

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
Sycamore Ridge School
Room D1
5333 Old Carmel Valley Road
San Diego, CA 92130**

**NOTICE OF SPECIAL BOARD MEETING
BY THE BOARD OF TRUSTEES**

**April 30, 2008
6:30 p.m.**

Written notice is hereby given in accordance with Education Code Section 35144, Government Code 54956, and other applicable law that the following Special Board Meeting of the Board of Trustees, will be held on Wednesday, April 30, 2008 beginning at 6:30 p.m. at Sycamore Ridge School, Room D1, 5333 Old Carmel Valley Road, San Diego, CA 92130.

PLEASE NOTE: Any member of the public who wishes to address the board on an item on the agenda or on another topic which lies within the governing board's jurisdiction may do so, but must present a written request on the form provided. The President of the Board will call for speaker slips when the meeting is called to order. A member of the public who wishes to address the Board on such item is *limited to three minutes* unless such time limit is waived by a majority vote of the Board. The total amount of time to be allowed on any item is twenty minutes, unless the time limit is waived by a majority vote of the Board.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, 3) refer the matter to the next agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's governing board, please contact the office of the District Superintendent at (858) 523-6198.

Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

CALL TO ORDER - OPEN SESSION, 6:30 p.m.

BUSINESS TO BE TRANSACTED WILL BE LIMITED TO THE FOLLOWING:

1. **Approval OF AGENDA** Motion ____ Second ____ Ayes ____ Nays ____

2. **Public COMMENT**

ADJOURN TO CLOSED SESSION Time: _____

CALL TO ORDER – CLOSED SESSION

CLOSED SESSION AGENDA:

3. **Conference with Real Property Negotiator** (G.C. 54956.8)- Property: 225 9th Street, Del Mar, California 92014—Agency Negotiators: Janet Bernard, Interim Superintendent/Rodger Smith, Director of Facilities/Personnel Negotiating Parties: DMUSD and the City of Del Mar—Under Negotiation: Sale/Lease Terms Between the City of Del Mar and the DMUSD.
4. **Public Employment Appointment/Employment:** Title: Director of Technology (G.C. 54957)
5. **Conference with Legal Counsel – Anticipated Litigation** (G.C. 54956.9(b)); Name of Case: Significant Exposure to Litigation: One case.

ADJOURN TO OPEN SESSION Time: _____

RECONVENE TO OPEN SESSION

6. **Report of Action Taken in Closed Session**
7. **Board Approval, Minutes of Regular Board Meeting of March 26, 2008**
Motion ____ Second ____ Ayes ____ Nays ____
8. **Board Approval, Modified Salary Schedules for, Group 5 - Certificated Management, Group 13 – Classified Management**
Motion ____ Second ____ Ayes ____ Nays ____
9. **Board Approval, to Attend the National Institute on Legal Issues of Educating Individuals with Disabilities**
Motion ____ Second ____ Ayes ____ Nays ____
10. **Board Approval, Process to Fill Board Vacancy**

*Motion*____*Second*____*Ayes*____*Nays*____

ADJOURNMENT OF SPECIAL BOARD MEETING OF APRIL 30, 2008.

Time: _____*p.m.*

*Motion*____*Second*____*Ayes*____*Nays*____

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
Del Mar Hills Academy – Multi-Purpose Room
14085 Mango Drive
Del Mar, CA 92014**

Regular Meeting Minutes

March 26, 2008

OPENING PROCEDURES

1. Board President Easton, called the meeting to order at 5:45 p.m. Janet Bernard, Interim Superintendent, led the audience in the Pledge of Allegiance.

Members Present: Annette Easton, President of the Board
Katherine White, Clerk of the Board
Steven McDowell, Janet Lamborghini

Members Absent: None.

Staff:

Janet Bernard, Interim Superintendent
Sherry Forte, Exec. Asst. to the Interim Superintendent
Rodger Smith, Director of HR/Facilities
Sheila Weinberg, Director of Pupil Services
Dena Whittington, Asst. Supt., Business Services
Todd Boteler, District Webmaster
Randy Wheaton, Director of Maintenance and Operations
David Skinner, 4th gr. teacher, Carmel Del Mar, DMCTA President
Bill Porter, 2nd gr. teacher, Carmel Del Mar
Laurie Francis, Principal, Del Mar Hills Academy
Wendy Wardlow, Principal, Del Mar Heights
Hayley Kantner, 3rd gr. teacher, Ocean Air
Danielle Roche, 3rd gr. teacher, Ocean Air
Karen Holty, Administrative Assistant, Ocean Air
Carol Sharpe, 3rd gr. teacher, Ocean Air
Nancy Payne, Administrative Assistant, Torrey Hills
Becky Ross, Administrative Assistant, Sage Canyon
Cinda Peck, Music teacher, Carmel Del Mar
Kristyn Braund, 1st gr. teacher, Sage Canyon
Christie Uzelac, 1st gr. teacher, Sage Canyon
Katrina Graupman, 5th gr. teacher, Ocean Air
Marisa Camarillo, 2nd gr. teacher, Torrey Hills
Kate McGraw, 2nd gr. teacher, Torrey Hills
Lisa Shepherd, Kdg. teacher, Sage Canyon
Mary Ann Loes, 6th gr. teacher, Ashley Falls

