

7.	CURRICULUM AND INSTRUCTION	PAGE
7.1	Timeline of Events for the 2008-2009 Mathematics Program Adoption	17-22
8.	ADMINISTRATION AND POLICY	
*8.1	2nd Reading and Approval, 2007/2008 School Accountability Report Cards	23
8.2	Report, 2008/2009 K-6 Enrollment and Staffing Projections for General Education Classrooms	24-29
8.3	Projected Allocation of Enrichment Teaching Positions for 2008-2009	30-40
8.4	Board Discussion and Possible Action, Spanish Discovery Program, Del Mar Heights School, 2008-2009 Enrollment Update	41-49
8.5	1 st Reading, Board of Trustees School Site Visitation Schedule, 2008/2009	50
8.6	Board Approval, Consultant Contract Between The Cosca Group and the Del Mar Union School District for the Search for a Permanent District Superintendent	51-67
8.7	Board Approval, Reschedule July 23, 2008 Regular Board Meeting	68
8.8	Board Acceptance of DMSEF Donation in the amount of \$21,583.44	69-72
8.9	Board Approval, Attendance at ACSA 2008 Colloquium for New and Aspiring Principals	73-74
*8.10	Board Approval of Released Time Agreement with California State University, San Marcos and the Del Mar Union School District, Distinguished Teacher in Residence Program	75-80
8.11	Reminder of Upcoming Events	81
*8.12	Board Approval, Performance Agreement for Summer Camp	82-84

May 23, 2008

To: Board Members
From: Janet Bernard, Interim Superintendent
Subject: Timeline of Events for the 2008-2009 Mathematics Program Adoption

During the 2008-2009 school year, the District will be piloting and adopting new standards-based instructional materials for mathematics in accordance with the required state curriculum adoption cycle.

The attached timeline outlines the sequence of events over a two-year period related to the program adoption process. This process first began in November 2007, with the selection of a Districtwide Math Leadership Team and Grade Level Liaisons. The Leadership Team is on schedule to make program recommendations to the Board for adoption at the March 2009 regular Board Meeting.

The administration would like to thank the outstanding grade level liaisons who have worked closely with Interim Superintendent, Janet Bernard, to provide leadership and direction for the adoption process. The liaisons are:

J.J. Mokiao, Sycamore Ridge
Erica Rood, Torrey Hills;
Jennifer Howard, Sycamore Ridge

Additionally, the administration would also like to thank all members of the District Math Leadership Team for their dedication and commitment to this important project. Team members include:

<u>Grade</u>	<u>Name</u>	<u>School</u>
K	Caitlin Williams	Ashley Falls
K	Sandi Jackson	Ocean Air
K	Jenn Litt	Sycamore Ridge
1	Lisa Poleno	Carmel Del Mar
2	Maren Paster	Torrey Hills
3	Lynn Brooks	Sage Canyon
3	Cathie Hays	Carmel Del Mar
3	Kathryn Symington	Del Mar Hills

<u>Grade</u>	<u>Name</u>	<u>School</u>
4	Eileen Graddy	Del Mar Heights
4	Natasha Rosario	Ocean Air
5	Chris Delehanty	Sage Canyon
6	Sandra Duclo	Del Mar Hills
6	Allison Warren	Del Mar Hills
6	Pam Kyle	Ashley Falls

FISCAL IMPACT: Adoption costs are estimated to be at \$350,000 from the restricted block grant for instructional materials and state lottery funding.

RECOMMENDED: For information only. No action required.

7.1

Memorandum

May 19, 2008

To: Janet Bernard, Interim Superintendent

From: JJ Mokiao, Jennifer Howard, Erica Rood

Subject: Timeline for Math Adoption 2007/2008/2009

Date	Action	People Involved	Outcome
11/07	Determine Math Leadership Committee and Grade Level Liaisons	Janet Bernard	Jennifer Howard- District Rep K-2 Erica Rood—District Rep 3-4 JJ Mokiao—District Rep 5-6/Chair K-2 Leadership Team: Caitlin Williams, K, Ashley Falls; Sandi Jackson, K, Ocean Air; Jennifer Litt, K, Sycamore Ridge; Lisa Poleno, 1 st , Carmel Del Mar; Maren Paster, 2 nd , Torrey Hills; 3-4 Leadership Team: Lynn Brooks, 3 rd , Sage Canyon; Cathie Hays, 3 rd , Carmel Del Mar; Kathryn Symington, 3 rd , DM Hills; Eileen Graddy, 4 th , Del Mar Hills; Natasha Rosario, 4 th Ocean Air. 5-6 Leadership Team: Chris Delahanty, 5 th , SC; Sandy Dulco, 5/6 th , Del Mar Hills; Pam Kyle, 6 th , Ashley Falls; Debra Kelly, 6 th , Torrey Hills; Eileen Graddy, 4 th , Del Mar Heights (teaches advanced math).
12/4/07	Meeting to determine timeline for adoption.	Janet Bernard, District Reps, and leadership team.	<ul style="list-style-type: none"> • Spring '08--Will review materials and decide on texts to be piloted. • Piloting teachers should have pilot materials available for them to review over the summer '08 to be ready to pilot beginning in Fall '08. • Adopt new math texts for the '9/10 school year.
1/14/08	Meeting— Developing the District Lens, Expectations for Math Adoption	Janet Bernard and District Reps	Created framework to review math texts.
	To County Office to review Math Texts K-5	Janet Bernard and District Reps	Reviewed 15 texts, determined top 4: Pearson Scott Foresman, SRA/McGraw Hill, Macmillan McGraw-Hill,

			Harcourt School Publishers.
3/7/08	To County Office to review Math Texts 6-8	District Reps	Reviewed 6 texts, determined top 4: Glencoe/McGraw-Hill, Holt, Rinehart and Winston, McDougall Littell, Pearson Prentice-Hall
3/11/08	To County Office to review Math Texts K-6	3-4 Rep and 3-4 Leadership Team	Reviewed 4 texts, determined top 2: Macmillan McGraw-Hill, Harcourt School Publishers.
3/13/08	To County Office to review Math Texts K-6	K-2 Rep and K-2 Leadership Team	Reviewed 4 texts, determined top 3: Pearson Scott Foresman, Macmillan McGraw-Hill, Harcourt School Publishers
3/14/08	To County Office to review Math Texts 6-8	5-6 Rep and 5-6 Leadership Team	Reviewed 4 texts, determined top 2: Macmillan McGraw-Hill, Pearson Prentice-Hall.
3/24/08	To County Office to review Math Texts K-6	5-6 Rep and 5-6 Leadership Team	Reviewed 4 texts, determined top 2: Macmillan McGraw-Hill, Harcourt School Publishers.
3/27/08	Meeting to discuss Leadership Teams' findings and determine next steps.	District Reps.	Shared information, planned date/time and agenda for next meeting.
4/15/08	Meeting to reveal math texts for 08/09 pilots.	District Reps and Leadership Teams.	Shared information, reviewed selection process, discussed need to recruit Piloting teachers for '08/09.
Week of 4/28/08	Contact Reps regarding amount of materials available and training dates for piloting teachers during the week of 6/9.	District Reps	District Reps learned that we would need to reduce the number of piloting teachers due to limited piloting materials available. District Reps decided to limit piloting teachers to those who will be able to attend the June training.
5/2/08	Deadline to receive names of any teachers interested in piloting math materials.	Emails to District Reps from Leadership Teams.	Lists reviewed.
5/5/08	List compiled showing teachers, schools and grade levels of teacher		Emailed sent from District Reps to Leadership Team leaders asking for names of teachers who will be able to attend June training.

	interested in piloting.		
<i>Week of 5/19/08</i>	<i>Determine final list of piloting teachers.</i>	<i>District Reps (using information obtained from Grade level Leadership Teams.)</i>	
<i>Week of 5/19/08</i>	<i>Contact Publishers to Determine date(s) of training and number of pilot sets available at each grade level</i>	<i>District Reps</i>	
<i>Week of 5/19/08</i>	<i>Order Pilot Materials</i>	<i>District Reps</i>	
<i>Week of 5/19/08</i>	<i>Notify/Confirm with Leadership Team who will be piloting.</i>	<i>District Reps, Leadership Teams</i>	
<i>Week of June 9, 2008</i>	<i>Pilot materials delivered to each site and distributed by Leadership team to appropriate piloting teachers</i>	<i>Leadership Team, Piloting Teachers</i>	
<i>Week of June 16, 2008</i>	<i>Math Adoption Training</i>	<i>Publisher, Piloting Teachers</i>	
<i>August, 2008</i>	<i>Begin teaching with Pilot materials.</i>	<i>Piloting Teachers</i>	
<i>February, 2009</i>	<i>Finish Piloting Evaluation forward to Leadership Team and Grade Level Reps.</i>	<i>Piloting Teachers</i>	
<i>March, 2009</i>	<i>Review Pilot Evaluations and make recommendation</i>	<i>Grade Level Reps</i>	

	<i>to Superintendent</i>		
<i>March, 2009</i>	<i>Recommendation to Board</i>	<i>??</i>	

May 21, 2008

To: Board Members

From: Janet Bernard, Interim Superintendent

Subject: 2nd Reading and Approval, 2006/2007 School Accountability Report Cards

School Accountability Report Cards for the 2006/2007 school year are submitted for a 2nd reading and approval at tonight's meeting. Review and approval of School Accountability Report Cards is an annual requirement, which stems from the passage of Proposition 98 in 1988. The accountability report cards provide the public with a way of comparing school programs and achievement within a format of standard topics. Please note that SARCs report data for the prior school year. Therefore, Ocean Air is not included.

The School Accountability Report Cards presented for approval this evening have not been amended since the First Reading at the April 23, 2008 Board Meeting. Once approved, they will be posted on the website for parent and community review.

