

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
Del Mar Hills School – Multipurpose Room
14085 Mango Drive
Del Mar, CA 92014**

**MEETING OF THE LEGISLATIVE BODY OF CFD NO. 95-1
5:40 P.M.**

**OFFICIAL AGENDA
September 30, 2009**

Written notice is hereby given in accordance with Education Code Section 35144, Government Code 54956, and other applicable law that the following Meeting of the Legislative Body of CFD 95-1 will be held on Wednesday, September 30, 2009, at the Del Mar Hills School Multipurpose Building, 14085 Mango Drive, Del Mar, CA 92014. The meeting will begin at 5:40 P.M.

PLEASE NOTE: Any member of the public who wishes to address the Board on an item on the agenda or on another topic which lies within the Governing Board's jurisdiction may do so, but must present a written request on the form provided before the meeting is called to order. A member of the public who wishes to address the Board on such item is limited to three minutes unless such time limit is waived by a majority vote of the Board. The total amount of time to be allowed on any item is twenty minutes unless the time limit is waived by a majority vote of the Board.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, 3) refer the matter to the next agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meetings of the District's Governing Board, please contact the office of the District Superintendent at (858) 523-6198. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

BUSINESS TO BE TRANSACTED WILL BE LIMITED TO THE FOLLOWING:

1. CALL TO ORDER time: _____

2. Approval of Agenda _____ motion _____ second

3. Board Approval of Meeting Minutes _____ motion _____ second

Minutes of the April 29, 2009 Meeting
Minutes of the July 22, 2009 Meeting
Minutes of the August 26, 2009 Meeting

4. Approval of Consent Items

Agenda items preceded by an asterisk () comprise the Consent Agenda and, unless removed at the request of a Board Member, will be approved by the Board as a group.*

*4.1 Board Approval of Commercial Warrants and
Purchase Orders

_____ motion _____ second

5. Information Items

None at this time

6. Approval of Items Requiring Board Action

None at this time

7. Communications from the Public

This section of the agenda is provided for the public to address any item which lies within the Governing Board's jurisdiction that is not on the agenda.

8. Adjournment of Meeting _____ motion _____ second

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BOARD OF TRUSTEES
Del Mar Hills School Multipurpose Room
14085 Mango Drive
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**MEETING MINUTES OF THE LEGISLATIVE BODY OF CFD NO. 95-1
April 29, 2009**

Board Members Present: Annette Easton, Comischell Rodriguez,
Steven McDowell, Katherine White, Doug Perkins

Members Absent: None

Staff: Sharon McClain, Superintendent
Rodger Smith, Director of Human Resources and
Facility Planning

- 1. Call to Order** President White called the meeting to order at 7:09 P.M.
- 2. Approval of Agenda** On a motion by Member Easton, seconded by Member McDowell, and carried unanimously, the Board approved the agenda as shown.
- 3. Approval of Minutes** On a motion by Member Perkins, seconded by Member McDowell, and carried unanimously, the Board approved the minutes of the January 21, 2009 Meeting of the Legislative Body of CFD 95-1.

4. Approval of Consent Items

On a motion by Member McDowell, seconded by Member Easton and carried unanimously, the Board approved the consent items.

5. Communications from the Public

There were no communications from the public.

6. Adjournment of Meeting

On a motion by Member Perkins, seconded by Member Easton and carried unanimously, the meeting of the Legislative Body of CFD 95-1 was adjourned at 7:10 P.M.

Steven McDowell, Clerk of the Board of Trustees

Date

Sharon McClain, Secretary

Date

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
Del Mar Hills School Multipurpose Room
14085 Mango Drive
Del Mar, CA 92014**

**MEETING MINUTES OF THE LEGISLATIVE BODY OF CFD NO. 95-1
July 22, 2009**

Board Members Present: Annette Easton, Comischell Rodriguez,
Steven McDowell, Katherine White, Doug Perkins

Members Absent: None

Staff: Sharon McClain, Superintendent
Dena Whittington, Assistant Superintendent Business
Services

- 1. Call to Order** President White called the meeting to order at 5:55 P.M.
- 2. Approval of Agenda** On a motion by Member Easton, seconded by Member Rodriguez, and carried unanimously, the Board approved the agenda as shown.
- 3. Approval of Minutes** No minutes to approve.
- 4. Approval of Consent Items** On a motion by Member White, seconded by Member Perkins and carried unanimously, the Board approved the consent items.

5. Approval of Items Requiring Board Action On a motion by Member Rodriguez, seconded by Member McDowell and carried unanimously, the Board approved resolution No. 95-66.