Jodi Neilson, Music teacher, Ocean Air
Lauri Carpenter, RSP teacher, Ocean Air
Erica Bell, 2nd gr. teacher, Ocean Air
Erik Bienke, 2nd gr. teacher, Del Mar Hills Academy
Michelle Beeson, Music teacher, Del Mar Heights
Erinn Mitchell, Music teacher, Ashley Falls
Cindy Ralston, 2nd gr. teacher, Del Mar Heights
Minnie DeVico, 2nd gr. teacher, Ocean Air
Sandi Jackson, Kdg. teacher, Ocean Air

Others In Attendance:

Jim Kerr, Del Mar Times; Helen Gao, Union Tribune; Mary Farrell, Bill Farrell, John Logan, Kris Kissner, Janet Handzel, Kelli Politoske, Tom Harvey, Barbara Mandel Pache, Bob Gans, Gayle Pomraning, Doug Perkins, Noelle Gately, Katherine Conwell, Corinne Hackbart, Mary Johnson, Allison King, Comischelle Rodriquez, Viviana Lozano, Karen Gilbert, Debra McGinty-Poteet, Kathy Bell, Janet Pecsar, Sue Tumay, Bret Johnsen, Jill Colburn, and other community members.

REPORT OF ACTION TAKEN IN CLOSED SESSION:

The Board voted unanimously to release the following temporary employees:
Employee numbers 263428, 472964, 375142, 472657, 108238, 393152, 422760, 324425, 472460, 472463, 159130, 472461, 471606, 368434, 430167, 354757, 274999, 381036, 100474, 267802, 103342, 424713 and 177786.

2.0 Student Recognition – Del Mar Hills Academy

Del Mar Hills Academy Principal, Laurie Francis, introduced a science iMovie, “*The Life of a Butterfly*”, which was the collaborative efforts of second grade students; Science Specialist, Nancy Swanberg; Technology Specialist, Susie Hopper, and the Second Grade PLC Team.

3.0 Approval of the Agenda

On motion by Member White seconded by Member McDowell the Board voted unanimously to approve the Agenda.

BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

4. CORRESPONDENCE/COMMUNICATIONS

This section of the agenda is provided for the public to address any item, which lies within the governing board's jurisdiction that is not on the agenda. State law prohibits the Board of Trustees from discussing any item not on the agenda.

4.1 Correspondence:

- None.

4.2 Public Input

- Tom Harvey, 12903 Via Grimaldi, Del Mar, 92014, asked the Board to

embrace the idea that students should have a school they can walk to and to make sure new schools and/or the remodeling of existing schools are designed for students to walk.

- Brett Johnson, 5109 Meadows Del Mar, San Diego, 92130, expressed concern regarding the fiduciary responsibility of the Board as it relates to the sale of the Shores property and requested the Board to “look long and hard” before granting the City of Del Mar an extension of the escrow between the City of Del Mar and the DMUSD.

5. REPORTS, RECOGNITIONS and HEARINGS

5.1 Recognition

Board President Easton thanked Jakes Del Mar for its continued support of the DMUSD employee of the month program by donating gift certificates for the honorees. Employees of the Month for March 2008:

Ashley Falls – Randy Wheaton, Director of Maintenance & Operations

Carmel Del Mar – Katharin Roth, Physical Education Teacher

Del Mar Heights – Robbie Elliott, Instructional Assistant/ELL

Del Mar Hills – Abby Farricker, Fourth Grade Teacher

Ocean Air – Jodi Neilson, Music Specialist

Sage Canyon – Kristyn Braund, First Grade Teacher

Sycamore Ridge – Stephanie Lomax, Music Specialist

Torrey Hills – Patty Gold, Instructional Assistant/ELL

5.2 Report, DMCTA Report:

David Skinner, DMCTA President, Carmel Del Mar 4th gr. teacher, stated the primary concern teachers are expressing is, “Is the board looking to dramatically alter its relationship with the teachers”? Mr. Skinner specifically referred to Interest Based Bargaining, academic and enrichment programs and PLC. He also stated it would be helpful if staff and community received reassurance from the Board on the programs and policies that are important to them. He thanked Member White and Member Easton for attending the DMCTA Executive Board Meeting and Professional Relations Committee Meeting, respectively. On behalf of the teachers, he thanked the Board for selecting Janet Bernard as the Interim Superintendent. Mr. Skinner also spoke in favor of a proposal from the DMSEF to change funding for the enrichment programs from the current year to the next year. He feels it would convey to the teachers that the Board is committed to the enrichment programs.

