

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

Minutes of Special Board Meeting

April 15, 2009
7:00 p.m.

Del Mar Hills Academy
14085 Mango Drive, Del Mar, CA 92014

Board President White welcomed staff, parents and community members to the Special Board Meeting of the Board of Trustees.

The Board met in Closed Session from 6:15-7:14 p.m. to discuss the following:

- 1.1 **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE** pursuant to (Government Code 54957)

2. REPORT OF ACTION TAKEN IN CLOSED SESSION:

The Board took no action in Closed Session.

CALL TO ORDER

Board President White called to order the Open Session of the Special Board Meeting of the Del Mar Union School District, Board of Trustees, at 7:25 p.m.

ATTENDANCE

Members Present (4): Katherine White, President of the Board
Steven McDowell, Clerk of the Board
Annette Easton
Doug Perkins

Members Absent: (1) Comischell Rodriguez

Board President White requested the following items be added to the Agenda:

- 2.5 APPROVAL OF THE AGENDA
- 2.6 PUBLIC COMMENT

2.5 APPROVAL OF THE AGENDA

Amendments to the Agenda:

- Add Item 2.5 Approval of the Agenda
- Add Item 2.6 Public Comment
- Item 12 to follow Item 6

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Motion to Approve Agenda as Amended

Motion Perkins
Second McDowell
 Unanimous

2.6 PUBLIC COMMENT

There was no public comment

3. BOARD APPROVAL OF AMENDMENTS TO BOARD RESOLUTION 2009-03, “REDUCING AND/OR ELIMINATING CERTAIN CERTIFICATED SERVICES FOR THE 2009-2010 SCHOOL YEAR” REGARDING THE REINSTATEMENT OF CERTAIN PARTICULAR KINDS OF SERVICES TO BE PERFORMED BY CERTIFICATED PERSONNEL.

Superintendent McClain presented amendments to Resolution 2009-03 to the Board for approval. Supt. McClain stated that several pertinent developments have occurred since the approval of Resolution 2009-03, which have created an opportunity for the district to modify some of the proposed reductions included in Resolution 2009-03. Supt. McClain thanked DMSEF President, Matt Zevin, PTAs, parents and the community for their hard work and support in raising funds, which has resulted in the proposed amendments.

Director of Human Resources and Facility Planning, Rodger Smith, commented on Exhibit A – Resolution 2009-04, Reducing and Eliminating Certain Certificated Services for the 2009-2010. Mr. Smith recommended the following amendments:

Music Teaching:	Amended from 8.0 FTE to 2.0 FTE
Art Teaching:	Amended from 8.0 FTE to 3.0 FTE
Science Teaching:	Amended from 3.0 FTE to 2.0 FTE
Physical Education Teaching:	No change; remains as 4.0 FTE
Technology Teaching:	Amended from 3.0 FTE to 2.0 FTE
Drama Teaching:	No change; remains at .5 FTE
Math/Technology Teaching:	No change; remains at 1.0 FTE
Spanish Teaching:	No change; remains at .5 FTE
BTSA Support Provider:	No change; remains at 1.0 FTE
Grades K-6 th :	Amended from 15.0 FTE to 11.0 FTE

Motion to Approve Amendments to Board Resolution 2009-03, “Reducing and/or Eliminating Certain Certificated Services for the 2009-2010 School Year”

Motion Easton
Second McDowell
 Unanimous

4. **BOARD APPROVAL OF AN AMENDMENT TO THE “SUPERVISED FIELD SERVICES AGREEMENT” BETWEEN THE DMUSD AND CHAPMAN UNIVERSITY TO ADD “EDUCATION ADMINISTRATION” TO THE AGREEMENT**

Director of Human Resources and Facility Planning, Rodger Smith, presented an Amendment to the “Supervised Field Services Agreement”, which provides supervised field services for student teachers. The amendment will allow the district to provide field services for a current certificated employee enrolled in the Education Administration program at Chapman University.

Motion to Approve Amendment to the “Supervised Field Services Agreement” between the DMUSD and Chapman University to add “Education Administration” to the agreement

Motion Perkins
Second Easton
Unanimous

5. **BOARD APPROVAL, REVISIONS TO BOARD POLICY 1250.1: LEARNING ENVIRONMENT DISRUPTIONS**

Superintendent McClain presented revisions to Board Policy 1250.1, which protects teachers, other staff, parents and community from anyone (another staff member, community member, or parent) in the District who becomes overly rude or violent. The revisions will provide for the inclusion of communication such as "phone conversations, letters, memoranda, and emails" for the purposes of requiring civil behavior.

The Board requested the revision to #3 read as follows:

If violence is directed against an employee, or *there is theft or vandalism against of property, or the employee feels threatened by the use of profanity or obscene, threatening or demeaning language or loud and inflammatory language which may reasonably cause disruption or violent reaction*, the employee shall promptly report the occurrence to the principal or supervisor and complete an Incident Report *which will be sent to the Superintendent*. Employees and supervisors should notify law enforcement officials and report any attack, assault or threat made against them on school/district premises or at school/district sponsored activities.