On a motion by Member McDowell, seconded by Member Rodriguez and carried unanimously, the Board approved resolution No. 95-67.

On a motion by Member McDowell, seconded by Member White and carried unanimously, the Board approved resolution No. 95-68.

On a motion by Member Rodriguez, seconded by Member Easton and carried 4-1, the Board approved contract with Westburg + White.

6. Communications from the Public There were no communications from the public.

7. Adjournment of Meeting On a motion by Member McDowell, seconded by Member Perkins and carried unanimously, the meeting of the Legislative Body of CFD 95-1 was adjourned at 6:04 P.M.

Steven McDowell, Clerk of the Board of Trustees

Date

Sharon McClain, Secretary

Date

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**MEETING MINUTES OF THE LEGISLATIVE BODY OF CFD NO. 95-1
August 26, 2009**

Board Members Present: Annette Easton, Comischell Rodriguez,
Steven McDowell, Katherine White, Doug Perkins

Members Absent: None

Staff: Sharon McClain, Superintendent
Dena Whittington, Assistant Superintendent Business
Service

- 1. Call to Order** President White called the meeting to order at 6:07 P.M.

The Board directed staff to put CFD Agendas and Minutes on the district website and Board CD's.

- 2. Approval of Agenda** On a motion by Member Easton, seconded by Member McDowell, and carried unanimously, the Board approved the agenda as shown.
- 3. Approval of Minutes** No minutes to approve.
- 4. Approval of Consent Items** On a motion by Member McDowell, seconded by Member Perkins and carried unanimously, the Board approved the consent items.

5. **Approval of Items Requiring Board Action** None at this time.
6. **Communications from the Public** There were no communications from the public.
7. **Adjournment of Meeting** On a motion by Member Rodriguez, seconded by Member Easton and carried unanimously, the meeting of the Legislative Body of CFD 95-1 was adjourned at 6:04 P.M.

Steven McDowell, Clerk of the Board of Trustees

Date

Sharon McClain, Secretary

Date

September 22, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent Business Services

Through: Dr. Sharon McClain, Superintendent

Subject: Agenda Item 4.1: Board Ratification of CFD 95-1 Purchase Orders and Commercial Warrants

Ratification of purchase orders and commercial warrants are in order at this time. It is recommended that the Board of Trustees ratify the purchase orders in the amount of \$864,784.29 and commercial warrants in the amount of \$867,939.80.

Expenditures included the Union Bank of California debt service payment, and expenditures for the fencing between Ocean Air School and the joint use area. Ocean Air School also purchased technology equipment such as computers, projectors and printers for classroom expansion.

FISCAL IMPACT: Supported by CFD 95-1

RECOMMENDED: The Superintendent recommends the Board approve to ratify the CFD 95-1 purchase orders in the amount of \$864,784.29 and commercial warrants in the amount of \$867,939.80

**Communities Facilities District 95-1
Purchase Orders**

| P/O Number | Date Issued | Vendor Name | Description | Amount |
|-----------------------|------------------------|-------------------------------|-----------------------------------|----------------------|
| 90002 | 08/21/09 | Frontier Fence Company, Inc | Ocean Air School-Chain Link Fence | \$ 2,320.00 |
| 90003 | 08/21/09 | Park West Landscape, Inc | Ocean Air School-Temporary Fence | 4,487.00 |
| 90004 | 08/21/09 | Union Bank of CA | Debt Service Payment | 847,862.80 |
| 90006 | 08/25/09 | Apple Computer, Inc | Ocean Air-Classroom Expansion | 4,150.53 |
| 90007 | 08/25/09 | CCS Presentation Systems, Inc | Ocean Air-Classroom Expansion | 4,916.63 |
| 90008 | 09/04/09 | Golden Star Technology | Ocean Air-Classroom Expansion | 1,047.33 |
| | | | Total Purchase Orders | \$ 864,784.29 |

**Community Facilities District 95-1
Commercial Warrants**

| Date | Warrant Number | Vendor Name | Description | Amount |
|----------------------------------|---------------------------|------------------------|---------------------------------|----------------------|
| 08/13/09 | 12-669562 | Union Bank of Ca | Annual Administrative Expense | \$ 1,755.00 |
| 08/24/09 | 12-672899 | Frontier Fence Company | Ocean Air Fence Installation | 13,537.00 |
| 08/24/09 | 12-672900 | Union Bank of Ca | Debt Service Payment | 847,862.80 |
| 08/24/09 | 12-672901 | Wayne Whitwer Const Co | Ocean Air Concrete Ramp Project | 4,785.00 |
| Total Commercial Warrants | | | | \$ 867,939.80 |