SPANISH ENRICHMENT PROGRAM	\$266.71
210807	09/23/09	03	COACH USA	006	FIELD TRIP	\$1,223.70
210808	09/23/09	03	COACH USA	004	FIELD TRIP	\$407.90
210809	09/23/09	03	JP ROGERS & ASSOCIATES	006	PTA DONATIONS	\$330.75
210810	09/23/09	03	LIBERTY PAPER	010	INST MAT/SUP GEN PURPOSE	\$1,884.15
210811	09/24/09	03	DATTEL SYSTEMS, INC.	007	PTA DONATIONS	\$1,411.58
210812	09/24/09	03	CLONE PRINTING	013	OFFICE SUPPLIES	\$235.99
210813	09/24/09	03	ACP DIRECT	007	INST MAT/SUP GEN PURPOSE	\$124.55
210814	09/24/09	06	ZANER-BLOSER INC	012	TEXTBOOKS	\$261.01
210815	09/24/09	06	PEARSON LEARNING GROUP	012	TEXTBOOKS	\$1,612.98
210816	09/24/09	03	HAMPTON-BROWN/NATIONAL	012	INST MAT/SUP GEN PURPOSE	\$433.62
210817	09/24/09	03	HAMPTON-BROWN/NATIONAL	012	INST MAT/SUP GEN PURPOSE	\$769.34
210818	09/24/09	03	HAMPTON-BROWN/NATIONAL	012	INST MAT/SUP GEN PURPOSE	\$650.72
210819	09/25/09	03	LEARNING A-Z	003	INST MAT/SUP GEN PURPOSE	\$84.95
210820	09/25/09	03	LEE'S LOCK & SAFE	003	FUNDRAISER	\$99.00
210821	09/25/09	03	CONTINENTAL MATHEMATICS LEAGUE	004	INST MAT/SUP GEN PURPOSE	\$85.00
210822	09/25/09	03	FANON COURIER	006	EQUIP REPAIR	\$72.00
210823	09/25/09	03	HELEN WOODWARD CENTER	006	FIELD TRIP	\$376.00
210824	09/25/09	03	POPPLERS MUSIC, INC.	009	MUSIC SUPPLIES	\$94.88
210825	09/25/09	03	MUSIC THEATRE INTERNATIONAL	009	MUSIC SUPPLIES	\$469.56
210826	09/25/09	03	CAROLINA BIOLOGICAL SUPPLY CO.	003	INST MAT/SUP GEN PURPOSE	\$247.27
210827	09/29/09	03	COACH USA	006	FIELD TRIP	\$407.90
210828	09/29/09	03	TIME FOR KIDS	003	3RD GR - FUNDRAISING	\$271.53
210829	09/29/09	03	AREY JONES EDUCATIONAL	001	4TH GR - FUNDRAISING	\$315.59
210830	09/30/09	03	ATKINSON, ANDELSON, LOYA, RUUD	001	LEGAL FEES	\$538.96
210831	09/30/09	03	BARBER & GONZALES	001	OTHER CONTRACTS	\$3,031.29
210832	09/30/09	03	SDCOE	001	OFFICE SUPPLIES	\$113.35
210833	09/30/09	06	LANDMARK MECHANICAL	001	REPAIRS BLDGS/GRNDS	\$1,200.00
210834	09/30/09	03	DECKER EQUIPMENT	006	INST MAT/SUP GEN PURPOSE	\$63.04
210835	09/30/09	06	ZASUETA CONTRACTING, INC.	001	REPAIRS BLDG/GRND-SAGE	\$505.00
210836	09/30/09	03	KATHERINE WEIDMANN	004	\$100 TEACHER STIPEND	\$80.84
210837	09/30/09	06	LINDA WHEELER	004	INST MAT/SUP GEN PURPOSE	\$150.00
210838	09/30/09	03	LIBERTY PAPER	009	INST MAT/SUP GEN PURPOSE	\$1,532.78
210839	09/30/09	03	COACH USA	007	FIELD TRIP	\$518.12

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
210840	09/30/09	03	USS MIDWAY MUSEUM	007	FIELD TRIP	\$266.00
210841	09/30/09	03	COACH USA	007	FIELD TRIP	\$815.80
210842	09/30/09	03	THEATREWORKS/USA	007	FIELD TRIP	\$840.00
210843	09/30/09	03	COACH USA	007	FIELD TRIP	\$1,036.24
210844	09/30/09	03	USS MIDWAY MUSEUM	007	FIELD TRIP	\$392.00
210845	09/30/09	03	COACH USA	007	TRANS SPEC TRIPS	\$1,427.12
210846	09/30/09	03	COACH USA	007	FIELD TRIP	\$1,036.24
210847	09/30/09	03	MISSION OF SAN JUAN CAPISTRANO	007	FIELD TRIP	\$1,210.00
210848	09/30/09	13	AMAZON.COM CREDIT	001	MATERIALS AND SUPPLIES	\$439.93
REPORT TOTAL						\$226,753.21

**DEL MAR UNION SCHOOL DISTRICT
COMMERCIAL WARRANT LISTING**

September 1 - 30, 2009

FUND	DATE	WARRANT #	AMOUNT
FUND 03 & 06			
	9/9/2009	677330-677398	\$ 121,353.26
	9/15/2009	680153-680164	\$ 36,935.40
	9/16/2009	680735-680780	\$ 82,499.76
	9/22/2009	683135-683168	\$ 57,158.08
	9/23/2009	683592-683618	\$ 26,145.51
	9/30/2009	686642-686691	\$ 260,681.11
GENERAL FUND TOTAL			\$ 584,773.12
FUND 13	9/9/2009	677399-677401	\$ 586.71
Cafeteria	9/15/2009	680165-680167	\$ 30,745.87
	9/16/2009	680781	\$ 67.17
	9/30/2009	686692-686693	\$ 513.60
FUND 14			
Deferred Maintenance			
FUND 25-19			
Developer Fees			
FUND 35-00			
State School Building Project			
FUND 40			
Special Reserve-Capital			
FUND 63	9/9/2009	677402-677406	\$ 2,955.72
Other Enterprise - Child Development	9/16/2009	680782-680788	\$ 5,821.79
	9/23/2009	683619-683623	\$ 889.05
	9/30/2009	686694-686696	\$ 4,398.60
FUND 73-20			
Foundation Trust			
OTHER FUND TOTAL			\$ 45,978.51
GRAND TOTAL			\$ 630,751.63

DEL MAR UNION SCHOOL DISTRICT
Revolving Cash Fund September 1 - 30, 2009

Date	Check No	Payee	Purpose	Amount	Account #
9/1/09	8794	U.S. Post Office	postage for placement letters	131.85	03-00 0000-504 0000 7200 5900-020 045
	8795	VOID			
9/17/09	8796	Galina Itchekes	child nutrition refund	8.00	13-00 5310-000 0000 0000 8634-000 000
9/17/09	8797	Beth Misak	child nutrition refund	45.00	13-00 5310-000 0000 0000 8634-002 000
9/17/09	8798	Lyn Kaplan	child nutrition refund	45.00	13-00 5310-000 0000 0000 8634-002 000
9/22/09	8799	Dustin Webster	child care supplies	84.56	63-00 0000-000 0000 6000 4300-066 066
9/22/09	8800	Corner House Café	negotiations meeting on 9/23/09	138.51	03-00 0000-502 0000 7200 4300-089 040
9/24/09	8801	Dena Whittington	other expense, benefits survey	19.95	03-00 0000-504 0000 7200 5800-080 045
9/24/09	8801	Dena Whittington	mileage	125.70	03-00 0000-504 0000 7200 5200-025 045
9/24/09	8802	Randy Wheaton	gasoline	20.08	06-00 8150-640 0000 8110 4300-085 045
9/24/09	8803	Michelle Williams	maintenance supplies	29.35	06-00 8150-640 0000 8110 4300-600 045
9/24/09	8804	Michael Casey	computer supplies	30.00	03-00 0000-000 0000 2420 4300-088 030
9/24/09	8805	Linda Dugger	instructional supplies	70.00	03-00 0000-001 1110 1000 4300-010 005
	8806	VOID			
	8807	VOID			
9/24/09	8808	Patricia Tyson	Reimburse ARRA	241.90	03-00 0000-735 1110 1000 3701-000 035
9/24/09	8809	Meghan Heran	Reimburse ARRA	211.60	03-00 0000-735 1110 1000 3701-000 035
9/25/09	8810	Jessica Peterson	mileage	15.07	63-00 0000-000 0000 6000 5200-025 066
9/25/09	8811	Paulette Anderson	mileage	39.66	03-00 0000-504 0000 7200 5200-025 045
9/25/09	8812	Traci Waxman	TSA refund	300.00	03-00 0000-504 0000 7200 5800-080 045
9/25/09	8813	Cindy Johnson	misc. supplies	61.49	03-00 0000-501 0000 7100 4300-089 040
9/28/09	8814	Corner House Café	negotiations meeting on 9/30/09	138.51	03-00 0000-502 0000 7200 4300-089 040
9/29/09	8815	Pei Lin	child nutrition refund	80.75	13-00 5310-000 0000 0000 8634-000 000
9/29/09	8816	Minhui Chen	child nutrition refund	76.50	13-00 5310-000 0000 0000 8634-000 000
9/29/09	8817	Gabriela Santana	child nutrition refund	15.20	13-00 5310-000 0000 0000 8634-000 000
9/29/09	8818	Galina Itchekes	child nutrition refund	8.00	13-00 5310-000 0000 0000 8634-000 000
9/29/09	8819	Sherry Forte	meeting supplies	85.90	03-00 0000-501 0000 7100 4300-089 040
9/25/09		Union Bank	analysis deficit	34.81	03-00 0000-504 0000 7200 5800-080 045
9/30/09		Union Bank	interest earned	(0.76)	03-00 0000-504 0000 7200 5800-080 045