The Board requested a revision to Exhibit A, as follows:

(A copy of this Incident Report ~~should~~ *shall* be sent to the Superintendent or designee.

Motion to Approve Revisions to Board Policy 1250.1: Learning Environment Disruptions, as amended.

Motion McDowell
Second Easton
 Unanimous

6. 1ST READING, REVISIONS TO 2009/2010 DMUSD CALENDAR

Superintendent McClain presented the 2009/2010 DMUSD calendar for revision, as follows:

- One optional inservice day to be scheduled on August 25 giving teachers and principals an opportunity to work with the new math adoption materials. The revision will be cost effective and beneficial to staff and principals.
- The originally scheduled inservice days of Feb. 1 and Feb. 2, 2010 will remain on the calendar as local release days (no school). This will keep the DMUSD calendar in alignment with the SDUHSD calendar.
- The last day of the Extended School Year was corrected from July 31, 2009 to July 24, 2009.

The Board directed staff to report on the fiscal impact of the inservice day. Supt. McClain clarified that three inservice days are a contractual agreement with the DMCTA and she will consult with David Skinner, President of the DMCTA to discuss the possibility of a side letter between the DMUSD and DMCTA to waive two inservice days.

12. REPORT/DISCUSSION, DMSEF FUNDRAISING AND GIFTS

Mr. Matt Zevin, DMSEF President, updated the Board on the fundraising efforts of the DMSEF, PTAs, parents, staff and community. Mr. Zevin expressed his appreciation for the dramatic effort put forth to raise funds. Mr. Zevin reported that to date the DMSEF has \$1,256,130 with an additional a \$70-80,000 being tabulated. The total, including outstanding corporate matches of approximately \$50,000 and a carryover from 2008/2009 of \$205,000, is approximately \$1,590,000 for ESC Programs.

Mr. Zevin's raised questions and concerns of the DMSEF for the Board to consider and give guidance, as follows:

- Districtwide fundraising
- A plan being in place for funds raised for specific purpose for the 2009-2010 by a school and the school is closed.

7. BOARD APPROVAL, APPOINTMENT OF 7/11 DISTRICT ADVISORY COMMITTEE

Superintendent McClain presented the Applications of staff and community members interested in serving on the 7/11 District Advisory Committee. Supt. McClain

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recommended approval of the applications received from the Director of Maintenance & Operations, Randy Wheaton, and Principal of Torrey Hills, Susan Paul, to serve on the committee representing “Administration.”

The Board discussed and asked clarifying questions concerning the selection of committee members.

Board Member Easton motioned to table Item 7, Appointment of 7/11 District Advisory Committee and move to Item 9, Timeline for 7/11 District Advisory Committee Meetings and based on the discussion of Item 9 return to Item 7.

The Board agreed to listen to the Public Comment before taking a vote on the motion.

PUBLIC COMMENT

- *Deborah Muns-Park*, parent, addressed the Board on the lack of applicants from Sycamore Ridge.

Board President White asked for a vote on the following Motion on the floor.

Motion to table Item 7, Appointment of 7/11 District Advisory Committee and move to Item 9, Timeline for 7/11 District Advisory Committee Meetings and based on the discussion of Item 9 return to Item 7.

Motion Easton
Second Perkins
Unanimous

9. BOARD DISCUSSION/APPROVAL, TIMELINE FOR 7/11 DISTRICT ADVISORY COMMITTEE MEETINGS

Superintendent McClain presented two timelines for the 7/11 District Advisory Committee to work through the process.

The Board discussed and asked clarifying questions regarding the timelines. The Board requested a revision to Timeline #1 with a recommendation being presented to the Board in December 2009.

The Board discussed and asked clarifying questions regarding the usage of a 7/11 District Advisory Committee for the purpose of closing or reconfiguring a school, when the District has not discussed selling a property.

Supt. McClain articulated that if the Board declares a school site as surplus property, the Board might then decide to use the facility for other District needs. The formation of a 7/11 DAC will involve parents, staff and community, and provide for further public input in Public Hearings.

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Motion to adopt a 7-month schedule with a recommendation from the 7/11 District Advisory Committee being presented to the Board at the December 2009 Regular Board Meeting. The Board encourages the 7/11 DAC to hold two public hearings, and present regular progress reports to the Board.

Motion Perkins
Second Easton
Unanimous

CONTINUATION OF ITEM 7 BOARD DISCUSSION/APPROVAL, TIMELINE FOR 7/11 DISTRICT ADVISORY COMMITTEE MEETINGS

The Board discussed the process for selecting the members of the 7/11 DAC and directed Supt. McClain to develop a process for the April 29, 2009 Regular Board Meeting.

8. BOARD APPROVAL, CONTRACT WITH MRS. GAYLE WAYNE, FACILITATOR, 7/11 DISTRICT ADVISORY COMMITTEE

Superintendent McClain recommended the Board approve Gayle Wayne as the facilitator for the 7/11 District Advisory Committee. Mrs. Wayne comes highly recommended by other Districts with whom she has worked in the past.

