



DEL MAR UNION SCHOOL DISTRICT

Board of Trustees Regular Board Meeting

March 25, 2009
5:45 p.m.

Del Mar Hills Academy
14085 Mango Drive, Del Mar, CA 92014

DEL MAR UNION SCHOOL DISTRICT

Mission Statement

Supported by an involved community, an outstanding staff, and a shared vision for academic excellence, the Del Mar Union School District is committed to providing a rigorous, inspiring, and nurturing education program that is continually evolving to develop well-round individuals who embrace learning for life and who are prepared to meet the challenges of the future.

We believe that...

- Every individual has worth
- Individuals deserve the opportunity to reach their potential
- Learning is a life-long process
- Everyone has the right to be safe
- Everyone can make a difference
- Individuals and communities have responsibilities to each other
- The uniqueness of individuals enriches the community

We believe in...

- Honesty and integrity
 - Treating others with respect
 - The principles of Democracy
- www.dmusd.k12.ca.us

Board of Trustees

Dr. Annette Easton
Steven McDowell
Doug Perkins
Comischell Rodriguez
Katherine White

Superintendent

Dr. Sharon McClain

*Welcome to the monthly meeting of the
Del Mar Union School District Board of Trustees. . .*

Public Inspection of Documents

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the board meeting are available for inspection at the Del Mar Union School District, 225 9th St. Del Mar, CA 92014.

Hearing of the Public

Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to 3 minutes per person, per topic. If you wish to speak, complete a card (located at the sign-in desk) and present it to the Secretary of the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may (1) acknowledge receipt of the information, (2) refer to staff for further study; or (3) refer the matter to the next agenda.

Consent Calendar

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the consent items.

To address an item on the Consent Calendar, please follow the procedure described under Hearing of the Public.

Closed Session

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations.

Cell Phones/Pagers

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

Assistance With Meeting

In compliance with the Americans With Disabilities Act and AB-3035, if you require special assistance to participate in this meeting, please contact the Superintendent at (858) 755-9301 at least 24 hours prior to the start of the meeting to enable the District to make reasonable arrangements.

ORGANIZATIONAL BUSINESS

A. CALL TO ORDER

B. PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

CLOSED SESSION, 4:00 P.M.

Adjournment into Closed Session

_____/_____
Motion/Second
Time

- 1.1 **Public Employee Performance Evaluation**: Title: Superintendent/Board of Trustees
(G.C. 54957)
- 1.2 **Conference with Labor Negotiator** (G.C. 54957.6)
Agency Designated Representatives: Sharon McClain, Superintendent and
Rodger Smith, Director of Human Resources & Facilities Planning; Employee
Organization: Del Mar California Teachers Association
- 1.3 **Conference with Legal Counsel – Anticipated Litigation** (Government
Code section 54956.9(b); Name of Case: Significant Exposure to Litigation: One cases

Adjournment of Closed Session

_____/_____
Motion/Second
Time

RECONVENE OPEN SESSION/REPORT FROM CLOSED SESSION (IF APPLICABLE)

1.0 FLAG SALUTE

2.0 STUDENT RECOGNITION – DEL MAR HEIGHTS

3

3.0 APPROVAL OF THE AGENDA..... _____/_____ Motion/Second

BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

4.0 CORRESPONDENCE/COMMUNICATIONS

- 4.1 Correspondence:
4.2 Public Input:

5.0 REPORTS, RECOGNITIONS AND HEARINGS

- 5.1 **Recognition** 4
Employees of the Month for March 2009:
Ashley Falls – Jackie Tiffany, Kindergarten Teacher
Carmel Del Mar – Candace Chun, ELL Teacher
Del Mar Heights – Jacque Folgner, ESC Art Teacher
Del Mar Hills – Nicole Nelson, ESC Art Teacher
Ocean Air – Karen Westbrook, 1st/2nd Combo Teacher
Sage Canyon – Chris Rappa, 2nd Grade Teacher
Sycamore Ridge – Kathy Pechtimaldjian, Library Media Specialist
Torrey Hills – Bina Anjaria, Instructional Aide

5.2	<u>Report</u> DMCTA Report: David Skinner, DMCTA President, Carmel Del Mar Teacher	5
5.3	<u>Report</u> DMSEF Report: Matt Zevin, DMSEF President	6
5.4	<u>Report</u> Monthly Staff Development, Travel & Conference Update	7-8
5.5	<u>Report</u> PTA Report: Debbie Negulescu, Del Mar Heights PTA President	9
5.6	<u>Report</u> Board Report/Comments	
5.7	<u>Report</u> Superintendent's Report ▪ School News ▪ Layoff Information ▪ Fiscal Impact on Board Agenda Items ▪ Total School Solutions Appreciates Support ▪ Update on Current Fundraising	

BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

6.0	APPROVAL OF THE MINUTES	1-2
	Minutes of Special Board Meeting Visitation of March 4, 2009	_____/____ Motion/Second

6.1 CONSENT ITEMS

Approval of Consent Items

Agenda items preceded by an asterisk (*) compose the Consent Agenda, and unless removed at the request of a board member, will be approved by the Board as a group

*10.1	Board Approval and Acceptance of Donations to the Del Mar Union School District	81
*10.2	Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements	82-90
*10.3	Board Approval of Addendum to Agreement Between Susan L. Daniel O.D. and Associates and the Del Mar Union School District	91
*10.4	Board Approval of Addendum to Agreement Between Diedre D. Schloyer, Au.D. and the Del Mar Union School District	92
*10.5	Board Approval of Agreement Between PHS Staffing and the Del Mar Union School District for Medical Staff as Required for Special Needs Students	93
*10.6	Board Approval of Agreement Between Xerox and the Del Mar Union School District for Copier Upgrades at Torrey Hills School	94
*10.7	Board Approval to Advertise for Bids for Summer Maintenance Work	95
*10.8	Board Approval of Agreement Between AT&T DataComm. and the Del Mar Union School District for Switch Replacement	96
*10.9	Board Approval of Agreement Between Burn Institute and Del Mar Union School District for Fire Safety Class	97
*10.10	Board Approval of Site Performance Agreements	98

*11.1	Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status	123-126
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7.0 CURRICULUM AND INSTRUCTION

7.1	Report, 2008 Fifth Grade Physical Fitness Test Results	10-13
7.2	Report, District Staff Development Days, January 26 and 27, 2009	14-28

8.0 ADMINISTRATION AND POLICY

8.1	Summer Programs	29-31
8.2	Discussion/Board Approval, Revision to Board Policy and Administrative Regulations 5116: School Attendance Boundaries; Board Policy and Administrative Regulations 5116.1: Intradistrict Open Enrollment, 2009/2010 <i>Motion ____ Second ____ Ayes ____ Nays ____</i>	32-48
8.3	Discussion/Board Approval, Appointment of 7/11 District Advisory Committee” <i>Motion ____ Second ____ Ayes ____ Nays ____</i>	48-59
8.4	Board Approval, Increase in 2009/2010 Child Care Fees <i>Motion ____ Second ____ Ayes ____ Nays ____</i>	60-70
8.5	Board Approval, Attendance at CSBA Masters in Governance Training <i>Motion ____ Second ____ Ayes ____ Nays ____</i>	71-72
8.6	Update, 6th Annual DMUSD Blood Drive – January 15, 2009	73-74
8.7	Reminder of Upcoming Events	75-76

9.0 OPERATIONS AND FACILITIES

9.1	Facilities Report	77
9.2	Discussion/Board Approval, 2009/2010 Site and Grade Level Enrollment Caps	78-80

10.0 BUSINESS AND FINANCE

10.11	2008/2009 Monthly Budget, Update	99-112
10.12	State and Federal Stimulus Budget, Update	113-119
10.13	Salary Savings When Combining Two Schools	120-121
10.14	Report on Potential Cost Savings for 2008/2009 School Year	122

11.0 PERSONNEL

12.0 ARTICLES OF INTEREST

None.

13.0 ITEMS FOR APRIL 29, 2009 BOARD MEETING

- Site Cafeteria Staffing for 09-10
- Site Classified Standardization 09-10
- Revised Fiscal Impact for Agenda Items

- Special Education Statistics
- Mathematics program Adoption Recommendation
- Layoff Notices – Final Decisions
- Extended School Year Salary Schedule
- Child Nutrition Price Increase
- Classified Staffing at School Sites
- New Fiscal Impact Footnote for Board Agenda Items
- Update, Special Ed Demographics
- Board and Superintendent Norms Workshop
- Possible 2009/2010 Budget Reductions

ADJOURNMENT OF MEETING..... / **Motion/Second**
Time

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

**Del Mar Heights School
13555 Boquita Drive
Del Mar, CA 92014**

**MINUTES OF SPECIAL SCHOOL VISITATION BOARD MEETING
BY THE BOARD OF TRUSTEES**

**Wednesday, March 4, 2009
12:45-2:40 p.m.**

Members Present: Katherine White, President of the Board
Steven McDowell, Clerk of the Board
Annette Easton
Comischell Rodriguez
Doug Perkins (*arrived at 12:49 p.m.*)

Members Absent: None

DMUSD Staff: Sharon McClain, Superintendent
David Jones, Principal

BUSINESS TRANSACTED WAS LIMITED TO THE FOLLOWING:

1. Board President, Katherine White, called the meeting to order at 12:40 p.m.

On motion by Member McDowell, seconded by Member Easton, the Board voted unanimously to approve the Agenda. (4-0-0; Members Perkins was not present.)

2. **PUBLIC Comment:** There was no public comment.

3. **VISITATION TO CARMEL DEL MAR SCHOOL**

Principal Jones welcomed the Board of Trustees and introduced the staff that would be leading the PLC discussions focusing on Science.

The Board joined staff in listening to a presentation on the implementation of new science materials in grades K-3 and grades 4-6, led by Cathie Hays and Rebecca Jones, respectively. Board members had an opportunity to visit with staff as they broke into grade level teams.

4. ADJOURNMENT

Steven McDowell, Clerk of the Board, closed the meeting at 2:45 p.m.

Steven McDowell, Clerk

Sharon L. McClain, Superintendent

Date

Date

March 18, 2009

To: Board Members

From: Wendy Wardlow, Principal, Del Mar Heights

Through: Sharon McClain, Superintendent

Subject: Student Recognition – Del Mar Heights

The Del Mar Heights Chorus will be presenting songs from their Earth Day show for the March 25th Board Meeting.

First, they will sing about being "Agents of Change". Then, several of the Dolphin Leadership students (Del Mar Heights Student Council) will share actions we have taken to become more and more green. Finally, the Chorus will sing about how, "It's Easy Bein' Green," in taking simple steps to make a difference.

FISCAL IMPACT: None.

RECOMMENDED: For information only. No action required.

2.0

March 17, 2009

To: Board Members

From: Sharon McClain

Subject: Staff Recognition – Employees of the Month

Jake's Del Mar is continuing its support of our educational program by honoring staff members each month who are recognized by their site or department as "Employees of the Month." Jake's provides honorees with a \$40.00 gift certificate.

Employees of the Month for March are:

Ashley Falls	Jackie Tiffany, Kindergarten Teacher
Carmel Del Mar	Candace Chun, ELL Teacher
Del Mar Heights	Jacque Folgner, ESC Art Teacher
Del Mar Hills	Nicole Nelson, ESC Art Teacher
Ocean Air	Karen Westbrook, 1-2 Combo Teacher
Sage Canyon	Chris Rappa, 2 nd Grade Teacher
Sycamore Ridge	Kathy Pechtimaldjian, Library Media Specialist
Torrey Hills	Bina Anjaria, Instructional Aide

RECOMMENDED: For Information Only; No Action is Required.

5.1

March 16, 2009

To: Board Members
From: Sharon McClain, Superintendent
Subject: Report: DMCTA President, David Skinner

DMCTA President, David Skinner, will be present to give a brief report to the Board.

FISCAL IMPACT: None.

RECOMMENDED: For information only. No action required.

5.2

March 16, 2009

To: Board Members
From: Sharon McClain, Superintendent
Subject: Report: Del Mar Schools Education Foundation

The 2008/2009 DMSEF President, Matt Zevin, will provide a brief report on DMSEF activities during the past months.

FISCAL IMPACT: None.

RECOMMENDED: For information only. No action required.

5.3

March 16, 2009

To: Board Members
From: Sharon McClain, Superintendent
Subject: Monthly Staff Development, Travel & Conference Update

This routine agenda item provides a monthly update of Staff Development and Travel Conference Requests. The spreadsheet indicates the employee who has requested to attend professional training out of the District, the activity or conference title, the estimated expenditure and the funding source for the activity.

An updated report is included in all monthly board packets.

FISCAL IMPACT: None.

RECOMMENDED: For information only. No action required.

DEL MAR UNION SCHOOL DISTRICT
Conference/Travel Request Report, March 25, 2009

NAME	SITE	ACTIVITY TITLE/DESCRIPTION	DATE	COST (EST.) w/ SUB EXP.	FUNDING SOURCE
Sharon McClain	DO	Urban Superintendents Association of America Summer Academy	July 15-19, 2009	\$300.00	General Fund, Superintendent
Sheila Weinberg	DO	LRP's National Institute on Legal Issues of Educating Individuals with Disabilities	April 26-29, 2009	\$0.00	N/A
Cathy Birks	DO	Excel - Intermediate and Advance	March 11 & 18, 2009	\$159.98	General Fund, Business
Katie Shanahan	DO	SSC Budget Workshop	03/06/09	\$145.00	General Fund, Curriculum
Sherry Forte	DO	CSBA Training for Executive Assistants	05/05/09	\$125.00	General Fund, Superintendent
*Dena Whittington	DO	Workshop: "Minimize Pain-Reducing Budgets Strategically"	02/27/09	\$205.00	General Fund, Business
**Sharon McClain	DO	Workshop: "Minimize Pain-Reducing Budgets Strategically"	02/27/09	\$205.00	General Fund, Business
Dena Whittington	DO	The New State Budget	03/06/09	\$125.00	General Fund, Business
Dena Whittington	DO	CASBO Annual Conference	April 6-10, 2009	\$760.00	General Fund, Business
Marian J. Gorgas	Torrey Hills	California Speech Hearing Association Convention	March 5-8, 209	\$525.00	Special Ed
Charlene Komosinski	Child Care	Kids Included Together National Conference	03/18/09	\$135.00	Child Care Fund
Syd Williams	Child Care	Kids Included Together National Conference	03/18/09	\$150.00	Child Care Fund
Charley Jacob	Child Care	Kids Included Together National Conference	03/18/09	\$150.00	Child Care Fund
Janan Taovil	Child Care	Kids Included Together National Conference	03/18/09	\$150.00	Child Care Fund
Gaylord Leeper	Child Care	Kids Included Together National Conference	03/18/09	\$150.00	Child Care Fund
Lillian Rutledge	Ocean Air	Media Services Professional Development	03/13/09	\$130.00	General Fund, Staff Development
Susy Kao	DO	Excel - Beginning and Intermediate	March 4 & 11, 2009	\$159.98	Child Nutrition
Kelli Hillerud	Ocean Air	San Diego Language Disorders and Literacy Conference	02/19/09	\$200.00	Special Ed
Linda Tucker	Del Mar Heights	Professional Growth Day for Library Media Educators	03/13/09	\$30.00	General Fund, Staff Development
Cindy Johnson	DO	Excel-Beginning, Intermediate and Advanced	March 4, 11 & 18, 2009	\$199.99	General Fund, Curriculum
Shirley Bales	DO	Excel-Beginning, Intermediate and Advanced	March 4, 11 & 18, 2009	\$199.99	General Fund, Curriculum

* Cathy Birks attended in lieu of Dena Whittington

** Bill Porter attended in lieu of Sharon McClain

March 17, 2009

To: Board Members
From: Sharon McClain, Superintendent
Subject: Report: PTA

Debbie Negulescu, Del Mar Heights PTA President, will provide a brief report on the activities of the Del Mar Heights PTA.

FISCAL IMPACT: None.

RECOMMENDED: For information only. No action required.

5.5

March 13, 2009

To: Board Members

From: Janet Bernard, Assistant Superintendent, Curriculum and Instruction

Through: Sharon McClain, Superintendent

Subject: Report, 2008 Fifth Grade Physical Fitness Test Results

Each spring the California Department of Education (CDE) requires students at Grades 5, 7, and 9 to participate in the state designated Physical Fitness Test (PFT). Using an assessment tool called the Fitnessgram, the PFT is administered locally and then sent to the state where it is reviewed and scored. The student data is then released to school districts and the public as part of a statewide report.

The Fitnessgram was created in 1982 by The Cooper Institute to provide an easy way for physical education teachers to report to parents on student fitness levels. Students are assessed in several areas of health-related fitness: cardiovascular fitness, muscle strength, muscular endurance, flexibility, and body composition. The scores on the assessment are evaluated against objective criterion-based standards, called Healthy Fitness Zones, that indicate the level of fitness necessary for good health. The Healthy Fitness Zones (HFZs) are all research-based fitness levels.

A score in the HFZ represents the level of fitness thought to provide some protection from the potential health risks that result from a lack of fitness in a particular area. The beginning of the HFZ represents a minimum level of fitness necessary to have acceptable health. Subsequently, all students should strive to achieve a score that places them well inside the HFZ.

The HFZ standards reflect reasonable levels of fitness that can be attained by most children that participate regularly in various types of physical activity. It is not uncommon for children to achieve the HFZ for some dimensions of fitness but not for others. Generally students have areas that they consistently excel in more than others. The research also indicates that HFZ scores differ for boys and girls, and by age.

Attachment A explains the tests included in the Fitnessgram. Attachment B is a two-year comparison of DMUSD fifth grade performance on the PFT.

FISCAL IMPACT: • General Fund Unrestricted Revenues (\$400) paid for all testing costs associated with the physical fitness testing in the spring of 2008.

RECOMMENDED: For information only. No action required.

7.1



FITNESSGRAM® Tests

Six Recommended Tests Are Bolded

AEROBIC CAPACITY

- 1) **PACER** (Progressive Aerobic Cardiovascular Endurance Run) Set to music, a paced, 20-meter shuttle run increasing in intensity as time progresses

Or:

- One-Mile Run Students run (or walk if needed) one mile as fast as they can
- Walk Test Students walk one mile as fast as they can (for ages 13 or above since the test has only been validated for this age group)



BODY COMPOSITION

- 2) **Skin Fold Test** Measuring percent body fat by testing the tricep and calf areas

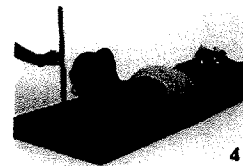
Or:

- Body Mass Index Calculated from height and weight



MUSCULAR STRENGTH AND ENDURANCE

- 3) **Curl Up** Measuring abdominal strength and endurance, students lie down with knees bent and feet unanchored. Set to a specified pace, students complete as many repetitions as possible to a maximum of 75



- 4) **Trunk Lift** Measuring trunk extensor strength, students lie face down and slowly raise their upper body long enough for the tester to measure the distance between the floor and the student's chin

- 5) **Push-Up** Measuring upper body strength and endurance, students lower body to a 90-degree elbow angle and push up. Set to a specified pace, students complete as many repetitions as possible

Or:

- Modified Pull-Up (proper equipment required) With hands on a low bar, legs straight and feet touching the ground, students pull up as many repetitions as possible
- Flexed Arm Hang Students hang their chin above a bar as long as possible



FLEXIBILITY

- 6) **Back-Saver Sit and Reach** Testing one leg at a time, students sit with one knee bent and one leg straight against a box and reach forward

Or:

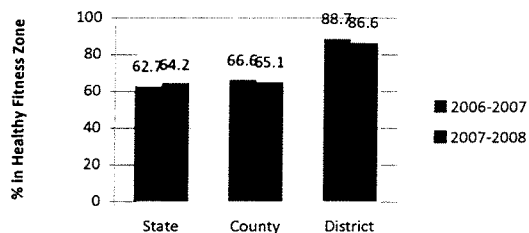
- Shoulder Stretch With one arm over the shoulder and one arm tucked under behind the back, students try to touch their fingers and then alternate arms



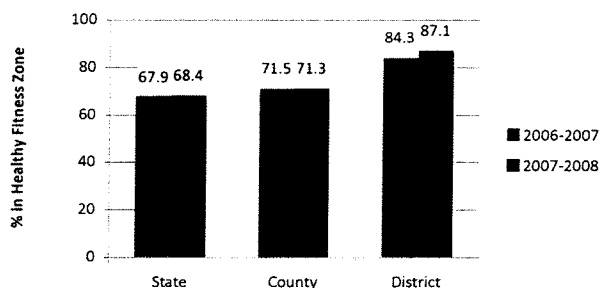
ATTACHMENT A

**Del Mar Union School District
California Physical Fitness Test
Grade 5
Two Year Comparison**

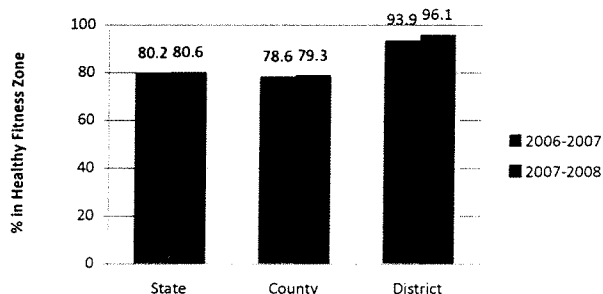
Aerobic Capacity



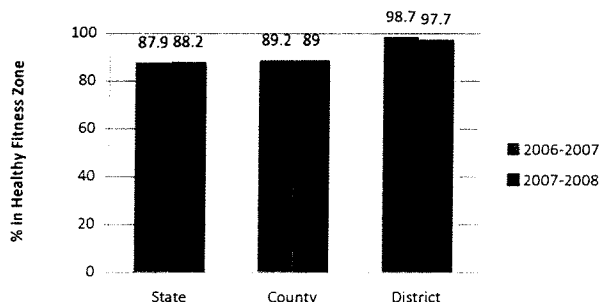
Body Composition



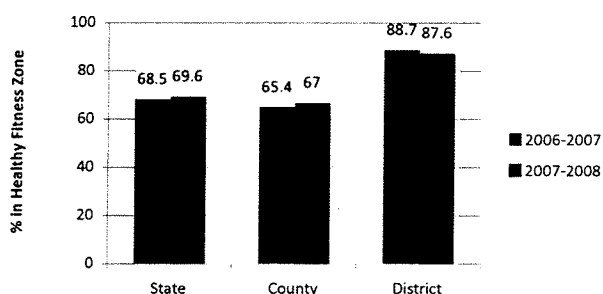
Abdominal Strength



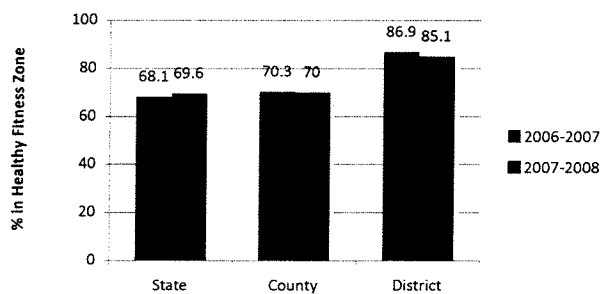
Trunk Extensor Strength



Upper Body Strength



Flexibility



March 17, 2009

To: Board Members

From: Janet Bernard, Assistant Superintendent, Curriculum and Instruction

Through: Sharon McClain, Superintendent

Subject: Report on District Staff Development Days
January 26 and 27, 2009

On January 26 and 27, 2009, DMUSD conducted two days of staff workshops and meetings. Although participation was optional, approximately 76% of staff, including both certificated and classified employees, attended the site workshops on January 26. Participation on January 27 also included certificated and classified staff with approximately 74% in attendance.

