

DEL MAR UNION SCHOOL DISTRICT



DEL MAR UNION SCHOOL DISTRICT

Mission Statement

Supported by an involved community, an outstanding staff, and a shared vision for academic excellence, the Del Mar Union School District is committed to providing a rigorous, inspiring, and nurturing education program that is continually evolving to develop well-round individuals who embrace learning for life and who are prepared to meet the challenges of the future.

We believe that...

- Every individual has worth
- Individuals deserve the opportunity to reach their potential
- Learning is a life-long process
- Everyone has the right to be safe
- Everyone can make a difference
- Individuals and communities have responsibilities to each other
- The uniqueness of individuals enriches the community

We believe in...

- Honesty and integrity
 - Treating others with respect
 - The principles of Democracy
- www.dmusd.k12.ca.us

Board of Trustees

Dr. Annette Easton
Steven McDowell
Doug Perkins
Comischell Rodriguez
Katherine White

Superintendent

Dr. Sharon McClain

Board of Trustees Regular Meeting

February 25, 2009
5:45 p.m.

Del Mar Hills Academy
14085 Mango Drive, Del Mar, CA 92014

*Welcome to the monthly meeting of the
Del Mar Union School District Board of Trustees. . .*

Public Inspection of Documents

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the board meeting are available for inspection at the Del Mar Union School District, 225 9th St. Del Mar, CA 92014.

Hearing of the Public

Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to 3 minutes per person, per topic. If you wish to speak, complete a card (located at the sign-in desk) and present it to the Secretary of the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may (1) acknowledge receipt of the information, (2) refer to staff for further study; or (3) refer the matter to the next agenda.

Consent Calendar

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the consent items.

To address an item on the Consent Calendar, please follow the procedure described under Hearing of the Public.

Closed Session

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations.

Cell Phones/Pagers

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

Assistance With Meeting

In compliance with the Americans With Disabilities Act and AB-3035, if you require special assistance to participate in this meeting, please contact the Superintendent at (858) 755-9301 at least 24 hours prior to the start of the meeting to enable the District to make reasonable arrangements.

This meeting is being opened in memory of Nancy Payne,
Administrative Assistant, Torrey Hills School,
who passed away on January 31, 2009.

CALL TO ORDER - OPEN SESSION 4:00 P.M.

A. BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

B. PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

ADJOURN TO CLOSED SESSION (In the Del Mar Hills Academy – Administration Office Conference Room, 14085 Mango Drive, Del Mar, CA 92014)

CALL TO ORDER – CLOSED SESSION

CLOSED SESSION AGENDA:

- 1.1 Conference with Legal Counsel – Anticipated Litigation** (Government Code section 54956.9(b); Name of Case: Significant Exposure to Litigation: Two cases)
- 1.2 Public Employee Discipline/Dismissal/Release** pursuant to (Government Code 54957)
- 1.3 Public Employee Performance Evaluation:** Title: Superintendent (G.C. 54957)
- 1.4 Conference with Real Property Negotiator** (G.C. 54956.8)- Property: 225 9th Street, Del Mar, California 92014—Agency Negotiators: Sharon McClain, Superintendent/Rodger Smith, Director of Facilities/Personnel Negotiating Parties: DMUSD and the City of Del Mar—Under Negotiation: Sale/Lease Terms Between the City of Del Mar and the DMUSD.

Adjournment of Closed Session: Time: _____p.m.

Motion____Second____Ayes____Nays____

RECONVENE TO OPEN SESSION

C. REPORT OF ACTION TAKEN IN CLOSED SESSION:

CALL TO ORDER, REGULAR MEETING OF BOARD OF TRUSTEES – 5:45 P.M.

1.0 FLAG SALUTE

2.0 STUDENT RECOGNITION – DEL MAR HILLS ACADEMY

1

3.0 APPROVAL OF THE AGENDA

Motion____Second____Ayes____Nays____

BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

CORRESPONDENCE/COMMUNICATIONS

This section of the agenda is provided for the public to address any item which lies within the governing board's jurisdiction that is not on the agenda. State law prohibits the Board of Trustees from discussing any item not on the agenda.

4.1 Correspondence:

4.2 Public Input:

5 REPORTS, RECOGNITIONS and HEARINGS

- 5.1 **Recognition** 2
Employees of the Month for February 2009:
Ashley Falls Child Care – Christiana O’Conner
Carmel Del Mar Child Care – Justin Deignan
Del Mar Heights Child Care – Katherine Nieves
Del Mar Hills Child Care – Allie True
Ocean Air Child Care – Ashley Manning
Sage Canyon Child Care – Angelica Bahena
Sycamore Ridge Child Care – Adolfo Galdamez
Torrey Hills Child Care – Kelly Templeton
Employee Child Care – Kristen Morrison
- 5.2 **Report** 3
DMCTA Report: David Skinner, DMCTA President, Carmel Del Mar Teacher
- 5.3 **Report** 4
DMSEF Report: Matt Zevin, DMSEF President
- 5.4 **Report** 5
PTA Report: Kerry Traylor, Del Mar Hills PTA President
- 5.5 **Report** 6-7
Monthly Staff Development, Travel & Conference Update
- 5.6 **Report**
Board Report/Comments
- 5.7 **Report**
Superintendent’s Report
- CSBA Masters in Governance
 - Ocean Air, After School Child Care Program
 - Superintendent’s Symposium, Monterey CA
 - Cost Savings From Not Holding November Election

Timed for 6:30 p.m.

- 5.8 **Report** 8-12
Dan McAllister, County of San Diego Treasurer - Tax Collector

10.	BUSINESS AND FINANCE	
10.8	San Diego County Office of Education Letters of Review	93-100
10.9	Update: Federal Stimulus Bill	101
10.10	Update: 2008-2009 State Budget as of February 19, 2009	102
10.11	2008/2009 Monthly Budget, Update	103-116
11.	PERSONNEL	
11.2	Board Approval, Recommendation for Reduction in Extended Studies Curriculum (ESC) Program	120-132
	<i>Motion____Second____Ayes____Nays____</i>	
11.3	Notice to the Governing Board of Recommendation to Reduce and/or Eliminate Particular Kinds of Services for the 2009-2010 School Year	133-135
11.4	Resolution Reducing and/or Eliminating Certain Certificated Services for the 2009-2010 School Year.	136-139
	<i>Motion____Second____Ayes____Nays____</i>	
11.5	Board Approval, Resolution No. 2009-02, Determination of Seniority Among Certificated Employees with the Same Seniority Date ("Tie- Breaker Resolution")	140-143
	<i>Motion____Second____Ayes____Nays____</i>	

BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

6.1 Approval of the Minutes

- Minutes of Special Board Meeting/Board Workshop of January 14, 2009
- Minutes of Regular Board Meeting of January 21, 2009
- Minutes of Special School Visitation Board Meeting of January 21, 2009
- Minutes of Special School Visitation Board Meeting of February 4, 2009
- Minutes of Special Board Meeting of February 4, 2009

Motion____Second____Ayes____Nays____

6.2 Approval of Consent Items

Agenda items preceded by an asterisk (*) compose the Consent Agenda, and unless removed at the request of a board member, will be approved by the Board as a group

Motion____Second____Ayes____Nays____

Consent Items:

- | | | |
|-------|---|-------|
| *8.1 | Board Ratification of Professional Service Agreement for the Del Mar Union School District After School Enrichment Program. | 31-39 |
| *10.1 | Board Approval and Acceptance of Donations to the Del Mar Union School District | 79 |

*10.2	Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements	80-87
*10.3	Board Approval, Site Performance Agreement	88
*10.4	Board Approval of Contract For Annual Audit of K-12 School District Pursuant to Education Code Section 41020	89
*10.5	Board Approval of Agreement Between the Del Mar Union School District and The Epler Company for GASB Actuarial Valuation Services	90
*10.6	Board Ratification of Agreement Between the Del Mar Union School District and Air Metal Recycling	91
*10.7	Board Approval of Agreement Between Consulting & Inspection Services and the Del Mar Union School District	92
*11.1	Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status	117-119

7. CURRICULUM AND INSTRUCTION

7.1	Report, District Staff Development Days, January 26 & 27, 2009	13-30
-----	--	-------

8. ADMINISTRATION AND POLICY

8.2	Board Approval, 2009 CSBA Delegate Assembly Nominees <i>Motion___Second___Ayes___Nays___</i>	40-67
8.3	1 st Reading, Administrative Regulations 3290: Gifts, Grants and Bequests	68-69
8.4	Discussion: NSBA Conference	70-71
8.5	Update: 6th Annual DMUSD Blood Drive – January 15, 2009	72-73
8.6	Update: Video/Pod-Casting Regular Monthly Board Meeting	74
8.7	Reminder of Upcoming Events	75-76

9. OPERATIONS AND FACILITIES

9.1	Facilities Report	77
9.2	Update, Relocation of District Office	78

12. ARTICLES OF INTEREST

None.

13. ITEMS FOR MARCH 2009 BOARD MEETING:
--

- 1st Reading, 2008/2009 Site/Grade Level Caps
- Ocean Air After School/Child Care Program
- Report, 5th Grade Physical Fitness Testing
- After School Child Care Rate Increase

14. ADJOURNMENT

Time: _____p.m.

Motion___Second___Ayes___Nays___

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
Del Mar Hills Academy – Multi-Purpose Room
14085 Mango Drive
Del Mar, CA 92014**

**MINUTES OF SPECIAL BOARD MEETING
BY THE BOARD OF TRUSTEES**

**Wednesday, January 14, 2009
2:30 p.m.**

Members Present: Katherine White, President of the Board
Steven McDowell, Clerk of the Board
Annette Easton, Doug Perkins, Comischell Rodriguez

DMUSD Staff: Sharon McClain, Superintendent
Sherry Forte, Executive Assistant to the Superintendent
Rodger Smith, Director of Human Resources/Facilities Planning
Janet Bernard, Assistant Superintendent, Curriculum & Instruction
Dena Whittington, Assistant Superintendent, Business Services
Rodger Smith, Director of Human Resources/Facilities Planning
Katie Shanahan, Coordinator of State & Federal Projects
Mike Casey, Director of Technology
Randy Wheaton, Director of Maintenance & Operations
Jonathon Guertin, Student Information/Data Management Coordinator
Todd Boteler, Webmaster
Wendy Wardlow, Principal, Del Mar Heights
Ryan Stanley, Assistant Principal, Sage Canyon
Peg LaRose, Principal, Sage Canyon
Shelley Peterson, Principal, Ashley Falls
Susan Paul, Principal, Torrey Hills
Susan Fitzpatrick, Principal, Del Mar Hills Academy
Emily Disney, Principal, Sycamore Ridge
Gary Wilson, Principal, Ocean Air
Tori Hemerick, 4th Grade Teacher, Del Mar Hills Academy
Jennifer Oliveira, Technology Teacher, Sycamore Ridge
Katrina Graupmann, 6th Grade Teacher, Ocean Air
Janet Orr, 3rd Grade Teacher, Sage Canyon
MaryAnn Loes, 5th Grade Teacher, Ashley Falls
Arah Allard, Music Teacher, Del Mar Hills Academy
Nancy Swanberg, Science Teacher, Del Mar Hills Academy
Nicole Nelson, Art Teacher, Del Mar Hills Academy
Courtney Wildman, 3rd Grade Teacher, Del Mar Heights

Official Minutes, Special Board Meeting/Board Workshop • January 14, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

Tanya Lubomudrov, Science Teacher, Ocean Air
Jacqueline Folgner, Art Teacher, Del Mar Heights
Carol Faulkner, 3rd Grade Teacher, Del Mar Heights
Evon Carpenter, 5th Grade Teacher, Carmel Del Mar
Sandra Nelson, 5th Grade Teacher, Carmel Del Mar
Cassandra Hauseur, 5th Grade Teacher, Del Mar Heights
Bill Porter, BTSA Full Time Release Support Provider
Debbie Hanna, 3rd Grade Teacher, Sycamore Ridge
Becky Zebold, Science Teacher, Ashley Falls
Sandy Johnson, 5th Grade Teacher, Ashley Falls
Riann Ballenger, 5th Grade Teacher, Ashley Falls
Andrea Sleet, 4th Grade Teacher, Del Mar Hills Academy
Cinda Peck, Music Teacher, Carmel Del Mar
Jodi Neilson, Music Teacher, Ocean Air
Michelle Beeson, Music Teacher, Del Mar Heights
Marnie White, 2nd Grade Teacher, Ashley Falls

Others: Kerry Traylor, Mike Chapin and other members of the community.

BUSINESS TRANSACTED WAS LIMITED TO THE FOLLOWING:

Board President, Katherine White, called the meeting to order at 2:33 p.m.

President White presented former Board President, Annette Easton, with a floral arrangement and expressed the Board's appreciation for her service as Board President in 2007 and 2008.

1. APPROVAL OF THE AGENDA

On motion by Member Easton, seconded by Member McDowell, the Board voted unanimously to approve the Agenda.

2. PUBLIC COMMENT:

- Mike Chapin, 5082 Seachase Street, San Diego 92130, CEO of Geocon, Inc. and Chair of the San Diego Regional EDC, Workforce Development Committee, spoke of the importance of retaining the ESC science program in the DMUSD.

3. APPROVAL OF PERFORMANCE AGREEMENTS TO PROVIDE TRAINING FOR STAFF DEVELOPMENT ON JANUARY 14, 26 & 27, 2009:

On motion by Member Easton, seconded by Member Perkins, the Board unanimously voted to approve the following Performance Agreements for Staff Development on

Official Minutes, Special Board Meeting/Board Workshop • January 14, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

January 14, 26 and 27, 2009.

Mollie Tower, Music Consultant
Sandra Dodd, Art Consultant
Lori Lillo, Autism Specialist
Jennifer Mays, Applied Behavioral Analysis Supervisor
Gail Nugent, MSW (Master's in Social Work)
Quantum Learning Network (providing research on multiple brain functions)

4. BOARD APPROVAL OF AGREEMENT BETWEEN COMPREHENSIVE AUTISM SERVICES (CASE) AND THE DEL MAR UNION SCHOOL DISTRICT

Director of Pupil Services, Sheila Weinberg, requested approval of an Agreement with Comprehensive Autism Services to provide services as identified in the IEPs of special needs students.

On motion by Member Rodriguez, seconded by Member Perkins, the Board voted unanimously to approve the Agreement between Comprehensive Autism Services (CASE) and the Del Mar Union School District.

5. CONSIDERATION OF DATES FOR SPECIAL BOARD MEETINGS IN THE NEXT TWO MONTHS

The following dates were established for Special Board Meetings to begin at 6:00 p.m. at Del Mar Hills Academy: Wednesday, February 4, 2009 and Wednesday, February 11, 2009.

6. BOARD DISCUSSION, FINANCIAL REPORT BY CAROLINE LARSON, PARTNER, VAVRINEK, TRINE, DAY & CO., LLP, CPA'S

Caroline Larson, partner with Vavrinek, Trine, Day & Co. presented an overview of the District's financial status and several major areas that have a significant impact on the DMUSD budget. The Board joined the audience for the PowerPoint presentation by Ms. Larson. The report presented will be available on the District website at www.dmusd.org. The purpose of the report was to gain an understanding of the DMUSD finances, to date, and to determine areas in the budget subject to modification.

Ms. Larson's report included the following:

- Ms. Larson's conclusion is that the DMUSD Core Believes are supported
 - Small elementary K-6 schools
 - Small class sizes
 - Offering more than the core curriculum
- Composition of the DMUSD Budget
 - Employee compensation
 - Insurance, utilities, communication costs

Official Minutes, Special Board Meeting/Board Workshop • January 14, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

- Contracts to serve student needs
- Discretionary funds: Site Budgets, Travel, Conference, Mileage, Dues
- Construction of the Report
 - 10 factors that make the DMUSD unique
 - Exhibits showing the cost of certificated & classified staff, comparison with other Basic Aid neighboring districts, comparison with two Revenue Limit districts, investment in small sites and the investment in small class sizes
- Goals of the Report
 - Validate the current priorities
 - Tools to evaluate future strategies
- Factors that make the DMUSD a unique financial entity
 - Basic Aid status
 - Uncertain revenue stream
 - Basic Aid affected in current year
 - Demographics
 - Two decades of economic prosperity
 - Student enrollment growth
 - Construction of facilities
 - Contractual obligations
 - Community involvement
 - Enrichment Program (Extended Studies Curriculum)
 - Change in District leadership
 - Small class sizes
 - Small school sites

Supt. McClain and the Leadership Team are in the process of reviewing the report and preparing recommendations for the Board.

On motion by Member Rodriguez, seconded by Member Easton, the Board voted unanimously to allow 20 minutes for questions from the audience.

The Board heard comments and questions on the following and Supt. McClain responded with information available, to date:

- Projected future enrollment
- Cost savings of creating K-3 school and 4-6 schools at Del Mar Hills Academy and Del Mar Heights.
- Improving fundraising – Increase revenue
- Consideration of a parcel tax
- Actual ESC salaries and the savings if ESC were to be eliminated.
- True savings of veteran teachers replacing newer teachers if veteran ESC teachers were to return to the classroom
- Look at other struggling districts in a similar situations to determine what they are doing to balance their budget

Official Minutes, Special Board Meeting/Board Workshop • January 14, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

The Board asked clarifying questions on the content of the report presented by Ms. Larson.

The Administrative Team, consisting of school Principals and Directors, are reviewing the financial analysis to determine what areas, if any, may be subject to reduction. Superintendent McClain will bring the Team's recommendations to the Board on January 21, 2009 at the Regular Board Meeting. Information from parents and staff is being solicited through the use of surveys. Meetings with the staff, PTA, DMSEF and community are planned at all school sites to share the report and give those in attendance an opportunity to ask clarifying questions.

Public Input:

- MaryAnn Loes, DMCTA Representative, spoke about the importance of carefully examining the budget before giving a lay-off notice, this being a very emotional time for teachers and the DMCTA, and to notify teachers as soon as possible.

Member Easton confirmed and acknowledged the seriousness and importance in scrutinizing the budget before lay-off decisions are made. The DMUSD and the DMCTA are working together to come to the best possible outcome.

7. ADJOURNMENT OF SPECIAL BOARD MEETING OF JANUARY, 14, 2009

On motion by Member Rodriguez, seconded by Member Easton, the Board voted unanimously to adjourn the Special Board Meeting of January 14, 2009 at 5:00 p.m.

Steven McDowell, Clerk

Sharon L. McClain, Superintendent

Date

Date

Official Minutes, Special Board Meeting/Board Workshop • January 14, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

**Ocean Air School
11444 Canter Heights Drive
San Diego, CA 92130**

**MINUTES OF SPECIAL SCHOOL VISITATION BOARD MEETING
BY THE BOARD OF TRUSTEES**

**Wednesday, January 21, 2009
12:45 – 2:30 p.m.**

Members Present: Katherine White, President of the Board
Steven McDowell, Clerk of the Board
Annette Easton
Doug Perkins (*departed at 2:18 p.m.*)
Comischell Rodriquez

Members Absent: None

DMUSD Staff: Sharon McClain, Superintendent
Gary Wilson, Principal

BUSINESS TRANSACTED WAS LIMITED TO THE FOLLOWING:

1. Board President, Katherine White, called the meeting to order at 12:52 p.m.

On motion by Member Perkins, seconded by Easton, the Board voted unanimously to approve the Agenda.

2. **PUBLIC Comment:** There was no public comment.
3. **VISITATION TO OCEAN AIR AND OBSERVATION OF PROFESSIONAL LEARNING COMMUNITY PRACTICES.**

Ocean Air Principal, Gary Wilson, welcomed the Board of Trustees and presented a detailed Agenda outlining the topics being discussed in each grade level meeting. The Board and Mr. Wilson visited with the different grade level teams as they collaborated in PLC meetings. Discussions included the following topics: 6th grade – Analysis of Results of Writing Assessments; 5th grade - Book Report Rubrics/Grade Level Smart Goals; 4th grade – Analysis of Results of Mid-year Summative Language Arts Test; 3rd grade – Analysis of Latest Reading Assessments; 2nd grade – Analysis of Summative Midyear Assessments; 1st grade – Analysis of Math Fact Assessments; Kindergarten – Discussions of Effective Reading Strategies.

4. ADJOURNMENT

On a motion by Member Easton, seconded by Member Rodriguez, the Board voted unanimously to adjourn the Special Board Meeting of January 21, 2009 at 2:32 p.m.

Steven McDowell, Clerk

Sharon L. McClain, Superintendent

Date

Date

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
Del Mar Hills Academy – Multi-Purpose Room
14085 Mango Drive
Del Mar, CA 92014**

Regular Meeting MINUTES

January 21, 2009

OPENING PROCEDURES

1. Board President Easton, called the meeting to order at 5:50 p.m., Susan Paul, Principal of Torrey Hills School led the audience in the Pledge of Allegiance.

Members Present: Katherine White, President of the Board
Steven McDowell, Clerk of the Board
Annette Easton, Doug Perkins, Comischell Rodriguez

Members Absent: None.

DMUSD Staff:

Sharon McClain, Superintendent
Sherry Forte, Executive Assistant to the Superintendent
Janet Bernard, Assistant Superintendent, Curriculum & Instruction
Dena Whittington, Assistant Superintendent, Business Services
Rodger Smith, Director of Human Resources and Facilities Planning
Sheila Weinberg, Director of Pupil Services
Mike Casey, Director of Technology
Charlene Komosinski, Director of Child Care/After School Programs
Randy Wheaton, Director of Maintenance & Operations
Katie Shanahan, Coordinator State & Federal Projects
Todd Boteler, District Webmaster
Peg LaRose, Principal, Sage Canyon
David Jones, Principal, Carmel Del Mar
Ryan Stanley, Assistant Principal, Sage Canyon
Emily Disney, Principal, Sycamore Ridge
David Skinner, 4th Grade Teacher, Carmel Del Mar; DMCTA President
Cassie Brunker, Kindergarten Teacher, Carmel Del Mar
Nicole Ortega, 3rd Grade Teacher, Sage Canyon
Becky Zebold, Science Teacher, Ashley Falls
Kelsey Dumoff, Science Teacher, Sycamore Ridge
Mercedes Fernandez-Sierra, Music Teacher, Torrey Hills
Abby Farricker, 5th Grade Teacher, Del Mar Hills
Susan Garfein, Science Teacher, Sage Canyon

Official Minutes, Board Meeting – January 21, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

Genna Chapluk, 4th Grade Teacher, Sage Canyon
Nancy Swanberg, Science Teacher, Del Mar Hills Academy
Jodi Neilson, Music Teacher, Ocean Air
Danielle Roche, 3rd Grade Teacher, Ocean Air
Amy Graham, 1st Grade Teacher, Ashley Falls
Lauren Markarian, 1st Grade Teacher, Ashley Falls
Jen Kamka, 1st Grade Teacher, Ashley Falls
Stephanie, Sullins, 5th Grade Teacher, Del Mar Hills
Mary Ann Loes, 5th Grade Teacher, Ashley Falls
Sandy Johnson, 5th Grade Teacher, Ashley Falls
Fred Bettig, 3rd Grade Teacher, Sage Canyon
Lynn Brooks, 3rd Grade Teacher, Sage Canyon

Others In Attendance:

Mike Chapin, Andrea Holland, Lee Parnell, Terri Harbison, Chris Stevenson, Janette Shelton, Zuliya Khawaja and other members of the community.

REPORT OF ACTION TAKEN IN CLOSED SESSION:

The Board voted to dismiss Employee #395530 for abandonment of position.

2.0 Student Recognition – Torrey Hills

Under the leadership of Mercedes Fernandez-Sierra, Music Teacher at Torrey Hills, 4th – 6th grade students, representing the choir and strings classes, performed the following three selections: Somos el Barco (a 4-verses bilingual song by Lorre Wyatt), Take Me Home (a one-verse country song by Bill Danoff, Taffy Nivert and John Denver), and Flying Free (a two-part song by Don Besig).

3.0 Approval of the Agenda

On motion by Member Easton, seconded by Member McDowell, the Board voted unanimously to approve the Agenda.

BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

4. CORRESPONDENCE/COMMUNICATIONS

This section of the agenda is provided for the public to address any item which lies within the governing board's jurisdiction that is not on the agenda. State law prohibits the Board of Trustees from discussing any item not on the agenda.

4.1 Correspondence:

- None.

Official Minutes – Regular Board Meeting, January 21, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees Board Meetings

4.2 **Public Input**

- None.

5. **REPORTS, RECOGNITIONS and HEARINGS**

5.1 **Recognition**

Employees of the Month for January 2009

Board President White thanked Jakes Del Mar for its continued support of the DMUSD employee of the month program by donating gift certificates for the honorees, as follows:

Ashley Falls – Mary Ann Loes, Fifth Grade Teacher
Carmel Del Mar – Janice Chan, SDC Aide
Del Mar Heights – Kate Anderson, RSP Teacher
Del Mar Hills – Arah Allard, Music Teacher
Ocean Air – Monica Tech, 1st Grade Teacher
Sage Canyon – Lindsay Bullis, 2nd Grade Teacher
Sycamore Ridge – Donna Chung, 4th Grade Teacher
Torrey Hills – Nalani Grossman, Office Assistant

5.2 **Report**

DMCTA Report: David Skinner, DMCTA President, Carmel Del Mar Teacher

Mr. Skinner thanked Superintendent McClain and the administrative staff for their hard work and for communicating the status of the budget to teachers. He also expressed the DMCTA's appreciation for the administrative staff being proactive, factual and as direct, as possible. As decisions are being made the DMCTA is looking forward to the continuation of open communication. If possible, the desire of all staff at all sites would be to meet together at one location. The members of the DMCTA voted overwhelming to approve the Tentative Agreement between DMCTA and DMUSD. Mr. Skinner encouraged the Board to also approve the Tentative Agreement and he stated that approval of the Agreement by the Board will send the message to teachers that they are valued.

5.3 **Report**

DMSEF Report: Matt Zevin, DMSEF President

Ms. Beth Westburg, Vice President of the DMSEF, presented the DMSEF report. Ms. Westburg reported that to date, the DMSEF has raised \$460,000, which includes over \$80,000 from the Ocean Air and Del Mar Heights PTAs. The participation rate is averaging 24%. The DMSEF thanked Superintendent McClain for arranging a meeting with the foundations of the Manhattan Beach and Hermosa Beach School Districts giving them an opportunity to learn from

Official Minutes – Regular Board Meeting, January 21, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

successful organizations. The DMSEF Board met and unanimously voted to postpone the 2009 Spring Fundraising Event and instead direct their efforts on activities that have no up-front costs. DMSEF will actively fundraise through the remainder of this year. The DMSEF believes the community values the ESC programs and does not want to change or cut programs, but understands the challenges facing the DMUSD. The DMSEF looks forward to working with the District to develop a clear message, fundraising goals and to raise money to preserve the ESC programs.

5.4 **Report**

Monthly Staff Development, Travel & Conference Update

(Presented for information only.)

Superintendent McClain will attend the State Superintendent's Conference next week and will bring a report to the Board at the next meeting.

5.6 **Report**

Board Report/Comments

- Member Easton extended appreciation to the staff at Ocean Air for the Board visitation, which provided them an opportunity to tour the campus and interact with teachers in their PLCs.
- Member McDowell congratulated Supt. McClain on her recognition from Pepperdine University as Superintendent of the Year. He expressed gratitude for the opportunity to attend a Principals' Meeting and to witness the collaboration that takes place. He continues to participate in the Strategic Planning meetings at the San Diego County Office of Education. He enjoys having this opportunity to meet different groups, especially those involved in immersion programs and the Juvenile Department.
- Member Perkins congratulated Supt. McClain for being recognized as Superintendent of the Year by Pepperdine University. He thanked the staff and Dena Whittington, Assistant Superintendent, Business Services, for the valuable information that was shared in the Budget Workshop. He encouraged members of the community to take time to review the material, as it is very worthwhile.
- Member Rodriguez attended a NCW/JPA meeting and an informational meeting with the District music teachers on Music Memory. Member Rodriguez stated that being new to the Board, she continues to research to get "a pulse on the district." Member Rodriguez shared that no new building permits had been drawn since August. At the Music Memory meeting she learned about a national music program, in which the teachers are interested in participating. She supports and applauds the forward thinking of the DMUSD Music teachers and Janet Bernard, Assistant Superintendent,

Official Minutes – Regular Board Meeting, January 21, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

Curriculum & Instruction. She learned that 10% of students continue with music and art classes after 6th grade.

- Member White extended her appreciation to Principal Gary Wilson and the staff at Ocean Air for the wonderful tour of the District's newest school and the opportunity to watch teachers engaged in their PLCs. She also thanked Supt. McClain and staff for inviting her to attend some Principals' Meetings. The insight gained at the meetings is very valuable as the Board is making challenging decisions. She thanked Dena Whittington, Assistant Superintendent, Business Services, for her work and taking time to meet to answer her questions. She read a Press Release from Pepperdine University announcing the selection of Dr. Sharon McClain as the recipient of the 2008-2009 Pepperdine University, Superintendent of the Year Award. Member White presented Supt. McClain with a bouquet of flowers.

5.7 Board Superintendent's Report

Supt. McClain thanked the Board for recognizing her as the recipient of the Superintendent of the Year Award from Pepperdine University. Supt. McClain presented former Board President Annette Easton with a plaque from the administrative staff and Leadership Team in appreciation for her service as Board of Trustees President for 2007 and 2008. She commented that many students were able to witness the historic inauguration in their classroom. She thanked Principals for their support in allowing members of the Leadership Team to attend their Staff Meeting to share the financial report.

BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

6.1 Approval of the Minutes

On motion by Member Perkins, seconded by Member Easton, the Board unanimously approved the Minutes of Regular Board Meeting of December 10, 2009.

5.2 Approval of Consent Items

Agenda items preceded by an asterisk (*) compose the Consent Agenda, and unless removed at the request of a board member, will be approved by the Board as a group.

Board Member McDowell requested that Item 10.8 be pulled from Consent.

Board Member Perkins requested that Items 7.2 and 8.2 be pulled from Consent.

On motion by Member Easton, seconded by Member McDowell, the Board unanimously approved Consent Items, as amended.

Official Minutes – Regular Board Meeting, January 21, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

Consent Items:

- *7.2 Pulled from Consent.
~~2008/2009 Consolidated Application, Part II, For Funding Categorical Aid Programs~~
- *8.1 Board Approval, Del Mar Union School District's Uniform Complaint Quarterly Report for October 1 – December 31, 2008.
- *8.2 Pulled from Consent.
~~2nd Reading and Approval, 2007/2008 School Accountability Report Cards~~
 - ~~School Fact Sheet~~
 - ~~Ashley Falls~~
 - ~~Carmel Del Mar~~
 - ~~Del Mar Heights~~
 - ~~Del Mar Hills~~
 - ~~Ocean Air~~
 - ~~Sage Canyon~~
 - ~~Sycamore Ridge~~
 - ~~Torrey Hills~~
- *10.1 Board Approval and Acceptance of Donations to the Del Mar Union School District
- *10.2 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements
- *10.3 Board Approval, Site Performance Agreement
- *10.4 Board Approval of Agreement Between Jill Weckerly, Ph.D. and the Del Mar Union School District
- *10.5 Board Ratification of Addendum to Agreement Between Jodie K. Schuller and Associates and the Del Mar Union School District
- *10.6 Board Ratification of Addendum to Agreement Between Marjorie Block, Occupational Therapy Services and the Del Mar Union School District
- *10.7 Board Ratification of Agreement Between Sharon Criger, RPT and the Del Mar Union School District
- *10.8 Pulled from Consent.
~~Board Action to Declare District Personal Property Obsolete and Surplus Property and to Dispose of or Donate per Education Code 17546(a)(b)(c)~~
- *10.9 Board Approval of Agreement Between Air America Testing and the Del Mar Union School District
- *11.1 Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status

7. CURRICULUM AND INSTRUCTION

7.1 Study Regarding Teaching Strategies for Preschool Students with Autism

The District's Special Education Preschool Program is participating in a study conducted by Sarah Graham, Resource Specialist at Sycamore Ridge. The study involving two to three preschool students with autism who attend the District's Special Education Preschool Program will help to make changes to

Official Minutes – Regular Board Meeting, January 21, 2009

the DMUSD program to benefit students with autism. Director of Pupil Services, Sheila Weinberg, and/or Resource Specialist, Sarah Graham will bring the results of the survey back to the board.

7.2 2008/2009 Consolidated Application, Part II, For Funding Categorical Aid Programs *(Pulled from Consent)*

Dena Whittington, Assistant Superintendent, Business Services, confirmed that approval this evening secures the funds for the DMUSD and would not preclude the District's ability to take advantage of any flexibility regarding these funds once the State Budget is approved.

On motion by Member Perkins, seconded by Member McDowell, the Board voted unanimously to approve the 2008/2009 Consolidated Application, Part II, for Funding Categorical Aid Programs.

8. ADMINISTRATION AND POLICY

8.2 2nd Reading and Approval, 2007/2008 School Accountability Report Cards

The School Accountability Report Cards are a State mandate for which school districts must absorb the expense. The District contracts with an outside service for the preparation of the reports. The Board requested that in the future the Agenda item reflect the fiscal impact to the District. The SARC for each school site is available on the district website at www.dmusd.org.

On motion by Member Perkins, seconded by Member Rodriguez, the Board voted unanimously to approve the 2007/2008 School Accountability Report Cards.

8.3 Discussion and Board Action on the Board Personnel Committee

Superintendent McClain recommended the continuation of the Personnel Committee for 2009 to allow the committee to continue its review of the staffing in the DMUSD departments. The suggestion was made to move forward with the original members of the committee. New members will be solicited to replace those who are not longer available to serve. The recommendations of the Committee are discussed by the Leadership Team, and, if necessary, brought before the Board. The Committee meets in open session with the Agenda and Minutes being posted on the DMUSD website.

On motion by Member White, seconded by Member Easton, the Board unanimously approved the Board of Trustees continue the charter of the Board Personnel Committee to meet during the January 2009 through December 2009 calendar year.

8.4 Discussion, Administrative Team Recommendations, Tools for Strategic Analysis, a Financial Report, January 2009

Superintendent McClain thanked the District Administrative Team (Principals and District Office Leadership), members of Strategic Planning, PTA Presidents, DMSEF and DMCTA for their time and energy to develop recommendations on the 10 areas of major budget impact as outlined in the Financial Report to Assist in District Strategic Process presented at the Special Board Meeting on January 14, 2009.

Public Input:

- Mike Chapin, 5082 Seachase Street, San Diego, 92130, CEO of Geocon, Inc. spoke to encourage the Board to place a high priority on Science, Technology and Math programs for the benefit of all students in the DMUSD.
- Cassie Bruner, Kindergarten Teacher, Carmel Del Mar, spoke in support of maintaining the integrity and honor of the DMUSD ESC programs and to request that the Board consider a reconfiguration of school sites.

With the use of a powerpoint presentation Superintendent McClain shared the recommendations of DMUSD stakeholders. The DMUSD staff will proceed with a more in-depth analysis of the areas of interest to the Board. *(The complete audio is available on the DMUSD website at www.dmusd.org. Click on the Board of Trustees, then Board Meetings.)*

At the conclusion of the powerpoint presentation, the Board engaged in a comprehensive discussion with comments and requests as outlined below:

Property Taxes

- Present an analysis of how to apply the budget cuts over the next three years
- Project when changes can take place and a timeline of the 32% reserve
- Recommendations should be budget conscious and in the best interests of the students.

Special Education

- Early intervention may result in a reduction of the number of students in the Special Education program
- Review transportation requirements to determine savings, if any.
- Explore expanding preschool to allow enrollment from neighboring districts
- What is the possibility of another district providing services
- Examine how the DMUSD provides services

Child Nutrition

- A central kitchen would cost \$1.5 million from the General Fund and all funds earned must remain in the Cafeteria Fund

Economic Impact Aid

- No comment.

Income Growth

- Property taxes should be budgeted at a flat rate

Enrollment Growth

- Give recommendation on how to better utilize existing classrooms
- What is the expense of blended classrooms
- Is there a savings if all classes at the sites are filled
- What is the expected enrollment from private school students returning to public school

Growth in Facilities

- What is state of the portables in the District
- Will the District incur any expenses due to old portables
- What is the legal opinion of how interest from the sale of the Shores property may be used
- What is the physical capacity of all school sites including the number of classrooms and the number currently being used for classroom instruction

Employee Contractual Obligations

- Revisions to the contract would have to be renegotiated with the DMCTA
- Negotiations can be opened at any time if agreed upon by of the DMCTA and DMUSD.