5.3 Report DMSEF Report:

Bob Gans, DMSEF President, reminded staff and community that it's not too late to purchase tickets to the DMSEF fundraising event, *Encore*, taking place on Friday, March 28. Mr. Gans reported that, to date, the Parent Appeal has generated \$510,000 with an additional estimated \$100,000 raised at the sites that have been earmarked for enrichment programs. Mr. Gans stated that more fundraising programs are planned and given the current numbers, the DMSEF should have \$600,000 to donate to the DMUSD. He stated the DMSEF is

committed to donate the funds raised by May 1 to the DMUSD for enrichment programs. He stated the DMSEF is proposing some DMSEF Bylaw changes that will be presented and voted on at the next DMSEF Board meeting on Tuesday, April 1. Finally, Mr. Gans thanked the Del Mar Heights PTA for inviting him to attend their last meeting and he also thanked the staff of Carmel Del Mar for having him at their meeting.

Timed: 7:00 p.m.

5.4 Public Hearing

Public Hearing to Consider Reports Entitled, "Residential Development School Fee Justification Study" and "Commercial/Industrial Development School Fee Justification Study".

President Easton opened the Public Hearing at 7:09 p.m. There being no comments from the public, President Easton closed the Public Hearing at 7:10 p.m.

5.4.1 Board Approval, Resolution No. 2008-09, Increase in Statutory School Facility Fees Imposed on New Residential and Commercial/Industrial Construction Pursuant to Education Code Section 17620 and Government Code Section 65995

On motion by Member Lamborghini, seconded by Member McDowell, the Board voted unanimously to approve Resolution No. 2008-09, Increase in Statutory School Facility Fees Imposed on New Residential and Commercial/Industrial Construction Pursuant to Education Code Section 17620 and Government Code Section 65995

5.5 Report

Presented for information only. There were no questions from the board.

5.6 Report, Board Report/ Comments:

- Member Annette Easton announced that Board Member Linda Crawford resigned from the Board effective March 12. She thanked Member Crawford for her 11 years of service to the DMUSD and said she will be missed.
- Member Steven McDowell stated that he is involved in Del Mar Little League and expressed that it was a privilege to have Principal Gary Wilson attend Opening Day. He stated that they had an opportunity to talk to Mr. Peters who stated his continued commitment to plant the fields at Ocean Air.
- Member Katherine White thanked principals Gary Wilson, Susan Paul, David Jones and Peg LaRose together with Assistant Principal Ryan Stanley, for meeting with her individually. She also thanked David Skinner for the one-on-one meeting. She commended the Torrey Hills staff for the Board's recent site visit. Member White stated that the

Board witnessed in-depth PLC work and had an opportunity to talk with the staff. She also thanked the PTA Presidents Advisory Committee and the DMCTA Executive Board for having her attend their respective meetings.

Member White said that she received a request to comment on an article that appeared in a local newspaper, which some teachers' felt was discriminatory. Member White stated that she agrees that teachers were respectful and she supports anyone who would like to address the Board.

Member White offered a public apology for any negative impact or harm, or any perceived negative comments taken personally from an article that appeared in the Village Voice. She stated that the DMUSD has incredible teachers and staff as well as excellent parents and community volunteers that work together for a common goal. Member White stated that she applauds, appreciates and supports the efforts of all teachers, staff, parents and community volunteers. Member White reiterated that her email is on the website and welcomes all communication.

Member White stated she plans to meet with each of the school sites at lunchtime starting with Sycamore Ridge. Finally, she stated she believes the DMUSD is a wonderful district and thanked everyone for contributing to its success.

5.7 Report, Interim Superintendent's Report:

Janet Bernard, Interim Superintendent, congratulated Mike Honsberger, Technology Teacher, Torrey Hills, on being awarded a Best Buy Teach Award in the amount of \$2,000 for Technology in Education. She also congratulated Lisa Furnas for her outstanding work in coordinating the 2008 United Way Campaign, which raised \$5,100 in contributions.

Interim Supt. Bernard commented on the excellent PLC work witnessed during the Board visit to Torrey Hills School. She stated that all over the county the DMUSD has a wonderful reputation for the Professional Learning Community work being done throughout the district.

Interim Supt. Bernard thanked Linda Crawford for her work in the district over the 11 years she served on the Board and wished her well with her future endeavors.

Mrs. Bernard also thanked everyone for their support while serving in the current role of Interim Superintendent and stated that the District is moving forward and is focused on its purpose, which is to continue with the existing programs to make certain every child learns and every teacher has the necessary materials to continue moving forward.

Finally, she congratulated Del Mar Hills Academy Principal, Laurie Francis, for being awarded the PeaceBuilders' Peace Maker of the Month Award. PeaceBuilders program is practiced throughout the district and ties into the Character Counts program.

BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

6.1 Approval of the Minutes

- Minutes of Special Board Meeting of February 13, 2008

On motion by Member White, seconded by Member McDowell, the Board voted unanimously to approve the Minutes of the Special Board Meeting of February 13, 2008.

