

**DEL MAR UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**MINUTES OF SPECIAL SCHOOL BOARD / VISITATION MEETING  
BY THE BOARD OF TRUSTEES  
Torrey Hills School  
10830 Calle Mar de Mariposa  
San Diego, CA 92130**

**Wednesday, March 5, 2008  
12:45 p.m.**

Members Present: Annette Easton, President of the Board  
Katherine White, Clerk of the Board  
Janet Lamborghini (*arrived at 12:47 p.m.*)  
Steven McDowell

Members Absent: Linda Crawford

DMUSD Staff: Susan Paul, Principal, Torrey Hills

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**BUSINESS TRANSACTED WAS LIMITED TO THE FOLLOWING:**

1. Board President, Annette Easton, called the meeting to order at 12:45 p.m.

*On motion by Member White seconded by Member McDowell the Board voted unanimously to approve the Agenda. (Member Lamborghini was not present for the vote.)*

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2. **PUBLIC INPUT: NONE**
3. **VISITATION TO TORREY HILLS SCHOOL AND OBSERVATION OF PROFESSIONAL LEARNING COMMUNITY PRACTICES**

Principal Susan Paul spoke with the Board regarding the programs at Torrey Hills and informed the Board that most of the PLC teams to be observed are focusing on writing.

The Kindergarten team was in the midst of brainstorming strategies for students who were below proficient in writing, with a focus on spacing as a key issue.

The first grade team had already identified the areas of focus. They were using the curriculum mapping and agreed on a story approach for one area.

The second grade team was looking at each of the second grade classes and assessing strengths and weaknesses using tallies.

The third grade team was analyzing, by class, students who were below proficient and had determined two areas of need. The Board observed the selection of mini-lesson plans to address these two areas.

The fourth grade team had already analyzed the classes and determined areas of need within the writing lessons. The team selected mini-lessons on endings and then focused on approaches for specific grammar skills instruction.

As the Board observed the fifth grade team, they were working on mini-lessons for conventions and creating a lesson on sentence structure by having the students create a play, incorporating the social studies units.

In sixth grade, the team was working on student placement at Carmel Valley Middle School. The discussion centered on being at camp next week and the upcoming visit of middle school staff. The team commented on writing strategies and shared a two-column note-taking strategy.

The Board thanked Susan Paul, and her staff for an outstanding visit.

#### 4. ADJOURNMENT

*On motion by Member Lamborghini, seconded by Member White, the Board voted unanimously to adjourn the March 5, 2008 Special School Board/Visitation Meeting at 2:47 p.m.*

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Katherine White, Clerk

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Janet Bernard, Interim Superintendent

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Date

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Date