Financial Support/School Community

- The District's acceptance of donations is set forth in Board policy
- Supt. McClain recommended a review of the policy regarding Board acceptance of donations and direct giving.
- Review the practice of sites raising funds for two additional FTE
- What is the recommended baseline of ESC programs
- Report on the data from the staff and parent surveys
- Include impact of reducing staff
- Recommend a program that can be paid by the District independent of donations

Change in District Leadership

- Include fiscal impact of Leadership
- Bring back allocation of site administration
- How is additional staff at sites being funded
- Look at possible cuts outside of the classrooms

Official Minutes – Regular Board Meeting, January 21, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

Small Class Sizes

- Class size ratio cannot be revised except through Collective Bargaining
- Classes of 20 do not convert to classes of 27

Class Size Reduction

- Board recommended Option #2 not be considered

Small Schools

- Board needs further explanation of the \$1.6 million expense
- Hypothetically, what is the savings if two sites were combined
- Sites are not staffed based on size
- Except for one position and additional custodial staff, a larger school is staffed the same as smaller schools.
- Provide the enrollment capacity of each site and the current enrollment.
- Do we have the ability to close two schools? What is the savings?
- What if preschool was added to a site

The Board expressed their appreciation to Supt. McClain for her openness and honesty in communicating the District's challenges to the Board, staff and community.

8.5 Reminder of Upcoming Events

(Presented for information only.)

9. OPERATIONS AND FACILITIES

9.1 Facilities Report

(Presented for information only.)

Rodger Smith, Director of Human Resources and Facility Planning, reported that, at this time, there are a couple of factors that may preclude the District from relocating to School Site #9 including the absence of an access road and utilities to the site. The Board requested that a picture of School Site #9 be put on the website. The Board directed staff to discontinue pursuing School Site #9 as a possible location for any District facility.

Mr. Smith shared the legal opinion on the District's ability to locate facilities outside of the District boundaries. Ed Code contains very vague references what can and cannot be done relative to locating facilities outside the District. The District is exploring the possibility of forming a Joint Powers Agency to develop a facility. The Board would also like a legal opinion on whether the preschool can be located outside the District boundaries.

9.2 Board Approval of a Contract for Producing Enrollment Projections and Student Yield Factors for the Del Mar Union School District

Director of Human Resources and Facility Planning, Rodger Smith, presented proposals from prospective vendors for the purpose of producing enrollment

Official Minutes – Regular Board Meeting, January 21, 2009

projections for the Del Mar Union School District, updating projections for enrollment at individual school sites within the district, and calculating up to date student yield factors for single and multi-family dwellings within the boundaries of the district.

On motion by Member Perkins, seconded by Member McDowell, the Board voted unanimously to approve a one-year contract with the Dolinka Group to produce enrollment projections and student yield factors for the Del Mar Union School District.

9.3 Board Approval of the Appointment of a Commercial Real Estate Agent(s) to Represent the District in the Search for New District Office Facilities.

The Board asked clarifying questions regarding the proposed appointment of Mark Kagan and Chuck Wasker to represent the Board in the search for a new District Office facility. Mr. Smith, Director of Human Resources and Facility Planning, informed the Board that a portion of the Contract had been revised since the preparation of the Board Packet.

On motion by Member Perkins, seconded by Member McDowell, the Board voted unanimously to table Item 9.3 to give Mr. Smith, an opportunity to provide a copy of the revised Contract for review by the Board.

The Board received and reviewed the current version of the Agreement. Some concern was expressed relative to the payment of a commission should the District locate property not on the market at the time and ultimately purchase said property without the assistance of any agent.

On motion by Member Rodriguez, seconded by Member White, the Board voted 4-1-0 to approve the appointment of Mark Kagan of the MarkJen Corporation and Chuck Wasker of Colliers International, to represent the District in the search for new District Office facilities. Ayes: Members Easton, McDowell, Rodriguez and White; Nays: Member Perkins; Abstain: -0-

10. BUSINESS AND FINANCE

10.8 Board Action to Declare District Personal Property Obsolete and Surplus Property and to Dispose of or Donate per Education Code 17546(a)(b)(c)

Mike Casey, Director of Technology, requested old, unused and/or irreparable electronic equipment within the District be declared obsolete and surplus. Electronic equipment needs to be processed as e-waste. E-waste includes computers, overheads, old monitors, TVs, doc cams and projectors. The Board requested the District recycle or donate non-usable equipment to a non-profit organization.

On motion by Member Rodriguez, seconded by Member McDowell, the Board voted unanimously to Declare District Personal Property Obsolete and Surplus Property and to Dispose of or Donate per Education Code 17546(a)(b)(c).

10.10 Board Review and Acceptance of the Annual Audit Report for the 2007/2008 Fiscal Year Prepared by Wilkinson & Hadley, LLP Certified Public Accountants

Assistant Superintendent, Business Services, Dena Whittington, presented the the Annual Audit Report for the 2007/2008 Fiscal Year for acceptance by the Board. Staff reported that it is a clean audit with no material findings.

The Board requested minor revisions to the report. On page 40, the term and expiration dates for Katherine White and Janet Lamborghini were reversed and the number of schools should be revised to eight.

On motion by Member Easton, seconded by Member McDowell, the Board voted unanimously to accept the Annual Audit Report for the 2007/2008 Fiscal Year prepared by Wilkinson & Hadley, LLP Certified Public Accountants.

10.11 2008/2009 Monthly Budget, Update
(Presented for information only.)

The Board requested to have a cash balance included in future reports.

10.12 Board Approval, Salary Schedule 2008-2009

Public Input:

- David Skinner, 4th Grade Teacher, Carmel Del Mar and DMCTA President, confirmed the practice of the District has been that any percentage salary increase bargained by the DMCTA in Collective Bargaining is applicable to all staff, including classified and administrative staff.

Superintendent McClain shared that Collective Bargaining was held at a time when the District was not faced with the budget challenges the District experiencing at this time and that it is important to maintain the District's competitive salary schedule in order to attract highly qualified staff.

On motion by Member Easton, seconded by Member White, the Board voted unanimously to approve the Salary Schedule for 2008/2009.

On motion by Member Easton, seconded by Member Rodriguez, the Board voted unanimously to extend the meeting to 11:00 p.m.

10.13 Board Approval, Collective Bargaining Disclosure Statement

The Collective Bargaining Disclosure Statement being presented for Board approval reflects an increase of 3% to all salary schedules. The health and

Official Minutes – Regular Board Meeting, January 21, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

welfare benefit cap remains at \$8,048. This agreement will be in effect retroactively to December 1, 2008.

On motion by Member Easton, seconded by Member White, the Board voted unanimously to approve the Collective Bargaining Disclosure Statement.

11. PERSONNEL

11.2 Board Approval of Modifications to the Collective Bargaining Agreement Between the Del Mar California Teachers Association and the Del Mar Union School District

Representatives of the Del Mar California Teachers Association and the Del Mar Union School District reached a tentative collective bargaining agreement during negotiations on December 1, 2008, which increases the salary schedule by 3% and modification of Article 15, section 15.14.9, concerning donated sick time.

On motion by Member Rodriguez, seconded by Member Perkins, the Board voted unanimously to approve Modifications to the Collective Bargaining Agreement Between the Del Mar California Teachers Association and the Del Mar Union School District.

11.3 Board Approval of an Agreement for Substitute Teaching Services Between Janice Lee and the Del Mar Union School District.

Rodger Smith, Director of Human Resources and Facility Planning presented the Agreement between the DMUSD and Jan Lee, a retired DMUSD teacher who desires to work on a part-time basis as a substitute teacher. In the past, the district has established an agreement for a special substitute teaching arrangement with these individuals based upon their knowledge of district programs and procedures.

On motion by Member Easton, seconded by Member Rodriguez, the Board voted unanimously to approve an Agreement for Substitute Teaching Services between Janice Lee and the Del Mar Union School District.

11.4 First Reading, Job Description for the Position of Administrative Assistant for Business Services, Maintenance and Operations and Child Nutrition Services.

Recent reviews of the organizational structure of the Business Services, Maintenance & Operations and Child Nutrition Services departments by the Board Personnel Committee and the Management Assistance Team Review from the San Diego County Office of Education identified significant needs in the three departments for clerical support in order to allow for a more orderly flow of transactions through these departments as well as to diminish the use of highly skilled managers in completing clerical tasks that mitigate against the use of the managers' time and energy on essential tasks in their departments.

Official Minutes – Regular Board Meeting, January 21, 2009

Board members expressed concern with the timing in adding a new position and would like the fiscal impact to be examined with the goal of reducing the budget in other areas thereby having a zero impact on the budget.

12. ARTICLES OF INTEREST

None.

13. ITEMS FOR FEBRUARY 2009 BOARD MEETING:

- Report on District Staff Development Days
- Board Approval, 2009 CSBA Delegate Assembly Nominees
- 1st Reading, 2008/2009 Site/Grade Level Caps
- Ocean Air After School/Child Care Program
- PTA Report
- Update on Video or Pod Cast of Meetings
- NSBA Conference – Board member to attend
- District Office - Update
- Report on the State Superintendent's Conference

14. ADJOURNMENT

On motion by Member Easton, seconded by Member Rodriguez, the Board voted unanimously to adjourn the January 21, 2009 Regular Board meeting at 10:57 p.m.

Steven McDowell, Clerk

Sharon McClain, Superintendent

Date

Date

Official Minutes – Regular Board Meeting, January 21, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

**Del Mar Heights School
13555 Boquita Drive
Del Mar, CA 92014**

**MINUTES OF SPECIAL SCHOOL VISITATION BOARD MEETING
BY THE BOARD OF TRUSTEES**

**Wednesday, February 4, 2009
9:00-11:00 a.m.**

Members Present: Katherine White, President of the Board
Annette Easton, Doug Perkins, Comischell Rodriguez

Members Absent: Steven McDowell, Clerk of the Board

DMUSD Staff: Sharon McClain, Superintendent arrived at approximately 10:00 a.m.
Wendy Wardlow, Principal

BUSINESS TRANSACTED WAS LIMITED TO THE FOLLOWING:

1. Board President, Katherine White, called the meeting to order at 9:07 a.m.

On motion by Member Easton, seconded by Member Rodriguez, the Board voted unanimously to approve the Agenda.

2. **PUBLIC Comment:** There was no public comment.

3. **VISITATION TO DEL MAR HEIGHTS SCHOOL**

Principal Wardlow welcomed the Board and gave a brief description of the visit agenda.

The Board heard a discussion on Singapore Math by Principal Wardlow and teachers Tiffany Kinney and Carol Faulkner. Several teachers attended a Singapore Math conference last summer, paid for by the PTA, and explained the word problem model drawing approach. The Board was then able to see Ms. Kinney's class in action on a problem.

Superintendent McClain joined the group to see part of a Spanish lesson by Mary ZoBell and later had a chance to have Ms. ZoBell explain her curricular approach and successes.

The Board and Superintendent heard a performance led by music teacher Michelle Beeson related to the recent Understanding Differences program.

The Board and Superintendent joined the staff for informal conversation during recess.

The Board finished the visit with a visit to a science lab of inquiry with 6th grade students led jointly by 6th grade teacher, Louwana Spetter, and scientist, Dr. Pam Reynolds, followed by a discussion of why a push-in model with 4th grade science teacher, Eileen Graddy, and Dr. Reynolds.

(Board Member Perkins left at 10:53 a.m.)

4. ADJOURNMENT

On motion by Member Rodriguez, seconded by Member Easton, the Board voted unanimously to adjourn the Special Board Meeting of February 4, 2009 at 11:09 a.m.

Steven McDowell, Clerk

Sharon L. McClain, Superintendent

Date

Date

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
Del Mar Hills Academy – Multi-Purpose Room
14085 Mango Drive
Del Mar, CA 92014**

**MINUTES OF SPECIAL BOARD MEETING
OF THE BOARD OF TRUSTEES**

**Wednesday, February 4, 2009
6:00 p.m.**

Members Present: Katherine White, President of the Board
Steven McDowell, Clerk of the Board
Annette Easton, Doug Perkins, Comischell Rodriguez

Members Absent: None.

DMUSD Staff:

Sharon McClain, Superintendent
Sherry Forte, Executive Assistant to the Superintendent
Janet Bernard, Assistant Superintendent, Curriculum & Instruction
Dena Whittington, Assistant Superintendent, Business Services
Rodger Smith, Director of Human Resources and Facilities Planning
Sheila Weinberg, Director of Pupil Services
Mike Casey, Director of Technology
Charlene Komosinski, Director of Child Care/After School Programs
Randy Wheaton, Director of Maintenance & Operations
Katie Shanahan, Coordinator State & Federal Projects
Todd Boteler, District Webmaster
David Jones, Principal, Carmel Del Mar
Wendy Wardlow, Principal, Del Mar Heights
David Skinner, 4th Grade Teacher, Carmel Del Mar, DMCTA President
Carol Faulkner, 3rd Grade Teacher, Del Mar Heights
Mary Ann Loes, 5th Grade Teacher, Ashley Falls
Arah Allard, Music Teacher, Del Mar Hills Academy
Katharine Roth, Physical Education Teacher, Carmel Del Mar
Linda Dugger, Science Teacher, Carmel Del Mar
Becky Zebold, Science Teacher, Ashley Falls
Cathie Hays, 3rd Grade Teacher, Carmel Del Mar
Cinda Peck, Music Teacher, Carmel Del Mar

Official Minutes, Special Board Meeting – February 4, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

Patty Tyson, 5th Grade Teacher, Ocean Air
Erik Bienke, 2nd Grade Teacher, Del Mar Hills Academy
Jacqueline Folgner, Art Teacher, Del Mar Heights
Katrina Graupmann, 6th Grade Teacher, Ocean Air
Kanchan Dudani, 5th Grade Teacher, Ocean Air
Amy Doyle, Art Teacher, Ashley Falls
Jenny Luce, Art Teacher, Ocean Air/Sycamore Ridge
Jodi Neilson, Music Teacher, Ocean Air
Erinn Mitchell, Music Teacher, Ashley Falls
Tracy Garber, 4th Grade Teacher, Carmel Del Mar
Michelle Beeson, Music Teacher, Del Mar Heights
Laura McCarthy, 3rd Grade Teacher, Ocean Air
Nancy Swanberg, Science Teacher, Del Mar Hills
Danielle Roche, 3rd Grade Teacher, Ocean Air
Hayley Kantner, 3rd Grade Teacher, Ocean Air
Uma Krishnan, Science Teacher, Torrey Hills
Kevin Cunha, Physical Education Teacher, Ashley Falls
Ian Phillip, Physical Education Teacher, Del Mar Heights
Wendy Wojtkowski, Kindergarten Teacher, Sycamore Ridge
Genna Chapluk, 4th Grade Teacher, Sage Canyon
Dina Irwin, Speech Language Pathologist, Ashley Falls
Fred Bettig, 3rd Grade Teacher, Sage Canyon
Sandy Johnson, 5th Grade Teacher, Ashley Falls
Paula Intravaia, Art Teacher, Carmel Del Mar
Carol Sharpe, 3rd Grade Teacher, Ocean Air
Jen Kamka, 1st Grade Teacher, Ashley Falls
Jeff Bales, 4th Grade Teacher, Ocean Air
Evon Carpenter, 5th Grade Teacher, Carmel Del Mar

Others In Attendance:

John & Sandra Logan, Terri Harbison, Janegtte Shelton, Nicole Baril, Shannon Cary, Will Beamer, Marybeth Norgren, Elizabeth Prag, Kim Dort, Dana Marey, Mary Johnson, Allison Healy-Poe, Juli Bear, Tamra Atwood, Stefanie Schiff, Deborah Muns-Park, Andrea Holland

BUSINESS TRANSACTED WAS LIMITED TO THE FOLLOWING:

Board President, Katherine White, called the meeting to order at 6:05 p.m.

1. APPROVAL OF THE AGENDA

On motion by Member Easton, seconded by Member McDowell, the Board voted unanimously to approve the Agenda.

Official Minutes – Special Board Meeting, February 4, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

2. **PUBLIC COMMENT:** None.

3. **BOARD APPROVAL RESOLUTION NO. 2009-01 BEHAVIORAL INTERVENTION PLANS [HUGHES BILL] MANDATED COST CLAIM SETTLEMENT AND AGREEMENT TO WAIVE FUTURE CLAIMS**

Superintendent McClain recommended approval of Resolution No. 2009-01 and by doing so the Board (1) approves the settlement which will bring Del Mar Union School District approximately \$14.85 per 2007-08 ADA annually for the six-year period beginning 2011-12 through 2016-17 and approximately \$10.92 per ADA for the SELPA as part of the AB 602 funding formula, beginning in 2009-2010, and increasing by COLA and ADA growth in subsequent years; (2) agrees to waive its ability to file future mandated cost claims on the Hughes Bill statute and regulations as currently worded; and (3) directs the District's authorized representative to sign the Waiver to implement this action. Eighty percent of the school districts in California must approve the Resolution in order to receive funds from the lawsuit.

On motion by Member Rodriguez, seconded by Member Easton, the Board voted unanimously to approve Resolution No. 2009-01 Behavioral Intervention Plans (Hughes Bill) Mandated Cost Claim Settlement and Agreement to Waive Future Claims.

4. **SECOND READING AND BOARD APPROVAL, JOB DESCRIPTION FOR THE POSITION OF ADMINISTRATIVE ASSISTANT FOR BUSINESS SERVICES, MAINTENANCE AND OPERATIONS AND CHILD NUTRITION SERVICES**

Superintendent McClain recommended approval of the proposed job description for a new Administrative Assistant position that would serve the Business Services, Maintenance and Operations and Child Nutrition Services departments. As a result of a review of the organizational structure of these departments by the Board Personnel Committee and the Management Assistance Team Review from the San Diego County Office of Education this position is being recommended.

On motion by Member Easton, seconded by Member McDowell, the Board voted unanimously to approve the Job Description for the position of Administrative Assistant for Business Services, Maintenance and Operations and Child Nutrition Services.

Official Minutes – Special Board Meeting, February 4, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

The Board clarified for the staff and community that approval of the Job Description was not an approval to hire for the position.

5. BOARD APPROVAL OF PERFORMANCE AGREEMENT WITH DR. SUSAN SMITH, READING CONSULTANT

Assistant Superintendent, Curriculum and Instruction, Janet Bernard, presented a Performance Agreement for approval with Reading Consultant, Dr. Susan Smith. Extenuating circumstances necessitated approval by the Board after the date of service.

On motion by Member Perkins, seconded by Member Rodriguez, the Board voted unanimously to approve the Performance Agreement with Dr. Susan Smith, Reading Consultant.

6. BOARD REPORT/DISCUSSION/ACTION REGARDING DISTRICT STAKEHOLDER VISIT WITH MANHATTAN BEACH UNIFIED SCHOOL DISTRICT/HERMOSA BEACH CITY SCHOOL DISTRICT AND RELATED BOARD POLICY 3290: GIFTS, GRANTS, AND BEQUESTS

Superintendent McClain reported on a meeting that she and a group of District stakeholders had with the Manhattan Beach Unified School District and Hermosa Beach representatives about the guiding principles, history, and Board Policy concerning donations of gifts, grants, and bequests for extended studies curriculum programs. Supt. McClain shared that the DMUSD stakeholder group found that the continuation of an extended studies curriculum in MBUSD and HBCSD, which provided enrichment programs, was based on unity (cooperation among all schools and constituents) and parity (the same benefits for each child.)

A complete audio of the presentation and Board discussion are available at www.dmusd.org. Click on Board of Trustees, then Board Meetings.

The Board discussed thoughts, ideas and concerns relative to current and future policy on fundraising and accepting gifts. The Board directed staff to bring a draft of Administrative Regulations for Board Policy 3290 back at a future meeting.

Public Input:

- Matt Zevin, 4941 Pearlman Way, San Diego, 92130, DMSEF President. On behalf of the DMSEF Mr. Zevin thanked Superintendent McClain for initiating a discussion on revising the policy concerning the District's acceptance of gifts, bequests and grants. Mr. Zevin also spoke in favor of a Districtwide fundraising base with the support of PTAs and parents. He supports the DMSEF hiring a director to guide fundraising and feels the DMSEF needs to move to a model that supports DMSEF overhead.

Official Minutes – Special Board Meeting, February 4, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

- Kerry Traylor, 13764 Recuerdo Drive, Del Mar, 92014 spoke in favor of districtwide fundraising, the need for community education to move forward with a new model of districtwide fundraising, and the need to change parents' mindset from site giving to district giving.
- Deborah Muns-Park, 4970 Sandshore Court, San Diego, 92130 questioned 1) whether the Hermosa Beach and Manhattan Beach school districts' increase in fundraising was due to communicating that programs will be eliminated or the change to districtwide fundraising, and 2) what inequities exist at the sites now.

7. BOARD DISCUSSION, PROGRESS ON RECOMMENDATIONS FROM THE TOOLS FOR STRATEGIC ANALYSIS

With the use of a powerpoint presentation Superintendent McClain shared the staff's analysis of the Board's recommendation for further study of each of the 10 areas of financial impact discussed at the January 21, 2009 Regular Board Meeting.

At the conclusion of the presentation, the Board engaged in discussion with comments and requests as outlined below:

Property Taxes

- Reserves should be revised on a yearly basis to protect from a big loss in funding

Student Demographics

- Can we offer preschool programs for profitability?
- Do we want to use After School Child Care as a revenue generator?

Income Growth

- Budget the same as the First Interim Report

Enrollment Growth

- Staff will work to fill classes in primary 20:1 and upper grade at 27:1.
- DMUSD is investigating to determine if students are returning to public education from private schools.
- What is the savings if the class were filled at 20:1 and 27:1 using blended classrooms?

Employee Contractual Obligations

- If the DMCTA team agrees the DMUSD is willing to re-enter negotiations to discuss contractual obligations.
- Any revisions to the contract have to be voted on by the members of the DMCTA.
- Will classified positions be cut?

Official Minutes – Special Board Meeting, February 4, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

- Superintendent recommends calling a meeting of the Board Personnel Committee to review classified staff and gather the facts regarding classified staff in other districts.

Financial Support School/Community

- Staff will bring Administrative Regulations to BP 3290 to the Board
- The results of Parent and Staff Surveys will be presented in a formal report
- The Board has made no decisions on fundraising for the future
- Consider changing some titles relative to ESC for clarification, i.e. core, curriculum, enrichment
- Alternative funding – Library Aides, Technicians, Kindergarten

Change in District Leadership

- Two District positions have been eliminated - Facilities Management Coordinator and Grant Writer.
- The District did not have a Director of Technology for one year. Net increase was \$20,000.

Small Class Size

- The original report overstated the amount of savings due to class size reduction. Bring back to meeting.
- Meet with DMCTA to discuss class size.
- Break out the difference of going from 20 to 27 and 27 to 30.

Small Schools

- Look at redistribution of District boundaries to fill sites to capacity
- Explore housing preschool at one site
- Look at combining two schools
- Is it possible to close two schools?
- Provide a chart showing the actual cost of closing a site vs the assumption in the Financial Report by Vavrinek, Trine & Day that it is the same as the opening of Ocean Air.

Public Input

- Robert Riley, 4129 Calle Mar De Ballenas, San Diego, 92130, spoke regarding the lack of options included in the Financial Analysis and that any option resulting in a savings should be studied.
- John Logan, 12445 Cavallo Street, San Diego, 92130, asked the Board to consider 1) the possibility there may be an attack on Basic Aid; 2) merging the DMUSD with Solana Beach School District; 3) the DMUSD concept of a neighborhood school prevailing when discussing school closure; 4) selling the land of one of the schools.

Official Minutes – Special Board Meeting, February 4, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

8. ADJOURNMENT OF SPECIAL BOARD MEETING OF FEBRUARY 4, 2009

On motion by Member Easton, seconded by Member Perkins, the Board voted unanimously to adjourn the Special Board Meeting of February 4, 2009 at 9:31 p.m.

Steven McDowell, Clerk

Sharon McClain, Superintendent

Date

Date

Official Minutes – Special Board Meeting, February 4, 2009

An audio recording and a detailed description of all agenda items is available at www.dmusd.org, - Board of Trustees - Board Meetings.

February 19, 2009

To: Board Members

From: Susan Fitzpatrick, Principal, Del Mar Hills Academy

Through: Sharon McClain, Superintendent

Subject: Student Recognition – Del Mar Hills Academy

The Del Mar Hills Academy of Arts and Sciences third grade students will present one example of integrated curriculum at its best. The Board will see how Science, Music, Art, Technology, and P.E. work together to enhance and expand student classroom learning. Students will be wearing T-shirts designed in the technology lab while they sing three short selections from their musical, “Star Search”. The presentation will also include photographs from artwork, P.E. instruction, and an Astronomy Night that were an integral part of this multi-modality student learning experience.

FISCAL IMPACT: None.

RECOMMENDED: For information only. No action required.

2.0

February 19, 2009

To: Board Members

From: Sharon McClain, Superintendent

Subject: Staff Recognition – Employees of the Month

Jake's Del Mar is continuing its support of our educational program by honoring staff members each month who are recognized by their site or department as "Employees of the Month." Jake's provides honorees with a \$40.00 gift certificate.

Employees of the Month for February are:

After School Child Care Ashley Falls	Christiana O'Conner
After School Child Care Carmel Del Mar	Justin Deignan
After School Child Care Del Mar Heights	Katherine Nieves
After School Child Care Del Mar Hills	Allie True
After School Child Care Ocean Air	Ashley Manning
After School Child Care Sage Canyon	Angelica Bahena
After School Child Care Sycamore Ridge	Adolfo Galdamez
After School Child Care Torrey Hills	Kelly Templeton
Employee Child Care	Kristen Morrison

FISCAL IMPACT: None

RECOMMENDED: For information only. No action is required.

5.1

February 19, 2009

To: Board Members
From: Sharon McClain, Superintendent
Subject: Report: DMCTA President, David Skinner

DMCTA President, David Skinner, will be present to give a brief report to the Board.

FISCAL IMPACT: None.

RECOMMENDED: For information only. No action required.

5.2

February 19, 2009

To: Board Members
From: Sharon McClain, Superintendent
Subject: Report: Del Mar Schools Education Foundation

The 2008/2009 DMSEF President, Matt Zevin, will provide a brief report on DMSEF activities during the past months.

FISCAL IMPACT: None.

RECOMMENDED: For information only. No action required.

February 19, 2008

To: Board Members
From: Sharon McClain, Superintendent
Subject: Report: PTA

Kerry Traylor, Del Mar Hills Academy PTA President, will provide a brief report on the activities of the Del Mar Hills Academy PTA.

FISCAL IMPACT: None.

RECOMMENDED: For information only. No action required.

February 19, 2008

To: Board Members
From: Sharon McClain, Superintendent
Subject: Monthly Staff Development, Travel & Conference Update

This routine agenda item provides a monthly update of Staff Development and Travel Conference Requests. The spreadsheet indicates the employee who has requested to attend professional training out of the District, the activity or conference title, the estimated expenditure and the funding source for the activity.

An updated report is included in all monthly board packets.

FISCAL IMPACT: None.

RECOMMENDED: For information only. No action required.

DEL MAR UNION SCHOOL DISTRICT
Conference/Travel Request Report, February 18, 2009

NAME	SITE	ACTIVITY TITLE/DESCRIPTION	DATE	COST (EST.) w/ SUB EXP.	FUNDING SOURCE
Marisa Camarillo	Torrey Hills	Standards Based Writing	Feb. 4-5, 2009	\$ 450.00	PAR
Wendy Correia	Sage Canyon	Handwriting Without Tears	Feb. 21, 2009	\$ 350.00	SIP
Julie Sawi	Sage Canyon	Handwriting Without Tears	Feb. 21, 2009	\$ 350.00	SIP
Lupe O. Tirado	Child Care	Lisa Murphy-The Ooey Gooey Lady	Jan. 31, 2009	\$ 60.00	Child Care Fund
Kristen Morrison	Child Care	Lisa Murphy-The Ooey Gooey Lady	Jan. 31, 2009	\$ 60.00	Child Care Fund
Nicole Joaquim	Child Care	Lisa Murphy-The Ooey Gooey Lady	Jan. 31, 2009	\$ 60.00	Child Care Fund
Susie Hopper	Technology	CUE (Computer Using Educators) Conf.	March 5-7, 2009	\$ 655.00	GF, Technology
Kerry Korody	Special Ed	Therapeutic Listening	Feb. 20-21, 2009	\$ 435.00	GF, Special Ed
Susan Andre	Torrey Hills	It's All About Comprehension	03/05/09	\$ 279.00	SIP
Amy Lasher	Torrey Hills	It's All About Comprehension	03/05/09	\$ 279.00	SIP
Kate McGraw	Torrey Hills	It's All About Comprehension	03/05/09	\$ 279.00	SIP
Maren Paster	Torrey Hills	It's All About Comprehension	03/05/09	\$ 279.00	SIP
Ashley Pryor	Torrey Hills	It's All About Comprehension	03/05/09	\$ 279.00	SIP
Scott Schroeder	Sage Canyon	Basic Writing Skills for Struggling Writers	01/29/09	\$ 100.00	SIP
Teri-Lyn Pearce	Sage Canyon	Basic Writing Skills for Struggling Writers	01/29/09	\$ -	N/A
Cathy Birks	DO, Business Services	Investing Public Funds, Cash Handling	2/18, 2/20/09	\$ 194.00	GF, Business Services
Paulette Anderson	DO, Business Services	Cash Handling Workshop	02/20/09	\$ 125.00	GF, Business Services
Dena Whittington	DO, Business Services	The Ins and Outs of Special Education Financing	01/20/09	\$ 30.00	GF, Pupil Services
Sheila Weinberg	DO, Pupil Services	The Ins and Outs of Special Education Financing	01/20/09	\$ 30.00	GF, Pupil Services
Leslie Putnam	Sage Canyon	Professional Growth Day for Media Educators	03/13/09	\$ 130.00	GF, Staff Development
Karina Greenway	Ashley Falls	Professional Growth Day for Media Educators	03/13/09	\$ 130.00	GF, Staff Development
Wendy McCarley	Torrey Hills	2009 CASP Convention	Mar. 12-13, 2009	\$ 525.00	GF, Pupil Services
Michelle Meckel	Carmel Del Mar	Professional Growth Day for Media Educators	03/13/09	\$ 30.00	GF, Staff Development
Terri O'Brien	Torrey Hills	Professional Growth Day for Media Educators	03/13/09	\$ 130.00	GF, Staff Development

February 19, 2009

To: Board Members

From: Sharon McClain, Superintendent

Subject: Report: Dan McAllister, County of San Diego Treasurer – Tax Collector

Mr. Dan McAllister, County of San Diego Treasurer – Tax Collector will provide a report on the San Diego County Treasury Pool.

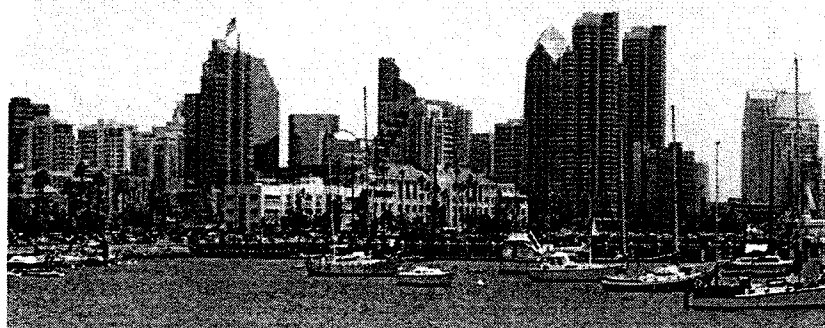
FISCAL IMPACT: None.

RECOMMENDED: For information only. No action required

5.8



County of San Diego Treasurer-Tax Collector



Meeting with **Del Mar Union School District** February 25, 2009



Pool Overview

❖ **SAFE**

- Standard & Poor's rating of AAf (highest rating)
- Stability in management and diversification among participants
- \$5.2 billion under management¹

❖ **ACCESSIBLE**

- Comprehensive online reports
- Easy withdrawals

❖ **PROMOTES THE LOCAL COMMUNITY**

- Award-winning Local Banking Initiative²
- CDARS

1. As of February 9, 2009; Daily Trade Summary for San Diego County

2. 2007 Achievement Award from National Association of Counties



Pool Participants

❖ Water Districts

- Leucadia Water District
- Otay Water District
- Vallecitos Water District

❖ School Districts

- San Diego Community College
- San Diego County Unified School District

❖ Special Districts

- San Diego Regional Airport Authority
- North County Cemetery

County of San Diego, Treasurer-Tax Collector

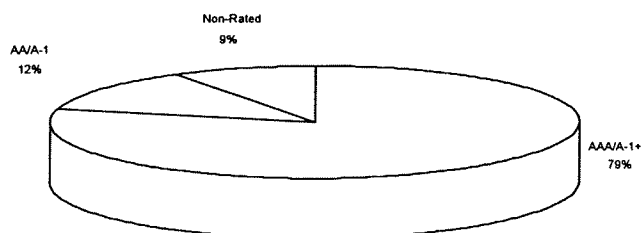
3



Pool Characteristics

- ❖ The Pool has sustained excellent credit quality over the past ten years.

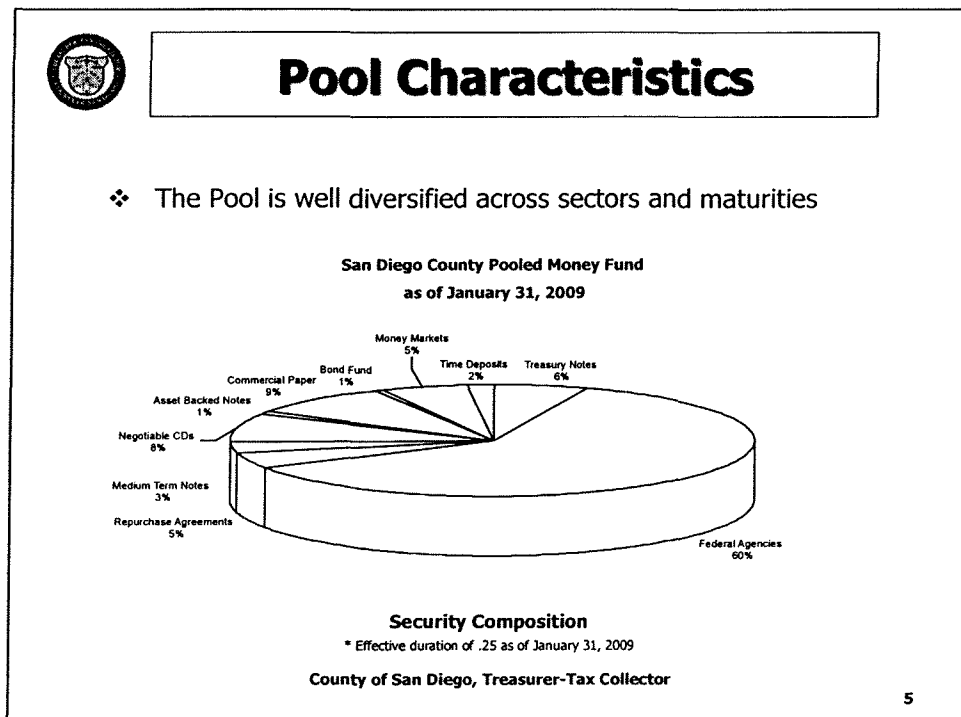
San Diego County Pooled Money Fund
as of January 31, 2009



Credit Quality

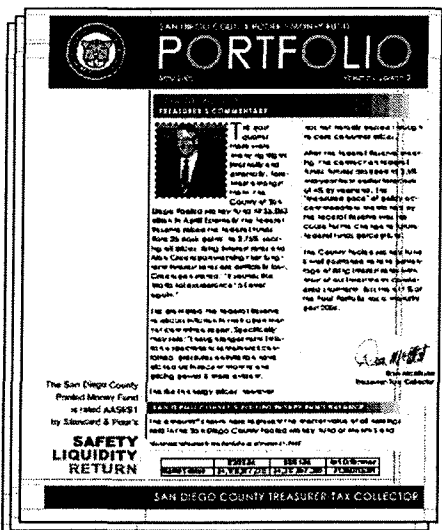
County of San Diego, Treasurer-Tax Collector

4





Quarterly Newsletter



County of San Diego, Treasurer-Tax Collector

6



County Contacts

❖ **Dan McAllister**
Treasurer-Tax Collector

**San Diego County
Administration Center**
1600 Pacific Highway, Rm. 162
San Diego, CA 92101-2474

❖ **Lisa Marie Harris**
Chief Deputy Treasurer

Telephone: (619)-531-5222
Website: www.sdtreastax.com

❖ **Rob Castetter**
Chief Investment Officer

February 18, 2009

To: Board Members

From: Janet Bernard, Assistant Superintendent, Curriculum and Instruction

Through: Sharon McClain, Superintendent

Subject: Report on District Staff Development Days
January 26 and 27, 2009

On January 26 and 27, 2009, DMUSD conducted two days of staff workshops and meetings. Although participation was optional, approximately 76% of staff, including both certificated and classified employees, attended the site workshops on January 26. Participation on January 27 also included certificated and classified staff with approximately 74% in attendance.