FISCAL IMPACT: None

RECOMMENDED: For information only. No action is required.

*8.1

May 21, 2008

To: Board Members

From: Rodger Smith, Director Personnel/Facilities

Through: Janet Bernard, Interim Superintendent

Subject: Report, 2008/2009 K-6 Enrollment and Staffing Projections for General Education Classrooms

Following this narrative is a modified staffing projection for general education classrooms. The projection has been modified to reflect actual enrollment to date of kindergarten students for next year as well as rolling current enrollment in kindergarten through fifth grade forward. This will enable staff to predict actual enrollment in all grades for the beginning of the 2008-2009 school year. The number of projected staff positions has not been modified since this information was last presented to the Board on April 23, 2008.

As we anticipate staffing needs for next year, kindergarten is the one grade level that presents a degree of uncertainty relative to staffing needs. At this time of year, we ordinarily have 85% to 90% of all kindergarten enrollment registered. If that is the case this year, enrollment is at or near capacity in terms of current staffing at Carmel Del Mar, Ocean Air, Sycamore Ridge and Torrey Hills. Enrollment is lower than predicted at Ashley Falls and Sage Canyon. Since enrollment generally increases during the summer, the possibility of adding new kindergarten sections in August seems to be a strong likelihood. In fact, Ocean Air and Sycamore Ridge, seem very likely to need additional kindergarten sections due to a large number of registration packets that have been distributed to parents but have not been completed and returned to the school sites. (Both Ocean Air and Sycamore Ridge have 15 registration packets outstanding.)

At this time, District staff is seeking guidance from the Board regarding preferences for actions to address the kindergarten enrollment issues mentioned above. The information below reflects all available data through May 21:

School	Projected Enrollment	Current Enrollment	Unreturned Regis. Pkts.	Projected Staff
Ashley Falls	60	40	4	3
Carmel Del Mar	60	59	8	3
Ocean Air	100	104	15	5
Sage Canyon	100	84	3	5
Sycamore Ridge	60	58	15	3
Torrey Hills	80	76	15	4

Considering the information above, the issues which staff would like direction from the Board include:

Carmel Del Mar: Would the Board prefer that excess kindergarten enrollment at Carmel Del Mar be redirected to Ashley Falls or should a projected section of kindergarten at Ashley Falls be closed and added to Carmel Del Mar?

Ocean Air: Where actual enrollment already exceeds allocated staff, would the Board prefer to redirect approximately eleven kindergarten students to Sage Canyon or add an expansion position at Ocean Air? Note: Ocean Air can easily accommodate an additional Kindergarten class.

Sycamore Ridge: In the event that enrollment exceeds current staffing, would the Board prefer to redirect students to Ashley Falls or add an expansion position at Sycamore Ridge?

Any assistance that the Board can provide relative to the issues mentioned above would be helpful in finalizing staffing for 2008-2009.

FISCAL IMPACT: Although no action is anticipated on this agenda item, the approximate cost to add an expansion teaching position is \$75,000.

RECOMMENDED: For information only. No action required.

**DEL MAR UNION SCHOOL DISTRICT
PRELIMINARY 2008-2009 CERTIFICATED
STAFFING PROJECTION
March 3, 2008 (Revised May 16, 2008)**

The following projections incorporate assumptions that kindergarten enrollment numbers are accurately predicted by this year's Davis Demographics report and that current enrollment in each grade level at each site will roll over to the next higher grade next year. Please note: Enrollment listed under "Current Enrollment" for each school is the actual current enrollment as of May 9, 2008, for the grade level immediately preceding the grade level for which the enrollment is listed for 2008-2009. Kindergarten current enrollment reflects actual registrations received at the school sites.

Ashley Falls

Grade	Current Enrollment	Projected Enrollment	2008-2009 Sections	2007-2008 Sections	Net Difference
K	40	60	3	3	0
1	60	60	3	3	0
2	58	60	3	4	-1
3	79	80	4	4	0
4	80	79	3	3	0
5	80	80	3	4	-1
6	98	98	4	3	+1
Totals	495	517	23	24	-1

Allocation of Enrichment Positions: 4

Carmel Del Mar

Grade	Current Enrollment	Projected Enrollment	2008-2009 Sections	2007-2008 Sections	Net Difference
K	59	60	3	3	0
1	57	60	3	3	0
2	61	60	3	3	0
3	58	60	3	4	-1
4	77	76	3	2.5	+0.5
5	59	58	2.5	2.5	0
6	69	69	2.5	3	-0.5

Totals 440 443 20 21 -1

Allocation of Enrichment Positions: 3.5

Del Mar Heights

Grade	Current Enrollment	Projected Enrollment	2008-2009 Sections	2007-2008 Sections	Net Difference
K	77	80	4	3	+1
1	58	80	4	3	+1
2	60	60	3	3	0
3	60	60	3	3	0
4	59	59	2.5	2	+0.5
5	54	54	2.5	2.5	0
6	63	63	3	2.5	+0.5
Totals	411	456	22	19	+3

Allocation of Enrichment Positions: 3.5

Del Mar Hills

Grade	Current Enrollment	Projected Enrollment	2008-2009 Sections	2007-2008 Sections	Net Difference
K	32	40	2	3	-1
1	56	55	3	2.5	+0.5
2	43	45	2.5	2.5	0
3	47	47	2.5	2.5	0
4	46	48	2	2.5	-0.5
5	63	64	2.5	2.5	0
6	56	57	2.5	2.5	0
Totals	343	356	17	18	-1

Allocation of Enrichment Positions: 3

Ocean Air

Grade	Current Enrollment	Projected Enrollment	2008-2009 Sections	2007-2008 Sections	Net Difference
K	104	100	5	4	+1
1	78	80	4	5	-1
2	96	100	5	4	+1
3	79	80	4	4	0
4	82	80	3	3	0
5	78	77	3	3	0
6	81	81	3	2	+1
Totals	598	598	27	25	+2

Allocation of Enrichment Positions: 4

Sage Canyon

Grade	Current Enrollment	Projected Enrollment	2008-2009 Sections	2007-2008 Sections	Net Difference
K	84	100	5	5	0
1	101	100	5	5	0
2	98	100	5	6	-1
3	117	119	6	6	0
4	116	117	5	4	+1
5	99	98	4	4	0
6	108	108	4	4	0
Totals	723	742	34	34	0

Allocation of Enrichment Positions: 5

Sycamore Ridge

Grade	Current Enrollment	Projected Enrollment	2008-2009 Sections	2007-2008 Sections	Net Difference
K	58	60	3	3.5	-.5
1	67	65	3.5	2.5	+1
2	49	48	2.5	3	-.5
3	62	60	3	3	0
4	60	60	3	2	+1
5	55	51	2	2	0
6	54	53	2	2	0
Totals	405	397	19	18	+1

Allocation of Enrichment Positions: 3.5

Torrey Hills

Grade	Current Enrollment	Projected Enrollment	2008-2009 Sections	2007-2008 Sections	Net Difference
K	76	80	4	4	0
1	81	80	4	5.5	-1.5
2	101	100	5	4.5	+ .5
3	87	87	5	5	0
4	99	99	4	3	+1
5	76	70	3	3	0
6	75	72	3	3	0
Totals	595	588	28	28	0

Allocation of Enrichment Positions: 4.5

May 21, 2008

To: Board Members

From: Rodger Smith, Director of Personnel/Facilities

Through: Janet Bernard, Interim Superintendent

Subject: Projected Allocation of Enrichment Teaching Positions for 2008-2009

Following this narrative is a detailed report regarding the projected allocation of enrichment teaching positions for the 2008-2009 school year. The projected allocations are based upon the formula for the distribution of enrichment teaching positions that was approved by the Board in March, 2007. The allocation of positions is based upon projected staffing in grades one through six at each site.

As the formula was applied to next year's projected staffing, a significant flaw in the formula became evident: in four of the eight applications of the formula, the minimum of five "excess" periods that was included in the formula generated an additional .5 of a position to which a site would be entitled. The impact of this flaw on the distribution of teachers is that it would produce the need for two additional full-time positions that were not actually required to support the number of teacher preparation periods for the affected site.

In the calculations for the allocation of enrichment teachers, the sites impacted by the flaw in the formula referenced above are noted and a recommendation for a modified level of enrichment staffing is made. Without the adjustment for the flaw in the formula, the district would need 32.5 enrichment positions to meet the current formula requirements; making the adjustments as recommended will require 30.5 positions which represents an increase of one position compared to last year's staffing. (The increase of one enrichment position was created in the following manner: half of the additional enrichment position was generated by an additional first grade, an increase of .5 of a position at fourth grade and an increase of .5 of a position in sixth grade at Del Mar Heights; the other half of the new enrichment position was generated at Ocean Air due to an increase of one additional section of second grade and one additional section of sixth grade.)

In addition to the report on the projected allocation of enrichment teaching positions, a report has been prepared for the Board's information regarding options

for the allocation and configuration of enrichment teaching positions. The options were developed by modifying elements in the current formula for the distribution of these positions. Developing these options is intended to address the increasing pressure on the district's general fund from a variety of sources. For each option, the elements in the current formula that were modified are identified and the results of applying the modified allocation of positions are listed.

A word of caution is advised relative to the options in this report: the options do not take into account the ability of the allocated positions to successfully deliver the entire array of programs that are currently provided by the enrichment teachers. Also, in many instances, the distribution of teaching positions dictated by these options would require that teachers serve more than one site. The desirability of these consequences should be an important element in the discussion of the relative merits of the allocation options.

FISCAL IMPACT: Although this report is for information only, an increase of one full-time position in the enrichment program will create an impact of approximately \$75,000 on the general fund for 2008-2009.

RECOMMENDED: The Interim Superintendent recommends that the Board discuss the projected allocation of enrichment teaching positions based on the current Board approved formula and the various allocation options in order to determine the next steps for finalizing the enrichment program staffing for 2008-2009.