\$ 2,056.63

Paulette Anderson
Custodian, Revolving Cash



Date

10/15/09

October 13, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent, Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *10.3: Board Ratification of Site Performance Agreements

SCHOOL	CONTRACTOR	SERVICE	AMOUNT	FUNDING
Torrey Hills	Sookyoung Elizabeth Chung	Korean translator	\$1,200.00	Unrestricted General Fund
Del Mar Hills	Heritage Tours	"Why I'm Me" History in a Trunk presentation	\$150.00	Unrestricted Site Fundraising
Del Mar Hills	Heritage Tours	"Kumeyaay Neighbors" in a Trunk	\$150.00	Unrestricted Site Fundraising
District Office	Chris Rubio Productions	"A Percussion Movement" performance for Red Ribbon Week at Ashley Falls, Carmel Del Mar, Del Mar Hills, Ocean Air, Sage Canyon, Sycamore and Torrey Hills	\$5,000.00	Restricted NCLB Title IV, Drug Free School
District Office	Gregory Miller	Private Investigator	\$6,000.00	General Fund
Ocean Air	Rosalind Richards	Flute/Clarinet/Saxophone Coach 11/2/09 – 12/15/09	\$1,040.00	SIP
Ocean Air	Rosalind Richards	Flute/Clarinet/Saxophone Coach 1/4/10 – 6/15/10	\$2,960.00	SIP

FISCAL IMPACT: Cost – \$12,500.00 as listed above.

Program or Department - As listed above.

Is this a Restricted Program –No

Was this expenditure anticipated in the adopted budget? Yes

Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends approval of site performance agreements.

October 15, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent, Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 10.4: Board Approval of Resolution 2009-24, Resolution of the Board of Trustees of the Del Mar Union School District Relative to Conditions For and Receiving Class Size Reduction Program Funds

The District has participated in the K-3 Class Size Reduction Program since its inception in 1996. The operations application verifies the District's participation in the K-3 CSR Program and begins the process for the allocation of funds to the District. The estimated funding for 2009-2010 using the attached forms is \$2,300,508.00. The actual funding will be determined by the number of students enrolled in grades K-3 when the second period enrollment is recorded in the spring of 2010.

As a condition of applying for and receiving funds under K-3 CSR, the Governing Board certifies that application statements are true and accurate as evidenced by a Board Resolution. As required by the program, Resolution 2009-24 will be kept by the District as part of the application file.

FISCAL IMPACT: **Cost** – This application will generate revenue in the amount of \$2,300,508.00 and offset the cost of implementing class size reduction in grades K-3.
Program or Department - K-3 Class Size Reduction in the unrestricted, general fund
Is this a Restricted Program –No
Was this expenditure anticipated in the adopted budget? Yes
Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends that the Board of Trustees approves Resolution 2009-24, Resolution of the Board of Trustees of the Del Mar Union School District Relative to Conditions For and Receiving Class Size Reduction Program Funds.

2009-10 Operations Application K-3 Class Size Reduction Program

93

County and District Code

3 7

6 8 0 5 6

Charter School Code*

County San Diego

District Del Mar Union School District

Charter School*

*For use only by charter schools applying independent of their authorizing entity. Do not submit a separate application for charter schools that were included in their authorizing entity's 2008-09 application.

Contact Person Paulette Anderson

Title Business Services Coordinator

Address 225 Ninth Street

City, Zip Code Del Mar, CA 92014

Telephone 858 523-6191 Ext.

E-mail Address panderson@dmusd.org

Certifications

As a condition of applying for and receiving funds under the Kindergarten and Grades One through Three Class Size Reduction (K-3 CSR) Program, commencing with California *Education Code (EC)* Section 52120, the Governing Board of the above named school district or charter school (applicant) certifies that the statements below are true and accurate, and are evidenced by a Board Resolution or entry in the Board meeting minutes. Please do not submit the Resolution or minutes to the California Department of Education (CDE):

1. The number of classes participating in Option One and Option Two is identified and the total number of classes does not exceed the total number of classes identified on the 2008-09 Operations Application. [EC Section 52123(a), 52124.3(b), Title 5 *California Code of Regulations* Section 15103]
2. The pupil counts reported do not include special education pupils enrolled in special day classes full time, pupils enrolled in independent study, or charter school pupils enrolled in a home study program. [EC Section 52123(b)]. The total pupil count reported is not greater than the enrollment cap computed based on prior year K-2 enrollment.
3. A certificated teacher has been hired by the applicant and is providing direct instructional services to each class participating in the K-3 CSR Program. [EC Section 52123(c)]
4. The applicant will provide a staff development program for any teacher who will participate for the first time in the K-3 CSR Program as specified in Certification #3. Appropriate training to maximize the education advantages of class size reduction will be provided to such teachers. This training shall include, but not be limited to, methods for providing each of the following: (1) individualized instruction, (2) effective teaching, including classroom management in smaller classes, (3) identifying and responding to pupil needs, and (4) opportunities to build on the individual strengths of pupils. [EC sections 52123(d), 52127]
5. The applicant will collect and maintain data required by the State Superintendent of Public Instruction for evaluation of the K-3 CSR Program. The data shall include, but not be limited to, individual test scores or other records of pupil achievement. Any data collected will be protected in a manner that will not permit the personal identification of any pupil or parent. [EC section 52123(e)]
6. Each class participating in the K-3 CSR Program is housed in either a separate, self-contained classroom or the space provided for each participating class for each grade level at that schoolsite is of a square footage per pupil enrolled in each class that is not less than the average square footage per pupil enrolled in those grade levels at that schoolsite in the 1995-96 school year. [EC section 52123(f)]
7. Priority for reducing class size or claiming reduced funding for classes exceeding 20.44 to 1 is in accordance with the following grade level implementation requirements at each schoolsite:
 - If only one grade level is reduced/claimed, the grade level will be 1st grade.
 - If two grade levels are reduced/claimed, the grade levels will be 1st and 2nd grades.
 - If three or four grade levels are reduced/claimed, the grade levels will be 1st and 2nd and then any combination of kindergarten and/or 3rd grade.
8. The K-3 CSR Program has been implemented in the current year. A district is considered to have implemented the program even if it claims reduced funding for all eligible classes.
9. **The applicant will submit final enrollment counts on the Form J-7CSR to the CDE by May 14, 2010.**

Signature

I hereby certify that, to the best of my knowledge, this application is true and correct and is in compliance with state law and regulations of the California Department of Education and the State Board of Education. The Governing Board of the above named school district or charter school has authorized me to sign this application on its behalf.

Signature of District Superintendent or
Charter School Chief Administrative Officer

Dr. Sharon McClain
Printed Name

October 26, 2009
Date

2009-10 Operations Application K-3 Class Size Reduction Program

County and District Code

3	7	6	8	0	5	6
---	---	---	---	---	---	---

Charter School Code*

--	--	--	--	--	--	--

County San Diego

District Del Mar Union School District

Charter School* _____

*For use only by charter schools applying independent of their authorizing entity. Do not submit a separate application for charter schools that were included in their authorizing entity's 2008-09 application.

Intended Level of Program Participation in 2009-10

Check the appropriate box below and, as noted, submit the required pages of the Operations Application to the CDE. This information is for planning purposes and to continue the flow of funds. The calculation of final entitlements will be based on actual enrollment data submitted on the Form J-7CSR. For more information, please see the Application Instructions.

1. ☐ The district/charter school intends to participate in the 2009-10 K-3 CSR Program at the same level (number and size of classes) as reported on the 2008-09 Form J-7CSR. The February 2010 apportionment will therefore be based on the district/charter school's 2008-09 final entitlement. **If this box is checked, complete and submit only pages 1 and 2 of this application to the CDE.**

2. ☒ The district/charter school intends to participate in the 2009-10 K-3 CSR Program at a higher or lower level than what was claimed on the 2008-09 Form J-7CSR (but capped at the number of classes reported on the 2008-09 Operations Application). The February 2010 apportionment will therefore be based on the information reported on page 3 of this application. **If this box is checked, complete and submit pages 1 through 3 of this application to the CDE.**

3. ☐ The district/charter school does not intend to participate in the 2009-10 K-3 CSR Program at either full or reduced funding. **If this box is checked, complete and submit only this page of the application to the CDE.**

Signature of District Superintendent or
Charter School Chief Administrative Officer

Dr. Sharon McClain
Printed Name

October 26, 2009
Date

Mail the required pages of this application by October 26, 2009 (postmark) to:

Rebecca Lee ~ CDE, School Fiscal Services Division ~ 1430 N Street, Suite 3800 ~ Sacramento, CA 95814

2009-10 Operations Application K-3 Class Size Reduction Program

County and District Code

3	7	6	8	0	5	6
---	---	---	---	---	---	---

Charter School Code*

--	--	--	--	--	--	--

County San Diego

District Del Mar Union School District

Charter School*

*For use only by charter schools applying independent of their authorizing entity. Do not submit a separate application for charter schools that were included in their authorizing entity's 2008-09 application.