The format for the two staff development days changed this year to better support the professional learning communities model. The first day was site-based and addressed the goals within each site's school plan, as well as other site initiatives. Principals collaborated with site teacher leaders to develop a focused agenda for the day. Topics included:

- instructional differentiation in mathematics
- guided reading and writing strategies
- strategies for teaching handwriting
- technology as an instructional tool
- school climate
- six traits writing
- foundations in mathematical concepts and relationships with an emphasis on number sense (Singapore Math)
- best instructional practices for improving academic success (Quantum Learning)
- evaluating classroom assessments
- grade level articulation, horizontally and vertically

On day two, staff had the opportunity to participate in job-alike workshops and meetings as follows: Classroom Teachers, K-3; Classroom Teachers 3-6; Extended Studies Teachers; Special

Education Teachers, including Pre-school Teachers; Library Specialists; Instructional Aides for English Language Development; Special Education Aides; Site Office Staff; and the After School Program staff. Classroom teachers also participated in districtwide grade level meetings to discuss and collaborate on specific grade level issues and share best practices. These meetings were held at different sites and facilitated by identified grade level teams.

The administration would like to thank the principals, site teacher leaders, and the teachers on the District Language Arts Advisory Committee for their efforts in helping to plan and facilitate these two days. A special thank you to Assistant Principal Ryan Stanley, who did an outstanding job of facilitating the reading assessment inservice for primary teachers on January 27.

Finally, it is important to thank our classified staff, including all the administrative assistants and plant managers for their assistance and support in preparation for these staff development days.

The schedule for the two days is attached.

FISCAL IMPACT: The District expects to receive a state block grant of \$156,846 to support the District staff development for 2008-09. Any unused funds will be carried over to the 2009-10 restricted reserves.

RECOMMENDED: For information only. No action required.

7.1

January Staff Development Days

January 26 and 27, 2009

8:00 a.m. to 3:00 p.m.

On Monday, January 26, and Tuesday, January 27, two *optional* staff development days have been planned to support our ongoing work as a professional learning community. Even though attendance at the scheduled activities is optional, ***staff is highly encouraged to attend***. The depth of learning that will occur through focused discussions, sharing, and collaboration will help everyone grow professionally.

The District would like to thank the principals and teacher leaders who provided input into the development of the scheduled activities. We would also like to sincerely thank the teachers and grade level teams who will serve as presenters or facilitators.

Schedule

Monday, January 26, 8:00 – 3:00 p.m.

Site-Based Workshops and Meetings

All certificated staff, including enrichment teachers, are to report to their respective sites. (Principals are in the process of finalizing plans for the day.)

Instructional Aides in blended (combination grade) classrooms may also attend the site planned workshops and meetings. (All other instructional aides will attend workshops on Tuesday.)

Health Techs and Office Assistants will be provided comprehensive training on the Genesis computer program. **Click here for Health Tech and Office Assistant Agenda.**

***Tuesday, January 27, 8:00 – 3:00 p.m.**

District-Based Workshops and Meetings

8:00 -	Session I
10:15 -	Break
10:30 -	Session II
11:30 -	Lunch
1:00 -	Session III
3:00 -	End

Please read the following information carefully to help ensure that the staff development days are a positive experience for you.

1. Teachers who attend **sessions for a full day** on either January 26 or 27 or on **both days** will be compensated at their regular daily rate of pay. Classified staff are only paid to attend one day, but will be compensated for their exact hours of attendance. All classified staff must record their hours on timesheets which will be available at the appropriate workshops.
2. Due to budget constraints this year, no refreshments or lunch will be provided on Tuesday. Please bring your own coffee, water, and/or light snack.
3. Pre-registration is not required for participating. Just make certain you sign-in on the provided attendance form at each session.
4. Classroom Teachers: Please bring your Reading Binder to the DRA/QRI workshops on Tuesday morning and one completed student assessment that you have questions about.
5. Facilitators for the District PLC Grade Level Meetings on Tuesday afternoon may be sending out a special e-mail message requesting that you bring certain items with you to your meeting. If you do bring something to share, please bring eight copies (one for each site).
6. Remember to bring a light sweater or jacket with you in case the room temperature in the meeting rooms is not comfortable for you.
7. On Tuesday, an extended lunch period has been scheduled to give classroom teachers more time to travel to the afternoon grade level PLC meetings. Please make every effort to be ready to go promptly at 1:00. For those of you planning to go to lunch at a restaurant, it might be helpful to make reservations ahead of time. Otherwise bring a sack lunch and eat with your grade level friends at your assigned school for the afternoon.
8. Please pay careful attention to the locations for the workshops on Tuesday. You may access directions to each school site by going to the front page of the DMUSD website, click on *Schools*, and on the Schools page click on *Directions to Schools*.

If you have any questions, don't hesitate to send an e-mail message to Janet Bernard. We hope you enjoy new knowledge and learnings as a result of these two staff development days.

Tuesday, January 27

***Click on the appropriate title below for the specific agenda for each job-alike group.**

- Classroom Teachers, K-3 (DRA)
- Classroom Teachers, 3-6 (QRI)
- Science Teachers
- Music Teachers
- Art Teachers
- Physical Education Teachers
- Technology Teachers
- Special Education (certificated and classified)
- Instructional Aides for English Language Development
- Library Specialists

**Classroom Teachers
K-3**

Tuesday, January 27

8:00 a.m. I've DRA'd . . . Now What?

Location: Sage Canyon MUR

Facilitator: Ryan Stanley, Assistant Principal
Sage Canyon School

Workshop Description: So you know Cole is a Level 4. Kate is a Level 18. Payton is a Level 28. Now the real work begins. Beyond simply recording a score and a level, or simply choosing another leveled reader, this session will help you better use the information gained from the DRA2 to help your students become better readers. You will come away with new ideas and strategies about how to more effectively select books, group students, and, most importantly, identify the cutting edge of your child's learning so you can prompt more powerfully during guided reading lessons.

10:15 **BREAK**
(Participants remain at Sage Canyon)

10:30 Planning Next Steps for Effective Instruction

Facilitators: District Language Arts Advisory Team

Workshop Description: In this session, you will have the opportunity to analyze and plan the next steps for instructing your own students as well as share instructional strategies and best practices with your grade level peers.

In order to make this session as powerful and applicable as possible, we are asking that all teachers, including kindergarten, bring at least one student's DRA running

record that is puzzling you. In addition, please bring your District Reading Binder.

11:30 LUNCH and TRAVEL

1:00 Districtwide Grade Level PLC Meetings

K – Del Mar Heights

1 – Ashley Falls

2 – Ocean Air

3 – Torrey Hills

3:00 END

**Classroom Teachers
3-6**

Tuesday, January 27

8:00 a.m. Using the QRI-4 Effectively

Location: Sycamore Ridge MUR

Facilitator: Reading Consultant

Workshop Description: Learn how to administer the Qualitative Reading Inventory more effectively. You will come away with new ideas and strategies for structuring and organizing your reading program to help every learner become a better reader.

10:15 **BREAK**
(Participants remain at Sycamore Ridge)

10:30 Planning Next Steps for Effective Instruction

Facilitators: District Language Arts Advisory Team

Workshop Description: In this session, you will have the opportunity to analyze and plan specific next steps for instructing your own students as well as share instructional strategies and best practices with your grade level peers.

In order to make this session as powerful and applicable as possible, please bring at least one student's QRI-4 assessment that is puzzling you. In addition, please bring your District Reading Binder.

11:30 **LUNCH and TRAVEL**

1:00 Districtwide Grade Level PLC Meetings

3 – Torrey Hills

4 – Sage Canyon

5 – Sycamore

6 – Carmel Del Mar

3:00 **END**

Art Teachers

**January 27, 2009
8:00 a.m. - 3:00 p.m.
Del Mar Hills School**

Host : Nicole Nelson, Art Teacher, Del Mar Hills

Location: Art Room

Sandra Dodd, Art Consultant and former DMUSD teacher, will provide a one-day training on clay and ceramic projects. Teachers will learn how to use different ceramic glazes, how to use and fire a kiln, and general ways of finishing student artwork.

Instructional Aides for English Language Development

**January 27, 2009
8:00 a.m. - 3:00 p.m.
Del Mar Heights School**

Location: Library

8:00 Welcome, Introductions, ELD Program Information

8:30 Inservice on Avenues Program

10:15 Break

10:30 Inservice continues

11:30 Lunch

1:00 Overview: English in a Flash program

1:30 Sharing of Best Instructional Practices

3:00 End

Health Techs and Office Assistants

**January 26, 2009
8:00 - 4:00 p.m.
Sycamore Ridge School**

Site Health Techs and Office Assistants will be provided comprehensive training on the use of the Genesis computer program by consultants from Edupoint.

Note: Attendees will be compensated appropriately for hours worked beyond their regular work day.

Library Specialists

**January 27, 2009
8:00 - 11:30 a.m.
Carmel Del Mar School**

Host : Michelle Meckel, Library Specialist, Carmel Del Mar

8:00 Review of Library Computer Programs

10:00 Break

10:15 Sharing of Lesson Plans*

11:30 End

**Please bring one successful lesson plan to share with your team.*

Music Teachers

**January 27, 2009
8:00 a.m. - 3:00 p.m.
Ocean Air School**

Host : Jodi Neilson, Music Teacher, Ocean Air

Location: Room 201

8:00 Technology as an Instructional Tool

10:15 Break

10:30 Technology (con't);
Sharing of Lesson Plans for Kindergarten

11:30 Lunch

1:00 Development of District Music Library

3:00 End

Physical Education Teachers

**January 27, 2009
8:00 a.m. - 3:00 p.m.
Del Mar Heights School**

Host: Ian Phillip, Physical Education Teacher, Del Mar Heights

8:00-9:30 Administrative sharing - data comparisons for personal best days, Physical fitness testing data, Junior Olympics paperwork, funding discussion.

9:30-11:30 Curriculum sharing - Outside practice and collaboration to team-teach each other successful games and activities. Attempt to create new activities out of tried and true best practices. Junior Olympics simulation (teacher contest)

11:30-12:30 Lunch

12:30-1:30 New equipment tutorials, website research.

1:30-2:30 Review Health text materials, plan for spring and summer conferences.

Science Teachers

**January 27, 2009
8:00 a.m. - 3:00 p.m.
Carmel Del Mar School**

Host : Linda Dugger, Science Teacher, Carmel Del Mar

Location: Science Lab

Science Teachers will meet in their PLC Team to discuss:

1. Districtwide implementation of the new science program adoption
2. Next step recommendations for science program staff development
3. Sharing of effective instructional strategies
4. Additional topics as determined by the Team

**Please bring one successful standards-based science lesson to share with your team.*

Special Education Staff Development Tuesday, January 27, 2009

Teacher/Certificated Staff Training

Location: Del Mar Hills MUR

8:00 – 11:30 **The Three R's**
Gail Nugent, MSW

This workshop will explore building Respectful relationships, managing the Resolution of conflict and understanding the value of Recognition in our work with parents and each other. Topics will include techniques for effective communication, techniques for negotiating good agreements and resolving conflict and managing difficult personalities.

11:30 – 1:00 Lunch

1:00 – 3:00 Special Education Professional Learning Community

Instructional Aide Training

Location: Del Mar Heights MUR

8:00 – 11:30 Loving What You Do: A training for paraprofessionals to get beyond just surviving the school day and focus on positive outcomes (for students with Autism and other developmental disabilities)

Lori Lillo and Jennifer Mays, Autism Specialists,
Resources for Students with Autism, San Diego Unified
School District

Topics will include: understanding autism, useful classroom strategies, teaching tips, preventing problem behavior before it starts, what to do when problem behavior occurs, the FAST method for behavior management, and how to put it all together.

11:30 – 1:00 Lunch

1:00 – 3:00 Sensory Integration: What Is It? How To Implement
Sensory Plans
Kerry Boesch, M.Ed., OTR/L; Stephanie Drummond, OTD,
OR/L, and Lora Toland, OTR/L

Attendees will learn the basics of sensory integration, sensory processing difficulties, and ideas to implement in the classroom. They will also learn how to implement sensory activity plans.

Technology Teachers

**January 27, 2009
8:00 a.m. - 3:00 p.m.
Del Mar Hills Academy**

Location: Technology Office

8:00 Pod Casting, Wiki's, Web Publishing

11:30 Lunch

1:00 Video Conferencing Solutions @ Cisco

3:00 End

January 21, 2009

To: Board Members

From: Charlene Komosinski, Director, After School Programs

Through: Sharon McClain, Superintendent

Subject: Board Ratification of Professional Service Agreement for the Del Mar Union School District After School Enrichment Program.

The Del Mar Union School District operates the After School Enrichment Program for students at all school sites. The total enrollment for the fall 2008 session was 1,643 students. The current enrollment for the winter/spring 2009 session is 1,177 students.

Attached is the calendar of classes for the winter/spring 2009 session. Two new independent contractors have been added to the 2009 session. The District is asking the Board's ratification of these two Professional Services Agreements. The contracts for this work are available for review at the Del Mar Union School District Office:

Brandon Lindberg DBA *Guitar Star*
Kevin McDermott DBA *Total Golf Adventures*

FISCAL IMPACT: None. This is a self-funding program. Funds for this agreement are paid by the children taking the enrichment class.

RECOMMENDATION: The Superintendent recommends Ratification of the Professional Services Agreement Between the Del Mar Union School District After-School Enrichment Program and the Above-Listed Vendor.

*8.1

Ashley Falls After School Enrichment - Session II: Winter/Spring 2009

Day	Location	Activity	Grades	Duration	Dates	Time
MONDAY		Childrens Dance Musical -High School Musical III, Senior Year	2-4	10 weeks	Feb-9,Mar-2,9,16,23,30Apr-13,20,27, May-4	2:35-3:35
MONDAY		Chinese I	K-2	on going	Last class date: April 27	2:35-3:35
MONDAY		Guitar Star	4-6	10 weeks	Feb-9,Mar-2,9,16,23,30Apr-13,20,27, May-4	2:35-3:35
MONDAY		Kidzart	K-2	10 weeks	Feb-9,Mar-2,9,16,23,30Apr-13,20,27, May-4	2:35-3:35
MONDAY	CANCELLED	Volleyball**	3-6	10 weeks	Feb-9,Mar-2,9,16,23,30Apr-13,20,27, May-4	2:35-3:35
TUESDAY		Creative Clay	1-3	10 weeks	Feb-10,17, Mar-3,10,17,24,31 Apr-14,21,28	2:35-4:05
TUESDAY		Engineering FUNdamentals w/ Legos	1-3	10 weeks	Feb-10,17, Mar-3,10,17,24,31 Apr-14,21,28	2:35-4:05
TUESDAY	CANCELLED	Magic Masters	3-6	10 weeks	Feb-10,17, Mar-3,10,17,24,31 Apr-14,21,28	2:35-3:35
WEDNESDAY	CANCELLED	Young Rembrandts-Drawing Like the Masters	3-6	10 weeks	Feb-11,18, Mar-4,11,18,25, Apr-1,15,22,29	12:35-1:35
WEDNESDAY		Mad Science - Science in Action	K-2	10 weeks	Feb-11,18, Mar-4,11,18,25, Apr-1,15,22,29	12:35-1:35
WEDNESDAY	CANCELLED	Knitting	4-6	10 weeks	Feb-11,18, Mar-4,11,18,25, Apr-1,15,22,29	12:35-2:05
WEDNESDAY		Next Generation Yoga	1-3	10 weeks	Feb-11,18, Mar-4,11,18,25, Apr-1,15,22,29	12:35-1:20
THURSDAY		Center for Martial Arts' Korean Karate	K-6	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-3:35
THURSDAY		Sing 'n Speak Spanish - Year One	K	ongoing	Last class date: May 28	12:45-1:30
THURSDAY		Sing 'n Speak Spanish - Year One	1-4	ongoing	Last class date: May 28	2:35-3:20
THURSDAY		Robotics Engineering I	2-3	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-3:35
THURSDAY	CANCELLED	Robotics Engineering I	4-6	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-4:05
THURSDAY		Radical Reptiles	K-2	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-3:35
FRIDAY	CANCELLED	Chess Academy	1-6	10 weeks	Feb-6,20,Mar-6,13,20,27, Apr-3,17,24,May-1	2:35-3:35
FRIDAY	CANCELLED	Monart Drawing- Movie	1-3	10 weeks	Feb-6,20,Mar-6,13,20,27, Apr-3,17,24,May-1	2:35-3:35
FRIDAY		Superstar Gymnastics	K-4	10 weeks	Feb-6,20,Mar-6,13,20,27, Apr-3,17,24,May-1	2:35-3:35

**meet at lunch tables first class only/field

Classes will not be held 2/13,2/16 in observation of President's Day, 2/23-2/27 during minimum day week, and 4/6-4/10 during Spring Break.

Del Mar Union School District is not responsible for your child's attendance in After School Enrichment.

Remind your child when they have an enrichment class.

*Hoops and Soccer cancelled if rain occurs one hour prior to class.

Carmel Del Mar After School Enrichment - Session II: Winter/Spring 2009

Day	Location	Activity	Grades	Duration	Dates	Time
MONDAY	CANCELLED	After School Hoops*	1-6	10 weeks	Feb-9,Mar-2,9,16,23,30Apr-13,20,27, May-4	2:35-3:35
MONDAY		Gymnastics	K-6	10 weeks	Feb-9,Mar-2,9,16,23,30Apr-13,20,27, May-4	2:35-3:35
MONDAY	CANCELLED	Robotics Engineering I	2-3	10 weeks	Feb-9,Mar-2,9,16,23,30Apr-13,20,27, May-4	2:35-3:35
MONDAY	CANCELLED	Robotics Engineering I	4-6	10 weeks	Feb-9,Mar-2,9,16,23,30Apr-13,20,27, May-4	2:35-4:05
TUESDAY		Chess Academy	1-6	10 weeks	Feb-10,17, Mar-3,10,17,24,31 Apr-14,21,28	2:35-3:35
TUESDAY	CANCELLED	Childrens Dance Musical -High School Musical III, Senior Year	3-6	10 weeks	Feb-10,17, Mar-3,10,17,24,31 Apr-14,21,28	2:35-3:35
TUESDAY		Sing 'n Speak Spanish - Year Four	4-6	ongoing	Last class date: June 9	2:35-3:35
TUESDAY		Sing 'n Speak Spanish - Year One	K	ongoing	Last class date: June 9	12:45-1:30
TUESDAY		Sing 'n Speak Spanish - Year One	1-4	ongoing	Last class date: June 9	2:35-3:35
TUESDAY	CANCELLED	Volleyball**	3-6	10 weeks	Feb-10,17, Mar-3,10,17,24,31 Apr-14,21,28	2:35-3:35
WEDNESDAY		Childrens Dance Musical -High School Musical III, Senior Year	K-2	10 weeks	Feb-11,18, Mar-4,11,18,25, Apr-1,15,22,29	12:35-1:35
WEDNESDAY		Easy Sewing and Quilting	4-6	10 weeks	Feb-11,18, Mar-4,11,18,25, Apr-1,15,22,29	12:35-1:45
WEDNESDAY		Sing 'n Speak Spanish - Year Two	2-5	ongoing	Last Class date: May 27	12:35-1:20
THURSDAY		Center for Martial Arts' Korean Karate	K-6	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-3:35
THURSDAY	CANCELLED	Mad Science - Science in Action	3-6	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-3:35
THURSDAY		Kidzart	K-2	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-3:35
FRIDAY	CANCELLED	Next Generation Yoga	1-3	10 weeks	Feb-6,20,Mar-6,13,20,27, Apr-3,17,24, May-1	2:35-3:20
FRIDAY	CANCELLED	Radical Reptiles	K-2	10 weeks	Feb-6,20,Mar-6,13,20,27, Apr-3,17,24, May-1	2:35-3:35
FRIDAY	CANCELLED	Young Rembrandts-Drawing Like the Masters	3-6	10 weeks	Feb-6,20,Mar-6,13,20,27, Apr-3,17,24, May-1	2:35-3:35

**meet at lunch tables first class only/field

Classes will not be held 2/13,2/16 in observance of President's Day, 2/23-2/27 during minimum day week, and 4/6-4/10 during Spring Break.

Del Mar Union School District is not responsible for your child's attendance in After School Enrichment.

Remind your child when they have an enrichment class.

*Hoops and Soccer cancelled if rain occurs one hour prior to class.

Del Mar Hills After School Enrichment - Session II: Winter/Spring 2009

Day	Location	Activity	Grades	Duration	Dates	Time
MONDAY	CANCELLED	Childrens Dance Musical -High School Musical III, Senior Year	K-3	10 weeks	Feb-9,Mar-2,9,16,23,30Apr-13,20,27, May-4	2:35-3:35
MONDAY	CANCELLED	Mad Science - Science in Action	3-6	10 weeks	Feb-9,Mar-2,9,16,23,30Apr-13,20,27, May-4	2:35-3:35
MONDAY	CANCELLED	The Premier Junior Golf Program	K-3	10 weeks	Feb-9,Mar-2,9,16,23,30Apr-13,20,27, May-4	2:35-3:35
MONDAY	CANCELLED	Easy Sewing and Quilting	4-6	10 weeks	Feb-9,Mar-2,9,16,23,30Apr-13,20,27, May-4	2:35-3:45
TUESDAY	CANCELLED	Next Generation Yoga	1-3	10 weeks	Feb-10,17, Mar-3,10,17,24,31 Apr-14,21,28	2:35-3:20
TUESDAY	CANCELLED	Chess Academy	1-6	10 weeks	Feb-10,17, Mar-3,10,17,24,31 Apr-14,21,28	2:35-3:35
WEDNESDAY		Chinese I	K-6	ongoing	Last class date: April 29	12:35-1:35
WEDNESDAY	CANCELLED	Radical Reptiles	K-2	10 weeks	Feb-11,18, Mar-4,11,18,25, Apr-1,15,22,29	12:35-1:35
WEDNESDAY		Soccer for Beginners*	K-2	10 weeks	Feb-11,18, Mar-4,11,18,25, Apr-1,15,22,29	12:35-1:35
THURSDAY	CANCELLED	Fencing	3-6	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-3:35
THURSDAY		Gymnastics	K-6	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-3:35
THURSDAY	CANCELLED	Engineering FUNdamentals w/ Legos	1-3	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-4:05
THURSDAY	CANCELLED	Knitting	4-6	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-4:05
FRIDAY		Sing 'n Speak Spanish - Year One	K	ongoing	Last class date: May 29	12:45-1:30
FRIDAY		Sing 'n Speak Spanish - Year One	1-4	ongoing	Last class date: May 29	2:35-3:20
FRIDAY	CANCELLED	Magic Masters	3-6	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-3:35

Classes will not be held 2/13,2/16 in observation of President's Day, 2/23-2/27 during minimum day week, and 4/6-4/10 during Spring Break.

Del Mar Union School District is not responsible for your child's attendance in After School Enrichment.

Remind your child when they have an enrichment class.

*Hoops and Soccer cancelled if rain occurs one hour prior to class.

Del Mar Heights After School Enrichment - Session II: Winter/Spring 2009

Day	Location	Activity	Grades	Duration	Dates	Time
MONDAY		Soccer for Beginners*	K-2	10 weeks	Feb-9, Mar-2,9,16,23,30 Apr-13,20,27, May-4	2:35-3:35
MONDAY		Young Rembrandts-Cartooning	2-4	10 weeks	Feb-9, Mar-2,9,16,23,30 Apr-13,20,27, May-4	2:35-3:35
MONDAY	CANCELLED	Magic Masters	3-6	10 weeks	Feb-9, Mar-2,9,16,23,30 Apr-13,20,27, May-4	2:35-3:35
TUESDAY		Center for Martial Arts' Korean Karate	K-6	10 weeks	Feb-10,17, Mar-3,10,17,24,31 Apr-14,21,28	2:35-3:35
TUESDAY		Radical Reptiles	K-2	10 weeks	Feb-10,17, Mar-3,10,17,24,31 Apr-14,21,28	2:35-3:35
TUESDAY	CANCELLED	Kidzart	K-2	10 weeks	Feb-10,17, Mar-3,10,17,24,31 Apr-14,21,28	2:35-3:35
WEDNESDAY		Childrens Dance Musical -High School Musical III, Senior Year	K-2	10 weeks	Feb-11,18, Mar-4,11,18,25, Apr-1,15,22,29	12:35-1:35
WEDNESDAY		Gymnastics	K-6	10 weeks	Feb-11,18, Mar-4,11,18,25, Apr-1,15,22,29	12:35-1:35
WEDNESDAY		Volleyball**	3-6	10 weeks	Feb-11,18, Mar-4,11,18,25, Apr-1,15,22,29	12:35-1:35
THURSDAY		Monart Drawing-Movie	1-3	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-3:35
THURSDAY	CANCELLED	Next Generation Yoga	1-3	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-3:20
THURSDAY		Fencing	3-6	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-3:35
FRIDAY		Chess Academy	1-6	10 weeks	Feb-6,20, Mar-6,13,20,27, Apr-3,17,24, May-1	2:35-3:35
FRIDAY	CANCELLED	Childrens Dance Musical -High School Musical III, Senior Year	3-6	10 weeks	Feb-6,20, Mar-6,13,20,27, Apr-3,17,24, May-1	2:35-3:35
FRIDAY		Sing 'n Speak Spanish - Year Three	1-6	ongoing	Last class date: May 29	2:35-3:35
FRIDAY	CANCELLED	Robotics Engineering I	2-3	10 weeks	Feb-6,20, Mar-6,13,20,27, Apr-3,17,24, May-1	2:35-3:35
FRIDAY	CANCELLED	Robotics Engineering I	4-6	10 weeks	Feb-6,20, Mar-6,13,20,27, Apr-3,17,24, May-1	2:35-4:05

**meet at lunch tables first class only/field

Classes will not be held 2/13,2/16 in observation of President's Day, 2/23-2/27 during minimum day week, and 4/6-4/10 during Spring Break.

Del Mar Union School District is not responsible for your child's attendance in After School Enrichment.
Remind your child when they have an enrichment class.

*Hoops and Soccer cancelled if rain occurs one hour prior to class.

Ocean Air After School Enrichment - Session II: Winter/Spring 2009

Day	Location	Activity	Grades	Duration	Dates	Time
MONDAY		Creative Clay	1-3	10 weeks	Feb-9, Mar-2,9,16,23,30 Apr-13,20,27, May-4	2:35-4:05
MONDAY	CANCELLED	After School Hoops*	4-6	10 weeks	Feb-9, Mar-2,9,16,23,30 Apr-13,20,27, May-4	2:35-3:35
TUESDAY		Mad Science - Science in Action	K-1	10 weeks	Feb-10,17, Mar-3,10,17,24,31 Apr-14,21,28	2:35-3:35
TUESDAY		Mad Science - Science in Action	1-2	10 weeks	Feb-10,17, Mar-3,10,17,24,31 Apr-14,21,28	2:35-3:35
TUESDAY		Sing 'n Speak Spanish - Year One	K	ongoing	Last class date: June 9	12:45-1:30
TUESDAY		Sing 'n Speak Spanish - Year One	1-4	ongoing	Last class date: June 9	2:35-3:20
WEDNESDAY		Center for Martial Arts' Korean Karate	1-6	10 weeks	Feb-11,18, Mar-4,11,18,25, Apr-1,15,22,29	12:35-1:35
WEDNESDAY		Sing 'n Speak Spanish - Year Three	3-6	ongoing	Last class date: May 27	12:35-1:35
THURSDAY		Mandarin Bilingual - Level 1	K-2	ongoing	Last class date: April 30	2:35-3:35
THURSDAY		Sing 'n Speak Spanish - Year Two	2-5	ongoing	Last class date: May 28	2:35-3:20
THURSDAY		Superstar Gymnastics	K-4	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-3:35
THURSDAY		Radical Reptiles	K-2	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-3:35

Classes will not be held 2/13,2/16 in observation of President's Day, 2/23-2/27 during minimum day week, and 4/6-4/10 during Spring Break.

***Kindergarten Spanish will rotate between Kindergarten classrooms each month. The school office will notify parents accordingly.**

Del Mar Union School District is not responsible for your child's attendance in After School Enrichment.
Remind your child when they have an enrichment class.

*Hoops and Soccer cancelled if rain occurs one hour prior to class.

Sage Canyon After School Enrichment - Session II: Winter/Spring 2009

Day	Location	Activity	Grades	Duration	Dates	Time
MONDAY		Chess Academy	1-6	10 weeks	Feb-9,Mar-2,9,16,23,30Apr-13,20,27, May-4	2:35-3:35
MONDAY	CANCELLED	Knitting	4-6	10 weeks	Feb-9,Mar-2,9,16,23,30Apr-13,20,27, May-4	2:35-4:05
TUESDAY		Easy Sewing and Quilting	4-6	10 weeks	Feb-10,17, Mar-3,10,17,24,31 Apr-14,21,28	2:35-3:45
TUESDAY		Mandarin Bilingual - Level 1	K-2	ongoing	Last class date: April 28	2:35-3:35
TUESDAY		Sing 'n Speak Spanish - Year One	K	ongoing	Last class date: June 9	12:45-1:30
TUESDAY		Sing 'n Speak Spanish - Year One	1-4	ongoing	Last class date: June 9	2:35-3:20
TUESDAY		Young Rembrandts-Cartooning	2-4	10 weeks	Feb-10,17, Mar-3,10,17,24,31 Apr-14,21,28	2:35-3:35
TUESDAY	CANCELLED	Robotics Engineering I	2-3	10 weeks	Feb-10,17, Mar-3,10,17,24,31 Apr-14,21,28	2:35-3:35
TUESDAY	CANCELLED	Robotics Engineering I	4-6	10 weeks	Feb-10,17, Mar-3,10,17,24,31 Apr-14,21,28	2:35-4:05
TUESDAY	CANCELLED	Volleyball**	3-6	10 weeks	Feb-10,17, Mar-3,10,17,24,31 Apr-14,21,28	2:35-3:35
WEDNESDAY		After School Hoops*	1-6	10 weeks	Feb-11,18, Mar-4,11,18,25, Apr-1,15,22,29	12:35-1:35
WEDNESDAY		Center for Martial Arts' Korean Karate	K-6	10 weeks	Feb-11,18, Mar-4,11,18,25, Apr-1,15,22,29	12:35-1:35
WEDNESDAY		KidzArt	K-2	10 weeks	Feb-11,18, Mar-4,11,18,25, Apr-1,15,22,29	12:35-1:35
WEDNESDAY	CANCELLED	Parlez-vous francais?	1-3	8 weeks	Feb-11,18, Mar-4,11,18,25, Apr-1,15	12:35-1:20
WEDNESDAY		Sing 'n Speak Spanish - Year One	1-4	ongoing	Last class date: May 27	12:35-1:20
WEDNESDAY		Sing 'n Speak Spanish - Year Three	3-6	ongoing	Last class date: May 27	12:35-1:50
WEDNESDAY		Radical Reptiles	K-2	10 weeks	Feb-11,18, Mar-4,11,18,25, Apr-1,15,22,29	12:35-1:35
THURSDAY		Childrens Dance Musical -High School Musical III, Senior Year	K-2	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-3:35
THURSDAY		Creative Clay	1-3	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-4:05
THURSDAY	CANCELLED	Magic Masters	3-6	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-3:35
FRIDAY		Childrens Dance Musical -High School Musical III, Senior Year	3-6	10 weeks	Feb-6,20,Mar-6,13,20,27, Apr-3,17,24,May-1	2:35-3:35
FRIDAY		Gymnastics	K-6	10 weeks	Feb-6,20,Mar-6,13,20,27, Apr-3,17,24,May-1	2:35-3:35
FRIDAY	CANCELLED	Mad Science - Science in Action	3-6	10 weeks	Feb-6,20,Mar-6,13,20,27, Apr-3,17,24,May-1	2:35-3:35

**meet at lunch tables first class only/field

Classes will not be held 2/13,2/16 in observance of President's Day, 2/23-2/27 during minimum day week, and 4/6-4/10 during Spring Break.

Del Mar Union School District is not responsible for your child's attendance in After School Enrichment.

Remind your child when they have an enrichment class.

*Hoops and Soccer cancelled if rain occurs one hour prior to class.

Sycamore Ridge After School Enrichment - Session II: Winter/Spring 2009

Day	Location	Activity	Grades	Duration	Dates	Time
MONDAY		Center for Martial Arts' Korean Karate	K-6	10 weeks	Feb-9,Mar-2,9,16,23,30Apr-13,20,27, May-4	2:35-3:35
MONDAY		Childrens Dance Musical -High School Musical III, Senior Year	2-4	10 weeks	Feb-9,Mar-2,9,16,23,30Apr-13,20,27, May-4	2:35-3:35
MONDAY	CANCELLED	Radical Reptiles	K-2	10 weeks	Feb-9,Mar-2,9,16,23,30Apr-13,20,27, May-4	2:35-3:35
TUESDAY	CANCELLED	Fencing	3-6	10 weeks	Feb-10,17, Mar-3,10,17,24,31 Apr-14,21,28	2:35-3:35
TUESDAY	CANCELLED	Knitting	4-6	10 weeks	Feb-10,17, Mar-3,10,17,24,31 Apr-14,21,28	2:35-4:05
WEDNESDAY		Chess Academy	1-6	10 weeks	Feb-11,18, Mar-4,11,18,25, Apr-1,15,22,29	12:35-1:35
WEDNESDAY		Monart Drawing-Movie	1-3	10 weeks	Feb-11,18, Mar-4,11,18,25, Apr-1,15,22,29	12:35-1:35
WEDNESDAY		Sing 'n Speak Spanish - Year Three	2-5	ongoing	Last class date: May 27	12:35-1:35
WEDNESDAY		Sing 'n Speak Spanish - Year Two	3-6	ongoing	Last class date: May 27	12:35-1:35
WEDNESDAY		Superstar Gymnastics	K-4	ongoing	Feb-11,18, Mar-4,11,18,25, Apr-1,15,22,29	12:35-1:35
THURSDAY		Soccer for Beginners*	K-2	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-3:35
THURSDAY		Sing 'n Speak Spanish - Year One	1-4	ongoing	Last class date: May 28	2:35-3:35
THURSDAY		Sing 'n Speak Spanish - Year One	1-4	ongoing	Last class date: May 28	2:35-3:35
THURSDAY	CANCELLED	The Premier Junior Golf Program	3-5	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-3:35
THURSDAY	CANCELLED	After School Hoops*	4-6	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-3:35
FRIDAY	CANCELLED	Volleyball**	3-6	10 weeks	Feb-6,20,Mar-6,13,20,27, Apr-3,17,24, May-1	2:35-3:35
FRIDAY		Creative Clay	1-3	10 weeks	Feb-6,20,Mar-6,13,20,27, Apr-3,17,24, May-1	2:35-4:05
FRIDAY	CANCELLED	Mad Science - Science in Action	3-6	10 weeks	Feb-6,20,Mar-6,13,20,27, Apr-3,17,24, May-1	2:35-3:35

**meet at lunch tables first class only/field

Classes will not be held 2/13,2/16 in observation of President's Day, 2/23-2/27 during minimum day week, and 4/6-4/10 during Spring Break.

Del Mar Union School District is not responsible for your child's attendance in After School Enrichment.

Remind your child when they have an enrichment class.

*Hoops and Soccer cancelled if rain occurs one hour prior to class.

