

**DEL MAR UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**MINUTES OF SPECIAL SCHOOL BOARD / VISITATION MEETING  
BY THE BOARD OF TRUSTEES  
Sycamore Ridge School  
5333 Old Carmel Valley Road  
San Diego, CA 92130**

**Wednesday, April 2, 2008  
12:45 p.m.**

Members Present: Annette Easton, President of the Board  
Katherine White, Clerk of the Board  
Janet Lamborghini  
Steven McDowell

DMUSD Staff: Janet Bernard, Interim Superintendent  
Emily Disney, Principal, Sycamore Ridge

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**BUSINESS TRANSACTED WAS LIMITED TO THE FOLLOWING:**

1. Board President, Annette Easton, called the meeting to order at 12:47 p.m.

*On motion by Member Lamborghini seconded by Member White the Board voted unanimously to approve the Agenda.*

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2. **PUBLIC INPUT: NONE**
3. **VISITATION TO SYCAMORE RIDGE SCHOOL AND OBSERVATION OF PROFESSIONAL LEARNING COMMUNITY PRACTICES**

Principal Emily Disney welcomed the Board and provided background on PLC activities at Sycamore Ridge, to date. Mrs. Disney also reviewed Stull Bill Guidelines, Class Study Lists, and the Team Trimester Improvement Goals for 2007/2008.

Staff arrived at 1pm, seating by grade level teams and the Board Members and Superintendent each joined a different team.

The staff had pre-read an article on Process Balanced Assessment Systems by R. Stiggins. Each grade level group provided feedback on the parts of the article that were impactful to them; often focusing on how to have the student play a role in determining the next learning area.

The group then read an article entitled "The Story of Emily" with Principal Disney and Sycamore Ridge Teacher of the Year Jen Howard acting out part of the interview. The group then talked about the impact or significance of this learning opportunity.

Principal Disney then lead grade level reporting on writing. Each grade provided their current assessment practices, what their current focus is and why, and then provided lesson plan details and student writing samples. All grades talked about data driven results and goals.

The session's last major focus area was current STARS (where the group felt they were now in regards to assessments and areas they felt they were successful in) and then STAIRS (where the grade level groups felt they needed to go or focus on).

The Board thanked Emily Disney and her staff for an outstanding visit.

**4. BOARD APPROVAL, ADDITIONAL WORK HOURS FOR LYN CARLSON, COORDINATOR FOR THE DMUSD PRESCHOOL ASSESSMENT TEAM**

*On motion by Member White, seconded by Member Lamborghini, the Board voted unanimously to approve additional work hours for Lyn Carlson, Coordinator for the DMUSD Preschool Assessment Team.*

**5. ADJOURNMENT**

*On motion by Member Lamborghini, seconded by Member McDowell, the board voted unanimously to adjourn the April 2, 2008 Special School Board/Visitation Meeting at 3:00 p.m.*

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Katherine White, Clerk

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Janet Bernard, Interim Superintendent

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Date

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Date