The format for the two staff development days changed this year to better support the professional learning communities model. The first day was site-based and addressed the goals within each site's school plan, as well as other site initiatives. Principals collaborated with site teacher leaders to develop a focused agenda for the day. Topics included:

- instructional differentiation in mathematics
- guided reading and writing strategies
- strategies for teaching handwriting
- technology as an instructional tool
- school climate
- six traits writing
- foundations in mathematical concepts and relationships with an emphasis on number sense (Singapore Math)
- best instructional practices for improving academic success (Quantum Learning)
- evaluating classroom assessments
- grade level articulation, horizontally and vertically

On day two, staff had the opportunity to participate in job-alike workshops and meetings as follows: Classroom Teachers, K-3; Classroom Teachers 3-6; Extended Studies Teachers; Special Education Teachers, including Pre-school Teachers; Library Specialists; Instructional Aides for English Language Development; Special Education Aides; Site Office Staff; and the After School Program staff. Classroom teachers also participated in districtwide grade level meetings to discuss and collaborate on specific grade level issues and share best practices. These meetings were held at different sites and facilitated by identified grade level teams.

The administration would like to thank the principals, site teacher leaders, and the teachers on the District Language Arts Advisory Committee for their efforts in helping to plan and facilitate these two days. A special thank you to Assistant Principal Ryan Stanley, who did an outstanding job of facilitating the reading assessment inservice for primary teachers on January 27.

Finally, it is important to thank our classified staff, including all the administrative assistants and plant managers for their assistance and support in preparation for these staff development days.

The schedule for the two days is attached.

FISCAL IMPACT: The District expects to receive a state block grant in the amount of \$141,790 to support the 2008-09 expenditures for District staff development. The expected amount of the grant as stated on the regular Board Meeting Agenda in February was \$156,846. The amount of \$141,790 is the current anticipated amount. (This is a block grant reduction of \$26,806 from the 07-08 school year.)

Restricted block grant income:	\$141,790
Total expenditures:	197,158
Shortfall:	55,368

Relative to the new flexibility guidelines for categorical programs, staff believes the shortfall amount can be covered by other restricted categorical funding. The shortfall amount of \$55,238 was included on the spreadsheet as part of the state budget update presented to the Board at the March 11, 2009, Special Meeting.

RECOMMENDED: For information only. No action required.

Del Mar Union School District

Art Teachers

**January 27, 2009
8:00 a.m. - 3:00 p.m.
Del Mar Hills School**

Host : Nicole Nelson, Art Teacher, Del Mar Hills

Location: Art Room

Sandra Dodd, Art Consultant and former DMUSD teacher, will provide a one-day training on clay and ceramic projects. Teachers will learn how to use different ceramic glazes, how to use and fire a kiln, and general ways of finishing student artwork.

Del Mar Union School District

Classroom Teachers

K-3

Tuesday, January 27

8:00 a.m. I've DRA'd . . . Now What?

Location: Sage Canyon MUR

Facilitator: Ryan Stanley, Assistant Principal
Sage Canyon School

Workshop Description: So you know Cole is a Level 4. Kate is a Level 18. Payton is a Level 28. Now the real work begins. Beyond simply recording a score and a level, or simply choosing another leveled reader, this session will help you better use the information gained from the DRA2 to help your students become better readers. You will come away with new ideas and strategies about how to more effectively select books, group students, and, most importantly, identify the cutting edge of your child's learning so you can prompt more powerfully during guided reading lessons.

10:15 **BREAK**
(Participants remain at Sage Canyon)

10:30 Planning Next Steps for Effective Instruction

Facilitators: District Language Arts Advisory Team

Workshop Description: In this session, you will have the opportunity to analyze and plan the next steps for instructing your own students as well as share instructional strategies and best practices with your grade level peers.

In order to make this session as powerful and applicable as possible, we are asking that all teachers, including kindergarten, bring at least one student's DRA running record that is puzzling you. In addition, please bring your District Reading Binder.

11:30 LUNCH and TRAVEL

1:00 Districtwide Grade Level PLC Meetings

K – Del Mar Heights

1 – Ashley Falls

2 – Ocean Air

3 – Torrey Hills

3:00 END

Del Mar Union School District

Classroom Teachers

3-6

Tuesday, January 27

8:00 a.m. Using the QRI-4 Effectively

Location: Sycamore Ridge MUR

Facilitator: Reading Consultant

Workshop Description: Learn how to administer the Qualitative Reading Inventory more effectively. You will come away with new ideas and strategies for structuring and organizing your reading program to help every learner become a better reader.

10:15 **BREAK**
(Participants remain at Sycamore Ridge)

10:30 Planning Next Steps for Effective Instruction

Facilitators: District Language Arts Advisory Team

Workshop Description: In this session, you will have the opportunity to analyze and plan specific next steps for instructing your own students as well as share instructional strategies and best practices with your grade level peers.

In order to make this session as powerful and applicable as possible, please bring at least one student's QRI-4 assessment that is puzzling you. In addition, please bring your District Reading Binder.

11:30 **LUNCH and TRAVEL**

1:00 Districtwide Grade Level PLC Meetings

3 – Torrey Hills

4 – Sage Canyon

5 – Sycamore

6 – Carmel Del Mar

3:00 END

Del Mar Union School District

Instructional Aides for English Language Development

**January 27, 2009
8:00 a.m. - 3:00 p.m.
Del Mar Heights School**

Location: Library

8:00 Welcome, Introductions, ELD Program Information

8:30 Inservice on Avenues Program

10:15 Break

10:30 Inservice continues

11:30 Lunch

1:00 Overview: English in a Flash program

1:30 Sharing of Best Instructional Practices

3:00 End

Del Mar Union School District

Health Techs and Office Assistants

January 26, 2009

8:00 - 4:00 p.m.

Sycamore Ridge School

Site Health Techs and Office Assistants will be provided comprehensive training on the use of the Genesis computer program by consultants from Edupoint.

Note: Attendees will be compensated appropriately for hours worked beyond their regular work day.

Del Mar Union School District

Library Specialists

January 27, 2009

8:00 - 11:30 a.m.

Carmel Del Mar School

Host : Michelle Meckel, Library Specialist, Carmel Del Mar

8:00 Review of Library Computer Programs

10:00 Break

10:15 Sharing of Lesson Plans*

11:30 End

**Please bring one successful lesson plan to share with your team.*

Del Mar Union School District

Music Teachers

**January 27, 2009
8:00 a.m. - 3:00 p.m.
Ocean Air School**

Host : Jodi Neilson, Music Teacher, Ocean Air

Location: Room 201

8:00 Technology as an Instructional Tool

10:15 Break

10:30 Technology (con't);
Sharing of Lesson Plans for Kindergarten

11:30 Lunch

1:00 Development of District Music Library

3:00 End

Del Mar Union School District

Physical Education Teachers

January 27, 2009

8:00 a.m. - 3:00 p.m.

Del Mar Heights School

Host: Ian Phillip, Physical Education Teacher, Del Mar Heights

8:00-9:30 Administrative sharing - data comparisons for personal best days, Physical fitness testing data, Junior Olympics paperwork, funding discussion.

9:30-11:30 Curriculum sharing - Outside practice and collaboration to team-teach each other successful games and activities. Attempt to create new activities out of tried and true best practices. Junior Olympics simulation (teacher contest)

11:30-12:30 Lunch

12:30-1:30 New equipment tutorials, website research.

1:30-2:30 Review Health text materials, plan for spring and summer conferences.

Del Mar Union School District

Science Teachers

**January 27, 2009
8:00 a.m. - 3:00 p.m.
Carmel Del Mar School**

Host : Linda Dugger, Science Teacher, Carmel Del Mar

Location: Science Lab

Science Teachers will meet in their PLC Team to discuss:

1. Districtwide implementation of the new science program adoption
2. Next step recommendations for science program staff development
3. Sharing of effective instructional strategies
4. Additional topics as determined by the Team

**Please bring one successful standards-based science lesson to share with your team.*

Del Mar Union School District

**Special Education Staff Development
Tuesday, January 27, 2009**

Teacher/Certificated Staff Training

Location: Del Mar Hills MUR

8:00 – 11:30 **The Three R's**
Gail Nugent, MSW

This workshop will explore building **Respectful** relationships, managing the **Resolution** of conflict and understanding the value of **Recognition** in our work with parents and each other. Topics will include techniques for effective communication, techniques for negotiating good agreements and resolving conflict and managing difficult personalities.

11:30 – 1:00 Lunch

1:00 – 3:00 Special Education Professional Learning Community

Instructional Aide Training

Location: Del Mar Heights MUR

8:00 – 11:30 Loving What You Do: A training for paraprofessionals to get beyond just surviving the school day and focus on positive outcomes (for students with Autism and other developmental disabilities)

Lori Lillo and Jennifer Mays, Autism Specialists,
Resources for Students with Autism, San Diego Unified

School District

Topics will include: understanding autism, useful classroom strategies, teaching tips, preventing problem behavior before it starts, what to do when problem behavior occurs, the FAST method for behavior management, and how to put it all together.

11:30 – 1:00 Lunch

1:00 – 3:00 Sensory Integration: What Is It? How To Implement
Sensory Plans

Kerry Boesch, M.Ed., OTR/L; Stephanie Drummond, OTD,
OR/L, and Lora Toland, OTR/L

Attendees will learn the basics of sensory integration, sensory processing difficulties, and ideas to implement in the classroom. They will also learn how to implement sensory activity plans.

Del Mar Union School District

Technology Teachers

**January 27, 2009
8:00 a.m. - 3:00 p.m.
Del Mar Hills Academy**

Location: Technology Office

8:00 Pod Casting, Wiki's, Web Publishing

11:30 Lunch

1:00 Video Conferencing Solutions @ Cisco

3:00 End

March 17, 2009

To: Board Members

From: Charlene Komosinski, Director of After School Programs

Through: Sharon McClain, Superintendent

Subject: Summer Programs

This summer the following programs will take place on the campuses of various Del Mar Union School District school sites. Please refer to the attached schedule for dates and times.

Summer Camp – Del Mar Hills Academy

June 15-August 21

A full day summer camp program for students first through sixth grade. The anticipated enrollment is 400 children.

Preschool Summer Camp – Del Mar Shores

June 15-August 21

Preschool summer camp for students aged 2-5 years. The anticipated enrollment is 45 children.

Children's Creative Workshops – Torrey Hills

July 6-31

One month of workshops devoted primarily to the fine arts. Offered to students pre-k through seventh grade. The anticipated enrollment is 500 children.

Extended School Year – Sycamore Ridge

June 29-July 24

This program is established to help meet the special education student's goals and objectives as stipulated in their Individualized Education Program (IEP), and where ESY service is agreed upon in the IEP. The anticipated enrollment is 90 children.

STAR Program - Sycamore Ridge

June 15-August 14

This program is dedicated to supporting children diagnosed with Autism Spectrum Disorder. The anticipated enrollment is 15 children.

Young Writers Camp – Sycamore Ridge

June 22-July 3

Cal State University San Marcos in partnership with DMUSD offers a writing workshop for students grades two through eight. The anticipated enrollment is 150 children.

FISCAL IMPACT: Presentation of this report is for information only and does not affect revenues, expenses, or projected ending fund balance in the 2008-2009 Budget.

RECOMMENDED: For information only. No action required.

**DEL MAR UNION SCHOOL DISTRICT
2009 SUMMER FACILITIES SCHEDULE**

Final

DATE	DEL MAR HILLS	SYCAMORE RIDGE	TORREY HILLS	DEL MAR SHORES
JUNE 15-19	Child Care Camp 7:30am-6pm	STAR Program 3-6:30pm (Monday & Wednesday)		Preschool Camp 8am-4pm
JUNE 22-26	Child Care Camp 7:30am-6pm	STAR Program 3-6:30pm (Monday & Wednesday) Young Writers' Camp 8:30-11:30am		Preschool Camp 8am-4pm
JUNE 29-JULY 3	Child Care Camp 7:30am-6pm	Extended School Year 8am-12pm Young Writers' Camp 8:30-11:30am STAR Program 3-6:30pm (Monday & Wednesday)		Preschool Camp 8am-4pm
JULY 6-10	Child Care Camp 7:30am-6pm	Extended School Year 8am-12pm STAR Program 3-6:30pm (Monday & Wednesday)	Children's Creative Workshop 8:30am-12pm	Preschool Camp 8am-4pm
JULY 13-17	Child Care Camp 7:30am-6pm	Extended School Year 8am-12pm STAR Program 3-6:30pm (Monday & Wednesday)	Children's Creative Workshop 9am-12pm	Preschool Camp 8am-4pm
JULY 20-24	Child Care Camp 7:30am-6pm	Extended School Year 8am-12pm STAR Program 3-6:30pm (Monday & Wednesday)	Children's Creative Workshop 9am-12pm	Preschool Camp 8am-4pm
JULY 27-31	Child Care Camp 7:30am-6pm	STAR Program 3-6:30pm (Monday & Wednesday)	Children's Creative Workshop 9am-12pm	Preschool Camp 8am-4pm
AUGUST 3-7	Child Care Camp 7:30am-6pm	STAR Program 3-6:30pm (Monday & Wednesday)		Preschool Camp 8am-4pm
AUGUST 10-14	Child Care Camp 7:30am-6pm	STAR Program 3-6:30pm (Monday & Wednesday)		Preschool Camp 8am-4pm
AUGUST 17-21	Child Care Camp 7:30am-6pm			Preschool Camp 8am-4pm

March 25, 2009

To: Board Members

From: Sheila Weinberg, Director of Pupil Services

Through: Sharon McClain, Superintendent

Subject: Discussion/Board Approval, Revision of Administrative Regulation 5116: School Attendance Boundaries; Board Policy and Administrative Regulations 5116.1: Intradistrict Open Enrollment

Staff has worked with counsel, Dean Adams, with the law firm, Fagan, Friedman, Fulfroost, to present to the Board revisions to the following Board Policy (BP) and Administrative Regulations (AR):

AR 5116: School Attendance Boundaries (Appendix B)
BP 5116.1: Intradistrict Open Enrollment (Appendix C)
AR 5116.1: Intradistrict Open Enrollment (Appendix D)

To assist in the review of the above referenced policies, BP 5116: School Attendance Boundaries (Appendix A) is enclosed, although no revisions were made to this policy.

Revisions made to AR 5116, BP 5116.1 and AR 5116.1 are noted in **bold strikeouts** for deletions and **bold italics** for revisions and additions to previously approved Board policy.

The primary purpose for these revisions is to clarify the process used for requesting and being granted an intradistrict transfer request and to align Board Policies with Administrative Regulations.

Below is a summary of the major revisions made to each policy:

AR 5116: Changes made to specific dates, e.g. June 20, 2008, to periods of time, e.g. "on or before the last day of the current school year." This change will eliminate the necessity of changing Board policies on an annual basis solely for the purpose of changing a specific date.

BP 5116.1 Change made to specific dates, e.g. August 13, 2008, to periods of time, e.g. "on or before 14 calendar days prior to the first day of the next school year." In addition to eliminating the necessity of annually

revising the Board Policy to ensure dates are current, this specific Board Policy was revised to clearly delineate the enrollment priorities for attendance outside of a student's attendance area.

AR 5116.1 Changes made regarding parent notification of intradistrict transfer requests. The previous AR stipulated that space would be reserved at each grade level at each site for residents of the school boundary until the Friday before the first day of the school year. The recommended change in language to this AR would allow parents/guardians who completed an intradistrict transfer request to be notified of the final status of that request 13 days prior to the beginning of the school year.

The random lottery process used if intradistrict transfer requests exceed available space was also revised. The previous AR required that, as circumstances warranted, a random lottery be held in June and a second lottery, if needed, in August. The revised AR stipulates only one lottery be held, no earlier than 13 calendar days, and no later than 10 calendar days, prior to the first day of school. The random lottery would only be used if intradistrict transfer requests exceeded available space.

A new provision was written for the granting of intradistrict transfers for the first three weeks after the commencement of the school year at the discretion of the District and acceptance of the parent/guardian, in order to fill classroom vacancies.

The Intradistrict Transfer Request Form (Appendix E) was also revised to provide parents with more detailed information about the Intradistrict Transfer process.

FISCAL IMPACT: None

RECOMMENDED: The Superintendent recommends approval of the Revisions to Board Policies and Administrative Regulations 5116 and 5116.1

DEL MAR UNION SCHOOL DISTRICT
STUDENTS

BOARD POLICY 5116: SCHOOL ATTENDANCE BOUNDARIES

The Governing Board shall regularly review school attendance boundaries, taking into account school capacities and enrollment data, geographic features, student safety and transportation, racial and ethnic balance, educational programs such as magnet schools, and community input.

The Superintendent or designee may place some students in a school outside of their attendance area in order to alleviate overcrowding.

Students residing in a community facilities district shall have priority, to the extent provided by law, for attendance at schools financed in whole or in part by the community facilities district.

Legal Reference:

EDUCATION CODE

35160 Authority of Governing Boards

35160.1 Broad authority of school districts

35160.5 District policies; rules and regulations

35291 Rules

35350 Transportation of students

35351 Assignment of students to schools

GOVERNMENT CODE

53312.7 Establishment of community facilities district; goals and policies

ATTORNEY GENERAL OPINIONS

29 Ops. Atty. Gen. 63

COURT DECISIONS

Crawford v. Board of Education (1976) 17 Cal.3d 280

Jackson v. Pasadena City School District (1963) 59 Cal. 2nd 876, 879

DEL MAR UNION SCHOOL DISTRICT
STUDENTS

ADMINISTRATIVE REGULATION 5116: SCHOOL ATTENDANCE BOUNDARIES

Priorities for School Placement at Schools that Exceed Enrollment Capacity:

Currently enrolled students residing within the attendance area of a school shall continue enrollment at the school, provided the student's Pupil Placement form is received at the school office ~~by March 28, 2008~~ ***within 15 calendar days from the date the form is distributed to parents.*** When the enrollment demand for a school exceeds the Board-approved enrollment capacity, students will be enrolled according to the priorities outlined below. If the number of students in each priority category exceeds the number of spaces available, enrollment will be determined by lot. Each time space becomes available, a new random, unbiased lottery will be held.

Priority 1:

Students who are in their 3rd year of continuous enrollment and/or have siblings already in attendance at the school site where the student is enrolling and who have registered ~~by June 20, 2008~~ ***on or before the last day of the current school year.***

Priority 2:

Students enrolling ~~between March 12, 2008 and June 20, 2008~~ ***on or before the last day of the current school year*** at their assigned school of residence.

Priority 3:

Students enrolling between ~~July 7, 2008 and August 12, 2008~~ ***the day after the last day of the current school year, but on or before 14 calendar days before the first day of the next school year,*** at their assigned school of residence.

Priority 4:

Students from other attendance areas within the Del Mar Union School District on a space available basis and with an approved Intradistrict transfer.

Priority 5:

Students from outside the attendance areas of the Del Mar Union School District on a space available basis and with an approved Interdistrict transfer.

All Del Mar Union School District schools shall follow the above priorities in the event that enrollment demand exceeds Board approved enrollment capacity.

Board Policy/Admin. Reg. 5116 Approved by the Board of Trustees: March 23, 2005; Revisions Approved by the Board of Trustees: March 28, 2006; Further Revisions Presented and Approved by the Board of Trustees: May 24, 2006; Approved with Revisions by Board of Trustees, March 21, 2007. Approved with Revisions by the Board of Trustees, February 27, 2008. Presented to the Board of Trustees with Revisions: March 25, 2009

DEL MAR UNION SCHOOL DISTRICT
STUDENTS

BOARD POLICY 5116.1: INTRADISTRICT OPEN ENROLLMENT

Students who reside within the district are assigned to district schools based on residence in school attendance areas; however, parents or legal guardians of students may request enrollment at other district schools through an Intradistrict Transfer Request, subject to the provisions of this Policy and its administrative regulations.

Each year the Superintendent or designee shall determine the number of vacant positions at each school that are available for intradistrict student transfers. The Superintendent or designee shall establish a random, unbiased selection process for the admission of students from outside a school's attendance area, except that intradistrict transfers shall first be granted based on priorities established by the Governing Board and consistent with state law.

No student currently residing within a school's attendance area ~~at the start of the school year, commencing August 13, 2008, when the school sites conclude enrollment, and enrolled at that school on or before 14 calendar days prior to the first day of the next school year~~ shall be displaced by another student based on an intradistrict transfer. ~~The Superintendent or designee shall determine the duration of an intradistrict transfer.~~ If the Superintendent or designee determines that an intradistrict transfer should be cancelled for any reason, including, but not limited to, the displacement of a resident student that could result from the intradistrict transfer, the Superintendent or designee may cancel the intradistrict transfer. At all times, the Board retains the authority to determine the capacity of each school in the district, the attendance boundaries of each school in the district, and the appropriate racial and ethnic balances among district schools, as authorized by applicable law.

The Superintendent or designee shall inform parents/guardians when certain schools or grade levels within a school are currently, or are likely to be, at capacity and therefore unable to accommodate any new students.

Enrollment Priorities

Priority for attendance outside a student's attendance area shall be given as follows:

~~1. Beginning in the 2003/2004 school year, if while on school grounds a student becomes a victim of a violent criminal offense, as defined by the State Board of Education, or attends a school designated by the California Department of Education as persistently dangerous, he/she shall be provided an option to transfer to another district school or charter school.~~

~~2. The Superintendent or designee may approve a student's transfer to a district school that is at capacity and otherwise closed to transfers upon finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student. To grant priority under these circumstances (Education Code 35160.5), the Superintendent or designee must have received either:~~

- ~~a. A written statement from a representative of an appropriate state or local agency, including, but not limited to, a law enforcement official or social worker, or a properly licensed or registered professional, including, but not limited to, a psychiatrist, psychologist or marriage and family therapist.~~
- ~~b. A court order, including a temporary restraining order and injunction.~~

First Priority: Special Circumstances

The District may approve intradistrict transfer requests under the following special circumstances:

A. Special Circumstance: District

The district may approve an intradistrict transfer request upon finding that a harmful or dangerous special circumstance warrants the approval of the request.