Torrey Hills After School Enrichment - Session II: Winter/Spring 2009

Day	Location	Activity	Grades	Duration	Dates	Time
MONDAY		Fencing	3-6	10 weeks	Feb-9,Mar-2,9,16,23,30Apr-13,20,27, May-4	2:35-3:35
MONDAY		Radical Reptiles	K-2	10 weeks	Feb-9,Mar-2,9,16,23,30Apr-13,20,27, May-4	2:35-3:35
MONDAY		Mad Science - Science in Action	3-6	10 weeks	Feb-9,Mar-2,9,16,23,30Apr-13,20,27, May-4	2:35-3:35
TUESDAY		Gymnastics	K-6	10 weeks	Feb-10,17, Mar-3,10,17,24,31 Apr-14,21,28	2:35-3:35
TUESDAY		Monart Drawing-Movie	1-3	10 weeks	Feb-10,17, Mar-3,10,17,24,31 Apr-14,21,28	2:35-3:35
TUESDAY		Sing 'n Speak Spanish - Year One	1-4	ongoing	Last class date: June 9	2:35-3:20
TUESDAY		Soccer for Beginners*	K-2	10 weeks	Feb-10,17, Mar-3,10,17,24,31 Apr-14,21,28	2:35-3:35
TUESDAY		The Premier Junior Golf Program	3-5	10 weeks	Feb-10,17, Mar-3,10,17,24,31 Apr-14,21,28	2:35-3:35
WEDNESDAY		After School Hoops*	1-6	10 weeks	Feb-11,18, Mar-4,11,18,25, Apr-1,15,22,29	12:35-1:35
WEDNESDAY		Childrens Dance Musical -High School Musical III, Senior Year	3-6	10 weeks	Feb-11,18, Mar-4,11,18,25, Apr-1,15,22,29	12:35-1:35
WEDNESDAY		Creative Clay	1-3	10 weeks	Feb-11,18, Mar-4,11,18,25, Apr-1,15,22,29	12:35-2:05
WEDNESDAY		Magic Masters	3-6	10 weeks	Last class date:	12:35-1:35
WEDNESDAY		Mandarin Bilingual - Level 1	K-2	ongoing	Last class date: April 29	12:35-1:35
WEDNESDAY		Sing 'n Speak Spanish - Year Two	2-5	ongoing	Last class date: May 27	12:35-1:20
THURSDAY		Chess Academy	1-6	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-3:35
THURSDAY		Guitar Star	4-6	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-3:35
THURSDAY		Childrens Dance Musical -High School Musical III, Senior Year	K-2	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-3:35
THURSDAY		Sing 'n Speak Spanish - Year One	K	ongoing	Last class date: May 28	12:45-1:30
THURSDAY		Sing 'n Speak Spanish - Year Three	3-6	ongoing	Last class date: May 28	2:35-3:35
THURSDAY	CANCELLED	Volleyball**	3-6	10 weeks	Feb-12,19, Mar-5,12,19,26, Apr-2,16,23,30	2:35-3:35
FRIDAY		Center for Martial Arts' Korean Karate	K-6	10 weeks	Feb-6,20,Mar-6,13,20,27, Apr-3,17,24, May-1	2:35-3:35
FRIDAY		KidzArt	K-2	10 weeks	Feb-6,20,Mar-6,13,20,27, Apr-3,17,24, May-1	2:35-3:35
FRIDAY		Young Rembrandts-Drawing Like the Masters	3-6	10 weeks	Feb-6,20,Mar-6,13,20,27, Apr-3,17,24, May-1	2:35-3:35

Classes will not be held 2/13,2/16 in observation of President's Day, 2/23-2/27 during minimum day week, and 4/6-4/10 during Spring Break.

Del Mar Union School District is not responsible for your child's attendance in After School Enrichment.

Remind your child when they have an enrichment class.

*Hoops and Soccer cancelled if rain occurs one hour prior to class.

February 20, 2009

To: Members of the Board

From: Sharon McClain, Superintendent

Subject: Board Approval, 2009 CSBA Delegate Assembly Nominees

San Diego County School Board members are running for election to the California School Board Association Delegate Assembly (which sets CSBA policy).

The Del Mar Board of Trustees may select no more than seven (7) of the nominees to represent Region 17 - San Diego County.

Attached is a sample ballot listing all the candidates along with each candidates biographical sketches and optional resume', if provided, as well as various letters of recommendation.

The Del Mar Union School District Board of Trustees supports the candidacy of the following nominees:

- | | |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |
| 7. _____ | |

FISCAL IMPACT: None.

RECOMMENDED: The Superintendent recommends Board approval of no more than seven (7) nominees for the 2009 CSBA Delegate Assembly.

8.2

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No Later Than **MONDAY, MARCH 16, 2009**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.

A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 2009 DELEGATE ASSEMBLY BALLOT
REGION 17
(San Diego County)

Number of vacancies: 7 (Vote for no more than 7 candidates)

Delegates will serve two-year terms beginning April 1, 2009 – March 31, 2011

**denotes incumbent*

- ☐ Katie Dexter (Lemon Grove SD)
- ☐ Twila Godley (Lakeside Union SD)*
- ☐ Penny Halgren (La Mesa-Spring Valley SD)
- ☐ Raquel Marquez-Maden (San Ysidro SD)
- ☐ Steven McDowell (Del Mar Union SD)
- ☐ Kelli Moors (Carlsbad USD)*
- ☐ Janet Mulder (Jamul-Dulzura Union SD)*
- ☐ Barbara Ryan (Santee SD)*
- ☐ Priscilla J. Schreiber (Grossmont Union HSD)*
- ☐ Carol Skiljan (Encinitas Union SD)*

Provision for Write-in Candidate Name

School District/COE

Provision for Write-in Candidate Name

School District/COE

Provision for Write-in Candidate Name

School District/COE

Signature of Superintendent or Board Clerk

TITLE

School District/COE Name

See reverse side for a current list of all Delegates in your Region.

Region 17 – Sharon Jones, Director (San Diego COE)
23 Delegates (17 elected/6 appointed)

Below is a list of all the current Delegates from this Region.

Blanca Brown (Lemon Grove ESD), term expires 2009
 John de Beck (San Diego USD), appointed term expires 2009
 Doug Dechairo (Valley Center-Pauma USD), term expires 2010
 Twila Godley (Lakeside Union SD), term expires 2009
 James Grier, Jr. (National SD), term expires 2010
 Pamela Grosso (Escondido Union HSD), term expires 2010
 Barbara Groth (San Dieguito Union HSD), term expires 2010
 Sheila Jackson (San Diego USD), appointed term expires 2010
 Steve Lilly (Vista USD), term expires 2010
 Bertha Lopez (Sweetwater Union HSD), term expires 2010
 Kelli Moors (Carlsbad USD), term expires 2009
 Janet Mulder (Jamul-Dulzura Union ESD), term expires 2009
 Pearl Quinones (Sweetwater Union HSD), appointed term expires 2010
 Penny Ranftle (Poway USD), appointed term expires 2011
 Anne Renshaw (Fallbrook Union ESD), term expires 2010
 Arlie Ricasa (Sweetwater Union HSD), appointed term expires 2009
 Barbara Ryan (Santee ESD), term expires 2009
 Priscilla Schreiber (Grossmont Union HSD), term expires 2009
 Carol Skiljan (Encinitas Union ESD), term expires 2009
 Vacancy (San Diego USD), appointed term expires 2009
 Vacancy, term expires 2010
 Vacancy, term expires 2010

County Delegate

Susan Hartley (San Diego COE), term expires 2009

Counties

San Diego



8025 Lincoln Street • Lemon Grove, California 91945-2515
(619) 825-5600 • FAX (619) 462-7959
www.lgsd.k12.ca.us

January 21, 2009

Dear Members of the Governing Board:

The Governing Board of the Lemon Grove School District unanimously approved the nomination of Mrs. Katie Dexter as a candidate for the CSBA Delegate Assembly at its regular meeting on December 9, 2008. It is my privilege and pleasure to endorse her candidacy and to encourage your support for her in the upcoming CSBA election.

Katie has a long-standing record of serving youth in the Lemon Grove community. She has served as president of the Governing Board, PTA, and Music Parents Association. She has participated on the District's Wellness Committee, Negotiations Team, Budget Advisory Committee, Music and Arts Committee, and Extended Day Program Committee. She has been the Board representative to the City-School District Collaboration Committee and received Beyond Diversity training. She has been an advocate for full-day kindergarten and Preschool For All within the District.

Katie was elected to her first term of office as a member of the Governing Board on November 5, 2002. She provides positive leadership to the District by drawing upon her many experiences in the community along with her dedication to students, parents, and staff and her belief in public education. Katie has completed the CSBA Masters in Governance Program and has attended the annual CSBA Conference for five years.

Katie believes she can contribute to the Delegate Assembly by drawing upon her knowledge of education and children's issues as well as her insights into school board governance issues. She is highly motivated and dedicated to the process of educating children.

Please join the Lemon Grove School District's Governing Board in supporting Katie Dexter as one of Region 17's representatives to the CSBA Delegate Assembly.

Sincerely,

Ernie Anastos
Superintendent

GOVERNING BOARD: Jay Bass • Blanca Brown • Katie Dexter • Timothy Shaw
SUPERINTENDENT: Ernest Anastos

Our Students Come First

**CSBA****2009 Delegate Assembly Biographical Sketch Form**

44

Due: Wednesday, January 7, 2009 (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete this **required**, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may also be submitted, both will be copied exactly as received. Please **do not** state "See résumé" and please do not or re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted. An electronic copy of this form is available on our web site at <http://www.csba.org/AboutCSBA.aspx>.

Katie Dexter	619-463-1395	kdexter@lgsd.k12.ca.us
Name	Contact Phone Number	E-mail Address
Lemon Grove School District	6	3980
School District or COE Name	Years on board	ADA
CSBA Region/Subregion <u>17</u> / <u> </u>	Are you a continuing Delegate? ☐ Yes ☒ No	If yes, how long have you served as a Delegate? <u> </u>

Please describe your activities/involvement or interests in your local district.

- Current Governing Board Clerk
- Previously president of the
 - Governing Board
 - PTA
 - Music Parents Association
- Committee participation includes
 - School Site Council
 - District Wellness Committee
 - Negotiations Team
 - District Budget Advisory Committee
 - City-School District Collaboration Committee
 - District Music and Arts Committee
 - Extended Day Program Committee
- Participation in Beyond Diversity training
- I supported full-day kindergarten and Preschool For All within the district

Please describe any other education-related activities/involvement.

- I have attended state and local budget workshops and California Finance and Management Conferences
- My Lemon Grove community involvement includes
 - Relay for Life
 - Little League
 - Library Committee
 - Friends of the Library
 - Lemon Grove Historical Society

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

- Completed the Masters in Governance program
- Attended the Annual CSBA Conference for five years
- I am interested in serving as a CSBA Delegate in order to support the vision and policies of CSBA and to champion the whole child, particularly as it pertains to maximizing achievement for every student, accelerating the use of 21st century skills, and preparing students to contribute positively to society.

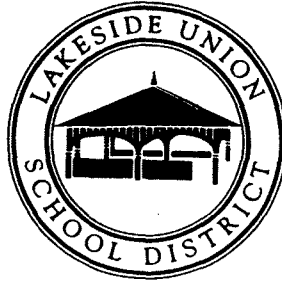
Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Katie Dexter
Signature

12.17.08
Date

Administration:

STEPHEN B. HALFAKER, Ed.D.
District Superintendent
KAMRAN AZIMZADEH
Deputy Superintendent
SAM MERSHON
Assistant Superintendent



Board of Trustees:

TWILA C. GODLEY
C. KEITH HILDRETH
HAROLD I. HILLIKER
KEVIN C. HOWE
BONNIE LACHAPPA

45

January 15, 2009

Board of Trustees
CSBA Region 17
San Diego County

Re: **Twila C. Godley**, CSBA Region 17 Delegate Assembly

Dear Members of the Governing Board:

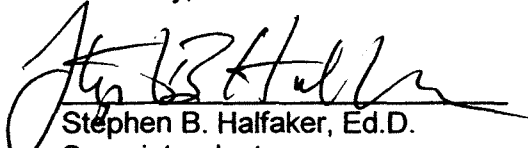
It is with pleasure that we inform you that the governing board of the Lakeside Union School District has unanimously nominated Twila Godley as a candidate to the Delegate Assembly of the California School Boards Association. Mrs. Godley has served on the Delegate Assembly for the past two years and is currently holding the position of Treasurer.

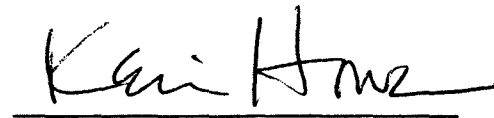
Mrs. Godley has dutifully served on the Lakeside Union School District Board of Trustees since 1992; she has been involved in PTA for over 20 years as local President at Lakeview Elementary and El Capitan High School as well as Ninth District Treasurer, Financial Secretary and Leadership Team and California State PTA Leadership and Finance Commissions. She has served as Foothills Council President and Treasurer; Open Schoolhouse Doors Chair and Council President; founding member of the East County Education Network and Children's Hospital Auxiliary.

Mrs. Godley is an exemplary leader, understanding a need for collaborative action, open to the concerns and ideas of others, and possessing the highest personal integrity. She is truly a person of intelligence and honor.

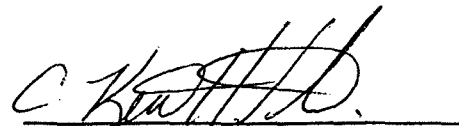
We know she would be an outstanding Delegate and is worthy of your trust and vote.

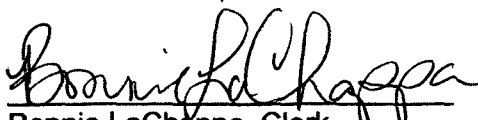
Sincerely,


Stephen B. Halfaker, Ed.D.
Superintendent


Kevin C. Howe, President


Harold I. Hilliker, Member


C. Keith Hildreth, Member


Bonnie LaChappa, Clerk

Schools of Arts and Sciences

**CSBA****2009 Delegate Assembly Biographical Sketch Form**

46

Due: Wednesday, January 7, 2009 (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete this **required**, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may also be submitted, both will be copied exactly as received. Please **do not** state “See résumé” and please do not or re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted. An electronic copy of this form is available on our web site at <http://www.csba.org/AboutCSBA.aspx>.

Name	Contact Phone Number	E-mail Address
Twila Godley	619 443-2680	tcgodley@cox.net
School District or COE Name Lakeside Union SD	Years on board	ADA
CSBA Region/Subregion 17 /	Are you a continuing Delegate? xYes ☐ No	If yes, how long have you served as a Delegate? 2 years

Please describe your activities/involvement or interests in your local district.

Having served 16 years on the board of trustees, I have served as clerk, vice president and president of the board several times. I have also been involved in many committees including superintendent and principal selection, budget, wellness, visual and performing arts, family life, boundary, and schools of the future. I also served on our most recently successful GO Bond committee. I have been active in policy development particularly in the area of charter schools. Having served in PTA at the local, district and state level for 20 years, I have a deep commitment to parent involvement. I am committed to educating the whole child promoting the arts across the curriculum. I am also working to promote second language acquisition for all students by expanding our foreign language academy. In these difficult economic times, I am committed to sound fiscal management and the wise use of resources to promote energy efficiency.

Please describe any other education-related activities/involvement.

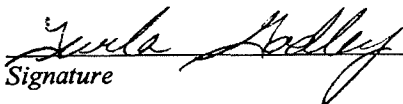
I am a founding member of East County Education Network (formally E. County Transitions) which meets monthly to provide a forum for discussion of articulation issues between county office staff, east county school districts, community colleges and universities, share programs and provide support on common issues.

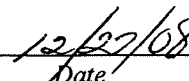
I am also a member of ASCD and attend their annual conference to study current curriculum, reform programs and ideas from across the country and outside the USA.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

I have attended every annual conference since being elected. I have also completed the Master of Boardsmanship and Master of Governance programs as well as attended workshops when offered. Since being elected to the Delegate Assembly, I have attended the May and December meetings and Legislative Conference. This year, I am serving as treasurer of Region 17 and am a member of the Honoring Our Own planning committee.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.


Signature


Date

Twila Godley, Lakeside Union School District board of trustees member

Elected in 1992

I have served as President, Vice President and clerk of the board several times

Family:

I have been married for 40 years, have 3 children and 3 grandchildren

Education: I attended San Diego State University

Employment: I currently work as a merchandising supervisor and am a certified notary signing agent

Community activities:

Rady Children's Hospital Auxiliary Mountain View Unit chairman, treasurer, Kid's News Day

PTA: Among other offices, I served as president of elementary, high school, and council; 9th District treasurer, financial secretary, leadership, chairman of council presidents. At the state level, I served on the finance commission and leadership commission.

Schools: WASC Accreditation committee for El Capitan High School, district advisory committees, school site councils, classroom volunteer

Youth Activities: I Served on the board of Bobby Sox for 10 years, soccer, girl scouts, cub scouts

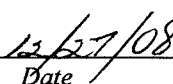
Church: I served as treasurer for 25 years, church council, choir, worship team leader, director of vacation bible school

SANDAG School Travel Advisory Committee

KPBS Guest Panelist on Dropout Prevention

Lakeside Main Street Revitalization Committee


Signature


Date

La Mesa-Spring Valley School District

Quality Schools, Our Promise

4750 Date Avenue • La Mesa, California 91941-5293 • Telephone: 619-668-5700 Fax: 619-668-5809

January 13, 2009

Dear Members of the Governing Board:

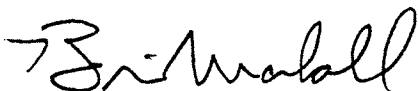
The Board of Education of the La Mesa-Spring Valley School District unanimously nominated Penny Halgren as a candidate for representative to the California School Boards Association Delegate Assembly for Region 17. Mrs. Halgren has served as a valued member of the District's Board of Education for 14 years. Her Board participation has included serving as Board Vice President and Clerk, and she is currently serving for the third time as Board President.

Mrs. Halgren's participation in the District has included terms as PTA President, Auditor, and Parliamentarian, receiving the Honorary Service Award. She also served on the School Site Council and District Advisory Board. During Mrs. Halgren's service on the Board, the District implemented a total Quality approach which continues to serve the District today, was an early supporter of the implementation of the AVID program in our middle schools, has served on the District Budget Committee, and regularly visits every school in the District to see and understand what is happening in classrooms.

In addition to the above commitments, Mrs. Halgren completed the ACSA School Finance Training and attended the SDSU School Business Official Academy. She is an active supporter of CSBA and has participated at 12 conferences, as well as the Masters in Governance training.

Mrs. Halgren is committed to public education and, as a representative to the California School Boards Association Delegate Assembly, will conscientiously strive to work with CSBA in improving education for all children. I strongly urge you to support Penny Halgren as a candidate for this position.

Sincerely,

Brian Marshall
Superintendent

**CSBA****2009 Delegate Assembly Biographical Sketch Form**

49

Due: Wednesday, January 7, 2009 (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete this **required**, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may also be submitted, both will be copied exactly as received. Please **do not** state "See résumé" and please do not or re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted. An electronic copy of this form is available on our web site at <http://www.csba.org/AboutCSBA.aspx>.

Penny Halgren	619-668-5700	halgren@cox.net
Name	Contact Phone Number	E-mail Address
La Mesa-Spring Valley School District	14	12,737
School District or COE Name	Years on board	ADA
CSBA Region/Subregion 17 /	Are you a continuing Delegate? ☐ Yes x No	If yes, how long have you served as a Delegate? _____

Please describe your activities/involvement or interests in your local district.

I have served as board vice president and clerk, and am serving as board president this year for the third time during my 14 years on the board.

Because my college degrees and background are in finance and strategic planning, I am very involved in understanding the budget and how our district spends its resources. During my service on the board, our district implemented a Total Quality approach which continues to serve us today as we study how to improve student learning. I was an early supporter of the implementation and led a pilot training to an AVID class so middle school children could understand the principles and experience the process.

I attended a CFEIR training, and led a Total Quality Improvement Committee with CSEA employees, served as a Total Quality Trainer in the district, have served on the Budget Committee and participated in the exit interviews with our external auditor. I have visited every school in our district multiple times in order to see first-hand what is going on in our classrooms.

As a parent, I was active in PTA in both elementary school and middle school while my children attended school, serving as PTA President, Auditor, and Parliamentarian, and receiving the Honorary Service Award. I also served on the School Site Council and our District Advisory Board.

I continue to study and ask questions about best educational practices within our district as well as discovering what is working in other educational settings that may apply to our district.

Please describe any other education-related activities/involvement.

I completed the ACSA School Finance training given at the Orange County Office of Education, and attended the SDSU School Business Official Academy.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

I have completed the Masters in Governance training and have attended the CSBA Annual Convention 12 of the last 14 years. In addition, I have attended several CSBA workshops, including the Board President's Training and the New Board Member Training.

During our current economic crisis and challenges with NCLB, I believe that my expertise in school finance and understanding of good educational practices will help ensure that the high quality programs CSBA is known for continue to meet the needs of school district leaders and provide guidance and direction for improving education for all children.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Penny Halgren
Signature

1/6/2009
Date



San Ysidro School District

*"Provides an educational environment
in which all students succeed"*

Governing Board
Yolanda M. Hernandez, President
Jean A. Romero, Vice-President
Saundra (Sandy) Lopez, Clerk
Raquel Marquez-Maden, Member
Dr. Paul W. Randolph, Member

50

Manuel H. Paul
Superintendent

January 7, 2009

Dear Board of Trustees:

The Governing Board of the San Ysidro School District unanimously nominated Mrs. Raquel Marquez-Maden as a candidate to the Delegate Assembly Region 17 of the California School Boards Association. At the time of her election to the Governing Board, Mrs. Marquez-Maden was the youngest Board member in the state. Mrs. Marquez-Maden has served as President and Clerk of the Board. She was recently elected to her second term.

Mrs. Marquez-Maden is a former student and employee of the San Ysidro School District. She has been a PTA secretary. She has also been on the Border View YMCA Board of Directors and is Past President of the San Ysidro Women's Club. She is currently the director for the Miss San Ysidro Pageant.

Raquel has demonstrated strong leadership qualities on the Board and also as a Senior Policy Analyst to the City of San Diego Council President Ben Hueso. She represents the Council President in the policy areas of Education, Health, Technology, Public Safety and Neighborhood Services. She brings with her a wealth of government and community involvement experience.

Raquel is articulate and addresses problems through a fair and balanced approach. Staff and parents are drawn to her for assistance and her unwavering commitment to what is right for our students. Her passion is ensuring students' success.

The San Ysidro School District Governing Board strongly supports Mrs. Raquel Marquez-Maden as a representative to the Delegate Assembly Region 17 and knows she is worthy of your vote.

Sincerely,

Manuel H. Paul
Superintendent

**CSBA****2009 Delegate Assembly Biographical Sketch Form**

51

Due: Wednesday, January 7, 2009 (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete this **required**, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may also be submitted, both will be copied exactly as received. Please **do not** state "See résumé" and please do not re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted. An electronic copy of this form is available on our web site at <http://www.csba.org/AboutCSBA.aspx>.

Name R Raquel Marquez-Maden	Contact Phone Number 619 841 4007	E-mail Address raquelmarquez@msn.com
School District or COE Name San Ysidro	Years on board 4	ADA 5,000
CSBA Region/Subregion 17	Are you a continuing Delegate? ☐ Yes ☒ No	If yes, how long have you served as a Delegate? _____

Please describe your activities/involvement or interests in your local district.

I have been an active member of our community. I am a member of our local Wellness Committee. I am also past president of the San Ysidro Women's Club and I serve on the Scholarship and Education committees. I take an active role in school visits and in representing the board at various functions around San Diego County. We also implemented, through collaboration with Councilman Ben Hueso and the members of the San Diego Chargers, the Brighter Futures through Fitness program. This program encourages children to participate in healthy exercise programs.

Please describe any other education-related activities/involvement.

I am currently a Montgomery High School Media Institute Mentor and participate in their roundtable program. I am also a Sunday School teacher at Coronado Community Church. In my day job, I am council representative to current San Diego City Council President Ben Hueso where I am responsible for educational issues. I was proud to be asked to be a signatory on the Sweetwater School District Bond Ballot Statement to promote the construction of new and renovated schools for the district that our children feed into. I am also a member of the San Diego County office of Education Action Team on Technology.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

I have been a regular attendee of the conferences and have learned many important things. Our district has historically been very insular and this I feel has prevented our growth. In the last four years I have been active in reaching out to other Board members through CSBA to bring programs that have benefitted our district. Last year, our district posted the highest aggregate gains in our test scores in the 42 San Diego County districts. I give great credit to CSBA in facilitating both the seminars and workshops where we could learn about the success of others as well as informal situations where I have been able to share information with others to bring to our cabinet to implement.

I want to give back to CSBA for everything they have given my district. We pride ourselves on being a technology driven district. We have smartboards in all our classrooms, a first for California, and we also will be the first School District in the state that generates more than half (80%) of its power from Solar. I want to show other school districts how technology has helped our students, and that lower income districts, especially with high populations of English learners can see the success that a district like San Ysidro is having, despite reputations and history. CSBA's highlighting of success has been an inspiration to me personally and to our board and, by extension, our district. I feel it is San Ysidro's time to speak to our successes and inspire other Board Members, like me, Female, Young and Latino so they can be energized into creating learning environments that help their children succeed in life.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Raquel Marquez-Maden
Signature

12-18-08
Date



DEL MAR UNION SCHOOL DISTRICT⁵²

SUPERINTENDENT

Sharon McClain

BOARD OF TRUSTEES

Annette Easton

Steven McDowell

Doug Perkins

Comischell Rodriguez

Katherine White

ASHLEY FALLS SCHOOL

(858) 259-7812

CARMEL DEL MAR SCHOOL

(858) 481-6789

DEL MAR HEIGHTS SCHOOL

(858) 755-9367

DEL MAR HILLS ACADEMY

(858) 755-9763

OCEAN AIR SCHOOL

(858) 481-4040

SAGE CANYON SCHOOL

(858) 481-7844

SYCAMORE RIDGE SCHOOL

(858) 755-1060

TORREY HILLS SCHOOL

(858) 481-4266

225 NINTH STREET

DEL MAR, CA 92014-2716

(858) 755-9301

FAX (858) 755-4361

www.dmusd.org

February 4, 2009

Dear Members of the Governing Board:

On behalf of the entire Governing Board of the Del Mar Union School District, it is my great pleasure to write this letter of endorsement for the election of Steven M. McDowell to the Delegate Assembly for the California School Boards Association (CSBA), Region 17. We encourage you to support his nomination.

Steven is beginning his third year as a board member. As an active member of our Board, his passion for public education shines through all of his work. During his time on the Board he has become an invaluable contributor. He has served as representative to the Del Mar School's Education Foundation, chairman of the Board's Budget Committee, representative to the Legislation Action Network and representative to the North City West Schools Facilities Finance Authority, which is composed of representatives of the Del Mar Union School District, Solana Beach School District and the San Dieguito Union High School District. Steven participated on a Principal Selection Committee and in December was elected to serve as Clerk of the Board. On a more personal level, he is active in supporting all of the school sites by attending a variety of programs, assemblies and open houses.

His support of public schools is long standing. Prior to his service on the Board, Steven McDowell served two terms as Treasurer of the Del Mar Heights PTA. Additionally, he was a two-year term as Auditor of the PTA North Coastal Council. Currently, he is participating on a SDCOE Strategic Plan action team that is focused on eliminating the achievement gap.

Within the community Steven has been active in a variety of roles. For the past five years he has served as board member, manager and/or coach of Del Mar Little League Baseball. In the recreational soccer league he was on the board for one year and coached for over three years. Finally, he is a three-year member of the Del Mar City Traffic and Safety Advisory Committee. Steven's dedication to children, community and public education is apparent in everything he does.

One of Steven's areas of focus is helping to enhance the approaches our District takes with providing information to the broader community, especially financial information. Steven's professional background has been as a financial specialist and consultant for major corporations. In the past, he shared this expertise by teaching accounting classes for the San Diego Community College District. In his role as a Board member he has sought out best practices from school districts across the county. I imagine he has attended at least one of your Board meetings to see how your district functions. Additionally, he has been an active participant in CSBA conferences, trainings and briefings.

Steven has positively impacted many lives in our District. I hope you will join with us and vote your support for Steven McDowell as a new delegate to the CSBA 2009 Delegate Assembly.

Sincerely,

Sharon McClain, Ed.D.
Superintendent

Encl.: Biographical Sketch



CSBA 2009 Delegate Assembly Biographical Sketch Form

53

Due: Wednesday, January 7, 2009 (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete this **required**, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may also be submitted, both will be copied exactly as received. Please **do not** state "See résumé" and please do not re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted. An electronic copy of this form is available on our web site at <http://www.csba.org/AboutCSBA.aspx>.

Steven McDowell	858.354-5569	Stevenatdmusd@yahoo.com
Name	Contact Phone Number	E-mail Address
Del Mar Union School District	2 complete years	4,200
School District or COE Name	Years on board	ADA
CSBA Region/Subregion 17 San Diego County	Are you a continuing Delegate? ☐ Yes ☒ No	If yes, how long have you served as a Delegate? _____

Please describe your activities/involvement or interests in your local district.

Since my election in 2006 I have served as the Ex-Officio Representative to the Del Mar School's Education Foundation and as the board representative to the North City West School Facilities Finance Authority (NCW/JPA). I have been involved in a Superintendent search process and have participated on a Principal selection committee and on budget committees. In 2009, I will be the Clerk to the Board and a representative to the Local Legislative Action Network (LAN). As a board member I am active in supporting our school sites by attending programs, assemblies and open houses.

Within the community the district serves I am involved or have been involved with: Little League Baseball-Continuing and for the last five years a Board member and manager of son's teams; Recreational Soccer-board member one year, Manager or Coach for over 3 years; Del Mar City Traffic and Safety Advisory Committee-Continuing and for the last three years committee member

I do take a special interest in continually refining the means in which the District provides understandable information to the community, especially with respect to its financial information.

Please describe any other education-related activities/involvement.

I am currently participating on a San Diego County Office of Education's Strategic Plan action team focused on eliminating the achievement gap.

I have been involved in the Parent Teacher Association, serving two terms as the Treasurer and on the PTA North Coastal Council as its Auditor. In the past, I have taught Basic Accounting Principals as an Instructor for the San Diego Community College District.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

I attended the new board member workshop at CSBA and have attended the CSBA conference every year since elected. I plan on participating in the Masters in Governance. I have found the conference has helped strengthen my abilities as a board member and provides a wonderful opportunity for networking with other board members. Additionally, it has given me an understanding about the role of a Delegate Assembly member.

In San Diego, we have a strong county school boards association. My district would benefit by having more active representation. Further I believe that I can benefit the school boards in our region by sharing my passion and knowledge to help make school budgets more useable and understandable to the broader communities.

I believe all children want to learn and in the importance of having public education opportunities available so that all children can learn. It would be a privilege to be one of the delegates that continue to make that vision a reality.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature

Steven McDowell

Date

1/7/2009



Carlsbad Unified School District

6225 El Camino Real • Carlsbad, CA 92009

(760) 331-5000 • FAX (760) 431-6707

... a world class district

December 11, 2008

Dear Members of the Governing Board:

The Board of Trustees of the Carlsbad Unified School District unanimously nominated Mrs. Kelli Moors as a candidate for representative to the California School Boards Association Delegate Assembly for Region 17. Mrs. Moors was elected to the Board of Trustees in November 2000, served as Clerk of the Board in 2002 and 2006, as Vice President of the Board in 2003, and President in 2004 and 2007.

Kelli Moors is passionate regarding the responsibility that all adults have to create safe, risk-free, differentiated and equitable opportunities and environments that nurture and enhance learning for all students. She has dedicated many years to the development of a legislative action plan through her participation in the Carlsbad Legislative Action Committee. In that effort she has contributed to the relationship-building with local state and federal legislators with the sole purpose of advocating for our students. Ms. Moors is the President of the San Diego County School Boards Association and travels regularly to Sacramento to meet with elected officials on behalf of the students of Carlsbad Unified.

Kelli has demonstrated strong leadership qualities for years in our school district as an active PTA and School Site Council leader in two different schools as well as serving as the district chair of the Parent/Superintendent Advisory Council. In her capacity as a Board member, her interests and talents have been far reaching from her participation on committees such as Bilingual Education, Joint City-District Council, School Campus Safety Committee, to her involvement in our innovative Scripps Student-Family Drug and Alcohol Intervention Program, the Carlsbad Village Academy, and the AVID Program.

Kelli is extremely articulate and capable of addressing problems through a fair and balanced approach that is inclusive of stakeholders' opinions and concerns that maintains a focus upon students' needs. She presents herself in a polished, professional manner, yet never compromising her advocacy and passion for students' rights to an optimum education. Staff and parents are drawn to her for assistance and her unwavering commitment to what is right for our students. She has a particular and special interest in students who struggle or are challenged in our traditional learning settings. She dedicates long hours supporting those programs that ensure these students the same success that all others easily enjoy.

Kelli Moors is just what I envision a CSBA delegate should be ... talented, articulate, passionate, professional, persuasive, willing to dedicate time to the only cause that counts - students' success in our public schools.

A vote for Mrs. Kelli Moors as a CSBA Delegate will count as a vote for high quality leadership for our students' improved learning opportunities.

Sincerely,

John A. Roach, Ed.D.
Superintendent

**CSBA****2009 Delegate Assembly Biographical Sketch Form** 55**Due: Wednesday, January 7, 2009** (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete this **required**, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may also be submitted, both will be copied exactly as received. Please **do not** state “See résumé” and please do not re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted. An electronic copy of this form is available on our web site at <http://www.csba.org/AboutCSBA.aspx>.

Kelli Moors	760-672-7820	Kellim57@pacbell.net
Name	Contact Phone Number	E-mail Address
Carlsbad Unified	8 yrs	10,000
School District or COE Name	Years on board	ADA
CSBA Region/Subregion 17	Are you a continuing Delegate? Yes	If yes, how long have you served as a Delegate? 6 years

Please describe your activities/involvement or interests in your local district.

Activities/Involvement:

Board President (2004, 2007); Vice President (2003, 2006); Clerk (2002, 2005)

Actively campaigned for \$198 million G.O. Bond in 2006; approved by nearly 70% of voters

Led board in successful superintendent search (2004)

Board Committees: Audit, Budget, Chamber of Commerce Education, DELAC, Staff Climate (Relations by Objectives)

Interests:

I am a consistent advocate for equal access for *all* students, for more relevant curriculum, and for greater emphasis on teaching strategies that engage *all* students. My focus is on providing students with meaningful and realistic preparation for their futures.

Please describe any other education-related activities/involvement.

I am a passionate advocate for public education, lobbying at the local, state, and federal levels:

Coordinated multiple area school districts in protest of 2008 proposed CA State Budget cuts, resulting in thousands of letters, calls, and faxes to legislators and a regional rally with demonstrations at 15 freeway overpasses.

Active member: San Diego North County Legislative Action Network, California Association of Large Suburban School Districts (CALSSD)

School Board representative to the San Diego Education Coalition

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

CSBA has provided me with invaluable training and opportunities to develop as a school board member.

I am grateful for the chance to be involved and to serve on behalf of my colleagues:

San Diego County School Boards Association: President (2008-10), V.P. (2006-08), Legislation (04-06)

Annual Conference attendee (2000-2008), New Board Member Orientation (2000), presenter (2008)

Masters in Governance Graduate (2003)

CSBA State Legislative Committee (2006-07)

CSBA Education Legal Alliance Advisory Board (2009-10)

Governmental Relations Chair (2005-present)

Federal Relations Network visit to Washington, D.C. 2005

CSBA Marketing Focus Group (2008-present)

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Kelli Moors
Signature

1-7-09
Date



CSBA 2009 Delegate Assembly Biographical Sketch Form

56

Due: Wednesday, January 7, 2009 (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete this **required**, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may also be submitted, both will be copied exactly as received. Please **do not** state “See résumé” and please do not re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted. An electronic copy of this form is available on our web site at <http://www.csba.org/AboutCSBA.aspx>.

Janet Mulder	619-588-5672	jmulder@sdcoe.net
Name	Contact Phone Number	E-mail Address
Jamul-Dulzura Union School District	4	1000
	Years on board	ADA
CSBA Region/Subregion <u>17</u> / <u> </u>	Are you a continuing Delegate? ☒ Yes ☐ No	If yes, how long have you served as a Delegate? <u>2</u> yrs <u> </u>

Please describe your activities/involvement or interests in your local district.

I served a one-year term as President and a second as Vice-President on our JDUSD where I am also a member of the Government Relations and Legislative and the Policy Committees. I have served on the Negotiations and Recreation Facilities committees as well. I am actively involved in our local district through PTA-PTSA events such as the Autumn Festival, Musical programs, judge at site History Day competitions, worked with students on Freedom Walk, We the People competitions, and spoke at Middle School promotion program. In addition I have worked with our Foundation and the Technology Committee to help our small school district purchase state of the art tech equipment.

In our community, I am an elected member of our Jamul Dulzura Community Planning Group where I serve as secretary. Working with both the School Board and Planning Group gives me an additional insight and perspective into both areas of education and land use issues.

Please describe any other education-related activities/involvement.

As a former teacher for 20 plus years, I bring a strong educational background to the delegate assembly, which sometimes helps to cut through the “education-eze” that comes to us from Sacramento. I know we all want to do what is best for kids, and my years in the classroom help me to see alternative ways to bring about change effectively.

I am the 52nd Congressional District Coordinator for the We the People programs, which affords me an opportunity to visit many schools in different districts at all grade levels and work with teachers and students to promote the teaching of civic literacy. In addition we put on the annual Middle School and High School Simulated Congressional Hearing competitions, and soon to add an Elementary competition. As the San Diego County History Day Coordinator, I work with schools in grades 4-12 in conjunction with the California State History Day and National History Day, giving students an opportunity to present their historical research projects to judges.