Motion to approve the Contract with Mrs. Gayle Wayne, Facilitator, 7/11 District Advisory Committee.

Motion Perkins
Second McDowell
Unanimous

10. BOARD DISCUSSION/APPROVAL: ROLE OF THE 7/11 DISTRICT ADVISORY COMMITTEE

Superintendent McClain shared the role /11 District Advisory Committee as mandated by Education Code 17388DP.

The Board agreed to table Item 10 to the Regular Board Meeting of April 29, 2009.

11. BOARD APPROVAL OF AGREEMENT BETWEEN K.I.D.S. THERAPY ASSOCIATES, INC. AND THE DEL MAR UNION SCHOOL DISTRICT FOR OCCUPATIONAL THERAPY SERVICES AS REQUIRED FOR SPECIAL NEEDS STUDENTS

Director of Pupil Services, Sheila Weinberg, requested Board approval of the Agreement between K.I.D.S. Therapy Associates, Inc. and the Del Mar Union School District for Occupational Therapy Services to satisfy the requests for an outside agency to perform assessments.

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Motion to approve the Agreement between K.I.D.S. Therapy Associates, Inc. and the Del Mar Union School District for Occupational Therapy Services as Required for Special Needs Students

Motion Easton
Second McDowell
Unanimous

13. BOARD DISCUSSION/APPROVAL, BOARD POLICY AND ADMINISTRATIVE REGULATIONS 3290: GIFTS, GRANTS AND BEQUESTS

Superintendent McClain recommended one change in Administrative Regulations 3290: Gifts, Grants and Bequests in order to comply with the Education Code in rescinding layoff notices. With this change, teachers would be allowed to return to their previous positions as probationary and permanent employees, not temporary employees. Temporary teachers would be hired following guidelines in the Education Code.

The Board requested the following revision to #3 in AR 3290:

Full or part time positions created through donated funding ~~must will remain temporary, will not provide coverage for teacher preparatory time requirements, and will~~ meet the District's funding threshold for full or part time employees. ~~before employees can be hired.~~

Motion to approve Board Policy and Administrative Regulations 3290: Gifts, Grants and Bequests, as amended.

Motion Easton
Second McDowell
Unanimous

14. DISCUSSION/BOARD APPROVAL, REVISION TO BOARD POLICY AND ADMINISTRATIVE REGULATIONS 5116: SCHOOL ATTENDANCE BOUNDARIES; BOARD POLICY AND ADMINISTRATIVE REGULATIONS 5116.1: INTRADISTRICT OPEN ENROLLMENT, 2009/2010

Director of Pupil Services, Sheila Weinberg, reviewed the revisions in Board Policy and Administrative Regulations 5116: School Attendance Boundaries; Board Policy and Administrative Regulations 5116.1: Intradistrict Open Enrollment, 2009/2010, which were to offer clarity regarding Intradistrict Transfers.

The Board requested the following revisions:

In BP 5116.1, Second Priority, #2:

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2. Priority may be given to students ~~continuing in their 3rd year who have had at least two continuous years of enrollment.~~ and/or siblings of students already in attendance in that school.

In AR 5116.1, Selection Procedures, #3:

Intradistrict transfers will be approved in accordance with ~~the following priorities and in order of the following three four priorities:~~

In AR 5116.1, Special Considerations, paragraph following #1 (b).

If a student satisfies the conditions stated in paragraphs ~~2. 1.a., 2. or 1.b, or 2. 1.c.~~ above, that student may continue to attend their current school of attendance.

Motion to approve Revision to Board Policy and Administrative Regulations 5116: School Attendance Boundaries; Board Policy and Administrative Regulations 5116.1: Intradistrict Open Enrollment, 2009/2010, as amended.

Motion Perkins
Second Easton
Unanimous

15. BOARD APPROVAL, ATTENDANCE AT THE SOLUTION TREE ANNUAL CONFERENCE ON STANDARDS AND ASSESSMENT

Superintendent McClain recommended approval of The Solution Tree Annual Conference on Standards and Assessment Information. Supt. McClain informed the Board that Sycamore Ridge Principal, Emily Disney, would gain standards aligned strategies to assist all DMUSD teachers in designing formative classroom assessments for achievement gains.

Motion to approve Attendance at The Solution Tree Annual Conference on Standards and Assessment

Motion McDowell
Second Perkins
Unanimous

Superintendent McClain asked the Board to review their calendars and notify staff of the dates they are available for Interest Based Bargaining training and to continue the Closed Session for Superintendent/Board evaluation.

16. ADJOURNMENT OF SPECIAL BOARD MEETING OF APRIL 15, 2009

There being no further business to come before the Board, there was a
Motion to Adjourn at 10:22 p.m.

Motion Easton

Second White

Unanimous

Steven McDowell, Clerk

Sharon McClain, Superintendent

Date

Date

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