B. Special Circumstance: Outside Agency

The Superintendent or designee may also approve an intradistrict transfer request to a district school that is at capacity and otherwise closed to transfers upon finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student. To grant priority under this subparagraph, the Superintendent or designee must have received either:

- a. A written statement from a representative of an appropriate state or local agency, including, but not necessarily limited to, a law enforcement official or social worker, or properly licensed or registered professionals, including, but not necessarily limited to, a psychiatrist, psychologist or marriage and family therapist.*
- b. A court order, including a temporary restraining order and injunction, issued by a judge.*

Second Priority: Siblings

3. Priority may be given to students continuing in their 3rd year and/or siblings of students already in attendance in that school.

Third Priority: Parents Employed at School Site

4. Priority may be given to students whose parent or guardian is assigned to that school as their primary place of employment.

5. For all other applications for enrollment outside a school's attendance area, the Superintendent or designee shall use a random, unbiased selection process to determine who shall be admitted whenever a school receives admission requests that are in excess of the school's capacity. **(Education Code 35160.5)**

Enrollment decisions shall not be based on a student's academic or athletic performance, except that existing entrance criteria for specialized schools or programs may be used, provided that the criteria are uniformly applied to all applicants. Academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students. **(Education Code 35160.5)**

6. No student currently residing within a school's attendance area ~~at the start of the school year, commencing August 13, 2008 when the school sites conclude enrollment, and enrolled at that school on or before 14 calendar days prior to the first day of the next school year~~ shall be displaced by another student transferring from outside the attendance area. **(Education Code 35160.5)**

Legal Reference:**EDUCATION CODE***35160.5 District policies; rules and regulations**35291 Rules**35351 Assignment of students to particular schools**48980 Notice at beginning of term***UNITED STATES CODE, TITLE 20***6316 Transfers from program improvement schools**7912 Transfers from persistently dangerous schools***CODE OF FEDERAL REGULATIONS, TITLE 34***200.36 Dissemination of information**200.37 Notice of program improvement status, option to transfer**200.39 Program improvement, transfer option**200.42 Corrective action, transfer option**200.43 Restructuring, transfer option**200.44 Public school choice, program improvement schools**200.48 Transportation funding for public school choice***COURT DECISIONS***Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275***ATTORNEY GENERAL OPINIONS***85 Ops. Cal. Atty. Gen. 95 (2002)***Management Resources:****U.S. DEPARTMENT OF EDUCATION GUIDANCE***Public School Choice, December 4, 2002**Unsafe School Choice Option, July 23, 2002***WEB SITES***CSBA: <http://www.csba.org>**CDE: <http://www.cde.ca.gov>**U.S. Department of Education: <http://www.ed.gov>*

**DEL MAR UNION SCHOOL DISTRICT
STUDENTS**

**ADMINISTRATIVE REGULATION TO BOARD POLICY 5116.1:
INTRADISTRICT OPEN ENROLLMENT**

Selection Procedures

1. Prior to the start of the new school year, the Superintendent or designee will identify those schools, which may have space available for additional students during the upcoming school year. The Superintendent or designee will determine, in his or her sole discretion, the number of seats that are available at each school for intradistrict transfers, taking into consideration factors such as existing building capacity, anticipated growth at the school, staffing needs, curriculum, safety and so forth. ~~Five percent of the space available at each grade level at each school shall be reserved for residents of the school boundary until the Friday before the first day of the school year.~~ A list of these schools and open enrollment applications (Intradistrict transfer requests) will be available at all school offices.
2. Students who submit intradistrict transfer requests to the district at least 14 calendar days prior to the first day of school shall be considered for admission to their preferred school that school year, subject to space availability and the restrictions set forth in BP 5116.1 and these regulations.
3. Intradistrict transfers will be approved in accordance with the ~~following priorities and in order of the following three priorities:~~

~~a. First priority for intradistrict enrollment will be given to siblings of children already attending the preferred school. If the number of students in this category exceeds the number of positions available, enrollment will be determined by lot.~~

~~b. Second priority for intradistrict enrollment will be given to students whose parent or guardian is assigned to that school as their primary place of employment. If the number of students in this category exceeds the number of positions available, enrollment will be determined by lot.~~

First Priority: First priority for intradistrict enrollment will be given to students based upon the existence of special circumstances as determined by either the

00118.001/116968.1

Board Policy/Admin. Reg. 5116.1 (was BP 5117.1 Approved by the Board of Trustees June 8, 1994- Replaced by BP 5010 Approved/Revised by the Board of Trustees March 13, 1996, April 9, 1997, May 2, 1999, May 10, 2000, April 25, 2001, April 15 and 24, 2002, April 30, 2003, March 30, 2004) Approved by the Board of Trustees: March 23, 2005; Revisions Approved by the Board of Trustees: March 28, 2006; Approved with Revisions by the Board of Trustees: March 21, 2007; Approved with Revisions by the Board of Trustees, February 27, 2008; Presented to the Board of Trustees with Revisions: March 25, 2009

district or outside agencies. The district may approve intradistrict transfers upon finding that a harmful or dangerous special circumstance warrants approval of the request. A student that becomes the victim of a violent criminal offense while on school grounds may be given any order of priority for intradistrict enrollment. Within a reasonable amount of time, not to exceed 10 school days after the violent criminal offense, the student's parents/guardians shall be offered an option to transfer their child to an eligible school identified by the Superintendent or designee. The Superintendent or designee shall consider the student's needs and parent/guardian preferences in making the school assignment. If the parents/guardians choose to transfer their child, the transfer shall be completed as soon as practicable.

The district may approve intradistrict transfers upon an outside agency's finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student. To grant priority under this subparagraph, the Superintendent or designee must have received either:

- i. A written statement from a representative of an appropriate state or local agency, including, but not necessarily limited to, a law enforcement official or social worker, or a properly licensed or registered professionals, including, but not necessarily limited to, a psychiatrist, psychologist or marriage and family therapist.*
- ii. A court order, including a temporary restraining order and injunction, issued by a judge.*

Second Priority: Second priority for intradistrict enrollment will be given to students continuing in their 3rd year and/or siblings of children already attending the preferred school. If the number of students in this category exceeds the number of positions available, enrollment within this priority will be determined by lot.

Third Priority: Third priority for intradistrict enrollment will be given to students whose parent or guardian is assigned to that school as their primary place of employment. If the number of students in this category exceeds the number of positions available, enrollment within this priority will be determined by lot.

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~~4. A student may be given any order of priority for intradistrict enrollment, at the sole discretion of the Superintendent or designee, because of unusual, unique and compelling circumstances. A determination may be based upon at least one of the following:~~

~~a. A written statement from a representative of an appropriate state or local agency, including, but not limited to, a law enforcement official, social worker, or properly licensed or registered professional psychiatrist, psychologist, marriage, family and child counselor, or other professional;~~
~~or~~

~~b. A court order, including a temporary restraining order and injunction. Upon making such a finding, the Superintendent or designee may approve the student's transfer to a district school that is at capacity and otherwise closed to transfers.~~

4. If applications exceed available space, enrollment in a preferred school will be determined in accordance with the above-noted priorities. If spaces remain following enrollment in accordance with those priorities, remaining spaces will be filled by students selected in a random lottery ~~on June 23, 2008 no earlier than 13 calendar days, and no later than 10 calendar days, prior to the first day of school~~ from the eligible applicant pool within each priority that have submitted all required documentation on or before ~~June 19, 2008. 14 calendar days prior to the first day of school.~~ During this selection process, all eligible applicants will be randomly drawn. Those applicants drawn first for which space is available will be enrolled in the requested program. The remaining applicants drawn for which space is not available will be placed on a lottery list in the order in which they were drawn. ~~If the district receives additional intradistrict transfer requests between June 20, 2008 and August 12, 2008, a second random lottery shall be held on August 13, 2008. During this second random lottery, all eligible applicants will be selected and added to the lottery list established at the June 23, 2008 random lottery, but after those students placed on the lottery list on June 23, 2008. Whenever new spaces become available, the District will select the students to enroll in those additional spaces based upon their position on the randomly established lottery list. Those applicants drawn first for which space is available will be enrolled in the requested program. The remaining applicants drawn for which space is not available will be placed on a lottery list in the order in which they were drawn. If new spaces become available, the District may approve additional intradistrict transfer requests in the order in which the requests were drawn by the random lot.~~

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5. Prior to the first day of the new school year, the Superintendent or designee will inform ~~applicants~~ parents/guardians by U.S. mail~~/~~, electronic ~~mail~~-means, *such as the District's web site or email, or phone* as to whether their applications have been approved, or denied. If the application is denied, the reasons for denial will be stated. *Notice provided pursuant to this paragraph shall be deemed received by the parent.*
6. ~~Applicants~~ Parents/guardians who receive approval must confirm their enrollment no later than ~~5-business~~ *6 calendar* days prior to the first day of the new school year or forfeit their space. *In the event a space is forfeited, the district may offer it to another student.*
7. *At times, student enrollment and/or staffing may fluctuate at or after the beginning of the school year resulting in classrooms that may be under capacity. In the event these fluctuations result in vacancies, the district may, but is not required to, fill these vacancies with intradistrict transfer students. Notwithstanding anything to the contrary in this Administrative Regulation, the district may fill these vacancies with intradistrict transfer students within three calendar weeks of the first day of the school year. The district will attempt to notify parents/guardians, by any means it deems reasonable, that their child may be placed at another school site through an intradistrict transfer. Parents/guardians notified of such vacancies must notify the district of their acceptance or rejection the intradistrict transfer no later than twenty-four hours following the district's attempt to notify the parents/guardians of the vacancy. If a parent does not respond to the district's notification, the district shall deem the intradistrict transfer option rejected and may offer it to parents/guardians of another student. In the event intradistrict transfer requests exceed the spaces that become available at or after the start of the school year, if it has not done so already, the district shall determine those intradistrict transfer requests that may be granted by a random, unbiased selection process.*
8. Admission to a particular school shall not be influenced by a student's academic or athletic performance except insofar as academic standards are required for admission to specialized schools or programs such as programs for gifted and talented students. Such standards shall be uniformly applied to all students.
9. Approved intradistrict transfers shall be effective for one school year. Students wishing to continue attending their school of choice on an intradistrict transfer ~~shall indicate this desire on the subsequent school year Pupil Placement Form and submit that form to the district on or before March 28, 2008. must~~

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submit a new intradistrict transfer request no later than 14 calendar days prior to the first day of the next school year. ~~These students will be permitted to remain at their school of choice in the subsequent school year. [Note: However, t~~ The Superintendent or designee may cancel the intradistrict transfer for any reason, including but not limited to, the displacement of a resident student that could result from the intradistrict transfer ~~per, Board Policy/Administrative Regulation 5116.]~~

10. Students who are unable to enroll in their schools of residence due to enrollment caps may be involuntarily placed at another district school where space is available. In addition, such students shall be entitled to request an intradistrict transfer to other district schools where space is available. Such students will have the opportunity to attend their schools of residence, when space becomes available.

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Board Policy/Admin. Reg. 5116.1 (was BP 5117.1 Approved by the Board of Trustees June 8, 1994· Replaced by BP 5010 Approved/Revised by the Board of Trustees March 13,1996, April 9, 1997, May 2, 1999, May 10, 2000, April 25, 2001, April 15 and 24, 2002, April 30, 2003, March 30, 2004) Approved by the Board of Trustees: March 23, 2005; Revisions Approved by the Board of Trustees: March 28, 2006; Approved with Revisions by the Board of Trustees: March 21,2007; Approved with Revisions by the Board of Trustees, February 27,2008; Presented to the Board of Trustees with Revisions: March 25, 2009

Residents of School

No student currently residing within a school's attendance area ~~at the start of the next school year, commencing August 13, 2008 when the school sites conclude enrollment, and enrolled at that school on or before 14 calendar days prior to the first day of the next school year~~ shall be displaced by another student based on a new intradistrict transfer. Those students who have been involuntarily placed at a district school other than their school of residence shall be deemed residents of that school until they are able to be placed at their ~~assigned~~ school of residence.

Notifications

Notifications shall be sent to parents/guardians at the beginning of each school year annually describing all current statutory attendance options and local attendance options available in the district, including:

1. All options for meeting residency requirements for school attendance.
2. Program options offered within local attendance areas.
3. A description of any special program options available on both an interdistrict and intradistrict basis.
4. A description of the procedure for application for alternative attendance areas or programs and the appeals process available, if any, when a change of attendance is denied.
5. A district application form for requesting a change of attendance.
6. The explanation of attendance options under California law as provided by the California Department of Education.

Special Considerations

In addition to the policies/regulation specified above, the following guidelines will assist school staff in the implementation of BP / AR 5116.1 regarding initial placement and enrollment:

~~The 40 students involuntarily transferred from Ashley Falls School as the result of the April 15, 2002 boundary revisions shall remain guaranteed of their 2002/2003 placement for themselves and their siblings during the 2004/2005 school year (and for each subsequent year through their 6th grade year). [DOES THIS LANGUAGE APPLY TO ANY STUDENTS? NOTE THAT PARAGRAPH 2 SHOULD BE REVISED IF THIS LANGUAGE IS REMOVED.]~~

00118.001/116968.1

Board Policy/Admin. Reg. 5116.1 (was BP 5117.1 Approved by the Board of Trustees June 8, 1994- Replaced by BP 5010 Approved/Revised by the Board of Trustees March 13, 1996, April 9, 1997, May 2, 1999, May 10, 2000, April 25, 2001, April 15 and 24, 2002, April 30, 2003, March 30, 2004) Approved by the Board of Trustees: March 23, 2005; Revisions Approved by the Board of Trustees: March 28, 2006; Approved with Revisions by the Board of Trustees: March 21, 2007; Approved with Revisions by the Board of Trustees, February 27, 2008; Presented to the Board of Trustees with Revisions: March 25, 2009

1. Students who have relocated within the boundaries of the district, and out of the attendance area of their current school of attendance will be transferred to their assigned school of attendance within ten school days of notification of the relocation unless the following conditions exist:
 - a. The student is currently attending Del Mar Hills or Del Mar Heights Schools on an approved-Intradistrict transfer request.
 - b. The student relocates after March 1st.
 - c. The student is granted an intradistrict transfer.

If a student satisfies the conditions stated in paragraphs ~~2. 1.a.~~, ~~2. 1.b.~~, or ~~2. 1.c.~~ above, that student may continue to attend their current school of attendance.

2. When a student moves out of the district during the school year, the Del Mar Union School District will allow the student a maximum of ten school days from the date the school is notified of the move to transition to his/her new school. The student is withdrawn from enrollment on the last day of attendance in the district. If the student returns and again becomes a resident of the district any time within the same school year or subsequent years, the student may enroll and placement occurs according to the priority procedures of any new student enrollment.
3. In the event that a school is not able to place a student at their site during the school year due to lack of space available, school staff will follow specified procedures outlined in *BP/AR 5116.1*.

Schools with Special Programs

In order to allow students from all schools access to a special, Board approved program offered at only one school in the District, the following transfer procedure shall be used:

1. The Superintendent will determine the number of spaces at each grade level in the specific school.
2. If the number of requests exceeds the number of spaces allotted for the special program, a random unbiased lottery shall be held.
3. Once granted a transfer to attend a special program at a particular school, the student will be allowed to remain at the school through 6th grade unless the Superintendent or designee determines that the transfer should be cancelled for any reason.

00118.001/116968.1

Board Policy/Admin. Reg. 5116.1 (was BP 5117.1 Approved by the Board of Trustees June 8, 1994; Replaced by BP 5010 Approved/Revised by the Board of Trustees March 13, 1996, April 9, 1997, May 2, 1999, May 10, 2000, April 25, 2001, April 15 and 24, 2002, April 30, 2003, March 30, 2004) Approved by the Board of Trustees: March 23, 2005; Revisions Approved by the Board of Trustees: March 28, 2006; Approved with Revisions by the Board of Trustees: March 21, 2007; Approved with Revisions by the Board of Trustees, February 27, 2008; Presented to the Board of Trustees with Revisions: March 25, 2009

4. Should a student, attending this special program on an approved transfer, choose to return to the neighborhood school, the student would be re-enrolled at the neighborhood school as long as space is available.
5. Younger siblings of students attending the special Board approved program shall have priority consideration for the special program before the acceptance of new applications.
6. Siblings of students attending a special Board approved program may apply for an intradistrict transfer following BP 5116.1~~4~~ AR 5116.1.

In the event that a school is not able to place a student at their site during the school year due to lack of space available, school staff will follow specified procedures outlined in *BP/AR 5116.1*.

00118.001/116968.1

Board Policy/Admin. Reg. 5116.1 (was BP 5117.1 Approved by the Board of Trustees June 8, 1994; Replaced by BP 5010 Approved/Revised by the Board of Trustees March 13, 1996, April 9, 1997, May 2, 1999, May 10, 2000, April 25, 2001, April 15 and 24, 2002, April 30, 2003, March 30, 2004) Approved by the Board of Trustees: March 23, 2005; Revisions Approved by the Board of Trustees: March 28, 2006; Approved with Revisions by the Board of Trustees: March 21, 2007; Approved with Revisions by the Board of Trustees, February 27, 2008; Presented to the Board of Trustees with Revisions: March 25, 2009

DEL MAR UNION SCHOOL DISTRICT

APPLICATION FOR INTRADISTRICT TRANSFER

48

For Grade: _____ For School Year: _____

Pupil Name _____ Gender: M F
Last First Middle Initial

Date of Birth _____ Social Security _____

Home Language _____ Special Education Services? Yes No

School of Residence _____

School of Desired Attendance - First Choice: _____

Second Choice: _____ Third Choice: _____

School Now Attending or Last Attended _____

Reason for Request _____

Parent/Guardian _____ Date _____
(Print Name)

Address _____ City and Zip _____

Home Phone _____ Business or Cell Phone _____

Parent Signature _____

By signing and submitting this form, you acknowledge and understand the following: (1) the District must comply with several requirements and prohibitions imposed by the Education Code concerning the granting of intradistrict transfer request, including, but not limited to, a prohibition against intradistrict transfer students displacing resident students; (2) intradistrict transfers may be granted for up to, but not more than, one full school year; (3) a child's attendance at a particular school during the prior school year does not guarantee that an intradistrict transfer for subsequent school years will be granted; (4) intradistrict transfer requests must be submitted no earlier than 90 days before the last day of the current school year and no later than 14 days prior to the first day of school in the next school year for each school year in which parents seek an intradistrict transfer; and (5) the Superintendent or designee may cancel or deny an intradistrict transfer request for any reason, including the displacement of a resident student that may result from the intradistrict transfer.

The Governing Board retains the rights to determine the capacity of each school in the District, the attendance boundaries of each school in the District, and the appropriate racial and ethnic balances as applicable by law. Please refer to Board Policy 5116 and 5116.1: Intradistrict Open Enrollment Policy. Please refer to Board Policy 5116, 5116.1, and 5116.1: Intradistrict Open Enrollment Policy.

Please return this form to your child's current school of attendance. Date Received: _____

☐ Approve ☐ Deny Date: _____ Director of Pupil Services: _____

March 20, 2009

To: Board Members

From: Sharon McClain, Superintendent

Subject: Discussion/Board Approval, District Advisory Committee
"7/11 Committee"

The Board of Trustees has been considering where to locate the District Office administrative staff, Maintenance and Operations staff, warehouse storage, and vehicles when the District must vacate its current site. Reports have been made to the Board about the following possible solutions:

1. Build on School Site 9. Result: The site currently belongs to Pardee and will not be improved for building for several years.
2. Purchase, lease, or build upon a commercial site or excess land owned by San Diego County or Pardee. Result: The District is working with real estate brokers Mr. Mark Kagan and Mr. Chuck Wasker to consider properties to purchase that would house a District Office or land on which to build a District Office. A preliminary report by Mr. Kagan and Mr. Wasker was made at the last Board meeting during Closed Session.

The purpose of this Board Agenda item is to recommend the appointment of a 7/11 District Advisory Committee as required by Education Code 17388 to provide a third alternative in the search for a District Office location to the Board. The purpose of the 7/11 DAC would be to secure community involvement and to assist in making the best possible judgment regarding every situation involving property or space for the District Office. The 7/11 DAC will meet to review pertinent information about the possible use of a school site within the District to house District Office administrative staff and Maintenance and Operations staff, warehouse, and vehicles.

FISCAL IMPACT: Revenue: N/A
Expenditure: N/A
Fund Balance: N/A

RECOMMENDED: The Superintendent recommends the appointment of a 7/11 District Advisory Committee

8.3

School Closure or Realignment: Formation of a 7/11 District Advisory Committee

Del Mar Union School District

Who Should Be Involved in Developing a Plan?

- Governing Board
- District Administration
- Employee Groups
- Teachers and Other Staff
- Parents and Other Community Members
- School District's Legal Counsel
- Consultants to Assist in Development of Pertinent Data and Information

What are the Elements of a Successful Plan?

- Development of a highly competent planning team
- Accurate enrollment and cost data projections
- Use of a master timetable for evaluation and implementation tasks plus frequent progress reports
- Acceptance by community and staff leadership for change
- Adequate consideration of current financial and political factors
- Willingness of Board and Administration to be flexible
- Unanimous support by the Board of Trustees for a planning process.

Enrollment and Demographic Analysis

- Demographic Analyses based on:
 - Birthrate
 - Housing increases
 - Historical data about changes in enrollment
- Data Sources:
 - District Long Range Enrollment Projections
 - CBEDS
 - District Student Records
 - City and County General Plans (Tentative Maps, Future Development)
 - County Birth Data

Why Look At Closing Small Schools?

- To Protect Educational Programs
- To Keep Salaries Competitive
- To Reduce Costs
- To Improve Financial Stability
 - Reduce Administrative Costs
 - Reduce Overhead and Maintenance Costs
- To Improve Program Offerings
 - Extended Studies Curriculum
 - Other Site Offerings

- *The Responsibility of the Board of Trustees is to provide the best possible educational program.*

7/11 District Advisory Committee

- Education Code 17388 requires the Board to appoint a 7/11 District Advisory Committee to secure community involvement and to assist in making the best possible judgment regarding every situation involving property or space.

7/11 District Advisory Committee

- The Board, in conjunction with the Superintendent invites people to participate on the 7/11 District Advisory Committee, gives the Committee its charge, and provides administrative support.
- The Board establishes the parameters of the 7/11 District Advisory Committee.
- The Board directs the 7/11 District Advisory Committee to address itself to the District's issues and discuss school closure if necessary.
- The Board establishes timelines for progress reports.

7/11 District Advisory Committee, cont'd

- The Board receives and reviews 7/11 District Advisory Committee recommendations.
- The Board makes the final decision regarding school closure/consolidation.

Who is on the Advisory Committee?

- In accordance with Education Code Section 17389, the 7/11 District Advisory Committee shall consist of not less than 7 nor more than 11 members, and shall be representative of each of the following:
 - The ethnic, age group, and socioeconomic composition of the district.
 - The business community, such as store owners, managers, or supervisors.
 - Landowners or renters, with a preference to be given to representatives of neighborhood associations
 - Teachers

Who is on the Advisory Committee? Cont'd

- Administrators
- Parents of students
- Persons with expertise in environmental impact, legal contracts, building codes, and land use planning, including, but not limited to knowledge of the zoning and other land use restrictions of the cities or cities and counties in which surplus space and real property is located.

What is the Role of the 7/11 District Advisory Committee?