**PROJECTED ALLOCATION OF
ENRICHMENT TEACHING POSITIONS**

2008-2009

Ashley Falls

sections of first – third grade = 10 $10 \times 3 = 30$ prep periods
sections of fourth – sixth grade = 10 $10 \times 4 = 40$ prep periods

Total prep periods needed	70
Plus 5 excess periods per formula	5
Total prep periods per formula	75
Enrichment teaching positions per formula	4.0
Number of excess prep periods	14

Carmel Del Mar

sections of first – third grade = 9 $9 \times 3 = 27$ prep periods
sections of fourth – sixth grade = 8 $8 \times 4 = 32$ prep periods

Total prep periods needed	59
Plus 5 excess periods per formula	5
Total prep periods per formula	64
Enrichment teaching positions per formula	3.5
Number of excess prep periods	13

Del Mar Heights

sections of first – third grade = 10 $10 \times 3 = 30$ prep periods
sections of fourth – sixth grade = 8 $8 \times 4 = 32$ prep periods

Total prep periods needed	62
Plus 5 excess periods per formula	5
Total prep periods per formula	67
Enrichment teaching positions per formula	3.5
Number of excess prep periods	10

Del Mar Hills

sections of first – third grade = 8	$8 \times 3 = 24$ prep periods
sections of fourth – sixth grade = 7	$7 \times 4 = 28$ prep periods
Total prep periods needed	52
Plus 5 excess periods per formula	5
Total prep periods per formula	57
Enrichment teaching positions per formula	3.5*
Recommended Allocation	3.0
Number of excess prep periods (per formula)	20
Number of excess prep periods (per rec.)	8

Ocean Air

sections of first – third grade = 13	$13 \times 3 = 39$ prep periods
sections of fourth – sixth grade = 9	$9 \times 4 = 36$ prep periods
Total prep periods needed	75
Plus 5 excess periods per formula	5
Total prep periods per formula	80
Enrichment teaching positions per formula	4.5*
Recommended Allocation	4.0
Number of excess prep periods (per formula)	21
Number of excess prep periods (per rec.)	9

Sage Canyon

sections of first – third grade = 16	$16 \times 3 = 48$ prep periods
sections of fourth – sixth grade = 13	$13 \times 4 = 52$ prep periods
Total prep periods needed	100
Plus 5 excess periods per formula	5
Total prep periods per formula	105
Enrichment teaching positions per formula	5.5*
Recommended Allocation	5.0
Number of excess prep periods (per formula)	20
Number of excess prep periods (per rec.)	8

Sycamore Ridge

sections of first – third grade = 9	9 x 3 = 27 prep periods
sections of fourth – sixth grade = 7	7 x 4 = 28 prep periods
Total prep periods needed	55
Plus 5 excess periods per formula	5
Total prep periods per formula	60
Enrichment teaching positions per formula	3.5*
Recommended Allocation	3.0
Number of excess prep periods (per formula)	17
Number of excess prep periods (per rec.)	5

Torrey Hills

sections of first – third grade = 14	14 x 3 = 42 prep periods
sections of fourth – sixth grade = 10	10 x 4 = 40 prep periods
Total prep periods needed	82
Plus 5 excess periods per formula	5
Total prep periods per formula	87
Enrichment teaching positions per formula	4.5
Number of excess prep periods	14

Total Enrichment Positions Per Formula 32.5

Total Recommended Positions 30.5

OPTIONS FOR ALLOCATION OF ENRICHMENT

TEACHING POSITIONS

2008-2009

Option 1

Under this option, the five excess periods in the current formula would be deleted, the minimum guarantee of 3 positions would be deleted and staff would be allocated to the nearest .25 of a position (6 instructional periods per week). This option would allocate enrichment positions on the following basis:

Ashley Falls

Required number of prep periods = 70

Required number of enrichment staff = 3.5

Difference from formula = -.5

Carmel Del Mar

Required number of prep periods = 59

Required number of enrichment staff = 3

Difference from formula = -.5

Del Mar Heights

Required number of prep periods = 62

Required number of enrichment staff = 3.25

Difference from formula = -.25

Del Mar Hills

Required number of prep periods = 52

Required number of enrichment staff = 2.75

Difference from formula = -.25*

Ocean Air

Required number of prep periods = 75

Required number of enrichment staff = 3.75

Difference from formula = -.25*

Sage Canyon

Required number of prep periods = 100

Required number of enrichment staff = 5

Difference from formula = 0*

Sycamore Ridge

Required number of prep periods = 55

Required number of enrichment staff = 3

Difference from formula = 0*

Torrey Hills

Required number of prep periods = 82

Required number of enrichment staff = 4

Difference from formula = -.5

Total Staff Required for Option 1 28.25

Option 2

Under this option, technology teachers would teach 24 sections per week, the five excess periods in the current formula would be deleted and the minimum guarantee of 3 positions would be deleted. This option would allocate enrichment positions on the following basis:

Ashley Falls

Required number of prep periods = 70

Required number of enrichment staff = 3

Difference from formula = -1

Carmel Del Mar

Required number of prep periods = 59

Required number of enrichment staff = 2.5

Difference from formula = -1

Del Mar Heights

Required number of prep periods = 62

Required number of enrichment staff = 3

Difference from formula = -.5

Del Mar Hills

Required number of prep periods = 52

Required number of enrichment staff = 2.5

Difference from formula = -.5*

Ocean Air

Required number of prep periods = 75

Required number of enrichment staff = 3.5

Difference from formula = -.5*

Sage Canyon

Required number of prep periods = 100

Required number of enrichment staff = 4.5

Difference from formula = -.5*

Sycamore Ridge

Required number of prep periods = 55

Required number of enrichment staff = 2.5

Difference from formula = -.5*

Torrey Hills

Required number of prep periods = 82

Required number of enrichment staff = 3.5

Difference from formula = -1

Total Staff Required for Option 2 25

Option 3

Under this option, technology teachers would teach 24 sections per week, the five excess periods in the current formula would be deleted, the minimum guarantee of 3 positions would be deleted and staff would be allocated to the nearest .25 of a position (6 instructional periods per week). This option would allocate enrichment positions on the following basis:

Ashley Falls

Required number of prep periods = 70

Required number of enrichment staff = 3

Difference from formula = -1

Carmel Del Mar

Required number of prep periods = 59

Required number of enrichment staff = 2.5

Difference from formula = -1

Del Mar Heights

Required number of prep periods = 62

Required number of enrichment staff = 2.75

Difference from formula = -.75

Del Mar Hills

Required number of prep periods = 52

Required number of enrichment staff = 2.25

Difference from formula = -.75*

Ocean Air

Required number of prep periods = 75

Required number of enrichment staff = 3.25

Difference from formula = -.75*

Sage Canyon

Required number of prep periods = 100

Required number of enrichment staff = 4.25

Difference from formula = -.75*

Sycamore Ridge

Required number of prep periods = 55

Required number of enrichment staff = 2.5

Difference from formula = -.5

Torrey Hills

Required number of prep periods = 82

Required number of enrichment staff = 3.5

Difference from formula = -1

Total Staff Required for Option 3 24

*Indicates adjustment to reflect recommended allocation of enrichment teachers

May 21, 2008

To: Board Members

From: Janet Bernard, Interim Superintendent

Subject: Board Discussion and Possible Action, 2008-2009 Spanish Discovery Program, Del Mar Heights School

BACKGROUND INFORMATION

In 2001, Del Mar Heights School created the schoolwide Global Village concept. An important component of this vision was the inclusion of foreign language into the curriculum. This has been an ongoing item for discussion at School Site Council Meetings, PTA Meetings, and yearly Strategic planning sessions since 2001. The 2006-2007 Site School Survey showed overwhelming support for the inclusion of a foreign language, in particular, Spanish.

In 2007, a Spanish Language Task Force was deployed to research various program options. This Task Force explored Spanish programs at the following public and private schools throughout San Diego County: Spreckels, Longfellow, Sunset View, Capri, Rhoades, La Jolla Country Day and Francis Parker Schools. Additionally, they researched successful program options across the country.

The Task Force was able to craft a unique program model in accordance with the following parameters:

- All students will be exposed to conversational Spanish in their classrooms
- At identified grade levels, there will be a focused strand of Spanish language instruction leading to academic instruction in Spanish including reading and writing
- The program will be fiscally conservative and sustainable over time.

At the January 23, 2008 regular Board meeting the Board approved a program model that would include:

- Spanish Exploration (conversational Spanish for all classes)
- Spanish Discovery (comprehensive Spanish instruction in the primary grades)

PROGRAM MODEL FOR THE SPANISH DISCOVERY PROGRAM

Student Participation

For the 2008-2009 school year, the Del Mar Heights' staff has planned for the Spanish Discovery Program to commence at Grades K and 1. The following chart illustrates the number of classes as well as the class composition.

<u>Grade</u>	<u>Classes</u>	<u>Student Make-Up</u>
Kindergarten	2	20 students will come from the Del Mar Hills/Heights attendance area. The other 20 students will come from other school attendance boundaries.
First Grade	2	Two classes comprised of students from the Del Mar Hills/Heights attendance area.

Enrollment Status

Enrollment numbers at all sites are continuously fluctuating as they do every year during the enrolment period. As of May 21, 2008, the Grade K classes are filled with 20 students from the Hills/Heights attendance boundary and 20 students from other DMUSD schools. From the Hills/Heights attendance boundary, there was a total of 47 applications. In accordance with Board policy (See Attachment A) an unbiased random lottery was held on May 16, 2008 to select twenty students to fill the class. All names were numbered and drawn should vacancies occur during the summer.

(See Attachment B)

At first grade a total of 54 applications were received as of May 21, 2008. A lottery will be held on June 23, 2008 because the number of applications received has exceeded the 40 spaces available for the two classes. All of these students are currently attending the Kindergarten program at the Hills or Heights or will be enrolling at the Heights from a private school.