Calculation of Provisional Funding for 2009-10 (February 2010 payment)

These calculations are for planning purposes and to continue the flow of funds. The calculation of final entitlements will be based on actual enrollment data submitted on the Form J-7CSR.

1		2	3	4	5
Class Size		Number of Classes	Number of Enrolled Pupils	2009-10 Funding Level	Estimated Allocation
Option One					
a	20.44 pupils or fewer	72	1,388	\$1,071	\$1,486,548
b	20.45 to 21.44	40	840	95%	\$813,960
c	21.45 to 22.44			90%	\$0
d	22.45 to 22.94			85%	\$0
e	22.95 to 24.94			80%	\$0
f	24.95 pupils or greater			70%	\$0
g	Subtotal, Option 1	112	2,228		\$2,300,508
Option Two					
h	20.44 pupils or fewer			\$535	\$0
i	20.45 to 21.44			95%	\$0
j	21.45 to 22.44			90%	\$0
k	22.45 to 22.94			85%	\$0
l	22.95 to 24.94			80%	\$0
m	24.95 pupils or greater			70%	\$0
n	Subtotal, Option 2	0	0		\$0
Grand Totals*					
o	Option 1 + Option 2	112	2,228		\$2,300,508

*The total number of classes reported on the application may not exceed the total number of classes reported on the 2008-09 Operations Application.

**Complete this page only if box 2 on page 2 was checked. Mail the entire
3-page application by October 26, 2009 (postmark) to:**

Rebecca Lee ~ CDE, School Fiscal Services Division ~ 1430 N Street, Suite 3800 ~ Sacramento, CA 95814

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
DEL MAR UNION SCHOOL DISTRICT RELATIVE TO CONDITIONS FOR AND
RECEIVING CLASS SIZE REDUCTION PROGRAM FUNDS**

WHEREAS, the Board of Trustees (Board) of the Del Mar Union School District (District) decided to implement the Class Size Reduction Program as provided for in Chapter 163 of the 1996 Legislative Session (SB 1777), hereinafter referred to in some instances as the Program; and

WHEREAS, the Board submitted the 2009-2010 Operations Application, K-3 Class Size Reduction Program to the California Department of Education by the October 26, 2009 due date and will retain this Resolution as a condition for applying for and receiving Class Size Reduction operational funds.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE DEL MAR UNION SCHOOL DISTRICT DOES HEREBY RESOLVE AND CERTIFY THAT THE FOLLOWING STATEMENTS ARE TRUE AND CORRECT:

- Section 1. That the number of classes listed on this form under Option One in each eligible grade level are identified [52123(a)].
- Section 2. That the pupil counts listed in Column 3 (Number of enrolled pupils) on this form do not include special education pupils enrolled in special day classes full time, pupils enrolled in independent study, or charter school pupils enrolled in a home-study program for the full regular school day. Pupil counts listed in column 3 are not greater than enrollment as of October of the previous calendar year [52123(b)].
- Section 3. That a certificated teacher has been hired by the school district and is providing direct instructional services to each class participating in the Class Size Reduction Program. There will not be more than an average of 20.44 pupils per such class. It is the intent of the school district that each such certificated teacher will provide direct instructional services to each pupil enrolled in the separate class to which the teacher is assigned [52123(c)].
- Section 4. That as part of its Class Size Reduction Program, the school district will provide a staff development program for any teacher who will participate for the first time in the Class Size Reduction Program and provide direct instructional services for reduced-size classes in the program as specified in Section 3. Appropriate training to maximize the education advantages of class size reduction will be provided to such teachers. This training shall include, but not be limited to, methods for providing each of the following: (1) individualized instruction, (2) effective teaching, including classroom management in smaller classes, (3) identifying and responding to pupil needs, and (4) opportunities to build on the individual strengths of pupils [52123(d), 52127].

- Section 5. That the school district will collect and maintain data required by the Superintendent of Public Instruction for evaluation of the Class Size Reduction Program. The data shall include, but not be limited to, individual test scores or other records of pupil achievement. Any data collected will be protected in a manner that will not permit the personal identification of any pupil or parent [52123(e)].
- Section 6. That each class participating in the K-3 CSR Program is housed in either a separate, self-contained classroom or the space provided for each participating class for each grade level at the school site is of a square footage per pupil enrolled in those grade levels at the school site in the 1995-96 school year [52123(f)].
- Section 7. The priority for reducing class size is according to the following order at each school site:
- If only one grade level is reduced, the grade level will be 1st grade
 - If two grade levels are reduced, the grade levels will be 1st and 2nd grade
 - If three or four grade levels are reduced, the grade levels will be 1st and 2nd and then any combination of kindergarten and/or 3rd grade.
- Section 8. That the CSR program has been implemented for 2009-2010.
- Section 9. That the school district will submit final enrollment counts on the J-7 CSR form to the School Fiscal Services Division by May 15, 2010.

PASSED AND APPROVED by the Governing Board on October 28, 2009 by the following roll:

AYES:
NOES:
ABSTAIN:
ABSENT:

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Dr. Sharon McClain, Secretary to the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution passed and adopted by the said Board at a regularly called and conducted meeting held on said date.

Dr. Sharon McClain, Secretary to the Governing Board

October 15, 2009

To: Board Members

From: Sheila Weinberg, Director of Pupil Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *10.5: Ratification of Agreement Between the Del Mar Union School District And Paul Does, M.D.

District staff is recommending ratification of a contract with Dr. Paul Does to provide services for Del Mar special needs children for the 2009–2010 school year in an amount not to exceed \$25,000.00. Services were required before Board approval because of IEP requirements and deadlines.

*The contract for this work is available for review at the
Del Mar Union School District Office.*

FISCAL IMPACT: Cost – Not to exceed \$25,000.00
Program or Department - Special Education
Is this a Restricted Program – Yes
Was this expenditure anticipated in the adopted budget? Yes
Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends ratification of the agreement between the Del Mar Union School District and Paul Dorres, M.D.

October 15, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent, Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *10.6: Approval of Agreement Between the Del Mar Union School District and Atkinson, Andelson, Loya, Ruud & Romo to Provide Legal Services

The current agreement with Atkinson, Andelson, Loya, Ruud & Romo expires on October 31, 2009. The District has received a new agreement for the period November 1, 2009 through October 31, 2010. The new contract includes a 3% increase in hourly rates for partners, senior associates and associates. The rates are as follows:

Partner	\$190.00/hr (includes 3% increase)
Senior Associates	\$180.00/hr (includes 3% increase)
Paralegals	\$120.00/hr (no change)

*The contract for this work is available for review at the
Del Mar Union School District Office.*

FISCAL IMPACT: Cost – Invoiced as used based on the above hourly rates.
Program or Department - General Fund
Is this a Restricted Program – No
Was this expenditure anticipated in the adopted budget? Yes
Will this Program or Department be over budget after this expenditure: No

RECOMMENDED: The Superintendent recommends approval of the agreement between the Del Mar Union School District and Andelson, Loya, Ruud & Romo to Provide Legal Services.

October 19, 2009

To: Board Members

From: Michael Casey, Director of Technology

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *10.7: School Web Lockers - Digital Storage for Students and Teachers.

Currently students are saving work on file servers at their school site. The servers have reached end-of-life and will need to be replaced. It will be more cost effective if the district provided this service to students and teachers through a third party solution.

School Web Lockers will provide unlimited digital storage for students and teachers at the most cost effective price (\$1.00/year/student), in a secure environment.

No sensitive data is required. It is a 100% web based solution, which will allow students and teachers to access their secure files anywhere using a web browser (currently this is not available to students). Files are backed up daily and the system is fully auditable by the district.

FISCAL IMPACT: Cost – \$1700.00
Program or Department – Technology
Is this a Restricted Program? No
Was this expenditure anticipated in the adopted budget? YES
Will this Program or Department be over budget after this expenditure? No

RECOMMENDED: The Superintendent recommends approval of School Web Lockers.



SCHOOL WEB LOCKERS EDUCATIONAL SUITE SERVICES PRICING

**FOR
DEL MAR UNIFIED SCHOOL DISTRICT**

Presented By

**School Web Lockers
A Networld Solutions, Inc. Service**

Introduction

Network Solutions Inc., (NSI) owner of the School Web Lockers internet-based application suite, provides School Web Lockers services to schools. The educational suite of services provided by the School Web Lockers, includes:

- Web-based storage directories for students, teachers, staff and school administrators
- Web-based storage directories for the classes taught by teachers, and accessible by students
- Homework assessment messaging
- Public message forums
- Teacher Talk message forums
- District, Site, Class and Personal Calendars.