- Minutes of Special Board Meeting of February 20, 2008, 10:30 a.m.

On motion by Member White, seconded by Member McDowell, the Board voted unanimously to approve the Minutes of the Special Board Meeting of February 20, 2008, 10:30 a.m.

- Minutes of Special Board Meeting of February 20, 2008, 3:30 p.m.

On motion by Member White, seconded by Member McDowell, the Board voted unanimously to approve the Minutes of the Special Board Meeting of February 20, 2008, 3:30 p.m.

- Minutes of Special Board Meeting of February 26, 2008

On motion by Member White, seconded by Member McDowell, the Board voted unanimously to approve the Minutes of the Special Board Meeting of February 26, 2008.

- Minutes of Regular Board Meeting of February 27, 2008

On motion by Member White, seconded by Member McDowell, the Board voted unanimously to approve the Minutes of the Regular Board Meeting of February 27, 2008, as amended.

- Minutes of Special Board Meeting of February 29, 2008

On motion by Member White, seconded by Member McDowell, the Board voted unanimously to approve the Minutes of the Special Board Meeting of February 29, 2008.

6.2 **Approval of Consent Items**

Agenda items preceded by an asterisk (*) compose the Consent Agenda, and unless removed at the request of a board member, will be approved by the Board as a group.

On motion by Member McDowell seconded by Member White the Board voted unanimously to approve Consent Items, as follows:

Consent Items:

- *8.10 Board Approval, Interdistrict Attendance Agreement Between the Del Mar Union School District and Named School Districts
- *9.2 Board Approval, Agreement with the San Diego/Imperial Counties Chapter of the American Red Cross to Permit the Red Cross to use the Del Mar Union School District's Buildings, Grounds and equipment for the Conduct of American Red Cross Disaster Service Activities.
- *10.1 Board Approval and Acceptance of Donations to the Del Mar Union School District
- *10.2 Pulled from consent
~~Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements~~
- *10.3 Board Approval of Site Performance Agreements
- *10.4 Board Approval of Agreement Between Seaside Heating & Air Conditioning and the Del Mar Union School District to Replace Air Conditioning in Room P6 in the Amount of \$4,800.00
- *10.5 Board Approval of Contract Between the Del Mar Union School District and Maximus, Inc. for the Annual Inventory for Three Fiscal Years Ending June 30, 2008, 2009 and 2010 in the Amount of \$7,400.00 Per Year
- *10.6 Pulled from consent
~~Board Action to Declare District Personal Property Obsolete and Surplus Property and to Dispose of or Donate per Education Code 17546(a)(b)(c)~~
- *10.7 Approval of Resolution No. 2008-05, Resolution No. 2008-06, and Resolution No. 2008-07 Authorizing Designated Signatures for March 26, 2008 through June 30, 2008
- *11.1 Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status

7. **CURRICULUM AND INSTRUCTION**

- 7.1 **Board Approval, Resolution No. 2008-08 of the Board of Trustees of the Del Mar Union School District in the Matter of Distribution of the 2007 – 2008 California Arts and Music Block Grant Funding**

The Board heard details about the Grant Program from Interim Superintendent, Janet Bernard, had their questions answered and acknowledged the quality work of the Art and Music Staff, noting the large number of staff at the meeting.

On motion by Member Lamborghini, seconded by Member White, the Board voted unanimously to approve Resolution No. 2008-08 of the Board of Trustees of the Del Mar Union School District in the Matter of Distribution of the 2007 – 2008 California Arts and Music Block Grant Funding.

7.2 Board Approval, Proposed Expenditures from State Art & Music Grant, Year Two

Interim Superintendent, Janet Bernard, confirmed that the total expenditures at each school site are different due to some sites' needing more than others. The music teachers' primary focus in expending the grant was for each site to acquire what was needed not to divide the grant equally. Board members acknowledged the music teachers' attendance and appreciation for their team work in expending these funds.

On motion by Member White, seconded by Member Lamborghini, the Board voted unanimously to approve Proposed Expenditures from State Art & Music Grant, Year Two.

7.3 Spanish Discovery Program, Del Mar Heights School, 2008-2009, Enrollment Update

Director of Pupil Services, Sheila Weinberg, presented an update on enrollment for the Spanish Discovery Program, as follows:

- 38 applications from the Hills/Heights attendance area for the Kindergarten program.
- 6 applications from the remainder of the district (east of Interstate 5) for the Kindergarten program.
- Applications for 1st grade Spanish program for the Hills/Heights attendance area went out on March 21.

8. ADMINISTRATION AND POLICY

8.1 Board Discussion, Board Vacancy – Approval of Provisional Appointment/Election and Approval of Timeline/Procedures

Board Member White suggested the application be amended to include candidates need to provide two proofs of residency within the DMUSD.