My association with the San Diego Council for the Social Studies and the California Council for the Social Studies gives me further avenues to effectively bring our CSBA ideas to an audience.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

I have served the last two years as your delegate working on the HOO (Honoring Our Own) Committee and co-chairing the Governmental Relations Legislative actions for our region this year with Susan Hartley. The last two years, I attended the Legislative Action Days in Sacramento where I visited many of our San Diego legislators, communicating our educational concerns to them, as well as made several visits to the legislators’ offices here at home. I have attended all of the CSBA Annual Conferences since I was elected, and presented a session last year. In addition, I have been a Golden Bell reviewer of projects nominated from our region, and attended most of the SDCSBA meetings. As a Board member from a small school district, I feel I can better help to represent the smaller school districts in our region on the delegate assembly.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Janet Mulder
Signature

12/20/08
Date

JANET W. MULDER
3394 Beaver Hollow Road
Jamul, California 91935
(619) 588-5672
jmulder@sdcoe.net

EDUCATION:

- **M.I.G.** Masters in Governance - California School Boards Association - 2005
- **M.A.** Education (Curriculum & Instruction) - San Diego State University - 1980
- **Life Credential** - Multiple Subject (K-12 - Adult) - San Diego State University - 1977
- **B.S.** Business (Marketing) with Honors - San Diego State University - 1958
- **Other post-baccalaureate education includes:**
 - Univ. of Pennsylvania 1988, Stanford University 1988, UCLA 1987, SDSU 1987, UCLA 1986, UCSD 1982.
- **Other educational training includes:**
 - Josten's Yearbook Training Workshop – USD, BTSA training – Cajon Valley School District, California Council of Social Studies Conferences (CCSS), California League of Middle Schools Conferences (CLMS), California History Social Science Project Fellows Academies, Institutes (CHSSP), California Teachers of English Conferences (CATE), California Learning Assessment System (CLAS) History Assessment Training, San Diego County Mentor Workshops, Partnership School's Network Conferences & Symposia, Cognitive Coaching Training (Advanced) Art Costa & Robert Garmson, Cooperative Learning Workshops - Dee Dishon & Pat Wilson O'Leary, Problem Solving & Critical Thinking Workshops - Rita King, San Diego Area Mathematics Project Fellow, Program Quality Review Lead Reviewer Training.

CONSULTING & TEACHING EXPERIENCE:

EDUCATIONAL CONSULTANT 2000 – PRESENT

Jamul Dulzura Union School District Board of Trustees member

- Re-Elected November, 2008 (second four-year term) – President (2007-8)
- Earned Masters in Governance Certificate from CSBA, 2005

California School Boards Association Region 17 Delegate (elected 2006) Gov. Rel Co-chair
Holt, Rinehart & Winston, Publishers, Editorial Consultant

Center for Civic Education – Writer Scope & Sequence of Civics Education
- We the People Congressional District 52 Coordinator 2005-2009

San Diego County Department of Education

- History Day Coordinator 2002 - 2009
- CA State History Day Museum Experience Coordinator, 2005
- Big Ideas Standards Project Writer & Standards in Action Project Consultant

Oak Grove Middle School - Jamul, California

Yearbook Advisor & PowerPoint Presentation Creator 2002-2007

California History-Social Science Project Policy Board

McDougal Littell Publishing, Editorial Consultant

JAMUL-DULZURA UNION SCHOOL DISTRICT

Oak Grove Middle School - September 1986 – 2002

Mentor Teacher - History Social Science, Award-winning Journalism, Speech, Academic Teams Coach, Constitutional Competition, County, State, National History Day, East County Academic Bowl Coach, School Site Council Member, Student Council Advisor, Leadership Team, District History Resource Teacher

Jamul Elementary School - May 1977 to Sept. 1986

Fifth grade, District Math Resource Teacher, Student Council Advisor

AWARDS & RECOGNITION RECEIVED:

37 Awards received including "Civic Education Leadership Award", "Educator of Merit – History Day in California", "Teacher of the Year" (2 times), "CLMS Educator of the Year", DAR "California's Outstanding Teacher of American History", Kiwanis "Citizen of the Year", Proclamations from SD County Board of Supervisors, PTA Awards including Golden Oak Service Award & Lifetime Achievement Award.

PRESENTATIONS & WORKSHOPS GIVEN:

120 given from 1985 to present at the local, state, and national level at conferences, schools, districts, Boards of Education meetings, community groups, colleges and universities on a variety of topics.
 (Complete list available upon request)



Santee School District⁵⁸

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt
Hill Creek
Pepper Drive
Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

January 18, 2009

RE: CSBA 2009 Region 17 Delegate Assembly Election

Dear Members of the Governing Board:

The Santee School District Board of Education unanimously nominated Barbara Ryan on November 18, 2008 as a candidate for continuing service in the California School Boards Association Delegate Assembly, Region 17. It is with great pleasure that I also sincerely endorse Mrs. Ryan's candidacy for another term as a delegate. Mrs. Ryan has worked with school board members and administrators as an elected member of the Delegate Assembly since 1982.

As a school board member for 29 years, Mrs. Ryan exemplifies CSBA's Mission:

"To provide leadership in setting and implementing the public education agenda and to support school board governance at the district and county levels." She has been a parent of five children in the Santee School District and now has grandchildren in our schools. Mrs. Ryan has worked countless hours in the board member capacity to improve education for all children in the county as well as the school district.

Mrs. Ryan walks the talk of establishing high standards and exemplifies this belief in her political and educational service. She has brought over \$2 million dollars to the school district in philanthropic, county and federal grants to assist at-risk children to receive equal educational opportunity. She was highly instrumental in the passage of SB177, a bill that gives local control to school districts when district property is sold. Her legislative background and expertise is a benefit to the students we serve.

It has always been Mrs. Ryan's goal that our students have the support necessary to receive a quality education and she continues to speak passionately, and without hesitation, on their behalf in the Capitol. I encourage you to cast your vote for experience, knowledge, dedication and commitment to education's goals and to children by supporting Barbara Ryan for the Region 17 CSBA Delegate Assembly.

Sincerely,

Lisbeth A. Johnson, Ed.D.
Superintendent

LAJ:lv

Enclosure: Barbara Ryan Biography

BOARD OF EDUCATION · Dan Bartholomew, Dustin Burns, Allen Carlisle, Dianne El-Hajj, Barbara Ryan
DISTRICT SUPERINTENDENT · Lisbeth Johnson, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300

School Board Service

SANTEE BOARD OF EDUCATION - First elected in 1979. Re-elected in 1981, 1986, 1990, 1994, 1998, 2002 and 2006. Have served as President, Vice President, Clerk, and Legislative Representative. Currently serve as the Legislative Representative.

SAN DIEGO COUNTY SCHOOL BOARDS ASSOCIATION - Have served as President, Treasurer, Vice President, and Legislative Representative.

CALIFORNIA SCHOOL BOARDS ASSOCIATION

Member, Delegate Assembly
Member, Legislative Network
Legislative Relations Chair, State and Federal
Member, Legislative Committee
Member, Coordinated Children's Services Task Force
Member, School Facilities Task Force
Member, Welfare Reform Committee

Community Service (Past and Present)

Children's Mental Health System of Care Steering Committee
San Diego Commission on Children, Youth and Families
Children's Initiative Board of Directors
YMCA Board of Directors
Foster Grandparents Board of Directors
Member, First Five Commission of San Diego
Transportation Management Association Board of Directors
Serra Mesa Planning Group Executive Board
Kearny Mesa Planning Group Executive Board
Santee Community Fund Advisory Board
Boys Club Soccer and Basketball
Little League Baseball
School Site Council
PTA Executive Board
United Way

Awards and Accomplishments

Champion for Children Award, Voices for Children
YWCA Tribute to Women in Business Award
President's Award, Santee Chamber of Commerce
California Assembly Woman of the Year
PTA Continuing Service Award
PTA Honorary Service Award
Citizen of the Year, Phi Delta Kappa
Citizen of the Year, Santee Kiwanis Club

As Legislative Representative for the Santee Board of Education, was actively involved in formulating and securing passage of AB 2926 in 1986 (school facilities/developer fees).

Professional

Vice President, Government Affairs – Children's Hospital and Health Center

**CSBA****2009 Delegate Assembly Biographical Sketch Form**

60

Due: Wednesday, January 7, 2009 (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete this **required**, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may also be submitted, both will be copied exactly as received. Please **do not** state "See résumé" and please do not or re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted. An electronic copy of this form is available on our web site at <http://www.csba.org/AboutCSBA.aspx>.

Barbara Ryan	(619) 258-2304	bryan@santee.k12.ca.us
Name	Contact Phone Number	E-mail Address
Santee School District	29	6,320
School District or COE Name	Years on board	ADA
CSBA Region/Subregion <u>17</u> / <u> </u>	Are you a continuing Delegate? ☒ Yes ☐ No	If yes, how long have you served as a Delegate? <u>26 years</u>

Please describe your activities/involvement or interests in your local district.

SANTEE BOARD OF EDUCATION-First elected in 1979. Re-elected in 1981, 1986, 1990, 1994, 1998, 2002, and 2006. Have served as President, Vice President, Clerk, and Legislative Representative. Currently serve as the Legislative Representative.

Santee Community Fund Advisory Board
Boys Club Soccer and Basketball
Little League Baseball
School Site Council
PTA Executive Board

Please describe any other education-related activities/involvement.

SAN DIEGO COUNTY SCHOOL BOARDS ASSOCIATION-Have served as President, Treasurer, Vice President, and Legislative Representative.

Children's Mental Health System of Care Steering Committee
San Diego Commission on Children, Youth and Families
Children's Initiative Board of Directors
YMCA Board of Directors
Foster Grandparents Board of Directors
Member, First Five Commission of San Diego
PTA Continuing Service Award and Honorary Service Award
Phi Delta Kappa-Citizen of the Year

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

CALIFORNIA SCHOOL BOARDS ASSOCIATION

Member, Delegate Assembly; Member, Legislative Network; Chair, Legislative Relations-State and Federal; Member, Legislative Committee; Member, Coordinated Children's Services Task Force; Member, School Facilities Task Force; Member, Welfare Reform Committee

I wish to continue serving as a member of the CSBA Delegate Assembly in order to support CSBA in its role of speaking loudly and clearly on behalf of California's children.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Barbara Ryan
Signature

1/06/09
Date

Barbara Ryan

61

School Board Service

SANTEE BOARD OF EDUCATION - First elected in 1979. Re-elected in 1981, 1986, 1990, 1994, 1998, 2002 and 2006. Have served as President, Vice President, Clerk, and Legislative Representative. Currently serve as the Legislative Representative.

SAN DIEGO COUNTY SCHOOL BOARDS ASSOCIATION - Have served as President, Treasurer, Vice President, and Legislative Representative.

CALIFORNIA SCHOOL BOARDS ASSOCIATION

Member, Delegate Assembly
Member, Legislative Network
Legislative Relations Chair, State and Federal
Member, Legislative Committee
Member, Coordinated Children's Services Task Force
Member, School Facilities Task Force
Member, Welfare Reform Committee

Community Service (Past and Present)

Children's Mental Health System of Care Steering Committee
San Diego Commission on Children, Youth and Families
Children's Initiative Board of Directors
YMCA Board of Directors
Foster Grandparents Board of Directors
Member, First Five Commission of San Diego
Transportation Management Association Board of Directors
Serra Mesa Planning Group Executive Board
Kearny Mesa Planning Group Executive Board
Santee Community Fund Advisory Board
Boys Club Soccer and Basketball
Little League Baseball
School Site Council
PTA Executive Board
United Way

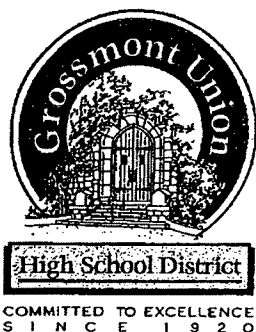
Awards and Accomplishments

Champion for Children Award, Voices for Children
YWCA Tribute to Women in Business Award
President's Award, Santee Chamber of Commerce
California Assembly Woman of the Year
PTA Continuing Service Award
PTA Honorary Service Award
Citizen of the Year, Phi Delta Kappa
Citizen of the Year, Santee Kiwanis Club

As Legislative Representative for the Santee Board of Education, was actively involved in formulating and securing passage of AB 2926 in 1986 (school facilities/developer fees).

Professional

Vice President, Government Affairs – Children's Hospital and Health Center



• GOVERNING BOARD MEMBERS

62

RICHARD HOY
JIM KELLY
PRISCILLA SCHREIBER
ROBERT SHIELD
DR. GARY C. WOODS

• SUPERINTENDENT

ROBERT J. COLLINS

January 05, 2009

Dear Members of the Governing Board:

The Governing Board of the Grossmont Union High School District is pleased to support Mrs. Priscilla Schreiber, as a returning candidate, to represent the Region 17 Delegate Assembly of the California School Boards Association. Priscilla is proud to have been acknowledged by her fellow school board members by electing her to a delegate position in 2007, and hopes to continue representing her district and region.

Mrs. Schreiber was elected to the Board of Trustees in November 2000, served for two years as Vice-President, four years as clerk of the Board; and was unanimously elected President of the Governing Board to serve during 2007. Mrs. Schreiber has just been re-elected to her third term. Priscilla earned her Masters in Governance certificate and then went on to be a presenter at the 2006 CSBA Education Convention in San Francisco. Mrs. Schreiber, in her role as board member and community member, has been instrumental in the passage and oversight of two facilities bond projects.

Mrs. Schreiber has demonstrated passion for the students of East County by serving on numerous committees. Currently she serves as the Board representative to the Cal-PASS K-16 Collaborative and SEED (Supporting Education & Economic Development) committee, is Assistant Chair to the Child Nutrition & Physical Activity Advisory Committee, member of the East County CTE committee, President of the JPA/ROP Committee, and has served at various times on the Audit and Master Curriculum Steering committees. She is especially proud of the JROTC Program at Mt. Miguel High School. She was helped raise funds and elevate awareness of this program which allowed the drill team to participate for the first time at the National competition in Florida in 2006.

Mrs. Schreiber earned the recognition of former Assemblyman Jay La Suer, and was named his "Woman of the Year for 2004." She is a passionate advocate for accountability and for sound academic principles, as well as community college, business and service organization collaboration. Mrs. Schreiber is a strong advocate of parental involvement and participates with the District's PTSA & PTO organizations. Additionally, Mrs. Schreiber is currently Education Representative and 1st Vice President for the Women Volunteers in Politics (VIP's).

The Grossmont Union High School District Board of Education strongly urges you to support Mrs. Priscilla Schreiber as the representative to the Delegate Assembly. Her willingness to serve with dedication and her passion for children earn her our highest recommendation.

Sincerely,


Robert Collins
Superintendent

**CSBA****2009 Delegate Assembly Biographical Sketch Form**

63

Due: Wednesday, January 7, 2009 (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete this **required**, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may also be submitted, both will be copied exactly as received. Please **do not** state "See résumé" and please do not re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted. An electronic copy of this form is available on our web site at <http://www.csba.org/AboutCSBA.aspx>.

Name Priscilla J. Schreiber	Contact Phone Number 619-571-6386	E-mail Address Priscilla2004@cox.net
School District or COE Name Grossmont Union High School District	Years on board 8	ADA 24,000
CSBA Region/Subregion <u>17</u> / <u> </u>	Are you a continuing Delegate? ☒ Yes ☐ No	If yes, how long have you served as a Delegate? <u>1 term</u>

Please describe your activities/involvement or interests in your local district.

School Board Trustee Priscilla Schreiber is highly effective in representing the values of those who reside in the Grossmont District. Mrs. Schreiber is in her eighth year as Board trustee and was recently re-elected to a third term. She has served as Clerk, Vice President, and was Board President in 2007. Mrs. Schreiber and her husband, Charley, are active in local charities and organizations that support after-school programs and outreach ministries to families in the East and Imperial Counties. Mrs. Schreiber is currently Education Representative and 1st Vice President for the Women Volunteers in Politics (VIP's), and serves as Legislation Representative for the Cajon Valley Business Republican Women Federated group.

Mrs. Schreiber is a strong advocate of the Mount Miguel High School JROTC program, and helped to send them to their first National Competition in the history of the District. Mrs. Schreiber's most cherished recognition was receiving the honor of "Woman of the Year" in her community, the 77th Assembly District, by Assemblyman Jay La Suer in 2004.

Please describe any other education-related activities/involvement.

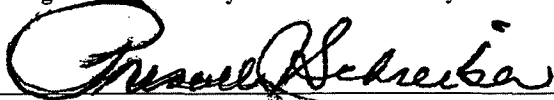
Mrs. Schreiber is the Board representative to the Cal-pass/K-16 Collaborative and SEED (Supporting Education & Economic Development) Committee. She is Assistant Chair to the Child Nutrition & Physical Activity Advisory Committee and serves as President of the JPA/ROP Commission. As a Board member she seeks to be part of the many activities that directly support the mission and strategic plan of the District. Mrs. Schreiber also supports and attends the Career Tech planning sessions.

Mrs. Schreiber was the Board representative to the Bond Executive Committee for the passage of Prop. H, the high schools facilities bond initiative, and was actively involved with the second facilities bond which passed this past November. She has served on the Curriculum Master Plan, Finance Audit, and the Race and Human Relations Committees. Mrs. Schreiber also participates as a judge for the "We the People" (Center for Civic Education) competitions for middle school students.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

As a newly elected Board member, Mrs. Schreiber saw the value in pursuing the "Masters in Governance" program and received her certificate of completion within her first two years. She was later recognized by her peers at the "Honoring Our Own" Awards Ceremony as *Rookie School Board Member for 2003-2004*. Mrs. Schreiber was a co-presenter at a workshop on ethics at the 2006 CSBA Convention. Mrs. Schreiber is grateful for the chance to serve in this capacity, and if re-elected, will continue to advocate for students and teachers statewide, work with other school board members and legislators, and hopefully make a real difference in how our communities see education, for all students, now and in the future.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.


Signature

1-7-09
Date



About Priscilla

Priscilla is a San Diego native. She moved to East County in the mid 70s. Priscilla acquired certification in construction accounting and business administration. She is married to Charley who is also in the construction industry. Charley and his brothers are graduates of El Capitan High School. Priscilla and Charley have one daughter, Deven, a graduate of SDSU. Deven is a federal law enforcement officer, an ICE agent, part of the Homeland Security Department. Deven is married to an El Capitan graduate who is in law enforcement, as well, as a Harbor Police Officer.

In her first term, Priscilla completed her California School Board Association's (CSBA) "Masters in Governance." This program is designed to support school board members and superintendents in their respective roles as a governing team. Priscilla is proud to have been recognized by her peers at CSBA "Honoring Our Own" annual dinner as "Rookie School Board Member of the Year" in her first term. She was honored by Assemblyman Jay La Suer as "2004 Woman of the Year."

In 2007, Priscilla was recognized for her commitment to excellence in education when local school board members elected her to the CSBA Delegate Assembly for a two year term. This delegation represents local school board members in Sacramento on educational policy issues.

As Board President in 2007, along with Vice-President Larry Urdahl, she convened the Bond Advisory Commission. Priscilla requested a third party review of the Citizens Bond Oversight Committee (CBOC) and the Bond (Proposition H) program. She was also instrumental in the expansion of the CBOC. This was done to better guarantee the sound implementation of the bond and to facilitate the important work of the CBOC. It is with great pride that the Grossmont community and East County residents are recognized for supporting the need to ensure safe and modernized learning environments for all students, teachers, and staff.

Priscilla has always encouraged governance standards for the board by requesting workshops to set goals, direction, and community planning for the district. Under her leadership, all agenda items must be supported by a goal or objective of the strategic plan so as to maintain focus and to stay on task. Competitive programs, high academic standards, career technical education, and a strong work ethic along with character education are top priorities of her vision for the district.

Additional boards that Priscilla serves on are: the Legislative Representative on the Cajon Valley Republican Business Women Federated. Also, she is First Vice-President (Program Chair) and Education Representative for Women Volunteers in Politics (VIPs).

Priscilla, as mentioned, was President of the GUHSD Board in 2007. Currently, she is Clerk of the Board. She is the most senior board member serving in her second term and eighth year. Priscilla is seeking her third four year term this November. In 2004 she received the highest number of votes in the history of this school district as she returned for a second term.

Priscilla works diligently with East County organizations and businesses to improve opportunities for all students. She is very proud of her work with many of our elected local representatives. These officials support our students in many of the high-quality programs offered in the Grossmont Union High School District.

Encinitas

UNION SCHOOL DISTRICT

101 S. Rancho Santa Fe Road
Encinitas, CA 92024-4349
Phone: (760) 944-4300
FAX: (760) 942-7094
www.eusd.net

65

January 21, 2009

Board of Trustees

Maureen Muir
William Parker
Cathy Regan
Carol Skiljan
Marla Strich

Dear Members of the Governing Board:

Subject: Carol Skiljan, Region 17 CSBA Delegate Assembly Candidate

The Board of Trustees of the Encinitas Union School District unanimously nominated Mrs. Carol Skiljan as a candidate for re-election to the California School Boards Association Delegate Assembly representing Region 17. On behalf of our Board, I encourage you to support this talented school leader in her continued service to the children of San Diego County and the state of California by supporting her candidacy for Delegate Assembly.

Superintendent

L. McLean King, Ed.D.

Carol has demonstrated repeatedly her leadership skills through extensive involvement in school and community service organizations. Carol chaired the Conference Planning Committee for the 2006 California School Board Association's Annual Education Conference.

**Assistant
Superintendents**

Deborah Blow, Ed.D.
Educational Services

Dannel Grider, Ed.D.
Administrative Services

Abdollah Saadat
Business Services

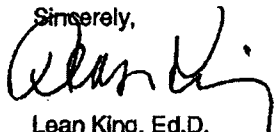
A review of her biographical sketch quickly demonstrates the breadth of her experience and leadership abilities. Carol earned her CSBA Master of Boardmanship and Master of Governance certifications; served as president, secretary, and legislative action chair for CSBA Region 17; represented the San Diego County School Boards Association (SDCSBA) on the County Superintendent's Task Force to Close the Achievement Gap; served as a CSBA *Golden Bell Award* site validator; and represented SDCSBA on the San Diego County Mental Health Services Act Children's Workgroup.

Her related leadership experiences include serving as the executive director of the Yellow Ribbon Suicide Prevention Program®, a PTA leader at the school unit and Ninth District levels, and most recently serving as a Supervisor Slater-Price's appointed commissioner to the First 5 Commission of San Diego County.

Carol is the consummate professional as a leader in the community and an experienced trustee who places children first in her priorities. Her dedication, passion, and commitment all contribute to her success as an advocate for children.

Please join our Board of Trustees in supporting Mrs. Carol Skiljan's nomination to a two-year term on California School Boards Association's Delegate Assembly as a representative from Region 17. The Encinitas Union School District proudly endorse her candidacy!

Sincerely,



Lean King, Ed.D.
Superintendent

children first

**CSBA****2009 Delegate Assembly Biographical Sketch Form**

66

Due: Wednesday, January 7, 2009 (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete this **required**, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may also be submitted, both will be copied exactly as received. Please **do not** state "See résumé" and please do not or re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted. An electronic copy of this form is available on our web site at <http://www.csba.org/AboutCSBA.aspx>.

Carol Skiljan	760-942-2168	cskiljan@eusd.net
Name	Contact Phone Number	E-mail Address
Encinitas Union School District	16 years	5600
School District or COE Name	Years on board	ADA
CSBA Region/Subregion <u>17</u> / <u> </u>	Are you a continuing Delegate? ☒ Yes ☐ No	If yes, how long have you served as a Delegate? <u>14 years</u>

Please describe your activities/involvement or interests in your local district.

Re-elected (2008) to 5th term and served as Board President ('94,'97,'02,'07); Vice President ('95,'98,'03,'08); Clerk ('99); served as Board representative to Encinitas Union School District Strategic Planning and Legislative Action Committees, San Dieguito Transportation Co-op (all through '02); Steering Committee for Encinitas Union School District Prop O campaign ('96); City of Encinitas School Liaison Committee ('93-present); currently a Board representative to Encinitas Sports Council, EUSD Wellness Council and attend Encinitas PTA Presidents' Meetings and Site Council Chairs' Meetings with Cabinet.

Please describe any other education-related activities/involvement.

Executive Director for Yellow Ribbon Suicide Prevention Program®, a youth and adult education program providing school-based (and other) prevention presentations and workshops including at CSBA and NSBA Conferences ('97-present); Appointed by San Diego County Board of Supervisors as Commissioner to First 5 Commission of San Diego County ('06-present). Presently chairing the First 5 of San Diego County Technical Planning Advisory Committee (TPAC) and serving on First 5 Commission of San Diego Preschool for All (PFA) Leadership Team. More than 20 years of service on local and county level PTA boards and other parent/education foundation boards providing leadership in many capacities including providing workshops for both CA State PTA Conferences and 9th District PTA Mini-Conventions and Critical Issues Conferences Presenter ('98-present).

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

Chair of 2006 CSBA Annual Education Conference Planning Committee and served on committee ('98-'99 and '05); CSBA Annual Conference Presenter ('98, '99, & '01); completed CSBA Masters of Boardmanship ('94) and Masters of Governance ('00); attended all CSBA Annual Conferences and Legislative Networks ('93-present); co-chaired San Diego County School Boards Association Board Member/Superintendent *Refresher Workshop* (Fall, '97); chaired SDCSBA *Data, Dialogue and Inquiry to Close the Achievement Gap* workshop for Board Members and Superintendents (Spring '04); SDCSBA Annual Dinner Committee Member ('98-present); CSBA Golden Bell Site Validator ('95-'98,'06); SDCSBA representative to Children's Initiative Safety and Violence Task Force ('98-04). Elected San Diego County School Boards Association Legislative Chair ('99-00), Secretary ('01-02), V-P ('02), President ('02-04). SDCSBA representative to San Diego County Superintendents' Task Force to Close the Achievement Gap ('02-present); SDCSBA alternate representative to San Diego County Children's Mental Health System of Care Council ('02-present) and SDCSBA representative to SD County Mental Health Services Act Children's Workgroup ('04-05). I would be honored to continue representing our region at Delegate Assembly. I am involved in some facet of PreK-12 issues practically on a daily basis, either as an elected or appointed official or in my employment capacity. The collaboration among our school districts and the San Diego County Office of Education has made our San Diego region an exemplary model of local control and regional dialogue/solutions. I pledge to continue representing the leadership role our San Diego region plays in implementing the public education mission.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Carol Skiljan
Signature

12-18-08
Date

Carol Skiljan
150 Beechtree Drive
Encinitas, CA 92024

67

Carol Skiljan and her husband, married for 36 years, have resided in Encinitas for over 30 years. Their two daughters are the successful recipients of California's public education system, K-16. Carol is the Executive Director and one of the founding members (1997) of the non-profit Light for Life Foundation of Southern California. She administers the youth outreach program: Yellow Ribbon Suicide Prevention Program® (YRSPP®). Carol is a certified YRSPP® trainer and presenter. Locally and nationally, YRSPP® works to save and enrich lives through suicide prevention efforts using education, advocacy and support strategies. These efforts encompass the entire community, is organized by the community, for the community with our technical assistance. High risk populations are addressed and sustainability for programming is built.

Carol is the co-chair of the CHIP (Community Health Improvement Partners) Suicide and Violence and Injury Prevention Committee. YRSPP® has played a major role in the projects of this committee. Among them are developing PSAs for a suicide and depression awareness media campaign, college-age signs of depression refrigerator magnet project with CSUSM and four "sold-out" conferences (East County, 2001, North Inland 2005, USD 2007 and SDCOE 2008)) on a variety of suicide issues including youth suicide and the school community. In 2004, Carol and YRSPP® provided technical assistance to the San Diego Children's Initiative project, Results for Kids: Youth Suicide Prevention Toolkit. In April, 2006, she received a San Diego County Public Health Regional Champion Award representing north coastal San Diego County.

Carol has been active volunteer and advocate of public education and the needs of children and youth for more than 22 years. She's served on local and county level PTA boards and other parent/education foundation boards providing leadership in many capacities. She has received the PTA's *Honorary Service Award* on three separate occasions, most recently from 9th District PTA in 2007. Carol was elected to the Encinitas Union School District Board of Trustees in 1992 and re-elected to her fifth term in 2008. She has served as Board President, Vice-President and Clerk numerous times and represents EUSD on City of Encinitas School Liaison Committee.

Carol is a graduate of the California School Boards Association's (CSBA) two year governance training programs: Master in Boardmanship-1994 and Master in Governance-2000. She is a Past President of San Diego County School Boards Association (SDCSBA). Since 1994 Carol has served as a Delegate to both CSBA and SDCSBA. She represents SDCSBA on the San Diego County Superintendents' *Closing the Achievement Gap Task Force*, San Diego Health and Human Services Agency's Children's System of Care Council and the Mental Health Services Act Children's Workgroup. In 2007, Carol was awarded "School Board Member of the Year" by the San Diego County School Boards Association at the annual school boards/school administrators *Honoring Our Own Awards Dinner*.

Carol was appointed by the San Diego County Board of Supervisors to as a Commissioner on First Five Commission of San Diego County (2006-07) and reappointed in Dec. 2007. She serves as Chair of the First 5 Technical and Professional Advisory Committee and on the Preschool for All leadership Team. Carol appreciates the opportunity to expand her advocacy for children and youth via the First 5 Commission and embraces their vision: *that all children will enter school prepared to succeed, thrive and reach their highest potential.*

To accompany 2009 Delegate Assembly Nomination Form

February 20, 2009

To: Members of the Board

From: Sharon McClain, Superintendent

Subject: First Reading, Administrative Regulations 3290: Gifts, Grants and Bequests

During the February 4, 2009 Regular Board Meeting, the Board directed staff to develop Administrative Regulations that would further clarify the general policy as stated in Board Policy 3290. These draft Administrative Regulations outline the specific acceptance of donations that would increase employee positions in the District.

FISCAL IMPACT: None.

RECOMMENDED: For information only. No action required.

***DEL MAR UNION SCHOOL DISTRICT
BUSINESS AND NON-INSTRUCTIONAL OPERATIONS***

ADMINISTRATIVE REGULATIONS 3290: GIFTS, GRANTS, AND BEQUESTS

The Governing Board welcomes donations to add additional programs at school sites. Donated funds will be accepted until February 15 by the District as general funds and will be allocated to schools within the following parameters:

1. Each school will receive an equal per student portion of donated funds according to the school enrollment on February 15 excluding 6th grade.
2. School sites may make decisions about supplementary programs as long as programs adhere to this Board Policy. Positions created through donated funds can be certificated or classified, full time or part time.
3. Any full or part time positions created through donated funding will remain temporary, will not incur any cost for the District, and will not provide coverage for teacher preparatory time requirements.
4. The District will determine the amount of funding necessary to pay for certificated or classified positions. Donations must meet the District's funding threshold for full or part time employees before employees can be hired.
5. The Board of Trustees prefers that donated funds come through the Del Mar Schools Education Foundation in order to provide consistency and allow the District to budget donated funds. However, the Board reserves the right to accept donations from any organization per this Board Policy.
6. Funds donated for the 2009-2010 school year will be accepted for specific school site programs until April 15, 2009. After that date, the District will not accept restricted program funds but will accept donations until June 15, 2009 to be used on a per student basis at all sites.
7. Funds donated for the 2009-2010 school year must adhere to all of the requirements previously listed in these Administrative Regulations and in addition, will adhere to the following additional requirements:
 - (a) School Sites may fundraise for up to twice the school's allocation for coverage of preparatory time as designated by the District.

February 19, 2009

To: Board Members

From: Sharon McClain, Superintendent

Subject: National School Boards Association 2009 Annual Conference

The National School Boards Association 2009 Annual Conference is being held in San Diego, California from April 4-7, 2009, San Diego Convention Center. This is an opportunity to hear motivational speakers, receive expert advice, and have an opportunity to collaborate with a nationwide network of your colleagues.

Board Members may want to take advantage of attending the Conference since it is being held in San Diego thereby saving travel and accommodation expenses. More information about the conference and the offerings is available at www.nsba.org/conference.

Registration after March 13, 2009 is on-site at the NSBA On-site Registration Desk in the San Diego Convention Center, San Diego, California.

FISCAL IMPACT: In the 2008-2009 Travel & Conference Budget for the Board of Trustees, there is a balance of \$2,911 remaining.

RECOMMENDATION: For information only. No action required.

Registration Form

National School Boards Association's
69th Annual Conference & Exposition
San Diego, CA • April 4-7, 2009

To Register:

 **REGISTER ONLINE:**
www.nsba.org/conference

 **Mail to:**
NSBA, P.O. Box 1807
Merrifield, VA 22116-8007

 **Call:** (800) 950-6722

 **Fax This Form to NSBA:**
(703) 519-6497



Please print

NAME

NICKNAME FOR MY BADGE

MAILING ADDRESS

CITY/STATE/ZIP

() ()
DAYTIME TELEPHONE FAX

E-MAIL ADDRESS FOR CONFIRMATION

ALSO SEND CONFIRMATION TO:

E-MAIL ADDRESS

TITLE FOR BADGE

- | | |
|--|---|
| ☐ Board President | ☐ Board Member |
| ☐ School Attorney | ☐ Other District Administrator |
| ☐ Superintendent | ☐ Board Support Professional |
| ☐ Deputy/Assistant Superintendent | |
| ☐ Other (specify): _____ | |

GUEST NAME FOR BADGE

CHILDREN'S NAMES FOR BADGES

SCHOOL DISTRICT / ORGANIZATION NAME

ADDRESS

CITY/STATE/ZIP

() ()
DISTRICT / ORGANIZATION TELEPHONE FAX

METHOD OF PAYMENT (Advanced payment required in U.S. funds)

- ☐ Check enclosed, made payable to NSBA.
☐ Bill my school district, listed above.

Purchase order # _____
(Required for registration to be processed.)

- ☐ MasterCard ☐ VISA ☐ American Express

CARD NUMBER EXPIRATION DATE

CARDHOLDER'S NAME (PLEASE PRINT OR TYPE)

AUTHORIZED SIGNATURE

()
CARDHOLDER'S TELEPHONE

NSBA OFFICE USE ONLY

HOW TO PAY

If your district is an NSBA National Affiliate, you pay the reduced fees listed below. If your district is not an NSBA National Affiliate, you pay the regular fees. Canadian districts also pay the regular fees. The NSBA Conference is not open to school districts that do not hold membership in their state school boards association.

	NATIONAL AFFILIATE	REGULAR	MY TOTAL
CONFERENCE FEE: Select the fee that applies to you and fill in the total	\$710	\$885	

OPTIONAL EVENTS (Fees are in addition to full Conference fee above.)

	NATIONAL AFFILIATE	REGULAR	MY TOTAL
Early Bird Workshops — Friday Morning			
#1 ☐ #2 ☐ #3 ☐ #4 ☐	\$125	\$150	
Early Bird Workshops — Friday Afternoon			
#5 ☐ #6 ☐ #7 ☐ #8 ☐	\$125	\$150	
Early Bird Workshops — Friday Full Day			
#9 ☐ School Security and Emergency Planning: Safe School Trends and Best Practices	\$250	\$300	
#10 ☐ Targeting Student Learning: The Key Work in Action through Policy Development (includes the TSL Manual)	\$300	\$350	
☐ School Law Seminar (begins Thursday 3:00 pm)	\$285	\$325	
☐ No additional fee if you are a Council of School Attorneys member and a full Conference registrant, but please check here if you plan to attend.			
☐ Council of Urban Boards of Education Programming Thursday-Saturday	\$200	\$300	
☐ Please check here if you plan to participate in Thursday morning's Site Visit.			
☐ Superintendent Pre-Conference Session — Friday only	\$50	\$50	
☐ Board Member Boot Camp Pre-Conference Meeting — Friday only	\$50	\$50	
☐ Board Support Professionals Pre-Conference Meeting — Friday only	\$0	\$0	
☐ Youth in Governance 3 days, Saturday-Monday	\$275	\$275	
☐ A Funny Thing Happened on the Way to the School Board Meeting — Friday only (National Affiliate Districts only)	\$0		
☐ Escondido Union School District Technology Site Visit & Lunch Friday, 8:30 AM – 4:00 PM	\$150	\$175	
☐ Lemon Grove School District Technology Site Visit Friday, 8:30 AM – 12:30 PM	\$80	\$100	
☐ Naval Tour & Box Lunch Saturday, 1:00 PM – 5:30 PM	\$90	\$90	
☐ LEGOLAND® Tour & Box Lunch Sunday, 1:00 PM – 5:30 PM	\$100	\$100	
☐ San Diego Zoo Educational Visit & Lunch Monday, 8:30 AM – 5:00 PM	\$165	\$180	

Register for the NSBF 9th Annual 5K Walk/Run online at www.nsba.org/Foundation5K

MEAL FUNCTIONS (Fees are in addition to full Conference fee above.)