School Web Lockers ASP School-Wide Services

1. A user is a student, teacher or administrator, not including School Web Lockers administrators.
2. Students will be allocated unlimited storage of data within their Home Directory. Teachers and administrators will be allocated unlimited storage of data within their Home Directory.
3. The services will begin when the site is commissioned and working. Services will run for a one-year period from this time.
4. Home directories will be preserved through summer months and year-to-year.
5. Del Mar Unified School District (DMUSD) will provide graphics and logos as required in a timely fashion to support graphic customization of the site.
6. The district Information Technology department will work with School Web Lockers/NSI to format a standardized data extract of non-confidential student, teacher, and classes data from district Information System in order to support import customization and periodic system updates.
7. School Web Lockers/NSI will provide remote teacher training as necessary to support the launch.
8. School Web Lockers/NSI will provide standard documents or help develop district documents to support system training, documentation, letters to parents, and/or Acceptable Use.
9. School Web Lockers/NSI will provide daily system administration and monitoring of the service in support of the site's day-to-day operation.
10. DMUSD will include a link from the DMUSD home page to the School Web Lockers website.

The following table details one-time services fees:

Service	Description	Fees
Site Initialization and Graphic Customization	The website and database services will be established and provisioned on School Web Lockers SAN cluster. Graphics received from DMUSD will be integrated and approved by district.	\$350
Import Customization and Verification Testing	A formatted data extract will be requested from district DMUSD department. Data import scripts will be customized, and verification tested for process automation.	\$350

The annual service fees are \$1 per user per year.

Educational Suite Service Fees

The service fees are based on an estimated user-count of the current enrollment up to a threshold of 10% overage or shortfall. In the case of overage or shortfall, School Web Lockers/NSI, and Del Mar Unified School District have the responsibility to audit and revise this service agreement.

Initialization Fees

Graphic \$350 = \$350

Import Customization \$350 = \$350

Total Site Initialization Fees = \$700

Service Fees

User Basis:

- *Students =*
- *Teachers =*
- *Site administrators =*
- *students + teachers + site administrators = 1000 users.*

A user overage of 1050 or shortfall of 950 (5%) will require a revision to this agreement.

Service Fees – 1000 total users x \$1.00 per user x 1 years = \$1,000

Initialization Fees – \$700 + Service Fees \$1000 = \$1,700



8316 Clairemont Mesa Blvd. Suite 208, San Diego, California 92111, 858-874-5588 office, 858-874-5228 fax

SCHOOL WEB LOCKERS

Client:	Del Mar Unified School District
Contact:	Mike Casey
Address:	
Phone:	858-523-6040

Order Num	20000
-----------	-------

Date	October 14, 2009
------	------------------

Please Address Orders to - SCHOOL WEB LOCKERS - A Networld Solutions, Inc. Service

School Web Lockers Educational Suite						
Item	Qty	Term	Part Number	Description	Price	Ext. Price
1	1	1	INIT-IIS-ASP-SQL	Site Initialization	\$350.00	\$350.00
2	1	1	INIT-GPH-IMP	Graphic and Import Customization	\$350.00	\$350.00
3	1000	1	USER-BASIS	One-Year Educational Suite	\$1.00	\$1,000.00
total						\$1,700.00

School Web Lockers Data Extract Format

Data files are plain text.

Data files are to contain all records for a given school.

School names can be sent in a separate data file with corresponding id numbers given per record for the case of bulk export/import of district data.

Field names are:

Student last name

Student first name

Student ID

Student grade

Class ID

Class Name

Section ID

Teacher ID

Teacher last name

Teacher first name

Class Period

School ID

Export Date

Fields are tab delimited, unquoted.

Middle names, if given are to be added to the first name field. A separate middle name field may be added if necessary.

Please include Field Names as first record.

Additional data items may be added as necessary.

Non-unique id's must be identified and addressed.

October 20, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent, Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *10.8: Board Approval, 2009/2010 Membership Dues, Urban Superintendent Association of America

The Board approved a list of membership renewals at the June 16, 2009 regular meeting. That list did not include the Urban Superintendents Association of America. Membership for the 2009/2010 fiscal year is \$350.00.

Fiscal Impact: Cost – \$350.00
Program or Department - Business Services
Is this a Restricted Program – No
Was this expenditure anticipated in the adopted budget? Yes
Will this Program or Department be over budget after this expenditure: No

Recommends: The Superintendent recommends that the Board approve 2009/2010 Membership Dues, Urban Superintendent Association of America.

October 19, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 10.9: Budget Reduction Areas Under Consideration
for the Fiscal Year 2009/2010

Please find attached a detail list of areas the District has investigated to balance the 2009-2010 Budget. As new information is available, the list will be updated and presented to the Board of Trustees. Items that have been updated are in bold type. The Business Department is currently working on an alternative format that will be more user friendly.

FISCAL IMPACT: Cost – Please see detail
Program or Department – All
Is this a Restricted Program? Both Restricted and Unrestricted
Was this expenditure anticipated in the adopted budget? Please see detail
Will this Program or Department be over budget after this expenditure? Please see detail

RECOMMENDED: For information only. No action required.

Del Mar Union School District

Budget Reduction Areas Under Consideration

Budget Year 2009-1010

	Description	Potential Savings	Recommendation
1	Investigate alternative Worker's Compensation	SDJPA rates were reduced from 08-09 to 09-10. Potential savings from second vendor does not warrant change at this time.	Continue with SDJPA for the 09-10 school year. Reinvestigate carriers again next spring.
2	Investigate alternative Property and Liability Carriers	SDJPA rates were reduced from 08-09 to 09-10. Potential savings from second vendor does not warrant change at this time.	Continue with SDJPA for the 09-10 school year. Reinvestigate carriers again next spring.
3	Reduce District cost for cell phone use	During the 2008-2009 school year, cell phone charges have been reduced by over 50% or \$15,000.	Continue with current cell phone procedures.
4	Close central office during spring, winter and Thanksgiving break	Cost of utilities to open district office at \$38 per day	Most district office employees take vacation days during school breaks.
5	Close District Office for the 5 Fridays of summer	Cost of utilities to open district office at \$38 per day	It is necessary to have essential district office staff to work the entire summer to ensure the prior year books are closed and all hiring is completed.
6	Reduce Board of Trustees travel and conference budget	2008-2009 travel and conference budget for the Board of Trustees was \$5,625.00.	The travel budget for 2009-2010 is \$5,625.00.

7	Reduce outside consultant expenses for the strategic planning process	2008-2009 strategic planning expenditures totaled \$70,000	The 2009-10 Budget is \$0.00.
8	Stagger start times for transported students	Currently the district transports students per their Individual Education Plan	Students with Individual Education Plans (IEP) need to attend school at the same hours as their non-disabled peers to ensure inclusion and implementation of IEP. Staggering times could be interpreted as discriminatory.
9	Reduce work year by 1 day for all employees	Reduce salary expenses by .5%	Must be negotiated in the collective bargaining process.
10	Roll all salary schedules back by 1%	Reduce salary expenses by 1%	Must be negotiated in the collective bargaining process
11	Freeze Step and Column for all employees	Temporarily reduces salary expenses by 2.03%. Must be made whole as soon as possible	Must be negotiated in the collective bargaining process.
12	Shut down maintenance for summer break	Salary savings would be offset by reduction in building maintenance which would create higher maintenance costs in the future	Continue to perform large building maintenance during summer break while students are not on campus.
13	Increase revenues derived from after school program	Please see agenda item on March 25, 2009 Board Meeting	Rate increase was approved by Board of Trustees at the March 25, 2009 board meeting.
14	Decrease cost of utilities	T.A.C. performed a review of utility costs and rates and found no areas of improvement	Continue with current energy monitoring practices.

15	Eliminate "Teacher in Residence" with Cal State San Marcos	Salary savings of \$36,000	Reduction has been approved by the Board April 14, 2009.
16	Eliminate full-time BTSA position	Salary savings of \$31,000	Reduction has been approved by the Board of Trustees at the April 14, 2009 board meeting
17	Reduce administrative support at school sites	First proposal estimates a savings of +/- \$100,000. Amount will change as staff is directed to adjust allocation per Board of Trustees	The Business and Human Resource Departments are researching staffing ratios and presenting 4 options at the October 2009 board meeting.
18	Reduce Specialist Teachers (ESC) to minimum required to cover contractual prep time	Salary savings of \$710,000 estimated in January 2009. Once staffing and fundraising has stabilized a revised calculation will be performed. Report will be given to the Board of Trustees in the Fall of 2009.	Reduction of 10 FTE has been approved by the Board of Trustees at the February 25, 2009 board meeting.
19	Eliminate instructional aides that assist with Specialist Teachers	Salary savings of \$161,524 actual savings in 2008-2009 costs.	Reduction has been approved by the Board of Trustees at the April 29, 2009 board meeting
20	Increase class size in grades Kindergarten to 3 rd	Unable to quantify at this time due to recent changes in legislation	The Business Office is researching new CSR flexibility and will report at the April 2009 board meeting.
21	Eliminate instructional aides in blended classes	Salary savings of \$193,031 actual savings in 2008-2009 costs	Reduction has been approved by the Board of Trustees at the April 29, 2009 board meeting.
22	Reduce instructional aides in special education classes	Individual Education Plans stipulate the number of instructional aides necessary	Reducing instructional aides would violate Special Education Regulations.
23	Reduce Psychologists	Increase expense to district in litigation	Continue with current staffing.

