



DEL MAR UNION SCHOOL DISTRICT

Mission Statement

Supported by an involved community, an outstanding staff, and a shared vision for academic excellence, the Del Mar Union School District is committed to providing a rigorous, inspiring, and nurturing education program that is continually evolving to develop well-rounded individuals who embrace learning for life and who are prepared to meet the challenges of the future.

We believe that...

- Every individual has worth
- Individuals deserve the opportunity to reach their potential
- Learning is a life-long process
- Everyone has the right to be safe
- Everyone can make a difference
- Individuals and communities have responsibilities to each other
- The uniqueness of individuals enriches the community

We believe in...

- Honesty and integrity
 - Treating others with respect
 - The principles of Democracy
- www.dmusd.org

Board of Trustees

Dr. Annette Easton
 Steven McDowell
 Doug Perkins
 Comischell Rodriguez
 Katherine White



Superintendent

Dr. Sharon McClain

DEL MAR UNION SCHOOL DISTRICT

NOTICE OF SPECIAL BOARD MEETING BY THE BOARD OF TRUSTEES

REVISED

October 14, 2009
9:30 a.m.

Del Mar Union School District
225 9th Street
Del Mar, CA 92014

Welcome to a Special Board meeting of the Board of Trustees of the Del Mar Union School District!

Public Inspection of Documents

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the board meeting are available for inspection at the Del Mar Union School District, 225 9th St. Del Mar, CA 92014.

Hearing of the Public

Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to 3 minutes per person, per topic. If you wish to speak, complete a card (located at the sign-in desk) and present it to the Secretary of the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may (1) acknowledge receipt of the information, (2) refer to staff for further study; or (3) refer the matter to the next agenda.

Closed Session

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations.

Cell Phones/Pagers

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

Assistance With Meeting

In compliance with the Americans With Disabilities Act and AB-3035, if you require special assistance to participate in this meeting, please contact the Superintendent at (858) 755-9301 at least 24 hours prior to the start of the meeting to enable the District to make reasonable arrangements.

BUSINESS TO BE TRANSACTED WILL BE LIMITED TO THE FOLLOWING:

CALL TO ORDER 9:30 A.M.

1. **APPROVAL OF AGENDA** _____ / _____ Motion/Second

2. **BOARD APPROVAL, 2009/2010 SCHOOL IMPROVEMENT PLAN (SIP) BUDGETS**
_____ / _____ Motion/Second

Adjournment into Closed Session _____ / _____ Motion/Second
_____ Time

3. **PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA**

CLOSED SESSION

1.1 **Appeal of Student Records** pursuant to Education Code 49070 (c)

1.2 **Conference with Labor Negotiator** (G.C. 54957.6) Agency Designated Representatives:
Sharon McClain, Superintendent; Employee Organization: Del Mar California Teachers
Association

Adjournment of Closed Session _____ / _____ Motion/Second
_____ Time

RECONVENE OPEN SESSION

4. **REPORT OF ACTION TAKEN IN CLOSED SESSION**

5. **ADJOURNMENT OF SPECIAL BOARD MEETING OF OCTOBER 14, 2009**
_____ / _____ Motion/Second
_____ Time

October 14, 2009

To: Board Members

From: Holly McClurg, Assistant Superintendent of Instructional Services

Subject: Agenda Item #2: Board Approval, 2009/2010 School Improvement Plan (SIP) Budgets

The School Improvement Plan (SIP) and the proposed expenditure of funds are reviewed and updated annually by the School Site Council at each school. The attached 2009/2010 SIP budgets have been reviewed and approved by each School Site Council.

SIP funds are aligned with school goals for improving student achievement. School goals are based on an analysis of verifiable data, including the Academic Performance Index (API), the California English Language Development Test (CELDT), and district data used to measure pupil achievement.

FISCAL IMPACT: Cost: \$174,092
Program or Department: School Improvement Block Grant
Is this a Restricted Program? Unrestricted (Flexible Categorical)
Was this expenditure anticipated in the adopted budget? Yes (Prior to "Fair Share")
Will this Program or Department be over budget after this expenditure? Yes. Allocation will reduce reserves.

RECOMMENDED: The Superintendent recommends Board approval of the 2009/2010 SIP budgets that have been approved by the School Site Councils.