	#TICKETS	x PRICE	=
☐ American Indian/Alaska Native Caucus Luncheon — Saturday, 1:00 PM		x \$50	=
☐ National Networks Luncheon — Saturday, 1:00 PM		x \$50	=
☐ Black Caucus Luncheon — Sunday, 1:00 PM		x \$50	=
☐ Dig Deeper, Dig In — Questions, Answers, & Lunch with Douglas Reeves — Sunday, 1:00 PM		x \$50	=
☐ Dig Deeper, Dig In — Questions, Answers, & Lunch with Meg Wheatley — Monday, 12:45 PM		x \$50	=
☐ Hispanic Caucus Luncheon — Monday, 12:45 PM		x \$50	=
☐ School Leaders' Luncheon — Monday, 12:45 PM		x \$50	=

GRAND TOTAL (Conference Fee + Optional Events) in U.S. FUNDS =

Cancellations and refunds:
Requests for refunds (less \$75 service fee per registrant) can be honored only if made in writing to NSBA prior to March 13, 2009. No refunds will be honored after this date.

Late registration:
After March 13, 2009
We suggest that you register on-site at the NSBA On-site Registration Desk in the San Diego Convention Center, San Diego.



Please call
(703) 838-6156 if you
have any special needs.

☐ Registrant mailing and e-mail addresses are made available to exhibiting companies for a one-time mailing of useful product information. If you do not wish to receive such mailings, please check here.

PDF

NSBA OFFICE USE ONLY

January 19, 2009

To: Board Members

From: Sherry Forte, Executive Assistant to the Superintendent

Through: Sharon McClain, Superintendent

Subject: Report: DMUSD Blood Drive – January 15, 2009

Working with the San Diego Blood Bank, the District sponsored its 6th Annual Blood Drive at Del Mar Hills Academy on January 15, 2009. The Blood Drive was an overwhelming success. Linda Kay of the San Diego Blood Bank expressed her appreciation in the letter attached.

The District would like to express its appreciation to Del Mar Hills Academy's Administrative Assistant, Linda Mettling, who worked collaboratively with the San Diego Blood Bank to make the Blood Drive a success. The District thanks Del Mar Hills Academy for hosting this event, and the school community for its support of this ongoing event to assist those in need.

The 7th Annual DMUSD Blood Drive is currently scheduled for January 20, 2010.

FISCAL IMPACT: None.

RECOMMENDED: For information only. No action required.

San Diego



Blood Bank
make a difference *in life.*

January 19, 2009

Sherry Forte
Del Mar Union School District
225 Ninth Street
Del Mar, CA 92014

Dear Sherry:

Thank you for *making a difference in life!*

We appreciate all your effort in coordinating the Del Mar Union School District blood drive at Del Mar Hills Academy on Thursday, January 15, 2009. Your continued commitment to this vital community service is much-appreciated.

A total of 48 people attempted to donate at the blood drive and 44 were able to complete the process.

All types of donations make a blood drive successful and you continue to play a pivotal role in that success. People like you and community drives like Del Mar Hills Academy, ensure that we are able to keep up with San Diego's increasing need for blood.

I look forward to working with you on the next blood drive scheduled for Wednesday, January 20, 2010. Remember, *the difference in life is you!*

Sincerely,

Linda Kay Kornosky
Account Marketing Manager

January 19, 2009

To: Board Members

From: Sherry Forte, Executive Assistant to the Superintendent

Through: Sharon McClain, Superintendent

Subject: Update: Video/Pod Casting Regular Monthly Board Meeting

On January 27, 2009, Richard Harrison and his staff, from the IT Department at the San Diego County Office of Education, visited Del Mar Hills Academy to determine if it was possible to broadcast from the Performing Arts Center (PAC) where the Regular Monthly Board Meetings are held. Mike Casey, DMUSD Director of Technology, and Todd Boteler, DMUSD Webmaster, met Mr. Harrison and his staff to show them the PAC and technology equipment.

Mr. Harrison determined that the SDCOE is able to accommodate broadcasting from the PAC on the scheduled dates and times of the Regular Monthly Board Meetings. He is currently working on the budget associated with broadcasting. He also mentioned that PEG (Public Access, Education and Government) Funds might be available to help offset the expense.

The one question Mr. Harrison is asking is, "What is the destination of the video"?

- Is it a live broadcast?
- What channel(s) -16 or 24?
- Is it a delayed broadcast?

Staff will contact Mr. Harrison with the Board's answer to the question and anticipates presenting a budget for the broadcast at the March 25, 2009 Board Meeting.

FISCAL IMPACT: This expenditure was not included in the 2008-2009 Adopted Budget.

RECOMMENDED: For information only. No action required.

February 19, 2009

To: Board Members
From: Sharon McClain, Superintendent
Subject: Reminder of Upcoming Events and Schedules

Monday-Friday, February 23-27, 2009

Parent/Teacher Conference Week. Early dismissal: 12:30 p.m.

Wednesday, March 4, 2009

Board Visitation to Carmel Del Mar, 12:45 p.m.

Friday, March 6, 2009

Masters in Governance: Foundations of Effective Governance, SDCOE

Wednesday, March 11, 2009

Special Board Meeting, 6:00 p.m., Del Mar Hills Academy

Friday, March 13, 2009

LAN Meeting, 10:00 a.m. – 12:00 p.m., Solana Beach School District

Monday, March 16, 2009

Deadline for CSBA Delegate Assembly ballots to be returned to CSBA.

Wednesday, March 18, 2009

Board Visitation to Sycamore Ridge, 12:45 p.m.

Wednesday, March 25, 2009

Regular Board Meeting, 5:45 p.m., Del Mar Hills Academy

Tuesday, March 31, 2009

CSBA Delegate Assembly ballots to be tallied

Wednesday, April 1, 2009

CSBA Delegate Assembly election results will be posted on CSBA's website (except for run-offs)

Wednesday, April 1, 2009

Board Visitation to Sage Canyon, 12:45 p.m.

Friday, April 3, 2009

LAN Meeting, 10:00 a.m. – 12:00 p.m., Solana Beach School District

April 4-7, 2009

NSAB Conference, San Diego Convention Center

April 6-10, 2009

Spring Break. No School. School resumes on Monday, April 13, 2009

Wednesday, April 29, 2009

Regular Board Meeting, 5:45 p.m., Del Mar Hills Academy

Thursday, April 30, 2009

Deadline for run-off ballots for CSBA Delegate Assembly

Friday, May 1, 2009

LAN Meeting, 10:00 a.m. – 12:00 p.m., Solana Beach School District

Friday, May 1, 2009

Masters in Governance: Setting Direction, SDCOE

Saturday, May 16 – Sunday, May 17

Delegate Assembly meeting in Sacramento

Wednesday, May 20, 2009

Board Visitation to Del Mar Heights, 12:45 p.m.

Wednesday, May 27, 2009

Regular Board Meeting, 5:45 p.m., Del Mar Hills Academy

Friday, June 5, 2009

LAN Meeting, 10:00 a.m. – 12:00 p.m., Solana Beach School District

Thursday, June 18, 2009

6th grade promotions

Wednesday, June 24, 2009

Regular Board Meeting, 5:45 p.m., Del Mar Hills Academy

FISCAL IMPACT: None.

RECOMMENDED: For information only. No action required.

Regular Board Meeting of February 25, 2009

February 20, 2009

To: Board Members
From: Rodger Smith, Director of Human Resources and Facility Planning
Through: Sharon McClain, Superintendent
Subject: Facilities Report for February

There have been no new developments, other than what is reported in Agenda Item 9.2, to report regarding facilities since the January report.

FISCAL IMPACT: None.

RECOMMENDED: For information only. No action required.

9.1

February 20, 2009

To: Board Members
From: Rodger Smith, Director of Human Resources and Facility Planning
Through: Sharon McClain, Superintendent
Subject: Update, Relocation of District Office

Mark Kagan and Chuck Wasker will be present during our meeting to report on progress to this point in the search for new district office facilities. Prior to the Board meeting, I will be visiting a few prospective facilities with Mark and Chuck so that I will be able to report first hand on potential availability of suitable facilities. My information will be included as a verbal report along with the information from Mark and Chuck.

FISCAL IMPACT: None.

RECOMMENDED: For information only. No action required.

9.2

February 17, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent, Business Services

Through: Sharon McClain, Superintendent

Subject: Board Approval and Acceptance of Donations to the Del Mar Union School District

Items	School Site	Donor
\$1,000.00 for ESC and PE	Carmel Del Mar	PTA, Okada family
\$3,500.00 for instructional materials	Carmel Del Mar	PTA
\$100.00 for instructional materials	Sage Canyon	Ni Ye family
4 iMac computers	Preschool	John Addenbrooke, BRG Consulting

FISCAL IMPACT:

Revenue:	A total of \$4,600.00 has been received by the Del Mar Union School District as donations. The 2008/2009 site fundraising revenue budgets have been increased by \$4,600.00 for school sites as indicated above.
Expenditure:	The 2008/2009 site fundraising expenditure budgets have been increased by \$4,600.00 for school sites as indicated above.
Fund Balance:	No change to the fund balance.

RECOMMENDED: The Superintendent recommends approval and acceptance of donations to the Del Mar Union School District as listed above.

*10.1

February 17, 2009

To: Board Members

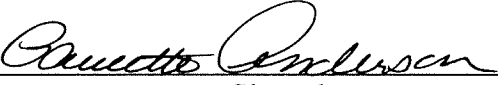
From: Dena Whittington, Assistant Superintendent, Business Services

Through: Sharon McClain, Superintendent

Subject: Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements

It is recommended that the Board of Trustees approves the purchase orders listed in the amount of \$177,102.04. It is also recommended that the Board of Trustees ratifies the commercial warrants listed in the amount of \$534,278.94 and ratifies the revolving cash disbursements listed in the amount of \$5,694.97.

The purchase order amounts and revolving cash disbursements listed have been verified for accuracy and sufficient account balances by the Business Department.


Signed

2/17/09
Date

FISCAL IMPACT: The purchase order amounts listed have been verified by the Business Department. There are sufficient account balances to cover these expenditures. Remaining account balances after processing the purchase orders, commercial warrants and revolving cash expenditures are sufficient to pay expected expenses for the remainder of the year.

RECOMMENDED: The Superintendent recommends that the Board of Trustees approves the purchase orders, ratifies the commercial warrant payments and ratifies the revolving cash disbursements as listed.

*10.2

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
102021	01/05/09	13	OFFICE DEPOT, B.S.D.	001	MATERIALS AND SUPPLIES	\$51.70
102022	01/05/09	03	MACIE PUBLISHING COMPANY	006	MUSIC SUPPLIES	\$753.82
102023	01/06/09	03	LEANDRA KALT	001	OTHER EXPENSES	\$300.00
102024	01/06/09	06	PAIGE ROLLINS	003	INST MAT/SUP GEN PURPOSE	\$106.63
102025	01/06/09	06	EXEMPLARS	006	INST MAT/SUP GEN PURPOSE	\$1,295.25
102026	01/06/09	06	CURRICULUM ASSOCIATES, INC.	006	INST MAT/SUP GEN PURPOSE	\$1,415.10
102027	01/06/09	06	AMAZON.COM CREDIT	008	INST MAT/SUP GEN PURPOSE	\$259.57
102028	01/06/09	03	CCS PRESENTATION SYSTEMS	001	COMPUTER SUPPLIES	\$484.88
102029	01/06/09	63	STAPLES	060	GEN SUPPLIES CHILD DEV	\$118.47
102030	01/06/09	63	SYDNEY WILLIAMS	060	MILEAGE REIMBURSEMENT	\$67.04
102031	01/06/09	03	ACADEMIC SUPPLIER	003	OFFICE SUPPLIES	\$215.74
102032	01/06/09	03	IAN PHILLIP	003	IRON DOLPHIN RUN CLUB	\$385.90
102033	01/06/09	03	OFFICE DEPOT, B.S.D.	003	INST MAT/SUP GEN PURPOSE	\$83.96
102034	01/06/09	03	AMBER DAIGE	003	\$100 TEACHER STIPEND	\$90.00
102035	01/06/09	03	COSTCO BUSINESS DELIVERY	003	INST MAT/SUP GEN PURPOSE	\$276.16
102036	01/06/09	06	APPLE COMPUTER, INC.	011	NON-CAPITALIZED EQUIPMENT	\$1,124.51
102037	01/06/09	03	MACGILL & CO.	011	HEALTH SUPPLIES	\$75.95
102038	01/06/09	03	BEST BEST & KRIEGER ATTORNEYS	011	LEGAL FEES	\$232.70
102039	01/06/09	13	OFFICE DEPOT, B.S.D.	001	MATERIALS AND SUPPLIES	\$103.40
102040	01/07/09	06	JANUS CORPORATION	001	REPAIRS BLDG/GRND-HGTS	\$3,750.00
102041	01/07/09	03	ZOOLOGICAL SOCIETY-SAN DIEGO	006	FIELD TRIP	\$300.00
102042	01/07/09	03	CAROL BRAGA	010	\$100 TEACHER STIPEND	\$90.00
102043	01/07/09	03	LIBERTY PAPER	010	CLASSROOM DONATIONS	\$1,191.28
102044	01/07/09	03	OFFICE DEPOT, B.S.D.	010	INST MAT/SUP GEN PURPOSE	\$2,000.00
102045	01/07/09	03	SDCOE	013	PRINTING EXPENSE	\$26.61
102046	01/07/09	03	SOUTHWEST TROPHY	013	MISC. SUPPLIES	\$100.21
102047	01/07/09	03	KRISTEN STOCKER	009	\$100 TEACHER STIPEND	\$86.74
102048	01/07/09	03	DONNA CHUNG	009	\$100 TEACHER STIPEND	\$86.68
102049	01/07/09	03	COACH USA	009	FIELD TRIP	\$970.74
102050	01/07/09	03	KEN IGARASHI	008	\$100 TEACHER STIPEND	\$90.00
102051	01/07/09	03	JANET ORR	008	\$100 TEACHER STIPEND	\$90.00
102052	01/07/09	03	COACH USA	008	FIELD TRIP	\$92.36
102053	01/07/09	03	NORTH COAST REPERTORY THEATER	008	FIELD TRIP	\$873.00
102054	01/07/09	63	GAYLORD LEEPER	060	MILEAGE REIMBURSEMENT	\$139.82
102055	01/07/09	03	MANDY JACKSON	007	FIELD TRIP	\$12.00
102056	01/07/09	06	JENNIFER BAKER	007	INST MAT/SUP GEN PURPOSE	\$55.89
102057	01/07/09	06	GLENCOE MCGRAW/HILL	006	TEXTBOOKS	\$206.34
102058	01/07/09	03	ACADEMIC SUPPLIER	006	INST MAT/SUP GEN PURPOSE	\$291.84
102059	01/07/09	03	KATHRYN SYMINGTON	005	\$100 TEACHER STIPEND	\$90.00
102060	01/07/09	03	SCHOOLMATE	004	OTHER BOOKS-PROF.LIB.	\$46.06
102061	01/07/09	03	CYT	003	FIELD TRIP	\$510.74
102062	01/08/09	03	COACH USA	010	FIELD TRIP	\$1,509.63
102063	01/08/09	03	IKON OFFICE SOLUTIONS-FSMA	009	INST MAT/SUP GEN PURPOSE	\$388.54
102064	01/08/09	03	CALIF FUTURE PROBLEM SOLVING	009	INST MAT/SUP GEN PURPOSE	\$345.00
102065	01/08/09	03	DEBRA COLE	007	\$100 TEACHER STIPEND	\$26.44
102066	01/08/09	03	SDCOE	012	TRAVEL AND CONFERENCES	\$40.00
102067	01/08/09	03	LOUWANA P. SPETTER	003	INST MAT/SUP GEN PURPOSE	\$23.59
102068	01/08/09	03	BEST BEST & KRIEGER ATTORNEYS	001	LEGAL FEES	\$4,878.83
102069	01/09/09	06	JANET WOLFERTZ	005	MILEAGE REIMBURSEMENT	\$97.75
102070	01/09/09	06	CURRICULUM ASSOCIATES, INC.	008	INST MAT/SUP GEN PURPOSE	\$6,057.43
102071	01/09/09	06	OFFICE DEPOT, B.S.D.	007	INST MAT/SUP GEN PURPOSE	\$21.51
102072	01/09/09	03	COACH USA	006	FIELD TRIP	\$935.08

			DEL MAR UNION				
			FROM 01/01/09	THRU 01/31/09			
PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT	
102073	01/09/09	03	GAIL MORAN	001	TRAVEL AND CONFERENCES	\$195.00	
102074	01/09/09	63	ASHLEY MANNING	060	MILEAGE REIMBURSEMENT	\$60.31	
102075	01/09/09	06	KATHERINE WEIDMANN	004	TRAVEL AND CONFERENCES	\$31.24	
102076	01/09/09	03	EDUCATIONAL PRODUCTS INC	005	INST MAT/SUP GEN PURPOSE	\$71.17	
102077	01/09/09	03	KAY FRANCIS	005	\$100 TEACHER STIPEND	\$90.00	
102078	01/09/09	03	POPPLERS MUSIC, INC.	005	MUSIC SUPPLIES	\$208.78	
102079	01/09/09	03	OFFICE DEPOT, B.S.D.	010	DISASTER PREP SUPPLIES	\$352.53	
102080	01/09/09	03	CINDY RALSTON	003	\$100 TEACHER STIPEND	\$90.00	
102081	01/09/09	03	COMPANION CORPORATION	003	BOOKS OTHER THAN TEXTBOOKS	\$429.92	
102082	01/09/09	03	MARY ZO BELL	003	SPANISH ENRICHMENT PROGRAM	\$1,075.22	
102083	01/09/09	03	LIBERTY PAPER	003	INST MAT/SUP GEN PURPOSE	\$1,174.48	
102084	01/09/09	06	LIBERTY PAPER	007	INST MAT/SUP GEN PURPOSE	\$2,352.40	
102085	01/09/09	06	AIR AMERICA TESTING	001	REPAIRS BLDG/GRND-HILLS	\$500.00	
102086	01/12/09	03	PAMELA J. REYNOLDS	003	INST MAT/SUP GEN PURPOSE	\$312.14	
102087	01/12/09	06	EDUCATORS PUBLISHING SERVICE	008	TRAVEL AND CONFERENCES	\$169.00	
102088	01/12/09	03	COMPANION CORPORATION	006	BOOKS OTHER THAN TEXTBOOKS	\$100.00	
102089	01/12/09	63	BOOST COLLABORATIVE	060	TRAVEL AND CONFERENCES	\$1,460.00	
102090	01/12/09	03/06	JANET WOLFERTZ	005	INST MAT/SUP GEN PURPOSE	\$181.71	
102091	01/12/09	13	KEARNY MESA TRUCK CENTER	001	REPAIRS TO VEHICLES	\$2,500.00	
102092	01/12/09	03	CASBO PROFESSIONAL DEVELOPMENT	001	DUES AND MEMBERSHIPS	\$232.00	
102093	01/12/09	06	SDCOE	011	TRAVEL AND CONFERENCES	\$95.00	
102094	01/13/09	06	LEE'S LOCK & SAFE	001	REPAIRS BLDGS/GRNDS	\$3,000.00	
102095	01/13/09	63	CHARLENE KOMOSINSKI	060	INST SUPPLIES CHILD DEV	\$53.82	
102096	01/13/09	03	LORI SMILEY	011	MILEAGE REIMBURSEMENT	\$337.30	
102097	01/13/09	06	VITAL SOUNDS	011	INST MAT/SUP GEN PURPOSE	\$224.45	
102098	01/13/09	06	WILLIAM A. PORTER III	004	OTHER EXPENSES	\$42.29	
102099	01/13/09	06	LINDA METTLING	004	OTHER EXPENSES	\$43.55	
102100	01/13/09	03	ALEKS CORPORATION	004	INST MAT/SUP GEN PURPOSE	\$35.00	
102101	01/13/09	06	AZTEC STORAGE CONTAINERS	001	REPAIRS BLDG/GRND-HILLS	\$2,749.34	
102102	01/13/09	06	COMMERCIAL FLOOR SERVICES, INC	001	REPAIRS BLDG/GRND-HILLS	\$1,377.88	
102103	01/14/09	03	OFFICE DEPOT, B.S.D.	004	BOOKS OTHER THAN TEXTBOOKS	\$58.17	
102104	01/14/09	03	KARYN CONNER	008	\$100 TEACHER STIPEND	\$90.00	
102105	01/14/09	03	MICHELE CHAVEZ	008	\$100 TEACHER STIPEND	\$45.00	
102106	01/14/09	03	SOUTHWEST SCHOOL SUPPLY	008	INST MAT/SUP GEN PURPOSE	\$65.07	
102107	01/14/09	03	COACH USA	005	FIELD TRIP	\$863.70	
102108	01/14/09	03	STAPLES	006	INST MAT/SUP GEN PURPOSE	\$316.74	
102109	01/14/09	03	COACH USA	006	FIELD TRIP	\$792.36	
102110	01/14/09	03	OFFICE DEPOT, B.S.D.	009	INST MAT/SUP GEN PURPOSE	\$1,000.00	
102111	01/14/09	03	LIBERTY PAPER	009	INST MAT/SUP GEN PURPOSE	\$1,174.48	
102112	01/14/09	03	WESCO	008	INST MAT/SUP GEN PURPOSE	\$26.18	
102113	01/14/09	06	STAPLES	013	OFFICE SUPPLIES	\$33.63	
102114	01/14/09	06	CARRIER SALES & DISTRIBUTION	001	MAINT SUPPLIES	\$5,000.00	
102115	01/14/09	06	SEASIDE HEATING & AIR INC	001	REPAIRS BLDG/GRND-HILLS	\$5,064.25	
102116	01/14/09	03	ACADEMIC SUPPLIER	013	MISC. SUPPLIES	\$80.87	
102117	01/15/09	03	OFFICE DEPOT, B.S.D.	010	INST MAT/SUP GEN PURPOSE	\$59.43	
102118	01/15/09	03	SHASTA LANDSCAPING INC.	001	OTHER CONTRACTS	\$1,500.00	
102119	01/15/09	03	KINKO'S	001	PRINTING EXPENSE	\$905.67	
102120	01/15/09	03	LIBRARY VIDEO COMPANY	009	BOOKS OTHER THAN TEXTBOOKS	\$329.23	
102121	01/15/09	63	S&S WORLD WIDE	060	INST SUPPLIES CHILD DEV	\$189.52	
102122	01/15/09	63	DISCOUNT SCHOOL SUPPLY	060	INST SUPPLIES CHILD DEV	\$334.70	
102123	01/15/09	63	ORIENTAL TRADING CO.	060	INST SUPPLIES CHILD DEV	\$48.60	
102124	01/15/09	06	LEARNING HEADQUARTERS	007	TRAVEL AND CONFERENCES	\$250.00	

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
102125	01/20/09	06	HANDWRITING WITHOUT TEARS	008	INST MAT/SUP GEN PURPOSE	\$500.00
102126	01/20/09	03	ZOOLOGICAL SOCIETY-SAN DIEGO	006	FIELD TRIP	\$300.00
102127	01/20/09	03/06	HOUGHTON MIFFLIN COMPANY	012	TEXTBOOKS	\$343.48
102128	01/20/09	06	AMAZON.COM CREDIT	005	INST MAT/SUP GEN PURPOSE	\$739.87
102129	01/20/09	06	SDCOE	007	INST MAT/SUP GEN PURPOSE	\$84.05
102130	01/20/09	06	USS MIDWAY MUSEUM	005	INST MAT/SUP GEN PURPOSE	\$525.00
102131	01/20/09	06	BRIAN CARROLL	005	INST MAT/SUP GEN PURPOSE	\$177.79
102132	01/20/09	06	SAX ARTS & CRAFTS	010	INST MAT/SUP GEN PURPOSE	\$65.99
102133	01/20/09	06	AMAZON.COM CREDIT	008	INST MAT/SUP GEN PURPOSE	\$830.91
102134	01/20/09	06	CCS PRESENTATION SYSTEMS	007	INST MAT/SUP GEN PURPOSE	\$2,448.08
102135	01/20/09	06	JIM GIANOLA	010	INST MAT/SUP GEN PURPOSE	\$87.75
102136	01/20/09	06	CDW-G	011	INST MAT/SUP GEN PURPOSE	\$341.90
102137	01/20/09	06	ALLEGRO MEDICAL	011	INST MAT/SUP GEN PURPOSE	\$45.43
102138	01/20/09	03	BETH ANDERSON	011	MILEAGE REIMBURSEMENT	\$16.26
102139	01/20/09	06	K.D. SIEVERS	011	INST MAT/SUP GEN PURPOSE	\$88.05
102140	01/20/09	06	SRA/MCGRAW HILL	011	INST MAT/SUP GEN PURPOSE	\$908.13
102141	01/20/09	03	CDW-G	004	INST MAT/SUP GEN PURPOSE	\$113.86
102142	01/20/09	03	STAPLES	007	2005/06 DMSEF GALA WISHLIST	\$63.80
102143	01/20/09	03	CHRISTINE RINALDI-WILLIAMS	009	\$100 TEACHER STIPEND	\$90.00
102144	01/20/09	03/06	KELSEY DUMOFF	009	INST MAT/SUP GEN PURPOSE	\$91.11
102145	01/20/09	03	REUBEN H. FLEET SCIENCE CENTER	009	FIELD TRIP	\$300.00
102146	01/20/09	03	OFFICE DEPOT, B.S.D.	007	2005/06 DMSEF GALA WISHLIST	\$21.38
102147	01/20/09	03	XEROX CORPORATION	008	INST MAT/SUP GEN PURPOSE	\$217.66
102148	01/20/09	03	ACADEMIC SUPPLIER	008	INST MAT/SUP GEN PURPOSE	\$375.49
102149	01/20/09	06	LANDMARK MECHANICAL	001	REPAIRS BLDGS/GRNDS-OA	\$253.80
102150	01/20/09	03	COACH USA	005	FIELD TRIP	\$792.36
102151	01/20/09	06	JASON BETHURUM	005	INST MAT/SUP GEN PURPOSE	\$65.65
102152	01/20/09	63	EDWARD MOON	060	MILEAGE REIMBURSEMENT	\$62.77
102153	01/20/09	03	THEATREWORKS/USA	006	FIELD TRIP	\$704.00
102154	01/20/09	03	JONATHAN GUERTIN	001	TRAVEL AND CONFERENCES	\$392.90
102155	01/20/09	03	DEBBIE EWING	005	ZOO CREW	\$212.39
102156	01/20/09	03	BEST BEST & KRIEGER ATTORNEYS	001	LEGAL FEES	\$465.40
102157	01/21/09	03	CLONE PRINTING	004	INST MAT/SUP GEN PURPOSE	\$500.00
102158	01/21/09	03	JILL WOJTKOWSKI	009	\$100 TEACHER STIPEND	\$90.00
102159	01/21/09	03	LINDA TUCKER	003	BOOKS OTHER THAN TEXTBOOKS	\$43.07
102160	01/21/09	03	TECH DEPOT	004	INST MAT/SUP GEN PURPOSE	\$55.14
102161	01/21/09	06	HANDWRITING WITHOUT TEARS	008	INST MAT/SUP GEN PURPOSE	\$230.61
102162	01/21/09	06	AMAZON.COM CREDIT	008	INST MAT/SUP GEN PURPOSE	\$537.20
102163	01/22/09	03	SRA/MCGRAW HILL	003	INST MAT/SUP GEN PURPOSE	\$2,688.35
102164	01/22/09	03	BELLWORK EDUCATIONAL MATERIALS	003	INST MAT/SUP GEN PURPOSE	\$2,469.22
102165	01/22/09	03	ATLAS PEN & PENCIL CORP.	006	INST MAT/SUP GEN PURPOSE	\$503.05
102166	01/22/09	03	KRISTYN BRAUND	008	INST MAT/SUP GEN PURPOSE	\$90.00
102167	01/22/09	03	DANIELLE RHOADES	006	\$100 TEACHER STIPEND	\$90.00
102168	01/22/09	06	NASCO MODESTO	007	INST MAT/SUP GEN PURPOSE	\$2,200.72
102169	01/22/09	06	MICHELLE TURNBULL	008	INST MAT/SUP GEN PURPOSE	\$53.82
102170	01/22/09	06	APPLE COMPUTER, INC.	006	NON-CAPITALIZED EQUIPMENT	\$3,762.14
102171	01/22/09	06	CURRICULUM ASSOCIATES, INC.	009	INST MAT/SUP GEN PURPOSE	\$2,455.90
102172	01/22/09	03	HIGHSMITH LIBRARY, FURNITURE	003	BOOKS OTHER THAN TEXTBOOKS	\$59.48
102173	01/22/09	63	IMAGE MARKET	060	GEN SUPPLIES CHILD DEV	\$197.02
102174	01/23/09	63	PENASQUITOS CHRISTIAN PRE-	060	TRAVEL AND CONFERENCES	\$180.00
102175	01/23/09	03	WILLIAM A. PORTER III	012	MILEAGE REIMBURSEMENT	\$197.87
102176	01/23/09	03	MARQUETTE UNIVERSITY	012	INST MAT/SUP GEN PURPOSE	\$95.43

PO NBR		DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
				DEL MAR UNION FROM 01/01/09 THRU 01/31/09			
102177	01/23/09	03	BIRCH AQUARIUM AT SCRIPPS	010	FIELD TRIP		\$717.75
102178	01/23/09	03	COACH USA	010	FIELD TRIP		\$970.74
102179	01/23/09	03	LIBRARY VIDEO COMPANY	010	INST SUPP-LIBRARY A.V.		\$555.73
102180	01/23/09	03	OFFICE DEPOT, B.S.D.	010	INST MAT/SUP GEN PURPOSE		\$734.07
102181	01/23/09	03	BECKY ZEBOLD	006	INSTR SUPPLIES-SCIENCE		\$235.60
102182	01/23/09	03	MACIE PUBLISHING COMPANY	006	MUSIC SUPPLIES		\$151.43
102183	01/23/09	03	J.W. PEPPER & SON, INC.	006	MUSIC SUPPLIES		\$89.80
102184	01/23/09	03	MARILYN WYMAN	011	EQUIP REPAIR		\$81.45
102185	01/23/09	03	BARBARA (PENNY) BOERNER	011	MILEAGE REIMBURSEMENT		\$147.77
102186	01/23/09	06	PRO-ED, INC.	011	OTHER SUPPLIES		\$134.24
102187	01/23/09	06	KATHERINE CREIGHTON	011	MILEAGE REIMBURSEMENT		\$41.13
102188	01/23/09	03	SCHOOL HEALTH SUPPLY CO.	011	HEALTH SUPPLIES		\$187.76
102189	01/23/09	03	CUE CONFERENCE REGISTRATION	001	TRAVEL AND CONFERENCES		\$380.00
102190	01/23/09	06	ARCHITECTURAL SIGN DESIGN	001	REPAIRS BLDG/GRND-HILLS		\$231.88
102191	01/23/09	03	QUANTUM LEARNING NETWORK	001	OTHER CONTRACTS	\$3,	310.00
102192	01/23/09	03	MOLLIE TOWER	001	OTHER CONTRACTS		\$800.00
102193	01/23/09	03	SANDRA DODD	001	OTHER CONTRACTS		\$600.00
102194	01/23/09	06	CASE, INC.	001	AUTISM-SPEC ED		\$360.00
102195	01/26/09	03	NASCO MODESTO	006	CLASSROOM DONATIONS		\$128.50
102196	01/26/09	06	KATHERINE CREIGHTON	011	INST MAT/SUP GEN PURPOSE		\$62.94
102197	01/26/09	06	LORRIE LEWIS	011	INST MAT/SUP GEN PURPOSE		\$17.76
102198	01/26/09	06	PEARSON ASSESSMENTS	011	OTHER SUPPLIES		\$67.11
102199	01/26/09	06	VITAL LINKS	011	TRAVEL AND CONFERENCES		\$460.00
102200	01/27/09	03	VAVRINEK, TRINE, DAY & CO.,LLP	001	STRATEGIC PLANNING	\$19,	171.26
102201	01/27/09	06	ROSALIND RICHARDS	001	OTHER CONTRACTS		\$2,000.00
102202	01/27/09	03	SARAH SUTTON	001	6TH GRADE PLAY		\$2,400.00
102203	01/28/09	03	PEARSON ASSESSMENTS	012	TESTING SUPPLIES		\$1,241.97
102204	01/28/09	03	PEARSON ASSESSMENTS	012	TESTING SUPPLIES	\$4,	728.37
102205	01/28/09	03	THOMPSON-WEST CORPORATE	001	PERIODICALS/ADMINISTRATIVE		\$219.81
102206	01/28/09	03	LEADERSHIP RESOURCES	004	INST MAT/SUP GEN PURPOSE		\$117.75
102207	01/28/09	03	COACH USA	004	FIELD TRIP	\$1,	006.42
102208	01/28/09	03	INTERNATIONAL HOUSE OF BLUES	004	FIELD TRIP		\$315.00
102209	01/28/09	03	JENNIFER MAYS M.S., BCBA	001	OTHER CONTRACTS		\$200.00
102210	01/28/09	03	GAIL NUGET, MSW	001	OTHER CONTRACTS		\$500.00
102211	01/28/09	03	LORI LILLO	001	OTHER CONTRACTS		\$200.00
102212	01/28/09	06	JILL WECKERLY, PH.D.	001	OTHER CONTRACTS	\$2,	000.00
102213	01/28/09	06	AIR AMERICA TESTING	001	OTHER CONTRACTS	\$7,	500.00
102214	01/28/09	06	CASE, INC.	001	AUTISM-SPEC ED		\$360.00
102215	01/29/09	03	OFFICE DEPOT, B.S.D.	013	COMPUTER SUPPLIES		\$700.00
102216	01/29/09	06	AZTEC APPLIANCE	001	REPAIRS BLDG/GRND-HILLS		\$802.17
102217	01/29/09	06	STATEWIDE SAFETY & SIGNS, INC.	001	MAINT SUPPLIES		\$612.06
102218	01/29/09	03	SDCOE	001	OFFICE SUPPLIES		\$125.64
102219	01/29/09	06	AZTEC STORAGE CONTAINERS	001	OTHER EXPENSES		\$307.09
102220	01/29/09	06	A O REED & CO.	001	REPAIRS BLDGS/GRNDS	\$8,	000.00
102221	01/29/09	03	ARENSON OFFICE FURNITURE	001	COMPUTER SUPPLIES	\$2,	866.15
102222	01/29/09	06	HUFF STRIPING INC.	001	REPAIRS BLDG/GRND-SAGE		\$452.00
102223	01/29/09	03	LIBERTY PAPER	005	INST MAT/SUP GEN PURPOSE	\$1,	174.48
102224	01/29/09	03	OFFICE DEPOT, B.S.D.	005	INST MAT/SUP GEN PURPOSE		\$590.55
102225	01/29/09	63	COSTCO WHOLESALE	060	DUES AND MEMBERSHIPS		\$140.00
102226	01/29/09	03	COMPETITIVE EDGE LCD PROJECTOR	004	2006/07 DMSEF WISHLIST		\$204.73
102227	01/29/09	06	GYM CLOSET	007	INST MAT/SUP GEN PURPOSE		\$211.75
102228	01/29/09	03	SAN DIEGO ENVIRONMENTAL	007	2005/06 DMSEF GALA WISHLIST		\$440.00

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
102229	01/29/09	03	NASCO MODESTO	007	K - FUNDRAISING	\$269.27
102230	01/29/09	03	LIBERTY PAPER	013	COMPUTER SUPPLIES	\$69.58
102231	01/29/09	03	DAVID JONES	005	OTHER EXPENSES	\$359.76
102232	01/29/09	06	SAN DIEGO REFRIGERATION	001	REPAIRS BLDG/GRND-SAGE	\$912.70
102233	01/29/09	06	INDUSTRIAL METAL SUPPLY CO.	001	MAINT SUPPLIES	\$500.00
102234	01/29/09	03	MICHAEL CASEY	001	MISC. SUPPLIES	\$100.02
102235	01/30/09	03	AMY GRAHAM	006	MISC. SUPPLIES	\$56.36
102236	01/30/09	03	COMMUNICATIONS USA	006	OFFICE SUPPLIES	\$134.99
102237	01/30/09	03	REUBEN H. FLEET SCIENCE CENTER	005	FIELD TRIP	\$360.00
102238	01/30/09	03	COACH USA	005	FIELD TRIP	\$899.38
102239	01/30/09	03	COACH USA	009	INST MAT/SUP GEN PURPOSE	\$1,077.78
102240	01/30/09	03	JENNIFER HOWARD	009	\$100 TEACHER STIPEND	\$90.00
102241	01/30/09	03	EILEEN RANDALL	009	MISC. SUPPLIES	\$93.66
102242	01/30/09	03	EMILY DISNEY	009	TRAVEL AND CONFERENCES	\$121.91
102243	01/30/09	03	COACH USA	009	INST MAT/SUP GEN PURPOSE	\$792.36
102244	01/30/09	03	JENNIFER JO MOKIAO	009	6TH GR - FUNDRAISING	\$176.45
102245	01/30/09	03	ELLISON EDUCATIONAL EQUIPMENT	008	INST MAT/SUP GEN PURPOSE	\$38.33
102246	01/30/09	03	FOLLETT LIBRARY RESOURCES	007	INST MAT/SUP GEN PURPOSE	\$97.14
102247	01/30/09	03	OPTIMUM FLOORCARE	001	REPAIRS TO MACHINES	\$2,000.00
102248	01/30/09	03	MUSICIANSFRIEND	005	TALENT SHOW	\$338.19