- In accordance with Education Code 17390, the 7/11 District Advisory Committee shall do all of the following:
 - Review the projected school enrollment and other data as provided by the District to determine the amount of surplus space and real property.
 - Establish a priority list of use of surplus space and real property that will be acceptable to the community

What is the Role of the 7/11 District Advisory Committee? Cont'd

- Cause to have circulated throughout the attendance area a priority list of surplus space and real property and provide for hearings of community input to the Committee on acceptable uses of space and real property, including the sale or lease of surplus real property for child care development purposes pursuant to Section 17458.
- Make a final determination of limits of tolerance of use of space and real property
- Forward to the District Governing Board a report recommending uses of surplus space and real property.

Other Assignments of the Committee

- Review the capacity and the condition of the various school buildings by visiting the school sites
- Examine the effect of the size of a school's enrollment upon per pupil operational costs
- Consider the influence of a school's enrollment upon its education program offerings
- Consider the needs of special education students residing in the District
- Establish criteria for closing any school
- Evaluate each facility on the basis of criteria developed
- Recommend which schools should be closed

Criteria for Decision

- Age of school facility
- Condition of school facility
 - Is it relatively new?
 - Has it been recently modernized?
 - Is it slated for modernization?
- Operational cost based on enrollment
- Students needing special support will be assured of services.
- Special Education programs can be developed or duplicated
- Enrollment has declined at proposed closure site

Who Should Conduct 7/11 District Advisory Committee Meetings?

The 7/11 District Advisory Committee should receive guidance and data from District administration and the Board of Trustees. Leadership options are:

- Outside consultant as leader
- Central office administrator as leader
- Board appointed leader
- 7/11 District Advisory Committee member leader

Must 7/11 District Advisory Committee Meetings Be Open to the Public?

- 7/11 District Advisory Committee meetings are subject to the Ralph M. Brown Act. Government Code Section 54952.3 defines legislative bodies, such as advisory committees, as subject to the Brown Act. These meetings must, therefore, be open to the public.

Recommended Meetings and Hearings

- March 25, 2009: Board directs Superintendent to form a 7/11 District Advisory Committee on possible school closure.
- Special Board Meeting (TBD April 2009):
 - The Board establishes the parameters of the 7/11 District Advisory Committee.
 - The Board directs the 7/11 District Advisory Committee to address itself to the District's issues and discuss school closure if necessary.
 - The Board establishes timelines for progress reports.

Recommended Meetings and Hearings, Cont'd

- May 2009 – 1st 7/11 DAC Meeting
- June 2009 - 2nd 7/11 DAC Meeting
- June 24, 2009 Report of Progress to Board
- September 2009 – 3rd 7/11 DAC Meeting
- October 2009 – 4th 7/11 DAC Meeting
- November 28, 2009 Report of Progress to Board
- January 2010 – 5th 7/11 DAC Meeting
- January 20, 2010 7/11 DAC Presents
Recommendations to Board, Vote by Board

March 18, 2009

To: Board Members

From: Charlene Komosinski, Director of After School Programs

Through: Sharon McClain, Superintendent

Subject: Approval, Increase in 2009-2010 Child Care Fees

The Del Mar Union School District has provided child care since 1990. Currently there are 945 children enrolled in the After School Program and 61 enrolled in the Employee Child Care Program. The District offers child care at all eight school sites. The Employee Child Care/Preschool Program is located at Del Mar Shores School.

Board Policy 4020 requires that the District's various after school/child care programs do not encroach on the District's General Fund and also allows the funds from the different child care programs to be co-mingled. The revenues and expenses for the school age and employee child care programs are recorded in the Enterprise Fund. Also included in the Enterprise Fund are the After School Enrichment program and the Children's Creative Workshops program.

The last time school age or employee child care rates were increased was in the 2006-2007 school year. In the past two years the ending fund balance in the Enterprise Fund has increased by \$279,759 in 2006-2007 and \$233,198 in 2007-2008.

The Enterprise Fund is projected to end with \$1,432 deficit spending in the current year. This amount will be covered by the reserves in the Enterprise Fund.

In 2009-2010, the existing staffing cost will increase by \$45,355 in school age and \$9,616 in employee child care. The remaining expenses will increase by \$8,031.

The following rate increases are being recommended for the 2009-2010 school year:

Tuition rates for School Age Child Care increase by 5% which will result in an increase to the Enterprise Fund Ending Balance of \$38,370

Tuition rates for Employee Child Care/Preschool increase by 10% which will result in the Enterprise Fund Ending Balance of \$1,357.

FISCAL IMPACT: Revenue: Increase in revenue of \$100,948 for School Age Childcare and \$40,039 for Employee Childcare to the Enterprise Fund

 Expenditure: Estimates are used at this time. Please see assumptions.

 Fund Balance: The current projected ending fund balance for the enterprise fund is \$1,278,180. These funds have been accumulated to construct a child care facility at Ocean Air. An increase of \$38,370 for the School Age Childcare and \$1,357 for the Employee Childcare.

RECOMMENDED: The Superintendent recommends approval of the District's 2009/2010 child care tuition rate to be a 5% increase to School Age Childcare and 10% increase to Employee Childcare.

DEL MAR UNION SCHOOL DISTRICT
Rate Comparisons

62

Preschool Rates per Hour

	Employee <u>Full Day</u>	Community <u>Full Day</u>	Community <u>Half Day</u>
DMUSD	\$ 4.97	\$ 6.93	\$ 6.31
Solana Beach	\$ 6.00	\$ 6.67	\$ 10.67

School Age Rates per Hour

DMUSD	\$ 4.15
Solana Beach	\$ 4.31

DEL MAR UNION SCHOOL DISTRICT
FUND 63-00 - CHILD CARE SERVICES
2009-2010 Projected Budget

63

Existing Rate Structure

Revenues

Revenue per enrollment	School Days	12:30-2:30	2:30-6:00	12:30-6:00	Estimated Revenue
Child Care Fee		\$ 8.30	\$ 14.55	\$ 22.85	
Monday	32	130	381	112	\$ 293,816
Tuesday	37	136	391	105	\$ 341,033
Wednesday	38	233	early release	447	\$ 461,618
Thursday	38	147	361	105	\$ 337,132
Friday	35	137	330	95	\$ 283,827
Subtotal					\$ 1,717,426
Conference Week					\$ 25,033
Optional Days					\$ 31,500
Registration					\$ 46,250
Other Revenues					\$ 38,000
Summer Camp					\$ 245,000
Total Revenue for School Age					\$ 2,103,209

Expenditures

Salaries (Certificated and Classified)	\$ 1,550,137
Benefits (Certificated and Classified)	\$ 309,431
Books and Supplies	\$ 186,027
Services and Other Operating	\$ 120,192
Total Expenditures for School Age	\$ 2,165,787

Net Increase(Decrease) \$ (62,578)

Salaries were increased by 2.5% to account for step and column.
All supply accounts were increased by 2.3% to account for the CPI index.

**DEL MAR UNION SCHOOL DISTRICT
FUND 63-00 - CHILD CARE SERVICES
2009-2010 Projected Budget**

64

5% Increase to Rates

Revenues

Revenue per enrollment	School Days	12:30-2:30	2:30-6:00	12:30-6:00	Estimated Revenue
Child Care Fee		\$ 8.72	\$ 15.28	\$ 23.99	
Monday	32	130	381	112	\$ 308,507
Tuesday	37	136	391	105	\$ 358,084
Wednesday	38	233	early release	447	\$ 484,699
Thursday	38	147	361	105	\$ 353,989
Friday	35	137	330	95	\$ 298,019
Subtotal					\$ 1,803,298
Conference Week					\$ 26,285
Optional Days					\$ 33,075
Registration					\$ 46,250
Other Revenues					\$ 38,000
Summer Camp					\$ 257,250
Total Revenue for School Age					\$ 2,204,157

Expenditures

Salaries (Certificated and Classified)	\$ 1,550,137
Benefits (Certificated and Classified)	\$ 309,431
Books and Supplies	\$ 186,027
Services and Other Operating	\$ 120,192
Total Expenditures for School Age	\$ 2,165,787

Net Increase(Decrease) \$ 38,370

Salaries were increased by 2.5% to account for step and column.
All supply accounts were increased by 2.3% to account for the CPI index.

**DEL MAR UNION SCHOOL DISTRICT
FUND 63-00 - CHILD CARE SERVICES
2009-2010 Projected Budget**

65

10% Increase to Rates

Revenues

Revenue per enrollment	School Days	12:30-2:30	2:30-6:00	12:30-6:00	Estimated Revenue
Child Care Fee		\$ 9.13	\$ 16.01	\$ 25.14	
Monday	32	130	381	112	\$ 323,198
Tuesday	37	136	391	105	\$ 375,136
Wednesday	38	233	early release	447	\$ 507,780
Thursday	38	147	361	105	\$ 370,845
Friday	35	137	330	95	\$ 312,210
Subtotal					\$ 1,889,169
Conference Week					\$ 27,536
Optional Days					\$ 34,650
Registration					\$ 46,250
Other Revenues					\$ 38,000
Summer Camp					\$ 269,500
Total Revenue for School Age					\$ 2,305,105

Expenditures

Salaries (Certificated and Classified)	\$ 1,550,137
Benefits (Certificated and Classified)	\$ 309,431
Books and Supplies	\$ 186,027
Services and Other Operating	\$ 120,192
Total Expenditures for School Age	\$ 2,165,787

Net Increase(Decrease) \$ 139,318

Salaries were increased by 2.5% to account for step and column.
All supply accounts were increased by 2.3% to account for the CPI index.

**DEL MAR UNION SCHOOL DISTRICT
FUND 63-00 - CHILD CARE SERVICES
2009-2010 Projected Budget**

66

15% Increase to Rates

Revenues

Revenue per enrollment	School Days	12:30-2:30	2:30-6:00	12:30-6:00	Estimated Revenue
Child Care Fee		\$ 9.55	\$ 16.73	\$ 26.28	
Monday	32	130	381	112	\$ 337,888
Tuesday	37	136	391	105	\$ 392,188
Wednesday	38	233	early release	447	\$ 530,861
Thursday	38	147	361	105	\$ 387,702
Friday	35	137	330	95	\$ 326,401
Subtotal					\$ 1,975,040
Conference Week					\$ 28,788
Optional Days					\$ 36,225
Registration					\$ 46,250
Other Revenues					\$ 38,000
Summer Camp					\$ 281,750
Total Revenue for School Age					\$ 2,406,053

Expenditures

Salaries (Certificated and Classified)	\$ 1,550,137
Benefits (Certificated and Classified)	\$ 309,431
Books and Supplies	\$ 186,027
Services and Other Operating	\$ 120,192
Total Expenditures for School Age	\$ 2,165,787

Net Increase(Decrease) \$ 240,266

Salaries were increased by 2.5% to account for step and column.
All supply accounts were increased by 2.3% to account for the CPI index.

Existing Rate Structure

Rates	Employee Infant	Employee Preschool	Community Full Day	Community Half Day
Two days a week	\$ 386.00	\$ 369.00	\$ 468.00	\$ 343.00
Three days a week	\$ 578.50	\$ 553.00	\$ 701.50	\$ 514.00
Fours days a week	\$ 771.00	\$ 737.00	\$ 936.00	\$ 686.00
Five days a week	\$ 964.00	\$ 921.50	\$ 1,169.00	\$ 857.00

Enrollment	Employee Infant	Employee Preschool	Community Full Day	Community Half Day
Two days a week	3	7	3	11
Three days a week	5	5	3	5
Fours days a week	3	0	0	2
Five days a week	5	5	4	0
	16	17	10	18

Revenues	Employee Infant	Employee Preschool	Community Full Day	Community Half Day	Monthly Revenue	Annual Revenue (10 Month)
Two days a week	\$ 1,158	\$ 2,583	\$ 1,404	\$ 3,773	\$ 8,918	\$ 89,180
Three days a week	\$ 2,893	\$ 2,765	\$ 2,105	\$ 2,570	\$ 10,332	\$ 103,320
Fours days a week	\$ 2,313	\$ -	\$ -	\$ 1,372	\$ 3,685	\$ 36,850
Five days a week	\$ 4,820	\$ 4,608	\$ 4,676	\$ -	\$ 14,104	\$ 141,035
	\$ 11,184	\$ 9,956	\$ 8,185	\$ 7,715	\$ 37,039	

Subtotal Employee Childcare	\$ 370,385
Registration	\$ 6,000
Summer Camp	\$ 30,000

Total Revenue for Employee Child Care \$ 406,385

Expenditures	Salaries (Certificated and Classified)	\$ 330,679
	Benefits (Certificated and Classified)	\$ 63,584
	Books and Supplies	\$ 12,310
	Services and Other Operating	\$ 38,494

Total Expenditures for Employee Child Care \$ 445,067

Net Increase(Decrease) \$ (38,682)

Salaries were increased by 2.5% to account for step and column.
 All supply accounts were increased by 2.3% to account for the CPI index.

5% Increase to Rates

Rates	Employee Infant	Employee Preschool	Community Full Day	Community Half Day
Two days a week	\$ 405.30	\$ 387.45	\$ 491.40	\$ 360.15
Three days a week	\$ 607.43	\$ 580.65	\$ 736.58	\$ 539.70
Fours days a week	\$ 809.55	\$ 773.85	\$ 982.80	\$ 720.30
Five days a week	\$ 1,012.20	\$ 967.58	\$ 1,227.45	\$ 899.85

Enrollment	Employee Infant	Employee Preschool	Community Full Day	Community Half Day
Two days a week	3	7	3	11
Three days a week	5	5	3	5
Fours days a week	3	0	0	2
Five days a week	5	5	4	0
	16	17	10	18

Revenues	Employee Infant	Employee Preschool	Community Full Day	Community Half Day	Monthly Revenue	Annual Revenue (10 Month)
Two days a week	\$ 1,216	\$ 2,712	\$ 1,474	\$ 3,962	\$ 9,364	\$ 93,639
Three days a week	\$ 3,037	\$ 2,903	\$ 2,210	\$ 2,699	\$ 10,849	\$ 108,486
Fours days a week	\$ 2,429	\$ -	\$ -	\$ 1,441	\$ 3,869	\$ 38,693
Five days a week	\$ 5,061	\$ 4,838	\$ 4,910	\$ -	\$ 14,809	\$ 148,087
	\$ 11,743	\$ 10,453	\$ 8,594	\$ 8,101	\$ 38,890	

Subtotal Employee Childcare	\$ 388,904
Registration	\$ 6,000
Summer Camp	\$ 31,500

Total Revenue for Employee Child Care \$ 426,404

Expenditures	Salaries (Certificated and Classified)	\$ 330,679
	Benefits (Certificated and Classified)	\$ 63,584
	Books and Supplies	\$ 12,310
	Services and Other Operating	\$ 38,494

Total Expenditures for Employee Child Care \$ 445,067

Net Increase(Decrease) \$ (18,663)

Salaries were increased by 2.5% to account for step and column.
All supply accounts were increased by 2.3% to account for the CPI index.

10% Increase to Rates

Rates	Employee Infant	Employee Preschool	Community Full Day	Community Half Day
Two days a week	\$ 424.60	\$ 405.90	\$ 514.80	\$ 377.30
Three days a week	\$ 636.35	\$ 608.30	\$ 771.65	\$ 565.40
Fours days a week	\$ 848.10	\$ 810.70	\$ 1,029.60	\$ 754.60
Five days a week	\$ 1,060.40	\$ 1,013.65	\$ 1,285.90	\$ 942.70

Enrollment	Employee Infant	Employee Preschool	Community Full Day	Community Half Day
Two days a week	3	7	3	11
Three days a week	5	5	3	5
Fours days a week	3	0	0	2
Five days a week	5	5	4	0
	16	17	10	18

Revenues	Employee Infant	Employee Preschool	Community Full Day	Community Half Day	Monthly Revenue	Annual Revenue (10 Month)
Two days a week	\$ 1,274	\$ 2,841	\$ 1,544	\$ 4,150	\$ 9,810	\$ 98,098
Three days a week	\$ 3,182	\$ 3,042	\$ 2,315	\$ 2,827	\$ 11,365	\$ 113,652
Fours days a week	\$ 2,544	\$ -	\$ -	\$ 1,509	\$ 4,054	\$ 40,535
Five days a week	\$ 5,302	\$ 5,068	\$ 5,144	\$ -	\$ 15,514	\$ 155,139
	\$ 12,302	\$ 10,951	\$ 9,003	\$ 8,487	\$ 40,742	

Subtotal Employee Childcare	\$ 407,424
Registration	\$ 6,000
Summer Camp	\$ 33,000

Total Revenue for Employee Child Care \$ 446,424

Expenditures	Salaries (Certificated and Classified)	\$ 330,679
	Benefits (Certificated and Classified)	\$ 63,584
	Books and Supplies	\$ 12,310
	Services and Other Operating	\$ 38,494

Total Expenditures for Employee Child Care \$ 445,067

Net Increase(Decrease) \$ 1,357

Salaries were increased by 2.5% to account for step and column.
All supply accounts were increased by 2.3% to account for the CPI index.

15% Increase to Rates

Rates	Employee Infant	Employee Preschool	Community Full Day	Community Half Day
Two days a week	\$ 443.90	\$ 424.35	\$ 538.20	\$ 394.45
Three days a week	\$ 665.28	\$ 635.95	\$ 806.73	\$ 591.10
Fours days a week	\$ 886.65	\$ 847.55	\$ 1,076.40	\$ 788.90
Five days a week	\$ 1,108.60	\$ 1,059.73	\$ 1,344.35	\$ 985.55

Enrollment	Employee Infant	Employee Preschool	Community Full Day	Community Half Day
Two days a week	3	7	3	11
Three days a week	5	5	3	5
Fours days a week	3	0	0	2
Five days a week	5	5	4	0
	16	17	10	18

Revenues	Employee Infant	Employee Preschool	Community Full Day	Community Half Day	Monthly Revenue	Annual Revenue (10 Month)
Two days a week	\$ 1,332	\$ 2,970	\$ 1,615	\$ 4,339	\$ 10,256	\$ 102,557
Three days a week	\$ 3,326	\$ 3,180	\$ 2,420	\$ 2,956	\$ 11,882	\$ 118,818
Fours days a week	\$ 2,660	\$ -	\$ -	\$ 1,578	\$ 4,238	\$ 42,378
Five days a week	\$ 5,543	\$ 5,299	\$ 5,377	\$ -	\$ 16,219	\$ 162,190
	\$ 12,861	\$ 11,449	\$ 9,412	\$ 8,872	\$ 42,594	

Subtotal Employee Childcare	\$ 425,943
Registration	\$ 6,000
Summer Camp	\$ 34,500

Total Revenue for Employee Child Care \$ 466,443

Expenditures	Salaries (Certificated and Classified)	\$ 330,679
	Benefits (Certificated and Classified)	\$ 63,584
	Books and Supplies	\$ 12,310
	Services and Other Operating	\$ 38,494

Total Expenditures for Employee Child Care \$ 445,067

Net Increase(Decrease) \$ 21,376

Salaries were increased by 2.5% to account for step and column.
All supply accounts were increased by 2.3% to account for the CPI index.

March 13, 2009

To: Board Members

From: Sharon McClain, Superintendent

Subject: CSBA Training, Masters in Governance

The Masters in Governance program offered by the California School Boards Association equips board members and superintendents with the necessary knowledge and skills to support an effective governance structure. Building a strong governance team requires a solid foundation.

The enrollment fee of \$1,500 per person covers registration for the nine modules, which must be completed within two years from the date of enrollment. Program participants who complete the entire program will receive CSBA's Masters in Governance certificate.

Programs Modules:

- Foundations of Effective Governance
- Setting Direction
- Human Resources
- Policy and Judicial Review
- Student Learning and Achievement
- School Finance
- Collective Bargaining
- Community Relations and Advocacy
- Governance Integration

All nine modules are being offered at the San Diego County Office of Education in 2009 and 2010.

FISCAL IMPACT: Revenue: Unrestricted General Fund Revenues
 Expenditure: \$1,500 will be charged against the
 Superintendent Travel/Conference
 budget which has a \$4,000 remaining
 balance. \$4,500 will be charged against
 the Board of Trustee Travel/Conference
 budget which is currently \$3,089 over
 spent.
 Fund Balance: A decrease to the Unrestricted General
 Fund Ending Balance of \$3,089 to be
 offset by donation from Board of Trustee
 of \$1,500.

RECOMMENDED: The Superintendent recommends Board Members and the
 Superintendent attend the Masters in Governance training
 offered by the CSBA.

March 19, 2009

To: Board Members

From: Sherry Forte, Executive Assistant to the Superintendent

Through: Sharon McClain, Superintendent

Subject: Report: DMUSD Blood Drive – January 15, 2009

Working with the San Diego Blood Bank, the District sponsored its 6th Annual Blood Drive at Del Mar Hills Academy on January 15, 2009. The Blood Drive was an overwhelming success. Linda Kay of the San Diego Blood Bank expressed her appreciation in the letter attached.

The District would like to express its appreciation to Del Mar Hills Academy's Administrative Assistant, Linda Mettling, who worked collaboratively with the San Diego Blood Bank to make the Blood Drive a success. The District thanks Del Mar Hills Academy for hosting this event, and the school community for its support of this ongoing event to assist those in need.

The 7th Annual DMUSD Blood Drive is currently scheduled for January 20, 2010.

FISCAL IMPACT: None.

RECOMMENDED: For information only. No action required.

8.6

San Diego



Blood Bank
make a difference *in life.*

January 19, 2009

Sherry Forte
Del Mar Union School District
225 Ninth Street
Del Mar, CA 92014

Dear Sherry:

Thank you for *making a difference in life!*

We appreciate all your effort in coordinating the Del Mar Union School District blood drive at Del Mar Hills Academy on Thursday, January 15, 2009. Your continued commitment to this vital community service is much-appreciated.

A total of 48 people attempted to donate at the blood drive and 44 were able to complete the process.

All types of donations make a blood drive successful and you continue to play a pivotal role in that success. People like you and community drives like Del Mar Hills Academy, ensure that we are able to keep up with San Diego's increasing need for blood.

I look forward to working with you on the next blood drive scheduled for Wednesday, January 20, 2010. Remember, *the difference in life is you!*

Sincerely,

Linda Kay Kornosky
Account Marketing Manager

March 19, 2009

To: Board Members
From: Sharon McClain, Superintendent
Subject: Reminder of Upcoming Events and Schedules

Tuesday, March 31, 2009

CSBA Delegate Assembly ballots to be tallied

Wednesday, April 1, 2009

CSBA Delegate Assembly election results will be posted on CSBA's website (except for run-offs)

Wednesday, April 1, 2009

Board Visitation to Sage Canyon, 12:45 p.m.

Monday, April 2, 2009

Ashley Falls Open House, 6:00 p.m.

Del Mar Heights Open House, 6:00 p.m.

Carmel Del Mar, 6:00 p.m. (Fine Arts Showcase); 6:30 p.m. Open House

Ocean Air Open House, 6:30 p.m.

Torrey Hills Open House, 6:30 p.m.