24	Categorical funding reallocation	\$950,044 of 08-09 carry over and \$897,180 of 09-10 funding are eligible for transfer to the Unrestricted General Fund	Public Hearing was held in June 2009. A detailed report will be made to the board on July 22, 2009.
25	Eliminate the Child Nutrition Program	Current Board Policy requires the Child Nutrition Program to be self-supporting and not require any help from the General Fund	Continue with current program.
26	Eliminate the Child Care Program	Current Board Policy requires the Child Care Program to be self-supporting and not require any help from the General Fund	Continue with current program.
27	Early Retirement Incentive Program	No cost savings available in 08-09	The District will re-evaluate offering an Early Retirement Incentive Program for the 09-10 school year
28	Reduce district administration	The Education Code states the district is allowed 22.62 administrators. Currently the district has 13 with 1 vacancies (14 total).	Hiring of additional administration staff is on hold until the budget improves.
29	Accept Title I funds	Increase in expenditures	Compliance requirements associated with accepting Title I funds would exceed apportionment.
30	Use proceeds from the sale of district property to pay teacher salaries	Proceeds must be spent on other property or buildings	Do not use proceeds to pay for teacher salaries.
31	Reduce gardening staff	The district currently staffs one gardener	Gardening has been outsourced during the past few years. Continue with outsourcing.
32	Reduce copying costs	Costs associated with copying are paper, machines and maintenance expenses	District will be monitoring copies made in the 09-10 school year.

33	Outsource payroll processing	None	Districts are required to have all payroll processed through their County Office of Education to ensure all taxes and STRS/PERS are handled properly. Education Code 42646.
34	Increase revenue from the lunch program to pay for teacher's salary	The Education Code prohibits revenue generated from lunch sales to be used to pay for teacher's salaries	Continue with current compliant program
35	Employ a Grant Writer to generate grant revenue	The Grant Writer position was eliminated due to the fact grant revenues generated were not sufficient to cover the salary expense	Do not fill the Grant Writer position.
36	Use the interest on the proceeds from the sale of the Shores property to pay for teacher's salary	Legal opinion states interest on the proceeds must be used on capital outlay (property and buildings)	Proceeds will not be spent on teacher's salaries.
37	Reduce night custodian staff by having classrooms cleaned less frequently	Salary savings would be offset by reduction in building maintenance which would create higher maintenance costs in the future	One FTE Night Custodian has been eliminated, saving \$47,000 salary and benefits.
38	Close or consolidate small school sites	Undetermined at this time	7/11 Committee was commissioned by the Board of Trustees at the March 24, 2009 board meeting. Please check board packets for updates.
39	Reduce use of printers by printing to copy machines	Unable to determine at this time.	The Technology Department is currently investigating and will report to the Board of Trustees in August 2009.

[illegible]

October 19, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 10.10: Update on Fundraising for 2009-2010 ESC Staffing.

Please find attached a detail list of fundraising by site. This spreadsheet has been updated to reflect the final donation on 10/13/09 from the Del Mar School Education Foundation for \$19,387.65. The additional change is the .50 ESC Aide for Sage Canyon which was approved at the September 30, 2009 Regular Board Meeting.

FISCAL IMPACT: Cost – 16.45 FTE at \$90,000 per FTE \$1,480,500
Program or Department – All sites
Is this a Restricted Program? Unrestricted site fundraising for the ESC program
Was this expenditure anticipated in the adopted budget? Yes
Will this Program or Department be over budget after this expenditure? No

RECOMMENDED: For information only.

Del Mar Union School District
09-10 ESC Site Funding

Reconciliation of Positions Filled

October 13, 2009

Site	Hired Certificated FTE	Hired Classified FTE	Certificated Dollar Value	Classified Dollar Value	Combined Purchased Staff
Ashley Falls	2.40	0.00	\$ 216,000	\$ -	\$ 216,000
Carmel Del Mar	2.00	0.00	\$ 180,000	\$ -	\$ 180,000
Del Mar Heights	2.00	0.00	\$ 180,000	\$ -	\$ 180,000
Del Mar Hills	1.80	0.00	\$ 162,000	\$ -	\$ 162,000
Ocean Air	2.60	0.00	\$ 234,000	\$ -	\$ 234,000
Sage Canyon	1.85	0.50	\$ 166,500	\$ 15,000	\$ 181,500
Sycamore Ridge	2.10	0.00	\$ 189,000	\$ -	\$ 189,000
Torrey Hills	1.70	0.00	\$ 153,000	\$ -	\$ 153,000
	16.45	0.50	\$ 1,480,500	\$ 15,000	\$ 1,495,500

Site	DMSEF Deferred from 2008-09	DMSEF Check dated 4/29/2009	DMSEF Check dated 6/15/2009	DMSEF Check dated 10/13/2009	Total DMSEF Donations
Ashley Falls	\$ 72,568.80	\$ 143,431	\$ -		\$ 216,000
Carmel Del Mar	\$ 10,987.00	\$ 168,918	\$ 95		\$ 180,000
Del Mar Heights	\$ 6,575.00	\$ 173,425	\$ -		\$ 180,000
Del Mar Hills	\$ 2,600.00	\$ 143,582	\$ 1,477	\$ 14,341	\$ 162,000
Ocean Air	\$ 9,269.32	\$ 242,021	\$ 710		\$ 252,000
Sage Canyon	\$ 25,020.50	\$ 222,612	\$ 3,045	\$ (3,045)	\$ 247,633
Sycamore Ridge	\$ 49,325.00	\$ 139,675	\$ -		\$ 189,000
Torrey Hills	\$ 29,641.14	\$ 115,879	\$ 26,388	\$ 8,092	\$ 180,000
	\$ 205,986.76	\$ 1,349,543	\$ 31,715	\$ 19,388	\$ 1,606,633

Site	Balance
Ashley Falls	\$ -
Carmel Del Mar	\$ -
Del Mar Heights	\$ -
Del Mar Hills	\$ -
Ocean Air	\$ 18,000
Sage Canyon	\$ 66,133
Sycamore Ridge	\$ -
Torrey Hills	\$ 27,000
	\$ 111,133

October 19, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent of Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 10.11: 2009-2010 Monthly Budget Update

The attached sheets represent each district fund individually. The actual revenues and expenditures are as of September 30, 2009. Budget amounts are those reflected in the 2009-2010 Adopted Budget, which was presented to the board on June 24, 2009.

FISCAL IMPACT: Cost – Presentation of this report is for information only and does not affect revenues, expenses or projected ending fund balance in the 2009-2010 Budget.

Program or Department – Government Wide

Is this a Restricted Program? Restricted and Unrestricted Funds

Was this expenditure anticipated in the adopted budget? Adopted Budget is reflected in the first column

Will this Program or Department be over budget after this expenditure? If an increase in budget is necessary it will be taken as a separate agenda item

RECOMMENDED: For information only. No action required.

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
General Fund - Unrestricted
September 30, 2009**

	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ 31,936,826	\$ 1,112,023	97%
Federal Revenue	-	-	-
Other State Revenue	3,766,320	6,956	100%
Other Local Revenue	1,906,261	1,656,968	13%
Total Revenues	\$ 37,609,407	\$ 2,775,948	93%
Expenditures			
Certificated Salaries	\$ 19,696,060	\$ 3,313,596	83%
Classified Salaries	3,222,960	664,472	79%
Employee Benefits	5,255,051	961,890	82%
Books and Supplies	1,973,819	736,665	63%
Services and Other Operating	2,416,067	608,554	75%
Capital Outlay	248,022	153,945	38%
Other Outgo	23,674	87	100%
Transfers of Indirect/Direct Support	(22,121.00)	-	-
Total Expenditures	\$ 32,813,532	\$ 6,439,209	80%
Excess (Deficiency) Revenues and Expenditures	\$ 4,795,875	\$ (3,663,261)	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ (4,804,044)	\$ -	
Other Financing Sources and Uses	\$ (4,804,044)	\$ -	
Net Increase (Decrease) In Fund Balance	\$ (8,169)	\$ (3,663,261)	
Beginning Fund Balance (unaudited)	\$ 9,540,390		
Ending Fund Balance**	\$ 9,532,221		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for

These components are not addressed on this spreadsheet

Services and Other Operating Expense reduced by an overstatement of the settlement agreement reflected in the adopted budget at the June 24, 2009 board meeting

Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
General Fund - Restricted
September 30, 2009

