

**DEL MAR UNION SCHOOL DISTRICT
INSTRUCTION**

BOARD POLICY 6183 (was BP/AR 6019): HOME AND HOSPITAL INSTRUCTION

The District will provide home/hospital instruction to district students who will be absent from school due to an accident or to extended illness once this need is verified by the school nurse, the administrative designee, or through the Special Education Individualized Education Program (IEP) process.

Legal Reference:

EDUCATION CODE

44865 Qualifications for home teachers

45031 Home teachers

48200 Minimum school day

48206.3 Pupils with temporary disabilities; individual instruction; definitions; computing average daily attendance

48206.5 Continuation of individual instruction programs for students with temp. disabilities

48207 Pupils with temporary disabilities in hospitals out- side of school district; compliance with residency requirements

48208 Presence of pupils with temporary disabilities in qualifying hospitals; notice by parents or guardians; commencement of individualized instruction

48980 Required notification of rights and availability of nutrition and individualized instruction programs

51800-51802 Employment of home teachers

CODE OF REGULATIONS, TITLE 5

421 Method of verification

423 Prolonged illness

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**ADMINISTRATIVE REGULATION TO BOARD POLICY 6183 (was BP/AR 6019):
HOME AND HOSPITAL INSTRUCTION**

A student with a temporary disability, which makes school attendance impossible or inadvisable, shall receive individual instruction in the student's home or in a hospital or other residential health facility, excluding state hospitals. This instruction applies to students incurring a physical, mental or emotional disability after which they can reasonably be expected to return to regular day classes or an alternative education program without special intervention. It does not apply to students identified as individuals with exceptional needs pursuant to Education Code 56026. (Education Code 48206.3)

Home or hospital instruction shall be provided only by teachers with valid California teaching credentials who consent to the assignment. (Education Code 44865)

The district shall offer at least one hour of instruction for every day of instruction offered by the district in the regular education program. No student shall be credited with more than five days of attendance per calendar week or credited with more than the total number of calendar days that regular classes are offered by the district in any fiscal year. (Education Code 48200, 48206.3)

Insofar as possible, the teacher providing home or hospital instruction shall consult with the student's current classroom teacher(s) so as to provide a continuity of instruction that enables the student to stay abreast with the regular school program.

The Superintendent or designee may require verification through any reasonable means that the student requires home instruction. In addition, this verification shall also state that the disabling condition will not expose the teacher to a contagious disease that can be transmitted through casual contact. Home or hospital instruction shall not be denied to students with Hepatitis B, herpes or HIV/AIDS, as long as the home or hospital practices current preventive protocol as determined by the U.S. Centers for Disease Control.

Home/Hospital Instructor Procedure

1. Classroom teacher receives notice that a student will be absent from school for an extended time due to accident or illness. Parent may also request home/hospital instruction by calling the teacher.

2. The applicant obtains a medical doctor's statement on physical handicap or a psychologist/psychiatrist statement indicating the necessity for absence from school for a period of no less than 15 days, documenting any restrictions required.
3. The applicant returns the application and medical statement to the school nurse's office at the student's school of attendance.
4. School nurse, administrator or teacher designee, visits the applicant at home, completes nurse's report on application form for home instruction and sends application, medical statement and nurse's report to the Director of Pupil Services at the District office.
5. The Superintendent or a designee will secure a teacher for the student, notify the site principal and appropriate staff at the district office.
6. The assigned home teacher will contact the classroom teacher to obtain assignments and books.
7. Home instruction begins. Home instruction will be five hours per week.
8. Grades are assigned by the home teacher or the classroom teacher following a conference between the two. All books are returned to the classroom teacher at the end of the home instruction period.
9. The assigned home teacher shall complete a time sheet and shall turn it in to the Director of Pupil Services by the 14th of each month.
10. When home teaching ends the applicant must obtain a medical release for the student to return to school.
11. The student shall reports to the school nurse's office with the medical release before reporting to the classroom on the first day back to school.

Nondistrict Students

A student of another district who is temporarily disabled and confined to a hospital or health facility within this district shall be eligible to receive individual instruction in this district. (Education Code 48207)

In such circumstances, it is the responsibility of the parent/guardian to notify the district of the student's presence in a qualifying hospital. (Education Code 48208)

Upon receiving such notification, the Superintendent or designee shall: (Education Code 48208)

1. Within five working days of the notification, determine whether the student is able to receive individualized instruction and, if so, when it shall begin. Instruction shall begin no later than five working days after the Superintendent or designee has determined that the student is able to receive individualized instruction.
2. Within five working days of the beginning of the individualized instruction, the Superintendent or designee shall provide written notification to the district in which the student was previously enrolled stating that the student shall not be counted by that district for purposes of computing average daily attendance, effective the date on which individualized instruction began.

Alternatively, the Superintendent or designee may enter into an agreement with the district in which the student was previously enrolled to have that district provide the individualized instruction. (Education Code 48208)

Parental Notifications

At the beginning of the school year, the Superintendent or designee shall notify parents/guardians that: (Education Code 48208, 48980)

1. Individual instruction is available for temporarily disabled students as prescribed by Education Code 48206.3.
2. If a student becomes temporarily disabled, it is the parent/guardian's responsibility to notify the receiving district of the student's presence in a qualifying hospital.

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**BOARD POLICY 6190 (was BP 6018 Annual Evaluation Consolidated Programs):
EVALUATION OF THE INSTRUCTIONAL PROGRAM**

The Governing Board recognizes that it is accountable to the students, parents/guardians and community for conducting a continual evaluation of the curriculum and the instructional program.

The Superintendent or designee shall review the effectiveness of district programs in meeting desired outcomes. He/she shall provide the Board and the community with regular reports on student progress toward Board adopted state standards of expected achievement at each grade level in each area of study. Based on these evaluations, the Board shall take appropriate actions to maintain the effectiveness of programs and, as needed, to improve the quality of education that district students receive.

Categorical Program Monitoring (CPM)

The Superintendent or designee shall cooperate with the California Department of Education in the conduct of State compliance reviews to ensure that all district categorical programs comply with federal and state laws and regulations. The Superintendent or designee shall notify the Board of the results of these reviews.

Legal Reference:

EDUCATION CODE

- 33400-33407 Educational evaluations (by CDE)
 - 35178.4 Notice of loss of accreditation status
 - 44662 Evaluation and assessment guidelines
 - 51041 Education program, evaluation and revisions
 - 51226 Model curriculum standards
 - 52034 Evaluations required for School Improvement Program
 - 54650-54659 Education Improvement Incentive Program
 - 62005.5 Failure to comply with purposes of funds
 - 64000-64001 Consolidated application process
- CODE OF REGULATIONS, TITLE 5**
- 3930-3937 Program requirements
 - 3942 Continuity of funding

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Leadership: Curriculum, 1996

CDE PUBLICATIONS

Update on the Status of Program Quality Review and Implementation of SB 374, Nov. 14, 2001

WEB SITES

CSBA: <http://www.csba.org>

CDE, School and District Accountability Division: <http://www.cde.ca.gov/ccpdiv>

WASC, Accrediting Commission for Schools: <http://www.acswasc.org>

Board Policy/Administrative Regulation 6190 (was BP 6018 Approved by the Board of Trustees March 10, 1999): Approved with Revisions by the Board of Trustees: January 23, 2008