REPORT TOTAL

\$177,102.04

DEL MAR UNION SCHOOL DISTRICT
COMMERCIAL WARRANT LISTING
January 1 - 31, 2009

FUND	DATE	WARRANT #	AMOUNT
FUND 03 & 06	1/8/2009	580356-580445	\$ 164,941.09
	1/13/2009	584428-584468	\$ 68,616.70
	1/15/2009	585815-585842	\$ 20,983.58
	1/21/2009	587977-588024	\$ 46,089.69
	1/23/2009	589491-589523	\$ 43,618.54
	1/28/2009	591068-591098	\$ 34,753.68
	1/30/2009	592730-592764	\$ 83,542.51
GENERAL FUND TOTAL			\$ 462,545.79
FUND 13	1/8/2009	580446-580451	\$ 57,177.57
Cafeteria	1/13/2009	584469	\$ 1,902.92
	1/15/2009	585843-585844	\$ 456.73
	1/21/2009	588025	\$ 143.94
FUND 14			
Deferred Maintenance			
FUND 25-19			
Developer Fees			
FUND 35-00			
State School Building Project			
FUND 40			
Special Reserve-Capital			
FUND 63	1/8/2009	580452-580461	\$ 2,618.51
Other Enterprise - Child Development	1/13/2009	584470-584473	\$ 1,789.25
	1/15/2009	585845	\$ 2,187.53
	1/21/2009	588026-588035	\$ 4,924.99
	1/23/2009	589524-589525	\$ 60.45
	1/28/2009	591099-591106	\$ 279.26
	1/30/2009	592765	\$ 192.00
FUND 73-20			
Foundation Trust			
OTHER FUND TOTAL			\$ 71,733.15
GRAND TOTAL			\$ 534,278.94

DEL MAR UNION SCHOOL DISTRICT
Revolving Cash Fund January 1 - 31, 2009

Date	Check No	Payee	Purpose	Amount	Account #
1/5/09	8568	Randy Wheaton	other expense, court parking	24.00	06-00 8150-640 0000 8110 5800-080 045
1/5/09	8569	Yan Liu	child nutrition refund	154.00	13-00 5310-000 0000 0000 8634-000 000
1/6/09	8570	City Treasurer	other expense, dump fees	39.00	06-00 8150-640 0000 8110 5800-080 045
1/6/09	8571	Allan Co Miramar Recycling	other expense	25.00	06-00 8150-640 0000 8110 5800-080 045
1/12/09	8572	City Treasurer	other expense, dump fees	103.00	06-00 8150-640 0000 8110 5800-080 045
1/12/09	8573	City Treasurer	other expense, dump fees	116.00	06-00 8150-640 0000 8110 5800-080 045
1/13/09	8574	Ramon Reyes	recycle fees	25.00	06-00 8150-640 0000 8110 5800-080 045
1/13/09	8575	Leucadia Pizza	other expense, Language Arts Team Meeting	78.50	03-00 0000-018 0000 2130 5800-080 040
1/14/09	8576	Daltile	maintenance supplies	305.57	06-00 8150-640 0000 8110 4300-600 045
1/16/09	8577	VOID			
1/16/09	8578	Dena Whittington	mileage	97.30	03-00 0000-504 0000 7200 5200-025 045
1/16/09	8578	Dena Whittington	travel/conference	57.00	03-00 0000-504 0000 7200 5200-000 045
1/16/09	8578	Dena Whittington	office supplies	117.70	03-00 0000-504 0000 7200 4300-046 045
1/16/09	8578	Dena Whittington	field trip lunches	9.00	13-00 5310-000 0000 3700 4700-000 045
1/16/09	8579	Sharon McClain	misc supplies	11.45	03-00 0000-501 0000 7100 4300-089 040
1/16/09	8580	Shirley Bales	other expense	28.98	03-00 0000-018 0000 2130 5800-080 040
1/16/09	8581	Barrett Blake	gasoline	53.56	06-00 8150-640 0000 8110 4300-085 045
1/16/09	8582	Charlene Komosinski	child care supplies	43.09	63-00 0000-000 0000 6000 4300-067 066
1/16/09	8583	Melissa Turner	instructional supplies	47.80	03-00 0000-001 1110 1000 4300-010 005
1/16/09	8584	Lisa M. Poleno	instructional supplies	66.74	06-00 7395-000 1110 1000 4300-010 005
1/16/09	8585	Angela Dubia	child nutrition refund	21.00	13-00 5310-000 0000 0000 8634-000 000
1/16/09	8586	Bill McKnought	child care tuition refund	91.40	63-00 0000-000 0000 0000 8699-066 000
1/16/09	8587	Yu-Cheun Jou	child care tuition refund	15.00	63-00 0000-000 0000 0000 8699-066 000
1/26/09	8588	Jobsite Supply Co.	maintenance supplies	82.62	06-00 8150-640 0000 8110 4300-600 045
1/26/09	8589	Oggi's Pizza	other expense, teacher inservice	150.00	03-00 0000-018 0000 2140 5800-080 040
1/27/09	8590	Randy Wheaton	vehicle maintenance	152.85	06-00 8150-640 0000 8110 5600-050 045
1/27/09	8591	John Ervin	child care tuition refund	62.30	63-00 0000-000 0000 0000 8699-066 000
1/27/09	8592	Vidyasagar Gantla	child care tuition refund	51.95	63-00 0000-000 0000 0000 8699-066 000
1/28/09	8593	GWN Marketing	payroll/TSA correction	1,000.00	03-00 9999-000 0000 0000 7999-000 000
1/28/09	8594	Sherrie A. Morrison	payroll/403(b) correction	200.00	03-00 0000-504 0000 7200 5800-080 045
1/28/09	8595	VOID			
1/28/09	8596	Kathleen Shanahan	one-time benefit incentive	2,500.00	03-00 0000-502 0000 7200 5800-095 040
1/6/09	8489	VOID returned lunch refund check		(59.50)	13-00 5310-000 0000 0000 8634-000 000
1/26/09		Union Bank	analysis deficit	25.40	03-00 0000-504 0000 7200 5800-080 045
1/30/09		Union Bank	interest earned	(0.74)	03-00 0000-504 0000 7200 5800-080 045

TOTAL 5,694.97

Paulette Anderson
Custodian, Revolving Cash

Date

2/5/09

February 17, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent, Business Services

Through: Sharon McClain, Superintendent

Subject: Board Approval of Site Performance Agreements

SCHOOL	CONTRACTOR	SERVICE	AMOUNT	FUNDING
Sycamore Ridge	Mad Science	6 mad science star power pack workshops March 12-26, 2009	\$1,045.00	2008/09 Economic Impact Aid:LEP

FISCAL IMPACT: Revenue: 2008/2009 site fundraising and restricted general fund as indicated above.

Expenditure: 2008/2009 site fundraising and restricted fund as indicated above.

Fund Balance: No change to the fund balance.

RECOMMENDED: The Superintendent recommends approval of site performance agreements.

*10.3

February 17, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent, Business Services

Through: Sharon McClain, Superintendent

Subject: Board Approval of Contract For Annual Audit of K-12 School District Pursuant to Education Code Section 41020

The Del Mar Union School District is required to contract for an annual audit prior to April 1st of each fiscal year. The San Diego County Office of Education is requesting an independent auditor selection certification be completed and filed by March 13, 2009. Wilkinson Hadley & Co has submitted a proposal for auditing and accounting services for a three year term. Per the proposal, the District audit for fiscal year ending June 30, 2009 will cost \$11,000 which is a 3.7% increase over the previous year. The cost for fiscal year ending June 30, 2010 will be \$11,450 and the cost for fiscal year ending June 30, 2011 will be \$11,950.

Wilkinson Hadley & Co. has successfully completed the District's audit for the last six fiscal years. District staff recommends that a new three-year contract between the Del Mar Union School District and Wilkinson Hadley & Co. be approved.

***This contract is available for review at the
Del Mar Union School District Office.***

FISCAL IMPACT: Revenue: 2008/2009 unrestricted general fund.
 Expenditure: 2008/2009 unrestricted general fund.
 Fund Balance: No change to the fund balance.

RECOMMENDED: The Superintendent recommends approval of contract for annual Audit of K-12 school district pursuant to Education Code Section 41020.

*10.4

February 17, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent, Business Services

Through: Sharon McClain, Superinendent

Subject: Board Approval of Agreement Between the Del Mar Union School District and The Epler Company for GASB Actuarial Valuation Services

The Governmental Accounting Standards Board (GASB) issued Statements 43 and 45 in 2004. These statements require public agencies to report their costs and obligations pertaining to health and other benefits of current and future retired employees. GASB 43 and 45 require that the liability for these other post-employment benefits (OPEBs) including such benefits as medical, dental, vision, hearing, life insurance, long-term care and long-term disability, be reported as part of the District's annual financial statements.

The District met original compliance requirements using an actuarial valuation study completed by The Epler Company. Continued compliance requires that the actuarial valuation be updated at this time. The results of the updated actuarial study will be shared with the Board once completed and when the future liability of the District is quantified, the business office will present the options for funding this liability.

District staff recommends that the Board approve the agreement between the District and The Epler Company for updated GASB Actuarial Valuation Services.

***This agreement is available for review at the
Del Mar Union School District Office.***

FISCAL IMPACT: Revenue: 2008/2009 unrestricted general fund.
Expenditure: 2008/2009 unrestricted general fund.
Fund Balance: No change to the fund balance.

RECOMMENDED: The Superintendent recommends that the Board of Trustees approves the agreement between the Del Mar Union School District and The Epler Company for GASB actuarial valuation services.

*10.5

February 17, 2009

To: Board Members

From: Mike Casey, Director of Technology Services

Through: Sharon McClain, Superintendent

Subject: Board Ratification of Agreement Between the Del Mar Union School District and Arrow Metal Recycling

Arrow Metal Recycling offers a service to assist school districts in disposing and properly recycling electronic e-waste. Electronic e-waste includes hard drives, modems, computer equipment, telecom equipment, telephones, business machines, cameras and other electronic equipment. Arrow Metal Recycling recycles e-waste in strict compliance with all applicable local, state and federal laws, rules, and regulations in strict compliance with guidelines set by the EPA. District staff recommends ratification of the agreement between the District and Arrow Metal Recycling.

*This agreement is available for review at the
Del Mar Union School District Office*

FISCAL IMPACT:	Revenue:	Revenue received for the recycling of e-waste will increase 2008/2009 unrestricted general fund revenue budget.
	Expenditure:	Any related expenditures will be expended to the 2008/2009 adopted unrestricted general fund.
	Fund Balance:	Unable to calculate any change until actual transaction is complete.
RECOMMENDED:	The Superintendent recommends ratification of the agreement between the Del Mar Union School District and Arrow Metal Recycling.	

*10.6

February 17, 2009

To: Board Members

From: Randy Wheaton, Director of Maintenance

Through: Sharon McClain, Superintendent

Subject: Board Approval of Agreement Between Consulting & Inspection Services and the Del Mar Union School District

Randy Wheaton, Director of Maintenance, recommends that the Board approves an agreement with Consulting & Inspection Services in the amount of \$4,984.00. Consulting & Inspection Services will provide school facilities condition evaluation services at all eight campuses. The report generated on the inspection results will be used by the Director of Maintenance in planning for required work over the summer break and in the following year.

*The Agreement for this work is available for review at the
Del Mar Union School District*

FISCAL IMPACT:

Revenue:	Restricted General Fund revenue.
Expenditure:	Restricted Maintenance adopted 2008/2009 budget.
Fund Balance:	No change to the fund balance.

RECOMMENDED: The Superintendent recommends approval of the agreement between Consulting & Inspection Services and the Del Mar Union School District.

*10.7

February 25, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent of Business Services

Through: Sharon McClain, Superintendent

Subject: San Diego County Office of Education Letters of Review

Per Education Code, the Del Mar Union School District submits all financial reports to the San Diego County Office of Education for review. Linda Visnick, Executive Director of District Financial issues a review letter for each report. Attached are the letters for the 2008-2009 fiscal year.

Each letter cautions the District that continued deficit spending will have negative effects on the long term financial stability of the Del Mar Union School District.

FISCAL IMPACT: Projected deficit spending of \$3,510,584 for the Combined General Fund in the 08-09 school year as presented on January 21, 2009.

RECOMMENDED: All financial reports referenced in attached letters were approved by the Board of Trustees in previous board meetings. For information only. No action required.

10.8



SAN DIEGO COUNTY OFFICE OF EDUCATION ⁹⁴

6401 LINDA VISTA ROAD, SAN DIEGO, CALIFORNIA 92111-7399 (858) 292-3500

Superintendent of Schools

Randolph E. Word, Ed.D.

August 27, 2008

Ms. Janet Bernard
Interim District Superintendent
Del Mar Union School District
225 Ninth Street
Del Mar, CA 92014-2716

Dear Mrs. Bernard:

Re: 2008-09 Budget Approval and Comments

Our office has completed its review of your final adopted 2008-09 Annual Budget Report (SACS Series) in compliance with the provisions of Education Code Section 42127 et seq. The County Superintendent of Schools is required to review the adopted budget and determine if the budget: (1) meets the Criteria and Standards for fiscal stability; (2) allows the district to meet its financial obligations during the fiscal year; and (3) will enable the district to satisfy its multi-year financial commitments. We have concluded that your district has met the necessary requirements and that the district's budget was filed with our office in a timely manner. Enclosed is the district's copy of the adopted budget that has been approved by the San Diego County Superintendent of Schools.

During our review, we noted the following items for your review, analysis, and action:

Incorporation of May Revision Proposals

In our May 27, 2008 letter to school districts on requirements for the adopted budget, we advised districts to be conservative in budgeting for 2008-09 because of the seriousness of the state budget problem. The district may have to utilize funds in its ending balance if some of these proposals outlined in the May Revision are not ultimately adopted. A review of the district's ending balance shows that the district would likely be able to cover this contingency in 2008-09 without going below the required Reserve for Economic Uncertainties. Once the state budget has been adopted, please make any necessary revisions to the General Fund in the First Interim Report.

Reserve for Economic Uncertainties

The state requires the district to maintain a Reserve for Economic Uncertainties (REU) equal to 3% of expenditures. The district projects that it will meet this requirement from 2008-09 through 2010-11. Because of the volatility of basic aid district revenues, the 3% minimum amount required for the REU may not be sufficient.

Board of Education

Nick Aguilar Susan Hartley Sharon C. Jones Robert J. Warkins John Wirt

SERVICE AND LEADERSHIP

Deficit Spending

The district is projecting deficit spending in its Unrestricted General Fund of \$474,509 in 2007-08, \$1,230,183 in 2008-09, and \$399,225 in 2009-10. Deficit spending erodes balances and impairs a district's ability to maintain the required General Fund unrestricted reserve. Caution should be taken to assure that these expenditures are singular in nature and are not ongoing, multi-year commitments of the district. We encourage the district to make ongoing expenditure reductions to minimize deficit spending in future years.

Property Taxes

As a basic aid district, the Del Mar Union School District is dependent on property taxes as its main source of revenue. The district budgeted a 5% increase in secured property taxes. This estimate is reasonable given that the increase in assessed value for secured property in 2008-09 is greater than 5%. We recommend that the district monitor tax collections monthly to ensure that revenues are on track with the district's estimate.

Multi-Year Projection

Based upon the assumption of 5% annual increases in property tax revenues, the district's multi-year projection shows adequate reserves to fund the deficits and to meet the 3% reserve requirement over the projection period. However, the district should monitor deficit spending for any future impact on the district's financial solvency.

Multi-Year Commitments

The district's Community Facility District (CFD) has multi-year commitments totaling \$31 million as of July 1, 2007, according to the annual audit. These figures should be reported in the Criteria and Standards, S6. Long-term Commitments. These commitments should continue to be carefully monitored to preclude any adverse impact on the General Fund in future years.

Salary and Expenditure Increases

The Governor's May Revise for the 2008-09 Budget includes no Revenue Limit COLA and a 6.5% to 7% funding reduction for state categorical programs. Be advised that any ongoing salary increase (including step and column) will need to be funded by district reserves, or by additional expenditure reductions in 2008-09 and in future years. In addition, before granting any salary increases or making any other new ongoing expenditures, you are cautioned to protect the future financial integrity of your district by assuring a minimum of reserves (including adequate reserves for contingencies) for at least the following two years of operation.

Other Postemployment Benefits (OPEB)

The district provides for Other Post Employment Benefits (OPEB) with an Annual Required Contribution (ARC) of \$523,118 as reflected in the actuarial report as of 6/1/07. The district has budgeted \$180,000 (object 3701-3702) for financing OPEB costs on a pay-as-you-go basis.

Collective Bargaining and Other Disclosure Requirements

Our office requests that all districts submit a collective bargaining disclosure form to our office 10 working days prior to board action on a proposed settlement. To be in compliance with AB 2756 (Daucher), both the Superintendent and Chief Business Officer must sign the collective bargaining disclosure form. The form is available in Excel format at <http://www.sdcoe.net/business2/dfs/?loc=formsdocs&m=1&pi=bas> Districts must make any budget revisions within 45 days of approval of a collective bargaining agreement. Please send an expenditure report by major object that has been generated by your financial system

showing the budget before the changes and a second expenditure report showing the budget after the changes.

Districts are also required to disclose non-voter approved debt and self-insured workers' compensation claims. Copies of the required disclosure forms can be found on-line at: <http://www.sdcoe.net/business2/dfs/?loc=formsdocs&m=1&pi=bas>.

Conclusion

The district's adopted budget was developed prior to adoption of the state Budget Act and education trailer bills and is approved on that basis. Actual state budget data should be reviewed and incorporated into the district operating budget and multi-year projection during the First Interim Report process if the 45-day revision option under Education Code Section 42127(i)(4) is not utilized. If the district uses the 45-day option, a summary of any such revisions to the 2008-09 budget must be provided to the County Office for review as soon as possible after adoption by the board.

Should you have any questions concerning this review, please feel free to call me at (858) 292-3537 or Dr. Carole Parks, consultant, Business Advisory Services or (858) 292-3810.

Sincerely,



Linda Visnick
Executive Director
District Financial Services

LV: CDP: SR

Attachment: SACS Forms

cc: Board President
Chief Financial Officer



SAN DIEGO COUNTY OFFICE OF EDUCATION

6401 LINDA VISTA ROAD, SAN DIEGO, CALIFORNIA 92111-7399 (858) 292-3500

Superintendent of Schools
Randolph E. Ward, Ed.D.

January 6, 2009

Dr. Sharon McClain
District Superintendent
Del Mar Union School District
225 Ninth Street
Del Mar CA 92014-2716

Re: Disclosure of Collective Bargaining Agreement

Dear Dr. McClain:

The San Diego County Office of Education received the school district's December 16, 2008, disclosure of collective bargaining agreement for fiscal year 2008-09 for the Del Mar Certificated Teachers Association bargaining unit in accordance with Government Code section 3547.5. Narrative in the combined report that includes certificated and classified employees for 2008-09 discloses a proposed 3.0% increase on the salary schedules to become effective on 12/1/08, with step and column and statutory benefits increases for a total average compensation cost of 3.91%. This salary increase is funded from General Fund undesignated reserves for 2008-09, with savings from potential program modifications to offset future cost.

Your report regarding the impact of the salary settlements is acceptable. Review of the impact of the settlement on the district's unrestricted reserves in the 2008-09 adopted budget reveals that available reserves are sufficient to exceed the minimum recommended level for economic uncertainties after consideration of the estimated implementation costs of these agreements. Be advised that the undesignated reserves are one-time funds and the county discourages the use of one-time funds for ongoing expenditures.

We strongly recommend future salary settlement costs be equal to or below any funded cost-of-living increase received by a school district in this time of great budget and economic uncertainty for support of education for the foreseeable future by the state and federal governments. As a basic aid district, any ongoing salary settlements exceeding the amount of property tax increase may need to be funded with reserves or by future expenditure reductions. Careful financial monitoring and planning should be followed to ensure continued fiscal stability.

Board of Education

Nick Aguilar Susan Hartley Sharon C. Jones Robert J. Watkins John Witt

SERVICE AND LEADERSHIP

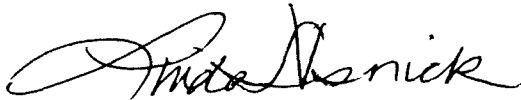
Dr. Sharon McClain
January 6, 2009
Page 2 of 2

The district has complied with Education Code section 42142 and Government Code section 3547.5 by disclosing the budget revisions required to implement the provisions of the certificated bargaining unit and classified employee settlements. Please send our office a copy of the governing board excerpt approving these settlements. Districts must make any budget revisions within 45 days of approval of a collective bargaining agreement. Please send an expenditure report by major object that has been generated by your financial system showing the budget before the changes and a second expenditure report showing the budget after the changes.

Please provide an updated Supplement page of the disclosure form if additional revisions to the school district's 2008-09 operating budget are necessary to fulfill the terms of the approved agreements. Any additional costs to the school district that may result from the terms of the collective bargaining agreements also shall be reflected in future interim fiscal reports or multiyear fiscal projections.

Any questions or concerns may be directed to your business consultant Dr. Carole Parks at (858) 292-3810.

Sincerely,



Linda Visnick
Executive Director
District Financial Services

LV: CDP

Attachment

cc: ☒ Dena Whittington, Assistant Superintendent
Dr. Carole Parks



SAN DIEGO COUNTY OFFICE OF EDUCATION

6401 LINDA VISTA ROAD, SAN DIEGO, CALIFORNIA 92111-7399 (858) 292-3500

Superintendent of Schools

Randolph E. Ward, Ed.D.

January 22, 2009

Dr. Sharon McClain
District Superintendent
Del Mar Union School District
225 Ninth Street
Del Mar, CA 92014-2716

Dear Dr. McClain:

Re: 2008-09 First Interim Report

Our office has completed its review of your First Interim Report (SACS Form 011) in compliance with the provisions of Education Code section 42130 et seq. The district has submitted a positive certification, which means that the district certifies that it will meet its financial obligations for the current fiscal year and subsequent two years.

The district's First Interim Report has been analyzed in the context of the 2008-09 State Budget Act and the School Services of California COLA projections for 2009-10 and 2010-11. Since the time that the State budget was approved, the Governor has called three special sessions of the Legislature to address a significant budget shortfall of \$14.8 billion in 2008-09 that would grow to \$41.6 billion in 2009-10 if unaddressed.¹ Our office has not asked school districts to take into account any of the proposals for mid-year budget reductions since no action had taken place by October 31, 2008.

All of the data submitted by the district has been analyzed and appears to adequately reflect the financial status of your district as of October 31, 2008. In accordance with the provisions of Education Code section 42131, the County Superintendent of Schools will inform the California Department of Education that your district submitted a positive certification in a timely fashion and we concur with this certification at this time.

During our review, we noted the following items:

Reserve for Economic Uncertainties and Cash Balance

The state requires the district to maintain a Reserve for Economic Uncertainties (REU) equal to 3% of expenditures. Because of the volatility of basic aid district revenues, the 3% minimum amount required for the REU may not be sufficient. Based upon the assumption of a 3% increase in property tax revenue for the next two years, the district projects that it will meet this requirement from 2008-09 through 2010-11. In addition, the district is projecting that it will have a positive ending cash balance on June 30, 2009.

¹ 2009-10 Governor's Budget: General Fund Proposals, December 31, 2008.

Board of Education

Mark C. Anderson Susan Hartley Sharon C. Jones Jerry R. Rindone John Witt

SERVICE AND LEADERSHIP

January 22, 2009
Dr. Sharon McClain
Page 2 of 2

Property Tax for Basic Aid Districts

We recommend that the district continue to monitor its property tax income to ensure that the budgeted amount of \$30,767,297 materializes by year-end.

Multi-Year Projection

The district's multi-year projection indicates deficit spending in the unrestricted general fund of \$1,867,011 in 2008-09, \$1,753,018 in 2009-10, and \$1,644,057 in 2010-11. Deficit spending is not projected to have an impact on the district's ability to meet its required reserve level in fiscal years 2009-10 and 2010-11. However, deficit spending erodes balances and needs to be carefully monitored to prevent any financial difficulties in future years.

Future Salary and Expenditure Increases

The district has submitted the required disclosure for completing salary negotiations for 2008-09. Before granting any future salary increases or making any other new ongoing expenditures, the district should take into account the fact that the Governor and the State Legislature have been considering mid-year cuts and deferrals for 2008-09, and a state budget shortfall is projected for 2009-10. This creates uncertainty about future cost of living increases for school districts. We also recommend that the district protect its future financial integrity by assuring a minimum of reserves (including adequate reserves for contingencies) for at least the following two years of operation.

Conclusion

In accordance with the provisions of the Education Code Section 42131, the County Superintendent of Schools will inform the California Department of Education that your district submitted a positive certification in a timely fashion and we concur with this certification at this time.

Please review this document carefully for any changes in data submitted. Should you have any questions concerning this review, please feel free to call me at (858) 292-3537 or Dr. Carole Parks, consultant, Business Advisory Services at (858) 292-3810.

Sincerely,



Linda Visnick
Executive Director
District Financial Services

LV: CDP: SR

cc: Board President
Chief Financial Officer

February 25, 2009

To: Board Members
From: Dena Whittington, Assistant Superintendent of Business Services
Through: Sharon McClain, Superintendent
Subject: Federal Stimulus Package

Information related to any additional funding the Del Mar Union School District may receive as a result of the Federal Stimulus Package is very limited at this time. As information is available, it will be presented to the Board at future meetings.

FISCAL IMPACT: Unable to quantify at this time.

RECOMMENDED: For information only.

February 20, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent of Business Services

Through: Sharon McClain, Superintendent

Subject: Update: 2008-2009 State Budget as of February 19, 2009

The State adopted the 08-09 Budget on February 19, 2009. Below are programs that were addressed in the information that has been released. Programs the Del Mar Union School District does not participate in were omitted from the below list.

The following programs will be funded at the 2007-2008 levels in 08-09:

Economic Impact Aid
Class Size Reduction
Home-To-School Transportation
Special Education Personnel Staff Development

The following programs will have funding reduced from the 2007-2008 levels in 08-09:

Gifted and Talented
Physical Education Teacher Incentive Grant
English Language Acquisition Program
Art and Music Block Grant
Instructional Materials
Peer Assistance and Review
Pupil Retention Block Grant
Professional Development Block Grant
School and Library Improvement Block Grant

Programs that have reduced funding will be eligible for some "flexibility". Additional information will be presented to the Board of Trustees at future meetings as it is available.

FISCAL IMPACT: Unable to quantify at this time.

RECOMMENDED: For information only.

10.10

February 18, 2009

To: Board Members

From: Dena Whittington, Assistant Superintendent of Business Services

Through: Sharon McClain, Superintendent

Subject: 2008/2009 Monthly Budget, Update

The attached sheets represent each district fund individually. The actual revenues and expenditures are as of January 31, 2009. Budget amounts are those reflected in the 2008-2009 First Interim Budget.

FISCAL IMPACT: Presentation of this report is for information only and does not affect revenues, expenses, or projected ending fund balances in the 2008-2009 Budget.

RECOMMENDED: For information only. No action required.

10.11

**Del Mar Union School District
2008-2009 Budget Update - Estimated Actuals
General Fund - Unrestricted
January 31, 2009**

	2008-09 First Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ 30,529,550	\$ 17,926,418	41%
Federal Revenue	-	-	-
Other State Revenue	2,835,404	789,025	72%
Other Local Revenue	1,224,361	1,075,174	12%
Total Revenues	\$ 34,589,315	\$ 19,790,617	43%
Expenditures			
Certificated Salaries	\$ 18,802,421	\$ 10,078,882	46%
Classified Salaries	3,554,576	1,873,279	47%
Employee Benefits	5,228,969	2,787,362	47%
Books and Supplies	1,522,707	802,898	47%
Services and Other Operating	2,773,123	1,477,357	47%
Capital Outlay	126,630	2,160	98%
Other Outgo	7,565	12,344	-63%
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 32,015,991	\$ 17,034,281	47%
Excess (Deficiency) Revenues and Expenditures	\$ 2,573,324	\$ 2,756,336	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ (4,428,540)	\$ -	
Other Financing Sources and Uses	\$ (4,428,540)	\$ -	
Net Increase (Decrease) In Fund Balance	\$ (1,855,216)	\$ 2,756,336	
Beginning Fund Balance	\$ 10,355,412		
Ending Fund Balance**	\$ 8,500,196		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

**Del Mar Union School District
2008-2009 Budget Update - Estimated Actuals
General Fund - Restricted
January 31, 2009**

	2008-09 First Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ 354,310	\$ 53,945	85%
Federal Revenue	714,663	320,618	55%
Other State Revenue	1,079,887	958,799	11%
Other Local Revenue	1,493,516	776,626	48%
Total Revenues	\$ 3,642,376	\$ 2,109,987	42%
Expenditures			
Certificated Salaries	\$ 2,526,541	\$ 1,430,309	43%
Classified Salaries	2,154,726	1,092,060	49%
Employee Benefits	988,642	534,088	46%
Books and Supplies	1,336,433	486,480	64%
Services and Other Operating	1,812,860	1,066,535	41%
Capital Outlay	-	(1,600)	-
Other Outgo	88,176	44,088	50%
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 8,907,378	\$ 4,651,960	48%
Excess (Deficiency) Revenues and Expenditures	\$ (5,265,002)	\$ (2,541,973)	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ (190,230)	\$ -	
Contributions	\$ 4,428,540	\$ -	
Other Financing Sources and Uses	\$ 4,238,310	\$ -	
Net Increase (Decrease) In Fund Balance	\$ (1,026,692)	\$ (2,541,973)	
Beginning Fund Balance	\$ 1,126,343		
Ending Fund Balance**	\$ 99,651		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

**Del Mar Union School District
2008-2009 Budget Update - Estimated Actuals
General Fund - Combined
January 31, 2009**

	2008-09 First Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ 30,883,860	\$ 17,980,363	42%
Federal Revenue	714,663	320,618	55%
Other State Revenue	3,915,291	1,747,824	55%
Other Local Revenue	2,717,877	1,851,800	32%
Total Revenues	\$ 38,231,691	\$ 21,900,604	43%
Expenditures			
Certificated Salaries	\$ 21,328,962	\$ 11,509,191	46%
Classified Salaries	5,709,302	2,965,339	48%
Employee Benefits	6,217,611	3,321,449	47%
Books and Supplies	2,859,140	1,289,379	55%
Services and Other Operating	4,585,983	2,543,892	45%
Capital Outlay	126,630	560	100%
Other Outgo	95,741	56,431	41%
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 40,923,369	\$ 21,686,241	47%
Excess (Deficiency) Revenues and Expenditures	\$ (2,691,678)	\$ 214,363	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ (190,230)	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ (190,230)	\$ -	
Net Increase (Decrease) In Fund Balance	\$ (2,881,908)	\$ 214,363	
Beginning Fund Balance	\$ 11,481,755		
Ending Fund Balance**	\$ 8,599,847		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

Del Mar Union School District
2008-2009 Budget Update - Estimated Actuals
Cafeteria Fund
January 31, 2009

	2008-09 First Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	111,585	35,193	68%
Other State Revenue	4,795	2,178	55%
Other Local Revenue	866,794	451,283	48%
Total Revenues	\$ 983,174	\$ 488,654	50%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	116,169	55,734	52%
Employee Benefits	34,934	20,391	42%
Books and Supplies (food)	746,314	240,420	68%
Services and Other Operating	7,333	5,977	18%
Capital Outlay	-	-	-
Other Outgo	22,121	-	100%
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 926,871	\$ 322,521	65%
Excess (Deficiency) Revenues and Expenditures	\$ 56,303	\$ 166,133	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 56,303	\$ 166,133	
Beginning Fund Balance	\$ 8		
Ending Fund Balance**	\$ 56,311		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

**Del Mar Union School District
2008-2009 Budget Update - Estimated Actuals
Deferred Maintenance
January 31, 2009**

	2008-09 First Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	8,000	11,212	-40%
Total Revenues	\$ 8,000	\$ 11,212	-40%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	57,750	71,461	-24%
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 57,750	\$ 71,461	-24%
Excess (Deficiency) Revenues and Expenditures	\$ (49,750)	\$ (60,249)	
Other Financing Sources and Uses			
Transfers In	\$ 190,230	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ 190,230	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 140,480	\$ (60,249)	
Beginning Fund Balance	\$ 801,444		
Ending Fund Balance**	\$ 941,924		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

**Del Mar Union School District
2008-2009 Budget Update - Estimated Actuals
Special Reserve for other than Capital Outlay
January 31, 2009**

	2008-09 First Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	38,000	19,708	48%
Total Revenues	\$ 38,000	\$ 19,708	48%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	-	-	-
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ -	\$ -	-
Excess (Deficiency) Revenues and Expenditures	\$ 38,000	\$ 19,708	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 38,000	\$ 19,708	
Beginning Fund Balance	\$ 1,307,746		
Ending Fund Balance**	\$ 1,345,746		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

Del Mar Union School District
2008-2009 Budget Update - Estimated Actuals
Capital Facilities
January 31, 2009

	2008-09 First Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	127,400	71,148	44%
Total Revenues	\$ 127,400	\$ 71,148	44%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	10,000	324	97%
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 10,000	\$ 324	97%
Excess (Deficiency) Revenues and Expenditures	\$ 117,400	\$ 70,824	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 117,400	\$ 70,824	
Beginning Fund Balance	\$ 98,077		
Ending Fund Balance**	\$ 215,477		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

**Del Mar Union School District
2008-2009 Budget Update - Estimated Actuals
Special Reserve Fund for Capital Outlay Projects
January 31, 2009**

Revenues	2008-09 First Interim	Actuals to Date	% of Budget Remaining
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	275,000	207,375	25%
Total Revenues	\$ 275,000	\$ 207,375	25%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	-	-	-
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ -	\$ -	
Excess (Deficiency) Revenues and Expenditures	\$ 275,000	\$ 207,375	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 275,000	\$ 207,375	
Beginning Fund Balance	\$ 7,833,784		
Ending Fund Balance**	\$ 8,108,784		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

Del Mar Union School District
2008-2009 Budget Update - Estimated Actuals
Capital Project Fund for Blended Component Units
(CFD 95-1 and CFD 99-1)
January 31, 2009

Revenues	2008-09 First Interim	Actuals to Date	% of Budget Remaining
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	2,795,194	1,629,636	42%
Total Revenues	\$ 2,795,194	\$ 1,629,636	42%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	12,728	13,054	-3%
Services and Other Operating	160,992	37,706	77%
Capital Outlay	1,862,291	48,817	97%
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 2,036,011	\$ 99,578	95%
Excess (Deficiency) Revenues and Expenditures	\$ 759,183	\$ 1,530,058	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ (2,014,864)	\$ (2,011,518)	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ (2,014,864)	\$ (2,011,518)	
Net Increase (Decrease) In Fund Balance	\$ (1,255,681)	\$ (481,461)	
Beginning Fund Balance	\$ 6,865,255		
Ending Fund Balance**	\$ 5,609,574		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
 These components are not addressed on this spreadsheet

**Del Mar Union School District
2008-2009 Budget Update - Estimated Actuals
Debt Service Fund for Blended Component Units (CFD)
January 31, 2009**

Revenues	2008-09 First Interim	Actuals to Date	% of Budget Remaining
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	-	-
Total Revenues	\$ -	\$ -	-
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	-	-	-
Capital Outlay	-	-	-
Other Outgo	2,014,864	1,269,951	37%
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 2,014,864	\$ 1,269,951	37%
Excess (Deficiency) Revenues and Expenditures	\$ (2,014,864)	\$ (1,269,951)	
Other Financing Sources and Uses			
Transfers In	\$ 2,014,864	\$ 1,269,951	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ 2,014,864	\$ 1,269,951	
Net Increase (Decrease) In Fund Balance	\$ -	\$ -	
Beginning Fund Balance	\$ -		
Ending Fund Balance**	\$ -		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

**Del Mar Union School District
2008-2009 Budget Update - Estimated Actuals
Other Enterprise Fund - Childcare
January 31, 2009**

	2008-09 First Interim	Actuals to Date	% of Budget Remaining
Revenues			
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	2,623,000	1,651,526	37%
Total Revenues	\$ 2,623,000	\$ 1,651,526	37%
Expenditures			
Certificated Salaries	\$ 63,479	\$ 37,029	42%
Classified Salaries	1,679,149	1,075,817	36%
Employee Benefits	350,592	218,859	38%
Books and Supplies	205,527	72,951	65%
Services and Other Operating	156,170	52,209	67%
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ 2,454,917	\$ 1,456,865	41%
Excess (Deficiency) Revenues and Expenditures	\$ 168,083	\$ 194,662	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) In Fund Balance	\$ 168,083	\$ 194,662	
Beginning Fund Balance	\$ 1,279,611		
Ending Fund Balance**	\$ 1,447,694		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