On motion by Member McDowell, seconded by Member White, the Board voted unanimously to approve a provisional appointment and the Timeline/Procedures for filling the Board vacancy, with the Application to be amended to include two proofs of residency to be submitted with the application.

8.2 Board Discussion, Superintendent Selection Process

Interim Superintendent, Janet Bernard presented information on search firms for Board consideration. If the Board elects to use a search firm the estimated cost to the district could be \$20-25,000. Interim Supt. Bernard encouraged the Board to hear from staff and community members regarding the selection of a permanent superintendent.

The Board members suggested the District request proposals from a variety of search firms and to not limit it to the three presented to the Board this evening.

Public Input:

- John Logan, 12445 Cavallo Street, San Diego, 92130, stated he was pleased the process will be open and requested there be an Advisory Committee composed of parents, teachers and staff to make recommendations to the Board.
- Janet Hanzel, 4961 Manor Ridge Lane, San Diego, 92130, stated she would expect the new superintendent to have the experience and expertise and track record to exceed accomplishments of previous superintendent. She asked the Board to utilize a national search firm, create a committee and create a detailed plan to be made public.
- Comischell Rodriquez, 5427 Foxhound Way, San Diego 92130, urged the Board to seek a world-class superintendent who shares the philosophy of teamwork, camaraderie, and creating an opportunity for all to speak.

Board Members supported all speaker suggestions and directed staff to perform a nationwide search for a permanent superintendent. The district gaining staff, parent and community input running parallel with the search for a search firm was also suggested.

Interim Supt. Bernard stated that typically a district collaborates with the search firm and the search firm will create the timeline, meet with advisory groups and the community to produce the detailed plan for Board approval.

8.3 Board Discussion, Enrichment Programs Funding

Interim Supt. Janet Bernard presented for Board discussion a letter from Bob Gans, DMSEF President, requesting a change from the existing system of donating current funds for the current year's enrichment program to donating the current year funds for the next year's enrichment programs.

Public Input:

- Bob Gans, DMSEF President, 735 Hoska Drive, Del Mar, 92014, reiterated the proposal is the Foundation's suggestion and is intended to encourage the community to continue donating to the DMSEF.
- John Logan, Carmel Del Mar parent, asked the Board to address the question of, "What happens if the school does not make its goal?" He expressed concern that the inability of a school to meet its fundraising goal could result in "have" and "have not" schools.

Board members expressed their individual thoughts and asked clarifying questions on the proposal, however, the Board was not comfortable taking action, which would, in essence, legislate how the Foundation would donate to the DMUSD.

In summary....

- The Board concurred that a change from the existing system of the DMSEF donating current funds for the current year's enrichment program to donating the current year funds for the next year's enrichment programs is a good idea and would assist the district in creating a more workable budget.
- The Board expressed agreement in directing staff to stay with the existing formula when allocating enrichment staffing.
- Board members conveyed the need to take into consideration the concern expressed by Carmel Del Mar parent, John Logan.
- The Board expressed its appreciation for the efforts of the Foundation and encourages support throughout the community.

8.4 2nd Reading and Approval, 2008/2009 Site/Grade Level Caps

On motion by Member White, seconded by Member McDowell, the Board voted unanimously to approve the 2008/2009 Site/Grade Level Caps.

8.5 2nd Reading and Approval, Board Bylaw 9323, Meeting Conduct

Interim Supt. Janet Bernard presented BB 9323 for a second reading and recommended the Board consider revising the current speaker slip.

Public Input:

- Kris Kissner, 12624 Carmel Country Road, #85, San Diego, 92130, spoke regarding the constraints of the Brown Act preventing the Board from answering all questions asked by the community.

On motion by Member Lamborghini, seconded by Member McDowell, the Board voted unanimously to approve Board Bylaw 9323, Meeting Conduct.

The Board directed staff to amend the speaker slips as recommended by Interim Superintendent, Janet Bernard.

8.6 2nd Reading and Approval, Proposed Modification to Attendance Area Boundary for Sage Canyon and Ocean Air Schools

On motion by Member McDowell, seconded by Member White, the Board voted unanimously to approve the proposed modification to attendance Area boundary for Sage Canyon and Ocean Air Schools.

8.7 Discussion, Possible Violations of Board Bylaws

Interim Supt. Janet Bernard presented a letter from the Concerned Citizens of Del Mar in which they asked the Board to consider disciplinary action against Board Member White because of possible violations of Board Bylaw 9005, Governance Standards; and Board Bylaw 9011, Disclosure of Confidential Privileged Information.

Interim Supt. Janet Bernard stated that the investigation into the possible violation of BB 9011 revealed that no violation had occurred. Regarding statements made by Member White to the media, Interim Supt. Bernard cited

Board Bylaw 9010, Public Statements, regarding speaking as an individual versus speaking as a Board Member. Interim Supt. Bernard consulted with Legal Services at the San Diego County Office of Education, and learned that typically School Boards do not discipline one another and any disciplinary action would be left up to the public. Legal Services also cautioned that if the Board chose to move forward with disciplinary action it could be damaging to the overall community.