	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ 354,310	\$ -	100%
Federal Revenue	672,802	367,724	45%
Other State Revenue	301,607	11,418	96%
Other Local Revenue	1,493,516	154,853	90%
Total Revenues	\$ 2,822,235	\$ 533,995	81%
Expenditures			
Certificated Salaries	\$ 2,479,749	\$ 869,737	65%
Classified Salaries	2,213,069	359,248	84%
Employee Benefits	981,794	35,675	96%
Books and Supplies	1,054,198	37,447	96%
Services and Other Operating	809,294	345,384	57%
Capital Outlay	-	-	-
Other Outgo	88,175	-	100%
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 7,626,279	\$ 1,647,491	78%
Excess (Deficiency) Revenues and Expenditures	\$ (4,804,044)	\$ (1,113,496)	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ 4,804,044	\$ -	
Other Financing Sources and Uses	\$ 4,804,044	\$ -	
Net Increase (Decrease) In Fund Balance	\$ -	\$ (1,113,496)	
Beginning Fund Balance (unaudited)	\$ 168,180		
Ending Fund Balance**	\$ 168,180		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
General Fund - Combined
September 30, 2009

	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ 32,291,136	\$ 1,112,023	97%
Federal Revenue	672,802	367,724	45%
Other State Revenue	4,067,927	18,374	100%
Other Local Revenue	3,399,777	1,811,821	47%
Total Revenues	\$ 40,431,642	\$ 3,309,943	92%
Expenditures			
Certificated Salaries	\$ 22,175,809	\$ 4,183,333	81%
Classified Salaries	5,436,029	1,023,720	81%
Employee Benefits	6,236,845	997,565	84%
Books and Supplies	3,028,017	774,112	74%
Services and Other Operating	3,225,361	953,938	70%
Capital Outlay	248,022	153,945	38%
Other Outgo	111,849	87	100%
Transfers of Indirect/Direct Support	(22,121)	-	-
Total Expenditures	\$ 40,439,811	\$ 8,086,700	80%
Excess (Deficiency) Revenues and Expenditures	\$ (8,169)	\$ (4,776,757)	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ (8,169)	\$ (4,776,757)	
Beginning Fund Balance (unaudited)	\$ 9,708,569		
Ending Fund Balance**	\$ 9,700,400		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Cafeteria Fund
September 30, 2009

	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	103,373	-	100%
Other State Revenue	5,057	-	100%
Other Local Revenue	953,132	147,279	85%
Total Revenues	\$ 1,061,562	\$ 147,279	86%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	148,407	23,983	84%
Employee Benefits	39,231	8,383	79%
Books and Supplies (food)	743,901	7,095	99%
Services and Other Operating	19,079	3,870	80%
Capital Outlay	-	-	-
Other Outgo	22,121	-	100%
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 972,739	\$ 43,331	96%
Excess (Deficiency) Revenues and Expenditures	\$ 88,823	\$ 103,949	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 88,823	\$ 103,949	
Beginning Fund Balance (unaudited)	\$ 22,031		
Ending Fund Balance**	\$ 110,854		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Deferred Maintenance
September 30, 2009

	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	8,000	-	100%
Total Revenues	\$ 8,000	\$ -	100%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	71,461	245,829	-244%
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 71,461	\$ 245,829	-244%
Excess (Deficiency) Revenues and Expenditures	\$ (63,461)	\$ (245,829)	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ (63,461)	\$ (245,829)	
Beginning Fund Balance (unaudited)	\$ 905,757		
Ending Fund Balance**	\$ 842,296		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Special Reserve for other than Capital Outlay
September 30, 2009**

	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	38,000	-	100%
Total Revenues	\$ 38,000	\$ -	100%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	-	-	-
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ -	\$ -	-
Excess (Deficiency) Revenues and Expenditures	\$ 38,000	\$ -	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	-
Transfers Out	\$ -	\$ -	-
Contributions	\$ -	\$ -	-
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 38,000	\$ -	
Beginning Fund Balance (unaudited)	\$ 1,345,746		
Ending Fund Balance**	\$ 1,383,746		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Capital Facilities
September 30, 2009

	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	93,400	12,958	86%
Total Revenues	\$ 93,400	\$ 12,958	86%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	10,000	-	100%
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 10,000	\$ -	100%
Excess (Deficiency) Revenues and Expenditures	\$ 83,400	\$ 12,958	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 83,400	\$ 12,958	
Beginning Fund Balance (unaudited)	\$ 181,478		
Ending Fund Balance**	\$ 264,878		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Special Reserve Fund for Capital Outlay Projects
September 30, 2009**

	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	275,000	5,378	98%
Total Revenues	\$ 275,000	\$ 5,378	98%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	-	-	-
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ -	\$ -	
Excess (Deficiency) Revenues and Expenditures	\$ 275,000	\$ 5,378	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 275,000	\$ 5,378	
Beginning Fund Balance (unaudited)	\$ 8,108,784		
Ending Fund Balance**	\$ 8,383,784		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Capital Project Fund for Blended Component Units
(CFD 95-1 and CFD 99-1)
September 30, 2009

	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	2,556,385	24,230	99%
Total Revenues	\$ 2,556,385	\$ 24,230	99%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies (Non Cap F & E)	-	9,116	-
Services and Other Operating	95,902	11,027	89%
Capital Outlay	1,770,706	15,857	99%
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 1,866,608	\$ 36,000	98%
Excess (Deficiency) Revenues and Expenditures	\$ 689,777	\$ (11,770)	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ (2,014,094)	\$ (1,279,781)	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ (2,014,094)	\$ (1,279,781)	
Net Increase (Decrease) In Fund Balance	\$ (1,324,317)	\$ (1,291,550)	
Beginning Fund Balance (unaudited)	\$ 5,633,339		
Ending Fund Balance**	\$ 4,309,022		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Debt Service Fund for Blended Component Units (CFD)
September 30, 2009**

	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	-	-
Total Revenues	\$ -	\$ -	-
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	-	-	-
Capital Outlay	-	-	-
Other Outgo	2,014,094	\$ 1,279,781	36%
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 2,014,094	\$ 1,279,781	36%
Excess (Deficiency) Revenues and Expenditures	\$ (2,014,094)	\$ (1,279,781)	
Other Financing Sources and Uses			
Transfers In	\$ 2,014,094	\$ 1,279,781	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ 2,014,094	\$ 1,279,781	
Net Increase (Decrease) In Fund Balance	\$ -	\$ -	
Beginning Fund Balance (unaudited)	\$ -		
Ending Fund Balance**	\$ -		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Other Enterprise Fund - Childcare
September 30, 2009**

	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	2,873,582	680,022	76%
Total Revenues	\$ 2,873,582	\$ 680,022	76%
Expenditures			
Certificated Salaries	\$ 65,383	\$ 5,133	92%
Classified Salaries	1,893,923	425,082	78%
Employee Benefits	381,524	85,019	78%
Books and Supplies	202,795	61,630	70%
Services and Other Operating	170,967	25,137	85%
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 2,714,592	\$ 602,000	78%
Excess (Deficiency) Revenues and Expenditures	\$ 158,990	\$ 78,022	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 158,990	\$ 78,022	
Beginning Fund Balance (unaudited)	\$ 1,279,180		
Ending Fund Balance**	\$ 1,438,170		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

**Del Mar Union School District
2009-2010 Budget Update - Estimated Actuals
Foundation Trust Fund
September 30, 2009**

	2009-10 Adopted Budget	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	1,400	-	100%
Total Revenues	\$ 1,400	\$ -	100%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	-	-	-
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ -	\$ -	
Excess (Deficiency) Revenues and Expenditures	\$ 1,400	\$ -	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 1,400	\$ -	
Beginning Fund Balance (unaudited)	\$ 45,771		
Ending Fund Balance**	\$ 47,171		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

Date: October 20, 2009
 To: Board Members
 From: Darlene Nadlonek, Human Resources Technician
 Through: Dr. Sharon McClain, Superintendent
 Subject: Approval of Recommended Personnel Actions: Employment, Resignations, Dismissals, Leaves of Absences and Change of Status

CLASSIFIED

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Annett, Yolanda	Noon Duty Aide	0.12	Torrey Hills	Approve Assignment Effective 9/16/09	Replacement
Bisbing, Gretchen	Special Education Aide I	0.75	Sage Canyon	Approve Resignation Effective 10/16/09	
Bokkala, Neeraja	Special Education Aide I	0.45	Del Mar Heights	Approve Assignment Effective 9/29/09	Replacement
Brown, Lauren	Child Care Worker I	0.75	Child Care	Approve Assignment Effective 9/22/09	Replacement
Cabrera, Jacob	Child Care Worker I	0.75	Child Care	Approve Increase in Hours from 18 Hours per Week to 30 Hours per Week Effective 8/24/09	Replacement
Cabrera, Jacob	Noon Duty Aide	0.088	Ocean Air	Approve Assignment Effective 8/31/09	Replacement
Chan, Janice	Special Education Aide II	0.75	Carmel Del Mar	Approve Resignation Effective 10/21/09	

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Deignan, Justin	Child Care Worker I	0.70	Child Care	Approve Reduction in Hours from 30 Hours to 28 Hours per Week Effective 10/1/09	
Foster, Kelly	Child Care Worker I	0.375	Child Care	Approve Reduction in Hours from 16 Hours to 15 Hours per Week Effective 9/22/09	
Friedman, Devon	Child Care Worker I	0.06	Child Care	Approve Assignment Effective 8/20/09	Replacement
Gonsalves, Kristine	Administrative Assistant	1.00	District Office	Approve Assignment Effective 10/12/09	Replacement
Gupte, Mamta	Noon Duty Aide	0.125	Ocean Air	Approve Assignment Effective 8/31/09	Replacement
Harmon, Lisa	Special Education Aide II	0.75	Carmel Del Mar	Approve Assignment Effective 10/1/09	Replacement
Hill, Leanne	Instructional Assistant - Preschool	0.80	Child Care	Approve Resignation Effective 10/23/09	
Hirsch, Amelia	Child Care Worker II	0.93	Child Care	Approve Assignment Effective 10/20/09	Replacement
Hundley, Eleanor	Noon Duty Aide	0.069	Ocean Air	Approve Assignment Effective 8/31/09	Replacement

