

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
Del Mar Hills Academy – Multi-Purpose Room
14085 Mango Drive
Del Mar, CA 92014**

**MINUTES OF SPECIAL BOARD MEETING
OF THE BOARD OF TRUSTEES**

**Wednesday, February 4, 2009
6:00 p.m.**

Members Present: Katherine White, President of the Board
Steven McDowell, Clerk of the Board
Annette Easton, Doug Perkins, Comischell Rodriguez

Members Absent: None.

DMUSD Staff:

Sharon McClain, Superintendent
Sherry Forte, Executive Assistant to the Superintendent
Janet Bernard, Assistant Superintendent, Curriculum & Instruction
Dena Whittington, Assistant Superintendent, Business Services
Rodger Smith, Director of Human Resources and Facilities Planning
Sheila Weinberg, Director of Pupil Services
Mike Casey, Director of Technology
Charlene Komosinski, Director of Child Care/After School Programs
Randy Wheaton, Director of Maintenance & Operations
Katie Shanahan, Coordinator State & Federal Projects
Todd Boteler, District Webmaster
David Jones, Principal, Carmel Del Mar
Wendy Wardlow, Principal, Del Mar Heights
David Skinner, 4th Grade Teacher, Carmel Del Mar, DMCTA President
Carol Faulkner, 3rd Grade Teacher, Del Mar Heights
Mary Ann Loes, 5th Grade Teacher, Ashley Falls
Arah Allard, Music Teacher, Del Mar Hills Academy
Katharine Roth, Physical Education Teacher, Carmel Del Mar
Linda Dugger, Science Teacher, Carmel Del Mar
Becky Zebold, Science Teacher, Ashley Falls
Cathie Hays, 3rd Grade Teacher, Carmel Del Mar
Cinda Peck, Music Teacher, Carmel Del Mar

Official Minutes, Special Board Meeting – February 4, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

Patty Tyson, 5th Grade Teacher, Ocean Air
Erik Bienke, 2nd Grade Teacher, Del Mar Hills Academy
Jacqueline Folgner, Art Teacher, Del Mar Heights
Katrina Graupmann, 6th Grade Teacher, Ocean Air
Kanchan Dudani, 5th Grade Teacher, Ocean Air
Amy Doyle, Art Teacher, Ashley Falls
Jenny Luce, Art Teacher, Ocean Air/Sycamore Ridge
Jodi Neilson, Music Teacher, Ocean Air
Erinn Mitchell, Music Teacher, Ashley Falls
Tracy Garber, 4th Grade Teacher, Carmel Del Mar
Michelle Beeson, Music Teacher, Del Mar Heights
Laura McCarthy, 3rd Grade Teacher, Ocean Air
Nancy Swanberg, Science Teacher, Del Mar Hills
Danielle Roche, 3rd Grade Teacher, Ocean Air
Hayley Kantner, 3rd Grade Teacher, Ocean Air
Uma Krishnan, Science Teacher, Torrey Hills
Kevin Cunha, Physical Education Teacher, Ashley Falls
Ian Phillip, Physical Education Teacher, Del Mar Heights
Wendy Wojtkowski, Kindergarten Teacher, Sycamore Ridge
Genna Chapluk, 4th Grade Teacher, Sage Canyon
Dina Irwin, Speech Language Pathologist, Ashley Falls
Fred Bettig, 3rd Grade Teacher, Sage Canyon
Sandy Johnson, 5th Grade Teacher, Ashley Falls
Paula Intravaia, Art Teacher, Carmel Del Mar
Carol Sharpe, 3rd Grade Teacher, Ocean Air
Jen Kamka, 1st Grade Teacher, Ashley Falls
Jeff Bales, 4th Grade Teacher, Ocean Air
Evon Carpenter, 5th Grade Teacher, Carmel Del Mar

Others In Attendance:

John & Sandra Logan, Terri Harbison, Janegtte Shelton, Nicole Baril, Shannon Cary, Will Beamer, Marybeth Norgren, Elizabeth Prag, Kim Dort, Dana Marey, Mary Johnson, Allison Healy-Poe, Juli Bear, Tamra Atwood, Stefanie Schiff, Deborah Muns-Park, Andrea Holland

BUSINESS TRANSACTED WAS LIMITED TO THE FOLLOWING:

Board President, Katherine White, called the meeting to order at 6:05 p.m.