Staffing

The Kindergarten and first grade classes will be taught by certified bilingual teachers who have special certification to teach Spanish to English speaking students.

Instructional Materials and Staff Training

The Del Mar Heights School will use grant funding, School Improvement (SIP) funding, and other local school fundraising to purchase instructional materials and to provide training for staff. In addition, the San Diego County Office of Education will provide training, consultation and support at no charge to the Heights or District.

Program Challenges for Consideration

The implementation of the Spanish Discovery Program in 2008-2009 has created several challenges. These challenges include:

- 1) the hiring of two bilingual teachers may/may not increase staffing costs. (All eligible DMUSD teachers were asked of their interest to teach in this program and all declined at this time.)
- 2) the potential student enrollment impact at the Del Mar Hills Academy for Grade K. (However, it is important to note that Davis Demographics projected only 100 Kindergarten students for 2008-2009 in the Hills/Heights attendance boundary. This constitutes a total of five K sections. Canceling the Spanish Discovery Program most likely will not result in an increase of class sections at the Del Mar Hills Academy.)
- 3) the potential student enrollment impact at the Del Mar Hills Academy for Grade 1. (Seven students who currently attend the Hills at Grade K have requested the Spanish Discovery Program at Grade 1. However, two of these students are intradistrict transfers from other DMUSD schools and would not qualify for the lottery at this time.)
- 4) the potential increase of enrichment staffing. Based on the Districtwide formula for allocating enrichment staffing, to cover the contractual teacher prep time, an increase in sections at any school site may result in an increase in the need for enrichment staffing. (It is important to note that enrichment staffing would increase at the Heights, regardless of the Spanish Program, due to necessary grade level configurations at the upper grades.)

In light of the above challenges, the Board may wish to consider the following options to minimize the impact of implementing the program in 2008-2009.

- 1) Implement the program at Grade K only.
- 2) To balance school enrollment, students at Grade K whose names were not drawn for the Hills/Heights class would be encouraged by the District to attend the Del Mar Hills Academy. (This would also apply to any first grade students from the Hills.)
- 3) The Board may wish to consider program deferment until the 2009-2010 school year.

FISCAL IMPACT: Unknown at this time.

RECOMMENDED: The Interim Superintendent recommends that the Board discuss the approved Spanish Discovery Program and provide staff with direction on the implementation status for 2008-2009.

8.4

**DISTRICT-WIDE SPANISH DISCOVERY PROGRAM
LOCATED AT DEL MAR HEIGHTS ELEMENTARY SCHOOL**

2008-2009 ENROLLMENT PROCEDURES

Parents from any school in the DMUSD interested in the Spanish Discovery Program for kindergarten fill out the orange Application.

Twenty (20) spaces are available for kindergarten students interested in the Special Board Approved Program located at Del Mar Heights Elementary School. Procedures for enrollment shall follow the transfer procedures outlined in the Administrative Regulations 5116.1 under the section titled Schools with Special Programs:

1. If the number of requests exceeds the twenty (20) spaces available, a random unbiased lottery shall be held at the District Office. A numbered lottery list will be maintained listing the names drawn in the order in which they are drawn. If spaces become available, the next name on the list will be notified.
2. Once granted a transfer to the Special Program, a student will be allowed to remain in the Special Program through the 6th grade, unless the Superintendent/designee determines that the transfer should be cancelled for any reason.
3. Should a student attending the Special Program choose to return to the neighborhood school, the student would be re-enrolled at the neighborhood school as long as space is available.
4. Younger siblings of students attending the Special Program shall have priority consideration for the Special Program before the acceptance of new applications.
5. Older students of siblings attending the Special Program may apply to attend Del Mar Heights by following the Intradistrict Open Enrollment Policy and Administrative Regulations 5116.1.

Attachment A

SPANISH DISCOVERY PROGRAM LOCATED AT DEL MAR HEIGHTS

2008-2009 ENROLLMENT PROCEDURES

Kindergarten 2008 – 2009

Parents of students in the Del Mar Heights/Del Mar Hills boundary fill out the YELLOW application and return it to Del Mar Heights Elementary School. Twenty (20) spaces are available.

If more than twenty (20) applications are received, the priorities established in the Administrative Regulations 5116 shall be followed and a random, unbiased lottery will be held.

- Priority 1. Students with siblings already in attendance at Del Mar Heights and who register by June 20, 2008.
- Priority 2. Students enrolling at Del Mar Heights between March 12, 2008 and June 20, 2008.
- Priority 3. Students enrolling between July 7, 2008 and August 12, 2008.
- Priority 4. Students from other attendance areas within Del Mar Union School District on an APPROVED Intradistrict transfer.
- Priority 5. Students from outside the attendance areas of the Del Mar Union School District on an approved INTERDISTRICT transfer.

First grade 2008 – 2009

Parents from the Del Mar Heights/Del Mar Hills boundary fill out the GREEN application form and return it to Del Mar Heights Elementary School.

For the 2008-2009 school year there are forty (40) spaces available.

If there are more than forty (40) applications received, the priorities established in Administrative Regulations 5116 shall be followed. (Please see the explanation under the kindergarten section).

If space is available following the close of registration on June 20, 2009, the District will accept applicants for the first grade through the Intradistrict Open Enrollment Policy and Administrative Regulations 5116.1.

SPANISH DISCOVERY PROGRAM
LOCATED AT DEL MAR HEIGHTS SCHOOL
2008-2009 ENROLLMENT PROCEDURES

Kindergarten: 2008-2009

Parents of students in the Del Mar Heights/Del Mar Hills schools boundary must complete the **YELLOW** application form and return it to Del Mar Heights Elementary School. Twenty (20) spaces are available for the Kindergarten program.

If more than twenty (20) applications are received, the following priorities established in the Administrative Regulations 5116 shall be followed and a random, unbiased lottery will be held.

- Priority 1. Students with siblings already in attendance at Del Mar Heights and who register by June 20, 2008.
- Priority 2. Students enrolling at Del Mar Heights between March 12, 2008 and June 20, 2008.
- Priority 3. Students enrolling between July 7, 2008, and August 12, 2008.
- Priority 4. Students from other attendance areas within Del Mar Union School District on an APPROVED Intradistrict transfer.
- Priority 5. Students from outside the attendance areas of the Del Mar Union School District on an approved INTERDISTRICT transfer.

First Grade: 2008-2009

Parents from the Del Mar Heights/Del Mar Hills boundary must complete the **GREEN** application form and return it in to Del Mar Heights Elementary School.

For the 2008-2009 school year there are forty (40) spaces available.

If there are more than forty (40) applications received, the priorities established in Administrative Regulations 5116 shall be followed. (Please see the explanation under the kindergarten section.)

If space is available following the close of registration on June 20, 2009, the District will accept applicants for the first grade through the Intradistrict Open Enrollment Policy and Administrative Regulations 5116.1.

**DISTRICTWIDE SPANISH DISCOVERY PROGRAM
LOCATED AT DEL MAR HEIGHTS ELEMENTARY SCHOOL
2008-2009 ENROLLMENT PROCEDURES**

Parents from any school in the DMUSD interested in the **Spanish Discovery Program** for kindergarten must complete the **Orange** Application form.

Twenty (20) spaces are available for Kindergarten students interested in the Special Board Approved Program located at Del Mar Heights Elementary School. Procedures for enrollment shall follow the transfer procedures outlined in the Administrative Regulations 5116.1 under the section titled Schools with Special Programs:

1. If the number of requests exceeds the twenty (20) spaces available, a random unbiased lottery shall be held at the District Office. A numbered lottery list will be maintained listing the names drawn in the order in which they are drawn. If spaces become available, the next name on the list will be notified.
2. Once granted a transfer to the Special Program, a student will be allowed to remain in the Special Program through the 6th grade, unless the Superintendent/designee determines that the transfer should be cancelled for any reason.
3. Should a student, attending the Special Program, choose to return to the neighborhood school, the student would be re-enrolled at the neighborhood school as long as space is available.
4. Younger siblings of students attending the Special Program, shall have priority consideration for the Special Program before the acceptance of new applications.
5. Older students of siblings attending the Special Program may apply to attend Del Mar Heights by following the Intradistrict Open Enrollment Policy and Administrative Regulations 5116.1.

**Spanish Discovery Program
Del Mar Heights School
Kindergaren Enrollment Lottery**

A random, unbiased lottery was conducted at 11:00 a.m. on Friday, May 16, 2008. The lottery was held in the main conference room at the District Office. A representative from each school was in attendance as well as three staff members from the District Office. The following is a list of those who attended the lottery:

Debbie Negulescu	Del Mar Heights PTA President and member of the School Site Council
Trudi Smith	Health Technician, Del Mar Hills Academy
Eve Vance	Administrative Assistance, District Office
Sherry Forte	Executive Assistant to the Superintendent, District Office
Sheila Weinberg	Director of Pupil Services, District Office

The lottery for students wishing to participate in the Hills/Heights class was conducted as follows:

1. Each eligible student name was typed onto a 4"x4" piece of paper, which was folded in quarters and stapled closed.
2. Each paper was placed in a large basket that was shook regularly.
3. One-by-one, the Director of Pupil Services picked a folded piece of paper from the basket. As each piece of paper was drawn from the basket, it was assigned a number based on the order in which it was drawn, starting with number 1 and ending with 47. After the number was written on the paper, the staple was removed and it was opened for the witnesses to validate the name of the student.
4. The number was then recorded on the list of student's names, which were entered in the lottery, next to the corresponding name that was on the paper drawn from the basket. This process was followed until all 47 pieces of paper had been drawn from the basket.
5. A letter notifying the parents of their child's assigned number in the lottery was sent via the U.S. Postal Service.