**Del Mar Union School District
2007-2008 Budget Update - Estimated Actuals
Foundation Trust Fund
January 31, 2009**

Revenues	2008-09 First Interim	Actuals to Date	% of Budget Remaining
Revenue Limit Sources*	\$ -	\$ -	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	1,400	669	52%
Total Revenues	\$ 1,400	\$ 669	52%
Expenditures			
Certificated Salaries	\$ -	\$ -	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Services and Other Operating	-	-	-
Capital Outlay	-	-	-
Other Outgo	-	-	-
Transfers of Indirect/Direct Support	-	-	-
Total Expenditures	\$ -	\$ -	
Excess (Deficiency) Revenues and Expenditures	\$ 1,400	\$ 669	
Other Financing Sources and Uses			
Transfers In	\$ -	\$ -	
Transfers Out	\$ -	\$ -	
Contributions	\$ -	\$ -	
Other Financing Sources and Uses	\$ -	\$ -	
Net Increase (Decrease) in Fund Balance	\$ 1,400	\$ 669	
Beginning Fund Balance	\$ 44,371		
Ending Fund Balance**	\$ 45,771		

* Basic Aid revenues in the form of property taxes are recorded as a Revenue Limit Source

** Ending Fund Balance is made up of components that dictate what the balance may be used for
These components are not addressed on this spreadsheet

DEL MAR UNION SCHOOL DISTRICT
County Treasury, General Ledger Balances
FISCAL YEAR 2008-2009

DISTRICT 11

GOVERNMENTAL FUNDS - SPECIAL RESERVE & CAPITAL PROJECTS

Cty Tres. Fund #	F/Y 07/08 6/30/2008	F/Y 08/09 7/31/2008	F/Y 08/09 8/31/2008	F/Y 08/09 9/30/2008	F/Y 08/09 10/31/2008	F/Y 08/09 11/30/2008	F/Y 08/09 12/31/2008	F/Y 08/09 1/31/2009	increase (decrease)	SACS Fund #	Fund Type	Fund Description
412101 / 55695	\$ 11,280,306	\$ 14,085,484	\$ 11,621,747	\$ 8,222,307	\$ 6,411,151	\$ 4,275,950	\$ 12,657,073	\$ 11,822,455	\$ (834,618)	03 & 06	GF	Res / Unres General Fund
412104 / 55701	\$ 29,951	\$ 12,159	\$ 45,719	\$ 162,990	\$ 126,317	\$ 126,428	\$ 61,706	\$ 93,443	\$ 31,737	13-00	GF/SR	Cafeteria Fund
412112 / 55710	\$ 794,584	\$ 737,493	\$ 737,130	\$ 729,984	\$ 729,984	\$ 736,058	\$ 736,058	\$ 741,196	\$ 5,138	14-00	GF/SR	Deferred Maintenance
412142 / 55725	\$ 1,295,414	\$ 1,295,414	\$ 1,307,746	\$ 1,307,746	\$ 1,307,746	\$ 1,318,251	\$ 1,318,251	\$ 1,327,454	\$ 9,203	17-42	GF/SR	Endowment - Special Res
412119 / 55716	\$ 97,648	\$ 99,939	\$ 113,238	\$ 143,686	\$ 143,686	\$ 148,317	\$ 148,317	\$ 168,458	\$ 20,140	25-19	GF/CP	Developer Fees
412146 / 55731	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	35-00	GF/CP	State School Facility Fund
412102 / 55698	\$ 4,707,355	\$ 4,707,355	\$ 4,723,134	\$ 4,723,134	\$ 4,723,134	\$ 8,384,862	\$ 8,384,862	\$ 8,430,509	\$ 45,648	40-00	GF/CP	Spec. Resv. Capital Outlay
Subtotal	\$ 18,205,259	\$ 20,937,844	\$ 18,548,714	\$ 15,289,847	\$ 13,442,018	\$ 14,989,866	\$ 23,306,267	\$ 22,583,514	\$ (722,753)			

PROPRIETARY & FIDUCIARY FUNDS - INTERNAL SERVICE, EXPENDIBLE TRUST & ENTERPRISE

412122 / 55720	\$ 1,285,811	\$ 1,259,629	\$ 1,155,880	\$ 1,196,390	\$ 1,290,870	\$ 1,343,097	\$ 1,293,079	\$ 1,349,062	\$ 55,982	63-00	P/ENT	Enterprise - Childcare
412120 / 55719	\$ 44,090	\$ 43,990	\$ 44,371	\$ 44,371	\$ 44,371	\$ 44,728	\$ 44,728	\$ 45,040	\$ 312	73-20	F/ET	Foundation Trust Funds
Subtotal	\$ 1,329,901	\$ 1,303,620	\$ 1,200,252	\$ 1,240,761	\$ 1,335,242	\$ 1,387,825	\$ 1,337,808	\$ 1,394,102	\$ 56,294			

DIST. 11 TOTAL **\$ 19,535,160** **\$ 22,241,463** **\$ 19,748,966** **\$ 16,530,608** **\$ 14,777,260** **\$ 16,377,691** **\$ 24,644,075** **\$ 23,977,616** **\$ (666,459)**

412110 / 55707	\$ 100,000	Bonds Authorized Unissued									10-00	Bond Fund
----------------	------------	---------------------------	--	--	--	--	--	--	--	--	-------	-----------

DISTRICT 72

FUND BALANCES - GOVERNMENTAL & CAPITAL PROJECTS

	F/Y 07/08 6/30/2008	F/Y 08/09 7/31/2008	F/Y 08/09 8/31/2008	F/Y 08/09 9/30/2008	F/Y 08/09 10/31/2008	F/Y 08/09 11/30/2008	F/Y 08/09 12/31/2008	F/Y 08/09 1/31/2009	increase/ (decrease)	SACS Fund #	Fund Type	Fund Description
Community Facilities District No. 95-1												
458001 / 54976	\$ 2,573,171	\$ 2,577,749	\$ 1,739,977	\$ 1,953,530	\$ 1,955,710	\$ 2,003,575	\$ 2,199,283	\$ 2,782,028	\$ 582,744	49-01	GF/CP	CFD 95-1 General Fund
TOTAL CFD 95-1	\$ 2,573,171	\$ 2,577,749	\$ 1,739,977	\$ 1,953,530	\$ 1,955,710	\$ 2,003,575	\$ 2,199,283	\$ 2,782,028	\$ 582,744			
Community Facilities District No. 99-1												
458002 / 54977	\$ 3,514,228	\$ 3,518,477	\$ 3,114,482	\$ 3,111,599	\$ 3,109,163	\$ 3,150,129	\$ 3,266,333	\$ 3,627,405	\$ 361,072	49-02	GF/CP	CFD 99-1 General Fund
TOTAL CFD 99-1	\$ 3,514,228	\$ 3,518,477	\$ 3,114,482	\$ 3,111,599	\$ 3,109,163	\$ 3,150,129	\$ 3,266,333	\$ 3,627,405	\$ 361,072			
DIST. 72 TOTAL	\$ 6,087,399	\$ 6,096,227	\$ 4,854,458	\$ 5,065,129	\$ 5,064,873	\$ 5,153,704	\$ 5,465,616	\$ 6,409,432	\$ 943,816			

Date:	February 17, 2009
To:	Board Members
From:	Rodger Smith
Through:	Sharon McClain
Subject:	Approval of Recommended Personnel Actions: Employment, Resignations, Dismissals, Leaves of Absences and Change of Status

CERTIFICATED

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Schoen-Dowgiewicz, Tami	Teacher	1.00	LOA	Approve Unpaid Leave of Absence for 2009/10	
Shillito, Andrea	Teacher	1.00	Torrey Hills	Approve Unpaid Leave of Absence for 2009/10	
Smith, Rodger	Director of Human Resources and Facilities Planning	1.00	District Office	Approve Retirement Effective 7/1/09	

Date: February 17, 2009
 To: Board Members
 From: Rodger Smith
 Through: Sharon McClain
 Subject: Approval of Recommended Personnel Actions: Employment, Resignations, Dismissals, Leaves of Absences and Change of Status

CLASSIFIED

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Alshin, Breanne	Child Care Worker I	0.50	Child Care	Approve Resignation Effective 1/15/09	
Cannon, Jeremy	Child Care Worker I Noon Duty	0.75 0.0625	Child Care Del Mar Heights	Approve Resignation Effective 1/14/08	
Delgado, Leovardo	School Plant Manager	1.00	Carmel Del Mar	Approve Promotion from Night Custodian to School Plant Manager Effective 2/2/09	Replacement
Garibay, Denise	Child Care Worker I	0.625	Child Care	Approve Increase in Hours from 24 Hours per Week to 25 Hours per Week Effective 1/26/09	Replacement
Guertin, Jonathan	Student Information Data Management Coordinator	1.00	District Office	Approve Resignation Effective 2/17/09	
Herreria, Carrie	Instructional Aide II	0.30	Sycamore Ridge	Approve Assignment Effective 1/5/09	Replacement

*11.1

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Jewell, Christopher	Special Education Aide II	0.5125	Ocean Air	Approve Reduction in Hours from 25 Hours per Week to 20.5 Hour per Week Effective 1/28/09	
Kapadia, Shuchi	Child Care Worker I	0.45	Child Care	Approve Resignation Effective 1/5/09	
Nguyen, Tram	Instructional Assistant - Preschool	0.6875	Child Care	Approve Decrease in Hours from 32 Hours per Week to 27.5 Hours per Week Effective 11/3/08	
Olivas, Ariel	Child Care Worker I Noon Duty	0.0250	Child Care Ocean Air	Approve Resignation Effective 1/21/09	
Ratliff, Kevin	Child Care Worker I	0.625	Child Care	Approve Increase in Hours from 22.5 Hours per Week to 25 Hours per Week Effective 1/20/09	Replacement
Sarg, Jennifer	Child Care Worker I	0.50	Child Care	Approve Assignment Effective 1/26/09	Replacement
St. John, Alexandra	Noon Duty Aide	0.025	Torrey Hills	Approve Assignment Effective 2/4/09	Replacement
Zimmerman, Emily	Child Care Worker I	0.55	Child Care	Approve Increase in Hours from 18 Hours per Week to 22 Hours per Week Effective 1/20/09	Replacement

February 20, 2009

To: Members of the Board

From: Sharon McClain, Superintendent

Subject: Board Approval, Recommendation for Reduction in Extended Studies Curriculum (ESC) Program

The District's Leadership Team (Principals and District Office Administrators) recommends selection of one of three options for reduction in services of the Extended Studies Curriculum program. The Leadership Team agrees with the Board of Trustees that each curricular area in which Specialist instruction occurs provides depth and complexity to the regular classroom experience and is a valuable program to children in the DMUSD. However, we also understand that a budget crisis compels us to recommend to the Board that reductions take place in certificated staff in order to help balance the budget. Therefore, the Leadership Team offers 3 Options for consideration by the Board of Trustees. We believe that any of these Options will provide an optimal curriculum experience for students within the current budget constraints.

FISCAL IMPACT: Unable to quantify at this time.

RECOMMENDED: The Superintendent recommends that the Board of Trustees approve one of the Options presented.

DMUSD Specialist Program Proposal – Option #1

(Science, Technology, Physical Education, Visual Art and General Music)

121

Assumption: Instruction for each subject will be in a continuous block of time (i.e. 40 or 45 minutes once a week). This maximizes instructional time while minimizing the need for separate set-up operations.)

Kindergarten

Kindergarten students may receive some Specialist time on a limited basis and with their classroom teachers present.

First Grade

- General Music and/or Visual Art instruction (one 40 minute period per week) for 38 weeks.
- Laboratory Science (one 40 minute period per week)
- Kindergarten teachers will provide Language Arts two days per month for 40 minutes (all K teachers to provide for common planning time for 1st grade teachers) and Technology instruction will be provided two days per month for 40 minutes.

Second and Third Grades

- General Music and/or Visual Art instruction (one 40 minute period per week). Music for 19 weeks and Art for 19 weeks (can be split any way that works in the schedule) for 38 weeks.
- Laboratory Science (one 40-minute period per week)
- Technology one 40-minute period per week.

Fourth, Fifth, and Sixth Grades

- General Music and/or Visual Art instruction (one 45 minute period per week) for 38 weeks.
- Laboratory Science (one 45 minute period per week)
- Physical Education (one 45 minute period per week)
- Technology/Project-Based Research and Presentation (one 45 minute period per week)

“A Week in the Life of a Del Mar Union School District Student”

Fourth, Fifth, and Sixth Grades: Each student in grades 4-6 will have 45 minutes of General Music or Visual Art instruction with a specialist, 45 minutes of Laboratory Science with a Specialist, 45 minutes of Physical Education with a specialist and 45 minutes of Information Literacy/Research Skills with a Technology Specialist along with the daily instructional time with their regular classroom teacher.

Second and Third Grades: Each student in grade 2-3 will have 40 minutes of Visual Art or General Music instruction with a Specialist, 40 minutes of Laboratory Science with a Specialist and 40 minutes once a week with a Technology Specialist. This is coupled with the daily instructional time with each student's regular classroom teacher.

First Grade: Each student in grade 1 will have 40 minutes of Art/General Music with a Specialist, 40 minutes of Laboratory Science with a Specialist and 40 minutes twice a month of Language Arts provided by a Kindergarten teacher to provide for common planning time for 1st grade teachers and two 40 minute periods of Technology instruction per month provided by a Specialist. This is coupled with the daily instructional time with each student's regular classroom teacher.

Program Staffing Needs

The following table uses current enrollment and the number of upper and primary classes or sections at each school site to determine the number of hours of coverage needed by the different specialists. (Note: Kindergarten is not included in this calculation since they do not get prep time coverage by the specialists.)

Prep Period Requirements Grades 1 – 3 (Estimate 2009/2010)

	Sections	Prep Time # of periods	Gen Mus/Vis Art. # of periods	Lab Sci # of periods	Tech # of periods
AF	9	27	9	9	9
CDM	9	27	9	9	8.25
Hts	10	30	10	10	8
Hills	7	21	7	7	6
OA	16	48	16	16	13
Sage	15	45	15	15	12.5
Syc	9	27	9	9	8
TH	15	45	15	15	12.5
Total	90	270	90	90	77.25*

*The remaining 12.75 prep periods will be provided by kindergarten teachers who will release first grade teachers for prep.

Note: For lower grades a prep time period is 40 minutes. All times in the above table are prep time periods of 40 minutes except sections which are in units of classrooms (Column 1)

Grades 1 – 3 Staffing:

General Music – 3 specialists

Lab Science – 3 specialists

Technology – 2.6 specialists

Prep Period Requirements Grades 4 – 6 (Estimate 2009/2010)

123

	Sections	Prep Time # of periods	Gen Mus/ Vis Art # of periods	Lab Sci # of periods	Tech # of periods	PE # of periods
AF	9	36	9	9	9	9
CDM	8	32	8	8	8	8
Hts	7	28	7	7	7	7
Hills	7	28	7	7	7	7
OA	9	36	9	9	9	9
Sage	14	56	14	14	14	14
Syc	7	28	7	7	7	7
TH	11	44	11	11	11	11
Total	72	288	72	72	72	72

Note: For upper grades a prep time period is 45 minutes. All times in the above table are prep time periods of 45 minutes except sections which are in units of classrooms.(Column 1)

Grades 4 – 6 Staffing:

Studio Art – 2.6 specialists
Lab Science – 2.6 specialists
Technology – 2.6 specialists
PE – 2.6 specialists

Staffing Requirements for this Total Program:

3 General Music Specialists(does not cover instrumentals or chorus, clubs)
2.6 Studio Art Specialists
5.6 Science Specialists
2.6 Physical Education Specialists
5.2 Technology Specialists
19 Total Specialists

Additional Details

These will be district-level employees to be used at various sites. These positions will be itinerant and will on average cover 3 sites. Technology positions at lower grades will cover all sites.

These positions may be full time or part time positions. Part time positions will have prorated prep time.

Scheduling of these teachers will be centralized through the district. This may require sites to have similar recess and lunch times to accommodate.

The technology position could be expanded to do some minimal on site support to compliment the technical support to be performed by non-certified technicians. The times for providing this support would be built into the master schedule.

Teachers in these specialist positions become long term district employees. They are not subject to any donation uncertainty. Specialists cover prep time and offer depth, complexity and breadth to the state required curriculum taught by the classroom teacher.

DMUSD Specialist Program Proposal #2

(Science, Technology, Physical Education, Visual Art and General Music)

Assumption: Instruction for each subject will be in a continuous block of time (i.e. 40 or 45 minutes once a week). This maximizes instructional time while minimizing the need for separate set-up operations.)

Kindergarten

Kindergarten students may receive some Specialist time on a limited basis and with their classroom teachers present.

First Grade

- General Music and/or Visual Art instruction (one 40 minute period per week) for 38 weeks.
- Laboratory Science (one 40 minute period per week)
- Kindergarten teachers will provide Language Arts two days per month for 40 minutes (all K teachers to provide for common planning time for 1st grade teachers) and Technology instruction will be provided two days per month for 40 minutes.

Second and Third Grades

- General Music and/or Visual Art instruction (one 40 minute period per week) for 38 weeks.
- Laboratory Science (one 40-minute period per week)
- Technology (one 40-minute period per week)

Fourth, Fifth, and Sixth Grades

- General Music and/or Visual Art instruction (two 45 minute periods per week) for 38 weeks.
- Laboratory Science (one 45 minute period per week)
- Technology/Project-Based Research and Presentation (one 45 minute period per week)

“A Week in the Life of a Del Mar Union School District Student”

Fourth, Fifth, and Sixth Grades: Each student in grades 4-6 will have 90 minutes of General Music and/or Visual Art instruction with a specialist, 45 minutes of Laboratory Science with a Specialist, and 45 minutes of Information Literacy/Research Skills with a Technology Specialist along with the daily instructional time with their regular classroom teacher. Physical Education will be taught by the classroom teacher with guidance from a district Physical Education Specialist.

Second and Third Grades: Each student in grade 2-3 will have 40 minutes of Visual Art or General Music instruction with a Specialist, 40 minutes of Laboratory Science with a Specialist

and 40 minutes once a week with a Technology Specialist. This is coupled with the daily instructional time with each student's regular classroom teacher.

126

First Grade: Each student in grade 1 will have 40 minutes of Art/General Music with a Specialist, 40 minutes of Laboratory Science with a Specialist and 40 minutes twice a month of Language Arts provided by a Kindergarten teacher to provide for common planning time for 1st grade teachers and two 40 minute periods of Technology instruction per month provided by a Specialist. This is coupled with the daily instructional time with each student's regular classroom teacher.

Program Staffing Needs

The following table uses current enrollment and the number of upper and primary classes or sections at each school site to determine the number of hours of coverage needed by the different specialists. (Note: Kindergarten is not included in this calculation since they do not get prep time coverage by the specialists.)

Prep Period Requirements Grades 1 – 3 (Estimate 2009/2010)

	Sections	Prep Time # of periods	Gen Mus/Vis Art. # of periods	Lab Sci # of periods	Tech # of periods
AF	9	27	9	9	9
CDM	9	27	9	9	8.25
Hts	10	30	10	10	8
Hills	7	21	7	7	6
OA	16	48	16	16	13
Sage	15	45	15	15	12.5
Syc	9	27	9	9	8
TH	15	45	15	15	12.5
Total	90	270	90	90	77.25*

*The remaining 12.75 prep periods will be provided by kindergarten teachers who will release first grade teachers for prep.

Note: For lower grades a prep time period is 40 minutes. All times in the above table are prep time periods of 40 minutes except sections which are in units of classrooms (Column 1)

Grades 1 – 3 Staffing:

General Music – 3 specialists

Lab Science – 3 specialists

Technology – 2.6 specialists

Prep Period Requirements Grades 4 – 6 (Estimate 2009/2010)

127

	Sections	Prep Time # of periods	Gen Mus/ Vis Art # of periods	Lab Sci # of periods	Tech # of periods
AF	9	36	18	9	9
CDM	8	32	16	8	8
Hts	7	28	14	7	7
Hills	7	28	14	7	7
OA	9	36	18	9	9
Sage	14	56	28	14	14
Syc	7	28	14	7	7
TH	11	44	22	11	11
Total	72	288	144	72	72

Note: For upper grades a prep time period is 45 minutes. All times in the above table are prep time periods of 45 minutes except sections which are in units of classrooms.(Column 1)

Grades 4 – 6 Staffing:

General Music/Studio Art – 4.8 specialists

Lab Science – 2.4 specialists

Technology – 2.4 specialists

Staffing Requirements for this Total Program:

7.8 General Music/Studio Art Specialists(does not cover instrumentals or chorus, clubs)

5.4 Science Specialists

4.8 Technology Specialists

2 District Physical Education Specialists

20 Total Specialists

Additional Details

These will be district-level employees to be used at various sites. These positions will be itinerant and will on average cover 3 sites. Technology positions at lower grades will cover all sites.

These positions may be full time or part time positions. Part time positions will have prorated prep time.

Scheduling of these teachers will be centralized through the district. This may require sites to have similar recess and lunch times to accommodate.

The technology position could be expanded to do some minimal on site support to compliment the technical support to be performed by non-certified technicians. The times for providing this support would be built into the master schedule.

128

Teachers in these specialist positions become long term district employees. They are not subject to any donation uncertainty. Specialists cover prep time and offer depth, complexity and breadth to the state required curriculum taught by the classroom teacher.

DMUSD Specialist Program Proposal #3

(Science, Technology, Physical Education, Visual Art and General Music)

Assumption: Instruction for each subject will be in a continuous block of time (i.e. 40 or 45 minutes once a week). This maximizes instructional time while minimizing the need for separate set-up operations.)

Kindergarten

Kindergarten students may receive some Specialist time on a limited basis and with their classroom teachers present.

First Grade

- General Music and/or Visual Art instruction (one 40 minute period per week) for 38 weeks.
- Laboratory Science (one 40 minute period per week)
- Kindergarten teachers will provide Language Arts two days per month for 40 minutes (all K teachers to provide for common planning time for 1st grade teachers) and Technology instruction will be provided two days per month for 40 minutes.
- Physical Education District Specialist works with teachers to improve PE.

Second and Third Grades

- General Music and/or Visual Art instruction (one 40 minute period per week) for 38 weeks.
- Laboratory Science (one 40-minute period per week)
- Technology (one 40-minute period per week)
- Physical Education District Specialist works with teachers to improve PE.

Fourth, Fifth, and Sixth Grades

- General Music and/or Visual Art instruction (one 45 minute period per week) for 38 weeks.
- Laboratory Science (one 45 minute period per week)
- Technology/Project-Based Research and Presentation (one 45 minute period per week)
- Physical Education (one 45 minute period per week)

“A Week in the Life of a Del Mar Union School District Student”

Fourth, Fifth, and Sixth Grades: Each student in grades 4-6 will have 45 minutes of General Music and/or Visual Art instruction with a specialist, 45 minutes of Laboratory Science with a Specialist, and 45 minutes of Information Literacy/Research Skills with a Technology Specialist along with the daily instructional time with their regular classroom teacher. Physical Education will be taught by the classroom teacher.

Second and Third Grades: Each student in grade 2-3 will have 40 minutes of Visual Art or General Music instruction with a Specialist, 40 minutes of Laboratory Science with a Specialist and 40 minutes once a week with a Technology Specialist. This is coupled with the daily instructional time with each student's regular classroom teacher.

First Grade: Each student in grade 1 will have 40 minutes of Art/General Music with a Specialist, 40 minutes of Laboratory Science with a Specialist and 40 minutes twice a month of Language Arts provided by a Kindergarten teacher to provide for common planning time for 1st grade teachers and two 40 minute periods of Technology instruction per month provided by a Specialist. This is coupled with the daily instructional time with each student's regular classroom teacher.

Program Staffing Needs

The following table uses current enrollment and the number of upper and primary classes or sections at each school site to determine the number of hours of coverage needed by the different specialists. (Note: Kindergarten is not included in this calculation since they do not get prep time coverage by the specialists.)

Prep Period Requirements Grades 1 – 3 (Estimate 2009/2010)

	Sections	Prep Time # of periods	Gen Mus/Vis Art. # of periods	Lab Sci # of periods	Tech # of periods
AF	9	27	9	9	8
CDM	9	27	9	9	8.5
Hts	10	30	10	10	8.5
Hills	7	21	7	7	6
OA	16	48	16	16	13
Sage	15	45	15	15	12.5
Syc	9	27	9	9	8
TH	15	45	15	15	12.5
Total	90	270	90	90	77*

*13 additional periods per week would be provided by kindergarten teachers releasing first grade teachers for prep.

Note: For lower grades a prep time period is 40 minutes. All times in the above table are prep time periods of 40 minutes except sections which are in units of classrooms (Column 1)

Grades 1 – 3 Staffing:

General Music – 3 specialists

Lab Science – 3 specialists

Technology – 2.6 specialists

Physical Education – 1 specialist

Prep Period Requirements Grades 4 – 6 (Estimate 2009/2010)

131

	Sections	Prep Time # of periods	Gen Mus/ Vis Art # of periods	Lab Sci # of periods	Tech # of periods	PE # of periods
AF	9	36	9	9	9	9
CDM	8	32	8	8	8	8
Hts	7	28	7	7	7	7
Hills	7	28	7	7	7	7
OA	9	36	9	9	9	9
Sage	14	56	14	14	14	14
Syc	7	28	7	7	7	7
TH	11	44	11	11	11	11
Total	72	288	72	72	72	72

Note: For upper grades a prep time period is 45 minutes. All times in the above table are prep time periods of 45 minutes except sections which are in units of classrooms.(Column 1)

Grades 4 – 6 Staffing:

Gen. Music/Visual Art – 2.4 specialists

Lab Science – 2.4 specialists

Technology – 2.4 specialists

Physical Education – 2.4 specialists

Staffing Requirements for this Total Program:

5.4 General Music/Visual Art Specialists

5.4 Science Specialists

3.4 Physical Education Specialists

5 Technology Specialists

19.2 Total Specialists

Additional Details

These will be district-level employees to be used at various sites. These positions will be itinerant and will on average cover 3 sites. Technology positions at lower grades will cover all sites.

These positions may be full time or part time positions. Part time positions will have prorated prep time.

Scheduling of these teachers will be centralized through the district. This may require sites to have similar recess and lunch times to accommodate.

The technology position could be expanded to do some minimal on site support to compliment the technical support to be performed by non-certified technicians. The times for providing this support would be built into the master schedule.

Teachers in these specialist positions become long term district employees. They are not subject to any donation uncertainty. Specialists cover prep time and offer depth, complexity and breadth to the state required curriculum taught by the classroom teacher.

132

February 20, 2009

To: Board Members

From: Rodger Smith, Director of Human Resources and Facility Planning

Through: Sharon McClain, Superintendent

Subject: Notice to the Governing Board of Recommendation to Reduce and/or Eliminate Services for the 2009-2010 School Year Pursuant to Education Code Sections 44949 and 44955

The notice that follows this narrative is a mandatory communication regarding the reduction and/or elimination of services provided by certificated employees in the district. The Board must receive this notice prior to the time that a resolution to reduce and/or eliminate particular kinds of services is acted upon by the Board. The recommended services that are to be reduced and/or eliminated are listed in Exhibit "A" following the official notice.

FISCAL IMPACT: Refer to Item 11.4

RECOMMENDED: For information only. No action required

11.3

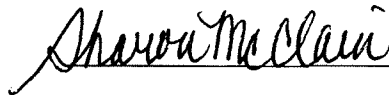
**NOTICE TO THE GOVERNING BOARD OF
RECOMMENDATION TO REDUCE AND/OR ELIMINATE SERVICES FOR
THE 2009-2010 SCHOOL YEAR PURSUANT TO EDUCATION CODE
SECTIONS 44949 AND 44955**

TO: GOVERNING BOARD, DEL MAR UNION SCHOOL DISTRICT

The undersigned, Dr. Sharon McClain, Superintendent of the Del Mar Union School District, hereby gives notice to the Governing Board pursuant to subdivision (a) of section 44949 of the Education Code and recommends that the Governing Board reduce and/or eliminate the programs set forth in Exhibit "A" attached hereto and incorporated herein by this reference.

It is necessary to decrease the number of employees of the District for the 2009-2010 school year consistent with the recommended reduction and/or elimination of the described particular kinds of service. The Governing Board should send a notice to the affected employees pursuant to Education Code sections 44949 and 44955 that their services will be reduced and/or eliminated effective at the end of the 2008-2009 school year.

Respectfully submitted,

 , Superintendent

Sharon McClain

EXHIBIT "A"
NOTICE TO THE GOVERNING BOARD OF
RECOMMENDATION TO REDUCE AND/OR ELIMINATE
SERVICES FOR THE 2009-2010 SCHOOL YEAR
PURUSANT TO EDUCATOIN CODE SECTIONS 44949 AND 44955

The services to be reduced and/or eliminated are:

Music Teaching	8.0 FTE
Art Teaching	8.0 FTE
Science Teaching	2.1 FTE
Physical Education Teaching	2.6 FTE
Technology Teaching	3.0 FTE
Drama Teaching	.5 FTE
Math/Technology Teaching	1.0 FTE
Spanish Teaching	.5 FTE

Regular Board Meeting of February 25, 2009

February 20, 2009

To: Board Members

From: Rodger Smith, Director of Human Resources and Facilities Planning

Through: Sharon McClain, Superintendent

Subject: Board Approval of Resolution 2009-03, Reducing and Eliminating Certain Certificated Services for the 2009-2010 School Year

Following this narrative is Resolution 2009-03 regarding the reduction or elimination of certain certificated services for the 2009-2010 school year. This resolution must be approved before any layoff notices can be delivered to affected certificated employees.

The recommended reduction and/or elimination of certificated services as depicted in Exhibit "A" are based upon Option 3 as represented in Agenda Item 11.2 of this Board agenda. In the event that the Board approves one of the other options in item 11.2, the elements in Exhibit "A" will need to be modified in order to accurately reflect the impact of the Board's preferred option.

FISCAL IMPACT: The fiscal impact of the reduction and/or elimination of certificated services will be unknown until a decision on the actual reductions and/or eliminations of certificated services is determined. However, it is estimated that the proposed reductions and eliminations of services will reduce district expenditures by an amount in excess of \$500,000.

RECOMMENDED: The Superintendent recommends Board approval of Resolution 2009-03, reducing and eliminating certain certificated services for the 2009-2010 school year.

11.4

Regular Board Meeting of February 25, 2009

**BEFORE THE GOVERNING BOARD OF THE
DEL MAR UNION SCHOOL DISTRICT
COUNTY OF SAN DIEGO, STATE OF CALIFORNIA**

Reducing and Eliminating Certain Certificated)

Services for the 2009-2010 school year.)

_____)

Resolution No. 2009-03

- A. The District Superintendent has recommended to this Board that those programs and services performed by certificated employees and shown in Exhibit "A" attached hereto and incorporated herein by reference be reduced and eliminated, effective at the end of the 2008-2009 school year.

- B. The Board finds it is in the best interests of the District to reduce and eliminate the programs and services shown in Exhibit "A", effective at the end of the 2008-2009 school year.

NOW, THEREFORE, THE BOARD RESOLVES THAT:

- 1. The above recitals are true and correct.

- 2. The programs and services described in Exhibit "A" attached to this Resolution are reduced and eliminated, starting with the 2009-2010 school year in accordance with the recommendations of the Superintendent.

3. The Superintendent is directed to determine which employees' services will not be required for the 2009-2010 school year as a result of this reduction and elimination in programs and services and to take all steps necessary under the law not to employ those certificated employees of the District because of the reduction and elimination of these programs and services.

I CERTIFY that the above resolution was duly passed and adopted by the Governing Board of the Del Mar Union School District of San Diego County, California, at an official and public meeting thereof held on February 25, 2009, by the following vote:

AYES: _____

NOES: _____

ABSTENTIONS: _____

ABSENT: _____

DATED: February 25, 2009

**GOVERNING BOARD OF THE
DEL MAR UNION SCHOOL
DISTRICT**

By _____

Katherine White, President

EXHIBIT "A"
RESOLUTION 2009-03, REDUCING AND ELIMINATING
CERTAIN CERTIFICATED SERVICES FOR THE
2009-2010 SCHOOL YEAR

The services to be reduced and/or eliminated are:

Music Teaching	8.0 FTE
Art Teaching	8.0 FTE
Science Teaching	2.1 FTE
Physical Education Teaching	2.6 FTE
Technology Teaching	3.0 FTE
Drama Teaching	.5 FTE
Math/Technology Teaching	1.0 FTE
Spanish Teaching	.5 FTE

Regular Board Meeting of February 25, 2009

February 20, 2009

To: Board Members

From: Rodger Smith, Director of Human Resources and Facilities Planning

Through: Sharon McClain, Superintendent

Subject: Board Approval, Resolution 2009-02, Determination of Seniority Among Certificated Employees with the Same Seniority Date ("Tie-Breaker Resolution")

As a part of the process of conducting layoffs of certificated personnel, the Board is required to adopt a set of criteria that will be utilized if two or more employees who are subject to layoff have the same seniority date. The criteria that are presented in Resolution 2009-02 are commonly used for this purpose.

The tie-breaking criteria in this resolution have been reviewed by the district's legal counsel. The criteria have also been discussed with leadership representatives of the Del Mar California Teachers Association. To the best of our knowledge, there are no concerns related to this set of criteria.

FISCAL IMPACT: There is no fiscal impact associated with the adoption of the tie-breaking criteria.

RECOMMENDED: The Superintendent recommends Board Approval, Resolution 2009-02, Determination of Seniority Among Certificated Employees with the Same Seniority Date ("Tie-Breaker Resolution")

11.5

Regular Board Meeting of February 25, 2009

**BEFORE THE GOVERNING BOARD OF THE
DEL MAR UNION SCHOOL DISTRICT
COUNTY OF SAN DIEGO, STATE OF CALIFORNIA
RESOLUTION NO. 2009-02**

**DETERMINATION OF SENIORITY AMONG CERTIFICATED EMPLOYEES WITH
THE SAME SENIORITY DATE ("Tie-Breaker Resolution")**

WHEREAS, pursuant to Education Code Section 44955, the Board is required, as between employees who first rendered paid service to the District on the same date, to determine the order of termination solely on the basis of the needs of the District and its students; and

WHEREAS, Education Code Section 44955 requires that upon the request of any employee whose order of termination is determined as stated above, the governing board shall furnish in writing no later than five days prior to the commencement of the hearing held in accordance with Section 44949, a statement of the specific criteria used in determining the order of termination and the application of the criteria in ranking each employee relative to the other employees in the group.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. That this Board determines that the needs of the District and the students of this District are best served by resolving seniority ties within the meaning of Education Code Sections 44955, subdivision (b) (third paragraph) and Section 44846, by applying the criteria set forth below;
2. That as between employees who first rendered paid service to the district in a probationary position on the same date, the order of termination of said employees shall be determined by reference to the criteria which follow and the application thereof to each employee;
3. That the criteria set forth in paragraphs 3(a) through 3(j) below are listed in priority order and each criterion shall be used only if the preceding criteria do not delineate the order of termination:
 - (a) Possession of a currently valid California clear multiple subject credential (or equivalent, if any, under previous provisions of law)
 - (b) Possession of a valid Crosscultural Language and Academic Development (CLAD) Emphasis or Certificate, English Language Learner Authorization, Specially Designed Academic Instruction in English (SDAIE), California Teacher of English Certificate (CTEL), Bilingual Crosscultural Language and Academic Development (BCLAD) or

Bilingual Certificate of Competence (or their equivalent, if any, under previous provisions of law or other document permitting the instruction of English Language Learners)

- (c) The broader scope of services, as defined by additional credentials or supplementary authorizations, as the case may be. Possession of a single subject credential will be regarded as equivalent for purposes of application of this criterion.
- (d) Possession of a valid master's degree
- (e) Earlier date of issuance of a professional clear credential (or equivalent, if any, under previous provisions of law)
- (f) Earlier date of awarding of master's degree
- (g) Greater number of semester units of education above a bachelor's degree
- (h) Earlier date of issuance of preliminary credential
- (i) Greater number of years of paid certificated service in the District.
- (j) Greater number of years of paid certificated service outside the District.
- (k) Greater number of years of paid classified service in the District.
- (l) Random drawing by lot

Such criteria shall be applied to rank the order of individuals for purposes of layoff and reemployment, subject to exceptions allowed by law;

The Governing Board of the Del Mar Union School District adopted the foregoing Resolution on the 25th day of February, 2009 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

President, Governing Board of the

Del Mar Union School District

I, Steven McDowell, Clerk of the Governing Board of the Del Mar Union School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Governing Board at its meeting held on February 25, 2009.

Clerk, Governing Board of the

Del Mar Union School District