Public Input:

- Kris Kissner, 12624 Carmel Country Road, San Diego, 92130, stated that she feels the letter was not warranted for what was said.
- Jill Colburn, 10922 Corte Mejillones, San Diego, 92130, spoke regarding what she feels were reckless and unauthorized comments made by Member White.
- Kelly Politoske, 5020 Seashell Place, San Diego, 92130, spoke regarding disciplinary action against Member White.
- Comischell Rodriquez, 5127 Foxhound Way, San Diego, 92130, spoke regarding the Board's responsibilities and comments made by Member White as they relate to the Board Bylaws.
- Corrine Hackbart, 2195 7th Street, Del Mar, 92014, spoke regarding emails sent by former Board Member Linda Crawford.

Board President Easton stated the only discipline currently covered in policy is censure for a breach of confidentiality. President Easton also stated that if the Board wants to look at discipline for other types of actions, the Board would have to review its policies and include additional disciplinary actions in the policy.

- 8.8 **Board Representative, PTA Advisory Committee Meeting and the DMCTA/Administration Professional Relations Committee Meeting**
Interim Supt. Janet Bernard asked for guidance from the Board as to their desire to have on-going representation at these two committee meetings.

Public Input:

- Mary Farrell, 13765 Durango Drive, Del Mar, 92014, as a former PTA President, she spoke in opposition of Board members attending PTA Advisory meetings.
- Comischell Rodriquez, 5427 Foxhound Way, San Diego, 92130, spoke in favor of good communication but being mindful not to impose oneself on another entity. She shared an alternative plan, which is modeled after the SDUHSD Forum of Superintendents.
- Janet Handzel, 4961 Manor Ridge Lane, San Diego, 92130, spoke regarding the relationship of the PTA Presidents with the superintendent and the option of scheduling a Board member to attend for a particular part of the meeting, not necessarily the entire meeting.

Board President Easton suggested the superintendent extend an invitation to a Board member if their attendance is desired at a PTA Advisory Committee or Professional Relations Committee meeting.

8.9 Employee Computer Purchase Program

Assistant Superintendent, Business Services, Dena Whittington, gave a recap of the current employee computer purchase program and recommended the discontinuance of the program. She stated that if the District wanted to reinstate the program at a later date, it would need to be restructured.

The Board concurred with the recommendation that the current employee computer purchase program should be discontinued.

8.11 Reminder of Upcoming Events

Presented for information only.

9. OPERATIONS AND FACILITIES

9.1 Facilities Report

Director of Personnel/Facilities, Rodger Smith, presented for information only.

Member White requested to have the employee childcare/preschool facility be included in the Westberg + White proposal and to include an option of using existing buildings.

10. BUSINESS AND FINANCE

10.2 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements

Pulled from consent.

Member White asked for verification that the district does not currently have any problem with staff claiming mileage. Staff confirmed there is not a problem. To claim mileage expense an employee must complete the appropriate form and have it approved by their supervisor.

On motion by Member White, seconded by Member McDowell, the Board voted unanimously to approve Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements.

10.6 Board Action to Declare District Personal Property Obsolete and Surplus Property and to Dispose of or Donate per Education Code 17546(a)(b)(c)

Pulled from consent.

Member White requested Item 10.6 be pulled from Consent for clarification on why some furniture is being declared surplus while at the same time new furniture is being purchased. Staff reported that the old furniture was not up to current District standards for furnishing classrooms, offices, etc.

On motion by Member White, seconded by Member McDowell, the Board voted unanimously to Declare District Personal Property Obsolete and Surplus Property and to Dispose of or Donate per Education Code 17546(a)(b)(c)

10.8 Board Approval, Contract Between Del Mar Union School District and Janet Bernard

On motion by Member White, seconded by Member Lamborghini, the Board voted unanimously to approve the Contract between Del Mar Union School District and Janet Bernard.

Board members expressed their appreciation and support to Janet Bernard for accepting the position of Interim Superintendent.

10.9 District Goals for Reserves

Presented to the Board to begin the dialog.

10.10 Configuration of Resignation Agreement dated February 26, 2008

On motion by Member Lamborghini, seconded by Member White, the Board voted unanimously to approve the Configuration of Resignation Agreement dated February 26, 2008.

10.11 2008-2009 Updated Budget Assumptions for the General Fund

Presented for information only.

10.12 Board Approval, Additional Transitional Work Days for Retired Director of Pupil Services, Trish Snider

On motion by Member White, seconded by Member Lamborghini, the Board voted unanimously to approve Additional Transitional Work Days for Retired Director of Pupil Services, Trish Snider

10.13 2007/2008 Monthly Budget, Update

Presented for information only.