May 22, 2007

To: Board Members

From: Janet Bernard, Interim Superintendent

Subject: 1st Reading, Board of Trustees 2008/2009 Site Visitation Schedule

During 2007/2008, the Board visited the eight DMUSD school sites on a PLC Wednesday, which provided the Board with an opportunity to observe and interact with teachers and principals engaged in PLC conversations. Presented for your consideration is a draft site visitation schedule for the Board of Trustees for the 2008/2009 school year.

If it is the Board’s desire to continue visitations on a PLC Wednesday, staff will work with principals and teachers to schedule site visitations similar to the 2007/2008 school year with a visit beginning at 12:45 p.m.

If the Board prefers to schedule visitations during regular school hours in the morning between the hours 8:30 a.m. to 10:30 a.m. or in the afternoon between the hours 12:30 p.m. to 2:15 p.m., staff will work with principals and teachers to determine the best time for each site.

School	PLC Wednesdays Visitation Date	Regular School Hours Visitation Date
Ashley Falls	October 2	October 1
Torrey Hills	November 5	November 4
Del Mar Heights	December 3	December 9
Del Mar Hills	January 21	January 13
Ocean Air	February 4	February 3
Sage Canyon	March 4	March 3
Sycamore Ridge	April 1	March 31
Carmel Del Mar	May 21	May 20

FISCAL IMPACT: None.

RECOMMENDED: For information only. No action required.

May 21, 2008

To: Board Members

From: Rodger Smith, Director of Personnel/Facilities

Through: Janet Bernard, Interim Superintendent

Subject: Board Approval, Consultant Contract Between The Cosca Group and the Del Mar Union School District for the Search for a Permanent District Superintendent

In recent weeks, the Board has reviewed proposals from consulting firms for conducting a search for a new superintendent for the Del Mar Union School District. Subsequent to receipt of the proposals, the Board interviewed representatives from four consultant firms. Based upon the proposals and the interviews, the Board has selected the Cosca Group to assist in the search for a new superintendent. A proposed agreement for consulting services to be performed by the Cosca Group in the search for a new superintendent follows this narrative.

FISCAL IMPACT:	Revenue:	No change to revenue budget.
	Expenditure:	The projected cost for this agreement is \$21,200.
	Fund Balance:	This expenditure was not originally included in the general fund budget; the expenditure will reduce the ending fund balance in the general fund by \$21,200.

RECOMMENDED: The Interim Superintendent recommends approval of an agreement between the Cosca Group and the Del Mar Union School District to conduct a superintendent search.

8.6

**DEL MAR UNION
SCHOOL DISTRICT
AND
THE COSCA GROUP

AGREEMENT**

THIS AGREEMENT made and entered into this 16th day of May 2008, by DEL MAR UNION SCHOOL DISTRICT, a political subdivision of the State of California (hereinafter "DISTRICT") and The Cosca Group, (hereinafter, "CONSULTANT").

I.

The DISTRICT desires to retain a CONSULTANT to perform special services for the search and recruitment of the superintendency.

II.

CONSULTANT is specially trained, experienced and competent to perform such special services and render such advice.

III.

1. CONSULTANT, upon notice to proceed from the DISTRICT, shall provide to the DISTRICT such special services and advice more particularly set forth in the Proposal, Exhibit "A" hereto, which is incorporated by reference herein. CONSULTANT and DISTRICT both agree to be bound by all of the terms and conditions set forth in said Exhibit "A".
2. In consideration of the foregoing, DISTRICT shall pay CONSULTANT A FEE NOT TO EXCEED \$21,200. CONSULTANT shall invoice DISTRICT in three installments as follows:
 - (1)\$7,066.66 at the time of the development and presentation of the profile.
 - (2)\$7,066.67 at the presentation of a slate of final candidates.
 - (3)\$7,066.67 at the appointment of the new superintendent.

Terms of payment shall be net 45 days.

3. CONSULTANT shall well and faithfully perform each and all of the obligations set forth in the Agreement. CONSULTANT shall at all times be deemed an independent contractor, and neither the CONSULTANT nor any of its employees shall be considered employees of the DISTRICT for any purpose.
4. At all times, CONSULTANT shall work in cooperation with, and pursuant to the direction of the Governing Board of the DISTRICT, or the Governing Boards designee.

EXHIBIT A

5. The DISTRICT shall have the right to terminate this Agreement at any time upon fifteen (15) calendar days' prior written notice. Should the Agreement be terminated, the DISTRICT shall be responsible for payment related to all services provided by the CONSULTANT up to the point of termination.

WHEREFORE, the parties have executed this Agreement on the date first above written:

FOR: Del Mar Union School District

By: _____
Signature

Name

Title

FOR: THE COSCA GROUP

By: 
Frank A. Cosca
President

By: 
Steve Goldstone
Chairman, Board of Directors

4751 Mangels Boulevard
Fairfield, California 94534
Phone 707-646-2846
FAX 707-422-6494

Federal I.D. Number: 33-0972414

DEL MAR UNION SCHOOL DISTRICT

PROPOSAL
FOR
SUPERINTENDENT SEARCH AND SELECTION

The Cosca Group (TCG)
4751 Mangels Boulevard
Fairfield, CA 94534
(707) 646-2846
(707) 422-6494 (fax)

April 16, 2008



TCG Leadership Development Corporation

April 16, 2008

Dr. Annette Easton
Board President
Del Mar Union School District
225 Ninth Street
Del Mar, CA 92014

Dear Dr. Easton and Members of the Governing Board:

Thank you for the opportunity to be considered as the firm to assist in the selection of your new superintendent. As you are keenly aware, the selection of a superintendent to lead your District is one of the most significant actions that you will take as a Governing Board. The Cosca Group is ready and eager to work with you in this important endeavor.

The Cosca Group represents seventeen principal members, distinguished emeritus members, and six associate members reflecting a diversity of major educational leaders with experience in a range of districts from 1,500 to 50,000 California students. We believe that we are the only firm whose members provide such an extensive statewide recruitment base, a vital element of any successful search process. Collectively, our individual members have engaged in dozens of searches throughout California.

The Cosca Group, because of its wide variety of expertise in all phases of school district leadership, can work with the Governing Board and the superintendent in developing effective supportive working relationships designed to best meet the needs of students, employees and the community. The quoted fee (\$21,200) is all inclusive with no additional costs or expenses.

We look forward to the opportunity to present our proposal to you and your Board and then working with you in this most important endeavor. Thank you for your consideration.

Sincerely,

Frank A. Cosca, Jr., Ed.D.
President
The Cosca Group

Steve Goldstone, Ed.D.
Chairman, Board of Directors
The Cosca Group

The Cosca Group

4751 Mangels Boulevard, Fairfield, CA 94534 Phone: 707-646-2846 Fax: 707-422-6494
Email: tcgcorp@sbcglobal.net www.thecoscagroup.com

Board of Directors: Frank Cosca, Steve Goldstone, Don Brann, Thomas W. Garnella, Sharon Proctor

Frank Cosca, Ed.D.
The Cosca Group
for
Del Mar Union School District

Superintendent Search and Selection

Dr. Cosca was a teacher, an elementary and junior high school assistant principal in Fullerton. Dr. Cosca went on to become the Superintendent of the Eastside School District in Lancaster for three years, Central School District in Rancho Cucamonga for six years and finally the Superintendent of Ontario Montclair School District in Ontario for the remaining eleven years of his career.

Dr. Cosca has led or been part of searches for more than twenty years. However, since retirement in 2000, he has been the President of The Cosca Group (TCG) and involved himself in all searches TCG has conducted.

Dr. Cosca has served as an advisor to ACSA, CSBA, the State Secretary of Education and the State Superintendent of Schools

William Bragg, Ed.D.
The Cosca Group
for
Del Mar Union School District

Superintendent Search and Selection

Dr. William Bragg joined the Cosca Group after spending the last nine years as Superintendent of the Cupertino Union School District where he systematically developed a non-linear design model for building a district wide strategic plan. Dr. Bragg brings 37 years of experience as a classroom teacher, elementary principal, assistant superintendent of human resources and a deputy superintendent of instruction.

Dr. Bragg has written and presented extensively in the areas of Building Leadership Capacity, Strategic Planning and Organizational Change. In addition to working with the Cosca Group he is an assistant professor in educational leadership at Chapman University.

Kenneth Noonan

The Cosca Group
for
Del Mar Union School District

Superintendent Search and Selection

Mr. Noonan was a teacher, director of a bilingual program, secondary education and coordinator of curriculum and staff development in Pomona Unified School District. Mr. Noonan served as the Superintendent of the Corcoran Unified School District in Corcoran for five years, Gilroy Unified School District in Gilroy for twelve years and finally the Superintendent of Oceanside Unified School District in Oceanside for the remaining ten years of his career.

Mr. Noonan served on the State of California Board of Education since April 2005 and was appointed as President of the State Board of Education during 2006-07. He was the founding President of the California Association of Bilingual Education.

Mr. Noonan earned an MA in education from Whittier College, a BA in Social Studies and English from California State University Los Angeles and his administrative credential from Claremont Graduate School.

The Cosca Group
(TCG)

Overview
Proposed Search and Selection Process
for
Superintendent of Schools

Del Mar Union School District

The following "tentative" process will be modified as a result of discussion with and preferences of the Governing Board:

Preliminary Phase:

- ❖ Meet with the Board to adjust/modify/approve the Search and Selection Process and the accompanying proposed timeline.

Phase I:

- ❖ Meet with the Board and identify the District's strengths and needs/critical issues. Based on those strengths and needs/critical issues, identify the characteristics desired in the new Superintendent. The Board will also identify groups and individuals representing community members, students, parents, teachers, classified employees, administrators, etc. to provide input to TCG.
- ❖ Meet with the identified groups and individuals and receive input regarding the District's strengths and needs/critical issues. Based on that information, input will be received regarding the characteristics desired in the new Superintendent.
- ❖ Meet with the Board to examine the information obtained from group and individual meetings. The Board will reexamine and prioritize its own lists of strengths, needs/critical issues, and characteristics. Using the data, TCG will create a profile and submit a brochure for editing and approval by the Board.