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Kaelber, Kelli	Noon Duty Aide	0.04	Ocean Air	Approve Resignation Effective 6/11/09	
Lambdin, Valerie	Special Education Aide II	0.75	Sage Canyon	Approve Assignment Effective 10/12/09	Expansion
O'Callaghan, Brenna	Noon Duty Aide	0.038	Ocean Air	Approve Assignment Effective 8/31/09	Replacement
Petersen, Jessica	Child Care Worker	0.938	Child Care	Approve Resignation Effective 9/1/09	
Rothman, Emily	Noon Duty Aide	0.088	Ocean Air	Approve Assignment Effective 8/31/09	Replacement
Samuels, Micah	Special Education Aide II	0.75	Sycamore Ridge	Approve Increase in Hours from 18 Hours per Week to 30 Hours per Week Effective 10/19/09	Replacement
Schroeder, Cynthia	Instructional Aide II	0.6125	Sage Canyon	Approve Assignment Effective 10/9/09	Reinstatement
Stanley, Elizabeth	Child Care Worker I	0.75	Child Care	Approve Assignment Effective 9/25/09	Replacement
Sullivan, Kate	Noon Duty Aide	0.056	Ocean Air	Approve Assignment Effective 8/31/09	Replacement
Wood, Regina	Special Education Aide I	0.75	Torrey Hills	Approve Resignation Effective 10/30/09	

October 19, 2009

To: Board Members

From: Darlene Nadlonek, Human Resources Technician

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *11.2: Second Reading/Board Approval, Revised Job Description for Office/Child Nutrition Services Assistant

In anticipation of reconfiguring staffing for school offices, the positions of Office Assistant and Child Nutrition Services Assistant will be combined. This reconfiguration is recommended because staffing the Child Nutrition position as a separate position is extremely difficult due to very limited hours for the position and lower compensation. Combining the two positions will insure that the need for child nutrition services will be met at each of the school sites.

The first reading for this job description was on July 22, 2009.

FISCAL IMPACT: **Cost** – The cost associated with the revised job description will be addressed in agenda item 8.6
 Program or Department – Unrestricted General Fund and Cafeteria Fund.
 Is this a Restricted Program? No, Unrestricted General Fund; Yes, Cafeteria Fund
 Was this expenditure anticipated in the adopted budget? Yes
 Will this Program or Department be over budget after this expenditure? No

RECOMMENDED: The Superintendent recommends approval of the revised job description, Office/Child Nutrition Services Assistant.

DEL MAR UNION SCHOOL DISTRICT

CLASS TITLE: OFFICE/CHILD NUTRITION SERVICES ASSISTANT

BASIC FUNCTION:

Under the direction of the school principal and Assistant Superintendent for Business Services perform a variety of clerical and financial accounting duties in support of school office operations; serve as a receptionist by answering phones, greeting parents, visitors, and students; *distributes food items for consumption by students and school personnel; provides complete and accurate documentation and audit trail records for meals served; maintains facilities in a sanitary condition.*

RESPONSIBILITIES:

- Manage and maintain annual school budget for instructional supplies including purchasing; monitor inventories of school supplies, furniture and equipment.
- Prepare bank deposits of all money collected for various activities such as field trips, the hot lunch program, instructional programs, etc.
- Process employee registrations for conferences; process, budget and track employee reimbursements.
- Perform clerical tasks as assigned, including preparing correspondence on a variety of issues.
- Perform a variety of office functions and activities in support of school office operations; schedule appointments and make referrals as appropriate.
- Answer phones, take and relay messages; greet and monitor visitors; open, sort and route mail and other communications; provide school-related information to students, parents, staff and the public; explain and enforce District and school policies and procedures; maintain confidentiality of materials and information.
- Issue tardy and readmit slips to students; monitor sign-in and sign-out of students.
- Participate in student registration activities; assist parents with proper completion of forms.
- Coordinate field trips by completing required forms, arranging for transportation, completing purchase orders for transportation and admission fees.
- Communicate with a variety of site and District personnel and administrators regarding school operations, activities, supplies, policies, procedures and student information.
- Assist with planning of assemblies.
- Assist with operation and maintenance of office machines including photocopiers, FAX machines, computers, laminators, die cut machines and classroom audio-visual equipment.
- Operate a computer with knowledge of specific software programs such as FIS, Excel, Word and e-mail; operate a telephone, photocopier, intercom, typewriter, calculator and other office equipment as assigned.

- Assist Health Technician with administration of first aid to students and staff; dispense medication according to prescription instructions, making entries in the medical log and notification of parents of ill or injured students.
- Assist with supervision of students in the office for disciplinary purposes; assist students with completion of behavior reports.
- Support PTA, Del Mar Schools Foundation and the hot lunch program as needed.
- Provide assistance to substitute teachers as needed.
- *Arranges food and beverage items (e.g. placing on tables, stocking serving containers, etc.) for the purpose of making the items available to students and staff.*
- *Cleans equipment, storage areas, and serving areas for the purpose of maintaining sanitary conditions.*
- *Collects payments for food items (e.g. cash, daily adult sales, etc.)*
- *Unloads carts for the purpose of ensuring that food and/or beverage items are available for service at designated district site(s).*
- *Maintains cashiering files and/or records for the purpose of providing an up-to-date reference and audit trail for compliance and state and federal reimbursements.*
- *Monitors work area for the purpose of ensuring a safe and clean working environment.*
- *Prepares documentation and/or reports (e.g. daily cash sheets, meal counts, etc.) for the purpose of providing an up-to-date reference and audit trail for compliance.*
- *Reports cash transactions and item counts (e.g. daily cash, etc.) for the purpose of compliance with reporting procedures.*
- *Responds to inquiries of students, staff and the public for the purpose of providing information on the meal program.*
- *Attends meetings for the purpose of receiving and/or conveying information.*
- Perform other related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Operation of a computer and assigned software.
- Modern office practices, procedures and equipment.
- Record-keeping techniques.
- Basic budget and accounting procedures.
- Telephone techniques and etiquette.
- Correct English usage, grammar, spelling, punctuation and vocabulary.
- Interpersonal skills using tact, patience and courtesy.
- Applicable sections of the State Education Code and other applicable laws.
- Basic first aid.
- *Methods for operating standard tools and equipment related to food service functions.*
- *Basic bookkeeping procedures.*

- *Basic math, including calculations using fractions, percents and/or ratios.*
- *Pertinent codes, policies regulations and/or laws relative to food service programs in public schools.*
- *Practices and procedures for safe and sanitary handling and storage of food and beverage items.*

ABILITY TO:

- Perform a variety of clerical and financial accounting duties in support of school office operations.
- Understand and follow *multi-step* oral and written directions, *procedures, regulations and communications in English.*
- Communicate effectively orally and in writing with students, parents, staff, administrators, and members of the public.
- Learn, interpret and explain rules, regulations, policies and procedures.
- Quickly learn school emergency procedures.
- Maintain well-organized records and prepare reports.
- Complete assigned tasks with frequent interruptions.
- Type at 45 words per minute from clear copy.
- Establish and maintain cooperative and effective working relationships with others.
- Meet schedules and deadlines.
- Prioritize tasks and effectively schedule work.
- Operate a computer and a variety of office *job-related* machines, and equipment, *and tools.*
- Work independently with little direction.
- Compose correspondence independently.
- *Complete assigned work with frequent interruptions.*
- *Lift objects weighing up to twenty-five pounds.*
- *Stand for up to two hours at a time.*

QUALIFICATIONS:

- Equivalent of graduation from high school.
- Valid first aid and CPR certificate issued by the Red Cross within six months of employment.
- *Valid California Driver's license.*
- *Possession of a Food Safety Certificate from a Department of Health approved organization.*

EXPERIENCE:

- Two years of increasingly responsible clerical, secretarial *and other job-related experience.*

WORKING CONDITIONS:

ENVIRONMENT:

- ~~Office environment.~~
- *Indoor/outdoor environment.*
- *Seasonal heat and cold, occasional adverse weather conditions.*
- *Exposure to individuals with common communicable diseases such as cold and influenza.*
- *Exposure to common cleaning chemicals used in the food service industry.*

PHYSICAL DEMANDS:

- Sitting for extended periods of time.
- Seeing to read a variety of materials.
- Dexterity of hands and fingers to operate a computer keyboard.
- Hearing and speaking to exchange information in person or on the telephone.
- *Kneeling, stooping, crouching, bending at the waist and reaching overhead, above the shoulders and horizontally to retrieve, store files and supplies.*
- ~~Lifting and transporting boxes weighing~~ *Significant lifting, pushing, pulling, and carrying heavy objects*, up to fifty pounds.
- *Significant fine finger dexterity.*

TERMS OF EMPLOYMENT:

10.5 month work year; Valid Driver's License, Criminal Justice Department Fingerprint Clearance, Drug screen clearance, Physical and TB Clearance. Fingerprints and physical will be at district expense and must be obtained at district contracted facility.