Ashley Falls School

School Improvement Program

Proposed Budget

Carryover from 2008/2009: \$12,652.00

Allocation for 2009/2010: \$19,363.00

Total for 2009/2010: \$32,015.00

\$6,000	Everyone A Reader Program: supports struggling readers in K – third grade
\$4,015	Technology: software, printers, replacement hardware, site licenses
\$18,000	Certificated Academic Support Staff: differentiated instructional support (i.e. in class, small group support, enrichment)
\$4,000	Professional Learning Communities: release time, professional development, school plan development, professional resources

School Improvement Plan Budget Carmel Del Mar School 2009-2010

Allocation for 2009/10 = \$18,250
Carryover from 2008/09 = \$13,900

- \$500 For Science consumable materials in K-6 classrooms. Materials may include: batteries, bulbs, seeds, soil, bridge building materials, etc.
- \$2,000 Science Lab equipment and supplies, and math enrichment materials.
- \$500 Annual upkeep of Accelerated Math includes: Internet access, number of students using the program, and scantron sheets.
- \$1,500 To support the Music program, including: materials and supplies, instruments, and materials for productions.
- \$1,500 To support the Art program, including: materials, supplies and the use of community artists, works of art, upkeep of kiln, and drawing workbooks.
- \$500 Physical education equipment.
- \$8,000 To support schoolwide technology equipment, software, and supplies.
- \$3,000 Teacher professional development and substitute pay.
- \$9,650 Instructional Aide position.
- \$3,000 This will be a reserve account to be spent on items that may not fit into the above categories. However, money spent from this category will relate to the CDM and/or district strategic plan.
- \$2,000 To purchase additional materials related to Reading Language Arts, Mathematics, Science, or Social Studies.

TOTAL = \$32,150

**Del Mar Union School District
Proposed School Improvement Budget
2009 – 2010**

Del Mar Heights School

2008 – 2009 Carryover	\$ 4,879
2009 – 2010 Allocation @ 75%	\$ 18,418
Total Available Funds	\$ 23,297
<i>Planned 2009 – 2010 Carryover Amount</i>	<i>\$ 0</i>

Budget Proposal

Proposed Expenditure	Amount
Instructional support in the areas of English/Language Arts and Mathematics for students performing at the low end of proficiency and below proficiency in grades 3 – 6	\$13,770
Technology improvement including supplies, media software and hardware	\$5,000
Professional Learning Community work including substitute coverage to release teachers for observations of best practices, team planning days, and professional development opportunities	\$3,027
Organization and instructional support in the Science Lab and oversight of simulations for the Understanding Differences program	\$1,500
<i>Plans for 2009 – 2010 Carryover Funds: N/A</i>	<i>\$0</i>

Date Approved by School Site Council: September 17, 2009

**Del Mar Union School District
Proposed School Improvement Budget
2009 – 2010**

Del Mar Hills School

2008 – 2009 Carryover	\$ 6,655
2009 – 2010 Allocation @ 75%	\$ 13,223
Total Available Funds	\$ 19,878
<i>Planned 2009 – 2010 Carryover Amount</i>	\$

Budget Proposal

Proposed Expenditure	Amount
Professional Learning Communities: release time, professional development, school plan development, professional resources, etc.	\$ 6,250
Technology: software, printers, replacement hardware, site licenses	3,500
Certificated Academic Support: differentiated instructional support and materials for use in classrooms, small group and enrichment	4,828
Supplemental materials in Language Arts, Mathematics and ESC Programs (test prep, homework organizers, Wordly Wise, Quickword, Bellworks, science lab/classroom science, art, music and physical education materials/integration etc.)	5,300
<i>Plans for 2009 – 2010 Carryover Funds:</i>	NA

**OCEAN AIR SCHOOL SITE COUNCIL
VISION OF EXCELLENCE BUDGET
FOR 2009/10 SCHOOL YEAR**

- * \$3,000 Expansion of the library including leveled books, journals, library books, guided reading materials, and supplies for the library. May include substitutes to cover the cost for in services and special events.

- * \$5,000 To support professional development opportunities for the teaching staff including conference registration, travel, professional journals, workshops, conferences, copying costs, Vision For Excellence Site Plan, and Professional Learning Communities

- * \$5,000 To support the Music and Art programs including supplies, media, materials, assemblies, coaches, and instruments to support our goals in the Fine Arts.

- * \$2,500 To support technology improvement for staff, students, and the tech labs, including supplies, media software, media, hardware, and release time for substitutes to increase teachers skills and use of technology in the classroom.

- * \$2,500 For Science consumable materials K-6 for classrooms and the Science Lab/ garden: including models, supplies, contests, and equipment.

- * \$15,000 For Instructional aide support in the workroom assisting all teachers, and staff. Also includes Math tutoring as needed in classrooms.

- * \$5,000 Volunteer Coordinator / Everyone a Reader Program hours to assist all teachers, office staff and volunteer groups.

- * \$1,000 For SPARK PE equipment to implement the SPARK program K-6 including supplies, equipment, conferences, consultants, substitutes for release time, and copying costs.