Arrange for advertisements to be published, for example, in the EdCal newspaper, CASBO, and other publications of the Board's preference. TCG will disseminate recruitment materials and vacancy announcements and correspond with experts in the field for nominations of potential candidates. All twenty-five TCG principal and associate members will actively recruit candidates who best characterize the ideal candidates for the Del Mar Union School District.

- ❖ Provide a status report to the Board.

Phase II:

- ❖ Maintain all applicant files and communicate with applicants regarding the status of their files.
- ❖ Continue to proactively identify and recruit outstanding candidates who have not applied.
- ❖ Screen all materials from all applicants. Extensive reference checks will be conducted through a process of telephone conversations, appraisal of materials, and preliminary references.
- ❖ Create a panel of experts in school district administration to identify the most qualified applicants. Material will be developed which will describe and assess the finalists.
- ❖ TCG will provide a status report to the Board which will include a summary of qualifications of each of the candidates and those recommended for interview. The Board will approve candidates selected for interviews.

Phase III:

- ❖ Schedule interviews, to be conducted in closed session, with the agreed upon finalists and the Governing Board.
- ❖ As desired by the Governing Board, schedule and assist with a second set of interviews of the top candidate(s).
- ❖ A closed session with the Governing Board will be scheduled and TCG will assist, if requested, in the identification and confirmation of the finalist.

Phase IV:

- ❖ A site visitation to the district of the top candidate will be arranged and conducted.
- ❖ In closed session, coordinate the actual selection of the successful candidate by the Governing Board.
- ❖ Assist the Board, as directed, to negotiate an employment contract based upon a current compensation study.
- ❖ If so desired, assist the Board in announcing the new Superintendent of Schools for the Del Mar Union School District.

Phase V:

During the following twelve months, TCG will:

- ❖ Provide ongoing, on-call, mentoring for twelve months from both retired and active superintendents to the newly selected superintendent.

The COSCA GROUP
Timeline for Search and Selection Process
Superintendent of Schools
 (Subject to Board Approval)

Del Mar Union School District

Activity

Preliminary Phase:
Time

Estimated

- Selection of The Cosca Group (TCG) to assist the Board in the search and selection of a new Superintendent. 1 week
- Meeting with the Governing Board to adjust/modify/approve the process and timeline.

Phase I:

- Meeting with the Governing Board to: 2 weeks
 - Identify the strengths of the District
 - Identify the needs/critical issues facing the District
 - Based on the above, identify the characteristics desired of the new Superintendent.
 - Identify the groups and individuals representing community members, students, parents, teachers, classified employees, and administrators to provide input to TCG regarding strengths, needs/critical issues, and characteristics desired of the new Superintendent.
- Meetings with groups and individuals identified by the Board as indicated above. 2 weeks
- Meeting with the Governing Board to: 1 week
 - Examine information obtained from the various group and individual meetings so as to compare with the strengths, needs/critical issues, with the desired characteristics identified by the Board.
 - If appropriate, as determined by the Board, modify the initial list.
 - Prioritize the greatest strengths and needs/critical issues.
 - Based on the prioritization of strengths and needs, determine which of the characteristics of a new Superintendent will be necessary to meet those needs, address the critical issues, and maintain and improve upon the strengths of the District. Based on this prioritization, TCG will create a profile and submit a brochure for editing and approval by the Board.

- Meeting with the Governing Board to approve brochure. 1 week
- Dissemination of recruitment material, active recruitment of candidates, and receipt of applications by deadline. 7 weeks
- Deadline for applications

Phase II:

- Screening of applications and convening panel of experts to identify the most qualified applicants. 1 week
- Detailed reference checks 1 week
- Provide Board with status report on qualifications of candidates. The Board determines candidates to be interviewed. 1 week

Phase III:

- Schedule Board's interviews with selected candidates 1 week
- Schedule second set of Board interviews 1 week
- Site visitation relative to final candidate 1 week
- Negotiation of contract 1 week
- Announcement of new Superintendent 1 week
- New Superintendent assumes duties To Be Determined

Searches take approximately
20-22 weeks

Tasks and Responsibilities
of
Del Mar Union School District
Governing Board

- ❖ The Board will be available to meet with TCG consultants to adjust/modify/approve the Search and Selection Process and the timeline for the search.
- ❖ The Board will also be available to identify the District's strengths and needs/critical issues, and identify groups and individuals representing community members, students, parents, teachers, classified employees, administrators, etc. to provide input to TCG. TCG requests that district staff contact and schedule the group and individual interviews identified. We are not familiar with many of these people or the meeting rooms available.
- ❖ The Board will additionally meet with TCG consultants to examine the information obtained from these meetings and to reexamine and prioritize its own lists of strengths, needs/critical issues, and characteristics so that TCG can create a brochure for Del Mar Union School District.
- ❖ The Board will meet to approve the brochure created for the District
- ❖ The Board will meet to approve candidates selected for interviews.
- ❖ The Board will meet to interview selected candidates for the first and second round.
- ❖ The Governing Board will schedule a closed session and TCG will assist, if requested, in the identification and confirmation of the finalist.
- ❖ A site visitation to the district of the top candidate will be arranged and conducted.
- ❖ The Governing Board will direct the negotiation of a contract with the final candidate.
- ❖ Announce the new Superintendent of Schools for the Del Mar Union School District.

The Cosca Group's
Process for Recruiting
And
Advertising Resources

- ❖ TCG will, based on widespread input, create a profile and submit a brochure for editing and approval by the Board.
- ❖ Arrange for advertisements to be published, for example, in the EdCal newspaper, CASBO, and other national publications of the Board's preference.
- ❖ TCG will create and disseminate recruitment brochures to hundreds of districts, county offices, and universities.
- ❖ TCG will correspond with experts in the field for nominations of potential candidates.
- ❖ In addition, all twenty-six TCG principal and associate members will actively recruit candidates who best characterize the ideal candidates for the Del Mar Union School District.
- ❖ TCG does not have a favored group of superintendents – each search is unique, requiring a group of candidates specific to your criteria.
- ❖ TCG will not recruit your new superintendent in the future to relocate to another district.
- ❖ TCG continues to proactively identify and recruit outstanding candidates right up to the application deadline.

The Cosca Group's
Process
Pre-interview to Selection
Of Your New
Superintendent

- ❖ TCG maintains all applicant files and communicates with applicants regarding the status of their files.
- ❖ TCG screens all materials from all applicants.
- ❖ TCG will create a panel of experts in school district administration to identify the most qualified applicants. Material will be developed which will describe and assess the finalists.
- ❖ Extensive reference checks will be conducted through a process of telephone conversations, appraisal of materials, and preliminary references.
- ❖ TCG will provide a status report to the Board which will include a summary of qualifications of each of the candidates and those recommended for interview. The Board will approve candidates selected for interviews.
- ❖ TCG will schedule interviews, to be conducted in closed session, with the agreed upon finalists and the Governing Board. **Please note that we recommend that the Board is the only group to interview final candidates.** Since our experience teaches us that a community-based open interview process precludes many premier superintendent candidates from venturing out.
- ❖ As desired by the Governing Board, TCG will schedule and assist with a second set of interviews of the top candidate(s).
- ❖ A site visitation to the district of the top candidate will be arranged and conducted. The Cosca Group does extensive background checking on each of the recommended candidates, but believes in a community visit to the final candidate's district.
- ❖ A closed session with the Governing Board will be scheduled and TCG will assist, if requested, in the identification and confirmation of the finalist.
- ❖ TCG will assist, if desired, in the development of the contract for Del Mar Union School District's new Superintendent.

THE COSCA GROUP

Client List

Baldy View Regional Occupational Program

Bonita Unified School District

Chino Valley Unified School District

Desert Sands Unified School District

El Segundo Chamber of Commerce

El Segundo City Police Department

Laguna Beach Unified School District

Lytle Creek Development Partners

Moreno Valley Unified School District

Mountain View-Whisman School District

Ocean View School District

Orange Unified School District

Redondo Beach Unified School District

Rialto Unified School District

San Gabriel Unified School District

San Lorenzo Unified School District

Silver Valley Unified School District

Tahoe Truckee Unified School District

University of Southern California

Wiseburn School District

**The Cosca Group
Professional Fees
Del Mar Union School District**

TCG's fee for consultation services in the search for the Del Mar Union School District's new superintendent is \$21,200 *including all expenses and a basic brochure*, for all services listed in Phase I through V. The consultation fee will be billed in three equal installments as follows:

- ❖ Development and presentation of the profile and brochure
- ❖ Presentation of a slate of final candidates
- ❖ The appointment of the new superintendent

May 21, 2008

To: Board Members
From: Janet Bernard, Interim Superintendent
Subject: Board Approval, Change of Date for the July 23, 2008 Regular Board Meeting

The 2008 DMUSD regular meeting schedule for the Board of Trustees has July 23, 2008 as the date for the July Board meeting. Due to a conflict that has arisen on this date for a member of the Board, a change in the date would allow all Board members to be present at the July meeting. If it is the Board's desire not to reschedule the July meeting, the Board could proceed with the July 23, 2008 meeting with four Board members present.

After surveying the Board for an alternative date, the Board could possibly meet on Wednesday, July 30, 2008.

FISCAL IMPACT: None.

RECOMMENDED: Interim Superintendent recommends rescheduling the July 23, 2008 Regular Board Meeting to July 30, 2008.