SALARY:

Placement on the Classified Salary Schedule at Range 21

October 15, 2009

To: Board Members

From: Darlene Nadlonek, Human Resources Technician

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item *11.3: Second Reading/ Board Approval, Updated Job Description, Director of Maintenance and Operations.

The Director of Maintenance and Operations has assumed additional responsibilities to assist the Assistant Superintendent of Business Services in facilities and construction. Facilities and construction were the responsibility of the Director of Human Resources and Facilities Planning before the position became vacant due to retirement.

FISCAL IMPACT: Cost – The cost associated with the revised job description will be addressed in agenda item 11.5.
Program or Department – Maintenance and Operations
Is this a Restricted Program? 50% restricted, 50% unrestricted.
Was this expenditure anticipated in the adopted budget? No
Will this Program or Department be over budget after this expenditure? Yes

RECOMMENDED: The Superintendent recommends approval of the updated job description, Director of Maintenance and Operations.

DEL MAR UNION SCHOOL DISTRICT

CLASS TITLE: DIRECTOR, MAINTENANCE AND OPERATIONS

BASIC FUNCTION:

Under the direction of the Assistant Superintendent of Business Services, the Director of Maintenance and Operations is responsible for the maintenance and custodial needs of the district *and district construction project implementation and management.*

RESPONSIBILITIES:

- Plan, organize and direct a variety of programs, projects and activities related to the maintenance and repair of school buildings, grounds and associated equipment; effectively allocate resources to various projects including funds, staff and supplies.
- *Coordinate construction projects on District facilities.*
- *Direct and monitor facility management teams and work with local agencies in the completion of District construction projects.*
- Review practices and priorities of school maintenance, ~~and~~ repair *and construction.*
- Develop and administer contracts for the repair and maintenance of district facilities; *administer construction contracts for major and minor alterations to school facilities.*
- Communicate with site managers/principals to establish needs and priorities for maintenance, ~~and~~ repair *and construction.*
- Prepare and administer contracts for professional services; negotiate contract changes as needed; prepare requests for proposals for professional services.
- Supervise, direct, and evaluate the performance of assigned staff.
- Direct the preparation and maintenance of a variety of narrative and statistical reports, records and files related to the Maintenance and Operations Department.
- Communicate with other administrators, district personnel and outside organizations to coordinate activities and programs, resolve issues and conflicts and exchange information; communicate with other departments, community members and other public entities concerning facility use and other school related matters.
- Develop and prepare the annual preliminary budget for maintenance, deferred maintenance and utilities, analyze and review budgetary and financial data; control and authorize expenditures in accordance with limitations.
- Review utility usage and make recommendations for energy savings; prepare and submit requests for energy conservation projects.
- Attend a variety of meetings to maintain current knowledge of legislation, legal codes and requirements, conduct and facilitate meetings.
- Select contract inspectors to inspect sites and assure compliance with a variety of health and safety regulations related to facility condition, equipment operation and asbestos management.

- Operate a computer and other office equipment.
- Provide technical expertise, information and assistance to the Assistant Superintendent of Business Services regarding assigned functions; assist as needed in the formulation and development of fiscal policies, procedures and programs.
- Attend Board meetings and prepare Board agenda items.
- Function as member of the District Leadership Team and Superintendent's Cabinet.
- Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Planning, organization and direction of the maintenance and repair activities of district facilities, grounds and associated equipment.
- ***Construction, engineering, architecture, and maintenance management.***
- Building codes and other applicable laws, codes, regulations, policies and procedures.
- Custodial practices and procedures.
- Budget preparation and control.
- Oral and written communication skills.
- Principles and practices of administration, supervision and training.

ABILITY TO:

- ***Develop and administer contracts for school construction projects.***
- Insure compliance with safety practices and various code requirements.
- Understand blueprints and schematic drawings.
- Interpret, apply and explain rules, regulations, policies and procedures.
- Analyze situations accurately and adopt an effective course of action.
- Meet schedules and timelines.
- Work independently with little direction.
- Plan and organize work.
- Prepare comprehensive narrative and statistical reports.
- Direct the maintenance of a variety of reports and files related to assigned operations and activities.
- Use interpersonal skills with tact, patience and courtesy.
- Ability to direct, manage and evaluate personnel,
- Apply pertinent laws, regulations and principles in reaching conclusions and making decisions.
- Accept direction and follow instructions.
- Share and delegate responsibilities.
- Communicate effectively both orally and in writing.
- Establish and maintain highly effective working relationships with the public and fellow employees.
- Respect and maintain professional confidences.

QUALIFICATIONS:

- Any combination equivalent to a Bachelor's degree in engineering, architecture or related field and eight years of experience in maintenance, grounds or related function.

EXPERIENCE:

- Five years experience in a supervisory capacity.

WORKING CONDITIONS:**ENVIRONMENT:**

- Office/school environment.
- Driving a vehicle to conduct work.

PHYSICAL DEMANDS:

- Hearing and speaking to exchange information and make presentations.
- Seeing to read a variety of materials.
- Dexterity of hands and fingers to operate a computer keyboard.
- Walking, climbing to inspect sites.
- Sitting or standing for extended periods of time.

TERMS OF EMPLOYMENT:

Twelve-month work year; Valid Driver's License, Criminal Justice Department Fingerprint Clearance, Physical and TB Clearance. Fingerprints and physical will be at district expense and must be obtained at district contracted facility.

SALARY:

Placement on the Classified Management Salary Schedule.

October 20, 2009

To: Board Members

From: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 11.4: Board Approval, Revised Classified Management Salary Schedule

Upon consideration of revising the Organizational Chart it was discovered that the Director of Maintenance and Operations was placed on the incorrect range of the Classified Management Schedule. The position was placed on the same range as the Executive Assistant to the Superintendent. As a Director, the position should have been placed on a range equal to the Director of After School Programs. Due to the unique nature of that range, an additional range is being added to place the Director of Maintenance and Operations on a range more consistent with the position responsibilities.

FISCAL IMPACT: Cost – Effective November 1, 2009: \$5,996.41 for Director of Maintenance and Operations (includes 21% for labor costs)

Program or Department – Maintenance and Operations

Is this a Restricted Program? 50% Restricted Maintenance and 50% Unrestricted General Fund

Was this expenditure anticipated in the adopted budget? No

Will this Program or Department be over budget after this expenditure? No.

RECOMMENDED: The Superintendent recommends approval of the revised Classified Management Salary Schedule.

DRAFT**DEL MAR UNION SCHOOL DISTRICT
GROUP 13 - CLASSIFIED MANAGEMENT**

CLASSIFIED MGMT & CONFIDENTIAL SALARY SCHEDULE: Effective December 1, 2008
ADOPTED BY BOARD OF TRUSTEES - October 28, 2009

RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL
	MONTHLY HOURLY	MONTHLY HOURLY	MONTHLY HOURLY	MONTHLY HOURLY	MONTHLY HOURLY
1	\$108,045.53	\$112,967.67	\$117,885.14	\$122,598.16	\$131,608.01
	9,003.79	9,413.97	9,823.76	10,216.51	10,967.33
	51.94	54.31	56.68	58.94	63.27
2	\$ 73,499.07	\$ 77,174.32	\$ 81,033.26	\$ 85,085.27	\$ 89,339.72
	6,124.92	6,431.19	6,752.77	7,090.44	7,444.98
	35.34	37.10	38.96	40.91	42.95
3	\$ 73,499.07	\$ 77,174.32	\$ 81,033.26	\$ 85,085.27	\$ 89,339.72
	6,124.92	6,431.19	6,752.77	7,090.44	7,444.98
	35.34	37.10	38.96	40.91	42.95
4	\$66,712.55	\$70,223.99	\$73,920.30	\$77,810.85	\$81,906.15
	5,559.38	5,852.00	6,160.02	6,484.24	6,825.51
	32.07	33.76	35.54	37.41	39.38

District pays professional association dues - Range 1 only

District paid \$2,000 TSA and monthly mileage allowance of \$200 - Range 2 only

District provides \$150,000 Term Life Insurance policy - Range 1 and 2 only

Earns 22 vacation days per year or 1.83 days per month - Range 1

Earns 20 vacation days per year or 1.67 days per month - Range 2, 3 and 4

Longevity System: A longevity increment is authorized for those on the Classified Management Salary Schedule at the years stated below:

Longevity I At the beginning of the 9th year, after 8 years of service as a classified manager a 4% stipend will be added to the manager's salary

Longevity II At the beginning of the 13th year, after 12 years of service as a classified manager an additional 4% stipend will be added to the manager's salary

Range	IDENTIFICATION
1	Assistant Superintendent Business Services-Classified Manager as of February 1, 2006
2	Director of After-School Programs/Child Care Services - Classified Manager as of December 1, 1999
3	Director of Maintenance and Operations - Classified Manager as of October 1, 2004
4	Executive Assistant as of March 9, 2006