

Del Mar Union School District

**7/11 DISTRICT ADVISORY COMMITTEE
PURSUANT TO EDUCATION CODE SECTION 17387**

Regular Meeting

Thursday, June 18, 2009

MINUTES



Del Mar Hills Academy
14085 Mango Drive, Del Mar, CA 92014

Organizational Items

Call to Order – *Time: 3:05 p.m.*

Present: All members of the 7-11 committee were present, Gayle Wayne, Facilitator, Jennifer Emberger, Janet Handzel, Wayne Harris, Susan Paul, Cinda Peck, Bob Shopes, Randy Wheaton, and Shirley Bales, administrative assistant.

Rodger Smith, Director of Facilities/Personnel, Dena Whittington, Assistant Superintendent of Business Services, Todd Boteler, DMUSD Webmaster, were present, as well as community members Mary Farrell, Susan Miller, Tamra Atwood, and Juli Oh.

Approval of the Agenda

Upon motion of Member Bob Shopes, seconded by Member Janet Handzel, the Agenda was unanimously approved.

Approval of the Minutes

Upon motion of Member Bob Shopes, seconded by Member Jennifer Emberger, the Minutes of the May 20 and June 3 meetings, as amended, were unanimously approved.

Public Comment

There was no public comment.

Old and New Business, Presentations/Information

Demonstration of DMUSD First Class email system for Committee Members

DMUSD Webmaster Todd Boteler presented the DMUSD first class email system to committee members.

Update on Current Financial Conditions that Could Impact Deliberations

Assistant Superintendent of Business Services Dena Whittington updated the committee on the latest financial conditions of the Del Mar School District, including basic aid status and a proposed "fair share" cut of \$2.5M from DMUSD funding to help the state balance its budget.

The DMUSD budget is scheduled to be adopted by the Board of Trustees at its regular meeting on June 24, 2009.

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Dena Whittington informed the DAC that all assumptions from the state level are subject to change since the state not yet adopted its budget, but DMUSD is looking at significant budget shortfalls for the 2009-10 school year.

Adoption of Charter

The committee discussed adding criteria to the Draft Charter, and Facilitator Gayle Wayne will work on criteria language to include in the 7/11 DAC Charter.

Appointment/Election of Chair

The committee did not appoint a chair at this meeting, but plans to appoint or elect a chair in time to address the Board of Trustees and before any public hearings.

Requested discussion items from last meeting

- Enrollment in Study Areas 16G, 16J, and 16K
- Intra-District and Inter-District Student Transfer Information
- Comparison of Enrollment Projections to Actual Enrollment

Additional criteria for any closure/reconfiguration

Facilitator Gayle Wayne will draft a scenario of "what if's" for committee members to use while analyzing any possible school closure. The scenario will include what is good about a particular solution, what is bad about that solution, how many families would be affected, how to deal with population of a closed school, as well as the advantages/disadvantages of co-locating the district office, maintenance, employee child care, and special needs preschool.

Information on Joint Use Agreements Impacting any Recommendations

Based upon prior agreements impacting any recommendation, the Committee determined that Sycamore Ridge School should NOT be considered for possible closure due to a mitigation agreement between DMUSD and Pardee Homes that requires Sycamore Ridge reserve space to accommodate at least 659 students from Pacific Highlands Ranch development.

Review New Enrollment Projections

The committee discussed how many years in advance to use enrollment projections. After analyzing accuracy in previous enrollment projections, the committee generally determined that projections for the next one to possibly three years were useful, but the projections five to 10 years out are less reliable.

Other topics/questions from Previous Meeting

A 7/11 Facilities Summary/Student Summary Spreadsheet with summary calculations was discussed by the committee. The Facilities/Student Summary will be posted to the 7/11 DAC webpage.

Tour of Facilities June 24, 2009

- Facilitator Gayle Wayne will NOT accompany the 7/11 DAC when they tour facilities.
- The Committee will meet at the DMUSD district offices and tour the district office and maintenance facilities, then Del Mar Heights, Del Mar Hills, Carmel Del Mar and Ashley Falls Schools, from 2:00 – 5:00 p.m.

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Next Regular Meeting

- Further detail from Business Services on potential cost savings of closing a school.
- Clarification from Pupil Services and Child Care on special education/typical student preschool capacity needs
- Phone conference with DMUSD legal counsel regarding its opinion that DMUSD schools and facilities are built under the auspices of the California School Architect, and do not need input from the Coastal Commission or an Environmental Impact Statement regarding school closure/relocation of facilities.

Adjournment – Time: 5:30 p.m.

Upon motion by Member Shopes, seconded by member Emberger, approved unanimously, the meeting was adjourned at 5:30 p.m.