8.7

May 22, 2008

To: Board Members
From: Janet Bernard, Interim Superintendent
Subject: Board Approval, Donation from the Del Mar Schools Education Foundation

The administration is pleased to announce to the Board that on May 1, 2008, Bob Gans, President of the Del Mar Schools Education Foundation, presented an additional check to the Del Mar Union School District in the amount of \$21,583.44. This check represents additional amounts raised through the Foundation's Annual Appeal from April 15 to May 1, 2008. (See attached letter.)

The DMUSD greatly appreciates the amazing generosity of the Education Foundation and would like to thank each and everyone of the donors who made this gift possible.

FISCAL IMPACT: \$21,583.44 in local revenue to support the enrichment program districtwide.

RECOMMENDATION: The Interim Superintendent recommends acceptance of the \$21,583.44 donation from the Del Mar Schools Education Foundation.

8.8



Del Mar Schools Education Foundation

May 1, 2008

BY HAND

Ms. Janet Bernard
Interim Superintendent
Del Mar Union School District
225 9th Street
Del Mar, California 92014

Dear Janet:

On behalf of the Board of the Del Mar Schools Education Foundation, it is my pleasure to present you with the enclosed check for \$21,583.44, which represents additional amounts raised, without deduction for any expenses, through our Annual Appeal from April 15 to date. These funds are offered as restricted contributions, to be used for enrichment programs at the following schools, in the amounts indicated below:

Ashley Falls	\$9341.00
Carmel Del Mar	\$1120.00
Del Mar Heights	\$1225.00
Ocean Air	\$2014.32
Sage Canyon	\$4633.12
Sycamore Ridge	\$600.00
Torrey Hills	\$2650.00

These funds bring the total raised to date through our annual appeal and contributed to the District to \$539,503.64.

Once again, I wish to thank our entire Board for their tireless work this year, as well as the hundreds of donors who made the presentation of this check possible. Please contact me if you have any questions.

Very truly yours,

Bob Gans
DMSEF President

Cc: DMUSD Board of Trustees
DMUSD PTA Presidents
DMUSD School Principals
DMSEF Board Members

Del Mar Schools Education Foundation
Annual Appeal by School
July 1, 2007 through April 29, 2008

	Ashley Falls (Restricted)	Carmel Del Mar (Restricted)	Del Mar Heights (Restricted)	Hills - Del Mar (Restricted)	Ocean Air (Restricted)	Sage Canyon (Restricted)	Sycamore Ridge (Restricted)	Torrey Hills (Restricted)	Total Restricted
Ordinary Income/Expense									
Income									
_ANNUAL APPEAL, net	72,218.80	46,307.00	80,100.00	63,550.00	70,019.32	95,292.38	48,525.00	63,491.14	539,503.64
Annual Appeal Inc	62,877.80	45,187.00	78,875.00	63,550.00	68,005.00	90,659.26	47,925.00	60,841.14	517,920.20
Restricted Contributions Paid	9,341.00	1,120.00	1,225.00	0.00	2,014.32	4,633.12	600.00	2,650.00	21,583.44
Enrichment Programs									
Total Restricted Contributions DUE									

TRUE WATERMARKED PAPER • HOLD TO LIGHT TO VIEW

HEAT SENSITIVE RED IMAGE DISAPPEARS WITH HEAT

DOCUMENT IS PRINTED ON CHEMICAL REACTIVE PAPER WITH VISIBLE FIBERS, TONER ADHESION PAPER, AND A METALLIC EAGLE HOLOGRAM.



Del Mar Schools Foundation
225 9th Street
Del Mar, CA 92014
(858) 523-6199

UNION BANK OF CALIFORNIA
1435 Camino Del Mar
Del Mar, CA 92014
16-49-6/1220
0220029689

2435

PAY TO THE ORDER OF DMUSD

4/30/2008

**21,583.44

Twenty-One Thousand Five Hundred Eighty-Three and 44/100*****

DMUSD
225 Ninth Street
Del Mar, CA 92014

DOLLARS

Robert A. Paine
George W. McWorsky
AUTHORIZED SIGNATURE

MEMO

Enrichment Programs

⑈002435⑈ ⑆122000496⑆ 0220029689⑈

Del Mar Schools Foundation

DMUSD

- Restricted Contributions Paid:Enrichment
- Restricted Contributions Paid:Enrichment
- Restricted Contributions Paid:Enrichment
- Restricted Contributions Paid:Enrichment
- Restricted Contributions Paid:Enrichment
- Restricted Contributions Paid:Enrichment
- Restricted Contributions Paid:Enrichment
- Ashley Falls Enrichment Programs
- Carmel Del Mar Enrichment Programs
- Del Mar Heights Enrichment Programs
- Ocean Air Enrichment Programs
- Sage Canyon Enrichment Programs
- Sycamore Ridge Enrichment Programs
- Torrey Hills Enrichment Programs

2435

4/30/2008

9,341.00
1,120.00
1,225.00
2,014.32
4,633.12
600.00
2,650.00

Checking Account - U Enrichment Programs

21,583.44

May 23, 2008

To: Board Members

From: Janet Bernard, Interim Superintendent

Subject: Board Approval, Ryan Stanley, Assistant Principal, Sage Canyon School, to Attend the 2008 ACSA Colloquium for New and Aspiring Principals

The administration is seeking approval for Ryan Stanley, the Assistant Principal at Sage Canyon school to attend a training for new and/or aspiring principals at UCLA from June 13-17, 2008. Sponsored by the Association of California School Administrators, this training will support Ryan's professional development in the areas of instructional and operational leadership.

FISCAL IMPACT: Revenue: Unrestricted General Fund Revenue
Expenditure: Travel and Conference budget is sufficient to cover this expense.
Fund Balance: No change.

RECOMMENDED: The Interim Superintendent recommends approval for Ryan Stanley to attend the 2008 ACSA Colloquium for New and Aspiring Principals.

8.9

DEL MAR UNION SCHOOL DISTRICT PROFESSIONAL ACTIVITY - REQUEST FOR ATTENDANCE CONFERENCE/WORKSHOP

Name Ryan Taylor Date 5-15-08

Activity Description or Title ACCA 2008 Colloquium for New & Aspiring Principals

Activity Location UCSD

Dates of Activity 6/13-17, 2008

Estimated Cost Travel TRD Registration 1040

Meals # included Lodging # included in registration fee

Total Estimated Cost _____

Will a substitute be needed? YES _____ NO NUMBER OF DAYS 5

Who is sponsoring activity? Association of California School Administrators
Please attach any correspondence from the sponsor to this form (purchase order, confirmation of release time reimbursement, etc.)

Funding Source if costs and substitute will be paid by a District program _____
If BTSA, Please attach BTSA Requisition (SIP, PAR, MENTOR, etc.)

How do you feel attendance at this activity will improve your ability as a professional educator?

This conference was highly recommended and will support my ongoing professional development in the areas of instructional leadership, operational leadership, collaborative leadership & the ability to lead change

Signature of Principal _____

Date 5.15.08

Comments EJ

After attending conference/workshop, obtain a travel reimbursement form from your school secretary. Complete and attach all receipts and forward to the district office for processing. Reimbursement will follow in approximately two weeks.

May 23, 2008

To: Board Members

From: Janet Bernard, Interim District Superintendent

Subject: Board Approval of Released Time Agreement with California State University, San Marcos and the Del Mar Union School District, Distinguished Teacher in Residence Program

The administration is seeking approval of a Released Time Agreement with California State University, San Marcos to allow Shauna Friedemann, Fourth Grade Teacher at Sage Canyon School, to serve as a Distinguished Teacher in Residence at the University. Shauna was selected for this position from a field of highly competitive teacher applicants throughout the North County. The term of the agreement is from July 1, 2008 – June 20, 2010.

FISCAL IMPACT: Revenue: \$45,000 per year for two years will be deposited to the Unrestricted General Fund (The District will be reimbursed \$45,000 per year for two years to help cover employee salary and benefits costs.

Expenditure: The certificated employee will remain as a full-time employee of the DMUSD payroll.

Fund Balance: Fund balance will be reduced by difference in salary and benefit costs and \$45,000 received.

RECOMMENDED: The Interim Superintendent recommends approval of the Released Time Agreement with California State University, San Marcos and the Del Mar Union School District, Distinguished Teacher in Residence Program

*8.10

Mark D. Baldwin
Dean

California State University San Marcos
San Marcos, California 92096-0001 USA

Tel: 760-750-4311; **Fax:** 760-750-4323
mbaldwin@csusm.edu
www.csusm.edu/COE

Del Mar Union School District
Janet Bernard, Interim Superintendent
225 Ninth Street
Del Mar, CA 92014-2716

Dear Janet:

Enclosed please find the Released Time Agreement for Shauna Friedemann. We are excited that Shauna will be a Distinguished Teacher in Residence at Cal State San Marcos for the 2008/2009 and 2009/2010 academic years.

Please sign the enclosed Released Time Agreement, keep a copy for your records, and mail the original back to us in the enclosed envelope.

If you have any questions, please feel free to contact me at (760) 750-4311. Thank you for your continued support of this outstanding program.

Sincerely,



Mark D. Baldwin
Dean

Enc.

RELEASED TIME AGREEMENT

This agreement entered into by and between California State University, San Marcos, herein after called the University, and **Del Mar Union School District** hereinafter called the District:

The TERM of this agreement is from July 1, 2008 to June 30, 2010

The attached Consortium Agreement shall become an integral part of this agreement and all terms and conditions shall remain unchanged.

The University shall reimburse the District for the cost of services provided on a released time basis as follows:

Distinguished Teacher in Residence

<u>Shauna K. Friedemann</u>	<u>Two Years</u>	<u>\$45,000.00/year</u>
(Name)	(Term)	(Total)

The employee assignment will be administered by the District on a released time basis with salary and staff benefits for the term of the agreement.

There will be no monetary obligation on the part of the University or the District, one to the other, except as contained in this agreement.