Friday, April 3, 2009

LAN Meeting, 10:00 a.m. – 12:00 p.m., Solana Beach School District

April 4-7, 2009

NSAB Conference, San Diego Convention Center

April 6-10, 2009

Spring Break. No School. School resumes on Monday, April 13, 2009

Wednesday, April 29, 2009

Regular Board Meeting, 5:45 p.m., Del Mar Hills Academy

Thursday, April 30, 2009

Deadline for run-off ballots for CSBA Delegate Assembly

Friday, May 1, 2009

LAN Meeting, 10:00 a.m. – 12:00 p.m., Solana Beach School District

Friday, May 1, 2009

Masters in Governance: Setting Direction, SDCOE

Monday-Friday, May 4-8, 2009

STAR Testing

Saturday, May 16 – Sunday, May 17

Delegate Assembly meeting in Sacramento

Wednesday, May 20, 2009

Board Visitation to Del Mar Hills Academy, 12:45 p.m.

Thursday, May 21, 2009

Del Mar Hills Academy SMarT Night, 5:30 p.m.

Sage Canyon Open House, 5:30 p.m.

Monday, May 25, 2009

Holiday. Memorial Day

Wednesday, May 27, 2009

Regular Board Meeting, 5:45 p.m., Del Mar Hills Academy

Thursday, May 28, 2009

Sycamore Ridge Open House, 5:00 p.m.

Friday, June 5, 2009

LAN Meeting, 10:00 a.m. – 12:00 p.m., Solana Beach School District

Thursday, June 18, 2009

6th grade promotions

Wednesday, June 24, 2009

Regular Board Meeting, 5:45 p.m., Del Mar Hills Academy

FISCAL IMPACT: None.

RECOMMENDED: For information only. No action required.

March 18, 2009

To: Board Members

From: Rodger Smith, Director of Human Resources & Facilities Planning

Through: Sharon McClain, Superintendent

Subject: Facilities Report for March

New District Office Facilities

The District's appointed real estate consultants continue to contact owners of commercial buildings within the District's boundaries in order to determine which properties may be available for purchase for our new district office facilities. The space allocation information that was developed by Frisco White has been forwarded to the consultants so that their search for an appropriate property can be refined to properties that are likely to be viable candidates for the District's consideration. It is anticipated that a report on available properties that would suit our needs will be made to the Board during the regular meeting of the Board in April.

March 17, 2009

To: Board Members

From: Rodger Smith, Director of Human Resources & Facilities Planning

Through: Sharon McClain, Superintendent

Subject: Discussion/Board Approval, 2009/2010 Site and Grade Level Enrollment Caps

Due to the fact that most district sites are anticipated to have sufficient capacity to accommodate all students who reside within the attendance boundaries for most of the district's sites in the fall of 2009, the need to establish site and grade level caps is proposed to apply on a school wide basis only to Ocean Air and Sage Canyon Schools; a cap on kindergarten enrollment at Del Mar Heights kindergarten for 2009-2010 is also proposed. Enrollment caps at Ocean Air and Sage Canyon Schools will need to be imposed in order to prevent the possibility of exceeding the enrollment capacity for each of these sites; a cap on kindergarten enrollment at Del Mar Heights will provide for a higher degree of predictability for staffing and kindergarten enrollment at both Del Mar Heights and Del Mar Hills.

Proposed Site and Grade Level Caps for Ocean Air

Ocean Air's current enrollment is 640 students; the adjusted capacity for enrollment at Ocean Air is 712. There are currently thirteen students who reside in other attendance areas of the district attending Ocean Air. In order to accommodate as many students as possible who reside in the attendance area for Ocean Air, and, at the same time, insuring that enrollment does not exceed the building's capacity, the following caps are proposed for the 2009/2010 school year:

Gr. K	100		Gr. 4	81
Gr. 1	120		Gr. 5	81
Gr. 2	100		Gr. 6	108
Gr. 3	120		Total	710

The caps proposed above will insure that all students who currently reside in the attendance area for Ocean Air, except for the possibility of some kindergarten students, will be able to attend Ocean Air for the 2009-2010 school year.

Projections by Davis Demographics for future enrollment at Ocean Air appear to be inaccurate. Davis projected enrollment of 553 at Ocean Air for 2008-2009, a projection that is too low by 87 students. For 2009-2010, Davis projected enrollment of 592; district staff anticipates enrollment for next year at Ocean Air in the range of 655 students. Due to the fact that some new housing units are likely to be occupied in Ocean Air's attendance area during the 2009-2010 school year, enrollment at Ocean Air will warrant continuous monitoring. However, the proposed enrollment caps in the table above should serve the school well for at least the near term.

Proposed Site and Grade Level Caps for Sage Canyon

Sage Canyon's current enrollment is 733 students; its current attendance area enrollment is projected by Davis Demographics to increase slightly in 2009-2010 to 738. Sage Canyon's adjusted enrollment capacity is 818. At the present time, Sage Canyon's enrollment includes nineteen students from other attendance areas in the district.

In order to accommodate as many students as possible who reside in the attendance area for Sage Canyon, and, at the same time, insuring that enrollment does not exceed the building's capacity, the following caps are proposed for the 2009/2010 school year:

Gr. K	120		Gr. 4	135
Gr. 1	100		Gr. 5	135
Gr. 2	100		Gr. 6	108
Gr. 3	100		Total	798

The proposed cap of 798 is expected to provide sufficient space for all students who reside in the Sage Canyon attendance area during the 2009-2010 school year.

Davis Demographics expects the enrollment in Sage Canyon's current attendance area to remain relatively stable during the next four years. Davis projects Sage Canyon's enrollment at 759 students in 2010/2011, 749 students in 2011/2012, and 741 students in 2012/2013.

Proposed Grade Level Cap for Kindergarten at Del Mar Heights

In order to provide for greater predictability in both enrollment and staffing for Del Mar Heights and Del Mar Hills, a cap on kindergarten enrollment at Del Mar Heights is proposed. The proposed cap is 60 kindergarten students for Del Mar Heights.

For 2009-2010, Davis Demographics projected 102 kindergarten students for the Heights/Hills attendance area. As of March 17, Del Mar Heights had enrolled 47 kindergarten students for next year and had 10 enrollment forms that had been picked up but not returned. As of the same date, Del Mar Hills had enrolled 22 kindergarten students and had 3 enrollment forms that had been picked up but not returned.

Due to the fact that Del Mar Heights is near the proposed cap of 60 kindergarten students (47 actual enrollments and 10 outstanding enrollment forms) imposing a cap of 60 kindergarten students will provide for the enrollment of any new kindergarten students at Del Mar Hills. By doing so, filling at least two sections of kindergarten at Del Mar Hills for next year is very likely. A total of five sections of kindergarten between the two schools would approximate the Davis projection for this attendance area for 2009-2010.

FISCAL IMPACT: There is no fiscal impact associated with the first reading of site and grade level caps for Ocean Air and Sage Canyon Schools.

RECOMMENDED: Not applicable – this is a first reading.

March 17, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent, Business Services

Through: Sharon McClain, Superintendent

Subject: Board Approval and Acceptance of Donations to the Del Mar Union School District

Items	School Site	Donor
\$100.00 for band	Del Mar Heights	City of Del Mar Foundation
\$1,000.00 for technology	Sycamore Ridge	Fundraising match from BJ's Pizza

FISCAL IMPACT: Revenue: A total of \$1,100.00 has been received by the Del Mar Union School District as donations. The 2008/2009 site fundraising revenue budgets have been increased by \$1,100.00 for school sites as indicated above.

 Expenditure: The 2008/2009 site fundraising expenditure budgets have been increased by \$1,100.00 for school sites as indicated above.

 Fund Balance: No change to the fund balance.

RECOMMENDED: The Superintendent recommends approval and acceptance of donations to the Del Mar Union School District as listed above.

*10.1

March 17, 2009

To: Board Members

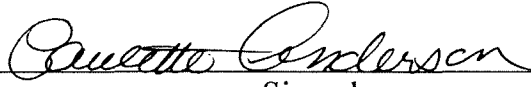
From: Dena Whittington, Assistant Superintendent, Business Services

Through: Sharon McClain, Superintendent

Subject: Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements

It is recommended that the Board of Trustees approves the purchase orders listed in the amount of \$238,362.09. It is also recommended that the Board of Trustees ratifies the commercial warrants listed in the amount of \$373,010.82 and ratifies the revolving cash disbursements listed in the amount of \$3,228.64.

The purchase order amounts and revolving cash disbursements listed have been verified for accuracy and sufficient account balances by the Business Department.


Signed

3/17/09
Date

FISCAL IMPACT: The purchase order amounts listed have been verified by the Business Department. There are sufficient account balances to cover these expenditures. Remaining account balances after processing the purchase orders, commercial warrants and revolving cash expenditures are sufficient to pay expected expenses for the remainder of the year.

RECOMMENDED: The Superintendent recommends that the Board of Trustees approves the purchase orders, ratifies the commercial warrant payments and ratifies the revolving cash disbursements as listed.

*10.2

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
102249	02/02/09	03	YMCA CAMPING	001	OUTDOOR EDUCATION	\$10,850.00
102250	02/02/09	06	OFFICE DEPOT, B.S.D.	013	MATERIALS AND SUPPLIES	\$167.96
102251	02/02/09	06	AMAZON.COM CREDIT	007	INST MAT/SUP GEN PURPOSE	\$71.21
102252	02/02/09	03	NORTH COAST REPERTORY THEATER	008	FIELD TRIP	\$954.00
102253	02/02/09	03/06	MARGARET LAROSE	008	OTHER EXPENSES	\$457.88
102254	02/02/09	03	MARIAN RUBINO	008	OTHER EXPENSES	\$37.24
102255	02/02/09	03	COACH USA	008	FIELD TRIP	\$792.36
102256	02/02/09	03	THEATREWORKS/USA	009	INST MAT/SUP GEN PURPOSE	\$440.00
102257	02/02/09	03	KEVIN CUNHA	006	\$100 TEACHER STIPEND	\$62.02
102258	02/02/09	03	SHELLEY PETERSEN	006	OTHER EXPENSES	\$385.86
102259	02/02/09	03	YMCA CAMPING	001	OUTDOOR EDUCATION	\$13,671.00
102260	02/02/09	03	MUSIC IN THE PARKS	003	BAN SUPPLIES	\$1,015.01
102261	02/02/09	03	JOLI HARRIS	007	\$100 TEACHER STIPEND	\$90.00
102262	02/02/09	03	APPLE COMPUTER, INC.	001	NON CAPITALIZED COMP EQUIP	\$4,338.95
102263	02/02/09	03	CCS PRESENTATION SYSTEMS	001	NON CAPITALIZED COMP EQUIP	\$12,312.59
102264	02/02/09	03	CCS PRESENTATION SYSTEMS	001	NON CAPITALIZED COMP EQUIP	\$14,740.20
102265	02/02/09	03	CDW-G	001	COMPUTER SUPPLIES	\$183.56
102266	02/02/09	03	OFFICE DEPOT, B.S.D.	010	INST MAT/SUP GEN PURPOSE	\$20.46
102267	02/02/09	63	DUSTIN WEBSTER	060	MILEAGE REIMBURSEMENT	\$96.93
102268	02/02/09	63	JANAN TAOVIL	060	MILEAGE REIMBURSEMENT	\$90.26
102269	02/02/09	63	KIDS INCLUDED TOGETHER	060	TRAVEL AND CONFERENCES	\$675.00
102270	02/02/09	03	U.S. SCHOOL SUPPLY	005	FUNDRAISER	\$183.55
102271	02/02/09	03	RAYMOND GEDDES & CO.	005	FUNDRAISER	\$161.34
102272	02/02/09	03	OFFICE DEPOT, B.S.D.	007	INST MAT/SUP GEN PURPOSE	\$638.91
102273	02/03/09	06	HEINEMANN PROFESSIONAL	007	TRAVEL AND CONFERENCES	\$895.00
102274	02/03/09	06	YOUTHLIGHT INC.	006	INST MAT/SUP GEN PURPOSE	\$58.56
102275	02/03/09	06	LEARNING A-Z	007	INST MAT/SUP GEN PURPOSE	\$84.95
102276	02/03/09	06	SANDRA NELSON	005	INST MAT/SUP GEN PURPOSE	\$137.53
102277	02/03/09	06	JENNIFER OLIVEIRA	009	INST MAT/SUP GEN PURPOSE	\$184.25
102278	02/03/09	06	THE SHORT BOOKS	009	INST MAT/SUP GEN PURPOSE	\$470.88
102279	02/03/09	06	BOUND TO STAY BOUND BOOKS INC	010	INST MAT/SUP GEN PURPOSE	\$985.01
102280	02/03/09	03	OFFICE DEPOT, B.S.D.	004	INST MAT/SUP GEN PURPOSE	\$400.00
102281	02/03/09	03	BETSY SCHULZ	003	GARDENING SUPPLIES	\$277.85
102282	02/03/09	06	OFFICE DEPOT, B.S.D.	004	INST MAT/SUP GEN PURPOSE	\$113.09
102283	02/03/09	06	THE WARE GROUP	011	INST MAT/SUP GEN PURPOSE	\$4,300.00
102284	02/03/09	03	CDW-G	004	INST MAT/SUP GEN PURPOSE	\$134.25
102285	02/03/09	03	LIBERTY PAPER	006	INST MAT/SUP GEN PURPOSE	\$174.48
102286	02/04/09	03	SAN DIEGO CNTY SYMPOSIUM FUND	001	TRAVEL AND CONFERENCES	\$275.00
102287	02/05/09	03	COLUMBUS FOUNDATION, INC.	009	FIELD TRIP	\$210.00
102288	02/05/09	06	AXCES INDUSTRIAL SUPPLY	001	MAINT SUPPLIES	\$579.70
102289	02/05/09	06	FRONTIER FENCE COMPANY INC	001	REPAIRS BLDG/GRND SYCAMORE	\$3,820.00
102290	02/05/09	03	SHEILA WEINBERG	011	TRAVEL AND CONFERENCES	\$60.00
102291	02/05/09	03	EDUCATORS PUBLISHING SERVICE	003	INST MAT/SUP GEN PURPOSE	\$583.14
102292	02/05/09	03	FOLLETT EDUCATIONAL SERVICES	003	BOOKS OTHER THAN TEXTBOOKS	\$3,301.59
102293	02/05/09	03	OFFICE DEPOT, B.S.D.	003	INST MAT/SUP GEN PURPOSE	\$87.48
102294	02/05/09	03	COSTCO BUSINESS DELIVERY	003	OFFICE SUPPLIES	\$150.05
102295	02/05/09	03	EILEEN GRADY	003	\$100 TEACHER STIPEND	\$90.00
102296	02/05/09	03	SUNTEX INTERNATIONAL INC.	005	FUNDRAISER	\$116.29
102297	02/05/09	03	CINDY CREW	006	\$100 TEACHER STIPEND	\$90.00
102298	02/05/09	25-19	SAN DIEGO UNION HIGH SCHOOL	001	OTHER CONTRACTS	\$700.00
102299	02/05/09	06	OFFICE DEPOT, B.S.D.	013	OFFICE SUPPLIES	\$234.85
102300	02/05/09	06	AMY DOYLE	006	INST MAT/SUP GEN PURPOSE	\$332.00

DEL MAR UNION		FROM 02/01/09 THRU 02/28/09				
PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
102301	02/05/09	63	DEPARTMENT OF JUSTICE	001	FINGERPRINTING	\$2,650.00
102302	02/05/09	03	BARNES & NOBLE, INC	010	INST MAT/SUP GEN PURPOSE	\$43.01
102303	02/05/09	03	COACH USA	003	FIELD TRIP	\$801.66
102304	02/05/09	03	DONALD BIRKETT	003	\$100 TEACHER STIPEND	\$90.00
102305	02/05/09	03	DONALD BIRKETT	003	INST MAT/SUP GEN PURPOSE	\$88.75
102306	02/05/09	06	GOPHER SPORT	003	INST MAT/SUP GEN PURPOSE	\$2,743.56
102307	02/05/09	03	MARK RILEY	003	\$100 TEACHER STIPEND	\$90.00
102308	02/05/09	03	LINDA TUCKER	003	BOOKS OTHER THAN TEXTBOOKS	\$13.95
102309	02/05/09	06	SPORT SUPPLY GROUP	003	INST MAT/SUP GEN PURPOSE	\$82.43
102310	02/05/09	06	COBRA VOLLEYBALL	003	INST MAT/SUP GEN PURPOSE	\$843.65
102311	02/05/09	03	KATIE SHANAHAN	012	MILEAGE REIMBURSEMENT	\$171.77
102312	02/05/09	03	HOUGHTON MIFFLIN COMPANY	005	INST MAT/SUP GEN PURPOSE	\$677.15
102313	02/05/09	03	COACH USA	004	FIELD TRIP	\$863.70
102314	02/05/09	03	ECOST.COM	004	2007/2008 DMSEF WISHLIST	\$642.59
102315	02/05/09	03	DINA IRWIN	008	\$100 TEACHER STIPEND	\$90.00
102316	02/05/09	03	LISA SHEPHERD	008	\$100 TEACHER STIPEND	\$90.00
102317	02/05/09	03	MATRIX INGENUITY INC.	008	INST MAT/SUP GEN PURPOSE	\$53.17
102318	02/05/09	03	HIGHSMITH, INC.	008	BOOKS OTHER THAN TEXTBOOKS	\$70.29
102319	02/05/09	03	TERESA SOLIS	003	\$100 TEACHER STIPEND	\$90.00
102320	02/05/09	03	JENNIFER JO MOKIAO	009	\$100 TEACHER STIPEND	\$90.00
102321	02/05/09	03	COACH USA	009	FIELD TRIP	\$792.36
102322	02/05/09	06	REMEDIA PUBLICATIONS	009	INST MAT/SUP GEN PURPOSE	\$38.84
102323	02/05/09	03	CARLSBAD FLOWER FIELDS	009	FIELD TRIP	\$765.03
102324	02/05/09	03	CHILDCRAFT	005	INST MAT/SUP GEN PURPOSE	\$106.74
102325	02/05/09	03	LIBRARY VIDEO COMPANY	005	INST MAT/SUP GEN PURPOSE	\$50.00
102326	02/05/09	03	LAKESHORE LEARNING MATERIALS	005	INST MAT/SUP GEN PURPOSE	\$837.99
102327	02/05/09	03	CAROLINA BIOLOGICAL SUPPLY CO.	003	INST MAT/SUP GEN PURPOSE	\$55.44
102328	02/05/09	03	SUPERIOR DISTRIBUTING	003	INST MAT/SUP GEN PURPOSE	\$334.56
102329	02/06/09	03	AREY JONES EDUCATIONAL	001	NON CAPITALIZED COMP EQUIP	\$1,660.02
102330	02/06/09	03	CHILDREN'S MUSEUM.	004	FIELD TRIP	\$265.00
102331	02/06/09	06	GRAINGER INDUSTRIAL SUPPLY	001	MAINT SUPPLIES	\$3,000.00
102332	02/06/09	06	CONSTRUCTION ELECTRONICS, INC.	001	REPAIRS BLDGS/GRNDS	\$1,000.00
102333	02/06/09	03	CSHA (CALIF. SPEECH LANGUAGE	001	ADVERTISING	\$150.00
102334	02/06/09	06	JENNIFER OLIVEIRA	009	INST MAT/SUP GEN PURPOSE	\$99.00
102335	02/06/09	03	BARBARA SCHULMAN	010	INST MAT/SUP GEN PURPOSE	\$19.07
102336	02/06/09	03	KAREN HOLTY	010	OFFICE SUPPLIES	\$20.00
102337	02/06/09	03	GOPHER SPORT	005	INST MAT/SUP GEN PURPOSE	\$145.68
102338	02/06/09	03	VIRCO MFG. CORPORATION	005	INST MAT/SUP GEN PURPOSE	\$166.38
102339	02/06/09	03	COACH USA	005	FIELD TRIP	\$1,077.78
102340	02/06/09	03	NEXUS INTEGRATION SERVICES	001	OTHER CONTRACTS COMPUTER	\$270.00
102341	02/06/09	03	COACH USA	003	FIELD TRIP	\$1,199.73
102342	02/06/09	03	WILD ANIMAL PARK ED DEPT	003	FIELD TRIP	\$393.29
102343	02/06/09	03	LOOKOUT BOOKS	006	BOOKS OTHER THAN TEXTBOOKS	\$251.46
102344	02/06/09	03	SUPERINTENDENT OF SCHOOLS	006	TRAVEL AND CONFERENCES	\$30.00
102345	02/06/09	03	SDCOE	008	TRAVEL AND CONFERENCES	\$30.00
102346	02/06/09	03	CASP, CALIFORNIA ASSOCIATION	011	TRAVEL AND CONFERENCES	\$325.00
102347	02/06/09	06	ZASUETA CONTRACTING, INC.	001	REPAIRS BLDG/GRND SYCAMORE	\$962.00
102348	02/07/09	63	CHARLEY JACOB	060	MILEAGE REIMBURSEMENT	\$79.15
102349	02/07/09	63	ALLIE TRUE	060	MILEAGE REIMBURSEMENT	\$59.37
102350	02/09/09	03	DELL COMPUTER	001	MISC. SUPPLIES	\$162.69
102351	02/10/09	03	SUSAN SMITH	001	OTHER CONTRACTS	\$700.00
102352	02/10/09	03	HERITAGE TOURS	010	FIELD TRIP	\$758.00