1. APPROVAL OF THE AGENDA

On motion by Member Easton, seconded by Member McDowell, the Board voted unanimously to approve the Agenda.

Official Minutes – Special Board Meeting, February 4, 2009

An audio recording and a detailed description of all agenda items is available at www.dmUSD.org, - Board of Trustees - Board Meetings.

BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

2. **PUBLIC COMMENT:** None.

3. **BOARD APPROVAL RESOLUTION NO. 2009-01 BEHAVIORAL INTERVENTION PLANS [HUGHES BILL] MANDATED COST CLAIM SETTLEMENT AND AGREEMENT TO WAIVE FUTURE CLAIMS**

Superintendent McClain recommended approval of Resolution No. 2009-01 and by doing so the Board (1) approves the settlement which will bring Del Mar Union School District approximately \$14.85 per 2007-08 ADA annually for the six-year period beginning 2011-12 through 2016-17 and approximately \$10.92 per ADA for the SELPA as part of the AB 602 funding formula, beginning in 2009-2010, and increasing by COLA and ADA growth in subsequent years; (2) agrees to waive its ability to file future mandated cost claims on the Hughes Bill statute and regulations as currently worded; and (3) directs the District's authorized representative to sign the Waiver to implement this action. Eighty percent of the school districts in California must approve the Resolution in order to receive funds from the lawsuit.

On motion by Member Rodriguez, seconded by Member Easton, the Board voted unanimously to approve Resolution No. 2009-01 Behavioral Intervention Plans (Hughes Bill) Mandated Cost Claim Settlement and Agreement to Waive Future Claims.

4. **SECOND READING AND BOARD APPROVAL, JOB DESCRIPTION FOR THE POSITION OF ADMINISTRATIVE ASSISTANT FOR BUSINESS SERVICES, MAINTENANCE AND OPERATIONS AND CHILD NUTRITION SERVICES**

Superintendent McClain recommended approval of the proposed job description for a new Administrative Assistant position that would serve the Business Services, Maintenance and Operations and Child Nutrition Services departments. As a result of a review of the organizational structure of these departments by the Board Personnel Committee and the Management Assistance Team Review from the San Diego County Office of Education this position is being recommended.

On motion by Member Easton, seconded by Member McDowell, the Board voted unanimously to approve the Job Description for the position of Administrative Assistant for Business Services, Maintenance and Operations and Child Nutrition Services.

Official Minutes – Special Board Meeting, February 4, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

The Board clarified for the staff and community that approval of the Job Description was not an approval to hire for the position.

5. BOARD APPROVAL OF PERFORMANCE AGREEMENT WITH DR. SUSAN SMITH, READING CONSULTANT

Assistant Superintendent, Curriculum and Instruction, Janet Bernard, presented a Performance Agreement for approval with Reading Consultant, Dr. Susan Smith. Extenuating circumstances necessitated approval by the Board after the date of service.

On motion by Member Perkins, seconded by Member Rodriguez, the Board voted unanimously to approve the Performance Agreement with Dr. Susan Smith, Reading Consultant.

6. BOARD REPORT/DISCUSSION/ACTION REGARDING DISTRICT STAKEHOLDER VISIT WITH MANHATTAN BEACH UNIFIED SCHOOL DISTRICT/HERMOSA BEACH CITY SCHOOL DISTRICT AND RELATED BOARD POLICY 3290: GIFTS, GRANTS, AND BEQUESTS

Superintendent McClain reported on a meeting that she and a group of District stakeholders had with the Manhattan Beach Unified School District and Hermosa Beach representatives about the guiding principles, history, and Board Policy concerning donations of gifts, grants, and bequests for extended studies curriculum programs. Supt. McClain shared that the DMUSD stakeholder group found that the continuation of an extended studies curriculum in MBUSD and HBCSD, which provided enrichment programs, was based on unity (cooperation among all schools and constituents) and parity (the same benefits for each child.)

A complete audio of the presentation and Board discussion are available at www.dmusd.org. Click on Board of Trustees, then Board Meetings.

The Board discussed thoughts, ideas and concerns relative to current and future policy on fundraising and accepting gifts. The Board directed staff to bring a draft of Administrative Regulations for Board Policy 3290 back at a future meeting.

