

August 8, 2008

To: Board Members

From: Janet Bernard, Interim Superintendent

Subject: Timeline and Process for Hiring New Principal for the Del Mar Hills Academy

The administration has developed a proposed timeline and process to fill the position of Principal at the Del Mar Hills Academy. The position was vacated by Laurie Francis who was recently appointed Principal of the Carmel Valley Middle School in the San Dieguito High School District.

Due to the opening of the 2008/2009 school year in less than three weeks, the administration is recommending that an Acting Principal be named to ensure a successful school opening. This appointment will allow for an inclusive process to include parents, staff and community members in the search for a principal who is the “right match” for the school community. A recommendation for the Acting Principal position will be discussed in Closed Session.

The following timeline outlines the steps that will be implemented to identify the permanent principal by October 10, 2008, with a tentative starting date of November 3, 2008. The administration welcomes any Board suggestions to modify the proposed timeline.

DEL MAR UNION SCHOOL DISTRICT
DEL MAR HILLS ACADEMY
HIRING TIMELINE

SCHOOL PRINCIPAL

<u>Date</u>	<u>Activity</u>
July 28	Open position advertised in Ed-Join through the San Diego County Office of Education
August 8	Acting Principal appointed
August 11	Open position advertised in Ed Cal, the statewide publication for all school district administrators
August 29	Application deadline
September 2 - 5	Application screening
September 8 -12	Meetings with SSC, PTA and staff to gather input
September 16	Interview panel finalized (includes reps from all stakeholder groups)
September 19	Round I interviews
September 25	Round II interviews (final)
September 29 - October 3	Visitation to final candidate's school site (if applicable)
October 6 - 10	Special Board Meeting to appoint new principal
November 3	First day of employment with DMUSD

August 8, 2008

To: Board Members
From: Sheila Weinberg, Director of Pupil Services
Through: Janet Bernard, Interim Superintendent
Subject: Board Approval of Contracts for Special Education Designated Instruction and Services for the 2008-2009 School Year

Staff is seeking approval to contract with the independent contractors and nonpublic agencies named below to provide required support services for students during the 2008-2009 school year.

Career Staff Unlimited	\$100,000.00
EBS Healthcare	\$100,000.00
Progressus Therapy	\$100,000.00
Soliant Health	\$100,000.00
TheraStaff, Inc.	\$100,000.00
Occupational Therapy Services	\$ 25,000.00

FISCAL IMPACT: Revenue: Restricted General Fund Special Education or Unrestricted General Fund Contribution.
Expenditure: Expenditures are included in the 2008/2009 adopted budget.
Fund Balance: No change to the fund balance.

RECOMMENDED: The Interim Superintendent recommends approval of contracts for special education services for the 2008-2009 school year.