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
102353	02/10/09	03	COACH USA	010	FIELD TRIP	\$792.36
102354	02/10/09	03	SEAWORLD	008	FIELD TRIP	\$563.50
102355	02/10/09	03	COACH USA	008	FIELD TRIP	\$1,295.55
102356	02/10/09	06	CURRICULUM ASSOCIATES, INC.	004	INST MAT/SUP GEN PURPOSE	\$2,088.95
102357	02/10/09	06	GREAT SOURCE ED GROUP	008	INST MAT/SUP GEN PURPOSE	\$185.73
102358	02/10/09	06	MARIAN RUBINO	008	INST MAT/SUP GEN PURPOSE	\$123.30
102359	02/10/09	06	SCHOLASTIC BOOK CLUBS, INC.	008	INST MAT/SUP GEN PURPOSE	\$41.75
102360	02/10/09	06	NYSTROM	005	INST MAT/SUP GEN PURPOSE	\$704.00
102361	02/10/09	06	RAND MCNALLY & COMPANY	005	INST MAT/SUP GEN PURPOSE	\$274.60
102362	02/10/09	06	GIOVANNA CAVALLINI	008	INST MAT/SUP GEN PURPOSE	\$359.59
102363	02/10/09	06	HAMPTON-BROWN/NATIONAL	009	INST MAT/SUP GEN PURPOSE	\$238.21
102364	02/10/09	06	MUSIC MART	010	INST MAT/SUP GEN PURPOSE	\$100.00
102365	02/10/09	06	TRACY GARBER	005	INST MAT/SUP GEN PURPOSE	\$488.31
102366	02/10/09	06	AMAZON.COM CREDIT	008	INST MAT/SUP GEN PURPOSE	\$337.97
102367	02/10/09	06	AREY JONES EDUCATIONAL	001	NON-CAPITALIZED EQUIPMENT	\$1,439.22
102368	02/11/09	03	COACH USA	004	TRANS SPEC TRIPS	\$1,410.04
102369	02/11/09	03	MICHELLE MECKEL	005	TRAVEL AND CONFERENCES	\$30.00
102370	02/11/09	03	COACH USA	009	FIELD TRIP	\$792.36
102371	02/11/09	03	LIBRARY VIDEO COMPANY	010	INST SUPP-LIBRARY A.V.	\$466.06
102372	02/11/09	03	EDUCATIONAL PRODUCTS INC	005	INST MAT/SUP GEN PURPOSE	\$60.77
102373	02/11/09	03	PROJECTOR DOCTOR	006	EQUIP REPAIR	\$65.00
102374	02/11/09	03	BEARCOM, INC.	008	INST MAT/SUP GEN PURPOSE	\$616.94
102375	02/11/09	03	FANON COURIER	008	DISASTER PREP SUPPLIES	\$398.68
102376	02/11/09	03	HISTORY EDUCATION	008	INST SUPP-LIBRARY A.V.	\$91.48
102377	02/11/09	06	HARCOURT ACHIEVE	008	INST MAT/SUP GEN PURPOSE	\$211.74
102378	02/11/09	06	OFFICE DEPOT, B.S.D.	007	INST MAT/SUP GEN PURPOSE	\$897.72
102379	02/11/09	06	DEENA ENGLER	007	INST MAT/SUP GEN PURPOSE	\$21.50
102380	02/11/09	03	COACH USA	004	FIELD TRIP	\$792.36
102381	02/17/09	63	S&S WORLD WIDE	060	INST SUPPLIES CHILD DEV	\$151.21
102382	02/17/09	63	DISCOUNT SCHOOL SUPPLY	060	INST SUPPLIES CHILD DEV	\$322.15
102383	02/17/09	63	CARUS PUBLISHING COMPANY	060	PERIODICALS/ADMINISTRATIVE	\$33.95
102384	02/17/09	03	OFFICE DEPOT, B.S.D.	013	MISC. SUPPLIES	\$52.77
102385	02/17/09	03	REUBEN H. FLEET SCIENCE CENTER	004	FIELD TRIP	\$414.00
102386	02/17/09	03	OFFICE DEPOT, B.S.D.	013	OFFICE SUPPLIES	\$56.77
102387	02/17/09	03	SDCOE	007	TRAVEL AND CONFERENCES	\$30.00
102388	02/17/09	03	A TONER WAREHOUSE	007	INST MAT/SUP GEN PURPOSE	\$414.06
102389	02/17/09	03	BARNES & NOBLE, INC	005	INST MAT/SUP GEN PURPOSE	\$716.29
102390	02/17/09	03	WENDY WARDLOW	003	MISC. SUPPLIES	\$21.47
102391	02/17/09	06	IAN PHILLIP	003	INST MAT/SUP GEN PURPOSE	\$107.62
102392	02/17/09	03	IAN PHILLIP	003	IRON DOLPHIN RUN CLUB	\$34.90
102393	02/17/09	03	GAIL MORAN	003	INST MAT/SUP GEN PURPOSE	\$140.06
102394	02/17/09	03	DOROTHY WAITE	003	\$100 TEACHER STIPEND	\$90.00
102395	02/17/09	03	PIONEER STATIONERS	003	INST MAT/SUP GEN PURPOSE	\$59.52
102396	02/17/09	03	SPICERS PAPER, INC.	003	INST MAT/SUP GEN PURPOSE	\$200.40
102397	02/17/09	03	COACH USA	009	FIELD TRIP	\$792.36
102398	02/17/09	03	COACH USA	009	FIELD TRIP	\$1,084.42
102399	02/17/09	03	LEGOLAND	009	FIELD TRIP	\$405.00
102400	02/17/09	03	COACH USA	009	FIELD TRIP	\$863.70
102401	02/23/09	03	SUPERINTENDENT OF SCHOOLS	003	TRAVEL AND CONFERENCES	\$30.00
102402	02/23/09	63	DANIEL HERSHEY	060	CHILD CARE TUITION REFUND	\$297.05
102403	02/23/09	63	FARESHTEH PARVIZ	060	CHILD CARE TUITION REFUND	\$180.75
102404	02/23/09	06	HANDWRITING WITHOUT TEARS	008	INST MAT/SUP GEN PURPOSE	\$482.78

DEL MAR UNION		FROM 02/01/09 THRU 02/28/09					
PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT	
102405	02/23/09	06	KATHARIN ROTH	005	INST MAT/SUP GEN PURPOSE	\$67.54	
102406	02/23/09	06	DAVID SKINNER	005	INST MAT/SUP GEN PURPOSE	\$47.26	
102407	02/23/09	03	USS MIDWAY MUSEUM	007	FIELD TRIP	\$756.00	
102408	02/23/09	03	COACH USA	007	FIELD TRIP	\$1,941.48	
102409	02/23/09	06	SPORT SUPPLY GROUP	008	INST MAT/SUP GEN PURPOSE	\$490.15	
102410	02/23/09	03	FOLLETT EDUCATIONAL SERVICES	008	BOOKS OTHER THAN TEXTBOOKS	\$998.28	
102411	02/23/09	06	KATHERINE CREIGHTON	011	MILEAGE REIMBURSEMENT	\$23.40	
102412	02/23/09	03	DONNA KURIYAMA	011	MILEAGE REIMBURSEMENT	\$36.68	
102413	02/23/09	03	WENDY MCCARLEY	011	MILEAGE REIMBURSEMENT	\$15.33	
102414	02/23/09	03	INTERPRETERS UNLIMITED	011	TESTING SUPPLIES	\$180.00	
102415	02/23/09	03	SCHOOL NURSE SUPPLY, INC.	011	HEALTH SUPPLIES	\$552.22	
102416	02/23/09	03	MISSION OF SAN JUAN CAPISTRANO	007	FIELD TRIP	\$1,309.00	
102417	02/23/09	03	COACH USA	007	FIELD TRIP	\$1,670.16	
102418	02/23/09	03	WILD ANIMAL PARK ED DEPT	007	FIELD TRIP	\$110.00	
102419	02/23/09	03	OFFICE DEPOT, B.S.D.	001	MISC. SUPPLIES	\$28.00	
102420	02/23/09	03	COACH USA	007	FIELD TRIP	\$1,456.11	
102421	02/23/09	03	BLAZING BANNERS	005	INST MAT/SUP GEN PURPOSE	\$359.11	
102422	02/23/09	03	CINDA PECK	005	MUSIC SUPPLIES	\$224.50	
102423	02/23/09	03	CARLSBAD FLOWER FIELDS	007	FIELD TRIP	\$1,000.00	
102424	02/23/09	03	COACH USA	007	FIELD TRIP	\$792.36	
102425	02/23/09	03	FOLLETT LIBRARY RESOURCES	009	BOOKS OTHER THAN TEXTBOOKS	\$1,100.00	
102426	02/23/09	06	SAN DIEGO UNIFIED SCHOOL DIST.	011	TRAVEL AND CONFERENCES	\$100.00	
102427	02/23/09	03	PEARSON LEARNING GROUP	012	OTHER CONTRACTS	\$3,000.00	
102428	02/23/09	03/06	LIBERTY PAPER	013	OFFICE SUPPLIES	\$1,176.20	
102429	02/23/09	63	GAYLORD LEEPER	060	MILEAGE REIMBURSEMENT	\$175.15	
102430	02/23/09	63	SYDNEY WILLIAMS	060	MILEAGE REIMBURSEMENT	\$80.20	
102431	02/23/09	63	OGGI'S PIZZA & BREWING	060	SUPP STAFF DEV CHILD DEV	\$476.42	
102432	02/23/09	03	RANCHO BUENA VISTA ADOBE	010	FIELD TRIP	\$648.00	
102433	02/23/09	03	DECKER EQUIPMENT	006	EQUIP REPAIR	\$56.14	
102434	02/23/09	03	ACADEMIC SUPPLIER	006	OFFICE SUPPLIES	\$1,108.94	
102435	02/23/09	03	ANDREW SMITH	003	\$100 TEACHER STIPEND	\$90.00	
102436	02/23/09	03	MICHELLE BEESON	003	\$100 TEACHER STIPEND	\$90.00	
102437	02/23/09	03	MICHELLE BEESON	003	BAN SUPPLIES	\$398.72	
102438	02/23/09	03	MICHELLE BEESON	003	CHORUS SUPPLIES	\$65.59	
102439	02/23/09	03	COMPUTERS ETC	012	TRAVEL AND CONFERENCES	\$399.98	
102440	02/23/09	03	STAPLES	006	INST MAT/SUP GEN PURPOSE	\$430.98	
102441	02/23/09	06	JDL DEVELOPMENT INC	001	REPAIRS BLDGS/GRNDS-OA	\$2,500.00	
102442	02/23/09	06	ENVIRONMENTAL BUILDERS	001	REPAIRS BLDG/GRND-HILLS	\$2,875.00	
102443	02/23/09	03	SOOKYOUNG ELIZABETH CHUNG	001	OTHER CONTRACTS	\$500.00	
102444	02/23/09	03	ROGERS SCHOOL & BUSINESS PROD	004	INST MAT/SUP GEN PURPOSE	\$435.91	
102445	02/24/09	13	COMPUTERS ETC	001	TRAVEL AND CONFERENCES	\$159.98	
102446	02/24/09	03	COACH USA	010	FIELD TRIP	\$1,242.03	
102447	02/24/09	03	OFFICE DEPOT, B.S.D.	006	INST MAT/SUP GEN PURPOSE	\$455.29	
102448	02/24/09	63	SCHOOL NEWS ROLL CALL	060	ADVERTISING	\$343.00	
102449	02/24/09	03	SDCOE	001	OFFICE SUPPLIES	\$203.87	
102450	02/24/09	03	SOUTHWEST SCHOOL SUPPLY	005	INST MAT/SUP GEN PURPOSE	\$106.67	
102451	02/24/09	03	EMBROID ME	005	ESC/PE MATERIALS AND SUPPLI	\$869.11	
102452	02/24/09	03	COACH USA	005	FIELD TRIP	\$792.36	
102453	02/24/09	03	BIRCH AQUARIUM AT SCRIPPS	005	FIELD TRIP	\$495.00	
102454	02/24/09	06	CINDY MAXSON	011	INST MAT/SUP GEN PURPOSE	\$64.52	
102455	02/24/09	06	SCHOLASTIC TEACHER RESOURCES	011	INST MAT/SUP GEN PURPOSE	\$371.74	
102456	02/24/09	06	THERAPY SHOPPE, INC.	011	INST MAT/SUP GEN PURPOSE	\$84.46	

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
102457	02/24/09	06	ABILITATIONS	011	INST MAT/SUP GEN PURPOSE	\$92.64
102458	02/24/09	06	GANDER EDUCATIONAL PUBLISHING	011	INST MAT/SUP GEN PURPOSE	\$956.01
102459	02/24/09	06	APPLE COMPUTER, INC.	011	NON-CAPITALIZED EQUIPMENT	\$1,048.87
102460	02/24/09	03	SCHOLASTIC BOOK CLUBS, INC.	004	BOOKS OTHER THAN TEXTBOOKS	\$115.29
102461	02/24/09	06	KATHLEEN GEVANTHOR	004	INST MAT/SUP GEN PURPOSE	\$361.16
102462	02/24/09	03	OFFICE DEPOT, B.S.D.	010	INST MAT/SUP GEN PURPOSE	\$265.75
102463	02/24/09	03	SDCOE	010	TRAVEL AND CONFERENCES	\$30.00
102464	02/24/09	03	APPLE COMPUTER, INC.	008	BOOKS OTHER THAN TEXTBOOKS	\$3,091.64
102465	02/24/09	03	FOLLETT LIBRARY RESOURCES	008	BOOKS OTHER THAN TEXTBOOKS	\$1,235.10
102466	02/24/09	03	LIBERTY PAPER	008	INST MAT/SUP GEN PURPOSE	\$3,404.90
102467	02/24/09	03	REUBEN H. FLEET SCIENCE CENTER	008	FIELD TRIP	\$485.00
102468	02/24/09	03	COACH USA	008	FIELD TRIP	\$1,113.44
102469	02/24/09	06	OFFICE DEPOT, B.S.D.	008	INST MAT/SUP GEN PURPOSE	\$1,441.24
102470	02/24/09	06	BAKER ELECTRIC	001	REPAIRS BLDGS/GRNDS	\$6,308.22
102471	02/25/09	06	CSHA (CALIF. SPEECH LANGUAGE	011	TRAVEL AND CONFERENCES	\$325.00
102472	02/25/09	06	JDL DEVELOPMENT INC	001	OTHER CONTRACTS	\$2,185.00
102473	02/25/09	03	ARENSON OFFICE FURNITURE	005	INST MAT/SUP GEN PURPOSE	\$147.39
102474	02/25/09	03	COACH USA	007	FIELD TRIP	\$792.36
102475	02/25/09	03	BIRCH AQUARIUM AT SCRIPPS	007	FIELD TRIP	\$836.00
102476	02/25/09	03	NORTH COAST REPERTORY THEATER	003	FIELD TRIP	\$621.00
102477	02/25/09	03	LINDA DUGGER	005	FUNDRAISER	\$136.53
102478	02/25/09	03	LIBERTY PAPER	004	INST MAT/SUP GEN PURPOSE	\$1,187.41
102479	02/25/09	03	RICOH AMERICAS CORP	004	INST MAT/SUP GEN PURPOSE	\$249.13
102480	02/25/09	63	ROSEANN REYES	060	MILEAGE REIMBURSEMENT	\$56.16
102481	02/25/09	06	ACADEMIC SUPPLIER	010	INST MAT/SUP GEN PURPOSE	\$596.68
102482	02/25/09	06	AIR AMERICA TESTING	001	OTHER CONTRACTS	\$1,230.00
102483	02/25/09	06	BURKE ENGINEERING CO.	001	MAINT SUPPLIES	\$1,000.00
102484	02/25/09	06	ENCINITAS GLASS COMPANY, INC	001	REPAIRS BLDGS/GRNDS	\$1,000.00
102485	02/25/09	06	LANDMARK MECHANICAL	001	REPAIRS BLDGS/GRNDS	\$2,000.00
102486	02/26/09	03	CITY OF SAN DIEGO TREASURER	001	SD JOINT MAINT	\$11,856.05
102487	02/26/09	03	CAL STATE UNIV, SAN MARCOS	001	OTHER CONTRACTS	\$5,500.00
102488	02/26/09	03	SANSOM WILLIS LAFOE LLP	001	LEGAL FEES	\$1,036.00
102489	02/26/09	03	BOWIE ARNESON WILES & GIANNONE	001	LEGAL FEES	\$391.00
102490	02/26/09	03	BEST BEST & KRIEGER ATTORNEYS	001	LEGAL FEES	\$5,922.00
102491	02/26/09	06	SHAKE, SHINGLE & ROLL ROOFING	001	REPAIRS BLDG/GRND-CDM	\$2,475.00
102492	02/26/09	06	A 1 SOILS	001	MAINT SUPPLIES/AF	\$193.95
102493	02/26/09	03	LIBRARY VIDEO COMPANY	005	INST SUPP-LIBRARY A.V.	\$750.24
102494	02/26/09	03	100% EDUCATIONAL VIDEOS INC	005	INST SUPP-LIBRARY A.V.	\$60.27
102495	02/26/09	06	REALLY GOOD STUFF	011	INST MAT/SUP GEN PURPOSE	\$25.89
102496	02/26/09	06	SRA/MCGRAW HILL	011	INST MAT/SUP GEN PURPOSE	\$117.66
102497	02/26/09	03	STAPLES	013	OFFICE SUPPLIES	\$56.03
102498	02/27/09	03	TOTAL SCHOOL SOLUTIONS	013	TRAVEL AND CONFERENCES	\$210.00
102499	02/27/09	06	SOPRIS WEST, INC	011	INST MAT/SUP GEN PURPOSE	\$43.51
102500	02/27/09	03	FAGEN FRIEDMAN & FULFROST, LLP	011	LEGAL FEES	\$1,598.00
102501	02/27/09	06	LORRIE LEWIS	011	MILEAGE REIMBURSEMENT	\$44.56
102502	02/27/09	03	SCHOOL HEALTH SUPPLY CO.	011	HEALTH SUPPLIES	\$105.98
102503	02/27/09	03	OFFICE DEPOT, B.S.D.	008	INST MAT/SUP GEN PURPOSE	\$2,000.00
102504	02/27/09	03	OFFICE DEPOT, B.S.D.	008	SUPPLY PACKETS	\$1,157.43
102505	02/27/09	06	LAKESHORE LEARNING MATERIALS	008	INST MAT/SUP GEN PURPOSE	\$36.81
102506	02/27/09	03	STAPLES	008	SUPPLY PACKETS	\$751.56
102507	02/27/09	03	REUBEN H. FLEET SCIENCE CENTER	008	FIELD TRIP	\$1,670.00
102508	02/27/09	03	VAVRINEK, TRINE, DAY & CO., LLP	001	STRATEGIC PLANNING	\$3,304.00

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
102509	02/27/09	06	SOUTHWEST SCHOOL SUPPLY	004	INST MAT/SUP GEN PURPOSE	\$66.83
102510	02/27/09	03	AMAZON.COM CREDIT	004	INST MAT/SUP GEN PURPOSE	\$23.54
102511	02/27/09	03	BUSINESS MACHINES UNLIMITED	004	INST MAT/SUP GEN PURPOSE	\$135.00
102512	02/28/09	03	BECKY ZEBOLD	006	INSTR SUPPLIES-SCIENCE	\$98.17
102513	02/28/09	03	INTERNATIONAL HOUSE OF BLUES	006	FIELD TRIP	\$470.00
102514	02/28/09	03	CARLSBAD FLOWER FIELDS	006	FIELD TRIP	\$600.00
102515	02/28/09	03	LIBERTY PAPER	004	INST MAT/SUP GEN PURPOSE	\$227.89
102516	02/28/09	03	COACH USA	005	FIELD TRIP	\$1,188.54
102517	02/28/09	03	INTERNATIONAL HOUSE OF BLUES	005	FIELD TRIP	\$740.00
REPORT TOTAL						\$238,362.09

DEL MAR UNION SCHOOL DISTRICT
COMMERCIAL WARRANT LISTING
February 1 - 28, 2009

FUND	DATE	WARRANT #	AMOUNT
FUND 03 & 06			
	2/6/2009	593684-593731	\$ 90,459.86
	2/10/2009	596399-596414	\$ 16,623.23
	2/20/2009	601105-601138	\$ 65,883.14
	2/25/2009	602689-602729	\$ 61,118.84
	2/27/2009	604381-604426	\$ 125,625.88
GENERAL FUND TOTAL			\$ 359,710.95
FUND 13	2/10/2009	596415	\$ 124.50
Cafeteria	2/20/2009	601139	\$ 395.82
	2/25/2009	602730-602731	\$ 7,157.65
FUND 14			
Deferred Maintenance			
FUND 25-19	2/10/2009	596416	\$ 324.00
Developer Fees			
FUND 35-00			
State School Building Project			
FUND 40			
Special Reserve-Capital			
FUND 63	2/6/2009	592732-593736	\$ 1,244.72
Other Enterprise - Child Development	2/10/2009	596417-496419	\$ 442.76
	2/20/2009	601140-601143	\$ 861.99
	2/25/2009	602732-602739	\$ 2,559.84
	2/27/2009	604427	\$ 188.59
FUND 73-20			
Foundation Trust			
OTHER FUND TOTAL			\$ 13,299.87
GRAND TOTAL			\$ 373,010.82

DEL MAR UNION SCHOOL DISTRICT
Revolving Cash Fund February 1 - 28, 2009

Date	Check No	Payee	Purpose	Amount	Account #
2/2/09	8597	Bolton & Company Insurance	Ashley Falls 6th grade camp	56.90	03-00 0000-755 1110 1000 5800-010 045
2/2/09	8598	Cathy Birks	mileage	32.87	03-00 0000-504 0000 7200 5200-025 045
2/2/09	8599	Michelle Williams	maintenance supplies	21.67	06-00 8150-640 0000 8110 4300-600 045
2/2/09	8600	Linda Dugger	instructional supplies	47.35	06-00 7395-000 1110 1000 4300-010 005
2/2/09	8601	Suzane Southard	lunch refund	24.50	13-00 5310-000 0000 0000 8634-000 000
2/2/09	8602	Susy Kao	mileage	92.15	13-00 5310-000 0000 3700 5200-025 045
2/6/09	8603	Barrett Blake	technology supplies	130.05	03-00 0000-000 0000 2420 4300-088 030
2/6/09	8604	Maxine Gazdik	other expense, staff development	10.34	03-00 0000-018 0000 2140 5800-080 040
2/6/09	8605	Janet Bernard	instructional supplies	62.48	03-00 0000-018 0000 2140 4300-010 040
2/6/09	8606	Sherry Forte	misc supplies	24.97	03-00 0000-501 0000 7100 4300-089 040
2/10/09	8607	Ariel Olivas	payroll correction	523.59	03-00 9999-000 0000 0000 7999-000 000
2/10/09	8608	Brian Smerik	payroll correction	1,587.04	03-00 9999-000 0000 0000 7999-000 000
2/11/09	8609	Golden Spoon	site fundraising	50.00	03-00 0000-004 1110 1000 4300-001 004
2/23/09	8610	Wookyung Chung	child care tuition refund	66.50	63-00 0000-000 0000 0000 8699-066 000
2/23/09	8611	Jack Sun	child care tuition refund	49.80	63-00 0000-000 0000 0000 8699-066 000
2/23/09	8612	Steve Siperstein	child care tuition refund	16.70	63-00 0000-000 0000 0000 8699-066 000
2/23/09	8613	Rory Bolt	child care tuition refund	14.55	63-00 0000-000 0000 0000 8699-066 000
2/23/09	8614	Ann Hoffman	instructional supplies	53.19	03-00 0000-005 1110 1000 4300-010 005
2/23/09	8614	Ann Hoffman	instructional supplies	5.38	03-00 0000-001 1110 1000 4300-010 005
2/23/09	8615	Jonathon Guertin	mileage	120.51	03-00 0000-000 0000 2420 5200-025 030
2/23/09	8616	Paulette Anderson	mileage	39.67	03-00 0000-504 0000 7200 5200-025 045
2/23/09	8617	Sherry Forte	misc supplies	19.95	03-00 0000-501 0000 7100 4300-089 040
	8618	VOID			
2/23/09	8619	Karen Holty	misc supplies	89.01	03-00 0000-501 0000 7100 4300-089 040
2/23/09	8620	Jennifer Wetzel	lunch refund	39.50	13-00 5310-000 0000 0000 8634-002 000
2/20/09		Union Bank/CA Stamp Co.	deposit slips	15.95	03-00 0000-504 0000 7200 5800-080 045
2/25/09		Union Bank	analysis deficit	34.64	03-00 0000-504 0000 7200 5800-080 045
2/27/09		Union Bank	interest earned	(0.62)	03-00 0000-504 0000 7200 5800-080 045

TOTAL 3,228.64

Paulette Anderson
Custodian, Revolving Cash



Date

3/17/09

March 17, 2009

To: Board Members

From: Sheila Weinberg, Director of Pupil Services

Through: Sharon McClain, Superintendent

Subject: Board Approval of Addendum to Agreement Between Susan L. Daniel, O.D. and Associates and the Del Mar Union School District

The Board approved a contract between Susan L. Daniel, O.D. and the District at the regular board meeting on July 30, 2008 in the amount of \$3,000.00. It has been determined that services for vision therapy will require more than the estimated \$3,000.00. This addendum will increase the total amount by \$5,000.00 which District staff projects shall cover student needs through June 30, 2009.