11. PERSONNEL

11.2 Board Personnel Committee Report, Katherine White, Board Clerk

Board Member White reported that the Board Personnel Committee met on March 13. Janet Bernard was invited to speak regarding the Curriculum and Instruction area. The committee recommends hiring a Coordinator of State and Federal Projects.

11.3 Board Approval, Coordinator of State and Federal Projects Position

On motion by Member White, seconded by Member McDowell, the Board voted unanimously to approve the Coordinator of State and Federal Projects Position.

12. ITEMS FOR APRIL 2008 BOARD MEETING:

- Board Approval of Contract Between the Del Mar Union School District and Perspectives Therapy, Inc. to Provide Occupational Therapy During the 2006-2007 in an Amount not to Exceed _____
- Update on 2008/2009 Student Registration and Preliminary Look at 2008/2009 Staffing Projections
- Recommendation for Approval of Science Program

- Possible New Board Policy 7132 Regarding Site-Based Capital Facility Projects
- First Reading, Energy & Water Management Policy, (Storm Water Requirements)
- Clarification, CFD Governance
- Child Nutrition Update
- Board Approval, TRANS Issuance
- Revised blue speaker slip
- Board Bylaw 9323
- Enrichment allocation
- Sustaining staffing level
- Update on hiring of various positions -
- Update on letter writing campaign
- Report of enrollment

13. ADJOURNMENT

On motion by Member Lamborghini, seconded by Member McDowell, the Board voted unanimously to adjourn the March 26, 2008 Regular Board meeting at 10:10 a.m.

Katherine White, Clerk

Janet Bernard, Interim Superintendent

Date

Date

April 29, 2008

To: Board Members
From: Rodger Smith
Through: Janet Bernard
Subject: Approval of Modified Salary Schedules for, Group 5 - Certificated Management, Group 13 – Classified Management

As a result of the need to establish salary ranges for the new Director of Technology and the Coordinator of State and Federal Projects, the following modifications are recommended to the applicable salary schedules:

- Group 5 – Certificated Management: It is recommended that the Coordinator of State and Federal Projects position is assigned to a new Range 4 on this schedule.
- Group 13 – Classified Management: It is recommended that the new salary range for the Director of Technology is added to this schedule as a new Range 4, that the position is afforded the additional \$100,000 Term Life Insurance policy and 20 days of vacation are assigned to the position.

Approving these recommendations at this time will provide for appropriate compensation for these positions.

Fiscal Impact: Due to the fact that the positions of Director of Technology and Grant Writer have been vacant since September and that the funding for these two positions is proposed to be redirected to support the new Director of Technology position and the new Coordinator of State and Federal Projects position, there will be no additional impact to the general fund for 2007-2008.

Recommended: The Superintendent Recommends Approval of the Modified Salary Schedules for Group 5 - Certificated Management and Group 13 – Classified Management

DEL MAR UNION SCHOOL DISTRICT GROUP 5 - CERTIFICATED MANAGEMENT

CERTIFICATED MANAGEMENT SALARY SCHEDULE: Effectove May 1, 2008
ADOPTED BY BOARD OF TRUSTEES - MAY 1, 2008

DAYS	RANGE	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>
		ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL
		MONTHLY	MONTHLY	MONTHLY	MONTHLY	MONTHLY
		DAILY	DAILY	DAILY	DAILY	DAILY
		HOURLY	HOURLY	HOURLY	HOURLY	HOURLY
220	1	\$104,900.75	\$109,677.35	\$114,451.59	\$119,027.34	\$127,774.77
12 PAYS		8,741.73	9,139.78	9,537.63	9,918.94	10,647.90
Track E		476.82	498.53	520.23	541.03	580.79
		59.60	62.32	65.03	67.63	72.60
220	2	\$104,900.75	\$109,677.35	\$114,451.59	\$119,027.34	\$127,774.77
12 PAYS		8,741.73	9,139.78	9,537.63	9,918.94	10,647.90
Track F		476.82	498.53	520.23	541.03	580.79
		59.60	62.32	65.03	67.63	72.60
220	3	\$104,900.75	\$109,677.35	\$114,451.59	\$119,027.34	\$127,774.77
12 PAYS		8,741.73	9,139.78	9,537.63	9,918.94	10,647.90
Track I		476.82	498.53	520.23	541.03	580.79
		59.60	62.32	65.03	67.63	72.60
220	4	\$102,432.00	\$107,098.20	\$111,762.20	\$116,791.40	\$122,579.60
12 PAYS		8,536.00	8,924.85	9,313.52	9,732.62	10,214.97
Track J		465.60	486.81	508.01	530.87	557.18
		58.20	60.85	63.50	66.36	69.65

The District pays professional dues and provides \$100,000 Additional Term Life Insurance for positions on this salary schedule (total of \$150,000)

<u>RANGE</u>	<u>IDENTIFICATION</u>	<u>SICK LEAVE</u>	<u>VACATION LEAVE</u>
1	Director of Pupil Services	12 DAYS	0 DAYS
2	Assistant Superintendent, Curriculum	12 DAYS	0 DAYS
3	Director of Human Resources/Facilities	12 DAYS	0 DAYS
4	Coordinator of State and Federal Projects	12 DAYS	0 DAYS