- * \$6,000 For supplies, consultants, substitutes, copying costs, and materials to implement the Vision For Excellence, support the site Strategic Plan and Professional Learning Communities for the 2009-10 school year

- * \$2,000 To support Gifted & Talented education, enrichment opportunities through contests, registration fees, assemblies, field trips, materials, and guest speakers.

Total: \$47,000 approved by the School Site Council in September 17, 2009
*** This is 75% of our total SIP Budget for the 2009/10 school year.**

**OCEAN AIR SCHOOL SITE COUNCIL
VISION OF EXCELLENCE BUDGET
CARRY OVER FUNDS FOR 2009/10**

\$25,000 CARRY OVER FUNDS FROM THE 2008-09 SCHOOL YEAR WILL BE SPENT ON THE FOLLOWING:

- * \$15,000 Replacement of computers and printers in the Tech Lab and classrooms.**

- * \$2,500 Purchase of 30 Alpha Smart writers with cart for use school-wide in classrooms**

- * \$7,500 For instructional materials not paid for by general ed. instructional budget due to reduction of funds for the 2009/10 district budget.**
 - Daily Oral Language materials for grade 4**
 - Quick Word materials for grade 1-3**
 - Write Source Materials for grades 5-6**

**Approved by the Ocean Air Staff and the School Site Council on
September 17, 2009**

**Del Mar Union School District
Proposed School Improvement Budget
2009 – 2010**

Sage Canyon School

2008 – 2009 Carryover	\$ 22,540
2009 – 2010 Allocation @ 75%	\$ 31,212
Total Available Funds	\$ 53,752
<i>Planned 2009 – 2010 Carryover Amount</i>	<i>\$0.00</i>

Budget Proposal

Proposed Expenditure	Amount
<p>Student Instructional Materials</p> <p>These funds are for supplemental instructional materials not covered by district general textbook funds. Materials include: Wordly Wise vocabulary (grades 2 &3) AIM Higher Reading Comprehension materials (grade 3), Time for Kids (grades 2-6), Weekly Reader (grade 1), Step Up to Writing (grades 3 & 4), math problem solving and enrichment materials (grades K-6), Phonics and phonemic awareness materials (grades K-2), student agenda/planners (grades 4, 5, & 6), Quick Word Books (grades K & 2), test preparation materials (grades 2-6), Read Naturally fluency program and materials (grades 2-5), and leveled trade books to support both fiction and non-fiction reading comprehension (K-6).</p>	\$19,252.00
<p>Staff Development</p> <p>These funds support the ongoing professional development of all Sage Canyon staff. Funding provides workshop fees, travel/lodging expenses, presenters fees, professional books and materials, and teacher professional development release days.</p> <p>Funds may also be allocated to teachers at the contractual rate of \$25.00/hour for additional teacher leader responsibilities outside of the contracted day as they relate to school-wide student achievement initiatives. Staff development during the 09-10 school year will support the specific actions to improve educational practice outlined in the Vision for Excellence/Single Plan for Student Achievement (SPSA).</p>	\$17,000.00
<p>Academic Learning Program</p> <p>These funds will be used to augment district funds allocated to support staffing and materials for the Academic Learning Program (ALP) during the 2009-2010 school year.</p>	\$5,000.00

Date Approved by School Site Council: September 17, 2009

<p>Fees for Student Competitions These funds support the fees and materials associated with student participation in the California Math League, Continental Math League, and Math Olympiad competitions</p>	<p>\$500.00</p>
<p>Science These funds support the cost of consumable materials used to support a hands-on science curriculum.</p>	<p>\$2,000.00</p>
<p>Technology Funds support the purchase of ongoing consumable technology supplies such as printer toner, projector light bulbs, cables, cords and DVD/s, Funds also support the acquisition of hardware and software in alignment with the specific actions to improve the use of technology as tool for supporting teaching and learning outlined in the Vision for Excellence/Single Plan for Student Achievement (SPSA) and the Sage Canyon Five Year Technology plan.</p>	<p>\$10,000.00</p>
<p>Total:</p>	<p>\$53,752.00</p>
<p><i>Plans for 2009-2010 Carryover Funds:</i></p>	

Date Approved by School Site Council: September 17, 2009

Revised 8/17/09

Sycamore Ridge

Vision for Excellence, School and Library Improvement Block Grant
2009-2010 Budget Priorities