The addendum for this service is available for review at the Del Mar Union School District Office.

FISCAL IMPACT:

Revenue:	Restrict 2008/2009 Special Education revenue.
Expenditure:	Restricted 2008/2009 Special Education budget.
Fund Balance:	There will be no change to the restricted special education budget.

RECOMMENDED: The Superintendent recommends approval of the addendum with Susan L. Daniel, O.D. for vision therapy.

*10.3

March 17, 2009

To: Board Members

From: Sheila Weinberg, Director of Pupil Services

Through: Sharon McClain, Superintendent

Subject: Board Approval of Addendum to Agreement Between Diedre D. Schloyer, Au.D. and the Del Mar Union School District

The Board approved a contract between Diedre D. Schloyer, Au.D. and the District at the regular board meeting on July 30, 2008 in the amount of \$5,000.00. It has been determined that audiological services for special needs students will require more than the estimated \$5,000.00. This addendum will increase the total amount by \$3,000.00 which District staff projects shall cover student needs through June 30, 2009.

The addendum for this service is available for review at the Del Mar Union School District Office.

FISCAL IMPACT:

Revenue:	Restrict 2008/2009 Special Education revenue.
Expenditure:	Restricted 2008/2009 Special Education budget.
Fund Balance:	There will be no change to the restricted special education budget.

RECOMMENDED: The Superintendent recommends approval of the addendum with Diedre D. Shloyer, Au.D. for audiological services.

*10.4

March 17, 2009

To: Board Members

From: Sheila Weinberg, Director of Pupil Services

Through: Sharon McClain, Superintendent

Subject: Board Approval of Agreement Between Premier Healthcare Services and the Del Mar Union School District for Medical Staff as Required for Special Needs Students

The District currently has a contract with Maxim Healthcare, approved at the July 30, 2008 regular board meeting, to provide nursing and medical staff for special needs students. However, when a substitute is needed, more than one source may be required to fill the position. An agency may not have personnel available when a substitute request is submitted. Nursing services will be charged at \$40.00 per hour which is comparable to Maxim Healthcare fees. District staff recommends approval of the agreement between Premier Healthcare Services and the Del Mar Union School District.

The agreement for this service is available for review at the Del Mar Union School District Office.

FISCAL IMPACT:

Revenue: Restrict 2008/2009 Special Education revenue.

Expenditure: Restricted 2008/2009 Special Education budget.

Fund Balance: There will be no change to the restricted special education budget.

RECOMMENDED: The Superintendent recommends approval of the agreement with Premier Healthcare Services for medical staffing needs for special needs students.

*10.5

March 17, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent Business Services

Through: Sharon McClain, Superintendent

Subject Board Award and Approval of Agreement Between Xerox and the Del Mar Union School District for Copier Upgrades at Torrey Hills School

The District has experienced a good working relationship with Xerox, and staff are happy with Xerox performance and service. At this time the District has 3 copiers recommended for upgrade. Two workroom copiers and the front office copier at Torrey Hills School will be upgraded. The proposed upgrades will not only increase site efficiency by 15%, but will also add stapling, printing and scanning features to the front office equipment. The projected increased cost for this new equipment is a minimal 1%, or \$240.00 per year. The budget change for the remaining 2008/2009 fiscal year will be \$60.00. Upgrades approved in July reduced the 2008/2009 adopted expenditure budget by \$7,296. The approval of these upgrades for Torrey Hills School will slightly reduce that savings, but allow Torrey Hills School to have the same upgraded equipment with advanced features as the other sites.

The Leases for this equipment are available for review at the Del Mar Union School District Office.

FISCAL IMPACT:

Revenue: Unrestricted General Fund revenue.

Expenditure: Unrestricted 2008/2009 site adopted expenditure budget will be increased by \$60.00.

Fund Balance: The 2008/2009 adopted fund balance will decrease by \$60.00.

RECOMMENDED: The Superintendent recommends approval of agreement with Xerox for copier upgrades at Torrey Hills School.

*10.6

March 17, 2009

To: Board Members

From: Randy Wheaton, Director of Maintenance and Operations

Through: Sharon McClain, Superintendent

Subject: Board Approval to Advertise for Bids for Summer Maintenance Work

Randy Wheaton, Director of Maintenance and Operations, advises that painting projects at Ashley Falls School and Carmel Del Mar School are due at this time. The work, if approved, will be completed this summer so that the sites will be ready for students on the first day of school in 2009/2010. The required work is projected to be over the bid limit threshold which requires the District to follow bid guidelines.

The timeline for successful completion of the work by the end of the summer break will require advertising for bids beginning the week of April 20, 2009 and scheduling the bid opening on May 18, 2009. This schedule will allow for the board to award the contract at the May 27, 2009 board meeting.

The cost of these renovations will be paid by the deferred maintenance fund.

FISCAL IMPACT:

Revenue:	Proposed 2009/2010 revenue.
Expenditure:	Proposed 2009/2010 Deferred Maintenance budget.
Fund Balance:	There will be no change to the fund balance.

RECOMMENDED: The Superintendent recommends approval of advertising painting bids for summer maintenance work.

*10.7

March 17, 2009

To: Board Members

From: Mike Casey, Director of Technology

Through: Sharon McClain, Superintendent

Subject: Board Approval of Agreement Between AT&T DataComm and the Del Mar Union School District for Switch Replacement

Board approval of an agreement between AT&T DataComm and the District is requested at this time for the replacement of switching equipment at the District Office, Ashley Falls, Carmel Del Mar and Del Mar Hills Academy. The replacement of these networking devices is necessary at this time to ensure the safety and security of the District's infrastructure. The current infrastructure is beyond the "end of life" cycle. Work will begin as soon as approval by the Board is granted. This phase of infrastructure work will be completed by June 2009 and expended from the 2008/2009 adopted technology budget. The second half of the work will be presented for Board approval at the beginning of the 2009/2010 fiscal year and expended from the 2009/2010 technology budget.

The agreement for this service is available for review at the Del Mar Union School District Office.

FISCAL IMPACT:

Revenue: 2008/2009 General Fund.

Expenditure: 2008/2009 General Fund, Technology budget.

Fund Balance: There will be no change to the General Fund budget.

RECOMMENDED: The Superintendent recommends approval of the agreement with AT&T DataComm for phone line switch replacement.

*10.8

March 17, 2009

To: Board Members

From: Randy Wheaton, Director of Maintenance and Operations

Through: Sharon McClain, Superintendent

Subject: Board Approval of Agreement Between Burn Institute and Del Mar Union School District for Fire Safety Class

Randy Wheaton, Director of Maintenance and Operations, requests Board approval of agreement with Burn Institute for a fire safety class. While proper procedure and training can minimize the chances of an accidental fire, one must still be prepared to deal with a fire emergency should it occur. This fire safety class teaches the basics on the proper use of a fire extinguisher.

This 30-minute fire safety training provides hand on fire extinguisher use for up to 30 employees per session at \$225.00. Mr. Wheaton recommends one session, and upon Board approval, will schedule for April 8, 2009 at 2:00 p.m.

The agreement for this service is available for review at the Del Mar Union School District Office.

FISCAL IMPACT:

Revenue:	Adopted 2008/2009 revenue.
Expenditure:	Adopted 2008/2009 Restricted Maintenance budget.
Fund Balance:	There will be no change to the fund balance.

RECOMMENDED: The Superintendent recommends approval of the agreement with Burn Institute for fire safety class.

*10.9

March 17, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent, Business Services

Through: Sharon McClain, Superintendent

Subject: Board Approval of Site Performance Agreements

SCHOOL	CONTRACTOR	SERVICE	AMOUNT	FUNDING
Carmel Del Mar	Larry Grano and Rick Nash	Blues Night	\$200.00	2008/2009 Site Fundraising

FISCAL IMPACT: Revenue: 2008/2009 site fundraising as indicated above.

Expenditure: 2008/2009 site fundraising as indicated above.

Fund Balance: No change to the fund balance.

RECOMMENDED: The Superintendent recommends approval of site performance agreements.

*10.10

March 18, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent of Business Services

Through: Sharon McClain, Superintendent

Subject: 2008/2009 Monthly Budget Update

The attached sheets represent each district fund individually. The actual revenues and expenditures are as of February 28, 2009. Budget amounts are those reflected in the 2008-2009 First Interim Budget. Second Interim Budget adopted on March 11, 2009 will be included on the March 31, 2009 monthly budget update at the April 29, 2009 regular board meeting.

FISCAL IMPACT: Presentation of this report is for information only and does not affect revenues, expenses, or projected ending fund balances in the 2008-2009 Budget.

RECOMMENDED: This item is presented to the Board of Trustees as information only.

10.11

Del Mar Union School District
2008-2009 Budget Update - Estimated Actuals
General Fund - Unrestricted
February 28, 2009

	2008-09 First	Actuals to	% of Budget
	Interim	Date	Remaining
Revenues			
Revenue Limit Sources*	\$ 30,529,550	\$ 18,568,961	39%
Federal Revenue	-	-	-
Other State Revenue	2,835,404	791,525	72%
Other Local Revenue	1,224,361	1,229,229	0%
Total Revenues	\$ 34,589,315	\$ 20,589,714	40%
Expenditures			
Certificated Salaries	\$ 18,802,421	\$ 11,839,526	37%
Classified Salaries	3,554,576	2,188,638	38%
Employee Benefits	5,228,969	3,258,081	38%
Books and Supplies	1,522,707	914,140	40%
Services and Other Operating	2,773,123	1,663,159	40%
Capital Outlay	126,630	30,331	76%
Other Outgo	7,565	13,902	-84%
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 32,015,991	\$ 19,907,777	38%
Excess (Deficiency) Revenues and Expenditures	\$ 2,573,324	\$ 681,938	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ (4,428,540)	\$ -	
Other Financing Sources and Uses	\$ (4,428,540)	\$ -	
Net Increase (Decrease) In Fund Balance	\$ (1,855,216)	\$ 681,938	
Beginning Fund Balance	\$ 10,355,412		
Ending Fund Balance**	\$ 8,500,196		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

Del Mar Union School District
2008-2009 Budget Update - Estimated Actuals
General Fund - Restricted
February 28, 2009

	2008-09 First Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ 354,310	\$ 53,945	85%
Federal Revenue	714,663	320,618	55%
Other State Revenue	1,079,887	1,002,110	7%
Other Local Revenue	1,493,516	863,123	42%
Total Revenues	\$ 3,642,376	\$ 2,239,795	39%
Expenditures			
Certificated Salaries	\$ 2,526,541	\$ 1,832,373	27%
Classified Salaries	2,154,726	1,304,864	39%
Employee Benefits	988,642	645,066	35%
Books and Supplies	1,336,433	511,306	62%
Services and Other Operating	1,812,860	1,164,467	36%
Capital Outlay	-	(1,600)	-
Other Outgo	88,176	44,088	50%
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 8,907,378	\$ 5,500,562	38%
Excess (Deficiency) Revenues and Expenditures	\$ (5,265,002)	\$ (3,260,767)	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ (190,230)	\$ -	
Contributions	\$ 4,428,540	\$ -	
Other Financing Sources and Uses	\$ 4,238,310	\$ -	
Net Increase (Decrease) In Fund Balance	\$ (1,026,692)	\$ (3,260,767)	
Beginning Fund Balance	\$ 1,126,343		
Ending Fund Balance**	\$ 99,651		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

**Del Mar Union School District
2008-2009 Budget Update - Estimated Actuals
General Fund - Combined
February 28, 2009**

Revenues	2008-09 First Interim	Actuals to Date	% of Budget Remaining
Revenue Limit Sources*	\$ 30,883,860	\$ 18,622,906	40%
Federal Revenue	714,663	320,618	55%
Other State Revenue	3,915,291	1,793,634	54%
Other Local Revenue	2,717,877	2,092,352	23%
Total Revenues	\$ 38,231,691	\$ 22,829,510	40%
Expenditures			
Certificated Salaries	\$ 21,328,962	\$ 13,671,899	36%
Classified Salaries	5,709,302	3,493,501	39%
Employee Benefits	6,217,611	3,903,146	37%
Books and Supplies	2,859,140	1,425,445	50%
Services and Other Operating	4,585,983	2,827,626	38%
Capital Outlay	126,630	28,731	77%
Other Outgo	95,741	57,989	39%
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 40,923,369	\$ 25,408,339	38%
Excess (Deficiency) Revenues and Expenditures	\$ (2,691,678)	\$ (2,578,829)	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ (190,230)	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ (190,230)	\$ -	
Net Increase (Decrease) In Fund Balance	\$ (2,881,908)	\$ (2,578,829)	
Beginning Fund Balance	\$ 11,481,755		
Ending Fund Balance**	\$ 8,599,847		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

Del Mar Union School District
2008-2009 Budget Update - Estimated Actuals
Cafeteria Fund
February 28, 2009

	2008-09 First Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	111,585	35,193	68%
Other State Revenue	4,795	2,178	55%
Other Local Revenue	866,794	521,643	40%
Total Revenues	\$ 983,174	\$ 559,015	43%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	116,169	66,746	43%
Employee Benefits	34,934	24,134	31%
Books and Supplies (food)	746,314	254,612	66%
Services and Other Operating	7,333	7,084	3%
Capital Outlay	-	-	-
Other Outgo	22,121	-	100%
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 926,871	\$ 352,576	62%
Excess (Deficiency) Revenues and Expenditures	\$ 56,303	\$ 206,438	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 56,303	\$ 206,438	
Beginning Fund Balance	\$ 8		
Ending Fund Balance**	\$ 56,311		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

Del Mar Union School District
2008-2009 Budget Update - Estimated Actuals
Deferred Maintenance
February 28, 2009

		2008-09 First	Actuals to	% of Budget
		Interim	Date	Remaining
Revenues				
	Revenue Limit Sources*	\$ -	\$ -	-
	Federal Revenue	-	-	-
	Other State Revenue	-	-	-
	Other Local Revenue	8,000	11,212	-40%
Total Revenues		\$ 8,000	\$ 11,212	-40%
Expenditures				
	Certificated Salaries	\$ -	\$ -	-
	Classified Salaries	-	-	-
	Employee Benefits	-	-	-
	Books and Supplies	-	-	-
	Services and Other Operating	57,750	71,461	-24%
	Capital Outlay	-	-	-
	Other Outgo	-	-	-
	Transfers of Indirect/Direct Support	-	-	-
Total Expenditures		\$ 57,750	\$ 71,461	-24%
Excess (Deficiency) Revenues and Expenditures		\$ (49,750)	\$ (60,249)	
Other Financing Sources and Uses				
	Transfers In	\$ 190,230	\$ -	
	Transfers Out	\$ -	\$ -	
	Contributions	\$ -	\$ -	
Other Financing Sources and Uses		\$ 190,230	\$ -	
Net Increase (Decrease) In Fund Balance		\$ 140,480	\$ (60,249)	
Beginning Fund Balance		\$ 801,444		
Ending Fund Balance**		\$ 941,924		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

**Del Mar Union School District
2008-2009 Budget Update - Estimated Actuals
Special Reserve for other than Capital Outlay
February 28, 2009**

	2008-09 First Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	38,000	19,708	48%
Total Revenues	\$ 38,000	\$ 19,708	48%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	-	-	-
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ -	\$ -	-
Excess (Deficiency) Revenues and Expenditures	\$ 38,000	\$ 19,708	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	-
Transfers Out	\$ -	\$ -	-
Contributions	\$ -	\$ -	-
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 38,000	\$ 19,708	
Beginning Fund Balance	\$ 1,307,746		
Ending Fund Balance**	\$ 1,345,746		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

Del Mar Union School District
2008-2009 Budget Update - Estimated Actuals
Capital Facilities
February 28, 2009

	2008-09 First Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	127,400	71,231	44%
Total Revenues	\$ 127,400	\$ 71,231	44%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	10,000	324	97%
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 10,000	\$ 324	97%
Excess (Deficiency) Revenues and Expenditures	\$ 117,400	\$ 70,907	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 117,400	\$ 70,907	
Beginning Fund Balance	\$ 98,077		
Ending Fund Balance**	\$ 215,477		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

**Del Mar Union School District
2008-2009 Budget Update - Estimated Actuals
Special Reserve Fund for Capital Outlay Projects
February 28, 2009**

Revenues	2008-09 First Interim	Actuals to Date	% of Budget Remaining
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	275,000	207,375	25%
Total Revenues	\$ 275,000	\$ 207,375	25%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	-	-	-
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ -	\$ -	
Excess (Deficiency) Revenues and Expenditures	\$ 275,000	\$ 207,375	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 275,000	\$ 207,375	
Beginning Fund Balance	\$ 7,833,784		
Ending Fund Balance**	\$ 8,108,784		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

**Del Mar Union School District
2008-2009 Budget Update - Estimated Actuals
Capital Project Fund for Blended Component Units
(CFD 95-1 and CFD 99-1)
February 28, 2009**

	2008-09 First Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	2,795,194	1,629,636	42%
Total Revenues	\$ 2,795,194	\$ 1,629,636	42%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	12,728	13,054	-3%
Services and Other Operating	160,992	37,726	77%
Capital Outlay	1,862,291	48,817	97%
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 2,036,011	\$ 99,598	95%
Excess (Deficiency) Revenues and Expenditures	\$ 759,183	\$ 1,530,038	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ (2,014,864)	\$ (2,011,518)	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ (2,014,864)	\$ (2,011,518)	
Net Increase (Decrease) In Fund Balance	\$ (1,255,681)	\$ (481,481)	
Beginning Fund Balance	\$ 6,865,255		
Ending Fund Balance**	\$ 5,609,574		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

**Del Mar Union School District
2008-2009 Budget Update - Estimated Actuals
Debt Service Fund for Blended Component Units (CFD)
February 28, 2009**

	2008-09 First Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	-	-
Total Revenues	\$ -	\$ -	-
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	-	-	-
Capital Outlay	-	-	-
Other Outgo	2,014,864	1,269,951	37%
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 2,014,864	\$ 1,269,951	37%
Excess (Deficiency) Revenues and Expenditures	\$ (2,014,864)	\$ (1,269,951)	
Other Financing Sources and Uses			
Transfers In	\$ 2,014,864	\$ 1,269,951	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ 2,014,864	\$ 1,269,951	
Net Increase (Decrease) In Fund Balance	\$ -	\$ -	
Beginning Fund Balance	\$ -		
Ending Fund Balance**	\$ -		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

**Del Mar Union School District
2008-2009 Budget Update - Estimated Actuals
Other Enterprise Fund - Childcare
February 28, 2009**

	2008-09 First Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	2,623,000	1,886,937	28%
Total Revenues	\$ 2,623,000	\$ 1,886,937	28%
Expenditures			
Certificated Salaries	\$ 63,479	\$ 42,478	33%
Classified Salaries	1,679,149	1,224,890	27%
Employee Benefits	350,592	250,215	29%
Books and Supplies	205,527	77,241	62%
Services and Other Operating	156,170	55,511	64%
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 2,454,917	\$ 1,650,335	33%
Excess (Deficiency) Revenues and Expenditures	\$ 168,083	\$ 236,602	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 168,083	\$ 236,602	
Beginning Fund Balance	\$ 1,279,611		
Ending Fund Balance**	\$ 1,447,694		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

**Del Mar Union School District
2007-2008 Budget Update - Estimated Actuals
Foundation Trust Fund
February 28, 2009**

Revenues	2008-09 First Interim	Actuals to Date	% of Budget Remaining
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	1,400	669	52%
Total Revenues	\$ 1,400	\$ 669	52%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	-	-	-
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ -	\$ -	
Excess (Deficiency) Revenues and Expenditures	\$ 1,400	\$ 669	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 1,400	\$ 669	
Beginning Fund Balance	\$ 44,371		
Ending Fund Balance**	\$ 45,771		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

DEL MAR UNION SCHOOL DISTRICT
County Treasury, General Ledger Balances
FISCAL YEAR 2008-2009