Public Input:

- Matt Zevin, 4941 Pearlman Way, San Diego, 92130, DMSEF President. On behalf of the DMSEF Mr. Zevin thanked Superintendent McClain for initiating a discussion on revising the policy concerning the District's acceptance of gifts, bequests and grants. Mr. Zevin also spoke in favor of a Districtwide fundraising base with the support of PTAs and parents. He supports the DMSEF hiring a director to guide fundraising and feels the DMSEF needs to move to a model that supports DMSEF overhead.

Official Minutes – Special Board Meeting, February 4, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

- Kerry Traylor, 13764 Recuerdo Drive, Del Mar, 92014 spoke in favor of districtwide fundraising, the need for community education to move forward with a new model of districtwide fundraising, and the need to change parents' mindset from site giving to district giving.
- Deborah Muns-Park, 4970 Sandshore Court, San Diego, 92130 questioned 1) whether the Hermosa Beach and Manhattan Beach school districts' increase in fundraising was due to communicating that programs will be eliminated or the change to districtwide fundraising, and 2) what inequities exist at the sites now.

7. BOARD DISCUSSION, PROGRESS ON RECOMMENDATIONS FROM THE TOOLS FOR STRATEGIC ANALYSIS

With the use of a powerpoint presentation Superintendent McClain shared the staff's analysis of the Board's recommendation for further study of each of the 10 areas of financial impact discussed at the January 21, 2009 Regular Board Meeting.

At the conclusion of the presentation, the Board engaged in discussion with comments and requests as outlined below:

Property Taxes

- Reserves should be revised on a yearly basis to protect from a big loss in funding

Student Demographics

- Can we offer preschool programs for profitability?
- Do we want to use After School Child Care as a revenue generator?

Income Growth

- Budget the same as the First Interim Report

Enrollment Growth

- Staff will work to fill classes in primary 20:1 and upper grade at 27:1.
- DMUSD is investigating to determine if students are returning to public education from private schools.
- What is the savings if the class were filled at 20:1 and 27:1 using blended classrooms?

Employee Contractual Obligations

- If the DMCTA team agrees the DMUSD is willing to re-enter negotiations to discuss contractual obligations.
- Any revisions to the contract have to be voted on by the members of the DMCTA.
- Will classified positions be cut?

Official Minutes – Special Board Meeting, February 4, 2009

An audio recording and a detailed description of all agenda items is available at www.dmUSD.org, - Board of Trustees - Board Meetings.

- Superintendent recommends calling a meeting of the Board Personnel Committee to review classified staff and gather the facts regarding classified staff in other districts.

Financial Support School/Community

- Staff will bring Administrative Regulations to BP 3290 to the Board
- The results of Parent and Staff Surveys will be presented in a formal report
- The Board has made no decisions on fundraising for the future
- Consider changing some titles relative to ESC for clarification, i.e. core, curriculum, enrichment
- Alternative funding – Library Aides, Technicians, Kindergarten

Change in District Leadership

- Two District positions have been eliminated - Facilities Management Coordinator and Grant Writer.
- The District did not have a Director of Technology for one year. Net increase was \$20,000.

Small Class Size

- The original accounting report overstated the amount of the cost of class size reduction. Bring back to meeting.
- Meet with DMCTA to discuss class size.
- Break out the difference of going from 20 to 27 and 27 to 30.

Small Schools

- Look at redistribution of District boundaries to fill sites to capacity
- Explore housing preschool at one site
- Look at combining two schools
- Is it possible to close two schools?
- Provide a chart showing the actual cost of closing a site vs the assumption in the Financial Report by Vavrinek, Trine & Day that it is the same as the opening of Ocean Air.

Public Input

- Robert Riley, 4129 Calle Mar De Ballenas, San Diego, 92130, spoke regarding the lack of options included in the Financial Analysis and that any option resulting in a savings should be studied.
- John Logan, 12445 Cavallo Street, San Diego, 92130, asked the Board to consider 1) the possibility there may be an attack on Basic Aid; 2) merging the DMUSD with Solana Beach School District; 3) the DMUSD concept of a neighborhood school prevailing when discussing school closure; 4) selling the land of one of the schools.

Official Minutes – Special Board Meeting, February 4, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

8. ADJOURNMENT OF SPECIAL BOARD MEETING OF FEBRUARY 4, 2009

On motion by Member Easton, seconded by Member Perkins, the Board voted unanimously to adjourn the Special Board Meeting of February 4, 2009 at 9:31 p.m.

Steven McDowell, Clerk

Sharon McClain, Superintendent

Date

Date

Official Minutes – Special Board Meeting, February 4, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.