\$6,000	<u>LANGUAGE ARTS:</u> For support of the improvement of literacy materials, including the Houghton Mifflin Language Arts Series, writing program materials, leveled books, guided reading materials, supplies for the library, and Test Ready materials.
\$5,000	<u>PROFESSIONAL LEARNING COMMUNITIES STAFF DEVELOPMENT/DATA and ASSESSMENT:</u> To support professional development opportunities for the teaching staff including conference registration, travel, professional journals, workshops, copying costs and supplies. For release time for substitutes to allow for peer coaching and teacher demonstration lessons.
\$2,000	<u>JUNIOR ACHIEVEMENT/ CAREER EDUCATION</u> To support career education/life skill curriculum for our 5 th grade students and registration/transportation to "Biz Town."
\$2,000	<u>SCIENCE/MATH:</u> For science consumable materials for classrooms K-6, and the science lab, including models, supplies and equipment. For materials and teacher stipends to implement a School wide Science or Math Night. For materials and supplies for the school garden and live animals in the science lab.
\$4,000	<u>MUSIC AND ART:</u> To support musical productions and art programs including supplies, media, materials, assemblies, and instruments to support music and art standards integrating grade level curriculum standards. To provide for music coaching costs for sectional band instruction.
\$4,000	<u>TECHNOLOGY:</u> To support technology improvement for staff, students, and the technology lab, including supplies, media software, media hardware, and release time for substitutes to increase teachers skills.
\$8,000	<u>MEETING THE NEEDS OF ALL LEARNERS:</u> To support enrichment programs including supplies, software, contest costs (Future Problem Solver, Newsbowl, Continental Math League, Challenge 24, Word Masters). To support intervention programs, including personnel for identified student groups (Academic Learning Program) and blended classroom configurations.
\$979.00	<u>SITE STRATEGIC PLAN:</u> For supplies, teacher release time costs, copying costs, and materials to implement the Vision For Excellence Site Strategic Plan for the 2009-2010 school year.
TOTAL: = \$31,979	\$17,774.00 (09-10) + \$14,205.00 (08-09 carry over)

**Del Mar Union School District
Proposed School Improvement Budget
2009 – 2010**

Torrey Hills School

2008 – 2009 Carryover	\$ 9,139
2009 – 2010 Allocation @ 75%	\$ 27,692
Total Available Funds	\$ 36,831
<i>Planned 2009 – 2010 Carryover Amount</i>	\$331

Budget Proposal

Proposed Expenditure	Amount
<u>LANGUAGE ARTS:</u>	
Supplementary literacy materials: writing program materials, leveled books, guided reading materials, supplies for the library, Formative assessment instruments, licenses for online programs. Everyone a Reader Program Coordinator.	\$5,000.
<u>PROFESSIONAL LEARNING COMMUNITIES STAFF DEVELOPMENT/DATA and ASSESSMENT:</u>	
Professional development opportunities for the teaching staff including conference registration, travel, professional journals, workshops, copying costs and supplies. For release time for substitutes to allow for peer coaching and teacher demonstration lessons. Instructional assistant to support workroom and enhance teacher focus on identifying students' needs, planning and implementation of optimal learning for all students.	\$8,000.
<u>POSITIVE SCHOOL CLIMATE:</u>	
Assemblies, materials, and supplies to involve all students and staff in maintaining a safe and positive school climate. Volunteer coordinator to recruit and train classroom volunteers and noon supervisors.	\$5,500.
<u>SCIENCE/MATH:</u>	
Science consumable materials for classrooms K-6, and the science lab, including models, supplies and equipment. For materials and supplies for the school garden and live animals in the science lab. Registration for science competitions including, but not limited to, Science Olympiad, Science Field Day, Math Field Day. Formative assessment instruments and online program licenses.	\$5,000.
<u>MUSIC AND ART:</u>	
Musical productions and art programs including supplies, media, materials, assemblies, and instruments to support music and art standards.	\$2,500.

Date Approved by School Site Council: September 17, 2009

<u>TECHNOLOGY:</u>	
Supplies, media software, media hardware (printers, projectors, cameras, headphones) to replace obsolete hardware and increase classroom computer access. Release time (substitute costs) to increase teachers' skills.	\$7,000.
<u>MEETING THE NEEDS OF ALL LEARNERS:</u>	
Enrichment and intervention programs including supplies, software, registration costs for academic competitions (Future Problem Solver, NewsBowl, Continental Math League, Math 6, Math 24, etc.).	\$3,000.
<u>SITE STRATEGIC PLAN:</u>	
Release time costs, and materials to implement the Vision For Excellence Site Strategic Plan/Single Plan for Student Achievement for the 2009-2010 school year.	\$500.
<u>Plans for 2009-2010 Carryover Funds:</u>	
Technology needs: new computers, assistive technology devices Instructional materials and staff development for intervention and enrichment: to improve the learning of identified student groups	

Date Approved by School Site Council: September 17, 2009