DISTRICT 11													
GOVERNMENTAL FUNDS - SPECIAL RESERVE & CAPITAL PROJECTS													
Cty Tres. Fund #	F/Y 07/08 6/30/2008	F/Y 08/09 7/31/2008	F/Y 08/09 8/31/2008	F/Y 08/09 9/30/2008	F/Y 08/09 10/31/2008	F/Y 08/09 11/30/2008	F/Y 08/09 12/31/2008	F/Y 08/09 1/31/2009	F/Y 08/09 2/28/2009	Increase (decrease)	SACS Fund #	Fund Description	
412101 / 55695	\$ 11,280,306	\$ 14,085,484	\$ 11,621,747	\$ 8,222,307	\$ 6,411,151	\$ 4,275,950	\$ 12,657,073	\$ 11,822,455	\$ 10,218,348	\$ (1,604,107)	03 & 06	Res / Unres General Fund	
412104 / 55701	\$ 29,951	\$ 12,159	\$ 45,719	\$ 162,990	\$ 126,317	\$ 126,428	\$ 61,706	\$ 93,443	\$ 126,209	\$ 32,767	13-00	Cafeteria Fund	
412112 / 55710	\$ 794,584	\$ 737,493	\$ 737,130	\$ 729,984	\$ 729,984	\$ 736,058	\$ 736,058	\$ 741,196	\$ 741,196	\$ -	14-00	Deferred Maintenance	
412142 / 55725	\$ 1,295,414	\$ 1,295,414	\$ 1,307,746	\$ 1,307,746	\$ 1,307,746	\$ 1,318,251	\$ 1,318,251	\$ 1,327,454	\$ 1,327,454	\$ -	17-42	Endowment - Special Res	
412119 / 55716	\$ 97,648	\$ 99,939	\$ 113,238	\$ 143,686	\$ 143,686	\$ 148,317	\$ 148,317	\$ 168,458	\$ 168,902	\$ 444	25-19	Developer Fees	
412146 / 55731	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	35-00	State School Facility Fund	
412102 / 55698	\$ 4,707,355	\$ 4,707,355	\$ 4,723,134	\$ 4,723,134	\$ 4,723,134	\$ 8,384,862	\$ 8,384,862	\$ 8,430,509	\$ 8,430,509	\$ -	40-00	Special Res Capital Outlay	
Subtotal	\$ 18,205,259	\$ 20,937,844	\$ 18,548,714	\$ 15,289,847	\$ 13,442,018	\$ 14,989,866	\$ 23,306,267	\$ 22,583,514	\$ 21,012,618	\$ (1,570,896)			
PROPRIETARY & FIDUCIARY FUNDS - INTERNAL SERVICE, EXPENDIBLE TRUST & ENTERPRISE													
412122 / 55720	\$ 1,285,811	\$ 1,259,629	\$ 1,155,880	\$ 1,196,390	\$ 1,290,870	\$ 1,343,097	\$ 1,293,079	\$ 1,349,062	\$ 1,342,361	\$ (6,700)	63-00	Enterprise - Childcare	
412120 / 55719	\$ 44,090	\$ 43,990	\$ 44,371	\$ 44,371	\$ 44,371	\$ 44,728	\$ 44,728	\$ 45,040	\$ 45,040	\$ -	73-20	Foundation Trust Funds	
Subtotal	\$ 1,329,901	\$ 1,303,620	\$ 1,200,252	\$ 1,240,761	\$ 1,335,242	\$ 1,387,825	\$ 1,337,808	\$ 1,394,102	\$ 1,387,402	\$ (6,700)			
DIST. 11 TOTAL	\$ 19,535,160	\$ 22,241,463	\$ 19,748,966	\$ 16,530,608	\$ 14,777,260	\$ 16,377,691	\$ 24,644,075	\$ 23,977,616	\$ 22,400,020	\$ (1,577,596)			
412110 / 55707	\$ 100,000	Bonds Authorized Unissued										10-00	Bond Fund
DISTRICT 72													
FUND BALANCES - GOVERNMENTAL & CAPITAL PROJECTS													
	F/Y 07/08 6/30/2008	F/Y 08/09 7/31/2008	F/Y 08/09 8/31/2008	F/Y 08/09 9/30/2008	F/Y 08/09 10/31/2008	F/Y 08/09 11/30/2008	F/Y 08/09 12/31/2008	F/Y 08/09 1/31/2009	F/Y 08/09 2/28/2009	Increase/ (decrease)	SACS Fund #	Fund Description	
Community Facilities District No. 95-1													
458001 / 54976	\$ 2,573,171	\$ 2,577,749	\$ 1,739,977	\$ 1,953,530	\$ 1,955,710	\$ 2,003,575	\$ 2,199,283	\$ 2,782,028	\$ 2,357,104	\$ (424,924)	49-01	CFD 95-1 General Fund	
TOTAL CFD 95-1	\$ 2,573,171	\$ 2,577,749	\$ 1,739,977	\$ 1,953,530	\$ 1,955,710	\$ 2,003,575	\$ 2,199,283	\$ 2,782,028	\$ 2,357,104	\$ (424,924)			
Community Facilities District No. 99-1													
458002 / 54977	\$ 3,514,228	\$ 3,518,477	\$ 3,114,482	\$ 3,111,599	\$ 3,109,163	\$ 3,150,129	\$ 3,266,333	\$ 3,627,405	\$ 3,381,652	\$ (245,753)	49-02	CFD 99-1 General Fund	
TOTAL CFD 99-1	\$ 3,514,228	\$ 3,518,477	\$ 3,114,482	\$ 3,111,599	\$ 3,109,163	\$ 3,150,129	\$ 3,266,333	\$ 3,627,405	\$ 3,381,652	\$ (245,753)			
DIST. 72 TOTAL	\$ 6,087,399	\$ 6,096,227	\$ 4,854,458	\$ 5,065,129	\$ 5,064,873	\$ 5,153,704	\$ 5,465,616	\$ 6,409,432	\$ 5,738,755	\$ (670,677)			

March 17, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent of Business Services

Through: Sharon McClain, Superintendent

Subject: Federal Stimulus and State Budget Update

On February 19, 2009, the State of California adopted a budget which was built on revenue projections and the passing of several ballot measures. The ballot measures are scheduled to be on the May 19, 2009 Special Election.

Attached are several articles from School Services of California, Inc. (SSC). SSC is a firm based in Sacramento that specializes in California schools business and finance. It appears that the information used to project revenues at the State level may have been too optimistic. Also, the ballot measures scheduled for May 19th are receiving opposition.

Federal Stimulus: Districts are advised **NOT** to budget any federal stimulus package funding until we receive official notification of an allocation.

State Budget: Districts are advised to include in the 2008-2009 and 2009-2010 fiscal years information as it was adopted on February 19, 2009. As events unfold, the State may be required to amend the budget. Once a change is enacted, Districts should follow suit.

FISCAL IMPACT: Presentation of this report is for information only and does not affect revenues, expenses, or projected ending fund balances in the 2008-2009 Budget.

RECOMMENDED: For information only. No action required.

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No. 6

By the Way . . . The League of Women Voters of California (LWVC) First to Publicly Oppose May 19 Ballot Measures

Yesterday, March 12, 2009, the LWVC announced its opposition to Propositions 1A, 1C, 1D, and 1E on the May 19, 2009, Special Election ballot and urged voters to reject them.

"We oppose these measures because they are NOT the solution to our long-term financial crisis, with the continuing structural deficit in the State Budget and flawed Budget process," said Janis R. Hirohama, president of the League. "We make this decision with regret. We would support real reform to make the State Budget process more accountable and give the Legislature and Governor effective tools to advance state priorities. However, these hurriedly drafted propositions, produced at the end of a flawed process that kept both the public and most legislators in the dark, will only make our fiscal situation worse."

The organization did not oppose Proposition 1B, the measure to provide additional school financing in later years, but its enactment depends on passage of Proposition 1A.

For Proposition 1C, which authorizes the "securitization" of future State Lottery revenue growth, the LWVC stated, "This proposal attempts to raise money for the short-term by selling bonds that would be paid off by future Lottery revenue. In light of California's poor credit rating and the state of the economy, those bonds would have to be sold at very unfavorable interest rates, if they can be sold at all. The Legislative Analyst says that in the long-term, Lottery profits probably would not be enough to cover the higher payments to education required by Proposition 1C. We criticized this proposal as irresponsible last fall, and if anything, that criticism applies now more than ever."

posted 03/13/2009

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No. 6

Effect of Federal Stimulus Package on California

The Legislature, along with many state agencies, continues to focus on the American Recovery and Reinvestment Act (ARRA), and what California can expect to receive as its share of the \$787 billion package. The nonpartisan Legislative Analyst's Office (LAO) released its analysis Tuesday, March 10, 2009, on the state aid in the package, which totals about \$330 billion, and estimated that California will receive more than \$31 billion in federal dollars that can be used to address State Budget shortfalls and to supplement existing state spending. California could also receive billions of dollars more in competitive grant funding. Also on March 10, the Assembly Budget Committee held an overview hearing on the federal economic stimulus package. Legislative Analyst Mac Taylor gave the bulk of the presentation at that hearing, but a representative of the Department of Finance (DOF) also addressed the Committee briefly. Based on the analysis and hearing testimony, there are many undecided issues relating to the stimulus funding, and many decisions that legislators and the Governor will have to make over the next weeks and months.

Impact on State Budget Overall

The ARRA will have a big impact on the State Budget, including amounts appropriated for education. The first impact involves language included in the recently enacted 2009-10 Budget, which requires the State Treasurer and Director of Finance to, on or before April 1, 2009, "meet and confer in a public hearing for the purpose of determining whether federal legislation has been enacted that will make available, by June 30, 2010, additional federal funds that may be used to offset not less than ten billion dollars (\$10,000,000,000) in General Fund expenditures." (See Government Code Section 99030.)

If the Treasurer and Director determine that the federal relief reaches the \$10 billion threshold, the determination will avoid (trigger off) almost \$1 billion in cuts to various programs (including funding for the University of California [UC], the California State University [CSU], Medi-Cal and more), and a 0.125% point increase in personal income tax rates included in the State Budget; however, there will be no changes to K-14 education funding. The public hearing is scheduled for March 17, 2009.

The California Budget Project's recently released study indicates that California will receive enough to avoid the higher cuts and taxes. But the DOF's initial estimate is that California will receive about \$8 billion, \$2 billion less than necessary. The LAO concurred in that \$8 billion estimate, but it is not the LAO's decision to make. Although this seems counter-intuitive to the estimate that California will receive \$31 billion from ARRA, the determination must be made based on restrictions contained in the federal funding and the interpretation of the statutory language.

Impact on Education

A second impact lies in the magnitude of monies that will go to education. California will receive almost \$5 billion to support K-12 and higher education, and could receive even more education funding through the K-12 incentive grants. States must follow specific rules for distributing and allocating the funding, and the rules are complicated. For example, states are required to maintain at least the same level of state support for K-12 and higher education as in 2005-06 in order to be eligible for fiscal stabilization funds. Even then, there is a funding priority to using those funds; they must be used first to mitigate state education funding cuts in 2009, 2010, and 2011. In general, K-12 funds-targeted to 11 programs-must be allocated based on existing funding

formulas; however, there are funds for several one-time funding opportunities, including some subsidized school bond monies.

Another impact of the stimulus dollars may be seen if, as the LAO suggests, state revenues and the Proposition 98 minimum funding guarantee continue to fall. The state's cash receipts were down significantly in February 2009, and we should be prepared for lower revenue numbers. If revenues fall more than expected, we would have a lower Proposition 98 guarantee, and legislators may want to provide more funding to K-14 education by using additional federal funds to offset state education expenditures and help avoid additional actual funding cuts. The LAO also highlighted a number of other noneducation areas in which federal monies may be available to offset other General Fund costs.

The LAO recommends that legislators hold off on spending much of the federal funding for education, and not use it to supplement current funding. The LAO suggests using most, if not all, of the education stabilization funding—\$3 billion in fiscal 2009-10—to offset 2009-10 education expenditures, leaving about \$1.5 billion in stabilization funding for 2010-11. However, that advice runs counter to the timeline that many K-12 education advocates would like to see, and counter to the announcement that the U.S. Department of Education would be distributing \$44 billion in stimulus funds within 30 to 45 days, and that the funds will help to avoid hundreds of thousands of teacher layoffs nationwide.

In addition, half of the Title I, Part A stimulus funds, amounting to \$5 billion, and half the funds for the Individuals with Disabilities Education Act (IDEA), \$6 billion, have been authorized for release in March 2009 (without new applications), and governors will be able to apply for 67% of the State Fiscal Stabilization Funds (SFSF) and discretionary SFSF, totaling \$32.5 billion, by the end of this month; the funds will be released within two weeks after approvable applications are received. It is also unclear what action the Legislature could take to delay expenditures, given the Budget Bill language and that at least a portion of the funding will go out based on current funding formulas.

LAO Recommendations

The LAO cautioned that the Legislature will need to take many actions in the coming months, and urged it to:

- Maximize the benefit of the federal funds to the state's General Fund Budget
- Recognize the one-time, short-term nature of the federal funds
 - The LAO suggested that the Legislature could address that risk by, for example, using monies to retire the state's large mandate obligation or for a data system
 - The dollars could be spread out over three years rather than a single year to reduce expectations
- Act quickly in a handful of cases
 - For example, there is a need to rescind one eligibility change made to Medi-Cal in order to qualify for federal funding
- Use the next few months to oversee implementation of the federal spending
 - Most issues can be deliberated in the regular policy and budget committees

Conclusion

There are many issues in play regarding the federal stimulus. For example, there are maintenance-of-effort requirements and different base years for education versus other programs. The federal government has a different fiscal year from that used by California. Many of the issues will be debated in the Budget subcommittees, which will be meeting Thursdays starting March 19 at least until the May 19 Special Election. The bottom line is that the Schwarzenegger Administration intends to access all available federal funds. Some state governors have said they will not utilize the federal stimulus funding. If that occurs, there may even be some additional funds available to California, since some of the federal funds go back into the package if not spent by other states.

Meanwhile, we continue to recommend that federal stimulus funds not be included just yet in your agency's

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budget. Too much is still unknown as to how much will be received by each agency and when the funding will be received. At best, remember that these funds are one time in nature and should not be counted on for ongoing purposes such as staffing for ongoing programs and services.

-Deborah Harmon

posted 03/13/2009

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No. 6

Federal Funds Estimated to Fall Short of State Budget Trigger

In a hearing on March 17, 2009, State Treasurer Bill Lockyer and Director of Finance Mike Genest, took testimony on the current estimate of the amount California will receive from the federal American Recovery and Reinvestment Act (ARRA), more commonly referred to as federal stimulus funds. The amount of federal funds received by the state is critical to the recently enacted State Budget because specific expenditure cuts and a tax increase would be avoided if these federal funds reach \$10 billion. The State Treasurer and the Director of the Department of Finance are designated as the officials responsible for determining whether the federal funds will meet this target.

The recently enacted State Budget included cuts in various health and social services programs and a 0.125% increase in the personal income tax that would be withdrawn if the federal ARRA funds reach the \$10 billion level. The determination is to be made by April 1, 2009, and this hearing was intended to provide information to make the finding.

To begin the hearing, Ana J. Matosantos, Chief Deputy Director of the Department of Finance (DOF), testified that while California is expected to receive in total approximately \$32 billion in federal funds, only \$8.2 billion can be counted toward the \$10 billion trigger. Matosantos explained that only funds that are available to offset state General Fund expenditures have been included in the \$8.2 billion. For example, increased federal funds that could be used to offset state appropriations in the Medi-Cal program or replace state support for temporary assistance for needy families were counted by DOF. In addition, Matosantos indicated that fiscal stabilization funds were included in their \$8.2 billion total.

Following the DOF representative, the committee heard from former State Auditor Kurt Sjoberg who indicated that the state could receive up to \$35 billion in federal funds. Sjoberg, however, did not take issue with the DOF's estimate of \$8.2 billion that can be counted toward the trigger.

After taking several hours of testimony from dozens of witnesses regarding the impact of the State Budget cuts on low income families, the disabled, schools, public agencies and others, the State Treasurer announced that no finding would be made, at that time, regarding the federal funds and State Budget trigger. The two officials have two weeks to make their final determination.

-Deborah Harmon and Robert Miyashiro

posted 03/17/2009

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No. 6

February Revenues Fall Short

State General Fund revenues for the month of February 2009 fell short of estimate by \$898 million, or almost 14% of the expected \$6.457 billion. This shortfall more than wiped out the gain in January of \$565 million, leaving the state's year-to-date total \$333 million behind the revised projection, according to the March 2009 *Finance Bulletin* released by the Department of Finance (DOF). It is important to note that this shortfall is measured against the \$15 billion downward revision for 2008-09 assumed in the 2009-10 Budget Act.

The February shortfall occurred in each of the three major taxes: the personal income tax was short 13.7%, the sales and use tax was off 12.4%, and the corporation tax was deficient 36.3%. Together, the three major taxes were off \$909 million, but several minor taxes came in \$11 million ahead of estimate, yielding the net shortfall of \$898 million.

While the result of a single month does not necessarily signal that the current forecast is too optimistic, it is nevertheless unsettling because shortfalls occurred in each of the three major taxes. The key month for state revenues will be April when personal income taxes are due.

The week of March 9, 2009, the Legislative Analyst's Office (LAO) released its outlook for the state economy and revenues, concluding that the recently enacted 2009-10 Budget is already out of balance by \$8 billion, based on its more pessimistic forecast of General Fund revenues. The LAO concludes, however, that current-year revenues will meet the projected level. Thus, collections over the remaining four months of the fiscal year will have to make up for the year-to-date shortfall of \$333 million for the LAO to be correct.

The *Finance Bulletin* also paints a dismal picture of the state economy, noting that job losses in housing spread through the larger economy in 2008. By January of this year, the state had posted nine consecutive months of job losses, with December 2008 and January 2009 registering the second and third largest monthly losses on record, respectively. Over these two months, the state lost almost 164,000 jobs.

New home construction experienced a precipitous decline in January 2009, with residential permits off 56% from year-ago levels. Nonresidential construction also took a dive, with permits off 42% for the same period.

There was some good news in the real estate market, however, as single family home sales were up 101% in January 2009 compared to sales one year ago. Unfortunately, this increase is no doubt directly linked to the 40.5% drop in home prices, with the median price hitting \$254,350 in January.

**-Robert
Miyashiro**

March 6, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent of Business Services

Through: Sharon McClain, Superintendent

Subject: Possible Salary Savings if Combining Two Schools

As directed by the Board of Trustees, an alternative scenario for combining two school sites has been prepared. This scenario analyzes the possible outcome if Del Mar Hills and Del Mar Heights were combined. The new combined enrollment and staffing were then compared to Sage Canyon. The assumptions used in the analysis are:

- 2008-2009 Average Salary and Benefits including 3% increase
- Staffing of school sites continues with current practices
- ESC allocation per 12/16/09 document
- Night Custodians are allocated using CASBO guidelines
- 100% of students will transfer to combined site
- Combined site's facilities can accommodate 100% of students
- No other site staffing reorganization will occur
- Combined site will qualify for Vice Principal
- Utilities and possible savings not included

In this scenario there is a potential for a savings of \$681,279.

FISCAL IMPACT: Conclusion is derived using listed assumptions. Altering any one assumption would result in an alternative outcome. Multiple outcomes are possible.

No financial impact until action is taken.

RECOMMENDED: For information only. No action required.

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Del Mar Union School District
Possible Salary Savings If Combining Two Schools

	Heights	Hills	Combined	Sage	Excess Positions	Average Salary and Benefits (2)	Potential Savings
Enrollment	428	335	763	733			
Principal	1.00	1.00	2.00	1.00	1.00	\$ 141,000	\$ 141,000
Vice Principal	0.00	0.00	0.00	1.00	-1.00	\$ 113,000	\$ (113,000)
Enrichment Teachers (1)	2.00	1.70	3.70	3.40	0.30	\$ 83,430	\$ 25,029
Classroom Teachers	21.00	17.00	38.00	34.00	4.00	\$ 83,430	\$ 333,720
Admin School Secretary	1.00	1.00	2.00	1.00	1.00	\$ 68,890	\$ 68,890
Office Assistant	0.88	0.88	1.76	0.88	0.88	\$ 51,809	\$ 45,592
Night Custodian (3)	2.50	2.07	4.57	3.14	1.43	\$ 49,795	\$ 71,207
Health Aide Technician	0.50	0.63	1.13	0.75	0.38	\$ 44,323	\$ 16,843
Library Media Specialist	0.58	0.63	1.21	0.70	0.51	\$ 53,944	\$ 27,511
School Plant Manager	1.00	1.00	2.00	1.00	1.00	\$ 64,487	\$ 64,487
							\$ 681,279

(1) Using ESC Allocation dated 12/16/09

(2) Average Salary and Benefits including 3% increase

(3) Night Custodians are allocated based on CASBO recommendation

Additional Assumptions:

Staffing of school sites continues with current practices

100% of students will transfer to combined site

Combined site's facilities can accommodate 100% of students

No other site staffing reorganization will occur

Combined site will qualify for Vice Principal

Potential savings on utilities not included

Conclusion is derived using listed assumptions. Altering any one assumption would result in an alternative outcome. Multiple outcomes are possible.

March 20, 2009

To: Board Members

From: Sharon McClain, Superintendent

Subject: Report on Potential Cost Savings for 2008/2009 School Year

The Board of Trustees has requested information about the bumping rights of ESC instructional assistants and blended classroom instructional assistants as well as a recommendation from District administration about proceeding with reductions in these positions.

An ESC or blended classroom instructional assistant with an earlier seniority date can "bump" or replace another instructional assistant who works the same number of hours or less per day. Reducing the ESC or blended classroom positions would most likely cause the "bumping" of ESC and blended classroom instructional assistants into special education positions where instructional assistants are currently working with special needs children. Because of the difficulty special needs children may have with an abrupt change in instructional assistants this late in the school year, the Administrative Team does not recommend proceeding with a reduction in these positions at this time.

FISCAL IMPACT:	Revenue:	N/A
	Expenditure:	N/A
	Fund Balance:	N/A

RECOMMENDED: For information only. No action required.

10.14

Date: March 17, 2009
To: Board Members
From: Rodger Smith
Through: Sharon McClain
Subject: Approval of Recommended Personnel Actions: Employment, Resignations, Dismissals, Leaves of Absences and Change of Status

CERTIFICATED

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Mannes, Leslie	Teacher	1.00	LOA	Approve Unpaid Leave of Absence for 2009/10	

Date: March 17, 2009
 To: Board Members
 From: Rodger Smith
 Through: Sharon McClain
 Subject: Approval of Recommended Personnel Actions: Employment, Resignations, Dismissals, Leaves of Absences and Change of Status

CLASSIFIED

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Brown, Julie	Child Care Worker I	0.60	Child Care	Approve Reduction in Hours from 30 Hours per Week to 22 Hours per Week Effective 3/3/09	
Cabrera, Jacob	Child Care Worker I	0.45	Child Care	Approve Assignment Effective 2/9/09	Replacement
Crilly, Claire	Special Education Aide II	0.75	Sycamore Ridge	Approve Assignment Effective 3/2/09	Replacement
Darling, Jocelyn	Special Education Aide I	0.5625	Del Mar Hills	Approve Resignation Effective 2/27/09	
Ewing, David	Special Education Aide II	0.50	Carmel Del Mar	Approve Assignment Effective 2/18/09	Expansion
Foster, Kelly	Child Care Worker I	0.40	Child Care	Approve Increase in Hours from 12.5 Hours per Week to 16 Hours per Week Effective 4/6/09	Replacement

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Gregory, Jennifer	Child Care Worker I	0.60	Child Care	Approve Reduction in Hours from 26 Hours per Week to 24 Hours per Week Effective 1/5/09	
Grilc, Brandon	Child Care Worker I	0.48125	Child Care	Approve Reduction in Hours from 20 Hours per Week to 19.25 Hours per Week Effective 1/9/09	
LaMont, Silvia	Child Nutrition Services Assistant I	0.25	Sage Canyon	Approve Assignment Effective 3/18/09	Replacement
Paulissen, Marci	Instructional Aide I	0.55	Del Mar Heights	Approve Assignment Effective 2/25/09	Replacement
Peterson, Jessica	Child Care Worker I Noon Duty	0.75 0.05	Child Care Ocean Air	Approve Resignation Effective 3/6/09	
Ramirez, Veronica	Child Care Worker I	0.55625	Child Care	Approve Reduction in Hours from 24 Hours per Week to 22.25 Hours per Week Effective 1/26/09	
Ross, Kristyn	Child Care Worker I	0.525	Child Care	Approve Reduction in Hours from 22.5 Hours per Week to 21 Hours per Week Effective 1/20/09	

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
So, John	Child Care Worker I	0.60	Child Care	Approve Reduction in Hours from 30 Hours per Week to 24 Hours per Week Effective 1/30/09	
Stratton, Camille	Special Education Aide I	0.75	Sycamore Ridge	Approve Unpaid Leave of Absence from 3/30/09 through 6/5/09	
Templeton, Kelly	Child Care Worker I	0.45	Child Care	Approve Reduction in Hours from 20.5 Hours per Week to 18 Hours per Week Effective 1/22/09	
Wortman, Andrew	Special Education Aide I	0.75	Del Mar Hills	Approve Assignment Effective 2/17/09	Replacement