By signing this agreement the District swears under penalty of perjury that no more than one final unappealable finding of contempt of court by a Federal court has been issued against the District within the immediately preceding two-year period because of the District's failure to comply with an order of a Federal Court which orders the District to comply with an order of the National Labor Relations Board.

Contracting parties shall be subject to the examination and audit of the Auditor General for a period of three years after final payment under the agreement.

During the performance of this agreement, District shall not unlawfully discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age (over 40), or sex. District shall insure that the evaluation and treatment of their employees and applicants for employment are free of such discrimination. District shall comply with the provisions of the Fair Employment and Housing Act (Government Code, Section 12900 et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285.0 et seq.). The applicable regulations of the Fair Employment and Housing Commission Implementing Government Code Section 12990, set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations are incorporated into this agreement by reference and made a part hereof as if it were set forth in full. District shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

The District's signature affixed hereon and dated shall constitute a certification under penalty of perjury under the laws of the State of California that the District has, unless exempted, complied with the nondiscrimination program requirements of Government Code Section 12990 and Title 2, California Code of Regulations, Section 8103.

Upon submission of invoices in duplicate by the District, the University agrees to pay the total sum of Forty Five Thousand Dollars (\$45,000). The University will make every reasonable effort to pay invoices as promptly as regular fiscal procedures permit.

In witness WHEREOF, this Agreement has been executed by an on behalf of the parties hereto, the day and year first above written.

CALIFORNIA STATE UNIVERSITY,
SAN MARCOS

DEL MAR UNION SCHOOL
DISTRICT

Bella Newberg

Janet Bernard

(Printed Name)

(Printed Name)

Director, Procurement & Support Services
Title

Interim Superintendent
Title

(Date)

(Date)

RELEASED TIME AGREEMENT

This agreement entered into by and between California State University, San Marcos, herein after called the University, and **Del Mar Union School District** hereinafter called the District:

The TERM of this agreement is from July 1, 2008 to June 30, 2010

The attached Consortium Agreement shall become an integral part of this agreement and all terms and conditions shall remain unchanged.

The University shall reimburse the District for the cost of services provided on a released time basis as follows:

Distinguished Teacher in Residence

<u>Shauna K. Friedemann</u>	<u>Two Years</u>	<u>\$45,000.00/year</u>
(Name)	(Term)	(Total)

The employee assignment will be administered by the District on a released time basis with salary and staff benefits for the term of the agreement.

There will be no monetary obligation on the part of the University or the District, one to the other, except as contained in this agreement.

By signing this agreement the District swears under penalty of perjury that no more than one final unappealable finding of contempt of court by a Federal court has been issued against the District within the immediately preceding two-year period because of the District's failure to comply with an order of a Federal Court which orders the District to comply with an order of the National Labor Relations Board.

Contracting parties shall be subject to the examination and audit of the Auditor General for a period of three years after final payment under the agreement.

During the performance of this agreement, District shall not unlawfully discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age (over 40), or sex. District shall insure that the evaluation and treatment of their employees and applicants for employment are free of such discrimination. District shall comply with the provisions of the Fair Employment and Housing Act (Government Code, Section 12900 et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285.0 et seq.). The applicable regulations of the Fair Employment and Housing Commission Implementing Government Code Section 12990, set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations are incorporated into this agreement by reference and made a part hereof as if it were set forth in full. District shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

The District's signature affixed hereon and dated shall constitute a certification under penalty of perjury under the laws of the State of California that the District has, unless exempted, complied with the nondiscrimination program requirements of Government Code Section 12990 and Title 2, California Code of Regulations, Section 8103.

Upon submission of invoices in duplicate by the District, the University agrees to pay the total sum of Forty Five Thousand Dollars (\$45,000). The University will make every reasonable effort to pay invoices as promptly as regular fiscal procedures permit.

In witness WHEREOF, this Agreement has been executed by an on behalf of the parties hereto, the day and year first above written.

CALIFORNIA STATE UNIVERSITY,
SAN MARCOS

DEL MAR UNION SCHOOL
DISTRICT

Bella Newberg

Janet Bernard

(Printed Name)

(Printed Name)

Director, Procurement & Support Services
Title

Interim Superintendent
Title

(Date)

(Date)

May 22, 2008

To: Board Members
From: Janet Bernard, Interim Superintendent
Subject: Reminder of Upcoming Events and Schedules

Tuesday, June 3, 2008

District Year-End Ice Cream Social, Ocean Air, 3:00 p.m.

Thursday, June 12, 2008

Sixth Grade Promotion, All Sites, 8:30 a.m.

Ashley Falls:	Doug Perkins & Rodger Smith
Carmel Del Mar:	Janet Lamborghini
Del Mar Heights:	Katherine White
Del Mar Hills:	Dena Whittington
Ocean Air:	Janet Bernard
Sage Canyon:	Sheila Weinberg
Sycamore Ridge:	Annette Easton
Torrey Hills:	Steve McDowell

Wednesday, June 25, 2008

Board of Trustees Meeting, Del Mar Hills Academy, 5:45 p.m.

Wednesday, July 23, 2008 (May be rescheduled to July 30)

Board of Trustees Meeting, Del Mar Hills Academy, 5:45 p.m.

Wednesday, August 27, 2008

Board of Trustees Meeting, Del Mar Hills Academy, 5:45 p.m.

FISCAL IMPACT: None.

RECOMMENDED: For information only. No action required.

May 21, 2008

To: Board Members
 From: Charlene Komosinski, Director, After School Programs
 Through: Janet Bernard, Interim Superintendent
 Subject: Board Approval of Performance Agreements for Summer Camp

PROGRAM	CONTRACTOR	SERVICE	AMOUNT	FUNDING
Summer Camp	The Newtones 6/16/08	Musical Education & Entertainment	\$275.00	Summer Camp Fees
Summer Camp	Traveling Lantern 6/18/08	Interactive Drama	\$495.00	Summer Camp Fees
Summer Camp	Peter McBride 6/25/08	Stories & Music	\$250.00	Summer Camp Fees
Summer Camp	History of Blues 6/30/08 7/30/08	Musical Education & Entertainment	\$150.00	Summer Camp Fees
Summer Camp	Harlynn Geisler 7/2/08 8/13/08	Storyteller American Tales European Tales	\$185.00	Summer Camp Fees
Summer Camp	Chris Rubio Stomp Crew 7/7/08	Musical Entertainment	\$535.00	Summer Camp Fees
Summer Camp	Sol E Mar 7/9/08	Brazilian Music	\$375.00	Summer Camp Fees
Summer Camp	Wild Animal Park 7/14/089	Animal Education & Entertainment	\$300.00	Summer Camp Fees
Summer Camp	Ed Reeves 7/16/08	Percussionist Performance	\$150.00	Summer Camp Fees
Summer Camp	Chinese Dance 7/23/08	Education & Entertainment	\$300.00	Summer Camp Fees
Summer Camp	Mariachi 7/28/08	Music Education & Entertainment	\$425.00	Summer Camp Fees
Summer Camp	Tales Alive 8/4/08	Musical Folktales	\$175.00	Summer Camp Fees

FISCAL IMPACT: None. This is a self-funding program. Funds for these agreements are paid by summer camp fees.

RECOMMENDATION: The Interim Superintendent recommends approval of Performance Agreements for Summer Camp.

*8.12


Monday

Tuesday

Wednesday

Thursday

Friday 84

	June 2 – Contracts Due for 6/16-	10	11	12	Friday Themes
Australia	June 16 CAMP STARTS Contracts Due for 6/30-7/11 <i>The Newtones</i>	17	18 <i>Traveling Lantern "Caterpillar Hunter"</i>	19 Boomers Fun Center 9:30-3:30 wear camp shirt	20 Rock Star Day
India	23	24 Wild Animal Park 9:00-4:00 wear camp shirt	25 <i>Stories and Music with Peter McBride</i>	26 Padre Game 10:15-5:00 wear camp shirt	27 Wheels Day
U.S.	30 Contracts Due for 7/14-7/25 <i>History of Blues</i>	July 1 Solid Rock 10:00-3:45 wear camp shirt	2 <i>American Tales with Harlynn Geisler</i>	3	4  No Camp
Brazil	7 <i>Stomp Musical Presentation</i>	8 Legoland 9:30-4:15 wear camp shirt	9 <i>Sol E Mar Brazillian Music</i>	10 Miniature Golf/Scripps Aquarium 9:00-3:15 wear camp shirt	11 Sports Day
Kenya	14 Contracts Due for 7/28-8/8 <i>Wild Animal Park "Animal Olympics"</i>	15 IMAX Theater 10:00-3:00 wear camp shirt	16 <i>Percussionist performance by Ed Reeves</i>	17 Wave Water Park 9:45-4:00 wear camp shirt	18 Super Hero Day
China	21	22 Bowling 9:45-3:00 wear camp shirt	23 <i>Chinese Dance Ensemble</i>	24 San Diego Zoo 9:45-3:30 wear camp shirt	25 Water Day
Mexico	28 Contracts Due for 8/11-8/14 <i>Mariachi Band</i>	29 Boomers Fun Center 9:30-3:30 wear camp shirt	30 <i>History of Blues</i>	31 Skateworld 9:30-3:00 wear camp shirt	August 1 Fiesta Day
Egypt	4 <i>Tales Alive: Musical Folktales</i>	5 Legoland 9:30-4:15 wear camp shirt	6	7	8 Circus 9:45-3:45 wear camp shirt
Europe	11	12 Wave Water Park 9:45-4:00 wear camp shirt	13 <i>Europe Tales with Harlynn Geisler</i>	14 Carnival Celebration	15 NO CAMP
	18	19	20	21	22
No Camp /Staff Development/ Fall Site Set-Up					

All guest presentations begin at 1:30 p.m.