DEL MAR UNION SCHOOL DISTRICT GROUP 13 - CLASSIFIED MANAGEMENT

CLASSIFIED MGMT & CONFIDENTIAL SALARY SCHEDULE: Effective May 1, 2008
ADOPTED BY BOARD OF TRUSTEES - MAY 1, 2008

RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL
	MONTHLY	MONTHLY	MONTHLY	MONTHLY	MONTHLY
	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY
1	\$104,898.57	\$109,677.35	\$114,451.59	\$119,027.34	\$127,774.77
	8,741.55	9,139.78	9,537.63	9,918.94	10,647.90
	50.43	52.73	55.02	57.22	61.43
2	\$ 71,358.32	\$ 74,926.52	\$ 78,673.07	\$ 82,607.06	\$ 86,737.59
	5,946.53	6,243.88	6,556.09	6,883.92	7,228.13
	34.31	36.02	37.82	39.71	41.70
3	\$64,769.47	\$68,178.63	\$71,767.28	\$75,544.51	\$79,520.53
	5,397.46	5,681.55	5,980.61	6,295.38	6,626.71
	31.14	32.78	34.50	36.32	38.23
4	\$102,202.66	\$107,130.68	\$112,061.39	\$116,730.62	\$125,251.95
	8,516.89	8,927.56	9,338.45	9,727.55	10,437.66
	49.14	51.51	53.88	56.12	60.22

Upon reaching step 5, District pays Professional dues and \$200 per month mileage, Range 1 and 2 only
 Additional \$100,000 Term Life Insurance (total of \$150,000), Range 4 only
 \$2,000 District paid TSA, and an additional \$100,000 Term Life Insurance (total of \$150,000), Range 1 and 2 only
 Earns 22 vacation days per year or 1.83 days per month - Range 1
 Earns 20 vacation days per year or 1.67 days per month - Range 2, 3 and 4
 Longevity System: A longevity increment is authorized for those on the Classified Management Salary Schedule at the years stated below:

- Longevity I At the beginning of the 9th year, after 8 years of service as a classified manager a 4% stipend will be added to the Directors salary

- Longevity II At the beginning of the 13th year, after 12 years of service as a classified manager an additional 4% stipend will be added to the Directors salary

Range	IDENTIFICATION
1	Assistant Superintendent Business Services-Classified Manager as of February 1, 2006
2	Director of After-School Programs/Child Care Services - Classified Manager as of December 1, 1999
3	Executive Assistant/Director of Maintenance and Grounds - Classified Manager as of October 1, 2004
4	Director of Technology-Classified Manager as of May 1, 2008

April 25, 2008

To: Board Members
From: Sheila Weinberg
Through: Janet Bernard
Subject: Board Approval, to Attend the National Institute on Legal Issues of Educating Individuals with Disabilities

The National Institute on Legal Issues of Educating Individuals with Disabilities will increase knowledge and understanding of the Individuals with Disabilities Education Act as it relates to legal issues and compliance with state and federal laws and regulations. Topics at the institute will include analysis of legal cases, response to intervention strategies, methodologies for working with students with autism, and discipline and standards-based goals versus IEPs. The conference sessions will directly relate to the Director of Pupil Services position, which includes Special Education. It is critical to stay current on legal issues and compliance in order to effectively meet the responsibilities of the position, train staff appropriately and ensure that the District is following all laws and procedures.

FISCAL IMPACT: Revenue: Special Education funding will pay for this expenditure.
Expenditure: The Special Education revised budget will cover this expenditure.
Fund Balance: There is no change to fund balance in the Restricted General Fund.

RECOMMENDED: The Interim Superintendent recommends approval of attendance by Director of Pupil Services for professional activity, conference/workshop

April 30, 2008

To: Board Members
From: Janet Bernard, Interim Superintendent
Subject: Board Approval, Process to Fill Board Vacancy

At the March 26, 2008 regular meeting the Board approved the timeline and application process for appointing a member of the community to fill the Board vacancy. Since that date, the administration moved forward with advertising the vacancy and making the application packet available to interested individuals.

Seven applications were submitted to the District before the 3:00 p.m., April 25, 2008 Board approved deadline.

In accordance with the Board approved timeline, all applicants will be interviewed in public at the Special Board Meeting, Wednesday, May 7, 2008 beginning at 3:00 p.m. in the Ocean Air School MUR. This evening the Board will have the opportunity to discuss and approve a format for interviewing and finalizing the process for voting.

Staff is requesting the Board to discuss and approve the interviewing format and voting process to fill the Board vacancy.

FISCAL IMPACT: None.

RECOMMENDATION: The Interim Superintendent recommends the Board discuss and approve the interviewing format and voting process to fill the Board vacancy.